



Bulloch County Board of Commissioners Regular Meeting

July 2, 2013
Estimated Time: 1 Hour and 30 Minutes
North Main Annex Community Room
Statesboro, Georgia
5:30 PM

Meeting Function:	Board of Commissioners	Type of Meeting:	Regular Meeting
Meeting Chair:	Chairman, Garrett Nevil (Presiding)	Recorder:	Clerk of the Board, Christy Strickland
Parliamentarian:	County Attorney, Jeff Akins	Ex-Officio:	Tom Couch, County Manager; Harry Starling, Chief Financial Officer; Andy Welch, Development Services Director; Ted Wynn, Public Safety Director; Dink Butler, Transportation Director; Kirk Tatum, County Engineer; Rick Rountree, Captain, BCSO; and Randy Newman, Zoning Administrator

General Agenda

ITEM	RESOURCE PERSON/FACILITATOR	TIME	REFER
Call to Order; Welcome Media and Visitors	Chairman Nevil	5:30 PM	
Invocation and Pledge of Allegiance	Commissioner Rushing	5:32 PM	
Roll Call	Clerk of the Board	5:33 PM	
Zoning Agenda	Zoning Administrator	5:34 PM	P/Z Pkg.
Approval of General Agenda	Chairman Nevil	5:40 PM	
Presentation-ISO Containers	Cindy Jackson	5:42 PM	
Public Comments	Audience	5:45 PM	
Public Hearing & Action			
Proposed Abandonment of a portion of County Road No. 435 a/k/a Allen Lee Road	Transportation/Legal	5:55 PM	Tab A
Proposed Abandonment of a portion of County Road No. 414 a/k/a C. Scott Road	Transportation/Legal	6:00 PM	Tab B
Proposed Abandonment of County Road No. 201 a/k/a Bradley Road	Transportation/Legal	6:05 PM	Tab C
Proposed Abandonment of a portion of County Road No. 357 a/k/a Rozier Road	Transportation/Legal	6:10 PM	Tab D
Consent Agenda	Chairman Nevil	6:15 PM	
Approval of Minutes – Regular Meeting & Executive Session held on June 18, 2013	Clerk of the Board		Tab E
To approve to reappoint Mr. Phillips to the Department of Family and Children Services Board	Clerk of the Board		Tab F
To approve to reappoint Mr. Yawn, Mrs. Matthews, Mr. Reeves and Mr. Lambert to the Development Authority of Bulloch County	Clerk of the Board		Tab G
To approve to reappoint Mr. Russell Keen to the Coastal Regional Commission Council	Clerk of the Board		Tab H
To approve an agreement for the Board of Elections to conduct elections for the Town of Register	Elections/Legal		Tab I

New Business	Chairman Nevil		
Discussion/Action: Intergovernmental Agreement for a grant proposal for updating Sheriff's Office Equipment.	Sheriff's Department	6:17 PM	Tab J
Discussion/Action: Resolution to adopt the FY 2014 GAB	County Manager	6:25 PM	Tab K
Commission and Staff Comments	Chairman Nevil, et al.	6:45PM	
Executive Session: Personnel Matters	Clerk of the Board	6:55 PM	Red Tab
Adjourn	Chairman	7:00 PM	
Additional Information			
Background information in Board packets			



Bulloch County Departmental Review

Agenda Item:	1	Meeting Date:	July 2, 2013
Application #:	CU2013-018	Application Type:	Conditional Use
Request:	Earl M. Woodcock submitted an application requesting a Conditional Use for multiple uses on a single lot. The three businesses that are to be on the property include: Woodcock Small Engine Repair, Woodcock Builders office, and Highway 67 Tire Service. The property consists of 0.57 acres and is located at 8854 Hwy 67 In Denmark.		
P&Z Recommendation	To approve the conditional use request with a 6-0 vote in favor of the motion.		

Applicant:	Earl M. Woodcock	Acres in Request:	0.57
Location:	1286 Shuman Road	Existing Lots:	1
Map #:	D01 000007 000	Current Zoning:	HC
Future Land Use:	Rural-Centers		
Directions to Property:	Take Hwy 67 to Denmark and property will be on the left.		

Conditional Use Standards	Yes	No	Comment
(1) Is the type of street providing access to the use adequate to serve the proposed conditional use?	X		
(2) Is access into and out of the property adequate to provide for traffic and pedestrian safety, the anticipated volume of traffic flow, and access by emergency vehicles?	X		
(3) Are public facilities such as schools, EMS, sheriff and fire protection adequate to serve the conditional use?	X		
(4) Are refuse, service, parking and loading areas on the property located or screened to protect other properties in the area from such adverse effects as noise, light, glare or odor?	X		
(5) Will the hours and manner of operation of the conditional use have no adverse effects on other properties in the area?	X		
(6) Will the height, size, or location of the buildings or other structures on the property be compatible with the height, size or location of buildings or other structures on neighboring properties?	X		Use existing building.
(7) Is the proposed conditional use consistent with the purpose and intent of the zoning ordinance?	X		

LAND USE PLANNING IMPACT

Future Land Use Map: The Bulloch County Joint Comprehensive Plan indicates that the property would be appropriate for rural-center.

Existing Land Use Pattern: There are primarily rural residential, commercial, and agricultural uses at adjacent and nearby properties.

Zoning Patterns and Consistency: The proposed change appears to be consistent with the zoning patterns in the nearby area.

Neighborhood Character: There is no evidence that the proposed change in use should injure or detract from existing neighborhoods.



Bulloch County Departmental Review

Property Values: adjacent property values should not affect by the proposed use.

WATER / SEWER IMPACT

All properties are subject to on-site septic tank installation and a community water system approval as required by the County Health Department. Soil types and proposed lot sizes are compatible and adequate for septic tank installation.

SOLID WASTE IMPACT

None expected.

ENVIRONMENTAL IMPACT

No impact is expected.

FIRE SERVICE

Fire service is available within 2.6 miles (response time 9 minutes) from the Nevils Fire Department. No additional resources are required.

TRAFFIC IMPACT

The capacity and general condition of the roads accessing the proposed development is fair. Hwy 67 is a state maintained paved road.

SCHOOL IMPACT

Minimal impact is expected on existing schools.

PARKING, ROAD AND DRAINAGE IMPACT

The proposed use could create a minor traffic impact. Currently, all drainage is natural with no known man-made improvements to the existing development other than roadside drainage ditches and culverts. The accessways/driveways to the site should have proper roadside drainage measures.

E-911 AND EMERGENCY MANAGEMENT IMPACT

Street addresses can be easily assigned. The County Emergency Management Director should be contacted prior to construction.

LAW ENFORCEMENT IMPACT

Response time from Bulloch County Sheriff's Department is approximately 19 minutes. However, depending on patrolling patterns and the location of deputies at a given time, this response may be greater or lesser.

FINAL STAFF RECOMMENDATION

The subject property appears suitable for the proposed development.

The staff recommends approval of the conditional use.

The Planning and Zoning Commission recommended approval of the request.

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1)	MEETING DATE (Box 2) July 2, 2013		
Transportation/Legal	RESOLUTION ATTACHED? (Box 3)	YES	X
		NO	

REQUESTED MOTION OR ITEM TITLE (Box 4)

Public Hearing and Action on Proposed Abandonment of a Portion of County Road No. 435 a/k/a Allen Lee Road

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

The attached petition has been submitted requesting that the Commissioners consider abandoning a portion of Allen Lee Road, which is highlighted in pink on the attached map. In accordance with Georgia law, the Commissioners must hold a public hearing on this issue before taking action to formally abandon this portion of the road. The attached public hearing notice was published in the Statesboro Herald on Thursday, June 20 and Thursday, June 27, and property owners on the road were personally notified of the hearing via certified letters. The legal standard for abandoning a county road is that the Commissioners must find that the road has ceased to be used by the public to the extent that no substantial public purpose is served by it or that its removal from the county road system is otherwise in the best public interest. After closing the public hearing, the Commissioners should take action by either (1) approving the attached resolution to abandon this portion of the road, or (2) voting for this portion of the road to remain a public county-maintained road.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)					
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES		AMENDMENT REQUIRED? (7b)	YES	
			NO			NO	
PUBLIC HEARING (6b)	X	ATTACH DETAILED ANALYSIS, IF NEEDED (7c)					
CONSENT (6c)							
NEW BUSINESS (6d)							
OLD BUSINESS (6e)							
OTHER (6f)							

APPROVED FOR AGENDA (Box 8)

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES		YES	✓	YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL		INITIAL	Q/n	INITIAL	
DATE		DATE		DATE		DATE		DATE	6/24/13	DATE	

COMMISSION ACTION AND REFERRAL (Box 9)

APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		NOTES
OTHER		

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Bulloch County Board of Commissioners will hold a public hearing on Tuesday, July 2, 2013, at 5:30 p.m. in the Community Room of the Bulloch County North Main Annex located at 115 North Main Street, Statesboro, Georgia 30458 for the purpose of receiving public input on and considering whether a portion of County Road No. 435, also known as Allen Lee Road, should be abandoned and removed from the county road system because it has for any reason ceased to be used by the public to the extent that no substantial public purpose is served by it or that its removal from the county road system is otherwise in the best public interest. The portion of Allen Lee Road for which abandonment is being considered is from its intersection with County Road No. 364, also known as Hagan Mill Pond Road, to a point approximately 0.394 mile southeast of its intersection with County Road No. 577, also known as Stilson Leefield Road, being the point where Allen Lee Road intersects with the northwestern boundary line of property now or formerly owned by W.M. Sheppard Properties LLLP. The portion of Allen Lee Road for which abandonment is being proposed is approximately 0.375 mile in length. Citizens who would like to comment on these issues are invited to attend this hearing. For more information or special arrangements, contact the office of the Bulloch County Board of Commissioners at 912-764-6245 during regular business hours.

**STATE OF GEORGIA
COUNTY OF BULLOCH**

THE BULLOCH COUNTY BOARD OF COMMISSIONERS

RESOLUTION # 2013 - ____

WHEREAS, the Bulloch County Board of Commissioners has considered abandoning a portion of County Road No. 435, also known as Allen Lee Road, being described as that portion of said road from its intersection with County Road No. 364, also known as Hagan Mill Pond Road, to a point approximately 0.394 mile southeast of its intersection with County Road No. 577, also known as Stilson Leefield Road, being the point where Allen Lee Road intersects with the northwestern boundary line of property now or formerly owned by W.M. Sheppard Properties LLLP, said portion being approximately 0.375 mile in length and highlighted in pink on the map attached hereto as Exhibit "A" (hereinafter "the portion of the aforesaid County Road"); and

WHEREAS, in accordance with the legal requirements of O.C.G.A. § 32-7-2, the Bulloch County Board of Commissioners has given proper notices and held a public hearing on said matter; and

WHEREAS, the Bulloch County Board of Commissioners has determined that the portion of the aforesaid County Road has ceased to be used by the public to the extent that no substantial public purpose is served by it or that its removal from the county road system is otherwise in the best public interest;

NOW THEREFORE, BE IT RESOLVED that the Bulloch County Board of Commissioners hereby certifies that the portion of the aforesaid County Road is hereby abandoned and shall no longer be a part of the county road system of Bulloch County, Georgia.

RESOLUTION APPROVED AND ADOPTED this 2nd day of July, 2013.

**BOARD OF COMMISSIONERS OF
BULLOCH COUNTY, GEORGIA**

By: _____
J. Garrett Nevil, Chairman

Attest: _____
Christy Strickland, Clerk



EXHIBIT
 A

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1) Transportation/Legal	MEETING DATE (Box 2) July 2, 2013		
	RESOLUTION ATTACHED? (Box 3)	YES	X
		NO	

REQUESTED MOTION OR ITEM TITLE (Box 4)

Public Hearing and Action on Proposed Abandonment of a Portion of County Road No. 414 a/k/a C. Scott Road

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

The attached petition has been submitted requesting that the Commissioners consider abandoning a portion of C. Scott Road, which is highlighted in pink on the attached map. In accordance with Georgia law, the Commissioners must hold a public hearing on this issue before taking action to formally abandon this portion of the road. The attached public hearing notice was published in the Statesboro Herald on Thursday, June 20 and Thursday, June 27, and property owners on the road were personally notified of the hearing via certified letters. The legal standard for abandoning a county road is that the Commissioners must find that the road has ceased to be used by the public to the extent that no substantial public purpose is served by it or that its removal from the county road system is otherwise in the best public interest. After closing the public hearing, the Commissioners should take action by either (1) approving the attached resolution to abandon this portion of the road, or (2) voting for this portion of the road to remain a public county-maintained road.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)			
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES	AMENDMENT REQUIRED? (7b)	YES
			NO		NO
PUBLIC HEARING (6b)	X	ATTACH DETAILED ANALYSIS, IF NEEDED (7c)			
CONSENT (6c)					
NEW BUSINESS (6d)					
OLD BUSINESS (6e)					
OTHER (6f)					

APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES		YES	✓	YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL		INITIAL	JS	INITIAL	
DATE		DATE		DATE		DATE		DATE	6/24/13	DATE	

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Bulloch County Board of Commissioners will hold a public hearing on Tuesday, July 2, 2013, at 5:30 p.m. in the Community Room of the Bulloch County North Main Annex located at 115 North Main Street, Statesboro, Georgia 30458 for the purpose of receiving public input on and considering whether a portion of County Road No. 414, also known as C. Scott Road, should be abandoned and removed from the county road system because it has for any reason ceased to be used by the public to the extent that no substantial public purpose is served by it or that its removal from the county road system is otherwise in the best public interest. The portion of C. Scott Road for which abandonment is being considered is from its intersection with County Road No. 386, also known as Old River Road, to a point approximately 0.657 mile northeast of its intersection with County Road No. 387, also known as P.W. Clifton Road, being the point where C. Scott Road intersects with the western boundary line of property now or formerly owned by W.M. Sheppard Properties LLLP. The portion of C. Scott Road for which abandonment is being proposed is approximately 0.858 mile in length. Citizens who would like to comment on these issues are invited to attend this hearing. For more information or special arrangements, contact the office of the Bulloch County Board of Commissioners at 912-764-6245 during regular business hours.

**STATE OF GEORGIA
COUNTY OF BULLOCH**

THE BULLOCH COUNTY BOARD OF COMMISSIONERS

RESOLUTION # 2013 - ____

WHEREAS, the Bulloch County Board of Commissioners has considered abandoning a portion of County Road No. 414, also known as C. Scott Road, being described as that portion of said road from its intersection with County Road No. 386, also known as Old River Road, to a point approximately 0.657 mile northeast of its intersection with County Road No. 387, also known as P.W. Clifton Road, being the point where C. Scott Road intersects with the western boundary line of property now or formerly owned by W.M. Sheppard Properties LLLP, said portion being approximately 0.858 mile in length and highlighted in pink on the map attached hereto as Exhibit "A" (hereinafter "the portion of the aforesaid County Road"); and

WHEREAS, in accordance with the legal requirements of O.C.G.A. § 32-7-2, the Bulloch County Board of Commissioners has given proper notices and held a public hearing on said matter; and

WHEREAS, the Bulloch County Board of Commissioners has determined that the portion of the aforesaid County Road has ceased to be used by the public to the extent that no substantial public purpose is served by it or that its removal from the county road system is otherwise in the best public interest;

NOW THEREFORE, BE IT RESOLVED that the Bulloch County Board of Commissioners hereby certifies that the portion of the aforesaid County Road is hereby abandoned and shall no longer be a part of the county road system of Bulloch County, Georgia.

RESOLUTION APPROVED AND ADOPTED this 2nd day of July, 2013.

**BOARD OF COMMISSIONERS OF
BULLOCH COUNTY, GEORGIA**

By: _____
J. Garrett Nevil, Chairman

Attest: _____
Christy Strickland, Clerk

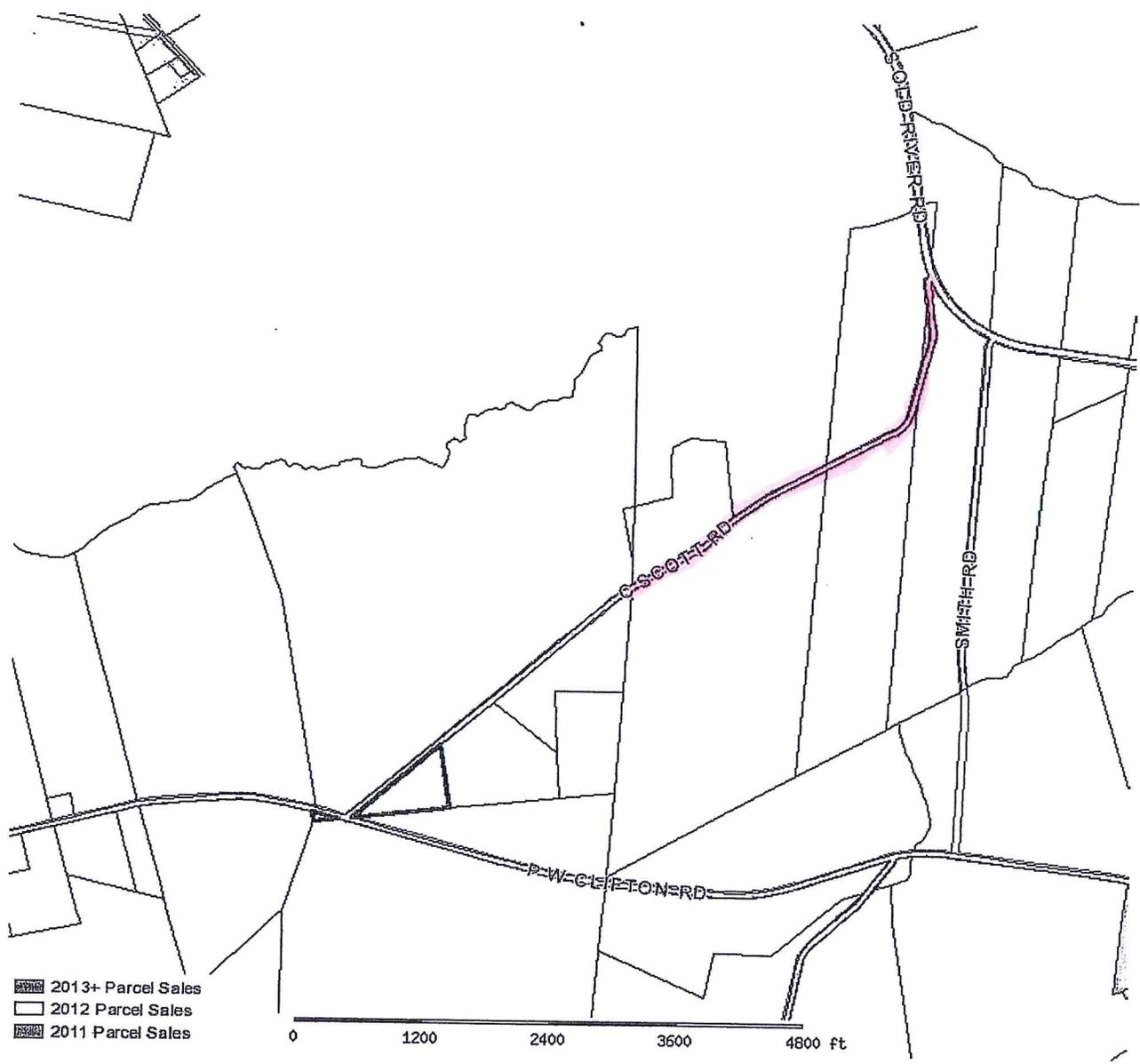


EXHIBIT
A

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1) Transportation/Legal	MEETING DATE (Box 2) July 2, 2013		
	RESOLUTION ATTACHED? (Box 3)	YES	X
		NO	

REQUESTED MOTION OR ITEM TITLE (Box 4)

Public Hearing and Action on Proposed Abandonment of County Road No. 201 a/k/a Bradley Road

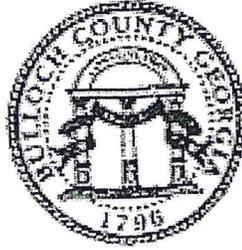
SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

The attached petition has been submitted requesting that the Commissioners consider abandoning Bradley Road, which is highlighted in pink on the attached map. In accordance with Georgia law, the Commissioners must hold a public hearing on this issue before taking action to formally abandon the road. The attached public hearing notice was published in the Statesboro Herald on Thursday, June 20 and Thursday, June 27, and property owners on the road were personally notified of the hearing via certified letters. The legal standard for abandoning a county road is that the Commissioners must find that the road has ceased to be used by the public to the extent that no substantial public purpose is served by it or that its removal from the county road system is otherwise in the best public interest. After closing the public hearing, the Commissioners should take action by either (1) approving the attached resolution to abandon the road, or (2) voting for the road to remain a public county-maintained road.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)			
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES	AMENDMENT REQUIRED? (7b)	YES
			NO		NO
PUBLIC HEARING (6b)	X	ATTACH DETAILED ANALYSIS, IF NEEDED (7c)			
CONSENT (6c)					
NEW BUSINESS (6d)					
OLD BUSINESS (6e)					
OTHER (6f)					

APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES		YES	✓	YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL		INITIAL	OSK	INITIAL	
DATE		DATE		DATE		DATE		DATE	6/24/13	DATE	

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	



State of Georgia
Bulloch County

Date _____

PETITION FOR ROAD CLOSING *Bradley Road*

Each of the undersigned persons, by affixing their signatures, hereby request and petition the Board of Commissioners of Bulloch County, Georgia to take such action as necessary to accomplish the formal closing of County Road Number ~~201~~ 201 beginning at said road's intersection with County State/Federal Highway Number 204 and ending with its intersection with County State/Federal Highway Number 197.

Reason for road closing: _____

Dwight Hedley
Gene Darrell Anderson

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Bulloch County Board of Commissioners will hold a public hearing on Tuesday, July 2, 2013, at 5:30 p.m. in the Community Room of the Bulloch County North Main Annex located at 115 North Main Street, Statesboro, Georgia 30458 for the purpose of receiving public input on and considering whether County Road No. 201, also known as Bradley Road, should be abandoned and removed from the county road system because it has for any reason ceased to be used by the public to the extent that no substantial public purpose is served by it or that its removal from the county road system is otherwise in the best public interest. Citizens who would like to comment on these issues are invited to attend this hearing. For more information or special arrangements, contact the office of the Bulloch County Board of Commissioners at 912-764-6245 during regular business hours.

**STATE OF GEORGIA
COUNTY OF BULLOCH**

THE BULLOCH COUNTY BOARD OF COMMISSIONERS

RESOLUTION # 2013 - ____

WHEREAS, the Bulloch County Board of Commissioners has considered abandoning County Road No. 201, also known as Bradley Road, said road being highlighted in pink on the map attached hereto as Exhibit "A" (hereinafter "Bradley Road"); and

WHEREAS, in accordance with the legal requirements of O.C.G.A. § 32-7-2, the Bulloch County Board of Commissioners has given proper notices and held a public hearing on said matter; and

WHEREAS, the Bulloch County Board of Commissioners has determined that Bradley Road has ceased to be used by the public to the extent that no substantial public purpose is served by it or that its removal from the county road system is otherwise in the best public interest;

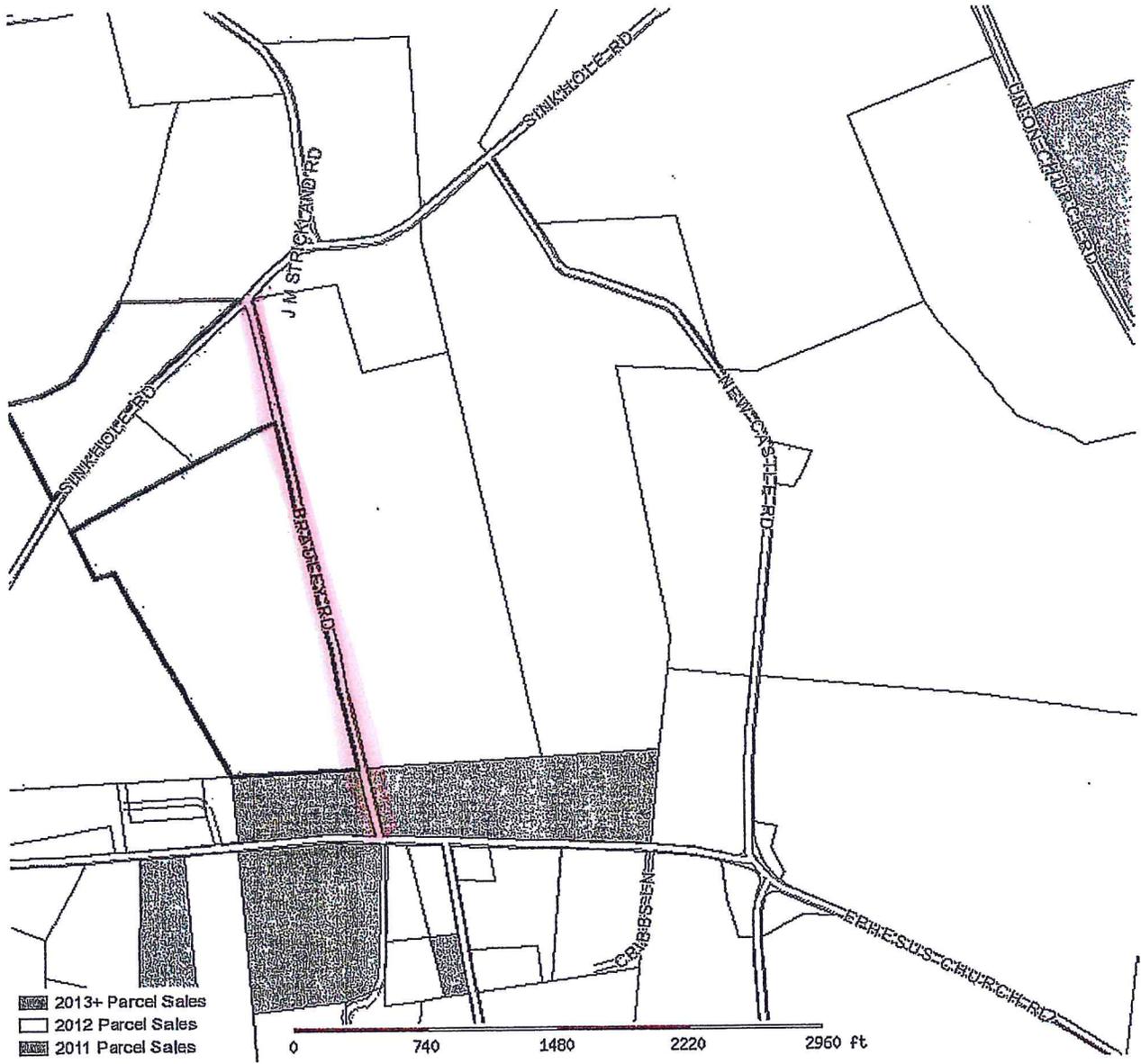
NOW THEREFORE, BE IT RESOLVED that the Bulloch County Board of Commissioners hereby certifies that Bradley Road is hereby abandoned and shall no longer be a part of the county road system of Bulloch County, Georgia.

RESOLUTION APPROVED AND ADOPTED this 2nd day of July, 2013.

**BOARD OF COMMISSIONERS OF
BULLOCH COUNTY, GEORGIA**

By: _____
J. Garrett Nevil, Chairman

Attest: _____
Christy Strickland, Clerk



-  2013+ Parcel Sales
-  2012 Parcel Sales
-  2011 Parcel Sales

0 740 1480 2220 2960 ft

EXHIBIT
A

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1) Transportation/Legal	MEETING DATE (Box 2) July 2, 2013		
	RESOLUTION ATTACHED? (Box 3)	YES	X
		NO	

REQUESTED MOTION OR ITEM TITLE (Box 4)

Public Hearing and Action on Proposed Abandonment of a Portion of County Road No. 357 a/k/a Rozier Road

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

The attached petition has been submitted requesting that the Commissioners consider abandoning a portion of Rozier Road, which is highlighted in pink on the attached map. In accordance with Georgia law, the Commissioners must hold a public hearing on this issue before taking action to formally abandon this portion of the road. The attached public hearing notice was published in the Statesboro Herald on Thursday, June 20 and Thursday, June 27, and property owners on the road were personally notified of the hearing via certified letters. Since the publication of the hearing notice, the description of the portion for proposed abandonment has been slightly modified to satisfy the property owners on the road, and this is reflected in the description in the attached resolution. The legal standard for abandoning a county road is that the Commissioners must find that the road has ceased to be used by the public to the extent that no substantial public purpose is served by it or that its removal from the county road system is otherwise in the best public interest. After closing the public hearing, the Commissioners should take action by either (1) approving the attached resolution to abandon this portion of the road, or (2) voting for this portion of the road to remain a public county-maintained road.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)			
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES	AMENDMENT REQUIRED? (7b)	YES
			NO		NO
PUBLIC HEARING (6b)	X	ATTACH DETAILED ANALYSIS, IF NEEDED (7c)			
CONSENT (6c)					
NEW BUSINESS (6d)					
OLD BUSINESS (6e)					
OTHER (6f)					

APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES		YES	✓	YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL		INITIAL	jsa	INITIAL	
DATE		DATE		DATE		DATE		DATE	6/24/13	DATE	

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Bulloch County Board of Commissioners will hold a public hearing on Tuesday, July 2, 2013, at 5:30 p.m. in the Community Room of the Bulloch County North Main Annex located at 115 North Main Street, Statesboro, Georgia 30458 for the purpose of receiving public input on and considering whether a portion of County Road No. 357, also known as Rozier Road, should be abandoned and removed from the county road system because it has for any reason ceased to be used by the public to the extent that no substantial public purpose is served by it or that its removal from the county road system is otherwise in the best public interest. The portion of Rozier Road for which abandonment is being considered is from its intersection with County Road No. 588, also known as Mud Road, to a point approximately 0.788 mile northeast of its intersection with County Road No. 582, also known as Arcola Road, being the point where Rozier Road intersects with the northeastern boundary line of property now or formerly owned by Harry L. and Cynthia C. Williams. The portion of Rozier Road for which abandonment is being proposed is approximately 1.714 miles in length. Citizens who would like to comment on these issues are invited to attend this hearing. For more information or special arrangements, contact the office of the Bulloch County Board of Commissioners at 912-764-6245 during regular business hours.

**STATE OF GEORGIA
COUNTY OF BULLOCH**

THE BULLOCH COUNTY BOARD OF COMMISSIONERS

RESOLUTION # 2013 - ____

WHEREAS, the Bulloch County Board of Commissioners has considered abandoning a portion of County Road No. 357, also known as Rozier Road, being described as that portion of said road from its intersection with County Road No. 588, also known as Mud Road, to a point approximately 0.851 mile northeast of its intersection with County Road No. 582, also known as Arcola Road, being a point approximately 470 feet northeast of the point where Rozier Road intersects with the northeastern boundary line of property now or formerly owned by Harry L. and Cynthia C. Williams, said portion being approximately 1.580 miles in length and highlighted in pink on the map attached hereto as Exhibit "A" (hereinafter "the portion of the aforesaid County Road"); and

WHEREAS, in accordance with the legal requirements of O.C.G.A. § 32-7-2, the Bulloch County Board of Commissioners has given proper notices and held a public hearing on said matter; and

WHEREAS, the Bulloch County Board of Commissioners has determined that the portion of the aforesaid County Road has ceased to be used by the public to the extent that no substantial public purpose is served by it or that its removal from the county road system is otherwise in the best public interest;

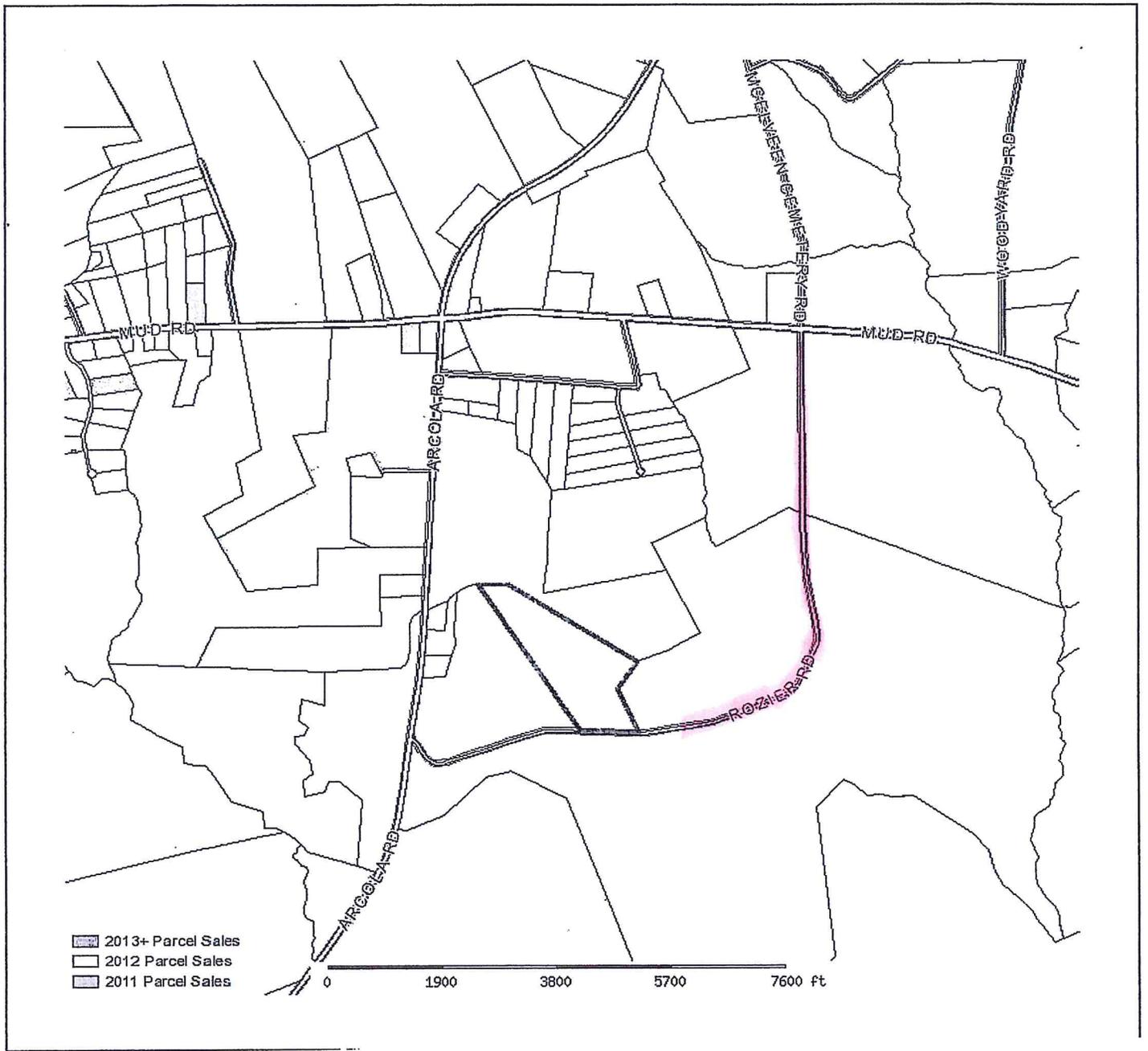
NOW THEREFORE, BE IT RESOLVED that the Bulloch County Board of Commissioners hereby certifies that the portion of the aforesaid County Road is hereby abandoned and shall no longer be a part of the county road system of Bulloch County, Georgia.

RESOLUTION APPROVED AND ADOPTED this 2nd day of July, 2013.

**BOARD OF COMMISSIONERS OF
BULLOCH COUNTY, GEORGIA**

By: _____
J. Garrett Nevil, Chairman

Attest: _____
Christy Strickland, Clerk



TABULETS
EXHIBIT
A

June 18, 2013
Statesboro, GA

Regular Meeting

The Board of Commissioners met at 8:30 a.m. in the Community Room of the North Main Annex. Chairman Nevil welcomed guests and called the meeting to order. Chairman Nevil gave the invocation and the pledge of allegiance.

Ms. Christy Strickland, Clerk of the Board, performed the roll call of the commissioners and staff. The following commissioners were present: Chairman Nevil, Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson and Vice-Chairman Gibson. The following staff were present: County Attorney Jeff Akins, Chief Financial Officer Harry Starling, Transportation Director Dink Butler, Public Safety Director Ted Wynn, Chief Deputy Jared Akins, and County Engineer Kirk Tatum.

After Roll Call, Chairman Nevil asked for amendments or modifications of the General Agenda. Hearing none, Commissioner Gibson offered a motion to approve the General Agenda as presented. Commissioner Mosley seconded the motion, and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Commissioner Simmons and Commissioner Ethridge voting in favor of the motion.

Next, Chairman Nevil stated Communications Specialist Allison Segrest and Chief Ranger, Sr. Doug Chassereau with the Georgia Forestry Commission (GFC) were present to give a presentation to the Board. Ms. Segrest and Mr. Chassereau gave a PowerPoint Presentation on the GFC's five (5) year strategic plan. Chairman Nevil thanked them both for the presentation and for the job they do.

Next, Chairman Nevil asked for public comments from the audience at large or in writing. There was no one present for public comments and nothing had been submitted in writing.

Chairman Nevil stated that the next item on the Agenda was to approve the Consent Agenda as follows: (1) To approve the minutes of the Regular Meeting and Executive Session held on June 4, 2013; (2) To approve an amendment to an Intergovernmental Agreement with the City of Statesboro for Fire Protection Services

(See Exhibit 2013-065); (3) To approve an Alcoholic Beverage License for Lucky Food Mart on Sinkhole Road. Commissioner Simmons offered a motion to approve the Consent Agenda as presented. Commissioner Ethridge seconded the motion, and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Commissioner Simmons and Commissioner Ethridge voting in favor of the motion.

With no old business or new business, Chairman Nevil asked for any general comments or statements from the Commissioners. Commissioner Thompson asked the Board if they had received any negative comments concerning the design of the new proposed Administrative Annex Building. Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, and Commissioner Rushing all stated they had not had anyone state to them anything negative concerning the design of the new Administrative Annex Building. Commissioner Gibson stated he had several people comment to him about the flat roof and the concerns of leaking and the maintenance on it. He stated the historical society had a meeting a few weeks ago concerning issues with the exterior matching with the surrounding buildings. Chairman Nevil stated he had not had any negative comments made to him and the concerns with the roof could be addressed and with all the new technology and equipment leaking should not be an issue.

After the Commissioner comments, Mr. Willie Frank Polk asked to address the Board of Commissioners concerning the paving of Ponderosa Road. He stated the road had been in terrible condition for years and would like to know if there are any plans to have it paved. Chairman Nevil stated that even before he was voted into office the county was trying to pave the road but there were several of landowners that would not give the county right of way for the paving. County Engineer Kirk Tatum stated he had the names of the landowners who would not agree to give the right of way and would give them to Mr. Polk. Mr. Polk thanked the Commissioners for the update and stated he would speak with the landowners to see if they would agree to give the right of way.

Next, Chairman Nevil asked for comments from the Staff. Hearing no comments from the Staff, Chairman Nevil stated that there was no further business expected for the open session of the regular agenda, and the Board must close the meeting and enter into Executive Session to discuss Personnel Matters. Chairman Nevil stated that at the

conclusion of the Executive Session, which was expected to last about ten minutes, the Board would reconvene and in all likelihood move for adjournment. Chairman Nevil called for a motion to adjourn into Executive Session in accordance with the provisions of O.C.G.A. 50-14-3 and other applicable laws, pursuant to the advice of the County Attorney, Jeff Akins, for the purpose of discussing Personnel Matters. Without further discussion, Commissioner Mosley offered a motion to enter into Executive Session to discuss Personnel Matters (See Exhibit #2013-066). Commissioner Gibson seconded the motion, and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Commissioner Simmons and Commissioner Ethridge voting in favor of the motion.

The meeting was reconvened, and Chairman Nevil asked if there were any further comments from the Commission or Staff. Hearing no further comments from the Board or Staff, Chairman Nevil asked for a motion to adjourn. Commissioner Mosley offered a motion to adjourn the meeting. Commissioner Gibson seconded the motion, and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, and Commissioner Mosley voting in favor of the motion.

J. Garrett Nevil, Chairman

Attest: Christy Strickland, Clerk of the Board

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST:	MEETING DATE: July 2, 2013		
Administration: Clerk of the Board	RESOLUTION ATTACHED?	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE:

Consent Agenda- To reappoint Mr. Bing Phillips to the DFACS Board.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:

Mr. Bing Phillips' term will expire on June 30, 2013. He is willing & eligible to serve another term or you may consider another member for this vacancy. The term will expire on June 30, 2018

AGENDA CATEGORY (CHECK ONE)		FINANCIAL IMPACT STATEMENT				
PRESENTATION		BUDGETED ITEM?	YES	N	AMENDMENT REQUIRED?	YES
			NO			NO
PUBLIC HEARING		ATTACH DETAILED ANALYSIS, IF NEEDED:				
CONSENT	X					
NEW BUSINESS						
OLD BUSINESS						
OTHER						

APPROVED FOR AGENDA											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	X	YES	✓	YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL CAS		INITIAL	<i>O/Su</i>	INITIAL	
DATE		DATE		DATE		DATE 06.25.2013		DATE	6/27/13	DATE	

COMMISSION ACTION AND REFERRAL (Box 9)

APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		
OTHER		
		NOTES

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST:	MEETING DATE: July 2, 2013		
Administration: Clerk of the Board	RESOLUTION ATTACHED?	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE:

To reappoint Bruce Yawn, Beth Matthews, Terry Reeves, and Doug Lambert to the Development Authority of Bulloch County.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:

Mr. Yawn, Mrs. Matthews, Mr. Reeves and Mr. Lambert terms expired in June 30, 2013. They have all expressed their interest and remaining on the board. The terms are for four (4) years.

AGENDA CATEGORY (CHECK ONE)		FINANCIAL IMPACT STATEMENT				
PRESENTATION		BUDGETED ITEM?	YES	N	AMENDMENT REQUIRED?	YES
			NO			NO
PUBLIC HEARING		ATTACH DETAILED ANALYSIS, IF NEEDED:				
CONSENT	X					
NEW BUSINESS						
OLD BUSINESS						
OTHER						

APPROVED FOR AGENDA											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	X	YES	✓	YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL CAS		INITIAL	Qu	INITIAL	
DATE		DATE		DATE		DATE 06.25.2013		DATE 6/27/13		DATE	

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST:				MEETING DATE: July 2, 2013							
Administration: Clerk of the Board				RESOLUTION ATTACHED?		YES					
						NO	x				
REQUESTED MOTION OR ITEM TITLE:											
Consent Agenda- To reappoint Russell Keen to the CRC Council.											
SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:											
To reappoint Russell Keen to the CRC Council. This is a Non-Public Representative and jointly appointed by the municipalities of Statesboro, Brooklet, Portal and Register. I have received in writing approval to reappoint Mr. Keen from all municipalities. The term is for 1 year (July 1-June 30). They meet the second Wednesday of every month at the Richmond Hill Quality Inn @ 10:00 A.M.											
AGENDA CATEGORY (CHECK ONE)				FINANCIAL IMPACT STATEMENT							
PRESENTATION				BUDGETED ITEM?		YES	N	AMENDMENT REQUIRED?		YES	
						NO				NO	x
PUBLIC HEARING				ATTACH DETAILED ANALYSIS, IF NEEDED:							
CONSENT		x									
NEW BUSINESS											
OLD BUSINESS											
OTHER											
APPROVED FOR AGENDA											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES		YES		YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL CAS		INITIAL <i>jsa</i>		INITIAL	
DATE		DATE		DATE		DATE 06.24.2013		DATE 6/27/13		DATE	
COMMISSION ACTION AND REFERRAL (Box 9)											
APPROVED		DATE TO BE RETURNED TO AGENDA									
DENIED											
DEFERRED		NOTES									
OTHER											



*Please Note New Mailing Address:
1181 Coastal Drive SW, Darien, GA 31305*

Serving the Cities and Counties of Coastal Georgia since 1964

TO: ✓ Chairman Garrett Nevil, Bulloch County Commission
Mayor Joe Brannen, City of Statesboro
Mayor William Hendrix, Town of Brooklet
Mayor Larry Motes, Town of Portal
Mayor James Oates, Town of Register

FROM: Allen Burns, Executive Director

DATE: May 7, 2013

SUBJECT: Appointment of Non-Public Representative for Bulloch County to Serve on the CRC Council

As you know, Mr. Russell Keen has served as the non-public representative of Bulloch County and the municipalities of Statesboro, Brooklet, Portal and Register for the CRC Council. Mr. Keen was last appointed to the CRC Council in July 2012. With the end of his current term, it is important that you jointly reappoint him or someone new to this position, preferably in the secondary education field.

Please remember that a non-public representative must fill this position. It is also very important that the person appointed to this position be able to attend the regular meetings that are held on the second Wednesday of every month at the Richmond Hill City Center at 10:00 a.m.

To finalize this appointment, the county and municipalities need to agree on the appointment and then submit a letter signed by the Chairman, with the Mayors copied, confirming the concurrence of an appointment/reappointment of an individual to serve in this capacity. Should you have any questions, please call Colletta Harper, Administrative Services Director, at 912-437-0811.

AB/ch

c: Tom Couch, Bulloch County Manager
Russell Keen

City of Brooklet

P.O. Box 67

104 Church Street

Brooklet, Georgia 30415

Phone (912) 842-2137 Fax (912) 842-5877

William Hendrix, Mayor

Russell D. Davis, Council

Edwin R. Smith, Council

Lori Phillips, City Clerk

Michael Buchan Chief of Police

Benjamin (Randy) Newman, Council

Richard (Jim) Stanoff, Council

James D. Orr, Mayor Pro-Tem

Belle Gay, Administrative Assistant

TO: Bulloch County Board of Commissioners
Christy Strickland, Clerk of Board

FROM: Lori Prosser, City Clerk

DATE: May 15, 2013

SUBJECT: Reappointment/ Appointment of Non-Public Representative for Bulloch
County to Serve on the CRC Council

The City of Brooklet would like to reappoint Russell Keen as the non-public
Representative of Bulloch County and the municipalities of Statesboro, Brooklet, Portal,
and Register for the CRC Council.

William Hendrix

Mayor William Hendrix

Lori Phillips

City Clerk, Lori Phillips

Date: 5/15/2013

CITY OF STATESBORO

COUNCIL

Phil Boyum
John C. Riggs
William P. Britt
Travis L. Chance
Gary L. Lewis



Joe R. Brannen, Mayor
Frank Parker, City Manager
Sue Starling, City Clerk
J. Alvin Leaphart, City Attorney

50 EAST MAIN STREET • P.O. BOX 348
STATESBORO, GEORGIA 30459-0348

May 15, 2013,

To Whom It May Concern:

This letter is to serve as a recommendation to reappoint Mr. Russell Keen to the Coastal Regional Committee Council.

Sincerely,


Joe R. Brannen
Mayor



Town of Register

37 Foster Road • P.O. Box 260 • Register GA 30452
Telephone (912) 488-2424 • Fax (912)488-2392

MAYOR

James L.. Oates, Sr.

Chief of Police

Karl T. Kile

City Clerk

Rhonda DeLoach

TOWN COUNCIL

John Williams-Mayor Pro Tem
Ann Ross
Kevin Boyd
Elaine Lee

May 22, 2013

Ms. Christy Strickland
Clerk of the Board
Bulloch County Commissioners
P.O. Box 347
Statesboro, GA 30459

Dear Ms. Strickland,

In reference to your letter, please accept this as my agreement to re-appoint Russell Keen to the CRC Council.

If further action or information is needed please feel free to call me at 912-488-2424.

Sincerely,

James L. Oates, Sr.
Mayor

John M Arrieta

From: John M Arrieta <cityofportal@bulloch.net>
Sent: Friday, June 14, 2013 2:14 PM
To: 'cstrickland@bullochcounty.net'
Subject: FW: Russell King

From: John M Arrieta [mailto:cityofportal@bulloch.net]
Sent: Friday, June 14, 2013 11:59 AM
To: 'cstrickland@bulloch.net'
Cc: 'lwnotes@bulloch.net'
Subject: Russell King

The Mayor and Council of the Town of Portal will reappoint Russell King for another term in the CRCC for Bulloch County.

Mike Arrieta

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1) Elections/Legal	MEETING DATE (Box 2) July 2, 2013		
	RESOLUTION ATTACHED? (Box 3)	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE (Box 4)

Approval of Agreement for Board of Elections to Conduct Elections for Town of Register

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

The attached agreement authorizes the Board of Elections to conduct elections for the Town of Register. Approval is recommended.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)			
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES	AMENDMENT REQUIRED? (7b)	YES
			NO		NO
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)			
CONSENT (6c)	X				
NEW BUSINESS (6d)					
OLD BUSINESS (6e)					
OTHER (6f)					

APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES		YES	✓	YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL		INITIAL	Spk	INITIAL	
DATE		DATE		DATE		DATE		DATE	6/27/13	DATE	

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

STATE OF GEORGIA
COUNTY OF BULLOCH

AGREEMENT

This Agreement is entered into this ____ day of May, 2013, by and between the **BULLOCH COUNTY BOARD OF ELECTIONS AND REGISTRATION** (hereinafter “the Board”), **BULLOCH COUNTY**, a political subdivision of the State of Georgia, acting by and through its governing authority, the **BULLOCH COUNTY BOARD OF COMMISSIONERS** (hereinafter “the County”), and the **MAYOR AND COUNCIL OF THE TOWN OF REGISTER, GEORGIA**, a municipal corporation (hereinafter “the City”).

WITNESSETH:

WHEREAS, H.B. 383 in the 2009 session of the Georgia General Assembly created the Bulloch County Board of Elections and Registration; and

WHEREAS, by letter dated August 9, 2009, H.B. 383 was precleared by the United States Justice Department; and

WHEREAS, Section 15 of H.B. 383 provides that the Board “shall have the authority to contract with any municipality located within Bulloch County for the holding by the board of any primary or election to be conducted within the municipality; provided, however, that any such contract must be approved and ratified by the governing authority of the county”; and

WHEREAS, the City desires to contract with the Board for the holding of all future elections within the City, subject to termination of this Agreement as provided herein, and the County desires to approve and ratify this Agreement on the terms and conditions set forth herein;

NOW THEREFORE, in consideration of the mutual obligations, covenants, and promises contained herein, the parties hereto agree as follows:

-1-

The Board shall conduct all future municipal elections for the City on the terms and conditions set forth herein, including all pre-election notices and requirements, until and unless this Agreement is terminated as provided herein.

-2-

The City shall be responsible for all expenses incurred in conducting its municipal elections on the terms and conditions set forth herein, including, but not necessarily limited to, the following:

(a) The City shall pay to the County the following lump-sum amounts for the services of the following personnel or their successors for each general election, said lump-sum payments to be made at the conclusion of the general election:

- (i) Elections Supervisor Patricia Lanier Jones - \$678.00.
- (ii) Shontay Jones - \$678.00. The City shall also reimburse the County for any payments for overtime worked by this employee for work that is

related to the City's general election; provided, however, that any such overtime payments shall be credited against the lump sum payment for the general election for this employee.

- (iii) Reginald Beasley - \$163.00. The City shall also reimburse the County for payments for any hours worked by this employee in excess of eight (8) hours per week for work that is related to the City's general election; provided, however, that any such payments shall be credited against the lump sum payment for the general election for this employee.

In order to adjust for inflation and cost-of-living increases, the above lump sums shall automatically be increased by one and one-half percent (1.5%) each year that this Agreement remains in effect, without the necessity for any further action by the parties to implement said increases. In addition to the above lump-sum payments, the City shall reimburse the County for any time worked by any other personnel that is related to the City's general election. The County shall have sole discretion to determine if work is related to the City's general election, and the County's determination in that regard shall be conclusive and binding on all parties to this Agreement.

(b) The City shall pay to the County the following lump-sum amounts for the services of the following personnel or their successors for each runoff election, said lump-sum payments to be made at the conclusion of the runoff election:

- (i) Elections Supervisor Patricia Lanier Jones - \$101.00.
- (ii) Shontay Jones - \$101.00. The City shall also reimburse the County for any payments for overtime worked by this employee for work that is

related to the City's runoff election; provided, however, that any such overtime payments shall be credited against the lump sum payment for the runoff election for this employee.

- (iii) Reginald Beasley - \$68.00. The City shall also reimburse the County for payments for any hours worked by this employee in excess of eight (8) hours per week for work that is related to the City's runoff election; provided, however, that any such payments shall be credited against the lump sum payment for the runoff election for this employee.

In order to adjust for inflation and cost-of-living increases, the above lump sums shall automatically be increased by one and one-half percent (1.5%) each year that this Agreement remains in effect, without the necessity for any further action by the parties to implement said increases. In addition to the above lump-sum payments, the City shall reimburse the County for any time worked by any other personnel that is related to the City's runoff election. The County shall have sole discretion to determine if work is related to the City's runoff election, and the County's determination in that regard shall be conclusive and binding on all parties to this Agreement.

(c) The City shall directly pay the following expenses related to its general and runoff elections:

- (i) Phones;
- (ii) Newspaper advertisements and notices;
- (iii) Poll worker salaries, training, lunches, reimbursements, and pickup/return.

(d) The City shall reimburse the County for the following expenses related to its general and runoff elections:

- (i) E,S & S charges for set up and the absentee ballots;
- (ii) Postage;
- (iii) Poll workers for early voting;
- (iv) L & A testing and election night count;
- (v) Courthouse lunches;
- (vi) Mileage and per diems for Board members.

In the event there is another municipal election and/or a County election occurring simultaneously with the City's election, the City shall reimburse the County for the City's pro rata share of the above expenses based on population as established by the 2010 decennial census or any future such census. The County shall provide the City with an invoice for the above expenses at the conclusion of the election.

(e) In addition to the above expenses, the City shall pay the County a lump sum fee of \$375.00 per general election and \$57.00 per runoff election to cover overhead and administrative costs. The fee for the general election shall be due and payable twelve (12) days after the close of qualifying for the election, and the fee for the runoff election shall be due and payable within five (5) days after it is determined that a runoff election is necessary. The City and County agree that said lump sum amounts are reasonable amounts for overhead and

administrative costs that the County will incur for each election. In order to adjust for inflation and cost-of-living increases, said lump sum fees shall automatically be increased by one and one-half percent (1.5%) each year that this Agreement remains in effect, without the necessity for any further action by the parties to implement said increases.

-3-

In the event that there is no general municipal election for any reason (for example, if there is only one candidate qualified for each seat), then none of the costs, expenses, or fees in Section 2 of this Agreement shall be incurred or payable. However, in the event that there is no general municipal election, the City agrees to pay the County a lump sum fee of \$136.00 for the services of Election Supervisor Patricia Lanier Jones or her successor in certifying results to the Secretary of State's office. In order to adjust for inflation and cost-of-living increases, said lump sum fee shall automatically be increased by one and one-half percent (1.5%) each year that this Agreement remains in effect, without the necessity for any further action by the parties to implement said increases.

-4-

The Board and County election personnel, as necessary and appropriate, shall be sworn in as election superintendents for the City and shall conduct all aspects of the election except for filing notices of candidacy and affidavits, which will be handled by the City Clerk acting as election superintendent for qualifying. All elections will be conducted using the standard voting equipment used at the time of the election by the Board and the County. Early voting (both in-person and by mail) for all elections shall take place at the Bulloch County Courthouse located at 2 North Main Street in Statesboro, Georgia.

In the event of any legal challenge involving any aspect of a City election conducted by the Board and County, the City shall assume the defense of said challenge and/or indemnify the Board and County for any damages and defense costs they may incur in defending said challenge, including but not necessarily limited to reasonable attorney's fees.

Any party to this Agreement may terminate this Agreement at any time and for any reason by providing no less than six (6) months' written notice of termination to the other parties.

Any notices required or permitted pursuant to this Agreement shall be in writing and may be effected by U.S. mail. Mailed notices shall be deemed to have been received on the date of acknowledgment on any returned receipt or three (3) days after deposit in the U.S. mail with proper postage affixed, whichever date is earlier.

Notices to the Board shall be sent to the following address:

Bulloch County Board of Elections and Registration
2 North Main Street, Room 104
Statesboro, GA 30458
Attn: Elections Supervisor

Notices to the County shall be sent to the following address:

Bulloch County Board of Commissioners
P.O. Box 347
Statesboro, GA 30459
Attn: County Manager

Notices to the City shall be sent to the following address:

Town of Register
P.O. Box 260
Register, GA
Attn: Mayor

-8-

The City shall be responsible for preclearance of this Agreement through the U.S. Department of Justice.

IN WITNESS WHEREOF, all parties hereto have set their hands and seals the day and year first above written.

BULLOCH COUNTY BOARD OF ELECTIONS
AND REGISTRATION

By: _____

JD Dunn, Chairman

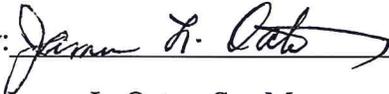
Attest: _____
Theresa Jackson, Secretary

BULLOCH COUNTY BOARD OF
COMMISSIONERS

By: _____
J. Garrett Nevil, Chairman

Attest: _____
Christy Strickland, Clerk

MAYOR AND COUNCIL OF THE TOWN OF
REGISTER, GEORGIA

By:  _____
James L. Oates, Sr., Mayor

Attest:  _____
Rhonda DeLoach, Clerk

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1) Bulloch County Sheriff's Office	MEETING DATE July 2, 2013		
	RESOLUTION ATTACHED? (Box 3)	YES	
		NO	x

REQUESTED MOTION OR ITEM TITLE (Box 4)

Grant Proposal for Updating Sheriff's Office Equipment

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

Grant money for purchasing a Utility Terrain Vehicle

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)				
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES		AMENDMENT REQUIRED? (7b)	YES
			NO	x		NO
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)				
CONSENT (6c)						
NEW BUSINESS (6d)	x					
OLD BUSINESS (6e)						
OTHER (6f)						

APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES		YES	<input checked="" type="checkbox"/>	YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL		INITIAL <i>du</i>		INITIAL	
DATE		DATE		DATE		DATE		DATE <i>6/27/13</i>		DATE	

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

**State of Georgia
Bulloch County**

**Intergovernmental agreement between the
City of Statesboro, Georgia and Bulloch County, Georgia**

Edward Byrne Memorial Justice Assistance Program

2013 Statesboro Police Department/Bulloch County Sheriff's Office JAG Grant

This Agreement is made and entered into this ____ day of _____, 2013, by and between the COUNTY of Bulloch, a political subdivision of the State of Georgia, acting by and through its governing authority, the Bulloch County Board of Commissioners (hereafter referred to as "COUNTY") and the CITY of Statesboro, Georgia, acting by and through its governing authority, the Mayor and Council of the City of Statesboro, Georgia (hereafter referred to as "City"), both of the Bulloch County, State of Georgia, witnesseth:

Whereas, this agreement is made under the authority of Article IX, Section III, Paragraph 1 of the Constitution of the State of Georgia; and

Whereas, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

Whereas, each governing body finds that the performance of this Agreement is in the best interest of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement; and

Whereas, the CITY agrees to provide the COUNTY with \$8,839.35 from the JAG award of \$19,643.00 for the 2013 Statesboro Police Department/Bulloch County Sheriff's Office Law Enforcement Program; and

Whereas, the CITY and COUNTY believe it to be in their best interests to reallocate the JAG funds.

NOW THEREFORE, the COUNTY and the CITY agree as follows:

Section 1.

CITY agrees to pay COUNTY a total of \$8,839.35 of JAG funds.

Section 2.

COUNTY agrees to use \$8,839.35 for the 2013 Statesboro Police Department/Bulloch County Sheriff's Office Law Enforcement Program until September 2014.

Section 3.

CITY agrees to use \$10,803.65 for the 2013 Statesboro Police Department/Bulloch County Sheriff's Office Law Enforcement Grant Program until September 2014.

Section 4.

Nothing in the performance of this Agreement shall impose any liability for claims against COUNTY other than claims for which liability may be imposed pursuant to Georgia Law.

Section 5.

Nothing in the performance of this Agreement shall impose any liability for claims against CITY other than claims for which liability may be imposed by Georgia Law.

Section 6.

Each party to this Agreement will be responsible for its own actions in providing services under this Agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

Section 7.

The parties to this Agreement do not intend for any third party to obtain right by virtue of this Agreement.

Section 8.

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory thereto.

CITY OF STATESBORO, GEORGIA

COUNTY OF BULLOCH, GEORGIA

By: _____
Joe Brannen, Mayor

By: _____
J. Garrett Nevil, Chairman

Attest: _____
Sue Starling, Clerk

Attest: _____
Christie Strickland, Clerk



The U.S. Department of Justice (DOJ), Office of Justice Programs' (OJP) Bureau of Justice Assistance (BJA) is seeking applications for funding under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. This program furthers the Department's mission by assisting state, local, and tribal efforts to prevent or reduce crime and violence.

Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2013 Local Solicitation

Eligibility

Applicants are limited to units of local government appearing on the FY 2013 JAG Allocations List. To view this list, go to www.bja.gov/programs/jag/13jagallocations.html. For JAG Program purposes, a unit of local government is: a town, township, village, parish, city, county, borough, or other general purpose political subdivision of a state; or, it may also be a federally recognized Indian tribe that performs law enforcement functions (as determined by the Secretary of the Interior). Otherwise a unit of local government may be any law enforcement district or judicial enforcement district established under applicable state law with authority to independently establish a budget and impose taxes. In Louisiana, a unit of local government means a district attorney or parish sheriff. In the District of Columbia or any U.S. Trust Territory, a unit of local government is any agency of the District of Columbia or federal government performing law enforcement functions for the District of Columbia or U.S. Trust Territory.

Deadline

Applicants must register in OJP's Grants Management System (GMS) prior to submitting an application for this funding opportunity. Select the "Apply Online" button associated with the solicitation title. (See "How to Apply," page 19.) All registrations and applications are due by 8:00 p.m. eastern time on July 9, 2013. (See "Deadlines: Registration and Application," page 4.)

Contact Information

For technical assistance with submitting the application, contact the Grants Management System Support Hotline at 1-888-549-9901, option 3, or via e-mail to GMS.HelpDesk@usdoj.gov.

Note: The [GMS](#) Support Hotline hours of operation are Monday–Friday from 6:00 a.m. to 12 midnight eastern time, except federal holidays.

For assistance with any other requirement of this solicitation, contact the BJA Justice Information Center at 1–877–927–5657, via e-mail to JIC@telesishq.com, or by [live web chat](#). The BJA Justice Information Center hours of operation are 8:30 a.m. to 5:00 p.m. eastern time, and 8:30 a.m. to 8:00 p.m. eastern time, Monday through Friday, on the solicitation close date. You may also contact your State Policy Advisor: www.bja.gov/About/Contacts/ProgramsOffice.html.

Funding opportunity number assigned to announcement: BJA-2013-3599

Release date: May 30, 2013

CONTENTS

Overview	4
Deadlines : Registration and Application	4
Eligibility	4
Program-Specific Information	4
Amount and Length of Awards	6
Budget Information	6
Other JAG Requirements	9
Reporting Requirements and Performance Measures	11
Priorities	12
What an Application Should Include	14
Information to Complete the Application for Federal Assistance (SF-424) (Required)	
Abstract and Project Identifiers (Required)	
Program Narrative (Required)	
Budget and Budget Narrative (Required)	
Review Narrative (Required)	
Tribal Authorizing Resolution (if applicable)	
Additional Attachments	
Other Standard Forms	
Review Process	17
Additional Requirements	18
How To Apply	19
Provide Feedback to OJP on This Solicitation	21
Application Checklist	22

Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local Solicitation CFDA #16.738

Overview

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program (42 U.S.C. 3751(a)) is the primary provider of federal criminal justice funding to state and local jurisdictions. The JAG Program provides states and units of local governments with critical funding necessary to support a range of program areas including law enforcement, prosecution and court programs, prevention and education programs, corrections and community corrections, drug treatment and enforcement, crime victim and witness initiatives, and planning, evaluation, and technology improvement programs.

Deadlines: Registration and Application

Applicants must register in GMS prior to submitting application for this funding opportunity. Select the "Apply Online" button associated with the solicitation title. The deadline to register in GMS and the deadline to apply for funding under this announcement is 8:00 p.m. eastern time on July 9, 2013. See "How To Apply" on page 19 for details.

Eligibility

Refer to the title page for eligibility under this program.

Program-Specific Information

Program Areas

JAG funds may be used for state and local initiatives, technical assistance, strategic planning, research and evaluation (including forensics), data collection, training, personnel, equipment, forensic laboratories, supplies, contractual support, and criminal justice information systems that will improve or enhance such areas as:

- Law enforcement programs.
- Prosecution and court programs.
- Prevention and education programs.
- Corrections and community corrections programs.
- Drug treatment and enforcement programs.
- Planning, evaluation, and technology improvement programs.
- Crime victim and witness programs (other than compensation).

Award Recipient Responsibilities: The Chief Executive Officer (CEO) of an eligible unit of local government or other officer designated by the CEO must submit the application for JAG funds. A unit of local government receiving a JAG award will be responsible for the administration of the funds including: distributing the funds; monitoring the award; submitting

quarterly financial status (SF-425) and performance metrics reports and annual programmatic reports; and providing ongoing oversight and assistance to any subrecipients of the funds.

Governing Body Review: No fewer than 30 days prior to application submission, the applicant agency (fiscal agent in disparate situations) must make the grant application available for review by the governing body (or to the organization designated by the governing body. **See the Review Narrative section on page 15 for additional information.**

Public Comment: At the time of application submission, the applicant agency (the fiscal agent in disparate situations) must provide an assurance that the application was made public and an opportunity to comment was provided to citizens and neighborhood or community organizations to the extent the applicable law or established procedure makes such an opportunity available. **See the Review Narrative section on page 15 for additional information.**

Prohibited Uses: No JAG funds may be expended outside of JAG program areas. Even within these program areas, however, JAG funds cannot be used directly or indirectly for security enhancements or equipment for nongovernmental entities not engaged in criminal justice or public safety. Additionally, **JAG funds may not be used directly or indirectly to provide for any of the following matters unless the BJA Director certifies that extraordinary and exigent circumstances exist;** making them essential to the maintenance of public safety and good order:

- *Vehicles, vessels, or aircraft.
- **Unmanned aerial vehicles/unmanned aircraft, aircraft system, or aerial vehicles (UA/UAS/UAV).
- Luxury items.
- Real estate.
- Construction projects (other than penal or correctional institutions).
- Any similar matters.

***Police cruisers, police boats, and police helicopters are allowable vehicles under JAG and do not require BJA certification.**

****Unmanned Aircraft, Aircraft System, or Aerial Vehicles (UA/UAS/UAV):** No JAG funds may be expended on these items unless the BJA Director certifies that extraordinary and exigent circumstances exist, making them essential to the maintenance of public safety and good order. Also, any grant award using funds for this purpose may be subject to additional reporting criteria, which will be spelled out in a customized special condition attached to the grant award.

For information related to requesting a waiver to obtain BJA certification for any prohibited item, or for examples of allowable vehicles that do not require BJA certification, refer to the JAG FAQs on BJA's [JAG web page](#).

Evidence-Based Programs or Practices

OJP places a strong emphasis on the use of data and evidence in policy making and program development in criminal justice. OJP is committed to:

- improving the quantity and quality of evidence OJP generates;

- integrating evidence into program, practice, and policy decisions within OJP and the field; and
- improving the translation of evidence into practice.

OJP considers programs and practices to be evidence-based when their effectiveness has been demonstrated by causal evidence, generally obtained through one or more outcome evaluations. Causal evidence documents a relationship between an activity or intervention (including technology) and its intended outcome, including measuring the direction and size of a change, and the extent to which a change may be attributed to the activity or intervention. Causal evidence depends on the use of scientific methods to rule out, to the extent possible, alternative explanations for the documented change. The strength of causal evidence, based on the factors described above, will influence the degree to which OJP considers a program or practice to be evidence-based.

OJP's CrimeSolutions.gov web site is one resource that applicants may use to find information about evidence-based programs in criminal justice, juvenile justice, and crime victim services. Additionally, when considering evidence-based programs and practices specific to reentry, it is recommended that jurisdictions review the [What Works in Reentry Clearinghouse](#) for important research on the effectiveness of a wide variety of reentry programs and practices. The Clearinghouse provides a one-stop shop for practitioners and service providers seeking guidance on evidence-based reentry interventions.

Amount and Length of Awards

Eligible award amounts under JAG are posted annually on BJA's JAG web page: www.bja.gov/ProgramDetails.aspx?Program_ID=59.

Awards of at least \$25,000 or more are 4 years in length with an award period of October 1, 2012 through September 30, 2016. Extensions beyond a 4-year period may be made on a case-by-case basis at the discretion of BJA and must be requested via the Grants Management System (GMS) **no less than 30 days prior to the grant end date**.

Awards that are less than \$25,000 are 2 years in length with an award period of October 1, 2012 through September 30, 2014. Requests for up to two additional years to complete performance of the award will be granted automatically, pursuant to 42 U.S.C. § 3751(f). Extensions beyond a 4-year period may be made on a case-by-case basis at the discretion of BJA and must be requested via the Grants Management System (GMS) **no less than 30 days prior to the grant end date**.

All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.

Budget Information

Applicants must submit a budget and budget narrative outlining how JAG funds, including administrative funds if applicable, will be used to support and implement the program. **See the budget narrative description under "What an Application Should Include" on page xx for more information.**

Formula: Once each fiscal year's overall JAG Program funding level is determined, BJA partners with the Bureau of Justice Statistics (BJS) to begin a four-step grant award calculation process which consists of:

1. Computing an initial JAG allocation for each state and territory, based on their share of violent crime and population (weighted equally).
2. Reviewing the initial JAG allocation amount to determine if the state or territory allocation is less than the minimum ("de minimus") award amount defined in the JAG legislation (0.25 percent of the total). If this is the case, the state or territory is funded at the minimum level, and the funds required for this are deducted from the overall pool of JAG funds. Each of the remaining states receives the minimum award plus an additional amount based on their share of violent crime and population.
3. Dividing each state's final award amount (except for the territories and District of Columbia) between state and local governments at a rate of 60 and 40 percent, respectively.
4. Determining local unit of government award allocations, which are based on their proportion of the state's 3-year violent crime average. If a local eligible award amount is less than \$10,000, the funds are returned to the state to be awarded to these local units of government through the state agency. If the eligible award amount is \$10,000 or more, then the local government is eligible to apply for a JAG award directly from BJA.

Administrative Funds: A unit of local government may use up to 10 percent of the award, including interest, for costs associated with administering JAG funds.

Supplanting: Supplanting is prohibited under JAG. Applicants cannot replace or supplant non-federal funds that have been appropriated for the same purpose. See the JAG FAQs on BJA's [JAG web page](#) for examples of supplanting.

Leveraging of Grant Funds: Although supplanting is prohibited, the leveraging of federal funding is encouraged. For example, a city may utilize JAG and Homeland Security Grant Program (HSGP) money to fund different portions of a fusion center project. In instances where leveraging occurs, all federal grant funds must be tracked and reported on separately and may not be used to fund the same line items. Additionally, federal funds cannot be used as match for other federal awards.

Disparate Certification: A disparate allocation occurs when a city or municipality is allocated one-and-one-half times (150 percent) more than the county, while the county bears more than 50 percent of the costs associated with prosecution or incarceration of the municipality's Part 1 violent crimes. A disparate allocation also occurs when multiple cities or municipalities are collectively allocated four times (400 percent) more than the county, and the county bears more than 50 percent of the collective costs associated with prosecution or incarceration of each municipality's Part 1 violent crimes.

- ★ Jurisdictions certified as disparate must identify a fiscal agent that will submit a **joint application** for the aggregate eligible allocation to all disparate municipalities. The joint application must determine and specify the award distribution to each unit of local government and the purposes for which the funds will be used. When beginning the JAG

application process, a Memorandum of Understanding (MOU) that identifies which jurisdiction will serve as the applicant/fiscal agent for joint funds must be completed and signed by the Authorized Representative for each participating jurisdiction. The signed MOU should be attached to the application. For a sample MOU, go to www.bja.gov/Funding/JAGMOU.pdf.

Trust Fund: Award recipients may draw down JAG funds in advance. To do so, a trust fund must be established in which to deposit the funds. The trust fund may or may not be an interest-bearing account. If subrecipients draw down JAG funds in advance, they also must establish a trust fund in which to deposit funds. This trust fund requirement does not apply to direct JAG award recipients or subrecipients that draw-down on a reimbursement basis rather than in advance.

Limitation on Use of Award Funds for Employee Compensation; Waiver: With respect to any award of more than \$250,000 made under this solicitation, recipients may not use federal funds to pay total cash compensation (salary plus cash bonuses) to any employee of the award recipient at a rate that exceeds 110 percent of the maximum annual salary payable to a member of the Federal Government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. The 2013 salary table for SES employees is available at www.opm.gov/oca/13tables/indexSES.asp. Note: A recipient may compensate an employee at a greater rate, provided the amount in excess of this compensation limitation is paid with non-federal funds. (Any such additional compensation will not be considered matching funds where match requirements apply.)

The Assistant Attorney General (AAG) for OJP may exercise discretion to waive, on an individual basis, the limitation on compensation rates allowable under an award. An applicant requesting a waiver should include a detailed justification in the budget narrative of the application. Unless the applicant submits a waiver request and justification with the application, the applicant should anticipate that OJP will request the applicant to adjust and resubmit the budget.

The justification should include the particular qualifications and expertise of the individual, the uniqueness of the service the individual will provide, the individual's specific knowledge of the program or project being undertaken with award funds, and a statement explaining that the individual's salary is commensurate with the regular and customary rate for an individual with his/her qualifications and expertise, and for the work to be done.

Minimization of Conference Costs: OJP encourages applicants to review the OJP guidance on conference approval, planning, and reporting that is available on the OJP web site at www.ojp.gov/funding/confcost.htm. This guidance sets out the current OJP policy, which requires all funding recipients that propose to hold or sponsor conferences (including meetings, trainings, and other similar events) to minimize costs, requires OJP review and prior written approval of most conference costs for cooperative agreement recipients (and certain costs for grant recipients), and generally prohibits the use of OJP funding to provide food and beverages at conferences. The guidance also sets upper limits on many conference costs, including facility space, audio/visual services, logistical planning services, programmatic planning services, and food and beverages (in the rare cases where food and beverage costs are permitted at all).

Prior review and approval of conference costs can take time (see the guidance for specific deadlines), and applicants should take this into account when submitting proposals. Applicants

also should understand that conference cost limits may change and that they should check the guidance for updates before incurring such costs.

Note on food and beverages: OJP may make exceptions to the general prohibition on using OJP funding for food and beverages, but will do so only in rare cases where food and beverages are not otherwise available (e.g., in extremely remote areas); the size of the event and capacity of nearby food and beverage vendors would make it impractical to not provide food and beverages; or a special presentation at a conference requires a plenary address where conference participants have no other time to obtain food and beverages. Any such exception requires OJP's prior written approval. The restriction on food and beverages does not apply to water provided at no cost, but does apply to any and all other refreshments, regardless of the size or nature of the meeting. Additionally, this restriction does not affect direct payment of per diem amounts to individuals in a travel status under your organization's travel policy.

Costs Associated with Language Assistance (if applicable): If an applicant proposes a program or activity that would deliver services or benefits to individuals, the costs of taking reasonable steps to provide meaningful access to those services or benefits for individuals with limited English proficiency may be allowable. Reasonable steps to provide meaningful access to services or benefits may include interpretation or translation services where appropriate.

For additional information, see the "Civil Rights Compliance" section of the OJP "Other Requirements for OJP Applications" web page at www.ojp.usdoj.gov/funding/other_requirements.htm.

Match Requirement: While match is not required under the JAG Program, match is an effective strategy to expand justice funds and build buy-in for local criminal justice initiatives. Matching funds become part of the overall award amount, and as such are subject to audit and must be expended or deobligated prior to closeout.

Other JAG Requirements

Body Armor Certification

- Ballistic-resistant and stab-resistant body armor can be funded through two BJA-administered programs: the JAG Program and the Bulletproof Vest Partnership (BVP) Program.
- The BVP Program is designed to provide a critical resource to state and local law enforcement through the purchase of ballistic-resistant and stab-resistant body armor. A jurisdiction is able to request up to 50 percent of the cost of a vest with BVP funds. For more information on the BVP Program, including eligibility and application, refer to the [BVP web page](#).
- JAG funds may also be used to purchase vests for an agency, but they may not be used to pay for that portion of the ballistic-resistant vest (50 percent) that is not covered by BVP funds. Unlike BVP, JAG funds used to purchase vests do not require a 50 percent match.
- Vests purchased with JAG funds may be purchased at any threat level, make, or model from any distributor or manufacturer, as long as the vests have been tested and found to comply with the latest applicable National Institute of Justice ballistic or stab standards. In addition, vests purchased must be American-made. Information on the latest National Institute of

BJA-2013-3599

justice (NIJ) standards can be found at: www.nij.gov/topics/technology/body-armor/safety-initiative.htm.

- As is the case in BVP, grantees who wish to purchase vests with JAG funds must certify that law enforcement agencies receiving vests have a written "mandatory wear" policy in effect. FAQs related to the mandatory wear policy and certifications can be found at www.bja.gov/Funding/JAGFAQ.pdf. This policy must be in place for at least all uniformed officers before any FY 2013 funding can be used by the agency for vests. There are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty. The certification **must** be signed by the certifying official and **must** be attached to the application. If the grantee proposes to change project activities to utilize JAG funds to purchase bulletproof vests after the application period (during the project period), then the grantee must submit the signed certification to BJA at that time. A mandatory wear concept and issues paper and a model policy are available by contacting the BVP Customer Support Center vests@usdoj.gov or toll free at 1-877-758-3787.
- A copy of the certification related to the mandatory wear can be found at: www.bja.gov/Funding/13JAGBVP Cert.pdf.

Interoperable Communications

- Grantees (including subgrantees) that are using FY 2013 JAG Program funds to support emergency communications activities (including the purchase of interoperable communications equipment and technologies such as voice-over-internet protocol bridging or gateway devices, or equipment to support the build out of wireless broadband networks in the 700 MHz public safety band under the Federal Communications Commission (FCC) Waiver Order) must ensure:
 - Compliance with the *FY 2013 SAFECOM Guidance for Emergency Communication Grants* (including provisions on technical standards that ensure and enhance interoperable communications).
 - Adherence to the technical standards set forth in the FCC Waiver Order, or any succeeding FCC orders, rules, or regulations pertaining to broadband operations in the 700 MHz public safety band.
 - Projects support the Statewide Communication Interoperability Plan (SCIP) and are fully coordinated with the full-time Statewide Interoperability Coordinator (SWIC) in the state of the project. As the central coordination point for their state's interoperability effort, the SWIC plays a critical role, and can serve as a valuable resource. SWICs are responsible for the implementation of the SCIP through coordination and collaboration with the emergency response community. The U.S. Department of Homeland Security Office of Emergency Communications maintains a list of SWICs for each of the 56 states and territories. Contact OEC@hq.dhs.gov.
 - All communications equipment purchased with grant award funding (plus the quantity purchased of each item) is identified during quarterly performance metrics reporting.

DNA Testing of Evidentiary Materials and Upload of DNA Profiles to a Database

If JAG program funds will be used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System (CODIS, the national DNA

BJA-2013-3599

database operated by the Federal Bureau of Investigation (FBI)), by a government DNA lab with access to CODIS. No profiles generated with JAG funding may be entered into any other non-governmental DNA database without prior express written approval from BJA. For more information, refer to the NIJ FY 2013 DNA Backlog Reduction Program, available at www.ncjrs.gov/pdffiles1/nij/s1001062.pdf. In addition, funds may not be used for purchase of DNA equipment and supplies when the resulting DNA profiles from such technology are not accepted for entry into CODIS.

Reporting Requirements, Performance Measures, and JAG Showcase

Submission of performance measures data is not required for the application. Instead, applicants should discuss in their application their proposed methods for collecting data for performance measures. Refer to the section "What an Application Should Include" on page 15 for additional information.

Award recipients will be required to submit quarterly financial status (SF-425) and annual programmatic reports through [GMS](#), quarterly performance metrics reports (see Performance Measures section below) through BJA's Performance Measurement Tool ([PMT](#)), and Federal Funding Accountability and Transparency Act (FFATA) reports through the FFATA Sub-award Reporting System ([FSRS](#)) as necessary (see FFATA section below).

Performance Measures

To assist in fulfilling the Department's responsibilities under the Government Performance and Results Act of 1993 (GPRA), P.L. 103-62, and the GPRA Modernization Act of 2010, Public Law 111-352, applicants who receive funding under this solicitation must provide data that measures the results of their work done under this solicitation. **Quarterly performance metrics reports must be submitted through BJA's Performance Measurement Tool (PMT) web site, available at www.bjaperformancetools.org. The performance measures can be found at: www.bjaperformancetools.org/help/JAGMeasuresQuestionnaire.pdf.**

Note on Project Evaluations

Applicants that propose to use funds awarded through this solicitation to conduct project evaluations should be aware that certain project evaluations (such as systematic investigations designed to develop or contribute to generalizable knowledge) may constitute "research" for purposes of applicable DOJ human subjects protection regulations. However, project evaluations that are intended only to generate internal improvements to a program or service, or are conducted only to meet OJP's performance measure data reporting requirements likely do not constitute "research." Applicants should provide sufficient information for OJP to determine whether the particular project they propose would either intentionally or unintentionally collect and/or use information in such a way that it meets the DOJ regulatory definition of research.

Research, for the purposes of human subjects protections for OJP-funded programs, is defined as, "a systematic investigation, including research development, testing, and evaluation, designed to develop or contribute to generalizable knowledge" 28 C.F.R. § 46.102(d). For additional information on determining whether a proposed activity would constitute research, see the decision tree to assist applicants on the "Research and the Protection of Human Subjects" section of the OJP "Other Requirements for OJP Applications" Web page (www.ojp.usdoj.gov/funding/other_requirements.htm). Applicants whose proposals may involve

a research or statistical component also should review the “Confidentiality” section on that Web page.

Notice of Post-Award FFATA Reporting Requirement

Applicants should anticipate that OJP will require all recipients (other than individuals) of awards of \$25,000 or more under this solicitation, consistent with the Federal Funding Accountability and Transparency Act of 2006 (FFATA), to report award information on any first-tier subawards totaling \$25,000 or more, and, in certain cases, to report information on the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients. Each applicant entity must ensure that it has the necessary processes and systems in place to comply with the reporting requirements should it receive funding. Reports regarding subawards will be made through the FFATA Subaward Reporting System (FSRS), found at www.fsrs.gov.

Note also that applicants should anticipate that no subaward of an award made under this solicitation may be made to a subrecipient (other than an individual) unless the potential subrecipient acquires and provides a Data Universal Numbering System (DUNS) number.

JAG Showcase

This [JAG Showcase](#) was designed to identify and highlight JAG projects that have demonstrated success or have shown promise in reducing crime, positively impacting communities, etc. Because the JAG program provides state, tribal, and local jurisdictions with flexibility to tailor the programs to fit their needs, a wide variety of programs have been funded across the country. Each year, new methods to reduce and prevent crime, violence, and drug abuse; and, to improve the functioning of the criminal justice system are being discovered. BJA strives to increase awareness of JAG funds invested in innovation, evidence-based programs and program evaluations. This page is intended to serve as a resource for criminal justice professionals in the field who seek to stay informed of some of the most interesting, innovative, results oriented projects that have been funded with JAG money in the last several years.

JAG success stories should include the: name and location of program/project; point of contact with phone and e-mail; amount of JAG funding received and in which fiscal year; and a brief summary describing the program/project and its impact. **BJA strongly encourages and appreciates annual (or more frequent) submissions at JAG.Showcase@ojp.usdoj.gov or via the [online form](#).**

Priorities

BJA recognizes that the downturn in the economy has resulted in significant pressures on state and local criminal justice systems. In these challenging times, shared priorities and leveraged resources can make a significant impact. In light of this, it is important to make SAAs and local JAG recipients aware of several areas of priority that may be of help in maximizing the effectiveness of JAG funding at the state and local level.

In addition to our longstanding and unwavering commitment to keeping violent crime at its lowest level in decades, the following priorities represent key areas where BJA will be focusing nationally and invite each state and local JAG recipient to join us in addressing these challenges as a part of our JAG partnership.

BJA-2013-3599

Reducing Gun Violence

In the aftermath of the Sandy Hook Elementary School tragedy and mass shootings in Aurora, Oak Creek, and Tucson, BJA encourages states and localities to invest valuable JAG funds in programs to reduce gun violence, enforce existing firearms laws, and enhance reporting to the FBI's National Instant Criminal Background Check System. Other important priorities include strengthening school safety, improving criminal justice/mental health collaborations, and supporting joint first responder critical incident training.

Recidivism Reduction and Justice System Realignment

In this time of fiscal austerity and smaller state and local budgets, reducing unnecessary incarceration in a manner that promotes public safety is a paramount goal. Effective community supervision coupled with evidence-based program interventions can result in significant reductions in recidivism. A priority funding area is the implementation of effective pretrial services programs and innovative programs and approaches in probation and parole supervision that improve services to offenders and increase collaborative efforts among community supervision agencies with law enforcement and the courts. Currently 17 states and local governments are working to control spiraling incarceration costs through justice system reforms and realignment under the Justice Reinvestment Initiative (JRI). Strategic investment of JAG funds to implement JRI legislation and policy changes in those states and localities can augment federal funds and achieve greater cost savings and reinvestments in programs to promise public safety.

Indigent Defense

Another key priority area in the criminal justice system is support for indigent defense. BJA continues to encourage states and SAAs to use JAG funds to support the vital needs of the indigent defense community. Attorney General Holder has consistently stressed that the crisis in indigent defense reform is a serious concern which must be addressed if true justice is to be achieved in our nation. In 2002, the American Bar Association (ABA) published Ten Principles of a Public Defense Delivery System which represent fundamental building blocks for implementing quality legal representation for indigent defendants. (See [ABA Ten Principles.](#))

Evidence-Based “Smart” Programs

As a result of the current fiscal crisis, many police departments are experiencing unprecedented budget cuts, layoffs, and reductions in force. These challenges must be met by making wider use of advancements in the law enforcement field in the last several decades which rely on use of data, crime analysis, crime mapping and other analytic tools, cutting edge technology, and research and evaluations regarding effective policing strategies and programs. BJA offers a number of program models designed to effectively implement evidence based strategies including Smart Policing and Smart Probation. A useful matrix of evidence-based policing programs and strategies is available through the [Center for Evidence-Based Policy](#) at George Mason University and provides valuable information on policing strategies and programs that work. BJA encourages states to use JAG funds to support these “smart policing” strategies, including a focus on real time crime analysis centers (CACs), and effective partnerships with universities and research partners and with non-traditional criminal justice partners. Counterterrorism continues to be the number one priority for DOJ. At the state and local level,

BJA-2013-3599

high functioning, evidence-based, data-driven public safety agencies are a critical component of our nation's "all crimes" strategy. In addition, the JAG Program has long supported effective and collaborative multi-jurisdictional task forces and justice information sharing programs, which continue as a priority in order to maintain our nation's historic reductions in violent crime.

What an Application Should Include

Applicants should anticipate that if they fail to submit an application that contains all of the specified elements, it may negatively affect the review of their application; and, should a decision be made to make an award, it may result in the inclusion of special conditions that preclude the recipient from accessing or using award funds pending satisfaction of the conditions.

Refer to the BJA Grant Writing and Management Academy and OJP's Grants 101 for an overview of what should be included in each application requirement. These trainings can be found at bja.ncjrs.gov/gwma/index.html and www.ojp.gov/grants101/.

OJP strongly recommends use of appropriately descriptive file names (e.g., "Program Narrative," "Budget Narrative," "Memoranda of Understanding," etc.) for all attachments.

1. Information to Complete the Application for Federal Assistance (SF-424)

The SF-424 is a standard form required for use as a cover sheet for submission of pre-applications, applications, and related information. GMS takes information from the applicant's profile to populate the fields on this form.

2. Abstract

Applicants **must** provide an abstract that includes the applicant's name, title of the project, goals of the project, and a description of the strategies to be used. In addition, above or below the abstract narrative, applicants **must identify up to 5 project identifiers** that would be associated with proposed project activities. The list of all identifiers can be found at www.bja.gov/Funding/JAGIdentifiers.pdf. The abstract **should not** exceed a half-page, or 400-500 words.

Failure to submit this required information will result in an application being returned in the Grants Management System (GMS) for inclusion of the missing information OR the attachment of a withholding of funds special condition at the time of award.

3. Program Narrative

Applicants **must** submit a program narrative that generally describes the proposed program activities for the two or four year grant period. The narrative must outline the type of programs to be funded by the JAG award and provide a brief analysis of the need for the programs. Narratives must also identify anticipated coordination efforts involving JAG and related justice funds. Certified disparate jurisdictions submitting a **joint application** must specify the funding distribution to each disparate unit of local government and the purposes for which the funds will be used.

Failure to submit this required information will result in an application being returned in the Grants Management System (GMS) for inclusion of the missing information OR the attachment of a withholding of funds special condition at the time of award.

4. Budget and Budget Narrative

Applicants **must** submit a budget and budget narrative outlining how JAG funds, including administrative funds if applicable, will be used to support and implement the program. This narrative should include a full breakdown of administrative costs, as well as an overview of how funds will be allocated across approved JAG purpose areas. Applicants should utilize the following approved budget categories to label the requested administrative and/or sub-grant expenditures: Personnel, Fringe Benefits, Travel, Equipment, Supplies, Consultants/Contracts, and an Other category. For informational purposes only, a sample budget form may be found at www.ojp.usdoj.gov/funding/forms/budget_detail.pdf.

Failure to submit this required information will result in an application being returned in the Grants Management System (GMS) for inclusion of the missing information OR the attachment of a withholding of funds special condition at the time of award.

5. Review Narrative

Applicants **must** submit information documenting that the date the JAG application was made available for review by the governing body of the state, or to an organization designated by that governing body, not less than 30 days before the application was submitted to BJA. The attachment must also specify that an opportunity to comment was provided to citizens prior to application submission to the extent applicable law or established procedures make such opportunity available.

Below are notification language templates that can be utilized in completing this section of the application.

The (provide name of State/Territory) made its Fiscal Year 2013 JAG application available to the (provide name of governing body) for its review and comment on (provide date); or intends to do so on (provide date).

The (provide name of City/County for Local JAG and name of State for State JAG) made its Fiscal Year 2013 JAG application available to citizens for comment prior to application submission by (provide means of notification); or the application has not yet been made available for public review/comment.

Failure to submit this required information will result in an application being returned in the Grants Management System (GMS) for inclusion of the missing information OR the attachment of a withholding of funds special condition at the time of award.

6. Tribal Authorizing Resolution (if applicable)

Tribes, tribal organizations, or third parties proposing to provide direct services or assistance to residents on tribal lands should include in their applications a resolution, a letter, affidavit, or other documentation, as appropriate, that certifies that the applicant has the legal authority from the tribe(s) to implement the proposed project on tribal lands. In those instances when an organization or consortium of tribes applies for a grant on behalf of a tribe or multiple specific tribes, then the application should include appropriate legal documentation, as described above, from all tribes that would receive services/assistance under the grant. A consortium of tribes for which existing consortium bylaws allow action without support from all tribes in the consortium (i.e., without an authorizing resolution or comparable legal documentation from each tribal governing body) may submit, instead, a copy of its consortium bylaws with the application.

Applicants that are unable to submit with the application a fully-executed (i.e., signed) copy of appropriate legal documentation, as described above, consistent with the applicable tribe's governance structure, should, at minimum, submit an unsigned, draft version of such legal documentation as part of its application (except in cases where, with respect to a tribal consortium applicant, consortium bylaws allow action without the support of all consortium member tribes). If selected for funding, use of and access to funds will be contingent on receipt of the fully-executed legal documentation.

7. **Additional Attachments**

Jurisdictions certified as disparate **must** identify a fiscal agent that will submit a **joint application** for the aggregate eligible allocation to all disparate municipalities. The joint application **must** determine and specify the award distribution to each unit of local government and the purposes for which the funds will be used. When beginning the JAG application process, a Memorandum of Understanding (MOU) that identifies which jurisdiction will serve as the applicant/fiscal agent for joint funds **must** be completed and signed by the Authorized Representative for each participating jurisdiction. The signed MOU **must** be attached to the application. For a sample MOU, go to www.bja.gov/Funding/JAGMOU.pdf.

Failure to submit this required information will result in an application being change requested in the Grants Management System (GMS) for inclusion of the missing information OR the attachment of a withholding special condition at the time of award if time does not permit for a change request process.

8. **Applicant Disclosure of Pending Applications**

Applicants are to disclose whether they have pending applications for federally funded assistance that include requests for funding to support the same project being proposed under this solicitation and will cover the identical cost items outlined in the budget narrative and worksheet in the application under this solicitation. The disclosure should include both direct applications for federal funding (e.g., applications to federal agencies) and indirect applications for such funding (e.g., applications to State agencies that will be subawarding federal funds).

OJP seeks this information to help avoid any inappropriate duplication of funding. Leveraging multiple funding sources in a complementary manner to implement comprehensive programs or projects is encouraged and is not seen as inappropriate duplication.

Applicants that have pending applications as described above are to provide the following information about pending applications submitted within the last 12 months:

- the federal or state funding agency
- the solicitation name/project name
- the point of contact information at the applicable funding agency

Federal or State Funding Agency	Solicitation Name/Project Name	Name/Phone/E-mail for Point of Contact at Funding Agency
DOJ/COPS	COPS Hiring Program	Jane Doe, 202/000-0000; jane.doe@usdoj.gov
HHS/ Substance Abuse & Mental Health Services Administration	Drug Free Communities Mentoring Program/ North County Youth Mentoring Program	John Doe, 202/000-0000; john.doe@hhs.gov

Applicants should include the table as a separate attachment, with the file name “Disclosure of Pending Applications,” to their application. Applicants that do not have pending applications as described above are to include a statement to this effect in the separate attachment page. (e.g., “[Applicant Name] does not have pending applications submitted within the last 12 months for federally funded assistance that include requests for funding to support the same project being proposed under this solicitation and will cover the identical cost items outlined in the budget narrative and worksheet in the application under this solicitation.”)

9. Other Standard Forms

Additional forms that may be required in connection with an award are available on OJP’s funding page at www.ojp.usdoj.gov/funding/forms.htm. For successful applicants, receipt of funds may be contingent upon submission of all necessary forms. Note in particular the following forms:

- a. Standard Assurances*
Applicants must read, certify, and submit this form in GMS prior to the receipt of any award funds.
- b. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements*
Applicants must read, certify and submit in GMS prior to the receipt of any award funds.
- c. Accounting System and Financial Capability Questionnaire
Any applicant (other than an individual) that is a non-governmental entity and that has not received any award from OJP within the past 3 years must download, complete, and submit this form.

*These OJP Standard Assurances and Certifications are forms which applicants accept in GMS. They are not additional forms to be uploaded at the time of application submission.

Review Process

OJP is committed to ensuring a fair and open process for awarding grants. BJA reviews the application to make sure that the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with the solicitation. Applications for formula awards will be reviewed to ensure statutory requirements have been met.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final grant award decisions will be made by the Assistant Attorney General will make all final award decisions.

Additional Requirements

Applicants selected for awards must agree to comply with additional legal requirements upon acceptance of an award. OJP encourages applicants to review the information pertaining to these additional requirements prior to submitting an application. Additional information for each requirement can be found at www.ojp.usdoj.gov/funding/other_requirements.htm.

- Civil Rights Compliance
- Civil Rights Compliance Specific to State Administering Agencies
- Faith-Based and Other Community Organizations
- Confidentiality
- Research and the Protection of Human Subjects
- Anti-Lobbying Act
- Financial and Government Audit Requirements
- National Environmental Policy Act (NEPA)
- DOJ Information Technology Standards (if applicable)
- Single Point of Contact Review
- Non-Supplanting of State or Local Funds
- Criminal Penalty for False Statements
- Compliance with [Office of Justice Programs Financial Guide](#)
- Suspension or Termination of Funding
- Nonprofit Organizations
- For-profit Organizations
- Government Performance and Results Act (GPRA)
- Rights in Intellectual Property
- Federal Funding Accountability and Transparency Act of 2006 (FFATA)

- Awards in Excess of \$5,000,000 – Federal Taxes Certification Requirement
- Policy and Guidance for Conference Approval, Planning, and Reporting
- OJP Training Guiding Principles for Grantees and Subgrantees

How To Apply

Applicants must submit applications through the Grants Management System ([GMS](#)), which provides cradle to grave support for the application, award, and management of awards at OJP. Applicants **must register in GMS for each specific funding opportunity**. Although the registration and submission deadlines are the same, OJP urges applicants to **register immediately**, especially if this is their first time using the system. Complete instructions on how to register and submit an application in GMS can be found at www.ojp.usdoj.gov/gmscbt/. Applicants that experience technical difficulties during this process should e-mail GMS.HelpDesk@usdoj.gov or call 888-549-9901 (option 3), Monday – Friday from 6:00 a.m. to midnight eastern time, except federal holidays. OJP recommends that applicants **register immediately** to prevent delays in submitting an application package by the deadline.

All applicants should complete the following steps:

1. **Acquire a Data Universal Numbering System (DUNS) number.** In general, the Office of Management and Budget requires that all applicants (other than individuals) for federal funds include a DUNS number in their application for a new award or a supplement to an existing award. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and differentiating entities receiving federal funds. The identifier is used for tracking purposes and to validate address and point of contact information for federal assistance applicants, recipients, and subrecipients. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, one-time activity. Call Dun and Bradstreet at 866-705-5711 to obtain a DUNS number or apply online at www.dnb.com. A DUNS number is usually received within 1-2 business days.
2. **Acquire registration with the System for Award Management (SAM).** SAM replaces the **Central Contractor Registration (CCR) database** as the repository for standard information about federal financial assistance applicants, recipients, and subrecipients. OJP requires that all applicants (other than individuals) for federal financial assistance maintain current registrations in the SAM database. Applicants must **update or renew their SAM registration annually** to maintain an active status.

Applicants that were previously registered in the CCR database must, at a minimum:

- Create a SAM account;
- Log in to SAM and migrate permissions to the SAM account (all the entity registrations and records should already have been migrated).

Information about SAM registration procedures can be accessed at www.sam.gov.

3. **Acquire a GMS username and password.** New users must create a GMS profile by selecting the “First Time User” link under the sign-in box of the [GMS](#) home page. For more information on how to register in GMS, go to www.ojp.usdoj.gov/gmscbt/.

4. **Verify the SAM registration in GMS, formerly CCR registration.** OJP requests that all applicants verify their SAM registration in GMS. Once logged into GMS, click the “CCR Claim” link on the left side of the default screen. Click the submit button to verify the SAM (formerly CCR) registration.
5. **Search for the funding opportunity on GMS.** After logging into GMS or completing the GMS profile for username and password, go to the “Funding Opportunities” link on the left side of the page. Select “Bureau of Justice Assistance” and the “Edward Byrne Memorial Justice Assistance Grant (JAG) Program—Local Solicitation.”
6. **Register by selecting the “Apply Online” button associated with the solicitation title.** The search results from step 5 will display the solicitation title along with the registration and application deadlines for this funding opportunity. Select the “Apply Online” button in the “Action” column to register for this solicitation and create an application in the system.
7. **Complete the Disclosure of Lobbying Activities, if applicable.** Any applicant that expends any funds for lobbying activities must provide the detailed information requested on the form, *Disclosure of Lobbying Activities* ([SF-LLL](#)).
8. **Follow the directions in GMS to submit an application consistent with this solicitation.** Once submitted, GMS will display a confirmation screen stating the submission was successful. **Important:** In some instances, applicants must wait for GMS approval before they can submit an application. OJP urges applicants to submit the application **at least 72 hours prior** to the due date of the application.

Note: GMS does not accept executable file types as application attachments. These disallowed file types include, but are not limited to, the following extensions: “.com,” “.bat,” “.exe,” “.vbs,” “.cfg,” “.dat,” “.db,” “.dbf,” “.dll,” “.ini,” “.log,” “.ora,” “.sys,” and “.zip.”

Note: Duplicate Applications

If an applicant submits multiple versions of an application, BJA will review the most recent version submitted.

Experiencing Unforeseen GMS Technical Issues

Applicants that experience unforeseen GMS technical issues beyond their control that prevent them from submitting their application by the deadline, must e-mail the BJA Programs Office staff **within 24 hours after the application deadline** and request approval to submit their application. The e-mail must describe the technical difficulties and include a timeline of the applicant’s submission efforts, the complete grant application, the applicant’s DUNS number, and any GMS Help Desk or SAM tracking number(s). **Note: BJA does not automatically approve requests.** After the program office reviews the submission, and contacts the GMS Help Desk to validate the reported technical issues, OJP will inform the applicant whether the request to submit a late application has been approved or denied. If the technical issues reported cannot be validated, the application will be rejected as untimely.

The following conditions are not valid reasons to permit late submissions: (1) failure to register in sufficient time, (2) failure to follow GMS instructions on how to register and apply as posted

on its Web site, (3) failure to follow each instruction in the OJP solicitation, and (4) technical issues with the applicant's computer or information technology environment, including firewalls.

Notifications regarding known technical problems with GMS, if any, are posted at the top of the OJP funding Web page at www.ojp.usdoj.gov/funding/solicitations.htm.

Provide Feedback to OJP on This Solicitation

To assist OJP in improving its application and award processes, we encourage applicants to provide feedback on this solicitation, the application submission process, and/or the application review/peer review process. Feedback may be provided to OJPSolicitationFeedback@usdoj.gov.

IMPORTANT: This email is for feedback and suggestions only. Replies are **not** sent from this mailbox. If you have specific questions on any program or technical aspect of the solicitation, **you must** directly contact the appropriate number or email listed on the front of this solicitation document. These contacts are provided to help ensure that you can directly reach an individual who can address your specific questions in a timely manner.

If you are interested in being a reviewer for other OJP grant applications, please email your resume to ojppeerreview@imbps.com. The OJP Solicitation Feedback email account will not forward your resume. **Note:** Neither you nor anyone else from your organization can be a peer reviewer in a competition in which you or your organization have submitted an application.

Application Checklist

Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2013 Local Solicitation

The application checklist has been created to assist in developing an application.

Eligibility Requirement:

- Jurisdiction listed as the legal name on the application corresponds with the eligible jurisdiction listed on BJA's [JAG web page](#)
- Federal amount requested is within the allowable limit of the FY 2013 JAG Allocations List as listed on BJA's [JAG web page](#)

What an Application Should Include:

- Application for Federal Assistance (SF-424) (see page 14)
- Abstract (see page 15)
- Program Narrative (see page 14)
- Budget and Budget Narrative (see page 15)
- Review Narrative (see page 15)
- Applicant Disclosure of Pending Applications (see page 16)
- Other Standard Forms, if applicable (see page 17)
- DUNS Number (see page 19)
- SAM Registration (see page 19)
- Disclosure of Lobbying Activities, if applicable ([SF-LLL](#)) (see page 20)

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST:		MEETING DATE: July 2, 2013	
County Manager		RESOLUTION ATTACHED?	YES
			NO

REQUESTED MOTION OR ITEM TITLE:

To adopt the FY 2014 Budget

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:

See attached letter for details

AGENDA CATEGORY (CHECK ONE)		FINANCIAL IMPACT STATEMENT					
PRESENTATION		BUDGETED ITEM?	YES		AMENDMENT REQUIRED?	YES	
			NO	X		NO	X
PUBLIC HEARING		ATTACH DETAILED ANALYSIS, IF NEEDED:					
CONSENT							
NEW BUSINESS	X						
OLD BUSINESS							
OTHER							

APPROVED FOR AGENDA											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	X	YES		YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL	CAS	INITIAL		INITIAL	
DATE		DATE		DATE		DATE	06.27.2013	DATE		DATE	

COMMISSION ACTION AND REFERRAL (Box 9)

APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		
OTHER		
		NOTES