



**Bulloch County
Board of
Commissioners
Regular Meeting**

**6.05.2012
Estimated Time: 2 Hours
North Main Annex Community Room
Statesboro, Georgia
5:30 PM**

Meeting Function:	Board of Commissioners	Type of Meeting:	Regular Meeting
Meeting Chair:	Chairman, Garret Nevil (Presiding)	Recorder:	Clerk of the Board, Maggie Fitzgerald
Parliamentarian:	Chief Legal Counsel, Jeff Akins	Ex-Officio:	Tom Couch, County Manager; Harry Starling, Chief Financial Officer; Andy Welch, Development Services Director; Jeff, Herrington, Airport Manager; Christy Strickland, Deputy Clerk; Bob Smith, Public Facilities and Environmental Management Director; Bob Hook, Buildings & Facilities Maintenance Director; Kirk Tatum, County Engineer; Mike Boyett and Therman Fail, Area Road Superintendents; and Randy Newman, Zoning Administrator.

General Agenda

ITEM	RESOURCE PERSON/FACILITATOR	TIME	REFER
Call to Order; Welcome Media and Visitors	Chairman Nevil	5:30 PM	
Invocation and Pledge of Allegiance	Commissioner Robert Rushing	5:32 PM	
Roll Call	Clerk of the Board Maggie Fitzgerald	5:33 PM	
Zoning Agenda and Public Hearings	Chairman & Zoning Administrator	5:34 PM	P/Z Pkg.
Approval of General Agenda	Chairman Nevil	6:00 PM	
Public Comments	Audience	6:02 PM	
Presentation	Chairman	6:07 PM	
Certification of Appreciation to the Sheriff's Dept.	American Red Cross – Donna Lee		
Consent Agenda	Chairman Nevil	6:10 PM	
Approval of Minutes – Regular Meeting held on May 15, 2012	Clerk of the Board		Tab A
Approval of Alcoholic Beverage License	Clerk of the Board		Tab B
Approval of Asbestos Abatement Bid	Buildings & Facilities		Tab C
Approval of Professional Consulting Services Contract	Airport		Tab D
Approval of Water Well Bid for New Recycling Center	Environmental Management		Tab E
Approval of Fence Bid for New Recycling Center	Environmental Management		Tab F
Approval of Solid Waste Stationary Trash Compactor Bid for New Recycling Center	Environmental Management		Tab G
Approval of Roadside Mowing Bid	Roads and Bridges		Tab H
New Business		6:12 PM	
Discussion/Action: Employee Health Plan Proposals	County Manager & Legal		Tab I

Discussion/Action: Contract with Diversified Traffic Services, Inc. for Re-Striping and New Signage	Roads and Bridges	6:30 PM	Tab J
Discussion/Action: Tax Allocation District Study – Phase 2	County Manager	6:40 PM	Tab K
Commission and Staff Comments	Chairman Nevil, et al.	6:52 PM	
Executive Session – Personnel Matters	Deputy Clerk	6:57 PM	RED TAB
Adjourn	Chairman	7:30 PM	
Additional Information - Background information in Board packets			

May 15, 2012
Statesboro, GA

Regular Meeting

The Board of Commissioners met at 8:30 a.m. in the Community Room of the North Main Annex. Chairman Nevil welcomed guests and called the meeting to order. County Manager Thomas Couch gave the invocation and the pledge of allegiance.

Ms. Maggie Fitzgerald, Clerk of the Board, performed the roll call of the commissioners and staff. The following commissioners were present: Chairman Nevil, Vice Chairman Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson, and Commissioner Gibson. The following staff were present: County Manager Thomas Couch, Clerk of the Board Maggie Fitzgerald, Development Services Director Andy Welch, Chief Financial Officer Harry Starling, Statesboro Bulloch County Parks and Recreation Director Mike Rollins, Public Safety Director Ted Wynn, County Engineer Kirk Tatum, and Zoning Administrator Randy Newman.

After Roll Call, Chairman Nevil asked for amendments or modifications of the General Agenda. County Manager Thomas Couch asked that the General Agenda be amended by: (1) removing the Presentation by County Attorney Jeff Akins regarding Amendments to the Open Meetings Act and (2) adding as Item #1 of New Business, the discussion and/or action regarding an Amendment to the Occupational Tax Ordinance and Fee Schedule. Hearing no further amendments or modifications, Commissioner Gibson offered a motion to approve the General Agenda as amended. Commissioner Mosley seconded the motion, and it carried with votes from Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson, and Commissioner Gibson.

Next, Chairman Nevil asked for public comments from the audience at large or in writing. Clerk of the Board Maggie Fitzgerald and County Manager Thomas Couch both stated there were no formal requests or petitions received in writing. Mrs. Linda Nunnally, of Burkhalter Road, discussed an issue with her neighbor regarding cows being placed on land that is not zoned for agriculture. Mr. Couch asked the neighbors to be patient until the Planning and Zoning Commission and the Board of Commissioners hear

the issue. Mr. Maurice Hill, who owns the cows, explained that he wasn't aware of the zoning, but would have the cows moved by May 18th. Zoning Administrator Randy Newman stated that Mr. Shaver, who owns the land, was cited for the cows, but that Mrs. Nunnally also has chickens on her residentially zoned property. Mr. John Hills stated that he is concerned about possible health hazards from the cows manure. Mrs. Lillian Huff also stated that she is concerned about the cow feces contaminating the well water. After further discussion, Chairman Nevil thanked everyone for their comments, and stated that the matter would be heard at the first meeting in July. Hearing no further comments from the public, Chairman Nevil moved forward to the next item on the Agenda.

Next, Chairman Nevil stated that the next item on the Agenda was to approve the Consent Agenda as follows: (1) to approve the Minutes of the Regular Meeting and Executive Session held on May 1, 2012, and (2) to approve a bid for \$12,140.00 from Lewis Color for the Statesboro Bulloch County Parks and Recreation Department's print bid for recreation guides and other brochures. Without discussion, Commissioner Mosley offered a motion to approve the Consent Agenda as presented. Commissioner Ethridge seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson, and Commissioner Gibson voting in favor of the motion.

Chairman Nevil stated that the only item of New Business was the discussion and/or action with regard to amending the Occupational Tax Ordinance and Fee Schedule. Chairman Nevil called on County Manager Thomas Couch to initiate the discussion regarding the matter, and Mr. Couch stated that a Public Hearing was held at 5:30 pm on Thursday, May 10, 2012, regarding the matter, and that no one was present for the hearing to voice their concerns. After some discussion, Commissioner Thompson offered a motion to approve the amendments to the Occupational Tax Ordinance and Fee Schedule (See Exhibit #2012-51). Commissioner Rushing seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson, and Commissioner Gibson voting in favor of the motion.

With no further items of New Business, Chairman Nevil asked each Commissioner to take thirty seconds for any general comments or statements, beginning with Commissioner Ethridge and then proceeding down the bench accordingly. Commissioner Ethridge, Commissioner Mosley, Commissioner Simmons, Commissioner Thompson, and Commissioner Gibson thanked the Staff for their hard work and thanked the citizens for attending the meeting.

After further discussion, Chairman Nevil asked for comments from the Staff, and County Manager Thomas Couch stated that the Board would need to hold a brief Budget Workshop within the next two weeks, and that he would like to hold a meeting someplace in Portal very soon. Mr. Couch also discussed naming the interior road at Gateway. Clerk of the Board Maggie Fitzgerald and Chairman Nevil discussed upcoming events.

Chairman Nevil asked if there were any further comments from the Commission or Staff. Hearing no comments from the Board or Staff, Chairman Nevil asked for a motion to adjourn. Commissioner Mosley offered a motion to adjourn the meeting. Commissioner Simmons seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson, and Commissioner Gibson voting in favor of the motion.

J. Garrett Nevil, Chairman

Attest: Maggie Fitzgerald, Clerk of the Board

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST: Public Safety: Sheriff, Administration: County Clerk	MEETING DATE: 6.05.2012		
	RESOLUTION ATTACHED?	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE:

To grant an alcoholic beverage license for package retail beer and wine sales to Paul Uelmen (Designee/License Holder) and Tejal Parikh (Owner, but not a US Citizen) of VRAJ GOPI Inc., doing business as the VRAJ Food Mart, and is located at 21196 US Highway 80 East, Statesboro, Georgia.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:

There is no apparent reason to deny the applications. Approval is recommended. Applications are attached. Criminal histories are attached.

AGENDA CATEGORY (CHECK ONE)		FINANCIAL IMPACT STATEMENT					
PRESENTATION		BUDGETED ITEM?	YES	N	AMENDMENT REQUIRED?	YES	
			NO			NO	X
PUBLIC HEARING		ATTACH DETAILED ANALYSIS, IF NEEDED:					
CONSENT	X						
NEW BUSINESS							
OLD BUSINESS							
OTHER							

APPROVED FOR AGENDA											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	✓	YES	✓	YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL	<i>And</i>	INITIAL	<i>Yh</i>	INITIAL	
DATE		DATE		DATE		DATE	<i>5/29/12</i>	DATE	<i>5/30/12</i>	DATE	

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

Office of the Sheriff

SHERIFF
LYNN M. ANDERSON



17257 HWY 301 NORTH
STATESBORO, GA 30458
(912) 764-8888
FAX (912) 764-2917

The following information is furnished to the Bulloch County Board of Commissioners, in regards to an application for a beer and Wine License. This information is furnished by the Bulloch County Sheriff's Department for the purpose of the Board in their decision on the issuance of a license.

NAME: JeJAL PARIKH

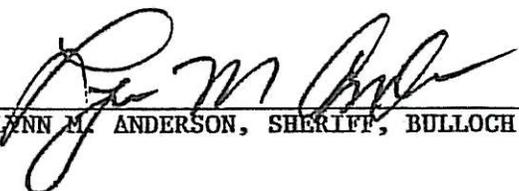
BUSINESS: VRAJ ROPI INC

LOCATION: 2196 Hwy 80E
Statesboro

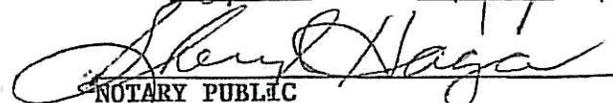
CRIMINAL HISTORY: OK

RESIDENCY: OK

This information is furnished to the Bulloch County Board of Commissioners for their information only at their request.


LYNN M. ANDERSON, SHERIFF, BULLOCH COUNTY, GA.

This 21 Day of May, 2012


NOTARY PUBLIC

"The sheriff shall keep and preserve the peace of his county."

Finger Prints

* Not US Citizen *

**BULLOCH COUNTY, GEORGIA
APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE**

YOU MUST COMPLETE APPLICATION IN ITS ENTIRETY

DATE OF APPLICATION 3/7/12 NEW RENEWAL

Type of Business to be operated:

- Retail beer and wine packaged only \$1,500.00
 - Retail beer and wine by the drink (pouring license) \$1,500.00
 - Retail liquor by the drink (pouring license) \$3,000.00
 - Pouring license (beer, wine, and liquor) \$4,500.00
 - Wholesale license \$1,200.00
 - Farm Winery \$2,250.00
 - Catering License (off premise) \$ 500.00
 - Application Fee (due upon returning application) \$ 250.00
 - Event Permit \$ 50.00
 - License Transfers \$ 250.00
 - Temporary Permit (all forms) \$ 250.00
- Total license fee (include the application fee) \$ _____

\$250.00
PJ
5/2/12

***Late Penalty ***

All renewal applications received after November 1 and before January 1 - 25% of license fee

All renewal applications received after January 1 - 50% of license fee

Applicant's full name TEJAL PARIKH

Name of business VRAJ GOPI INC

Location of business 21196 HWY 80 EAST, STATESBORO, GA: 30461

Type of business organization (Corporation, limited liability company, partnership, etc.)
CORPORATION

Business mailing address 21196, HWY 80 E, STATESBORO, GA 30461 Phone 912-842-9197

Applicant's home [REDACTED]

Applicant's age 33 Date of birth [REDACTED] Social Security # [REDACTED]

Are you a resident U.S. Citizen?

YES NO

Are you a resident of Bulloch County?

YES NO

If "No", then you must designate a resident of Bulloch County who shall be responsible for any matter relating to the license (ie., a "designee"). If you are appointing a designee, provide the following information:

Designee's Name & Home Address _____

Designee's Home Phone _____ Designee's Age _____

Designee's Date of Birth _____ Designee's SS# _____

Are you the owner of the business?

YES NO

If "Yes", attach documentation demonstrating your ownership of the business, such as an Operating Agreement, Partnership Agreement, or Shareholder's Agreement.

If "No", what is your title or interest in the business? _____

List all partners, shareholders, members, or managers of the business below:

TEJAL PARIKH _____

Attach a copy of your business's Certificate of Existence from the Secretary of State's office.

BE ADVISED THAT ANY PARTNER, SHAREHOLDER, MEMBER OR MANAGER LISTED ABOVE MUST COMPLETE A SEPARATE APPLICATION AND CONSENT FORM FOR A BACKGROUND CHECK AND IT IS YOUR RESPONSIBILITY TO ENSURE THIS IS DONE.

Has the applicant or designee EVER been arrested for anything other than a traffic violation?

YES _____ NO

If "Yes", attach a detailed explanation to this application, and be sure to provide the date, jurisdiction, offense, and circumstances of the arrest.

Has the applicant or designee EVER been denied an alcoholic beverage license?

YES _____ NO

If "Yes", attach a detailed explanation to this application, and be sure to provide the date, County or City, and circumstances of the denial.

Has the applicant or designee EVER had an alcoholic beverage license suspended or revoked?

YES _____ NO

If "Yes", attach a detailed explanation to this application, and be sure to provide the date, County or City, and circumstances of the suspension or revocation.

Approved _____ Rejected _____

This _____ day of _____, 20 ____.

Bulloch County Board of Commissioners

By: _____
J. Garrett Nevil, Chairman

Attest: _____
Maggie R. Fitzgerald, Clerk

Friday, May 18, 2012

Page 1

Response Key: .BUSX-

0618837 GA-CCH 20120518 10:45:11 20120518 10:45:10 201503B3F2
IR.GASIRO000.GA0160001.

GEORGIA CRIMINAL HISTORY NAME AND IDENTIFIER SEARCH

REQUESTED BY:
DATE: 20120518 PUR: E ATTN: NEVILS/KCM
ARN: ALR VRAJ CORP
RESPONSE DATE: 20120518 -

QUERY REQUESTED ON:
NAM/PARIKH, TEJAL
DOB/[REDACTED]
SEX/F
RAC/A
SOC/[REDACTED]

NO RECORD FOUND

END OF RECORD

U^a

No GCIC Record on File
Bulloch County Sheriff's Office
[Signature] -35- 5/18/12
Communications Officer Date

Criminal History

License holder/
Designee
Owner =
Not US
Citizen

**BULLOCH COUNTY, GEORGIA
APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE**

YOU MUST COMPLETE APPLICATION IN ITS ENTIRETY

DATE OF APPLICATION 5/2/12 NEW RENEWAL _____

Type of Business to be operated:

- _____ Retail beer and wine packaged only \$1,500.00
- _____ Retail beer and wine by the drink (pouring license) \$1,500.00
- _____ Retail liquor by the drink (pouring license) \$3,000.00
- _____ Pouring license (beer, wine, and liquor) \$4,500.00
- _____ Wholesale license \$1,200.00
- _____ Farm Winery \$2,250.00
- _____ Catering License (off premise) \$ 500.00
- _____ Application Fee (due upon returning application) \$ 250.00
- _____ Event Permit \$ 50.00
- _____ License Transfers \$ 250.00
- _____ Temporary Permit (all forms) \$ 250.00

\$250.00
PD
5/2/12

Total license fee (include the application fee) \$ _____

***Late Penalty ***

All renewal applications received after November 1 and before January 1 - 25% of license fee

All renewal applications received after January 1 - 50% of license fee

Applicant's full name PAUL WELMEN

Name of business VRAJ GOPI INC VRAJ Food Mart

Location of business 21196 Hwy 80 EAST, STATESBORO, GA. 30461

Type of business organization (Corporation, limited liability company, partnership, etc.)

CORPORATION

Business mailing address 21196, Hwy 80 E, STATESBORO, GA. 30461 Phone 912-842-9197

Applicant's home address [REDACTED] 248-71-6482

Applicant's age 34 Date of birth [REDACTED] Social Security # [REDACTED]

Are you a resident U.S. Citizen?

YES NO _____

Are you a resident of Bulloch County?
YES NO

If "No", then you must designate a resident of Bulloch County who shall be responsible for any matter relating to the license (ie., a "designee"). If you are appointing a designee, provide the following information:

Designee's Name & Home Address _____
Designee's Home Phone _____ Designee's Age _____
Designee's Date of Birth _____ Designee's SS# _____

Are you the owner of the business?
YES NO

If "Yes", attach documentation demonstrating your ownership of the business, such as an Operating Agreement, Partnership Agreement, or Shareholder's Agreement.

If "No", what is your title or interest in the business? DESIGNEE

List all partners, shareholders, members, or managers of the business below:

TEJALBEN PARIKH _____

Attach a copy of your business's Certificate of Existence from the Secretary of State's office.

BE ADVISED THAT ANY PARTNER, SHAREHOLDER, MEMBER OR MANAGER LISTED ABOVE MUST COMPLETE A SEPARATE APPLICATION AND CONSENT FORM FOR A BACKGROUND CHECK AND IT IS YOUR RESPONSIBILITY TO ENSURE THIS IS DONE.

Has the applicant or designee **EVER** been arrested for anything other than a traffic violation?
YES NO

If "Yes", attach a detailed explanation to this application, and be sure to provide the date, jurisdiction, offense, and circumstances of the arrest.

Has the applicant or designee **EVER** been denied an alcoholic beverage license?
YES NO

If "Yes", attach a detailed explanation to this application, and be sure to provide the date, County or City, and circumstances of the denial.

Has the applicant or designee EVER had an alcoholic beverage license suspended or revoked?
YES _____ NO _____

If "Yes", attach a detailed explanation to this application, and be sure to provide the date, County or City, and circumstances of the suspension or revocation.

Approved _____ Rejected _____

This _____ day of _____, 20__.

Bulloch County Board of Commissioners

By: _____
J. Garrett Nevil, Chairman

Attest: _____
Maggie R. Fitzgerald, Clerk

Thursday, May 10, 2012

Page 1

Response Key: .BUSX-

0616538 GA-CCH 20120510 08:21:18 20120510 08:21:17 201503B0B2

Georgia Crime Information Center
3121 Panthersville Road
Decatur, GA 30037
(404) 244-2639

***** CRIMINAL HISTORY RECORD *****

Produced on 2012-05-10

***** Introduction *****

This rap sheet was produced in response to the following request:

FBI Number 275311JB3
State Id Number GA2557498K (GA)
ARN ACCOUNTANT
Purpose Code E
Attention PATEL/KCM

The information in this rap sheet is subject to the following caveats:

**THIS RESPONSE IS BEING PRODUCED FOR YOUR REQUEST SENT: 2012-05-10
(GA; 2007-08-11)

Important! Criminal history record information is obtained one of two ways: 1) by conducting an inquiry using personal identifiers such as name and date of birth (name search), or 2) by submitting fingerprint cards to the Georgia Crime Information Center (GCIC). When conducting a name search for criminal history record information, there is a possibility that the information returned belongs to a different person with the same, or similar, identifiers. In this case, a positive match of the person whose criminal history record is sought requires submission of fingerprint cards to GCIC. When conducting a fingerprint search for criminal history record information, the information returned does, in fact, belong to the individual. In this case, conducting a name search using the individual's personal identifiers would be the same information. (GA; 2007-08-11)

When the information contained in a criminal history report causes an adverse employment or licensing decision the individual, business or agency making the decision must inform the applicant of all information pertinent to the decision. The disclosure must include information that a criminal history record check was conducted, the specific contents of the record and the effect the record had upon the decision. Failure to provide all such information to the person subject to the adverse decision is a misdemeanor offense under Georgia law. Additionally, any unauthorized dissemination of this record or information herein also violates Georgia law. The plea of nolo contendere may be considered a conviction for some purposes; however, except as otherwise provided by law, it shall not be used against the defendant in any other court as a conviction or admission of guilt or for the purpose of effecting any civil disqualification of the defendant to hold public office, to vote, to serve upon any jury, or any other civil disqualification imposed upon a person convicted of any offense under the laws of this state. (GA; 2007-08-11)

In the event that identifiers are not clearly associated to a specific

GCIC Record on File
Bulloch County Sheriff's Office
35
Date 5/10/12
Communications Officer

cycle, the information is most likely non-fingerprint based information received from the Department of Corrections at the time of release from incarceration. (GA; 2007-08-11)

***** IDENTIFICATION *****

Subject Name(s)

UELMEN, PAUL DOUGLAS (2007-08-08)

Subject Description

FBI Number 275311JB3 State Id Number GA2557498K

Social Security Number

Sex Male (1998-09-15) Race White (1998-09-15)

Height 5'08" (1998-09-15) Weight 140 (1998-09-15) Date of Birth

Hair Color Brown (1998-09-15) Eye Color Hazel (1998-09-15)

Place of Birth WISCONSIN (1998-09-15)

III Record SSO

***** CRIMINAL HISTORY *****

===== OTN 00072329633 (Cycle 1 of 1) =====

Offender Tracking Number (OTN) 00072329633
Earliest Event Date 1998-09-15
Offense Date 1998-09-15
Arrest SRF 68410776
Judicial SRF 75190626

Arrest (Cycle 1)
Arrest Date 1998-09-15
Case Number 9806028
Arresting Agency GA0160100 STATESBORO POLICE DEPARTMENT
Subject's Name UELMEN, PAUL DOUGLAS
Arrest Type Adult

Charge
Charge Tracking Number 00072329633-1
Charge Literal DUI - DRIVING UNDER THE INFLUENCE OF ALCOHOL
Statute 40-6-391(A)(1); GA
State Offense Code 5404
Severity Misdemeanor

Court Disposition (Cycle 1)
Case Number

Court Agency GA016033J
Subject's Name UELMEN, PAUL DOUGLAS

Charge
Charge Tracking Number 00072329633-2
Charge Literal TRAFFIC/MOTOR VEHICLE OFFENSE
Charge Description RECK DRIV C/F DUI
Statute NOT FOUND; GA
State Offense Code 5499
Severity Unknown
Disposition GUILTY (CONVICTED / ADJUDICATED) (2000-01-24;
Convicted)

Sentencing (Cycle 1)
Case Number
Sentence Date 2000-01-24
Sentencing Agency GA016033J BULLOCH COUNTY STATE COURT

Charge
Charge Tracking Number 00072329633-2
Sentence COMMUNITY SERVICE
FINE \$500
SCHOOL (MAY INCLUDE OBTAINING GED)

***** INDEX OF AGENCIES *****

Agency STATESBORO POLICE DEPARTMENT; GA0160100;
CHIEF
Address 22 WEST GRADY STREET
STATESBORO, GA 304580000

Agency BULLOCH COUNTY STATE COURT; GA016033J;
JUDGE
Address PO BOX 1866
STATESBORO, GA 304590000

* * * END OF RECORD * * * U^a

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1) Building and Facilities	MEETING DATE (Box 2) 6/7/12		
	RESOLUTION ATTACHED? (Box 3)		YES
			NO <input checked="" type="checkbox"/>

REQUESTED MOTION OR ITEM TITLE (Box 4)

Asbestos Abatement

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

Asbestos Abatement for Hotel/ Motel at 109 N. Main Street. By Southern Environmental Services

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)					
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES		AMENDMENT REQUIRED? (7b)	YES	
			NO			NO	
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)					
CONSENT (6c)	<input checked="" type="checkbox"/>	Bid Report Attached					
NEW BUSINESS (6d)							
OLD BUSINESS (6e)							
OTHER (6f)							

APPROVED FOR AGENDA (Box 8)

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	<input checked="" type="checkbox"/>	YES	<input checked="" type="checkbox"/>	YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL	<i>Am</i>	INITIAL	<i>Jsh</i>	INITIAL	
DATE		DATE		DATE		DATE	5/29/12	DATE	5/30/12	DATE	

COMMISSION ACTION AND REFERRAL (Box 9)

APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		NOTES
OTHER		

MEMORANDUM

Date: May 22, 2012
To: Mr. Tom Couch
From: **Kenneth Trapnell** Kenneth Trapnell
Subject: **Lead Paint & Asbestos Abatement Bid Report**

Sealed bids were opened at the Bulloch County North Main Annex on May 22, 2012 at 3:00 P.M. for lead paint & asbestos abatement.

The newspaper advertisement (Statesboro Herald) was on April 13 & April 27, 2012.

The solicitation was also on the GLGA marketplace listing beginning on April 12, 2012.

The IFB was also posted on bullochcounty.net beginning on April 12, 2012.

There were 2 addendums posted on bullochcounty.net & sent by e-mail to known vendors for this bid.

Seven (7) bids were received.

Bids received are as follows:

VENDOR	BID PRICE	BID BOND	VEN. DEC. & NON-COLL.	ADDENDUMS
Southern Environmental Services, Inc. Marietta, GA.	\$44,588.00	Yes	Yes	Yes
Hibernia Enterprises, Inc. Kennesaw, GA.	\$56,000.00	Yes	Yes	Yes
Certified Environmental Professionals, LLC Atlanta, GA	\$108,600.00	Yes	Yes	Yes
Darcco Environmental, Inc. Jacksonville, FL	\$110,000.00	Yes	Yes	No
Aegis Environmental, Inc. Franklin, TN.	\$113,526.00	Yes	Yes	Yes
Morris Insulation & Environmental Augusta, GA	\$138,800.00	Yes	Yes	Yes
Dabbs-Williams General Contractors, LLC Statesboro, GA.	\$290,000.00	Yes	Yes	Yes

All vendors except Darcco Environmental, Inc. acknowledged the addendums. All vendors had bid bond, non-collusion & vendor declaration.

Attending the bid opening were the following: Bob Hook, Kenneth Trapnell, Harry Starling, Andy Welch & Ruby Hunter.

If you need more, please let me know.

BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST (Box 1)

MEETING DATE 6/5/12

Statesboro/Bulloch County Airport

RESOLUTION ATTACHED? (Box 3)

YES

NO

x

REQUESTED MOTION OR ITEM TITLE (Box 4)

To authorize the County Manager and the Airport to enter into a contract agreement with Burns & McDonnell Engineering Company, INC. for professional consulting services related to the East T-Hangar Development and the Tree Remediation project.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

Scope of consulting services attached.

AGENDA CATEGORY
(CHECK ONE) (Box 6)

FINANCIAL IMPACT STATEMENT (Box 7)

PRESENTATION (6a)

BUDGETED ITEM? (7a)

YES

NO

AMENDMENT
REQUIRED? (7b)

YES

NO

x

PUBLIC HEARING (6b)

ATTACH DETAILED ANALYSIS, IF NEEDED (7c)

CONSENT (6c)

x

Scope of services attached.

NEW BUSINESS (6d)

OLD BUSINESS (6e)

OTHER (6f)

APPROVED FOR AGENDA (Box 8)

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES	x	YES		YES		YES	✓	YES	✓	YES	
NO		NO		NO		NO		NO		NO	
INITIAL	JH	INITIAL		INITIAL		INITIAL	QMJ	INITIAL	QJA	INITIAL	
DATE	5/20/12	DATE		DATE		DATE	5/29/12	DATE	5/30/12	DATE	

COMMISSION ACTION AND REFERRAL (Box 9)

APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

AUTHORIZATION NO. 14 FOR PROFESSIONAL CONSULTING SERVICES

In Accordance With

AGREEMENT

For

PROFESSIONAL CONSULTING SERVICES

Between

BULLOCH COUNTY, GEORGIA

And

BURNS & McDONNELL ENGINEERING COMPANY, INC.

Alpharetta, Georgia

In accordance with SECTION 2 - SCOPE OF SERVICES of the Agreement for Professional Consulting Services dated June 21, 2002, by and between Bulloch County, Georgia and Burns & McDonnell (the Agreement) in connection with the planning, design and construction management of airport improvement projects located at the Statesboro-Bulloch County Airport, the following authorization is hereby given and mutually agreed upon:

- A. Project – Additional Services for East T-Hangar Development 2012 and Tree Remediation
- B. Description of Services to be Performed – As described in attached proposal dated May 3, 2012.
- C. Method of Compensation – Lump Sum (Sub-tasks 1 & 2); Not-to-Exceed (Sub-tasks 3 & 4)
- D. Amount of Compensation - \$50,460.55
- E. Estimated Time of Completion – 105 calendar days from NTP for associated construction project
- F. Notice to Proceed Date – _____ (Bulloch County to Enter Date)

It is further understood and agreed by the parties hereto that all of the terms and conditions of the Agreement are hereby incorporated by reference as if set forth fully herein and are made a part of this Authorization.

BURNS & McDONNELL ENGINEERING
COMPANY, INC.

By Shawn P. DeKold
Shawn P. DeKold, P.E.
Principal and Project Manager

BULLOCH COUNTY, GEORGIA

By _____





May 3, 2012

Mr. Jeff Herrington
Statesboro-Bulloch County Airport
601 Airport Blvd.
Statesboro, GA 30461

Re: Engineering Fee Proposal
Task Order 14 – Additional Services East T-Hangar Development 2012

Dear Jeff:

Enclosed please find an original of Burns & McDonnell's Engineering Fee Proposal for Task Order No. 14, for additional services associated with the East T-Hangar Development 2012 and Tree Remediation project at Statesboro-Bulloch County Airport. The additional services consist of the services described below and within the attached proposals from our subconsultants.

Easement Records Research – The airport and County did not have easement information for the properties adjacent to the airport. The records were required to determine if trees on adjacent properties may be removed. A local subconsultant was utilized to research and obtain records from the County Courthouse.

Prepare DBE Program and SB Participation Plan – Due to the size of the construction program and since a DBE program had not been prepared by the County or Airport, the GDOT required that a DBE program and Small Business Participation plan be prepared. The plan was prepared by a subconsultant. The plan may be used by the County for non-airport projects.

On-Site Resident Engineering Services – The GDOT indicated that they may not be able to provide GDOT staff to monitor and observe construction activities as they have in past years. The GDOT requested a proposal for these services. To provide cost effective services we are proposing to have a local subconsultant, Reddick & Associates, provide the construction Resident Engineering services which consist of daily site visits but not full-time on-site representation.

Construction Materials Testing Services – The GDOT indicated that they may not be able to provide materials testing services during construction as they have in past years. The GDOT requested a proposal for these services. Due to the specialty services required by the GDOT, we are proposing to have a subconsultant, Willmer Engineering, provide the material testing services. Willmer's personnel have the required GDOT certifications.

Attached are proposals from our subconsultants is our understanding of the scope of work and a breakdown of the associated fees. The total value of the services is \$54,060.00.



May 3, 2012

Page 2

Please review the attached information and contact me at (770) 510-4510 if you have any questions regarding the cost breakdown.

Sincerely,

A handwritten signature in cursive script that reads "Shawn P. DeKold".

Shawn P. DeKold, P.E.

Principal and Project Manager

Statesboro-Bulloch County Airport
Proposed Fees for Task Order No. 13
Additional Services for EAST T-HANGAR DEVELOPMENT 2012
Statesboro, Georgia
May 3, 2012

Scope of Services	Labor Man-Hours					Labor Total
	PM	PE	EST	D	C	
1. Easement Records Research						
a. Coordination and review of easement records	1	5				6
Easement Records Research Total	1	5	0	0	0	6
2. Prepare DBE Program and SB Participation Plan						
a. Coordination with subconsultant and airport	1	4				5
Prepare DBE Program and SB Participation Plan Subtotal	1	4	0	0	0	5
3. On-Site Resident Engineering Services						
a. Coordination with and administration of subconsultant over course of construction (RFI, Shop Dwgs, Pre-Con Mtg, and Punch-List in base scope of work)	2	18				20
On-Site Resident Engineering Services Subtotal	2	18	0	0	0	20
4. Construction Materials Testing						
a. Coordination with and administration of subconsultant over course of construction	2	8				10
Not Used	2	8	0	0	0	10
Total of Design Phase Services	6	35	0	0	0	41

Statesboro-Bulloch County Airport
Proposed Fees for Task Order No. 13
Additional Services for EAST T-HANGAR DEVELOPMENT 2012
Statesboro, Georgia
May 3, 2012

Labor & Expense Costs

1. Easement Records Research

Classification	Hours	Rate	Cost
PM - Project manager	1	\$168.00	\$168.00
AsE - Associate Engineer	0	\$162.00	\$0.00
PE - Project Architect/Engineer	5	\$135.00	\$675.00
E - Staff Architect/Engineer	0	\$97.00	\$0.00
EST - Estimator	0	\$125.00	\$0.00
D - CADD Designer/Draftsperson	0	\$96.00	\$0.00
C - Project Secretary/Clerk	0	\$60.00	\$0.00
Direct Labor Total	6		\$843.00

Expenses	Quantity	Price	Cost
Subsistence (\$15/day) (0 trips)	0	\$15.00	\$0.00
Auto (0 trips @ 450 miles roundtrip)	0	\$249.75	\$0.00
Plotting N/A	0	\$1.14	\$0.00
Printing (black line - full size) N/A	0	\$1.11	\$0.00
Printing (black line - half size) N/A	0	\$0.30	\$0.00
Printing (specs & reports) N/A	0	\$0.11	\$0.00
Overnight Mail	lump sum	\$0.00	\$0.00
SUBCONSULTANTS (Easement Research)	lump sum	\$1,023.00	\$1,023.00
Expense Total			\$1,023.00
Direct Labor and Expense Total			\$1,866.00

2. Prepare DBE Program and SB Participation Plan

Classification	Hours	Rate	Cost
PM - Project manager	1	\$168.00	\$168.00
AsE - Associate Engineer	0	\$162.00	\$0.00
PE - Project Architect/Engineer	4	\$135.00	\$540.00
E - Staff Architect/Engineer	0	\$97.00	\$0.00
EST - Estimator	0	\$125.00	\$0.00
D - CADD Designer/Draftsperson	0	\$96.00	\$0.00
C - Project Secretary/Clerk	0	\$60.00	\$0.00
Direct Labor Total	5		\$708.00

Expenses	Quantity	Price	Cost
Subsistence (\$15/day)	0	\$15.00	\$0.00
Auto N/A	0	\$249.75	\$0.00
Plotting N/A	0	\$1.14	\$0.00
Printing (black line - full size) N/A	0	\$1.11	\$0.00
Printing (black line - half size) N/A	0	\$0.30	\$0.00
Printing (specs & reports) N/A	0	\$0.11	\$0.00
Overnight Mail	lump sum	\$0.00	\$0.00
SUBCONSULTANTS (DBE Program - \$6600)	lump sum	\$6,600.00	\$6,600.00
SUBCONSULTANTS (SB Participation Plan - \$3344)	lump sum	\$3,344.00	\$3,344.00
Expense Total			\$9,944.00
Direct Labor and Expense Total			\$10,652.00

Statesboro-Bulloch County Airport
Proposed Fees for Task Order No. 13
Additional Services for EAST T-HANGAR DEVELOPMENT 2012
Statesboro, Georgia
May 3, 2012

Labor & Expense Costs

3. On-Site Resident Engineering Services

Classification	Hours	Rate	Cost
PM - Project manager	2	\$168.00	\$336.00
AsE - Associate Engineer	0	\$162.00	\$0.00
PE - Project Architect/Engineer	18	\$135.00	\$2,430.00
E - Staff Architect/Engineer	0	\$97.00	\$0.00
EST - Estimator	0	\$125.00	\$0.00
D - CADD Designer/Draftsperson	0	\$96.00	\$0.00
C - Project Secretary/Clerk	0	\$60.00	\$0.00
Direct Labor Total	20		\$2,766.00

Expenses	Quantity	Price	Cost
Mileage	0	\$0.56	\$0.00
Subsistence (\$15/day)	0	\$15.00	\$0.00
Auto Rental	0	\$0.00	\$0.00
Auto	0	\$249.75	\$0.00
Plotting	3 submittals - 1 sheets (90%, final, Construction)	\$1.14	\$0.00
Printing (black line - full size)	N/A	\$1.11	\$0.00
Printing (black line - half size)	6 sets per submittal (3 submittals, 1 sheets/set)	\$0.30	\$0.00
Printing (specs & reports)	N/A	\$0.11	\$0.00
Overnight Mail		\$0.00	\$0.00
SUBCONSULTANTS (Reddick & Assoc)		\$22,902.00	\$22,902.00
Expense Total			\$22,902.00
Direct Labor and Expense Total			\$25,668.00

4. Construction Materials Testing

Classification	Hours	Rate	Cost
PM - Project manager	2	\$168.00	\$336.00
AsE - Associate Engineer	0	\$162.00	\$0.00
PE - Project Architect/Engineer	8	\$135.00	\$1,080.00
E - Staff Architect/Engineer	0	\$97.00	\$0.00
EST - Estimator	0	\$125.00	\$0.00
D - CADD Designer/Draftsperson	0	\$96.00	\$0.00
C - Project Secretary/Clerk	0	\$60.00	\$0.00
Direct Labor Total	10		\$1,416.00

Expenses	Quantity	Price	Cost
Airfare (1 trip - 1 person)	0	\$0.56	\$0.00
Subsistence (\$150/day)	0	\$15.00	\$0.00
Auto Rental (1 day/trip)	0	\$0.00	\$0.00
Auto - Personal Mileage (\$24.15/trip)	0	\$249.75	\$0.00
Plotting	2 Sheets	\$1.14	\$0.00
Printing (Mylars - Full Size)	2 Sheets	\$1.11	\$0.00
Printing (black line - half size)	15 sets of 2	\$0.30	\$0.00
Printing (specs & reports)	Misc	\$0.11	\$0.00
Overnight Mail		\$0.00	\$0.00
SUBCONSULTANTS		\$10,858.65	\$10,858.65
Expense Total			\$10,858.65
Direct Labor and Expense Total			\$12,274.65

Total

\$50,460.65

PROPOSED AGREEMENT

DISADVANTAGED BUSINESS ENTERPRISE (DBE) CONSULTING SERVICES

Burns & McDonnell Inc.

On behalf of the

Statesboro-Bulloch County Airport
Statesboro GA

A Proposed Agreement Submitted By:



KEN WEEDEN & ASSOCIATES, INC. – PLANNING CONSULTANTS
Wilmington – Raleigh
February 2012

**DBE PLANNING SERVICES AGREEMENT BETWEEN
BURNS & McDONNELL INC. AND
KEN WEEDEN & ASSOCIATES, INC.**

This will serve as an Agreement between Burns & McDonnell Inc. and Ken Weeden and Associates, Inc. (hereinafter referred to as KWA) and will remain in effect until it is terminated according to the terms and conditions stated herein. The tasks to be undertaken as part of this agreement are as follows:

Task 1: DBE Program Update – FY 2012-FY 2014

- Task 1.1 – DBE program update – FY 2012-FY 2014
- Task 1.2 - Follow-up, Agency Coordination

Task 2: Fostering Small Business Participation

- Task 2.1 – Develop Small Business Participation Plan
- Task 2.2 - Follow-up, Agency Coordination

More details of our approach to each task are presented below.

Task 1: DBE Program Update – FY 2012-FY 2014

A. Develop the triennial DBE Program overall goal for the **Airport**, which meets all of the requirements of 49 CFR Part 26. This shall consist of:

1. Establishing the overall DBE goal through the two-step process of:
 - a. Developing a DBE Base Figure for the relative availability of ready, willing and able DBEs, using an FAA-acceptable methodology for the agreed-upon market area, and
 - b. Making appropriate adjustments to the base figure, using methods acceptable to the FAA and consistent with the regulations.

This includes conducting the necessary demographic/market area analysis to determine the “relative availability” of DBEs by NAICS codes, or similar acceptable means. This will also include reviewing historical DBE performance, historical bidders’ lists, and/or collecting information from small and disadvantaged business development agencies.

2. Fulfilling public participation requirements of the regulation, i.e. consultation with representative minority and/or women contractor organizations, and coordination

of the publication of the notice to the public announcing the proposed contract goal methodology and its availability for 45-day public review and comment period.

- B. Develop the proposed overall DBE goal for the **Airport** in consultation with the designated **Engineer**, considering realistic subcontracting possibilities, if any, for the proposed project for goal development, considering opportunities in both construction and in professional services.
- C. Develop the appropriate narrative text documenting the DBE methodology, to be typed and submitted to the FAA Civil Rights office on behalf of the **Airport**, after review and input by the designated **Engineer**. The DBE methodology shall conform to the requirements of 49 CFR Part 26. KWA will coordinate with the FAA concerning review and approval of the methodology, including follow-up.
- D. The services to be provided by KWA for this proposal do not include any responsibility for the following:
 - 1) Plan implementation, or monitoring for DBE program compliance.
 - 2) Development of plans/goals for Subpart F Concession Plans, or any similar revenue-generating activity.
- E. Information to be provided by the airport and/or engineer

The **Airport** will provide the following information, services, and/or data to KWA:

- 1) Available historic information on bidders and DBEs for the Projects Service Area. **The identification of previous successful bidders on similar projects is necessary in order to help determine the airport's market area.**
- 2) Copy of a **recent** Disparity Study, Availability study or similar document if any has been completed and is available.
- 3) **Description of the proposed project and preliminary engineering cost estimates of the major work elements. This is necessary in order to evaluate the relative comparative costs of the major activities.**
- 4) Assist in helping to determine the Project Service Area.
- 5) Review of proposed DBE overall and methodology prior to submittal to the FAA.

Task 2: Fostering Small Business Participation

KWA proposes to assist the Airport in developing this newly required element of the DBE Program, under 49 CFR 26.39, to foster small business participation in a race-neutral manner. Consistent with the regulation and any subsequent guidance from the USDOT/FAA, this new component will address and seek to structure contracting elements to facilitate participation by small business concerns. This element will conform to the USDOT DBE program requirements of 49 CFR Part 26. KWA will assist the Airport in developing one or more strategies which are reflective of, and relevant-to, the Airport's market area and relative availability of small businesses capable of doing work with the Airport. Among the strategies to be considered, and based on suggestions in the regulation, are listed in 2(a-e), below. The general steps will include the following:

1. An analysis of current Airport practices that foster small business participation.
2. A documentation of current strategies if any, and consider new strategies that the Airport may use to foster race-neutral small business participation. Strategies to be considered include but are not limited to:
 - a. Establishing a race-neutral small business set-aside for prime contracts under a stated amount (e.g., \$1 million).
 - b. In multi-year design-build contracts or other large contracts (*e.g.*, for "megaprojects") requiring bidders on the prime contract to specify elements of the contract or specific subcontracts that are of a size that small businesses, including DBEs, can reasonably perform.
 - c. On prime contracts not having **DBE** contract goals, requiring the prime contractor to provide subcontracting opportunities of a size that small businesses, including DBEs, can reasonably perform, rather than self-performing all the work involved.
 - d. Identifying alternative acquisition strategies and structuring procurements to facilitate the ability of consortia or joint ventures consisting of small businesses, including DBEs, to compete for and perform prime contracts.
 - e. To meet the portion of your overall goal you project to meet through race-neutral measures, ensuring that a reasonable number of prime contracts are of a size that small businesses, including DBEs, can reasonably perform.
3. KWA, with appropriate input from the Airport, proposes to help select one or more strategies, develop the appropriate narrative text documenting the new Fostering Small Business Participation Plan. After review and input by the Airport, the plan will be submitted to the FAA Civil Rights office. The Plan shall conform to the requirements of 49 CFR Part 26.39. KWA will coordinate with the FAA concerning review and approval of the plan, including follow-up.

FEE PROPOSAL/COMPENSATION

KWA proposes to provide the services described above based on the fee scheduled contained in the attached spreadsheet (**ATTACHMENT 1**). Please note that the compensation for Tasks 1 and 2 are basically lump-sum-not-to-exceed projections. Invoices will be submitted upon the completion of each work item(s).

ATTACHMENT 1: FEE PROPOSAL

**Burns & McDonnell Inc.
DBE PROGRAM SERVICES**

Burns & McDonnell Inc. - DBE Services for Statesboro-Bulloch County Airport
 Scope of Work / Fee Estimate: February 2012

Ken Weeden & Associates, Inc

Task	Project Mgr	Senior Proj. Plnr	Compliance Spec I	Total Hours	Total Labor Fee	Total Costs
Billing Rates w/indirect costs						
	\$170.00	\$120.00	\$78.00			
Task 1 Triennial DBE program - FY 2012-FY 2014						
1.1 DBE program plan & triennial DBE goal - FY 2012-FY 2014	16	16	10	42	\$5,420.00	\$5,420.00
1.2 Follow-up, Agency Coordination	2	2	0	4	\$580.00	\$580.00
Total Hours Task 2	18	18	10	46	\$6,000.00	\$6,000.00
	\$3,050.00	\$2,160.00	\$780.00		\$6,000.00	
Task 2 Fostering Small Business Participation						
2.1 Develop Small Business Participation Plan	3	13	3	19	\$2,304.00	\$2,304.00
2.2 Follow-up, Agency Coordination	2	2	2	6	\$736.00	\$736.00
Total Hours Task 3	5	15	5	25	\$3,040.00	\$3,040.00
	\$850.00	\$1,800.00	\$390.00		\$3,040.00	
TOTALS , PERSONNEL	3,910	3,960	1,170	-	9,040	\$9,040.00
Grand Total						\$9,040.00



March 29, 2012

Shawn DeKold, P.E.
Burns & McDonnell
3650 Mansell Road
Suite 300
Alpharetta, GA 30022

Re: Professional services fee proposal for the Statesboro-Bulloch County Airport East
Taxilanes Development 2012 and Airfield Improvements – Construction Observation
Services

Dear Mr. DeKold:

Maxwell-Reddick & Associates is pleased to submit a fee proposal to provide the construction observations for the referenced project. Our proposed fees are based on the following scope of services:

1. Attendance of Pre-construction Meeting - Assumes 2 hours at \$150 per hours

Proposed Fee: \$300

2. Construction Observations - Includes daily site visits and inspections. Assumes 3 hours per day at \$80 per hour for a 75 day construction period which results in a not to exceed fee limit of \$18,000.

Proposed Fee: \$18,000

3. Review of Pay Requests Items - Includes review of pay request items and recommendation of approval of pay requests. Assumes 2 hours per pay request at \$100 per hour and a total of 3 pay requests for the project which results in a not to exceed fee limit of \$600.

Proposed Fee: \$600

4. Unscheduled Site Visits - Includes site visits when immediate action is needed. Assumes 3 hours per visit at \$80 per hour and a total of 8 unscheduled site visits which results in a not to exceed fee limit of \$1,920.

Proposed Fee: \$1,920

5. Additional Services. Services beyond those described in this document's scope of services can be provided if requested by the owner. If additional services are required, a separate fee proposal shall be submitted to the owner for approval prior to the commencement of any additional services.

6. Professional services specifically excluded from this proposal:
 - Civil Design Services
 - Materials Testing
 - Construction Staking (*can be provided on a time and materials basis*)
 - NPDES Monitoring, Sampling, and Reporting

The total fee for our construction observation services for this project shall not exceed \$20,820 without prior written approval by the owner. The fee for these services shall be billed in accordance with the General Conditions.

Please find attached, Maxwell-Reddick and Associates Schedule of Hourly Rates and General Conditions, which are a part of this proposal/agreement. The proposed fees and the hourly rates provided herein will be honored for a period of 12 months.
(Note: For this proposal, mileage is included as a part of the proposed fee).

If this proposal is acceptable, please sign and date in the spaces provided below and return the originals to my attention.

If you have any questions, feel free to contact me at 912-489-7112.

Sincerely,



Thomas C. O'Barr, P.E.

Attachments: Schedule of Standard Hourly Rates
General Conditions

ACCEPTED BY: _____ DATE: _____

SCHEDULE OF HOURLY RATES

Principal Engineer	150.00
Engineer II	100.00
Engineer I	80.00
Autocad Technician II	70.00
Autocad Technician I	50.00
Technical Support	40.00
Registered Land Surveyor	80.00
Survey Crew	130.00
Soils/Mounds	70.00

SCHEDULE OF REIMBURSABLE EXPENSES

REPRODUCTION COSTS:

Plan Sheets	\$2.00 per sheet
Specifications	\$0.25 per sheet
Other	Actual cost + 10%

OVERNIGHT PACKAGES: Cost + 10%

TRAVEL:

Auto Mileage \$0.485 per mile

AIRFARE:

Actual Cost Economy Class – Domestic
Business Class – Foreign

ROOM AND BOARD: At Actual Cost

FURNISHING DISKS:

Actual Costs Including Media Costs and Staff Time at Standard Rates.
Revised May, 2007

GENERAL CONDITIONS

These GENERAL CONDITIONS are attached to and made a part of the Letter Agreement dated **MARCH 29, 2012** between **BURNS & MCDONNELL** (Owner) and **MAXWELL-REDDICK AND ASSOCIATES, INC.** (Engineer) and pertain to the project described therein.

1. OWNER'S RESPONSIBILITIES.

- 1.1 The Owner shall make available access by the Engineer to public and private property as is required to perform such investigations as are appropriate to obtain data for development of the Project.
- 1.2 The Owner shall designate in writing a Representative for the work under this Agreement. The Owner's Representative shall have complete authority to transmit the Owner's instructions, policy and decisions pertaining to the project.
- 1.3 The Owner shall furnish, in writing, any limitations in the overall project budget. This information shall be furnished at the beginning of the project.
- 1.4 The Owner warrants that sufficient funds are available or will be available upon receipt of our invoices to make payment in full for the services rendered. Where necessary to the services to be performed, Owner agrees to furnish our company with all data, reports, maps, surveys, and other materials and information which are accessible to Owner regarding the property which is the subject of the services. Owner warrants that no information material to the performance of the services has been withheld, and that all information provided to our company regarding the project and project location is complete and accurate to the best of the Owner's knowledge. Owner agrees to provide our company and its agents, subcontractors and consultants and their equipment a right of entry onto the project Site and permission to perform the services included in this agreement.

2. ENGINEER'S RESPONSIBILITIES.

- 2.1 Services performed by the Engineer under this agreement will be performed in a manner consistent with the standard of care exercised by other members of the profession currently engaged in similar work in the area and practicing under similar conditions. No representation, either expressed or implied, or no guarantee or warranty is included or intended in this agreement except work we are contracted to perform and under our direct control.
- 2.2 Based on the mutually accepted program of work and Project budget requirements, the Engineer will prepare, for approval by the Owner, documents consisting of drawings and other documents appropriate for the Project, and shall submit to the Owner a Statement of Probable Cost for the Project. The Engineer will make every reasonable effort to perform services to accommodate the Owner's budgetary limitations. However, such limitations will not be cause or reason to require the Engineer to furnish any product or instrument of service that is not consistent with the standards of care as described in Article 2.1.

3. ADDITIONAL SERVICES.

- 3.1 Additional services will be provided upon written agreement signed by both parties. Additional services shall be paid for by the Owner as provided in these GENERAL CONDITIONS in addition to the compensation for the services described in the Letter Agreement. The following services, if not described in the Letter Agreement, shall be considered Additional Services:
 - 3.1.1 Providing a program study for the Project.
 - 3.1.2 Providing financial feasibility or other special studies.

- 3.1.3 Providing planning surveys, site evaluation, environmental studies or comparative studies of prospective sites, and preparing special surveys, studies and submissions, required for approvals of governmental authorities or others having jurisdiction over the Project.
 - 3.1.4 Providing coordination of Work performed by separate contractors or by the Owner's own forces.
 - 3.1.5 Making revisions in Drawings, Specifications or other documents when such revisions are inconsistent with written approvals or instructions previously given, are required by the enactment or revision of codes, laws or regulations subsequent to the preparation of such documents or are due to other causes not solely within the control of the Engineer.
 - 3.1.6 Preparing to serve or serving as an expert witness in connection with any public hearing, arbitration proceeding or legal proceeding.
 - 3.1.7 Providing services of consultants other than contracted engineering services for the Project.
 - 3.1.8 Providing any other services not otherwise included in this Agreement or not customarily furnished in accordance with generally accepted engineering practice.
- 3.2 Payment for Additional Services shall be as agreed upon in writing by both parties. Payment shall be based on a lump sum derived from a definitive scope of work developed by the Owner and Engineer or on the basis of hourly rate and expenses. Time charges shall be in accordance with the Engineer's Schedule of Hourly Rates, which is attached hereto and is a part of this Agreement. Reimbursable Expenses are as defined in ARTICLE 4 of these General Conditions. Payment for consultants other than the Engineer or services by others shall be paid for at 1.1 times their invoiced amount.

4. REIMBURSABLE EXPENSES.

- 4.1 Reimbursable Expenses are in addition to the Compensation for Basic and Additional Services and include actual expenditures made by the Engineer and the Engineer's employees in the interest of Project for the expenses listed in the following Subparagraphs:
 - 4.1.1 Expense of transportation in connection with the Project; living expenses in connection with out-of-town travel; long distance communications; and fees paid for securing approval of authorities having jurisdiction over the Project.
 - 4.1.2 Expense of reproductions, postage and handling of Drawings, Specifications, and other documents, excluding reproductions for the office use of the Engineer.
 - 4.1.3 Expense of data processing and photographic production techniques when used in connection with Additional Services.
 - 4.1.4 If authorized in advance by the Owner, expense of overtime works requiring higher than regular rates.
 - 4.1.5 Expense of renderings, models and mark-ups requested by the Owner.
 - 4.1.6 Expense of any additional insurance coverage or limits, including professional liability insurance, requested by the Owner in excess of that normally carried by the Engineer.

5. PAYMENT TO THE ENGINEER.

- 5.1 Billing will be accomplished monthly with payment due upon receipt of the Engineer's invoice. Payment will be considered overdue after ten (10) calendar days from the invoice date and interest will be charged after thirty (30) calendar days thereafter until receipt of payment at the rate of 1.5% per month (18% per annum). Work on project with unpaid invoices thirty (30) days old will automatically cease.
- 5.2 Owner recognizes that prompt payment of Engineer's invoices is an essential aspect of the overall consideration Engineer requires for providing service to Owner. Owner agrees to pay all charges not in dispute within 10 days of receipt of Engineer's invoice. Owner agrees that Engineer has the right to suspend or terminate service if undisputed charges are not paid within 30 days of receipt of Engineer's invoice, and Owner agrees to waive any claim against Engineer, and to indemnify, defend, and hold Engineer harmless from and against any claims arising from Engineer's suspension or termination due to Owner's failure to provide timely payment. Any charges held to be in dispute shall be called to Engineer's attention within ten days of receipt of Engineer's invoice.

6. CONSTRUCTION COST.

- 6.1 It is recognized that neither the Engineer nor the Owner has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, the Engineer cannot and does not warrant or represent that bids or negotiated prices will not vary from any Statement of Probable Construction Cost or other cost estimate or evaluation prepared by the Engineer.

7. OWNERSHIP OF DOCUMENTS.

- 7.1 Drawings, Specifications, field data, notes, reports, calculations, test data, estimates and other documents as instruments of service are and shall remain the property of the Engineer whether the Project for which they are made is executed or not. The Owner shall be permitted to retain copies, including reproducible copies, of Drawings and Specifications for information and reference in connection with the Owner's use and occupancy of the Project. The Drawings and Specifications shall not be used by the Owner on other projects, for additions to this Project, or for completion of this Project by others, except by agreement in writing and with appropriate compensation to the Engineer.
- 7.2 Submission or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Engineer's rights.

8. TERMINATION OF AGREEMENT.

- 8.1 This Agreement may be terminated by either party upon seven days' written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination.
- 8.2 This Agreement may be terminated by the Owner upon at least seven days' written notice to the Engineer in the event that the Project is permanently abandoned.
- 8.3 In the event of termination not the fault of the Engineer, the Engineer shall be compensated for all services performed to termination date, together with Reimbursable Expenses then due.

9. ABANDONED OR SUSPENDED WORK.

- 9.1 Nothing in this Agreement nor in any document, report or opinion of the Engineer shall infer or imply that the Engineer's Services will be furnished on a contingent basis.
- 9.2 If the Project or any part thereof is abandoned or suspended in whole or in part by the Owner for any reason other than for default by the Engineer, the Engineer shall be paid for all services performed prior to receipt of written notice from the Owner of such abandonment or suspension.

10. LIMITATION OF LIABILITY.

- 10.1 Work to be performed and services rendered by the Engineer under this Agreement are intended for the sole benefit of the Owner. Nothing herein shall confer any rights upon others or shall refer any duty on the part of the Engineer to any person or persons not a party to this agreement including, but not limited to, any contractor, sub-contractor, supplier, or any agent, employee, insurer, or surety of such person or persons.
- 10.2 Limitation of Liability – Owner's remedies with respect to defects or deficiencies in our company's services which are correctable are limited to re-performance of such portion of the Services or refund of the amount of compensation paid to us for such portion of the services. It is agreed that Owner will limit any and all liability of the Engineer, its Agents or employees, to Owner on account of any other error or omission, whether in contract, tort (including negligence, whether sole or concurrent) or otherwise arising out of, connected with, or resulting from the services provided pursuant to this agreement to a sum not to exceed Fifty Thousand Dollars (\$50,000) or the amount of the total fee paid by Owner, whichever is greater. If Owner prefers to have higher limits of professional liability, the limits can be increased to a maximum of One Million Dollars (\$1,000,000) upon written request from Owner at the time of the acceptance of this proposal, provided that Owner agrees to pay an additional consideration because of the greater risk insured. In no event shall the Engineer be liable for any special, indirect, incidental or consequential loss or damage or punitive damages.
- 10.3 Claims – In the event that Owner makes a claim against our company, at law or otherwise, for any alleged error, omission, or other act arising out of the performance of these professional services and Owner does not succeed in obtaining judgment thereon, or if legal action is brought by the Engineer against Owner to enforce any of the obligations hereunder and we succeed in obtaining judgment against Owner thereon, then, in either event, Owner shall pay all costs incurred by Engineer, including but not limited to staff time, attorney's fees, court costs and all other claim-related expenses.

10.4 The Engineer will not be responsible for and will not have control or charge of construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, and he will not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents or for the Contractor's failure to enforce safety requirements set forth by Federal, State and Local agencies. The Engineer will not be responsible for or have control or charge over the acts or omissions of the Contractor, Subcontractors, or any of their agents or employees, or any other persons performing any of the Work.

11. MISCELLANEOUS PROVISIONS.

11.1 This Agreement shall be governed by the law of the principal place of business of the Engineer.

11.2 The Owner and the Engineer, respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, assigns and legal representatives of such party with respect to all covenants of this Agreement. Neither the Owner nor the Engineer shall assign, sublet or transfer any interest in this Agreement without the written consent of the other.

This Agreement represents the entire and integrated agreement between the Owner and the Engineer and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Engineer.



Construction Quality Assurance Testing Budget
East Taxilanes Development 2012 and Airfield Improvements
Statesboro-Bulloch County Airport
Statesboro, Georgia
Willmer Proposal No. 12.P147
Prepared March 29, 2012

I. Base Scope

	Quantity	Unit	Rate	Budget
A. Field Testing Services (GDOT Specifications 210 - 1 trip 4 days @ 8 hours/day)				
1	32	hours	\$57.00	\$1,824.00
2	1	trips	\$465.00	\$465.00
3	4	day	\$40.00	\$160.00
4	4	days	\$100.00	\$400.00
5	1	tests	\$140.00	\$140.00
6	1	tests	\$90.00	\$90.00
				\$3,079.00
B. Field Testing Services (FAA Specifications P-209 - 1 trip @ 1 day at 6 hours)				
1	6	hours	\$57.00	\$342.00
2	1	trips	\$465.00	\$465.00
3	1	day	\$40.00	\$40.00
4	1	test	\$140.00	\$140.00
5	4	test	\$75.00	\$300.00
				Subtotal \$1,287.00
C. Field Testing Services (GDOT Specification 402 - 1 trip @ 1 day @ 8 hours)				
1	8	hours	\$57.00	\$456.00
2	1	day	\$40.00	\$40.00
3	1	trips	\$465.00	\$465.00
4	1	days	\$100.00	\$100.00
				Subtotal \$1,061.00
D. Engineering Services (Problem Resolution, Reviewing Data, Word Processing, etc.)				
1	0.5	hours	\$165.00	\$82.50
2	1	hours	\$125.00	\$125.00
3	4	hours	\$85.00	\$340.00
4	4	hours	\$60.00	\$240.00
				Subtotal \$787.50
				BASE SCOPE TOTAL: \$6,214.50

II. Bid Alternate 1

A. Field Testing Services (GDOT Specifications 210 - 1 trip 1 day @ 8 hours)				
1	8	hours	\$57.00	\$456.00
2	1	trips	\$465.00	\$465.00
3	1	day	\$40.00	\$40.00
4	1	days	\$100.00	\$100.00
5	1	tests	\$130.00	\$130.00
6	1	tests	\$90.00	\$90.00
				\$1,281.00
B. Field Testing Services (FAA Specifications P-209 - 1 trip @ 1 day @ 5 hours)				
1	5	hours	\$57.00	\$285.00
2	1	trips	\$465.00	\$465.00
3	1	day	\$40.00	\$40.00
4	2	test	\$75.00	\$150.00
				Subtotal \$940.00
C. Field Testing Services (GDOT Specification 402 - 1 trip 1 day @ 8 hours)				
1	8	hours	\$57.00	\$456.00
2	1	day	\$40.00	\$40.00
3	1	trips	\$465.00	\$465.00
4	1	days	\$100.00	\$100.00
				Subtotal \$1,061.00
D. Engineering Services (Problem Resolution, Reviewing Data, Word Processing, etc.)				
1	3	hours	\$85.00	\$255.00
2	2	hours	\$60.00	\$120.00
				Subtotal \$375.00
				BID ALTERNATE 1 TOTAL: \$3,657.00

Total including Bid Alternate 1: \$9,871.50

Notes:

- No detailed construction schedule is available at this time. The proposed number and duration of site visits is based on our review of the plans and specifications and our recent experience on similar airport projects.
- If the contractor's construction schedule requires more visits or longer durations of visits than anticipated additional quality assurance testing budget will be required.
- We are assuming no weekend or night work will be required during this project. Overtime rates may apply for additional weekend, night, or holiday work. We assume that our services will be provided during normal business hours.
- The cost is based on the contractor cutting the required asphalt cores and provide a full equipped asphalt laboratory for our technicians use.
- Budget includes up to 2 grain size distribution test and Proctors for subgrade and borrow material evaluation.
- Budget prepared by Reid Owen, PE and reviewed by Jim Willmer, PE.

**Department of Transportation
State of Georgia
Office of Materials and Research Technician Certification Report**

Page 1

Technician Name: Kaubrys ,Vitalis							
Employer							
Willmer Engineering	Certification Type	Certification Id	Date Issued	Expiration Date	Training Courses	Date Completed	Course Hours
	Asphalt QCT Level 1	AQC107876	02/13/2009	02/13/2015	2009 QCT1 IA EVAL	01/01/2009	0
					2010 QCT 1 IA Eval	01/01/2010	0
					2011 QCT 1 IA Evaluation July-Dec	07/01/2011	0
					Asphalt QCT Level 1 Training Workshop	02/08/2012	6
					Asphalt QCT Level 1 Training Workshop	01/26/2010	6
					Asphalt QCT Level 1 Training Workshop	02/16/2011	6
					NHI Computer Training	02/13/2009	6
	Roadway Testing Technician	RTT07424	01/27/2007	01/17/2013	2009 RTT IA Eval	01/01/2009	0
					2010 RTT IA Eval	01/01/2010	0
					2011 RTT IA Evaluation July-Dec	07/01/2011	0
					2012 RTT IA Eval Jan-June	01/01/2012	0
					Asphalt QCT Level 1 Training Workshop	02/08/2012	6
					Asphalt QCT Level 1 Training Workshop	01/26/2010	6
					Asphalt QCT Level 1 Training Workshop	02/16/2011	6
					NHI Computer Training	02/13/2009	6
					Roadway Technician Training WorkShop	01/27/2010	6
					Roadway Technician Training WorkShop	02/15/2011	6
					Roadway Technician Training WorkShop	03/01/2007	6
					Roadway Technician Training WorkShop	02/12/2008	6
					Roadway Technician Training WorkShop	02/07/2012	6

**Department of Transportation
State of Georgia
Office of Materials and Research Technician Certification Report**

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Technician Name: Sisk ,David S.						
Employer						
Willmer Engineering						
Certification Type	Certification Id	Date Issued	Expiration Date	Training Courses	Date Completed	Course Hours
Asphalt QCT Level 1	AQC107905	05/26/2010	05/26/2013	2010 QCT 1 IA Eval	01/01/2010	0
				Asphalt QCT Level 1 Training Workshop	03/15/2011	6
				Asphalt QCT Level 1 Training Workshop	02/08/2012	6
				Field Data Collection System Training	06/17/2010	4
				NHI Computer Training	02/13/2009	6
Field Concrete Technician	FCON02347	06/13/2007	03/23/2013			
Roadway Testing Technician	RTT07433	05/01/2007	05/01/2013	2009 RTT IA Eval	01/01/2009	0
				2010 RTT IA Eval	01/01/2010	0
				Asphalt QCT Level 1 Training Workshop	03/15/2011	6
				Asphalt QCT Level 1 Training Workshop	02/08/2012	6
				Field Data Collection System Training	06/17/2010	4
				NHI Computer Training	02/13/2009	6
				Roadway Technician Training WorkShop	01/27/2010	6
				Roadway Technician Training WorkShop	02/12/2008	6
				Roadway Technician Training WorkShop	03/16/2011	6
				Roadway Technician Training WorkShop	02/07/2012	6

Department of Transportation
State of Georgia
Office of Materials and Research Technician Certification Report

Page 1

Technician Name: Williams ,Jeffrey Lee									
Employer									
Unemployed									
Certification Type	Certification Id	Date Issued	Expiration Date	Training Courses	Date Completed	Course Hours			
ACI Concrete Technician	ACIC00032	08/27/2009	04/21/2012						
Roadway Testing Technician	RTT07434	05/01/2007	05/01/2013	2009 RTT IA Eval	01/01/2009	0			
				NHI Computer Training	02/13/2009	6			
				Roadway Technician Training WorkShop	01/27/2010	6			
				Roadway Technician Training WorkShop	03/16/2011	6			
				Roadway Technician Training WorkShop	01/25/2012	6			
				Roadway Technician Training WorkShop	02/12/2008	6			

**Department of Transportation
State of Georgia
Office of Materials and Research Technician Certification Report**

Page 1

Technician Name: Williamson, Tyler Troy							
Employer							
Willmer Engineering							
Certification Type	Certification Id	Date Issued	Expiration Date	Training Courses	Date Completed	Course Hours	
ACI Concrete Technician	ACIC00031	08/27/2009	10/20/2012				
Asphalt QCT Level 1	AQC107907	05/27/2010	05/27/2013	2010 QCT 1 IA Eval	01/01/2010	0	
				2011 QCT 1 IA Evaluation July-Dec	07/01/2011	0	
				Asphalt QCT Level 1 Training Workshop	02/22/2012	6	
				Asphalt QCT Level 1 Training Workshop	02/16/2011	6	
				Field Data Collection System Training	06/17/2010	4	
				NHI Computer Training	02/13/2009	6	
Field Concrete Technician	FCO02539	03/27/2008	03/23/2013	2012 FCON IA Eval Jan-June	01/02/2012	0	
Roadway Testing Technician	RTT07463	02/07/2008	02/07/2014	2009 RTT IA Eval	01/01/2009	0	
				2010 RTT IA Eval	01/01/2010	0	
				2011 RTT IA Evaluation July-Dec	07/01/2011	0	
				Asphalt QCT Level 1 Training Workshop	02/16/2011	6	
				Asphalt QCT Level 1 Training Workshop	02/22/2012	6	
				Field Data Collection System Training	06/17/2010	4	
				NHI Computer Training	02/13/2009	6	
				Roadway Technician Training WorkShop	01/27/2010	6	
				Roadway Technician Training WorkShop	02/15/2011	6	
				Roadway Technician Training WorkShop	02/21/2012	6	

Department of Transportation
State of Georgia
Office of Materials and Research Technician Certification Report

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Technician Name: Wright, Andrew Patrick						
Employer						
Willmer Engineering						
Certification Type	Certification Id	Date Issued	Expiration Date	Training Courses	Date Completed	Course Hours
ACI Concrete Technician	ACIC00030	08/27/2009	10/20/2012			
Asphalt QCT Level 1	AQC107928	06/01/2011	06/01/2014	Asphalt QCT Level 1 Training Workshop	02/22/2012	6
				Field Data Collection System Training	09/26/2011	4
Roadway Testing Technician	RTT07522	10/06/2010	10/06/2013	Asphalt QCT Level 1 Training Workshop	02/22/2012	6
				Field Data Collection System Training	09/26/2011	4
				Roadway Technician Training WorkShop	02/21/2012	6
				Roadway Technician Training WorkShop	03/15/2011	6

**Department of Transportation
State of Georgia
Office of Materials and Research Technician Certification Report**

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Technician Name: Wright, Matthew Wesley						
Employer						
Willmer Engineering						
Certification Type	Certification Id	Date Issued	Expiration Date	Training Courses	Date Completed	Course Hours
ACI Concrete Technician	ACIC00029	08/27/2009	08/27/2012	2012 ACIC IA Jan-June	01/02/2012	0
Asphalt QCT Level 1	AQC107914	08/23/2010	08/23/2013	2010 QCT 1 IA Eval	01/01/2010	0
				2011 QCT 1 IA Evaluation July-Dec	07/01/2011	0
				2012 QCT1 IA Eval Jan-June	01/01/2012	0
				Asphalt QCT Level 1 Training Workshop	02/22/2012	6
				Asphalt QCT Level 1 Training Workshop	02/16/2011	6
				Field Data Collection System Training	06/17/2010	4
Roadway Testing Technician	RTT07511	10/28/2009	10/28/2012	2010 RTT IA Eval	01/01/2010	0
				2011 RTT IA Evaluation July-Dec	07/01/2011	0
				Asphalt QCT Level 1 Training Workshop	02/16/2011	6
				Asphalt QCT Level 1 Training Workshop	02/22/2012	6
				Field Data Collection System Training	06/17/2010	4
				Roadway Technician Training WorkShop	02/15/2011	6
				Roadway Technician Training WorkShop	02/21/2012	6

**Department of Transportation
State of Georgia
Office of Materials and Research Technician Certification Report**

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Technician Name: Zerweck ,Nicholas James								
Employer								
Willmer Engineering		Certification Type	Certification Id	Date Issued	Expiration Date	Training Courses	Date Completed	Course Hours
	ACI Concrete Technician	ACIC00165		03/23/2011	03/23/2014			
	Asphalt QCT Level 1	AQC107927		05/25/2011	05/25/2014	Asphalt QCT Level 1 Training Workshop	02/22/2012	6
	Roadway Testing Technician	RTT07521		09/29/2010	09/29/2013	Field Data Collection System Training	09/26/2011	4
						Asphalt QCT Level 1 Training Workshop	02/22/2012	6
						Field Data Collection System Training	09/26/2011	4
						Roadway Technician Training WorkShop	02/21/2012	6
						Roadway Technician Training WorkShop	02/15/2011	6

**American Association of State Highway and Transportation Officials
AASHTO Accreditation Program - Certificate of Accreditation**

This is to signify that

Willmer Engineering, Inc.
Atlanta, Georgia

has demonstrated proficiency for the testing of construction materials
and has met the minimum requirements in AASHTO R18
set forth by the AASHTO Highway Subcommittee on Materials.

The scope of accreditation can be obtained by viewing
the AAP Directories of Accredited Laboratories (www.nist.gov/amrl)
or by contacting AMRL.

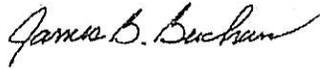

Executive Director


Chair, AASHTO Highway
Subcommittee on Materials

AAP[®]
AASHTO R18

**STATE OF GEORGIA DEPARTMENT OF TRANSPORTATION
NOTICE OF PROFESSIONAL CONSULTANT QUALIFICATION**

You are qualified to provide Consulting Services to the Department of Transportation for the
area-classes of work checked below. Notice of qualification is not a notice of selection.

NAME AND ADDRESS	ISSUE DATE	DATE OF EXPIRATION
Willmer Engineering, Inc. 3772 Pleasantdale Rd Suite 165 Atlanta, GA 30340	1/20/11	1/31/14
SIGNATURE		
1. Transportation Planning <input type="checkbox"/> 1.01 State Wide Systems Planning Urban Area and Regional Transportation <input type="checkbox"/> 1.02 Planning <input type="checkbox"/> 1.03 Aviation Systems Planning <input type="checkbox"/> 1.04 Mass and Rapid Transportation Planning <input type="checkbox"/> 1.05 Alternate System and Corridor Location Planning <input type="checkbox"/> 1.06 Unknown <input type="checkbox"/> 1.06a NEPA Documentation <input type="checkbox"/> 1.06b History <input type="checkbox"/> 1.06c Air Studies <input type="checkbox"/> 1.06d Noise Studies <input type="checkbox"/> 1.06e Ecology <input type="checkbox"/> 1.06f Archaeology <input type="checkbox"/> 1.06g Freshwater Aquatic Surveys <input type="checkbox"/> 1.07 Attitude, Opinion and Community Value Studies <input type="checkbox"/> 1.08 Airport Master Planning <input type="checkbox"/> 1.09 Location Studies <input type="checkbox"/> 1.10 Traffic Studies <input type="checkbox"/> 1.11 Traffic and Toll Revenue Studies <input type="checkbox"/> 1.12 Major Investment Studies <input type="checkbox"/> 1.13 Non-Motorized Transportation Planning	3. Highway Design Roadway (Continued) <input type="checkbox"/> 3.09 Traffic Control Systems Analysis, Design and Implementation <input type="checkbox"/> 3.10 Utility Coordination <input type="checkbox"/> 3.11 Architecture <input type="checkbox"/> 3.12 Hydraulic and Hydrological Studies (Roadway) <input type="checkbox"/> 3.13 Facilities for Bicycles and Pedestrians <input type="checkbox"/> 3.14 Historic Rehabilitation <input type="checkbox"/> 3.15 Highway Lighting <input type="checkbox"/> 3.16 Value Engineering <input type="checkbox"/> 3.17 Design of Toll Facilities Infrastructure	
2. Mass Transit Operations <input type="checkbox"/> 2.01 Mass Transit Program (Systems) Management <input type="checkbox"/> 2.02 Mass Transit Feasibility and Technical Studies <input type="checkbox"/> 2.03 Mass Transit Vehicle and Propulsion System Mass Transit Controls, Communications and Information Systems <input type="checkbox"/> 2.04 <input type="checkbox"/> 2.05 Mass Transit Architectural Engineering <input type="checkbox"/> 2.06 Mass Transit Unique Structures <input type="checkbox"/> 2.07 Mass Transit Electrical and Mechanical Systems Mass Transit Operations Management and Support Services <input type="checkbox"/> 2.08 <input type="checkbox"/> 2.09 Aviation <input type="checkbox"/> 2.10 Mass Transit Program (Systems) Marketing	4. Highway Structures <input type="checkbox"/> 4.01 Minor Bridges Design <input type="checkbox"/> 4.02 Major Bridges Design <input type="checkbox"/> 4.03 Movable Span Bridges Design <input type="checkbox"/> 4.04 Hydraulic and Hydrological Studies (Bridges) <input type="checkbox"/> 4.05 Bridge Inspection	
3. Highway Design Roadway <input type="checkbox"/> 3.01 Two-Lane or Multi-Lane Rural Generally Free Access Highway Design Two-Lane or Multi-Lane with Curb and Gutter Generally Free Access Highways Design <input type="checkbox"/> 3.02 Including Storm Sewers Two-Lane or Multi-Lane Widening and Reconstruction, with Curb and Gutter and Storm Sewers in Heavily Developed Commercial, Industrial and Residential Urban Areas <input type="checkbox"/> 3.03 <input type="checkbox"/> 3.04 Multi-Lane, Limited Access Expressway Type Highway Design <input type="checkbox"/> 3.05 Design of Urban Expressway and Interstate <input type="checkbox"/> 3.06 Traffic Operations Studies <input type="checkbox"/> 3.07 Traffic Operations Design <input type="checkbox"/> 3.08 Landscape Architecture	5. Topography <input type="checkbox"/> 5.01 Land Surveying <input type="checkbox"/> 5.02 Engineering Surveying <input type="checkbox"/> 5.03 Geodetic Surveying <input type="checkbox"/> 5.04 Aerial Photography <input type="checkbox"/> 5.05 Aerial Photogrammetry <input type="checkbox"/> 5.06 Topographic Remote Sensing <input type="checkbox"/> 5.07 Cartography <input type="checkbox"/> 5.08 Subsurface Utility Engineering	
	6. Soils, Foundation & Materials Testing <input checked="" type="checkbox"/> 6.01a Soil Surveys <input checked="" type="checkbox"/> 6.01b Geological and Geophysical Studies <input checked="" type="checkbox"/> 6.02 Bridge Foundation Studies Hydraulic and Hydrological Studies (Soils and Foundation) <input checked="" type="checkbox"/> 6.03 <input checked="" type="checkbox"/> 6.04a Laboratory Materials Testing <input checked="" type="checkbox"/> 6.04b Field Testing of Roadway Construction Materials <input checked="" type="checkbox"/> 6.05 Hazard Waste Site Assessment Studies	
	8. Construction <input checked="" type="checkbox"/> 8.01 Construction Supervision	
	9. Erosion and Sedimentation Control <input type="checkbox"/> 9.01 Erosion, Sedimentation, and Pollution Control and Comprehensive Monitoring Program <input type="checkbox"/> 9.02 Rainfall and Runoff Reporting <input type="checkbox"/> 9.03 Field Inspections for Compliance of Erosion and Sedimentation Control Devices Installations	

BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST (Box 1)	MEETING DATE		
	RESOLUTION ATTACHED? (Box 3)	YES	NO
		<input type="checkbox"/>	<input checked="" type="checkbox"/>

REQUESTED MOTION OR ITEM TITLE (Box 4)

Approval of bid for the water well at the new Leefield Collection Center

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

AGENDA CATEGORY (CHECK ONE) (Box 6)	FINANCIAL IMPACT STATEMENT (Box 7)				
PRESENTATION (6a)	BUDGETED ITEM? (7a)	YES	X	AMENDMENT REQUIRED? (7b)	YES
		NO			NO
	ATTACH DETAILED ANALYSIS, IF NEEDED (7c)				
PUBLIC HEARING (6b)					
CONSENT (6c)	<input checked="" type="checkbox"/>				
NEW BUSINESS (6d)					
OLD BUSINESS (6e)					
OTHER (6f)					

APPROVED FOR AGENDA (Box 8)

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES	X	YES		YES		YES	<input checked="" type="checkbox"/>	YES	<input checked="" type="checkbox"/>	YES	
NO		NO		NO		NO		NO		NO	
INITIAL	<i>BJ</i>	INITIAL		INITIAL		INITIAL	<i>mg</i>	INITIAL	<i>g/h</i>	INITIAL	
DATE		DATE		DATE		DATE	5/23/12	DATE	5/30/12	DATE	

COMMISSION ACTION AND REFERRAL (Box 9)

APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		NOTES
OTHER		

MEMORANDUM

Date: May 18, 2012
To: Mr. Tom Couch
From: Kenneth Trapnell Kenneth Trapnell
Subject: **Recycle Center Well Drilling Bid Report**

Sealed bids were opened at the Bulloch County North Main Annex on May 18, 2012 at 3:00 P.M. for a Recycle Center Well Drilling.

The newspaper advertisement (Statesboro Herald) was on May 3, 2012.

The solicitation was also on the GLGA marketplace listing beginning on May 1, 2012.

The IFB was also posted on bullochcounty.net beginning on May 1, 2012.

Invitation-to-Bid (IFB'S) were mailed to six (6) vendors on May 1, 2012. These were mailed because we did not have e-mail addresses.

Only one (1) bid was received.

Bids received are as follows:

VENDOR	TOTAL BID PRICE
Creasy Well Drilling	\$3,000.00

Attending the bid opening were the following: Kenneth Trapnell & Harry Starling.

If you need more, please let me know.

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1)	MEETING DATE JUNE 5, 2012		
Public Facilities/ ENVIRONMENTAL	RESOLUTION ATTACHED? (Box 3)	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE (Box 4)
Approval of the fence bid for the Leefield solid waste collection center

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)				
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES	X	AMENDMENT REQUIRED? (7b)	YES
			NO			NO
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)				
CONSENT (6c)	X					
NEW BUSINESS (6d)						
OLD BUSINESS (6e)						
OTHER (6f)						

APPROVED FOR AGENDA (Box 8)

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES	X	YES		YES		YES	<input checked="" type="checkbox"/>	YES	<input checked="" type="checkbox"/>	YES	
NO		NO		NO		NO		NO		NO	
INITIAL	<i>AF</i>	INITIAL		INITIAL		INITIAL	<i>MS</i>	INITIAL	<i>JA</i>	INITIAL	
DATE	5-21-12	DATE		DATE		DATE	5/29/12	DATE	5/30/12	DATE	

COMMISSION ACTION AND REFERRAL (Box 9)

APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		NOTES
OTHER		

MEMORANDUM

Date: May 17, 2012
To: Mr. Tom Couch
From: Kenneth Trapnell Kenneth Trapnell
Subject: **Recycle Center Fencing Bid Report**

Sealed bids were opened at the Bulloch County North Main Annex on May 17, 2012 at 3:00 P.M. for a Recycle Center Fencing.

The newspaper advertisement (Statesboro Herald) was on May 2, 2012.

The solicitation was also on the GLGA marketplace listing beginning on April 30, 2012.

The IFB was also posted on bullochcounty.net beginning on April 30, 2012.

Invitation-to-Bid (IFB'S) were e-mailed to three (3) vendors on April 30, 2012.

There was an addendum (diagram) sent to the above IFB list on May 4, 2012.

Four (4) bids were received.

Bids received are as follows:

VENDOR	TOTAL BID PRICE
Central Fence Co.	\$10,645.00
Morris Fence Co.	\$11,340.00
Savannah Fence Co.	\$12,500.00
Guaranteed Fence Co.	\$14,984.30

The spread from Central Fence to Morris Fence is more than 5%.

Attending the bid opening were the following: Representatives from Central Fence, Savannah Fence, Guaranteed Fence, Kenneth Trapnell, Harry Starling & Ruby Hunter.

If you need more, please let me know.

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1) Public Facilities/ ENVIRONMENTAL	MEETING DATE JUNE 5, 2012		
	RESOLUTION ATTACHED? (Box 3)		YES
			NO <input checked="" type="checkbox"/>

REQUESTED MOTION OR ITEM TITLE (Box 4)
Approval of bid for a solid waste stationary trash compactor for the Leefield Collection Center

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)					
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES	X	AMENDMENT REQUIRED? (7b)	YES	
			NO			NO	X
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)					
CONSENT (6c)	X						
NEW BUSINESS (6d)							
OLD BUSINESS (6e)							
OTHER (6f)							

APPROVED FOR AGENDA (Box 8)

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES	X	YES		YES		YES	✓	YES	✓	YES	
NO		NO		NO		NO		NO		NO	
INITIAL	BS	INITIAL		INITIAL		INITIAL	gmg	INITIAL	gmg	INITIAL	
DATE	5-21-12	DATE		DATE		DATE	5/29/12	DATE	5/30/12	DATE	

COMMISSION ACTION AND REFERRAL (Box 9)

APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		NOTES
OTHER		

MEMORANDUM

Date: May 16, 2012
To: Mr. Tom Couch
From: Kenneth Trapnell Kenneth Trapnell
Subject: **Recycle Center Compactor Bid Report**

Sealed bids were opened at the Bulloch County North Main Annex on May 16, 2012 at 3:00 P.M. for a Recycle Center Stationary Compactor.

The newspaper advertisement (Statesboro Herald) was supposed to be on May 2, 2012 however, it was not run until the following day.

The solicitation was also on the GLGA marketplace listing beginning on April 30, 2012.

The IFB was also posted on bullochcounty.net beginning on April 30, 2012.

Invitation-to-Bid (IFB'S) were e-mailed to three (3) vendors on April 30, 2012.

Five (5) bids were received.

Bids received are as follows:

VENDOR	TOTAL BID PRICE
Baker Waste Equipment	\$9,486.00
Reaction Distributing, Inc.	\$11,145.00
Wastequip Mfg. Co., LLC	\$11,307.00
Consolidated Disposal Systems, Inc.	\$11,960.00
Epax Systems, Inc.	\$18,727.00

Attending the bid opening were the following: Bob Smith, Kenneth Trapnell, Harry Starling & Ruby Hunter.

If you need more, please let me know.

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1) Roads and Bridges	MEETING DATE (Box 2) May 15, 2012 June 5
	RESOLUTION ATTACHED? (Box 3)

YES	
NO	x

REQUESTED MOTION OR ITEM TITLE (Box 4)

Request that the Board award the lowest responsible bid for annual roadside mowing to Jimmy Haire of Claxton, Ga. Mr. Haire was also low bid on last year's mowing.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

Mr. Haire has done our roadside mowing for the last two (2) years. We feel that he has done a good job and have no reservations about recommending him again this year. The county will continue to do the roadside spraying.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)					
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES		AMENDMENT REQUIRED? (7b)	YES	
			NO	x		NO	x
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)					
CONSENT (6c)	✓	The bid report from Purchasing Agent, Kenny Trapnell is attached.					
NEW BUSINESS (6d)	Ⓟ						
OLD BUSINESS (6e)							
OTHER (6f)							

APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES	x	YES		YES		YES	✓	YES	✓	YES	
NO		NO		NO		NO		NO		NO	
INITIAL	MB	INITIAL		INITIAL		INITIAL	JMG	INITIAL	JLH	INITIAL	
DATE	05/03/12	DATE		DATE		DATE	5/31/12	DATE	5/30/12	DATE	

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

MEMORANDUM

Date: April 17, 2012
To: Mr. Tom Couch
From: Kenneth Trapnell, Kenneth Trapnell
Subject: Roadside Mowing & Spraying Bid Report

BULLOCH COUNTY BOARD OF COMMISSIONERS.

Sealed bids were opened at the Bulloch County Annex, 115 North Main Street, Statesboro, Georgia 30458 on April 17, 2012 at 3:00 P. M. for roadside mowing & spraying on county paved roads.

Eleven (11) IFB's were e-mailed on March 30, 2012.

Only one (1) bid was received.

The bid solicitation was advertised in the Statesboro Herald on March 31, 2012 & April 7, 2012.

The bid solicitation was also advertised on GLGA Marketplace Listing beginning on March 30, 2012.

Bids received are as follows:

VENDOR	EXTENDED BID PRICE FOR 1 ST MOWING	EXTENDED BID PRICE FOR 2ND MOWING	GRAND TOTAL FOR BOTH MOWINGS	BID BOND	VENDOR DECLARATION & NON-COLLUSION
JIMMY HAIRE EVANS COUNTY, GA.	\$61,009.50	SAME	\$122,019	YES	YES

In attendance for the bid opening were the following: Jimmy Haire's Step Son, Harry Starling, Ruby Hunter & Kenneth Trapnell.

BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST (Box 1)	MEETING DATE (Box 2) June 5, 2012		
County Manager/Human Resources/Legal	RESOLUTION ATTACHED? (Box 3)	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE (Box 4)

Discussion and/or Action Regarding Employee Health Plan Proposals

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

Proposals in response to the RFP for the Employee Health Plan have been received and are being evaluated by our independent consultant, Mr. Ken Wethe. Hopefully Mr. Wethe will have a recommendation regarding this matter for discussion and/or action at the meeting.

AGENDA CATEGORY (CHECK ONE) (Box 6)	FINANCIAL IMPACT STATEMENT (Box 7)					
PRESENTATION (6a)	BUDGETED ITEM? (7a)	YES		AMENDMENT REQUIRED? (7b)	YES	
		NO			NO	
PUBLIC HEARING (6b)	ATTACH DETAILED ANALYSIS, IF NEEDED (7c)					
CONSENT (6c)						
NEW BUSINESS (6d)						X
OLD BUSINESS (6e)						
OTHER (6f)						

APPROVED FOR AGENDA (Box 8)

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES		YES	✓	YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL		INITIAL <i>Q/6</i>		INITIAL	
DATE		DATE		DATE		DATE		DATE <i>5/30/11</i>		DATE	

COMMISSION ACTION AND REFERRAL (Box 9)

APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		NOTES
OTHER		

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1) Roads and Bridges	MEETING DATE (Box 2) June 5, 2012		
	RESOLUTION ATTACHED? (Box 3)	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE (Box 4)

Request that the Board approve a contract with Diversified Traffic Services, Inc. for \$350,445.55 for re-striping and new signage on approximately 62 miles of various county roads. The bid results are attached.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

For this project, the county solicited bids for re-striping and replacing signage on roads in the southeast quadrant of the county. The list of roads selected is also attached. The DOT will reimburse the county 100% for the cost of this project.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)				
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES		AMENDMENT REQUIRED? (7b)	YES
			NO			NO
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)				
CONSENT (6c)						
NEW BUSINESS (6d)	X					
OLD BUSINESS (6e)						
OTHER (6f)						

APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES	X	YES		YES		YES	✓	YES	✓	YES	
NO		NO		NO		NO		NO		NO	
INITIAL	VLT	INITIAL		INITIAL		INITIAL	CHG	INITIAL	Q/n	INITIAL	
DATE	05/23/2012	DATE		DATE		DATE	5/29/12	DATE	5/30/12	DATE	

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

MEMORANDUM

Date: May 16, 2012
To: Mr. Tom Couch
From: Kenneth Trapnell Kenneth Trapnell
Subject: **Striping Bid Report**

Sealed bids were opened at the Bulloch County North Main Annex on May 16, 2012 at 3:00 P.M. for Road Striping on roads or streets in Bulloch County.

The newspaper advertisement (Statesboro Herald) was on May 2, 2012.

The solicitation was also on the GLGA marketplace listing beginning on May 2, 2012.

The IFB was also posted on bullochcounty.net beginning on May 2, 2012.

Invitation-to-Bid (IFB'S) were e-mailed to seven (7) vendors on May 2, 2012.

There was an addendum sent to the above IFB list on May 11, 2012.

Four (4) bids were received.

Bids received are as follows:

VENDOR	TOTAL BID PRICE	BID BOND	ACKNOWLEDGE ADDENDUM
Diversified Traffic Services, Inc.	\$350,445.55	Yes	Yes
Peek Pavement Marking LLC	\$375,604.00	Yes	Yes
TMI Services, Inc.	\$385,256.65	Yes	No
Mid State Construction & Striping, Inc.	\$406,862.50	Yes	Yes

Attending the bid opening were the following: Representatives from Diversified Traffic Services, Kenneth Trapnell, Harry Starling & Ruby Hunter.

If you need more, please let me know.

EXHIBIT A

WORK PLAN

Bulloch County

P.I. NUMBER 0010732

GENERAL DESCRIPTION OF WORK TO BE PERFORMED

The Project consists of the Signing and Marking, on approximately 62 miles on Sixteen (16) County Roads in Bulloch County. See the attached summary sheet and locations maps.

ROADWAY PROJECT SUMMARY SHEET						
	PI NUMBER 0010732				COUNTY: BULLOCH	
PRIORITY NO:	NAME OF ROAD	BEGIN	END	LENGTH	PVMT WIDTH	R/W WIDTH
1	CR 584 – Nevils Groveland Rd	CR 273	Bryan Co. Line	9.15	22	EXISTING
2	CR 268/269 – DeLoach Church Rd	Evans Co. Line	CR 584	2.96	22	EXISTING
3	CR 279 – Old Groveland Rd	SR 67	CR 584	6.68	22	EXISTING
4	CR 195 – Anderson Rd/Union Church Rd	SR 73/US 301	Evans Co. Line	8.00	22	EXISTING
5	CR 217 – Bowen Rushing Rd	CR 204	CR 195	1.80	22	EXISTING
6	CR 204 – Sinkhole Rd	CR 207	CR 195	7.19	22	EXISTING
7	CR 233 – Langston Chapel Rd	SR 73/US 301	CR 585	1.28	22	EXISTING
8	CR 248 – Burkhalter	CR 233	CR 204	4.35	22	EXISTING
9	CR 249 – Golf Club	CR 585	CR 248	1.65	22	EXISTING
10	CR 197 – Ephesus Church Rd	SR 73/US 301	Pavement Ends/CR 200	2.00	22	EXISTING

11	CR 207 – Old Register Way	CR 204	SR 46	3.05	22	EXISTING
12	CR 231 – Old Register Rd	City Limits/SR 73 Bypass	CR 204	6.04	22	EXISTING
13	CR 245 – Josh Deal Rd	SR 67	CR 585	1.04	22	EXISTING
14	CR 251 – G.W. Oliver Spur	CR 248	Pavement Ends/CR 252	1.04	22	EXISTING
15	CR 252 – G.W. Oliver Rd	CR 204	CR 251	0.13	22	EXISTING
16	CR 146 – Country Club Rd	CR 145	City Limits/CR 147	5.01	22	EXISTING

Note: The Local Government shall certify all necessary R/W, and remove or adjust all utilities at no cost to the Department of Transportation.

Note: The Department of Transportation's participation in constructing this project is limited to the items set up for payment under this contract. Any items or work required and not set up for payment under this contract will be the responsibility of the Local Government and at no cost to the Department of Transportation.

Note: All Warning Signs are to be 30" x 30" or as directed by Engineer.

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1) County Manager	MEETING DATE (Box 2) June 5, 2012		
	RESOLUTION ATTACHED? (Box 3)	YES	
		NO	

REQUESTED MOTION OR ITEM TITLE (Box 4)

Tax Allocation District Study – Phase 2

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

Phase 1 of the Tax Allocation District Study was completed last year prior to the SPLOST referendum. Part of the purpose of Phase 1 was to help set a preliminary budget for the development of the US301/I-16 corridor, which was used in the referendum. With the passage of the SPLOST, the County needs to begin Phase 2 of the TAD to ensure that if/when the County decides to use the TAD, all legal requirements will be in order. Whereas Phase 1 focused on outreach, project feasibility and development of a master plan, Phase 2 will focus on implementation strategies and creation of the TAD redevelopment plan. Attached is letter from Ross & Associates outlining the strategy for Phase 2. The cost for Phase 2 of the study is \$44,500, which will come from 2007 SPLOST funds and later reimbursed from 2013 SPLOST funds.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)			
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES NO	AMENDMENT REQUIRED? (7b)	YES NO
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)			
CONSENT (6c)					
NEW BUSINESS (6d)	X				
OLD BUSINESS (6e)					
OTHER (6f)					

APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES	X	YES		YES		YES		YES	✓	YES	
NO		NO		NO		NO		NO		NO	
INITIAL JAW		INITIAL		INITIAL		INITIAL		INITIAL <i>J/h</i>		INITIAL	
DATE 5/29/12		DATE		DATE		DATE		DATE 5/30/12		DATE	

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

April 26, 2012

Mr. Andrew Welch
Bulloch County
PO Box 347
Statesboro, Georgia 30458

RE: Phase 2, I-16 / US 301 TAD Study

Mr. Welch,

This is to summarize our discussion and past transmittals regarding Phase 2 of the TAD project.

The following items are not intended to replace the tasks described under Phase 2 of the Scope of Services of the contract, but to give the elements of those tasks some emphasis relative to the work completed under Phase 1.

TAD Qualification

As we discussed, it is important that we focus on qualifying the area as a “redevelopment area” for TAD purposes, specifically with regard to sewer availability.

We are confident that the TAD requirement that the redevelopment area “presently be served by sewer” would be met if the County makes an official commitment to serve the area. [Ultimately, whether or not the redevelopment plan satisfies State law will be a function of issuing TAD bonds, if and when that may occur.] We understand that the County is in discussions with the City to serve the TAD area, or may decide to create their own wastewater system for the area. At the minimal level, this decision does not have to be made prior to adoption of the redevelopment plan – both options could be included and their similar total costs indicated. If establishing an adequate “commitment” will require design firm selection, the city-or-county choice needs to be made first. Alternately, the County could contract for both approaches to be evaluated at a more definitive level, including both construction and operational considerations, before the engineering design is commenced.

Alternately, allocation of the funds earmarked for “capital outlay projects for economic development” in the approved SPLOST program to sewer (and water) improvements for the redevelopment area based on our conceptual plans may be adequate. Selection of a design firm to prepare construction drawings would further establish the commitment.

We can draft the TAD Redevelopment Plan document using the assumed improvement cost estimates for water and sewer that we made in Phase 1, which will facilitate staff review of the form and content of the document itself. However, the County will be on the firmest ground if a decision is made (City versus County) and cost estimates reflecting the chosen alternative are

used in the financial tables. We will also assist in the review and approval of the plan by the County Commission in accordance with the requirements of the Redevelopment Powers Law.

Water and Sewer

The selected strategy for provision of water and sewer service to the Target Area, when determined, will result in construction cost estimates refined for the chosen direction. Also, schedules will be shown for portions of the water/sewer services needed to meet required provisions of the TAD.

As a concurrent step, moving forward with preliminary design and permitting of first-phase water/sewer infrastructure will be highly recommended to have the industrial tract ready for development. This could be accomplished as a "additional service" under our contract, or contracted separately with a chosen engineering firm.

Transportation

During Phase 2, we will further develop the Transportation / Access Master Plan. This will entail:

- Generation of concepts and revisions based on County feedback
- Meet with GDOT to review concepts

We will then revise concepts based on GDOT review and develop a final Transportation / Access Master Plan with associated cost estimate.

Drainage / Stormwater

Based on the preliminary work performed under Phase 1, we will prepare a stormwater concept plan that will serve as a planning tool for the management of watercourse and surface water runoff. Some elements of the plan may include:

- Recommendations for stormwater flood control Best Management Practices (BMPs)
- Recommendation for stormwater water quality and volume control BMPs
- Preliminary National Wetland Inventory (NWI) information
- The preliminary location of master drainage / stormwater control areas based the current Georgia Sedimentation and Erosion Control Act.

Zoning Regulations

We will prepare an overlay zoning district for the TAD area reflecting the design guidelines identified in Phase 1, allowed land uses and other provisions pertinent to creating a safe, attrac-

tive area conducive to the economic development opportunities desired for the area. This is an extension of the Phase 1 Task 2.6, and will be accomplished at no additional cost in Phase 2.

The delivered product will be an amendment in legal format to the Zoning Ordinance ready for the staff to carry through to adoption.

Deleted Items

Per our discussion, we will delete from our Scope of Services Task 4.3 (Negotiations with Board of Commissioners/Bulloch County School Board) and Task 4.4 (Certification Letter).

Cost Revisions

As discussed above, the zoning regulatory work is viewed as an extension of the previous task and will not add to the project cost. Deletion of Tasks 4.3 and 4.4 will result in a reduction in the total contract price to \$79,500 (a savings of \$3,100) and a resulting cost for Phase 2 of \$44,500.

Authorization to Proceed

The Team is ready to proceed with Phase 2 upon the County's authorization.

If you have any questions, do not hesitate to contact me. We look forward to bringing the realization of TAD financing opportunities to the target area and enabling creation of the Development Authority's new industrial park.

Sincerely,

William F. Ross
President

cc: Ken Bleakly, Ryan Thompson, Chris Stovall