

June 26, 2012
Statesboro, GA

CALLED MEETING

The Board of Commissioners met for a called meeting at 8:30 a.m. in the Community Room of the North Main Annex. County Manager Thomas Couch called the meeting to order, welcomed staff and called on Commissioner Simmons for the Invocation and Pledge of Allegiance.

Ms. Christy Strickland, Deputy Clerk of the Board, performed the Roll Call of the commissioners and staff. The following commissioners were present: Commissioner Thompson, Commissioner Rushing, Commissioner Simmons, and Commissioner Gibson. The following staff was present: County Manager Thomas Couch, County Attorney Jeff Akins, Developmental Services Director Andy Welch, Financial Director Harry Starling, and Deputy Clerk of the Board Christy Strickland.

After Roll Call, Mr. Couch then asked for a motion to appoint someone to preside over the meeting. Commissioner Gibson offered a motion to nominate Commissioner Simmons to preside. Commissioner Rushing seconded the motion, and it was carried with votes from Commissioner Rushing, Commissioner Thompson and Commissioner Simmons.

Presiding Commissioner Simmons asked for amendments or modifications to the General Agenda. Hearing no amendments or modifications, Commissioner Gibson offered a motion to approve the General Agenda as presented. Commissioner Rushing seconded the motion, and it carried with votes from Commissioner Thompson, Commissioner Rushing, Commissioner Gibson, and Presiding Commissioner Simmons.

Next, Presiding Commissioner Simmons asked for public comments from the audience at large or in writing. County Manager Thomas Couch and Deputy Clerk of the Board Christy Strickland stated there were no formal requests or petitions received in writing. Hearing no comments from the public Presiding Commissioner Simmons moved forward to the next item of the agenda.

Presiding Commissioner Simmons stated that the next item on the Agenda was to approve the Consent Agenda as follows: (1) to approve the Minutes of the Workshop held on June 12, 2012, and the Regular Meeting and Executive Session held on June 19,

2012. Without discussion, Commissioner Rushing offered a motion to approve the Consent Agenda as presented. Commissioner Gibson seconded the motion, and it carried unanimously with Commissioner Thompson, Commissioner Gibson, Commissioner Rushing, and Presiding Commissioner Simmons voting in favor of the motion.

Presiding Commissioner Simmons stated the first item of New Business was the discussion and/or action regarding a resolution to adopt the Fiscal Year 2013 General Appropriations Budget. Presiding Commissioner Simmons yielded the floor to the County Manager Thomas Couch. Mr. Couch reviewed the Resolution concerning the budget, and stated that the expenditures would be limited this year and everyone will have to be responsible for helping limit their expenses. Mr. Couch stated that the goal was to have a cleaner audit for FY 2013, and stated that next week, when more commissioners are present, he would bring the Resolution for the fire fees in front of the Board and this should finalize everything for the FY13 budget. Commissioner Gibson asked about the overtime for some of the departments. Mr. Couch stated it was under control and he had spoken with the Sheriff and he gave them a thorough account of all the overtime and how it originates and there were some problem areas he would get resolved. Mr. Couch stated that when he talked to the Bond Advisor he pointed out that Bulloch County had virtually no debt, and stated that it was a challenge, but everyone has got to do their part on managing the money. Commissioner Thompson stated he was pleased to hear there could be up to a 3% increase for employees who perform well, and also stated if Mr. Couch wanted to end some of the Facebooking, Game playing, etc., and if the Department Heads are doing their job and the employees are aware of what to do and not to do, then terminate an employee and it should put a stop to the problem. County Manager Thomas Couch stated everything is right where it needs to be, but it will have to be monitored on a daily basis. After hearing no further discussion, Commissioner Gibson offered a motion to adopt the Fiscal Year 2013 General Appropriations Budget as submitted by the County Manger (See Exhibit # 2012-66). Commissioner Rushing seconded the motion, and it carried unanimously with Commissioner Thompson, Commissioner Rushing, Commissioner Gibson, and Presiding Commissioner Simmons voting in favor of the motion.

Presiding Commissioner Simmons stated the second item of New Business was for discussion and/or action regarding the ACCG-IRMA Proposal for property and liability insurance. Presiding Commissioner Simmons called on County Manger Thomas Couch and County Attorney Jeff Akins for further discussion. Mr. Couch stated it is an agreement for renewal for property, casualty and liability insurance. Mr. Couch deferred to Mr. Akins for explanation on the amendment. Mr. Akins stated David Paulk is Director of ACCG-IRMA, and offered to lower the premium by \$15,045.00 if the County agreed to lower the automobile liability for \$2,000,000.00 to \$ 1,000,000.00. Mr. Akins stated he had reviewed this and he recommends approval. Commissioner Thompson offered a motion to approve the ACCG-IRMA property and liability insurance with the amendment (See Exhibit #2012-67). Commissioner Rushing seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, and Presiding Commissioner Simmons voting in favor of the motion.

With no further items of New Business, Presiding Commissioner Simmons asked for comments from the Commissioners and Staff. Starting with Commissioner Gibson who passed out a hand out about T-SPLOST he received from the District Region 12 CRC meeting he attended. Commissioner Thompson asked for clarification on T-SPLOST, concerning the promoting of it. Commissioner Gibson stated at the CRC meeting you can provide information on it, but cannot encourage citizens to vote on it. County Attorney Jeff Akins stated you cannot promote and go out and advertise for the citizens to vote for it. Presiding Commissioner Simmons stated he had several citizens ask about it and he had given them as much information as he could, but did not encourage them on how to vote. Developmental Services Director Andy Welch stated there is information about it on the County's Website. Continuing with Commissioner and Staff comments, County Manager Thomas Couch stated he has not gotten much information back since the last meeting from the City of Statesboro concerning the Sewer and Water Agreement, and he felt because of time there was no need to negotiate anymore and for the County just to proceed with their part on their own.

Hearing no further comments for the Board or Staff, Presiding Commissioner Simmons stated there was no further business expected for the open session of the regular

agenda, and that the Board must close the meeting and enter in Executive Session to discuss Personnel Matters. Presiding Commissioner Simmons stated at the conclusion of the Executive Session, which was expected to last about 10 minutes, the Board would reconvene and in all likelihood move to adjournment. Presiding Commissioner Simmons called for a motion to adjourn into Executive Session in accordance with provision of O.C.G.A. 50-17-3 and other applicable laws, pursuant to the advice of Chief Corporate Counsel, Jeff Akins, for the purpose of deliberating on Personnel Matters. Without further discussion, Commissioner Thompson offered a motion to enter into Executive Session to discuss Personnel Matters (See Exhibit #2012-68). Commissioner Rushing seconded the motion, and it carried unanimously with Commissioner Gibson, Commissioner Rushing, Commissioner Thompson, and Presiding Commissioner Simmons voting in favor of the motion.

The meeting was reconvened and Presiding Commissioner Simmons asked for any other business or comments. Hearing no comments from the Board or Staff, Presiding Commissioner Simmons asked for a motion to adjourn. Commissioner Thompson offered a motion to adjourn the meeting. Commissioner Gibson seconded the motion, and it carried unanimously with Commissioner Rushing, Commissioner Gibson, Commissioner Thompson, and Presiding Commissioner Simmons voting in favor of the motion.

J. Garrett Nevil, Chairman

Attest: Christy Strickland, Deputy Clerk of the Board

July 2, 2012
Statesboro, GA

Regular Meeting

The Board of Commissioners met at 5:30 p.m. in the Community Room of the North Main Annex. Chairman Nevil welcomed guests and called the meeting to order. Commissioner Carolyn Ethridge gave the invocation and the pledge of allegiance.

Ms. Maggie Fitzgerald, Clerk of the Board, performed the roll call of the commissioners and staff. The following commissioners were present: Chairman Nevil, Vice Chairman Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, and Commissioner Thompson. The following staff were present: County Manager Thomas Couch, Clerk of the Board Maggie Fitzgerald, County Attorney Jeff Akins, Development Services Director Andy Welch, Chief Financial Officer Harry Starling, Public Safety Director Ted Wynn, Transportation Director Dink Butler, County Engineer Kirk Tatum, Deputy Clerk Christy Strickland, and Zoning Administrator Randy Newman.

After Roll Call, Chairman Nevil opened the meeting for Public Hearings regarding Zoning and Land Use matters and stated that the first item of business was the approval of the Zoning and Land Use Agenda. Chairman Nevil asked for amendments or modifications of the Zoning and Land Use Agenda. Hearing none, Commissioner Simmons offered a motion to approve the Zoning and Land Use Agenda as presented. Commissioner Mosley seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, and Commissioner Thompson voting in favor of the motion. Chairman Nevil asked Zoning Administrator Randy Newman to present the first item of business.

Zoning Administrator Randy Newman presented Item #1 which was an application submitted by First Bank of Coastal Georgia requesting a Conditional Use to operate a church. Mr. Newman stated that the property consists of 1.01 acres and is located on Morgan Way, tax map #MS69 000003 009. The Staff recommended and the Planning and Zoning Commission voted to approve the request with Conditional Use request with conditions. Acting as agent, Mr. Hal Roach asked that the Board uphold the decision made by the Planning and Zoning Commission, and stated that the property

owner understands and will comply with the conditions. Mr. Newman stated that no one signed up to speak for or against the request. After some discussion, Commissioner Thompson offered a motion to approve the Conditional Use request with the conditions as set forth in Exhibit #2012-69. Commissioner Ethridge seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, and Commissioner Thompson voting in favor of the motion.

Zoning Administrator Randy Newman presented Item #2 which was an application submitted by Westboro, Inc., requesting a Conditional Use to operate a church. Mr. Newman stated that the property consists of 1.43 acres and is located at the corner of Cypress Lake Road and Veterans Memorial Parkway, tax map #MS33 000037 000. The Staff recommended and the Planning and Zoning Commission voted to approve the request with Conditional Use request with conditions. Mr. Newman stated that Dr. Jane Page was not able to attend the meeting, but that she does agree to the conditions. Mr. Newman stated that no one signed up to speak for or against the request. After some discussion, Commissioner Simmons offered a motion to approve the Conditional Use request with the conditions as set forth in Exhibit #2012-70. Commissioner Mosley seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, and Commissioner Thompson voting in favor of the motion.

Zoning Administrator Randy Newman presented Item #3 which was an application submitted by Rhonda Owens and James Williams requesting a Rezone of 9.4 acres out of 51.94 acres from R-80 (Residential 80,000 square feet) to AG-5 (Agricultural 5 acres) to allow for the raising of cattle. Mr. Newman stated that the property is located on Burkhalter Road, tax map #122 000033 000. The Staff recommended the approval of the rezone request, but the Planning and Zoning Commission voted to deny the rezone request. Mr. Mitchell Chavers, the acting agent, was not present at the meeting, so Mr. Darnell Owens stated that pesticides already wash off into the creek and that the cows will help keep the land clear of weeds and brush. After further discussion, Mr. Newman stated that three people signed up to speak in opposition of the rezone request. Mrs. Linda Nunally stated that the area has been zoned residential for many years, the cows

will decrease the property values, and that flies will become an issue for the residents in the area. Mr. John Hill stated that the cow manure will run into the creek where people swim and fish. Mr. Danny Hagan stated that the property isn't big enough for 30 to 40 cows, and asked that the Board uphold the decision of the Planning and Zoning Commission. After some discussion, Commissioner Thompson offered a motion to deny the rezone request submitted by Rhonda Owens and James Williams. Commissioner Simmons seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, and Commissioner Thompson voting in favor of the motion.

Zoning Administrator Randy Newman presented Item #4 which was an application submitted by Virgil L. Badie, Sr., requesting a Conditional Use to have a multi-family housing located on the property. Mr. Newman stated that the property consists of 2.92 acres and is located on Highway 301 North, tax map #MS80 000008 000. The Staff recommended and the Planning and Zoning Commission voted to approve the request with Conditional Use request. Acting as Agent, Mr. Chris Vaughn stated that the facility will be used as a Christian half-way house for single mothers. Mr. Newman stated that no one signed up to speak for or against the request. After some discussion, Commissioner Mosley offered a motion to approve the Conditional Use request. Commissioner Thompson seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, and Commissioner Thompson voting in favor of the motion.

Sign-in sheets for Zoning Matters are shown in Exhibit #2012-71.

Chairman Nevil closed the Public Hearings regarding Zoning and Land Use matters, and asked for amendments or modifications of the General Agenda. County Manager Thomas Couch asked that the General Agenda be amended by adding: (1) An Executive Session, after Commissioner and Staff Comments, for the discussion of Potential Real Estate Acquisition and Personnel Matters. Hearing no further amendments or modifications, Commissioner Simmons offered a motion to approve the General Agenda as amended. Commissioner Mosley seconded the motion, and it carried with votes from Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, and Commissioner Thompson.

Chairman Nevil stated that the Board would conduct two Public Hearings to accept comments on the requests made by Mr. W.M. Sheppard to abandon and close Bailey Road, County Road #419, and Carl Starling Drive, County Road #2020, where notice to the public has been duly given according to County requirements and O.C.G.A. 32-7-2 (See Exhibit #2012-72 for Bailey Road and See Exhibit #2012-73 for Carl Starling Drive), and called for a motion to open the Public Hearing for citizen input. Commissioner Rushing offered a motion to open the Public Hearing. Commissioner Mosley seconded the motion, and it carried with votes from Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, and Commissioner Thompson. Chairman Nevil called for comments and/or questions from the public. Hearing no comments and/or questions from the public, Commissioner Rushing offered a motion to close the Public Hearing. Commissioner Mosley seconded the motion, and it carried with votes from Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, and Commissioner Thompson.

Next, Chairman Nevil asked for public comments from the audience at large or in writing. Clerk of the Board Maggie Fitzgerald and County Manager Thomas Couch both stated there were no formal requests or petitions received in writing. Mr. Ronnie Tremble discussed the paving of dirt roads where churches are located. Mr. Randolph Hough discussed an issue with his neighbor dumping old tires on his easement. Hearing no further comments from the public, Chairman Nevil moved forward to the next item on the Agenda.

Chairman Nevil stated that the next item on the Agenda was to approve the Consent Agenda as follows: (1) to authorize the appointment of Patrice Buckner to the Bulloch County Alcohol & Drug Council; and (2) to authorize the reappointment of Benji Thompson to the Middle Coastal Unified Development Board (MCUFB). Without discussion, Commissioner Rushing offered a motion to approve the Consent Agenda as presented. Commissioner Thompson seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, and Commissioner Thompson voting in favor of the motion.

Chairman Nevil stated that the first item of New Business was the discussion and/or action to adopt a Resolution authorizing the abandonment Bailey Road, County Road #419. Chairman Nevil called on County Manager Thomas Couch to initiate the discussion regarding the matter, and Mr. Couch stated that Bailey Road has ceased to be used by the public to the extent that no substantial public purpose is served by it or its removal from the County road system. After some discussion, Commissioner Mosley offered a motion to adopt a Resolution authorizing the abandonment Bailey Road, County Road #419 (See Exhibit #2012-74). Commissioner Simmons seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, and Commissioner Thompson voting in favor of the motion.

Chairman Nevil stated that the second item of New Business was the discussion and/or action to adopt a Resolution authorizing the abandonment Carl Starling Drive, County Road #2020. Chairman Nevil called on County Manager Thomas Couch to initiate the discussion regarding the matter, and Mr. Couch stated that Carl Starling Drive has ceased to be used by the public to the extent that no substantial public purpose is served by it or its removal from the County road system. After some discussion, Commissioner Simmons offered a motion to adopt a Resolution authorizing the abandonment Carl Starling Drive, County Road #2020 (See Exhibit #2012-75). Commissioner Ethridge seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, and Commissioner Rushing voting in favor of the motion.

Chairman Nevil stated that the third item of New Business was the discussion and/or action to amend Resolution #2008-23, that established the fee for the County Rural Fire Department. Chairman Nevil called on County Manager Thomas Couch to initiate the discussion regarding the matter, and Mr. Couch stated that before being able to amend the fees for Fiscal Year 2013, the original resolution from 2008 must be amended to properly represent the intended differential between residential and business premises. After some discussion, Ethridge offered a motion to amend Resolution #2008-23, that established the fee for the County Rural Fire Department (See Exhibit #2012-76). Commissioner Rushing seconded the motion, and it carried unanimously with

Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, and Commissioner Thompson voting in favor of the motion.

Chairman Nevil stated that the fourth item of New Business was the discussion and/or action to adopt a Resolution authorizing the annual fee for the County Rural Fire Department. Chairman Nevil called on County Manager Thomas Couch to initiate the discussion regarding the matter, and Mr. Couch stated that the fee for residential premises would be increased from \$50.00 to \$53.00 and the fee for business remises would be increased from \$70.00 to \$75.00. After some discussion, Commissioner Thompson offered a motion to adopt a Resolution authorizing the annual fee for the County Rural Fire Department (See Exhibit #2012-77). Commissioner Mosley seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, and Commissioner Thompson voting in favor of the motion.

Chairman Nevil stated that the fifth item of New Business was the discussion and/or action to adopt a Resolution to authorize the schedule for annual fees and charges. Chairman Nevil called on County Manager Thomas Couch to initiate the discussion regarding the matter, and Mr. Couch stated that fee schedule represents changes to the fire fees, photocopy fees governed by the Open Meetings Act, the addition of a non-resident alcoholic beverage wholesaler fee, and the administrative fee for occupational tax collection. After some discussion, Commissioner Mosley offered a motion to adopt a Resolution to authorize the schedule for annual fees and charges (See Exhibit #2012-78). Commissioner Ethridge seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, and Commissioner Thompson voting in favor of the motion.

With no further items of New Business, Chairman Nevil asked each Commissioner to take thirty seconds for any general comments or statements, beginning with Commissioner Ethridge and then proceeding down the bench accordingly. Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, and Commissioner Thompson thanked the Staff and the County Manager for their hard work, thanked the public for attending the meeting, and wished everyone a safe and happy 4th of July.

After some discussion, Chairman Nevil asked for comments from the Staff, and County Manager Thomas Couch congratulated Dink Butler on his first day as the Transportation Director, and then discussed the need for a Special Called Meeting on July 12th for the bonds.

Chairman Nevil asked if there were any further comments from the Commission or Staff. Hearing no further comments from the Board or Staff, Chairman Nevil stated that there was no further business expected for the open session of the regular agenda, and the Board must close the meeting and enter into Executive Session to discuss Potential Real Estate Acquisition and Personnel Matters. Chairman Nevil stated that at the conclusion of the Executive Session, which was expected to last about fifteen minutes, the Board would reconvene and in all likelihood move for adjournment. Chairman Nevil called for a motion to adjourn into Executive Session in accordance with the provisions of O.C.G.A. 50-14-3 and other applicable laws, pursuant to the advice of the Chief Corporate Counsel, Jeff Akins, for the purposes of deliberating on Potential Real Estate Acquisition and Personnel Matters. Without further discussion, Commissioner Rushing offered a motion to enter into Executive Session to discuss Potential Real Estate Acquisition and Personnel Matters (See Exhibit #2012-79). Commissioner Mosley seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, and Commissioner Thompson voting in favor of the motion.

The meeting was reconvened, and Chairman Nevil asked if there were any further comments from the Commission or Staff. Hearing no comments from the Board or Staff, Chairman Nevil asked for a motion to adjourn. Commissioner Simmons offered a motion to adjourn the meeting. Commissioner Ethridge seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, and Commissioner Thompson voting in favor of the motion.

J. Garrett Nevil, Chairman

Attest: Maggie Fitzgerald, Clerk of the Board

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST:

Administration: Deputy Clerk

MEETING DATE: July 17, 2012

RESOLUTION ATTACHED?

YES	
NO	x

REQUESTED MOTION OR ITEM TITLE:

To appoint Russell Keen to the CRC Council.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:

A letter was received from the Coastal Georgia Regional Development Center stating Dr. Shiffler's term expires on June 30, 2012. Dr. Shiffler is moving out of the region and will not be able to serve again on the council. Mr. Russell Keen (application attached) has been agreed to replace Dr. Shiffler by the mayor of the municipalities of Bulloch County. (See attached). The term is for one year.

**AGENDA CATEGORY
(CHECK ONE)**

FINANCIAL IMPACT STATEMENT

PRESENTATION		BUDGETED ITEM?	YES	N	AMENDMENT REQUIRED?	YES	
			NO			NO	X

PUBLIC HEARING

CONSENT

x

NEW BUSINESS

OLD BUSINESS

OTHER

ATTACH DETAILED ANALYSIS, IF NEEDED:

APPROVED FOR AGENDA

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	✓	YES		YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL <i>AKG</i>		INITIAL		INITIAL	
DATE		DATE		DATE		DATE 7/10/12		DATE		DATE	

COMMISSION ACTION AND REFERRAL (Box 9)

APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		NOTES
OTHER		



Serving the Cities and Counties of Coastal Georgia since 1964

TO: Chairman Garrett Nevil, Bulloch County Commission
Mayor Joe Brannen, City of Statesboro
Mayor William Hendrix, Town of Brooklet
Mayor Larry Motes, Town of Portal
Mayor James Oates, Town of Register

FROM: Allen Burns, Executive Director 

DATE: May 18, 2012

SUBJECT: Appointment of Non-Public Representative for Bulloch County to Serve on the CRC Council

As you know, Dr. Ronald Shiffler has served as the non-public representative of Bulloch County and the municipalities of Statesboro, Brooklet, Portal and Register for the CRC Council. Dr. Shiffler was last appointed to the CRC Council in July 2011. With the end of his current term, and the fact that he is moving out of the region, it is important that you appoint someone new to this position, preferably in the secondary education field.

Please remember that a non-public representative must fill this position. It is also very important that the person appointed to this position be able to attend the regular meetings that are held on the second Wednesday of every month at the Richmond Hill City Center at 10:00 a.m.

To finalize this appointment, the county and municipalities need to agree on the appointment and then submit a letter signed by the Chairman, with the Mayors copied, confirming the concurrence of an appointment/reappointment of an individual to serve in this capacity. Should you have any questions, please call Colletta Harper, Administrative Services Director, at 912-262-2811.

AB/ch

c:  Tom Couch, Bulloch County Manager
Dr. Ronald Shiffler



Bulloch County Application for Community Service

If you are interested in participating in local government by membership on any of the following County boards or committees, please complete this application and return it to:

Bulloch County Manager's Office
P.O. Box 347, 115 North Main Street
Statesboro, GA 30459
cstrickland@bullochcounty.net

Your application will be given every consideration as vacancies occur.

Check the boards/commissions/committees in which you are interested:

- | | |
|--|---|
| <input type="checkbox"/> Airport Committee | <input type="checkbox"/> Keep Bulloch Beautiful Board |
| <input type="checkbox"/> Animal Shelter Advisory Committee | <input type="checkbox"/> Recreation Advisory Committee |
| <input type="checkbox"/> Board of Health | <input type="checkbox"/> Planning and Zoning Commission |
| <input type="checkbox"/> Development Authority | <input checked="" type="checkbox"/> Other: |
| <input type="checkbox"/> Hospital Authority | |

Mr. Ms. Name Russell T. Keen Date 6/20/2012

Address PO Box 8033, Statesboro, GA 30460

Phone: Day 478-1583 Night 536-8620 Email russellkeen@georgiasouthern.edu

Bulloch County Resident? yes If so, since when? 2005

County / State of Former Residence Gwinnett

Educational Background BBA/Finance, Georgia Academy of Economic Development 2010, Conservative Policy Leadership Institute 2012

Occupation Vice President for Government Affairs and Community Engagement Employer Georgia Southern University

Occupational Background

Community Activities (organizations, club, service groups, etc.)

Reason for Applying for this Board / Commission / Committee

Can attend day meetings? yes Can attend night meetings? yes

Applications will be kept on file for one year. If you have questions about serving on a board, commission, or committee, please feel free to contact the Manager's Office at (912) 764-6245.

Christy Strickland

From: cityofportal [cityofportal@bulloch.net]
Sent: Monday, July 09, 2012 3:54 PM
To: Christy Strickland
Subject: Re: CRC Approval

The Mayor and Council are in agreement with Russel Keen being appointed to the CRC Council

Mike Arrieta
Clerk Town of Portal

----- Original Message -----

From: Christy Strickland
To: 'cityofportal'
Sent: Wednesday, June 27, 2012 11:21 AM
Subject: CRC Approval

Hey Mike,

I got your message. If you wouldn't mind just replying to this email and saying that your council is in agreement of Russell Keen being appointed to the CRC Council.

Thank you,

Christy Avret Strickland
Bulloch County Board of Commissioners
Zoning Administrative Assistant/Deputy Clerk
Phone # 912-489-1356
Fax # 912-764-2515

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No virus found in this message.

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Version: 2012.0.2180 / Virus Database: 2437/5121 - Release Date: 07/09/12

Christy Strickland

From: Sue Starling [Sue.Starling@Statesboroga.gov]
Sent: Friday, June 22, 2012 9:26 AM
To: Christy Strickland
Subject: CRC appointment

Christy,

Per our conversation, this is to confirm that Mayor and Council approve the appointment of Russell T. Keen to serve on the CRC Council.

Thanks,
Sue



Sue Starling
City Clerk
City of Statesboro
50 East Main Street
PO Box 348
Statesboro, Georgia 30458
ph: 912.764.5468
fax: 912.764.8258
www.statesboroga.net

No virus found in this message.

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City of Brooklet

"Home of the Peanut Festival"

P.O. Box 67

104 Church Street

Brooklet, Georgia 30415

Phone (912) 842-2137 Fax (912) 842-5877

William R. Hendrix, Mayor

Russell D. Davis, Council

Edwin R. Smith, Council

Lori M. Phillips, City Clerk

Michael Buchan, Chief of Police

Benjamin (Randy) Newman, Council

Richard (Jim) Stanoff, Mayor Pro-Tem

James D. Orr, Council

Belle Gay, Administrative Assistant

June 25, 2012

The City of Brooklet Mayor and Council would like to agree with Bulloch County's recommendation to appoint Russell T. Keen to serve as the non-representative for Bulloch County to serve on the CRC Council.

William R. Hendrix

Mayor

Lori Phillips

City Clerk

Christy Strickland

From: Rhonda DeLoach [townofregister@frontiernet.net]
Sent: Monday, June 25, 2012 4:27 PM
To: cstrickland@bullochcounty.net
Subject: Appointment for CRC Council

Ms. Strickland,

In reference to the above, please accept this as the Town of Register's approval for the appointment of Russell T. Keen to replace Dr. Ron Shiffler on the CRC Council. We apologize for the delay in responding to your letter.

Thank You.

James L. Oates
Mayor-Town of Register

No virus found in this message.

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Version: 2012.0.2180 / Virus Database: 2437/5092 - Release Date: 06/25/12

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1) PURCHASING	MEETING DATE 07.17.2012		
	RESOLUTION ATTACHED? (Box 3)	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE (Box 4)
TO AUTHORIZE THE COUNTY MANAGER TO AWARD A P.O. AND CONTRACT FOR AN ANNUAL CONTRACT ON BULK OIL & GREASE TO BE USED IN COUNTY VEHICLES AND EQUIPMENT. CONTRACT PERIOD TO COVER FROM MAY 1, 2012 THROUGH JUNE 30, 2013.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)
PLEASE FIND ATTACHED A BID REPORT FROM THE PURCHASING OFFICE THAT INCLUDES BID PRICING AND BIDS RECEIVED. OTHER RELATED INFORMATION IS ALSO INCLUDED IN THE BID REPORT. THE ONLY BID RECEIVED IS FROM STUBBS OIL COMPANY. THEY HAVE OUR PRESENT CONTRACT ON BULK OIL & GREASE. STUBBS OIL COMPANY IS CONSIDERED A RESPONSIBLE VENDOR. I WAS TOLD THAT NO VENDOR WANTS TO INVEST IN THE EQUIPMENT REQUIRED BY OUR SPECIFICATIONS FOR A VENDOR TO PURCHASE THIS EQUIPMENT. FOR THE FUTURE, WE NEED TO CONSIDER PURCHASING THIS EQUIPMENT FROM STUBBS OIL COMPANY. THE ACCEPTANCE OF PROPOSAL FORM INCLUDED WITH THE IFB THAT WAS USED IS ALSO ATTACHED WHICH IS SIGNED BY THE VENDOR.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)				
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES	X	AMENDMENT REQUIRED? (7b)	YES
			NO			NO
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)				
CONSENT (6c)	X	THERE WILL BE NO SPECIFIC FINANCIAL OPERATING IMPACT ON THE COUNTY.				
NEW BUSINESS (6d)						
OLD BUSINESS (6e)						
OTHER (6f)						

APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES	X	YES		YES		YES		YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL	<i>KT</i>	INITIAL		INITIAL		INITIAL		INITIAL	
DATE		DATE:	7/9/2012	DATE		DATE		DATE		DATE	

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

MEMORANDUM

Date: June 8, 2012
To: Tom Couch _____
From: Kenneth Trapnell _____ *Kenneth Trapnell* _____
Subject: Bulk Oil Bid Report

Sealed bids were opened at the North Main Annex on June 8, 2012 for a one year term contract on engine oil, hydraulic fluid, transmission fluid, gear oil, and tube grease.

Five (5) invitations to bid were sent out on May 25, 2012.

The bid solicitation was advertised on the GLGA bid posting site beginning on May 25, 2012.

Contract shall be for a period of one (1) calendar year beginning July 1, 2012 until June 30, 2013.

The bid was also posted on bullochcounty.net beginning on May 25, 2012.

Bid received is as follows:

Vendor	Engine Oil	Hyd. Fluid	Trans. Fluid	Gear Oil	Tube Grease	Trans./ Drive Train Lub.
Stubbs Oil Co. Bid # 1 (Coastal Trans. Fluid)	\$7.86/g Exxon/ Mobile	\$7.89/g Exxon/ Mobile	\$6.78/g Coastal	\$1.93/lb Exxon/ Mobile	\$2.39/tube Chevron	\$12.99/g Exxon/ Mobile

Only 1 bid was received.

I was told by a vendor that no vendor wants to invest in the equipment required by our specifications for a vendor to purchase this equipment. Also, no vendor wants to invest in this equipment for a one year period.

My thoughts, for the future, to receive more bids, we need to purchase the equipment from Stubbs Oil Company.

If you need more information, please let me know. Thanks.

ACCEPTANCE OF PROPOSAL

Bulloch County hereby accepts the undersigned supplier's bid submitted in response to the attached Invitation for Bids for the following items: _____

By executing this Acceptance of Proposal, Bulloch County and the undersigned supplier acknowledge and agree to be bound by all terms and conditions of the attached Invitation for Bids and all specifications and pricing stated therein.

IN WITNESS WHEREOF, Bulloch County and the undersigned supplier have caused their authorized representatives to set their hands and seals this _____ day of _____, 2012.

BULLOCH COUNTY, GEORGIA

By: _____
Thomas M. Couch, County Manager

STUBBS OIL COMPANY

By: Don McKeel
DON MCKEE
Print or type name of signatory

[FORM OF ACCEPTANCE OF PROPOSAL]

The successful bidder(s) will be required to execute this Acceptance of Proposal.

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1) Parks, Recreation and Community Services	MEETING DATE (Box 2) July 17, 2012		
	RESOLUTION ATTACHED? (Box 3)	YES	<input type="checkbox"/>
		NO	<input type="checkbox"/>

REQUESTED MOTION OR ITEM TITLE (Box 4)
Approve batting cages and dugout pads resurfacing.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

See attached.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)					
PRESENTATION (6a)	<input type="checkbox"/>	BUDGETED ITEM? (7a)	YES	X	AMENDMENT REQUIRED? (7b)	YES	<input type="checkbox"/>
			NO	<input type="checkbox"/>		NO	X
PUBLIC HEARING (6b)	<input type="checkbox"/>	ATTACH DETAILED ANALYSIS, IF NEEDED (7c)					
CONSENT (6c)	X	323-61222-541000					
NEW BUSINESS (6d)	<input type="checkbox"/>						
OLD BUSINESS (6e)	<input type="checkbox"/>						
OTHER (6f)	<input type="checkbox"/>						

APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	YES	<input type="checkbox"/>	YES	<input type="checkbox"/>	YES	<input type="checkbox"/>	YES	<input type="checkbox"/>
NO	<input type="checkbox"/>	NO	<input type="checkbox"/>	NO	<input type="checkbox"/>	NO	<input type="checkbox"/>	NO	<input type="checkbox"/>	NO	<input type="checkbox"/>
INITIAL	<i>Mn</i>	INITIAL		INITIAL		INITIAL		INITIAL		INITIAL	
DATE	<i>7/9/2011</i>	DATE		DATE		DATE		DATE		DATE	

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED <input checked="" type="checkbox"/>	DATE TO BE RETURNED TO AGENDA
DENIED <input type="checkbox"/>	
DEFERRED <input type="checkbox"/>	NOTES
OTHER <input type="checkbox"/>	

Statesboro-Bulloch County Parks and Recreation Department

TO: Tom Couch, County Manager

FROM: Mike Rollins, Director Parks and Recreation

DATE: July 9, 2012

CHECKLIST FOR "Dugout Pads and Batting Cages Resurfacing"

ITEM	REMARK
Bid opening date and time	June 13, 2012 3:00 p.m.
Location of bid opening	Bulloch County Annex
Staff present for bid opening	Darryl Hopkins, Ruby Hunter and Harry Starling
Total number of bids sent out by request from advertisement or public notice	Four
Total number of bids sent out by invitation from vendor lists	One
Date bid was advertised in the Statesboro Herald	N/A. Was posted on Bulloch County website and GLGA Marketplace Listing on May 30, 2012.
Bid tabulation table attached	Yes
Statement indicating: were all bids submitted by responsible vendors; did content meet standards for completeness and specifications; associated statements pointing out any discrepancies, substitutions or alternatives	Yes
Recommendation as to which bid is most advantageous to the county	Country Store Flooring
Copy of bid package submitted to the vendor attached, including addenda attached	Yes
Copy of bid form and any pertinent supplemental information received from each vendor attached	Yes
Properly completed "Agenda Item Summary" attached	Yes

MEMORANDUM

Date: June 13, 2012
To: Mr. Tom Couch
From: Kenneth Trapnell _____ Kenneth Trapnell _____
Subject: Rec. Dept. Cage & Dug-Out Pads Re-Bid Report

Sealed bids were opened at the Bulloch County Annex, 115 North Main Street, Statesboro, Georgia 30458 on June 13, 2012 @ 3:00PM for a re-bid of Rec. Dept. Cage & Dug-Out Pads to be used by the Bulloch County Recreation Department.

Invitations to Bid were e-mailed & hand delivered by Darryl Hopkins to four (4) local vendors on June 1, 2012.

The bid was posted on bullochcounty.net beginning on May 30, 2012.

The bid solicitation was also advertised on the GLGA Marketplace Listing beginning on May 30, 2012.

There was an addendum sent to all known vendors on June 6, 2012.

Bids received are as follows:

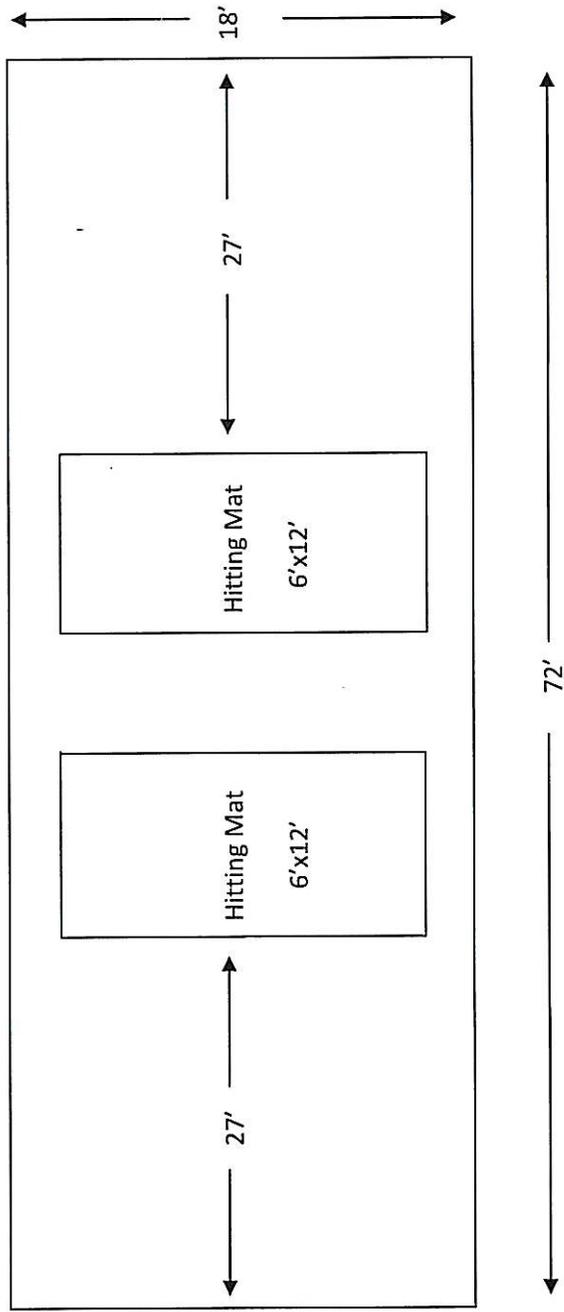
VENDOR	GRAND TOTAL BID PRICE
Country Store Flooring Statesboro, GA.	\$24,991.29
Net Connection, LLC Birmingham, Alabama	\$34,785.00

If you need more, please let me know.

Mill Creek Dug-Out Pads

Field	Pad	Measurement	
MC 6	1st Base	12' 9" x 14' 8"	
MC 6	3rd Base	12' 9" x 14' 10"	
MC 7	1st Base	12' 9" x 14' 6"	
MC 7	3rd Base	12' 11" x 14' 6"	
MC 8	1st Base	11' 9" x 14' 8"	
MC 8	3rd Base	11' 10" x 14' 8"	
MC 9	1st Base	12' 10.5" x 14' 7"	
MC 9	3rd Base	13 x 14' 8"	
MC 10	1st Base	15' 8" x 15'	
MC 10	3rd Base	13' 11" x 15'	
MC 11	1st Base	13' 9" x 14' 2"	
MC 11	3rd Base	13' 10" x 14' 3"	
MC 12	1st Base	13' 1" x 15' 1"	
MC 12	3rd Base	14' x 14' 11"	
**All Pads located at Mill Creek Park			
Batting Cages	6 County Wide	18' x 72'	
**Batting cages locations: Mill Creek(2), Brooklet(1), Stilson(1), Nevils(1), Luetta Moore(1)			
Hitting Mats	2 per Batting Cage	6' x 12'	
** Note 12 total hitting mats. Adhesive(For hitting mats only) and Hitting Mats are owner furnish			
** Hitting Mats inlay 26' from each end			

Batting Cage



**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST:	MEETING DATE: 7.17.2012		
BCCI	RESOLUTION ATTACHED?	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE:
Approval of a bid for Inmate Drugs with Riggs Pharmacy.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:
Riggs does not charge a dispensing fee.

AGENDA CATEGORY (CHECK ONE)		FINANCIAL IMPACT STATEMENT					
PRESENTATION		BUDGETED ITEM?	YES	X	AMENDMENT REQUIRED?	YES	
			NO			NO	X
PUBLIC HEARING		ATTACH DETAILED ANALYSIS, IF NEEDED:					
CONSENT	X						
NEW BUSINESS							
OLD BUSINESS							
OTHER							

APPROVED FOR AGENDA											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES		YES		YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL		INITIAL		INITIAL	
DATE		DATE		DATE		DATE		DATE		DATE	

COMMISSION ACTION AND REFERRAL (Box 9)		
APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		NOTES
OTHER		



Bulloch County Prison
17301 US Hwy 301 North
Statesboro, Georgia 30458
Phone: (912) 764-6217
Fax: (912) 489-1366

Tom Couch
County Manager

Chris Hill
Warden

TO: Maggie Fitzgerald
FROM: Chris Hill *CH*
DATE: July 10, 2012
REF: Inmate Drug Bid Response

VENDOR	NAME BRAND DRUGS	GENERIC DRUGS	OVER-THE-COUNTER DRUGS
Riggs Pharmacy Statesboro	AWP minus 16%	AWP minus 30%	AWP minus 14%
Senior Care Pharmacy Statesboro	AWP minus 15% + \$2.25	AWP minus 25% + \$2.25	Our Acquisition Cost + \$2.25
Walker Pharmacy Statesboro	AWP minus 13% + \$2.50	AWP minus 25% + \$2.00 or Usual & Customary (whichever is less)	RETAIL minus 10%
Diamond Drugs, Inc. Indiana PA 15701	AWP minus 16.5%	AWP minus 55%	AWP minus 16.5% Brand & 55% Generics

Riggs Pharmacy and Walker Pharmacy were the two closest bids. Both bids were reviewed and considered by what each had to offer.

On an average we have approximately 120 prescriptions filled per month. Riggs does not charge a dispensing fee; whereas, Walker is going to charge a \$2.50 dispensing fee for each prescription filled. This would be an additional cost of approximately \$300.00 each month.

We have also received excellent service from Riggs during regular business hours, nights, weekends and holidays.

Due to the established business relationship and the monthly savings stated above, we feel Riggs Pharmacy is offering the better service.

Thank you for your consideration.

CH/djs