



## Bulloch County Board of Commissioners Regular Meeting

5.15.2012  
Estimated Time: 45 Minutes  
North Main Annex Community Room  
Statesboro, Georgia  
8:30 AM

Meeting Function: **Board of Commissioners** Type of Meeting: **Regular Meeting**

Meeting Chair: **Chairman, Garret Nevil (Presiding)** Recorder: **Clerk of the Board, Maggie Fitzgerald**

Parliamentarian: **Chief Legal Counsel, Jeff Akins** Ex-Officio: **Tom Couch, County Manager; Harry Starling, Chief Financial Officer; Andy Welch, Development Services Director; and Mike Rollins, Statesboro Bulloch County Parks and Recreation Director.**

### General Agenda

ITEM	RESOURCE PERSON/FACILITATOR	TIME	REFER
Call to Order; Welcome Media and Visitors	Chairman Nevil	8:30 AM	
Invocation and Pledge of Allegiance	County Manager Thomas Couch	8:32 AM	
Roll Call	Clerk of the Board	8:33 AM	
Approval of General Agenda	Chairman Nevil	8:35 AM	
Public Comments	Audience	8:37 AM	
Presentations	Chairman Nevil	8:43 AM	
Amendments to the Open Meetings Act	County Attorney Jeff Akins		Tab A
Consent Agenda	Chairman Nevil	9:00 AM	
Approval of Minutes – Regular Meeting & Executive Session held on May 1,2012	Clerk of the Board		Tab B
Approval of Bid for Printed Materials	Parks and Recreation		Tab C
Commission and Staff Comments	Chairman Nevil, et al.	9:05 AM	
Adjourn	Chairman	9:15 AM	

#### Additional Information

Background information in Board packets

## BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST (Box 1)				MEETING DATE (Box 2) May 15, 2012							
Legal				RESOLUTION ATTACHED? (Box 3)		YES	NO				
REQUESTED MOTION OR ITEM TITLE (Box 4)				Amendments to the Open Meetings Act							
SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)											
County Attorney Jeff Akins will make a brief presentation summarizing the most important changes to the Open Meetings Act made by House Bill 397 in the 2012 Session of the Georgia General Assembly.											
AGENDA CATEGORY (CHECK ONE) (Box 6)			FINANCIAL IMPACT STATEMENT (Box 7)								
PRESENTATION (6a)	X	BUDGETED ITEM? (7a)		YES	NO	AMENDMENT REQUIRED? (7b)					
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED ( 7c)				YES	NO				
CONSENT (6c)											
NEW BUSINESS (6d)											
OLD BUSINESS (6e)											
OTHER (6f)											
APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	✓	YES		YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL <i>gnd</i>		INITIAL		INITIAL	
DATE		DATE		DATE		DATE <i>5/9/12</i>		DATE		DATE	
COMMISSION ACTION AND REFERRAL (Box 9)											
APPROVED		DATE TO BE RETURNED TO AGENDA									
DENIED											
DEFERRED		NOTES									
OTHER											

May 1, 2012  
Statesboro, GA

### Regular Meeting

The Board of Commissioners met at 5:30 p.m. in the Community Room of the North Main Annex. Chairman Nevil welcomed guests and called the meeting to order. Commissioner Ray Mosley gave the invocation and the pledge of allegiance.

Ms. Maggie Fitzgerald, Clerk of the Board, performed the roll call of the commissioners and staff. The following commissioners were present: Chairman Nevil, Vice Chairman Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson, and Commissioner Gibson. The following staff were present: County Manager Thomas Couch, Clerk of the Board Maggie Fitzgerald, County Attorney Jeff Akins, Development Services Director Andy Welch, Chief Financial Officer Harry Starling, Airport Manager Jeff Herrington, Warden Chris Hill, Deputy Clerk Christy Strickland, and Zoning Administrator Randy Newman.

After Roll Call, Chairman Nevil opened the meeting for Public Hearings regarding Zoning and Land Use matters and stated that the first item of business was the approval of the Zoning and Land Use Agenda. Chairman Nevil asked for amendments or modifications of the Zoning and Land Use Agenda. Hearing none, Commissioner Mosley offered a motion to approve the Zoning and Land Use Agenda as presented. Commissioner Simmons seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson, and Commissioner Gibson voting in favor of the motion. Chairman Nevil asked Zoning Administrator Randy Newman to present the first item of business.

Zoning Administrator Randy Newman presented Item #1 which was an appeal submitted by Sarah Lewis regarding the Planning and Zoning Commission's denial of her variance request, to add a 28x48 foot manufactured home onto the existing manufactured home to have additional living space so that she can care for her mother-in-law who is disabled, March 8, 2012. Mr. Newman stated that the property consists of 0.69 acres and is located on Live Oak Loop, tax map #196C 000019 000. The Staff recommended the denial of the variance request, but if approved, the Staff would recommend two

conditions. Mrs. Sarah Lewis stated that she has done a lot of work to the property, and that the neighbors all signed a petition stating their approval of the variance request. Mr. Newman stated that no one signed up to speak for or against the request. After some discussion, Commissioner Thompson offered a motion to approve the variance request submitted by Sarah Lewis with the conditions as set forth in Exhibit #2012-45. Commissioner Rushing seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson, and Commissioner Gibson voting in favor of the motion.

Zoning Administrator Randy Newman presented Item #2 which was an application submitted by Wanda Holloway requesting a Conditional Use in order to open a daycare. Mr. Newman stated that the property consists of 2 acres and is located on Old Register Road, tax map #077 000034 000. The Staff recommended and the Planning and Zoning Commission voted to approve the rezone request. Acting as Agent, Mrs. Brittany Brown stated that the daycare would be licensed for 18 children, and that she would move her current daycare from Highway 67 to Old Register Road, which would be more convenient for most of the parents. Mr. Newman stated that no one signed up to speak for or against the request. After some discussion, Commissioner Gibson offered a motion to approve the Conditional Use request submitted by Wanda Holloway. Commissioner Mosley seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson, and Commissioner Gibson voting in favor of the motion.

Zoning Administrator Randy Newman presented Item #3 which was a request by River Bluff Plantation, LLC., for a Modification to Conditions that were attached to a rezone request that was approved by the Board of Commissioners on July 14, 2007. Mr. Newman stated that the applicant is asking to have Condition #2 removed, which stated: "All dwellings shall consist of traditional site build construction meeting state building codes. Manufactured housing shall be prohibited." Mr. Newman stated that the property consists of 160 acres and is located on Martin Swinson Road, tax map #196 000030 000. The Staff recommended the denial of the request and the Planning and Zoning Commission voted to approve the modification to the conditions request. Acting as

Agent, Mr. Robbie Bell stated that the property is surrounded by manufactured. Mr. Newman stated that no one signed up to speak for or against the request. After some discussion, Commissioner Thompson offered a motion to approve a modification to conditions for River Bluff Plantation, LLC. Commissioner Ethridge seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson, and Commissioner Gibson voting in favor of the motion.

Sign-in sheets for Zoning Matters are shown in Exhibit #2012-46.

Chairman Nevil closed the Public Hearings regarding Zoning and Land Use matters, and asked for amendments or modifications of the General Agenda. County Manager Thomas Couch asked that the General Agenda be amended by: (1) adding a Presentation by Clint Bland of Coastal Energy; (2) adding as Item #2 of New Business, the discussion and/or action regarding an intergovernmental agreement to authorize the Sheriff's Dept. to accept federal funds from a grant awarded to the City of Statesboro for law enforcement purposes; and (3) adding an Executive Session regarding potential real estate acquisition. Hearing no further amendments or modifications, Commissioner Simmons offered a motion to approve the General Agenda as amended. Commissioner Mosley seconded the motion, and it carried with votes from Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson, and Commissioner Gibson.

Next, Chairman Nevil asked for public comments from the audience at large or in writing. Clerk of the Board Maggie Fitzgerald and County Manager Thomas Couch both stated there were no formal requests or petitions received in writing. Mr. Melvin Lynn from the Hopeulikit Community discussed the ownership of a leaking pipe that runs under Lester Fordham Road. County Attorney Jeff Akins stated that he would need to research the issue to determine if the County or Mr. Lynn actually owns the pipe. Hearing no further comments from the public, Chairman Nevil moved forward to the next item on the Agenda.

Chairman Nevil stated that the Board was petitioned to hear one presentation, and that the presentation would be given by Mr. Clint Land, Founder of Coastal Energy, to discuss the benefits of using propane powered vehicles and equipment. Mr. Land

discussed how much money the County would save by using propane vehicles and equipment and stated that propane is a clean burning gas, which is good for the environment. After further discussion, Chairman Nevil thanked Mr. Land for his Presentation.

Next, Chairman Nevil stated that the next item on the Agenda was to approve the Consent Agenda as follows: (1) to approve the Minutes of the Regular Meeting held on April 17, 2012; (2) to accept the Staff recommendation authorizing the County Manager to execute an Intergovernmental Agreement with the Georgia Department of Corrections regarding Inmate Capacity (See Exhibit #2012-47); and (3) to accept the Staff recommendation authorizing the Chairman of the Board to execute an Intergovernmental Agreement with the Georgia Department of Transportation to accept grant funds and commit local matching for improvements at the Airport (See Exhibit #2012-48). Without discussion, Commissioner Simmons offered a motion to approve the Consent Agenda as presented. Commissioner Mosley seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson, and Commissioner Gibson voting in favor of the motion.

Chairman Nevil stated that the first item of Old/Unfinished Business was the discussion and/or action to consider the recommendation for revising the rates for Occupational Tax Certificates. Chairman Nevil called on County Manager Thomas Couch to initiate the discussion regarding the matter, and Mr. Couch stated that the current rate is a flat \$125 tax, but that in order to achieve a more progressive fee schedule as well as maintain the current level of revenue in the general fund, a graduate fee schedule based on the number of employees is recommended. After some discussion, the Board came to the consensus that a Public Hearing would be held before the second meeting in May. No formal action was taken regarding this matter.

Chairman Nevil stated that the first item of New Business was the discussion and/or action with regard to consider revising the schedule for upcoming meetings for Calendar Year 2012. Chairman Nevil called on Clerk of the Board Maggie Fitzgerald to initiate the discussion regarding the matter, and Ms. Fitzgerald stated that due to the 4<sup>th</sup> of July holiday and Elections day, the July 3<sup>rd</sup> meeting should be moved to July 2<sup>nd</sup> and the

November 6<sup>th</sup> meeting should be moved to November 5<sup>th</sup>. After some discussion, Commissioner Rushing offered a motion to move the July 3<sup>rd</sup> meeting to July 2<sup>nd</sup> and the November 6<sup>th</sup> meeting to November 5<sup>th</sup>. Commissioner Thompson seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson, and Commissioner Gibson voting in favor of the motion.

Chairman Nevil stated that the second item of New Business was the discussion and/or action to authorize the Chairman of the Board to execute an intergovernmental agreement that allows the Sheriff's Department to accept federal funds from a grant awarded to the City of Statesboro. Chairman Nevil called on County Manager Thomas Couch to initiate the discussion regarding the matter, and Mr. Couch stated that the City of Statesboro Police Department and Bulloch County Sheriff's Department obtained a JAG grant through the Edward Byrn Memorial Justice Assistance Program, and that the intergovernmental agreement will allow the Sheriff's Department to utilize its share of the grant in the amount of \$11,895.00. After some discussion, Commissioner Ethridge offered a motion to approve an intergovernmental agreement between Statesboro and Bulloch County for a JAG Grant (See Exhibit #2012-49). Commissioner Simmons seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson, and Commissioner Gibson voting in favor of the motion.

With no further items of New Business, Chairman Nevil asked each Commissioner to take thirty seconds for any general comments or statements, beginning with Commissioner Ethridge and then proceeding down the bench accordingly. Commissioner Ethridge, Commissioner Mosley, and Commissioner Gibson thanked the Staff for their hard work and thanked the students for attending the meeting.

After further discussion, Chairman Nevil asked for comments from the Staff, and County Manager Thomas Couch reminded the Board about the Georgia DOT meeting regarding STIP on Wednesday, May 2<sup>nd</sup>.

Chairman Nevil asked if there were any further comments from the Commission or Staff. Hearing no further comments from the Board or Staff, Chairman Nevil stated that there was no further business expected for the open session of the regular agenda,

and the Board must close the meeting and enter into Executive Session to discuss Potential Real Estate Acquisition. Chairman Nevil stated that at the conclusion of the Executive Session, which was expected to last about fifteen minutes, the Board would reconvene and in all likelihood move for adjournment. Chairman Nevil called for a motion to adjourn into Executive Session in accordance with the provisions of O.C.G.A. 50-14-3 and other applicable laws, pursuant to the advice of the Chief Corporate Counsel, Jeff Akins, for the purposes of deliberating on Potential Real Estate Acquisition. Without further discussion, Commissioner Simmons offered a motion to enter into Executive Session to discuss Potential Real Estate Acquisition (See Exhibit #2012-50). Commissioner Mosley seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson, and Commissioner Gibson voting in favor of the motion.

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The meeting was reconvened, and Chairman Nevil asked if there were any further comments from the Commission or Staff. Hearing no comments from the Board or Staff, Chairman Nevil asked for a motion to adjourn. Commissioner Rushing offered a motion to adjourn the meeting. Commissioner Gibson seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson, and Commissioner Gibson voting in favor of the motion.

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J. Garrett Nevil, Chairman

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Attest: Maggie Fitzgerald, Clerk of the Board

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

<b>DEPARTMENT MAKING REQUEST (Box 1)</b> Statesboro Bulloch Parks and Recreation	<b>MEETING DATE (Box 2)</b> May 17, 2012		
	<b>RESOLUTION ATTACHED? (Box 3)</b>	<b>YES</b>	<b>NO</b>

**REQUESTED MOTION OR ITEM TITLE (Box 4)**

To approve the sealed bid for \$12,140.00 to Lewis Color for the department Print Bid for Recreation Guides and other brochures.

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)**

See attached.

<b>AGENDA CATEGORY (CHECK ONE) (Box 6)</b>		<b>FINANCIAL IMPACT STATEMENT (Box 7)</b>				
<b>PRESENTATION (6a)</b>		<b>BUDGETED ITEM? (7a)</b>	<b>YES</b>	<b>X</b>	<b>AMENDMENT REQUIRED? (7b)</b>	<b>YES</b>
			<b>NO</b>			<b>NO</b>
<b>PUBLIC HEARING (6b)</b>		<b>ATTACH DETAILED ANALYSIS, IF NEEDED (7c)</b>				
<b>CONSENT (6c)</b>	X	110-61101-52.3400	\$7610.00			
		556-61241-52.3400	\$4530.00			
<b>NEW BUSINESS (6d)</b>						
<b>OLD BUSINESS (6e)</b>						
<b>OTHER (6f)</b>						

**APPROVED FOR AGENDA (Box 8)**

<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING OFFICER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
<b>YES</b>	✓	<b>YES</b>		<b>YES</b>		<b>YES</b>	✓	<b>YES</b>		<b>YES</b>	
<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>	
<b>INITIAL</b>	MK	<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>	Andy	<b>INITIAL</b>		<b>INITIAL</b>	
<b>DATE</b>	4/23/12	<b>DATE</b>		<b>DATE</b>		<b>DATE</b>	5/9/12	<b>DATE</b>		<b>DATE</b>	

**COMMISSION ACTION AND REFERRAL (Box 9)**

<b>APPROVED</b>		<b>DATE TO BE RETURNED TO AGENDA</b>
<b>DENIED</b>		
<b>DEFERRED</b>		<b>NOTES</b>
<b>OTHER</b>		

**MEMORANDUM**

**Date:** April 16, 2012  
**To:** Mr. Tom Couch  
**From:** Kenneth Trapnell *Kenneth Trapnell*  
**Subject:** Rec. Dept. Program Brochures

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Sealed bids were opened at the Bulloch County Annex, 115 North Main Street, Statesboro, Georgia 30458 on April 16, 2012 at 3:00 P. M. for Program Brochures to be used by the Bulloch County Recreation Department.

Ten (10) Invitations to Bid were sent on March 30, 2012 and bids were received from eight (8) vendors.

The bid solicitation was advertised in the Statesboro Herald on March 31, 2012.

The bid solicitation was also advertised on GLGA Marketplace Listing Site beginning on March 30, 2012.

The following attended the bid opening: Broni Gainous, Ruby Hunter, Harry Starling & Kenneth Trapnell

Bids Received Are As Follows:

<b>VENDOR</b>	<b>TOTAL BID PRICES (GRAND TOTAL FOR ALL BROCHURES)</b>
Lewis Color Statesboro, Ga.	\$12,140.00
Darby Printing Company Atlanta, Ga.	\$12,259.00
South Georgia Graphics Claxton, Ga.	\$12,788.00
Nittany Valley Offset State College, Pa.	\$13,237.00
Panaprint, Inc. Macon, Ga.	\$13,842.00
BFC Lawrenceville, Ga.	\$14,763.00
Indexx, Inc. Greenville, SC	\$16,334.87
A-Line Printing Statesboro, Ga.	\$17,575.00

If you need more, please let me know.

**ACCEPTANCE OF PROPOSAL**

Bulloch County hereby accepts the undersigned supplier's bid submitted in response to the attached Invitation for Bids for the following items: \_\_\_\_\_  
\_\_\_\_\_.

By executing this Acceptance of Proposal, Bulloch County and the undersigned supplier acknowledge and agree to be bound by all terms and conditions of the attached Invitation for Bids and all specifications and pricing stated therein.

IN WITNESS WHEREOF, Bulloch County and the undersigned supplier have caused their authorized representatives to set their hands and seals this \_\_\_\_ day of \_\_\_\_\_, 2012.

BULLOCH COUNTY, GEORGIA

By: \_\_\_\_\_  
Thomas M. Couch, County Manager

*Lewis Colon*  
[Name of Successful Bidder]

By: *Pat Sel*  
\_\_\_\_\_

*Brandon Sellers*  
Print or type name of signatory

[FORM OF ACCEPTANCE OF PROPOSAL]

The successful bidder(s) will be required to execute this Acceptance of Proposal.

3:

**Print Job # 3: Firecracker Fest Brochure**

8.5 x 11 trifold brochure

4/4 Inks

80# gloss text

quantity: 2,500

Turnaround time from artwork submission should be 7-10 days.

\$ 295

4:

**Print Job # 4: Splash in the Boro General Brochure**

8.5 x 14 Double Parallel Folded Brochures

Folded to 3.5 x 8.5

4/4 Inks

100# gloss text

quantity: 75,000

Turnaround time from artwork submission should be 7-10 days.

\$ ~~1500~~ 4250

5:

**Print Job # 5: Splash in the Boro Group Brochure**

8.5 x 14 Double Parallel Folded Brochures

Folded to 3.5 x 8.5

4/4 Inks

100# gloss text

quantity: 1,000

Turnaround time from artwork submission should be 7-10 days.

\$ 280

**Grand Total for All Print Jobs (1through 5):** \$ 12,140.00

Complete the following information:

Company Name: Lewis Color

Contact: Brandon Sellers

Address: 30 Joe Kennedy Blvd

City: Statesboro State: GA Zip: 30458

Phone: 912-681-6824 x110 Fax: 912-681-8817

Email: bsellers @ lewiscolor.com

Signature: 

3:

**Print Job # 3: Firecracker Fest Brochure**

8.5 x 11 trifold brochure

4/4 Inks

80# gloss text

quantity: 2,500

Turnaround time from artwork submission should be 7-10 days.

\$ 364.00

4:

**Print Job # 4: Splash in the Boro General Brochure**

8.5 x 14 Double Parallel Folded Brochures

Folded to 3.5 x 8.5

4/4 Inks

100# gloss text

quantity: 75,000

Turnaround time from artwork submission should be 7-10 days.

\$ 5,164.00

5:

**Print Job # 5: Splash in the Boro Group Brochure**

8.5 x 14 Double Parallel Folded Brochures

Folded to 3.5 x 8.5

4/4 Inks

100# gloss text

quantity: 1,000

Turnaround time from artwork submission should be 7-10 days.

\$ 415.00

**Grand Total for All Print Jobs (1 through 5):** \$ 12,259.00

Complete the following information:

Company Name: DARBY PRINTING COMPANY

Contact: BOB CLEARY

Address: 6215 PURDUE DRIVE

City: ATLANTA State: GA Zip: 30336

Phone: (404) 344-2665, ext 240 Fax: (404) 346-3332

Email: bcleary@darbyprinting.com

Signature: Bob Cleary

3:

**Print Job # 3: Firecracker Fest Brochure**

8.5 x 11 trifold brochure

4/4 Inks

80# gloss text

quantity: 2,500

Turnaround time from artwork submission should be 7-10 days.

\$ 383.00

4:

**Print Job # 4: Splash in the Boro General Brochure**

8.5 x 14 Double Parallel Folded Brochures

Folded to 3.5 x 8.5

4/4 Inks

100# gloss text

quantity: 75,000

Turnaround time from artwork submission should be 7-10 days.

\$ 4197.00

5:

**Print Job # 5: Splash in the Boro Group Brochure**

8.5 x 14 Double Parallel Folded Brochures

Folded to 3.5 x 8.5

4/4 Inks

100# gloss text

quantity: 1,000

Turnaround time from artwork submission should be 7-10 days.

\$ 402.00

**Grand Total for All Print Jobs (1 through 5):**     \$ 12,788.00

Complete the following information:

Company Name: South Georgia Graphics

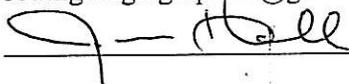
Contact: James Hall

Address: 26 S. Newton Street

City: Claxton State: GA Zip: 30417

Phone: 912-739-2133 Fax: 912-739-4185

Email: southgeorgiagraphcis@gmail.com

Signature: 



3:

**Print Job # 3: Firecracker Fest Brochure**

8.5 x 11 trifold brochure  
4/4 Inks  
80# gloss text  
quantity: 2,500

Turnaround time from artwork submission should be 7-10 days.

\$ 708.00

4:

**Print Job # 4: Splash in the Boro General Brochure**

8.5 x 14 Double Parallel Folded Brochures  
Folded to 3.5 x 8.5  
4/4 Inks  
100# gloss text  
quantity: 75,000

Turnaround time from artwork submission should be 7-10 days.

\$ 3529.00

5:

**Print Job # 5: Splash in the Boro Group Brochure**

8.5 x 14 Double Parallel Folded Brochures  
Folded to 3.5 x 8.5  
4/4 Inks  
100# gloss text  
quantity: 1,000

Turnaround time from artwork submission should be 7-10 days.

\$ 637.00

**Grand Total for All Print Jobs (1through 5):** \$ 13237.00

Complete the following information:

Company Name: Nittany Valley Offset

Contact: Walter Long

Address: 1015 Benner Pike

City: State College State: PA Zip: 16801

Phone: 814-238-3071 Fax: 814-238-3051

Email: Sales@nittanyvalley.com

Signature: [Handwritten Signature]

3:

**Print Job # 3: Firecracker Fest Brochure**

8.5 x 11 trifold brochure  
4/4 Inks  
80# gloss text  
quantity: 2,500

Turnaround time from artwork submission should be 7-10 days.

\$ 715

4:

**Print Job # 4: Splash in the Boro General Brochure**

8.5 x 14 Double Parallel Folded Brochures  
Folded to 3.5 x 8.5  
4/4 Inks  
100# gloss text  
quantity: 75,000

Turnaround time from artwork submission should be 7-10 days.

\$ 4278

5:

**Print Job # 5: Splash in the Boro Group Brochure**

8.5 x 14 Double Parrallel Folded Brochures  
Folded to 3.5 x 8.5  
4/4 Inks  
100# gloss text  
quantity: 1,000

Turnaround time from artwork submission should be 7-10 days.

\$ 641

**Grand Total for All Print Jobs (1through 5):** \$ 13842

Complete the following information:

Company Name: Paraprint, Inc.

Contact: Bobbi Wooten

Address: 7979 NE Industrial Boulevard

City: Macon State: GA Zip: 31214

Phone: 478-788-0076 Fax: 478-788-4276

Email: bwooten @ paraprint.com

Signature: Bobbi Wooten

3:

**Print Job # 3: Firecracker Fest Brochure**

8.5 x 11 trifold brochure

4/4 Inks

80# gloss text

quantity: 2,500

Turnaround time from artwork submission should be 7-10 days.

\$ 355.00

4:

**Print Job # 4: Splash in the Boro General Brochure**

8.5 x 14 Double Parallel Folded Brochures

Folded to 3.5 x 8.5

4/4 Inks

100# gloss text

quantity: 75,000

Turnaround time from artwork submission should be 7-10 days.

\$ 3,891.00

5:

**Print Job # 5: Splash in the Boro Group Brochure**

8.5 x 14 Double Parallel Folded Brochures

Folded to 3.5 x 8.5

4/4 Inks

100# gloss text

quantity: 1,000

Turnaround time from artwork submission should be 7-10 days.

\$ 485.00

**Grand Total for All Print Jobs (1through 5):**     \$ 14,763.00

Complete the following information:

Company Name: \_\_\_\_\_

Contact: \_\_\_\_\_ MILTON CUNNINGHAM \_\_\_\_\_

Address: \_\_\_\_\_ **BFC** \_\_\_\_\_

City: \_\_\_\_\_ P.O. Box 465146 • Lawrenceville, GA 30042 \_\_\_\_\_

Phone: \_\_\_\_\_ 770.757.7113 • Fax: 770.458.5867 \_\_\_\_\_

Email: \_\_\_\_\_ mlit42@hotmail.com \_\_\_\_\_

Signature: \_\_\_\_\_

3:

**Print Job # 3: Firecracker Fest Brochure**

8.5 x 11 trifold brochure

4/4 Inks

80# gloss text

quantity: 2,500

Turnaround time from artwork submission should be 7-10 days.

\$ 755.38

4:

**Print Job # 4: Splash in the Boro General Brochure**

8.5 x 14 Double Parallel Folded Brochures

Folded to 3.5 x 8.5

4/4 Inks

100# gloss text

quantity: 75,000

Turnaround time from artwork submission should be 7-10 days.

\$ 3375.00

5:

**Print Job # 5: Splash in the Boro Group Brochure**

8.5 x 14 Double Parallel Folded Brochures

Folded to 3.5 x 8.5

4/4 Inks

100# gloss text

quantity: 1,000

Turnaround time from artwork submission should be 7-10 days.

\$ 686.53

**Grand Total for All Print Jobs (1 through 5):** \$ 16,334.87

Complete the following information:

Company Name: Indexx, Inc.

Contact: Elizabeth deloach

Address: 303 Haywood Road

City: Greenville State: SC Zip: 29607

Phone: 803-318-8328 Fax: 864-234-7287

Email: edeloach @ crowsonstone.com

Signature: Elizabeth G deloach

3:

**Print Job # 3: Firecracker Fest Brochure**

8.5 x 11 trifold brochure

4/4 Inks

80# gloss text

quantity: 2,500

Turnaround time from artwork submission should be 7-10 days.

\$ 349.00

4:

**Print Job # 4: Splash in the Boro General Brochure**

8.5 x 14 Double Parallel Folded Brochures

Folded to 3.5 x 8.5

4/4 Inks

100# gloss text

quantity: 75,000

Turnaround time from artwork submission should be 7-10 days.

\$ 6014.00

5:

**Print Job # 5: Splash in the Boro Group Brochure**

8.5 x 14 Double Parallel Folded Brochures

Folded to 3.5 x 8.5

4/4 Inks

100# gloss text

quantity: 1,000

Turnaround time from artwork submission should be 7-10 days.

\$ 445.00

**Grand Total for All Print Jobs (1through 5):** \$ 17575.00

Complete the following information:

Company Name: A-Line Printing

Contact: Aline Davis

Address: 1683 Jones Mill Rd.

City: Statesboro State: GA Zip: 30461

Phone: 912-764-6905 Fax: 912-764-9547

Email: print @ nctv.com

Signature: Aline Davis

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
PURCHASING DEPARTMENT  
STATESBORO, GEORGIA 30458**

**INVITATION FOR BID  
SEASONAL PROGRAM BROCHURES  
STATESBORO-BULLOCH COUNTY PARKS AND RECREATION  
DEPARTMENT**

Sealed bids from suppliers will be received by the Bulloch County Board of Commissioners, at Bulloch County North Main Annex Library/Conference Room, 115 North Main Street, Statesboro, Ga., 30458 until 3:00 P.M. legally prevailing time on April 16, 2012 for: Seasonal Program Brochures for the Statesboro-Bulloch County Recreation Department. Our goal is a contract with a guaranteed bid price for a one year period, with an option to renew the contract for two successive one year periods. This contract will begin July 1, 2012 and be in effect one year ending June 30, 2013.

After the time and in a room at place noted above, the bids for each commodity will be publicly opened and read. No extension of the bidding period will be made.

Contract, if awarded, will be on a lump sum basis. No bid may be withdrawn for a period of 60 days after time has been called on the date of opening.

The Commissioners reserve the right to reject any or all bids and to waive technicalities and informalities.

It is understood and agreed that in consideration of the sum of One Dollar and No/100 (\$1.00) cash in hand paid, receipt whereof is hereby acknowledged, the bidder agrees that this bid shall be an option, which is hereby given to the Purchaser to accept or reject this bid at any time within sixty (60) calendar days from the date on which it is opened and read. It is expressly covenanted and agreed that this proposal is not subject to withdrawal by the bidder during the term of said option. The party submitting the bid is solely responsible for delivering the bid to the exact location and by the time stated. The Purchaser reserves the right to reject any or all bids and to waive technicalities and informalities in bids, to accept in whole or in part, such bid or bids may be deemed in the best interest of the purchaser.

Award will be made to that responsive and responsible bidder with the best offer for Bulloch County, price and other factors considered.

Local Buying Preference: A local vendor is considered any offeror whose principal business location is within the boundaries of Bulloch County. Departments are encouraged to use local vendors whenever possible. However, the County cannot pay a much higher price to do so. The County has an obligation to the taxpayers to use our financial resources wisely. For all purchases over \$5,000.00, if the quality, service, price, and other factors are substantially equal, then the local vendor may be given an opportunity to match the lowest cost proposal, if the quotation or bid is within 3% of the lowest price proposal. This policy shall be so stated in all applicable solicitations. This

provision does not apply to public works construction projects or road projects pursuant to the laws of the State of Georgia.

## TERMS AND CONDITIONS

1. **CHANGES:** No change will be made to this invitation except by written modification by the purchasing department.
2. **FOB DESTINATION POINT:** Bid prices to include shipping to Statesboro-Bulloch County Parks and Recreation Department. Title to remain with vendor until fully accepted by County. Goods damaged or not meeting specifications will be rejected.
3. **BID IDENTIFICATION:** All bids submitted as a result of this invitation must be returned in a sealed envelope with the following information in the lower left-hand corner of the envelope: PRINT BID, 3:00 PM April 16, 2013.
4. **WITHDRAWAL OF BIDS:** Bids may be withdrawn by written request only, if the request is received prior to the time and date set for the opening of bids. Negligence on the part of the bidder in preparing his bid confers no right of withdrawal or modification of his bid after bid has been opened. No bid may be withdrawn for a period of (60) thirty days after time has been called on the date of opening.
5. **AWARD OF CONTRACT:** Award will be made to that responsible bidder whose bid, conforming to the invitation for bid, will be most advantageous to the County, price and other factors considered. The County reserves the right to reject any and/or all bids submitted and to waive any technicalities or minor irregularities in bids received. Contract(s) if awarded, will be on a lump sum basis.
6. **EXCEPTIONS TO SPECIFICATIONS:** Any contract resulting from this invitation shall bind the bidder to all terms, conditions and specifications set forth in this invitation. Bidders whose bids do not conform should so note on a separate page if necessary and/or on bid schedule. While the County reserves the right to make an award to a nonconforming bidder when in the best interest of the County, such awards will not be readily made, and bidders are urged to conform to the greatest extent possible. No exceptions will be considered to have been taken by a bidder unless it is properly set out as provided above, and no exception will be deemed to have been taken by the County unless incorporated in a contract resulting from this invitation and so stated.
7. **PAYMENT:** Payments will be made upon completion of all work and acceptance by County on invoices submitted and approved by the proper County representative within (30) thirty days receipt of invoice.
  - 7.1 Items on this order are exempt from Federal Excise Tax and Georgia Sales and Use Tax. Certification will be furnished if requested.
8. **INQUIRIES REGARDING PAYMENT:** All inquiries regarding payment of invoices are to be directed to Accounts Payable, (912) 764-6245.
9. **REGULATORY AGENCIES:** Successful bidder will be responsible for all

required permits or licenses required by any regulatory agency of the City, County, State or Federal Governments.

**10. ASSIGNMENT OF CONTRACTUAL RIGHTS:** It is agreed that successful bidder will not assign, transfer, convey or otherwise dispose of a contract that results from this invitation or his right, title, or interest in or to the same, or any part thereof, without written consent of the County.

**11. INDEPENDENT CONTRACTORS:** The bidder represents to Bulloch County that he is fully experienced and properly qualified to perform the functions provided for herein and that he is properly equipped, organized and financed to perform such functions. The bidder shall finance his own operations hereunder, shall operate as an independent contractor and not as the agent of Bulloch County and nothing contained in this invitation for bid or a contract resulting from same shall be construed to constitute the bidder or any of his employees, servants or agents or subcontractors as a partner, employee, servant or agent of the County nor shall either party have any authority to bind the other in any respect, it being intended that each shall remain an independent contractor.

**12. CANCELLATION FOR CAUSE:** Should either party fail to comply with the terms and conditions of this contract, the aggrieved party must give in writing to the other party any complaint for non compliance to the terms and conditions of this contract. The other party shall have 15 calendar days to correct the matter. If corrected to the satisfaction of both parties within the 15 days and stated in writing then the contract will continue uninterrupted. Failure to correct the matter will result in termination of this contract at the end of 30 calendar days following the date of the initial letter of complaint.

**13. ANTI-DISCRIMINATION CLAUSE:** Bulloch County does not discriminate against any person because of race, color, religion, national origin, or handicap in employment or services provided.

**14. COMMODITY STATUS:** It is understood and agreed that materials delivered shall be new, of latest design, and in first quality condition, that all bags, containers, etc., shall be new and suitable for storage, unless otherwise stated by Bulloch County.

**15. QUANTITIES:** Bulloch County shall purchase the amounts of booklets as stated in the specifications and bid form pages.

**16. RENEWAL:** The contract may be renewed for 2 successive one year periods upon mutual agreement between both parties.

**17. WHO CAN USE THIS CONTRACT:** The primary departments authorized to use this contract is the Bulloch County Parks and Recreation Department. They are to work with you to order the materials per this contract, but they can not change any part of it without the approval of the purchasing department. At the request of the purchasing department, other departments may use this contract also.

**18. DELIVERIES:** Deliveries are to be made to Bulloch County Parks and Recreation Department, 1 Max Lockwood Drive, Statesboro, Georgia 30458.

**19. ORDERS:** Orders will be placed at various times for various items in various amounts throughout contract period. This type of order is to be delivered as complete in compliance with the terms and specifications of the bid.

**20. PRIORITY STATUS:** Successful bidder will be required to give "priority service" on any County order or call for service.

**21. SUBSTITUTIONS:** Substitutions are not permitted without prior approval of the purchasing department. Failure of the contractor to comply with this requirement may result in the removal of the contractor from the contract.

**22. COMPLIANCE:** The county's failure to insist on compliance with any of the terms or conditions of this Invitation to Bid shall not be deemed a waiver of the county's right to insist at any time on full compliance with any of the terms and conditions here in.

**23. QUESTIONS:** All questions concerning this invitation should be directed to the buyer whose name appears on the bottom of this page unless otherwise directed.

For additional information contact:

Design or other Specifications: Broni Gainous @ 912.489.9086 or  
bgainous@bullochrec.com.

Procurement: Kenneth Trapnell @ 912-764-0436.

## SPECIFICATIONS & BID FORM

The five major print projects are listed below and will be awarded to one company. SHIPPING COSTS, IF ANY SHALL BE INCLUDED IN BID PRICES. Place your cost in the appropriate boxes and mail in a sealed envelope (deadline is April 16, 2012) to:

Kenneth Trapnell (Purchasing Manager)  
115 North Main Street  
Room 108  
Statesboro, GA 30458

If you have any questions, please call Broni Gainous @ 912- 489-9086.

### **Print Job # 1: Recreation Guides (OPTION 1)**

Recreation Guides will be printed four times during the year. Each guide will be a 16 page booklet, flat size: 8.5x11, folded to a finished size of 8.5 x 5.5.

They will be 4 color booklets, CMYK with bleeds. They need to be printed on 80# Gloss Text and have a self cover (16-page includes cover), and need to be saddle-stitched.

All four brochures will consist of 10,000 booklets each. Turnaround time from artwork submission should be 7-10 days.

Spring brochure (February)\$ \_\_\_\_\_

Summer brochure (April): \$ \_\_\_\_\_

Fall brochure (July):\$ \_\_\_\_\_

Winter Brochure (Nov):\$ \_\_\_\_\_

**Print Job # 2: Tournament Brochure**

8.5 x 11 trifold brochure  
4/4 Inks  
80# gloss text  
quantity: 4,000

Turnaround time from artwork submission should be 7-10 days.

\$ \_\_\_\_\_

**Print Job # 3: Firecracker Fest Brochure**

8.5 x 11 trifold brochure  
4/4 Inks  
80# gloss text  
quantity: 2,500

Turnaround time from artwork submission should be 7-10 days.

\$ \_\_\_\_\_

**Print Job # 4: Splash in the Boro General Brochure**

8.5 x 14 Double Parallel Folded Brochures  
Folded to 3.5 x 8.5  
4/4 Inks  
100# gloss text  
quantity: 75,000

Turnaround time from artwork submission should be 7-10 days.

\$ \_\_\_\_\_

**Print Job # 5: Splash in the Boro Group Brochure**

8.5 x 14 Double Parrallel Folded Brochures

Folded to 3.5 x 8.5

4/4 Inks

100# gloss text

quantity: 1,000

Turnaround time from artwork submission should be 7-10 days.

\$ \_\_\_\_\_

Complete the following information:

Company Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ @ \_\_\_\_\_

Signature: \_\_\_\_\_

**TO BE COMPLETED BY AWARD WINNER ONLY**

**ACCEPTANCE OF PROPOSAL**

Bulloch County hereby accepts the undersigned supplier's bid submitted in response to the attached Invitation for Bids for the following items: \_\_\_\_\_

By executing this Acceptance of Proposal, Bulloch County and the undersigned supplier acknowledge and agree to be bound by all terms and conditions of the attached Invitation for Bids and all specifications and pricing stated therein.

IN WITNESS WHEREOF, Bulloch County and the undersigned supplier have caused their authorized representatives to set their hands and seals this \_\_\_\_ day of \_\_\_\_\_, 2007.

BULLOCH COUNTY, GEORGIA

[Name of Successful Bidder]

By: \_\_\_\_\_

By: \_\_\_\_\_  
Thomas M. Couch, County Manager

\_\_\_\_\_

Print or type name of signatory

[FORM OF ACCEPTANCE OF PROPOSAL]

The successful bidder(s) will be required to execute this Acceptance of Proposal.