



## Bulloch County Board of Commissioners Regular Meeting

**August 6, 2013**  
**Estimated Time: 1 Hour 30 Minutes**  
**North Main Annex Community Room**  
**Statesboro, Georgia**  
**5:30 PM**

Meeting Function:	<b>Board of Commissioners</b>	Type of Meeting:	<b>Regular Meeting</b>
Meeting Chair:	<b>Chairman, Garrett Nevil (Presiding)</b>	Recorder:	<b>Clerk of the Board, Christy Strickland</b>
Parliamentarian:	<b>County Attorney, Jeff Akins</b>	Ex-Officio:	<b>Tom Couch, County Manager; Harry Starling, Chief Financial Officer; Andy Welch, Development Services Director; Ted Wynn, Public Safety Director; Dink Butler, Transportation Director; Kirk Tatum, County Engineer; Chief Deputy, Jared Akins; and Randy Newman, Zoning Administrator</b>

### General Agenda

ITEM	RESOURCE PERSON/FACILITATOR	TIME	REFER
Call to Order; Welcome Media and Visitors	Chairman Nevil	5:30 PM	
Invocation and Pledge of Allegiance	Commissioner Ethridge	5:32 PM	
Roll Call	Clerk of the Board	5:33 PM	
Zoning Agenda	Zoning Administrator	5:34 PM	P/Z Pkg.
Approval of General Agenda	Chairman Nevil	6:04 PM	
Presentation-New Administrative Annex	Terry Reeves	6:14 PM	
Public Comments	Audience	6:25 PM	
Consent Agenda	Chairman Nevil	6:35 PM	
Approval of Minutes – Regular Meeting held on July 16, 2013 and Workshop held on July 30, 2013	Clerk of the Board		Tab A
To Approve a Mutual Aid between Bulloch County Sheriff's Department and Ogeechee Technical College	Sheriff's Dept/Legal		Tab B
To Approve a Renewal Contract with Awards South	SBCPRD		Tab C
New Business	Chairman Nevil		
Discussion/Action: To Approve a Contract for the resurfacing of Kennedy Bridge Road	Engineering	6:37 PM	Tab D
Commission and Staff Comments	Chairman Nevil, et al.	6:50 PM	
Executive Session: Personnel Matters	Clerk of the Board	6:55 PM	Red Tab
Adjourn	Chairman	7:00 PM	

#### Additional Information

Background information in Board packets



# Bulloch County Departmental Review

<b>Agenda Item:</b>	1	<b>Meeting Date:</b>	August 6, 2013
<b>Application #:</b>	CU2013-017	<b>Application Type:</b>	Conditional Use
<b>Request:</b>	Jacky S. Heath submitted an application requesting a Conditional Use for a cottage industry to operate an automotive repair shop. The property consists of 5 acres and is located at 251 Live Oak Lane. <b>This item was tabled at the June 13, 2013 meeting.</b>		

<b>Applicant:</b>	Jacky S. Heath	<b>Acres in Request:</b>	5
<b>Location:</b>	1286 Shuman Road	<b>Existing Lots:</b>	1
<b>Map #:</b>	140 000022 000	<b>Current Zoning:</b>	Ag-5
<b>Future Land Use:</b>	Rural-Open Area		
<b>Directions to Property:</b>	Take Hwy 80 to Brooklet and turn right at the caution light. Continue on Brooklet-Denmark Road and turn left onto Mud Road. Turn right onto Old Happy Road and the turn left onto Live Oak Lane. Property will be on the left.		

Conditional Use Standards	Yes	No	Comment
(1) Is the type of street providing access to the use adequate to serve the proposed conditional use?	X		
(2) Is access into and out of the property adequate to provide for traffic and pedestrian safety, the anticipated volume of traffic flow, and access by emergency vehicles?	X		
(3) Are public facilities such as schools, EMS, sheriff and fire protection adequate to serve the conditional use?	X		
(4) Are refuse, service, parking and loading areas on the property located or screened to protect other properties in the area from such adverse effects as noise, light, glare or odor?	X		
(5) Will the hours and manner of operation of the conditional use have no adverse effects on other properties in the area?	X		
(6) Will the height, size, or location of the buildings or other structures on the property be compatible with the height, size or location of buildings or other structures on neighboring properties?	X		
(7) Is the proposed conditional use consistent with the purpose and intent of the zoning ordinance?	X		

## LAND USE PLANNING IMPACT

**Future Land Use Map:** The Bulloch County Joint Comprehensive Plan indicates that the property would be appropriate for rural-open area.

**Existing Land Use Pattern:** There are primarily rural residential and agricultural uses at adjacent and nearby properties.

**Zoning Patterns and Consistency:** The proposed change appears to be inconsistent with the zoning patterns in the nearby area.



# Bulloch County Departmental Review

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**Neighborhood Character:** There is no evidence that the proposed change in use should injure or detract from existing neighborhoods.

**Property Values:** adjacent property values should not affect by the proposed use.

## WATER / SEWER IMPACT

All properties are subject to on-site septic tank installation and a community water system approval as required by the County Health Department. Soil types and proposed lot sizes are compatible and adequate for septic tank installation.

## SOLID WASTE IMPACT

None expected.

## ENVIRONMENTAL IMPACT

No impact is expected.

## FIRE SERVICE

Fire service is available within 5.4 miles (response time 17 minutes) from the Nevils Fire Department. No additional resources are required.

## TRAFFIC IMPACT

The capacity and general condition of the roads accessing the proposed development is fair. Live Oak Lane is a county maintained dirt road.

## SCHOOL IMPACT

Minimal impact is expected on existing schools.

## PARKING, ROAD AND DRAINAGE IMPACT

The proposed use could create a minor traffic impact. Currently, all drainage is natural with no known man-made improvements to the existing development other than roadside drainage ditches and culverts. The accessways/driveways to the site should have proper roadside drainage measures.

## E-911 AND EMERGENCY MANAGEMENT IMPACT

Street addresses can be easily assigned. The County Emergency Management Director should be contacted prior to construction.

## LAW ENFORCEMENT IMPACT

Response time from Bulloch County Sheriff's Department is approximately 22 minutes. However, depending on patrolling patterns and the location of deputies at a given time, this response may be greater or lesser.

## FINAL STAFF RECOMMENDATION

The subject property appears suitable for the proposed development.

**The staff recommends approval of the conditional use request .**

**The Planning and Zoning Commission recommended denial of the request at their July 11, 2013 meeting.**



# Bulloch County Departmental Review

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## Cottage Industry Standards (partial list)

1. The appurtenant and accessory structure used as a cottage industry shall not occupy a total area greater than one thousand two-hundred (1,200) square feet.
2. Except for outside storage of materials or equipment, all business operations, activities, and transactions associated with the cottage industry shall be conducted entirely within the primary dwelling unit and/or in an accessory building located on the same lot. No business operations, activities, or transactions shall be conducted in any portion of the lot not approved for cottage industry use by the county.
3. Business traffic (either by the business operators or business customers) is permitted only between the hours of 8:00 a.m. and 6:00 p.m. The use shall not generate pedestrian or vehicular traffic beyond that normal in the neighborhood in which it is located. Traffic generated by the cottage industry shall not exceed the level of service adopted for the public roadway which accesses the use, nor generate significant traffic in excess of that normally generated by typical uses found within the particular district.
4. A permitted cottage industry shall maintain a service agreement with a competent waste handler chosen from a list provided by the Hazardous Waste Management Section of the Georgia Environmental Protection Division of the Georgia Department of Natural Resources, for the periodic removal and recycling of any batteries, gasoline, oil, transmission fluid, brake fluid, and other solvents and chemical agents. Interim storage of such materials shall be in a manner satisfactory to the County Health Department. The County Public Safety Director shall verify the use or absence of hazardous materials for the cottage industry upon registration.
5. There shall be no parking or storage of damaged vehicles except on a temporary basis which is not to exceed 72 hours. Junk parts and junk vehicles shall not be kept outside the building.

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## Participants

Tom Couch, County Manager; Andy Welch, County Planner; and Kirk Tatum, County Engineer; Randy Newman, Zoning Administrator.





# Bulloch County Departmental Review

<b>Agenda Item:</b>	2	<b>Meeting Date:</b>	August 6, 2013
<b>Application #:</b>	RZ2013-020	<b>Application Type:</b>	Rezoning
<b>Request:</b>	Miki Scott Fields has submitted an application to rezone 2 parcels on Pulaski Hwy from R-40 (40,00 square feet residential) to HC (Highway Commercial). The property consists of 3.85 acres and is located at 248 Pulaski Hwy. Shane Scott is acting as agent.		

<b>Applicant:</b>	Niki Scott Fields	<b>Acres in Request:</b>	3.85
<b>Location:</b>	248 Pulaski Hwy	<b>Existing Lots:</b>	2
<b>Map #:</b>	MS39 000008 000 & MS39 000009 000	<b>Current Zoning:</b>	R-40
<b>Development Name:</b>		<b>Requested Zoning:</b>	HC
<b>Future Land Use:</b>	Suburban-Neighborhood		
<b>Directions to Property:</b>	Take Denmark Street past the Bulloch County Health Department and property will be on the right.		

Rezone Standards	Yes	No	Comment
(1) Is the proposed use suitable in view of the zoning and development of adjacent and nearby property?	X		There is Highway Commercial next to property.
(2) Will the proposed use adversely affect the existing use or usability of adjacent or nearby property?		X	
(3) Are there substantial reasons why the property cannot or should not be used as currently zoned?		X	
(4) Will the proposed use cause an excessive or burdensome use of public facilities or services, including but not limited to streets, schools, EMS, sheriff or fire protection?		X	
(5) Is the proposed use compatible with the purpose and intent of the Comprehensive Plan?		X	
(6) Will the use be consistent with the purpose and intent of the proposed zoning district?	X		
(7) Is the proposed use supported by new or changing conditions not anticipated by the Comprehensive Plan?		X	
(8) Does the proposed use reflect a reasonable balance between the promotion of the public health, safety, morality, or general welfare and the right to unrestricted use of property?	X		



# Bulloch County Departmental Review

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## LAND USE PLANNING IMPACT

**Future Land Use Map:** The Bulloch County Joint Comprehensive Plan indicates that the property would be appropriate for rural-open area.

**Existing Land Use Pattern:** There are primarily rural residential and agricultural uses at adjacent and nearby properties.

**Zoning Patterns and Consistency:** The proposed change appears to be consistent with the zoning patterns in the nearby area.

**Neighborhood Character:** There is no evidence that the proposed change in zoning will injure or detract from existing neighborhoods.

**Property Values:** adjacent property values may be enhanced due to the change on zoning.

## WATER / SEWER IMPACT

All properties are subject to on-site septic tank installation and a community water system approval as required by the County Health Department. Soil types and proposed lot sizes are compatible and adequate for septic tank installation.

## SOLID WASTE IMPACT

None expected.

## ENVIRONMENTAL IMPACT

No impact is expected.

## FIRE SERVICE

Fire service is available within 1.2 miles (response time 5 minutes) from the Statesboro Fire Department. No additional resources are required.

## TRAFFIC IMPACT

The capacity and general condition of the roads accessing the proposed development is good. Club Road is a county maintained dirt road.

## SCHOOL IMPACT

Minimal impact is expected on existing schools.

## PARKING, ROAD AND DRAINAGE IMPACT

The proposed change should not create a significant traffic impact. Currently, all drainage is natural with no known man-made improvements to the existing development other than roadside drainage ditches and culverts. The accessways/driveways to the site should have proper roadside drainage measures.

## E-911 AND EMERGENCY MANAGEMENT IMPACT

Street addresses can be easily assigned. The County Emergency Management Director should be contacted prior to construction.



# Bulloch County Departmental Review

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## LAW ENFORCEMENT IMPACT

Response time from Bulloch County Sheriff's Department is approximately 4 minutes. However, depending on patrolling patterns and the location of deputies at a given time, this response may be greater or lesser.

## FINAL STAFF RECOMMENDATION

The subject property appears suitable for the proposed use.

**The staff recommends approval of the sketch plan.**

**The Planning and Zoning Commission recommended approval of the request at their July 11, 2013 meeting.**

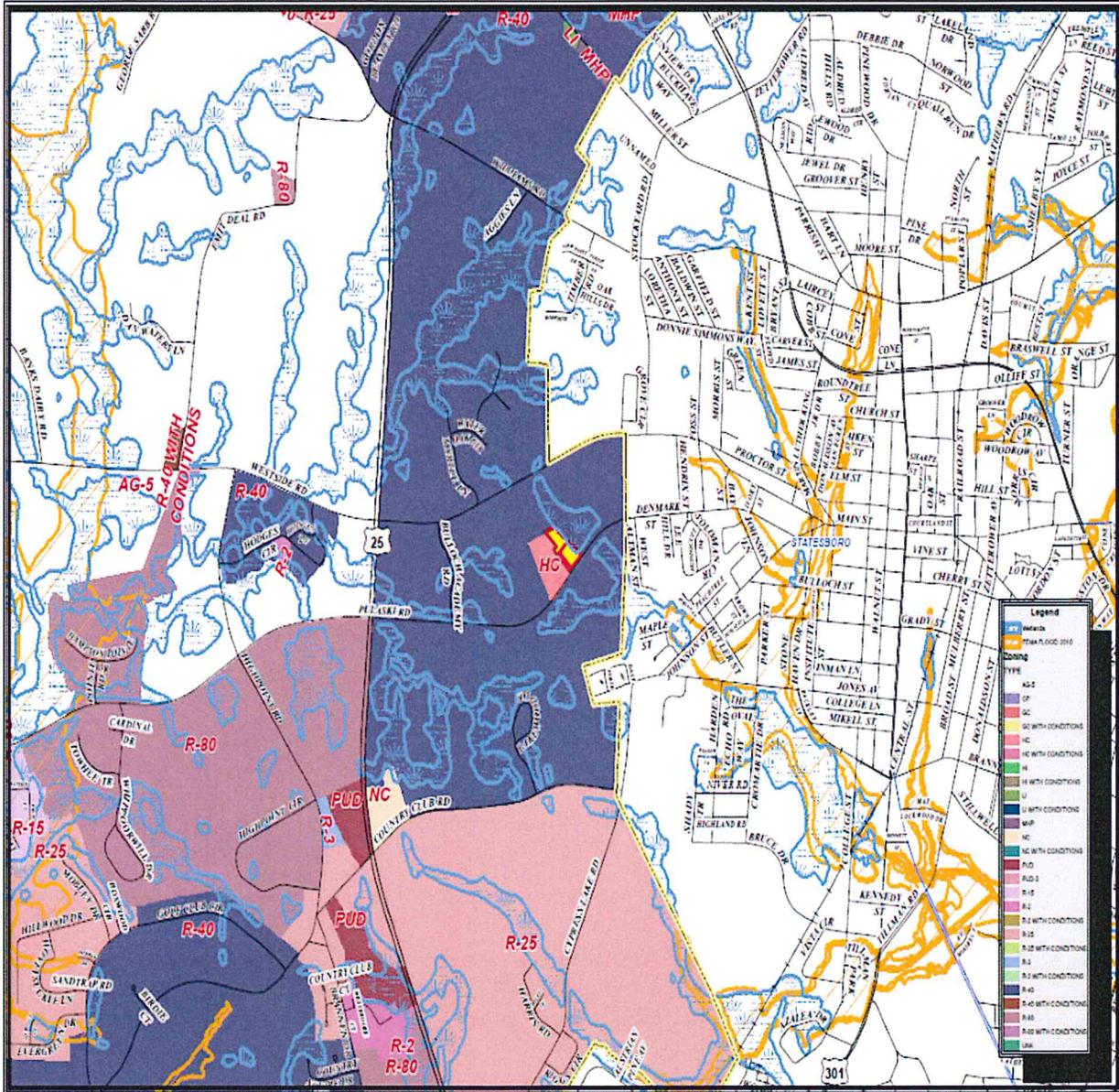
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### Participants

Tom Couch, County Manager; Andy Welch, County Planner; and Kirk Tatum, County Engineer; Randy Newman, Zoning Administrator.



# Bulloch County Departmental Review





# Bulloch County Departmental Review

<b>Agenda Item:</b>	3	<b>Meeting Date:</b>	August 6, 2013
<b>Application #:</b>	CU2013-021	<b>Application Type:</b>	Conditional Use
<b>Request:</b>	W. Robert Rushing and Infigen Energy US Development, LLC submitted an application for a conditional use to install a solar power generation facility. The property consists of 10.2 acres and is located on J M Strickland Road. Maxwell-Reddick & Associates are acting as agent.		

<b>Applicant:</b>	W. Robert Rushing and Infigen Energy US Development, LLC	<b>Acres in Request:</b>	150.2
<b>Location:</b>	J M Strickland Road	<b>Existing Lots:</b>	3
<b>Map #:</b>	051 000017 002, 051 000017 003, and 051 000017 004	<b>Current Zoning:</b>	AG-5
<b>Development Name:</b>			
<b>Future Land Use:</b>	Rural Open Area		
<b>Directions to Property:</b>	Take Hwy 301 South to county line. Turn left onto Ephesus Church Road and then turn left onto J M Strickland Road. The property will be on both sides of the road at the intersection with J Wynn Road.		

Conditional Use Standards	Yes	No	Comment
(1) Is the type of street providing access to the use adequate to serve the proposed conditional use?	X		
(2) Is access into and out of the property adequate to provide for traffic and pedestrian safety, the anticipated volume of traffic flow, and access by emergency vehicles?	X		
(3) Are public facilities such as schools, EMS, sheriff and fire protection adequate to serve the conditional use?	X		
(4) Are refuse, service, parking and loading areas on the property located or screened to protect other properties in the area from such adverse effects as noise, light, glare or odor?	X		
(5) Will the hours and manner of operation of the conditional use have no adverse effects on other properties in the area?	X		
(6) Will the height, size, or location of the buildings or other structures on the property be compatible with the height, size or location of buildings or other structures on neighboring properties?	X		
(7) Is the proposed conditional use consistent with the purpose and intent of the zoning ordinance?	X		



# Bulloch County Departmental Review

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## LAND USE PLANNING IMPACT

**Future Land Use Map:** The Bulloch County Joint Comprehensive Plan indicates that the property would be appropriate for rural-open area.

**Existing Land Use Pattern:** There are primarily agricultural and some rural residential uses at adjacent and nearby properties.

**Zoning Patterns and Consistency:** The proposed use appears to be inconsistent with the zoning patterns in the nearby area.

**Neighborhood Character:** There is no evidence that the proposed change in use should injure or detract from existing neighborhoods.

**Property Values:** adjacent property values may or may not be affected by the proposed use.

## WATER / SEWER IMPACT

All properties are subject to on-site septic tank installation and a community water system approval as required by the County Health Department. Soil types and proposed lot sizes are compatible and adequate for septic tank installation.

## SOLID WASTE IMPACT

None expected.

## ENVIRONMENTAL IMPACT

No impact is expected.

## FIRE SERVICE

Fire service is available within 4 miles (response time 13 minutes) from the Register Fire Department. No additional resources are required.

## TRAFFIC IMPACT

The capacity and general condition of the roads accessing the proposed development is good. J M Strickland Road is a county maintained dirt road.

## SCHOOL IMPACT

Minimal impact is expected on existing schools.

## PARKING, ROAD AND DRAINAGE IMPACT

The proposed use should not create a significant traffic impact. Currently, all drainage is natural with no known man-made improvements to the existing development other than roadside drainage ditches and culverts. The accessways/driveways to the site should have proper roadside drainage measures.

## E-911 AND EMERGENCY MANAGEMENT IMPACT

Street addresses can be easily assigned. The County Emergency Management Director should be contacted prior to construction.

## LAW ENFORCEMENT IMPACT

Response time from Bulloch County Sheriff's Department is approximately 22 minutes. However, depending on patrolling patterns and the location of deputies at a given time, this response may be greater or lesser.



# Bulloch County Departmental Review

## FINAL STAFF RECOMMENDATION

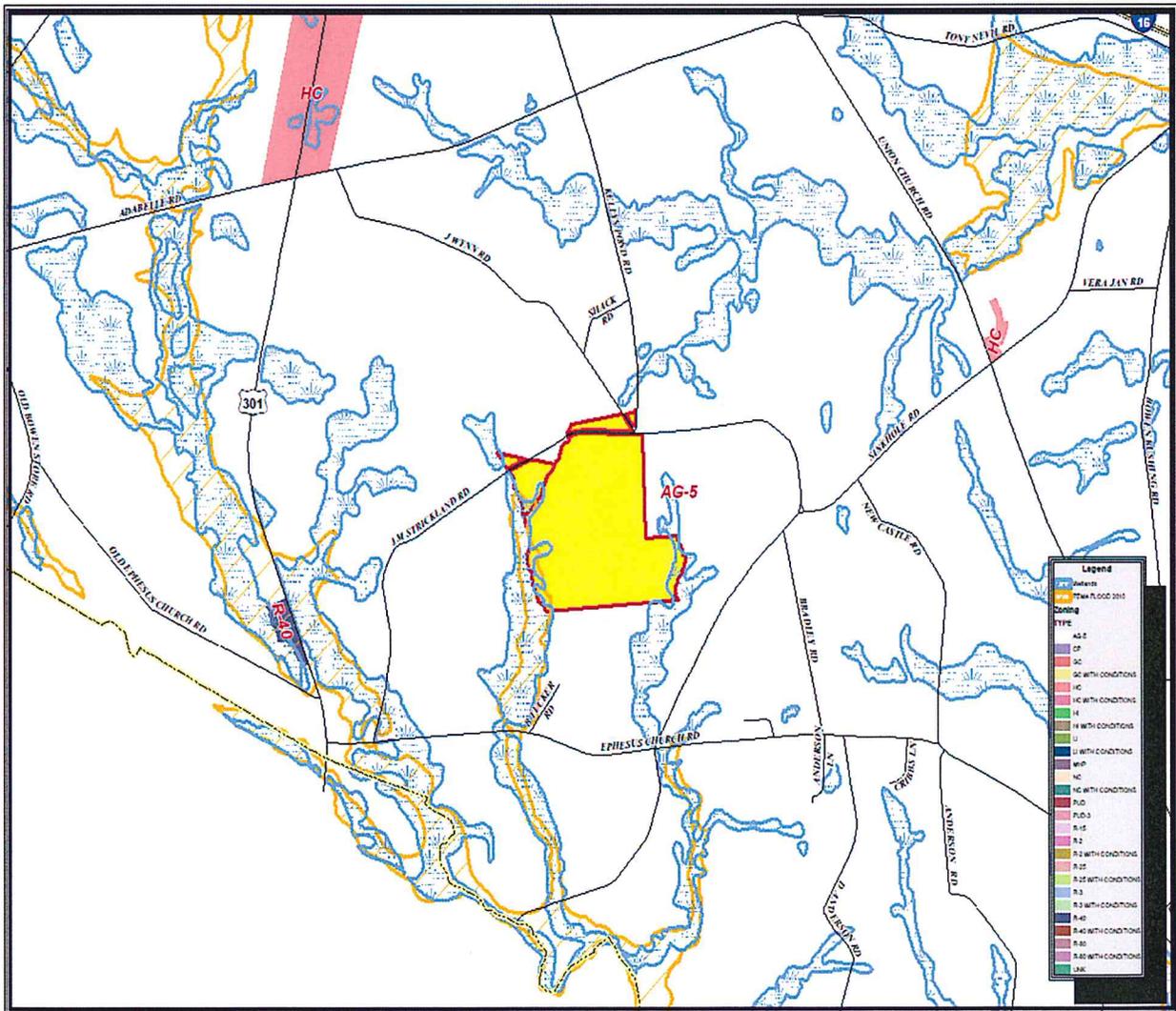
The subject property appears suitable for the proposed use.

**The staff recommends approval of the conditional use request.**

**The Planning and Zoning Commission recommended approval of the request at their July 11, 2013 meeting.**

### Participants

Tom Couch, County Manager; Andy Welch, County Planner; and Kirk Tatum, County Engineer; Randy Newman, Zoning Administrator.





# Bulloch County Departmental Review

<b>Agenda Item:</b>	4	<b>Meeting Date:</b>	August 6, 2013
<b>Application #:</b>	CU2013-022	<b>Application Type:</b>	Conditional Use
<b>Request:</b>	Premier Investments of Bulloch, LLC submitted an application for a conditional use to allow for a facility to host private and public functions. The property consists of 4.07 acres and is located at 17067 Hwy 67 Suite B. Victoria Bradley-Gibson is acting as agent.		

<b>Applicant:</b>	Premier Investments of Bulloch	<b>Acres in Request:</b>	4.07
<b>Location:</b>	17067 Hwy 67 Suite B	<b>Existing Lots:</b>	1
<b>Map #:</b>	MS88 000014 002	<b>Current Zoning:</b>	HC
<b>Development Name:</b>	Southern Heritage Plaza		
<b>Future Land Use:</b>	Suburban-Corridor		
<b>Directions to Property:</b>	Take Hwy 67 and turn to the right at Southern Heritage Plaza. Suite B is where the proposed use would be located.		

Conditional Use Standards	Yes	No	Comment
(1) Is the type of street providing access to the use adequate to serve the proposed conditional use?	X		
(2) Is access into and out of the property adequate to provide for traffic and pedestrian safety, the anticipated volume of traffic flow, and access by emergency vehicles?	X		
(3) Are public facilities such as schools, EMS, sheriff and fire protection adequate to serve the conditional use?	X		
(4) Are refuse, service, parking and loading areas on the property located or screened to protect other properties in the area from such adverse effects as noise, light, glare or odor?	X		
(5) Will the hours and manner of operation of the conditional use have no adverse effects on other properties in the area?	X		
(6) Will the height, size, or location of the buildings or other structures on the property be compatible with the height, size or location of buildings or other structures on neighboring properties?	X		
(7) Is the proposed conditional use consistent with the purpose and intent of the zoning ordinance?	X		



# Bulloch County Departmental Review

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## LAND USE PLANNING IMPACT

**Future Land Use Map:** The Bulloch County Joint Comprehensive Plan indicates that the property would be appropriate for suburban corridor.

**Existing Land Use Pattern:** There are primarily commercial and residential uses at adjacent and nearby properties.

**Zoning Patterns and Consistency:** The proposed change appears to be inconsistent with the zoning patterns in the nearby area.

**Neighborhood Character:** There is no evidence that the proposed change in use should injure or detract from existing neighborhoods.

**Property Values:** adjacent property values should not be affected by the proposed use.

## WATER / SEWER IMPACT

All properties are subject to on-site septic tank installation and a community water system approval as required by the County Health Department. Soil types and proposed lot sizes are compatible and adequate for septic tank installation.

## SOLID WASTE IMPACT

None expected.

## ENVIRONMENTAL IMPACT

No impact is expected.

## FIRE SERVICE

Fire service is available within 1 miles (response time 5 minutes) from the Statesboro Fire Department. No additional resources are required.

## TRAFFIC IMPACT

The capacity and general condition of the roads accessing the proposed development is good. Hwy 67 is a state maintained paved road.

## SCHOOL IMPACT

Minimal impact is expected on existing schools.

## PARKING, ROAD AND DRAINAGE IMPACT

The sketch plan in consideration of the scale of the development could create a traffic impact. Currently, all drainage is natural with no known man-made improvements to the existing development other than roadside drainage ditches and culverts. The accessways/driveways to the site should have proper roadside drainage measures.

## E-911 AND EMERGENCY MANAGEMENT IMPACT

Street addresses can be easily assigned. The County Emergency Management Director should be contacted prior to construction.

## LAW ENFORCEMENT IMPACT

Response time from Bulloch County Sheriff's Department is approximately 7 minutes. However, depending on patrolling patterns and the location of deputies at a given time, this response may be greater or lesser.



July 16, 2013  
Statesboro, GA

### Regular Meeting

The Board of Commissioners met at 8:30 a.m. in the Community Room of the North Main Annex. Chairman Nevil welcomed guests and called the meeting to order. Commissioner Thompson gave the invocation and the pledge of allegiance.

Ms. Christy Strickland, Clerk of the Board, performed the roll call of the commissioners and staff. The following commissioners were present: Chairman Nevil, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson and Vice-Chairman Gibson. The following staff were present: County Manager Tom Couch, County Attorney Jeff Akins, Chief Financial Officer Harry Starling, Transportation Director Dink Butler, Public Safety Director Ted Wynn, Fire Chief Chris Ivey, Chief Deputy Jared Akins, and County Engineer Kirk Tatum.

After Roll Call, Chairman Nevil asked for amendments or modifications of the General Agenda. Hearing none, Commissioner Mosley offered a motion to approve the General Agenda as presented. Commissioner Rushing seconded the motion, and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing and Commissioner Mosley voting in favor of the motion.

Next, Chairman Nevil asked for public comments from the audience at large or in writing. There was no one present for public comments and nothing had been submitted in writing.

Chairman Nevil stated that the next item on the agenda was to approve the Consent Agenda as follows: (1) To approve the minutes of the regular meeting and executive session held on July 2, 2013; (2) To adopt a resolution establishing annual fees for the Rural Fire District (See Exhibit 2013-076); (3) To authorize the County Manager to award a purchasing order and annual contract for batteries for county equipment at the Maintenance Shop (See Exhibit # 2013-077); (4) To authorize the County Manager to award a purchasing order and annual contract for filters for county equipment at the Maintenance Shop (See Exhibit # 2013-078); (5) To reappoint Joel Martin and appoint Barbara Mosley to the Coastal Workforce Investment Board; (6) To reappoint Cecil Harden and Bill Bolen to the Statesboro Regional Library; (7) To reappoint Maurice Hill,

Phillip Tremble, and Lonnie Stokes to the Bulloch County Alcohol and Drug Council; (8) To approve for the City of Statesboro to adopt bids on the water and sewer infrastructure (See Exhibit # 2013-079); (9) To approve the annual agreement with Ogeechee District Public Defender for services provided by Bulloch County (See Exhibit # 2013-080); (10) To approve the annual agreement with Georgia State Properties Commission for tower space occupied by the Georgia State Patrol located at the North Main Annex (See Exhibit # 2013-081). Commissioner Gibson offered a motion to approve the Consent Agenda as presented. Commissioner Rushing seconded the motion, and it carried with Commissioner Gibson, Commissioner Thompson, and Commissioner Rushing voting in favor of the motion. Commissioner Mosley abstained from voting due to his sister, Barbara Mosley, being appointed to the Coastal Workforce Investment Board.

Chairman Nevil stated the first item under New Business was for Discussion/Action to approve an Intergovernmental Agreement for Fire Protection Services to the Statesboro Fire Tax District. He called on County Manager Tom Couch to initiate discussion on the matter. Mr. Couch stated the agreement will continue the current arrangement with the City of Statesboro for providing fire protection services to the Statesboro Fire Tax District and the term of the agreement is for five years. He stated the staff recommends approval of the agreement. Hearing no further discussion, Commissioner Thompson offered a motion to approve the Intergovernmental Agreement for Fire Protection Services to the Statesboro Fire Tax District (See Exhibit # 2013-082). Commissioner Rushing seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing and Commissioner Mosley voting in favor of the motion.

Chairman Nevil asked for any general comments or statements from the Commissioners. Commissioners Mosley, Thompson and Rushing thanked the staff for their hard work and dedication. Commissioner Rushing asked about looking into unmanned recycling centers. County Manager Tom Couch stated he and Environmental Director Bob Smith have discussed having unmanned stations but there are some issues that would need to be worked out. He stated they may try one station unmanned but have to be realistic that they may have to go back to having manned stations.

Next, Chairman Nevil asked for comments from the staff. County Manager Tom Couch stated he is planning a workshop and had sent an email out last week to the Commissioners for them to list three topics they would like discussed at the workshop. He stated the tentative date for the workshop is Tuesday, July 30, 2013 but would confirm when it was definite. Hearing no further comments from the Staff, Chairman Nevil asked for a motion to adjourn. Commissioner Rushing offered a motion to adjourn the meeting. Commissioner Gibson seconded the motion, and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing and Commissioner Mosley voting in favor of the motion.

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J. Garrett Nevil, Chairman

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Attest: Christy Strickland, Clerk of the Board

July 30, 2013  
Statesboro, GA

#### Workshop

The Board of Commissioners met at 9:00 a.m. in the Community Room of the North Main Annex. Chairman Nevil welcomed guests and called the meeting to order. Vice-Chairman Gibson gave the invocation and the pledge of allegiance.

Ms. Christy Strickland, Clerk of the Board, performed the roll call of the commissioners and staff. The following commissioners were present: Chairman Nevil, Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing (came in at 9:25), Commissioner Thompson and Vice-Chairman Gibson. The following staff were present: County Manager Tom Couch, County Attorney Jeff Akins, Developmental Services Director Andy Welch, Chief Financial Officer Harry Starling, Transportation Director Dink Butler, and County Engineer Kirk Tatum.

After Roll Call, Chairman Nevil asked for amendments or modifications of the General Agenda. Hearing none, Commissioner Mosley offered a motion to approve the General Agenda as presented. Commissioner Simmons seconded the motion, and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Mosley, Commissioner Simmons and Commissioner Ethridge voting in favor of the motion.

Chairman Nevil stated the first item under New Business was for Discussion/Action to approve a Resolution adopting the Americans with Disabilities Act (ADA) Transition Plan. He called on County Attorney Jeff Akins to initiate discussion. Mr. Akins stated the ADA requires local governments to adopt a transition plan to bring facilities and programs into compliance. He stated the Georgia Department of Transportation (GDOT) is requiring all local governments to provide a copy of their transition plan by July 31, 2013. Mr. Akins stated Bulloch County needs to adopt the ADA Transition Plan to be in compliance with the ADA. Hearing no further discussion, Commissioner Ethridge offered a motion to approve a Resolution adopting the American with Disabilities Act Transition Plan (See Exhibit # 2013-083). Commissioner Gibson seconded the motion and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Thompson and Commissioner Gibson voting in favor of the motion.

Chairman Nevil stated the second item under New Business was for Discussion on the Road Issues. He called on County Manager Tom Couch to initiate discussion on the

matter. Mr. Couch gave a Power Point Presentation on the 2015 Bulloch County Transportation Improvement Plan and the 2020 Preliminary Transportation Improvement Program (See Exhibit # 2013-084). He stated the objective of the presentation was to get the Board's direction on priorities for road improvements in the near term and for the six-year program. Mr. Couch discussed the problems and issues, the current status of the Transportation Improvement Program (TIP), proposed revisions, network resurfacing issues, dirt roads, and southeast quadrant issues. After some discussion on the issues, no action was taken and Chairman Nevil moved to the next item on the agenda.

Chairman Nevil asked for any general comments or statements from the Commissioners. Commissioner Ethridge stated she would like to have a workshop as soon as possible to discuss the FY2014 Budget. She also stated she has had several employees contact her concerning no cash outs for annual leave this year. Mr. Couch explained that due to cut backs that cash outs for annual leave were unable to be funded this year. Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, and Commissioner Gibson thanked everyone for the presentation on the road issues. Commissioner Thompson also thanked everyone for the presentation and stated he is in agreement with Commissioner Ethridge and would like to have a workshop on the budget.

Next, Chairman Nevil asked for comments from the staff. County Engineer Kirk Tatum discussed about splitting the types of pavement on the Kennedy Bridge Road. Hearing no further comments from the Commissioners or Staff, Chairman Nevil asked for a motion to adjourn. Commissioner Mosley offered a motion to adjourn the meeting. Commissioner Rushing seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Thompson and Commissioner Gibson voting in favor of the motion.

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J. Garrett Nevil, Chairman

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Attest: Christy Strickland, Clerk of the Board

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST:

MEETING DATE: August 6, 2013

Administration: Sheriff's Department/Legal

RESOLUTION ATTACHED?

YES	
NO	<b>X</b>

REQUESTED MOTION OR ITEM TITLE:

To approve a Mutual Aid Agreement between the Bulloch County Sheriff's Department and Ogeechee Technical College.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:

The attached agreement of Mutual Aid for Law Enforcement Purposes between the Commissioners, the Sheriff's Department, and Ogeechee Technical College provides mutual cooperation between the Sheriff's Department and the Campus Police Department. Approval is recommended.

AGENDA CATEGORY (CHECK ONE)		FINANCIAL IMPACT STATEMENT					
PRESENTATION		BUDGETED ITEM?	YES		AMENDMENT REQUIRED?	YES	
			NO	<b>X</b>		NO	<b>X</b>
PUBLIC HEARING		ATTACH DETAILED ANALYSIS, IF NEEDED:					
CONSENT	<b>X</b>						
NEW BUSINESS							
OLD BUSINESS							
OTHER							

**APPROVED FOR AGENDA**

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	<b>X</b>	YES	<b>✓</b>	YES	<b>✓</b>
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL	CHS	INITIAL	Jsu	INITIAL	<i>[Signature]</i>
DATE		DATE		DATE		DATE	7.30.2013	DATE	8/2/13	DATE	7.30.2013

**COMMISSION ACTION AND REFERRAL (Box 9)**

APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		NOTES
OTHER		

**AGREEMENT OF MUTUAL AID**

**BULLOCH COUNTY, GEORGIA / STATESBORO, GEORGIA**

**THIS AGREEMENT** made and entered into this   15   day of   July   2013, by and between Bulloch County, a political subdivision of the State of Georgia acting by and through its duly elected Board of Commissioners (herein after referred to as "Bulloch County") and Lynn M. Anderson in his official capacity as Sheriff of Bulloch County, Georgia, as party or parties of the first part, and Ogeechee Technical College, an accredited College of the Technical College System of Georgia, (herein after referred to as "OTC");

**WITNESSETH:**

**WHEREAS**, Bulloch County and OTC maintain a Sheriff's Office and Campus Police Department for the purpose of crime suppression and prevention, property and life protection, apprehension of violators of all Federal, State, and local laws and ordinances, investigations of criminal acts, community education; and

**WHEREAS**, Bulloch County and OTC have determined that it is to the mutual advantage and benefit of each of the parties hereto that they render aid and assistance to the other party thereby resulting in improved services for all citizens and solidifying a cohesive working relationship with both agencies; and

**WHEREAS**, it is the desire of the signatories hereto to enter into this Agreement for automatic aid pursuant to the 1983 Constitution of the State of Georgia, Article IX, Section II, Paragraph 3 and the Mutual Aid Act, Official Code of Georgia Annotated 36-69-1 et seq.,

**NOW THEREFORE**, in consideration of the mutual covenants herein, and for other good and valuable consideration, the parties hereunto agree as follows:

## ARTICLE 1 - MUTUAL AID

**Paragraph 1.0**        The parties shall establish a mutually beneficial mutual aid agreement as designated and agreed upon by the Bulloch County Sheriff, the OTC Chief of Police. This mutual aid agreement may be changed to reflect additions or deletions to the agreement with the approval of all parties.

**Paragraph 1.1**        In the event that a Deputy or Officer is calling for emergency aid or assistance while in the performance of his or her official duties, the closest available unit(s) will respond upon the proper notification of the on-duty supervisor and the dispatch center.

**Paragraph 1.2**        In the event of a serious criminal act in either jurisdiction the on-duty supervisor or Officer/Deputy (in absence of supervisor) needing additional support can request same to the other party through a supervisor or the dispatch center. If additional support is dispatched then the responding unit(s) will make the proper notifications to their agency's dispatch center.

**Paragraph 1.3**        In the event of the apprehension of a serious criminal offender from either jurisdiction the on-duty supervisor or Officer/Deputy (in absence of a supervisor) needing additional support can request same to the other party through a supervisor or the dispatch center. If additional support is dispatched then the responding unit(s) will make the proper notifications to their agency's dispatch center.

**Paragraph 1.4**        In the event of civil unrest, civil disorder, riotous event, or natural disaster from either jurisdiction the on-duty supervisor or Officer/Deputy (in absence of supervisor) needing additional support can request same to the other party through a supervisor or the dispatch center. If additional support is dispatched the responding unit(s) will make the proper notifications to their agency's dispatch center.

**Paragraph 1.5** In the event of any open or pending criminal investigation(s) that is currently being investigated by either party; each party agrees to cooperate fully, to share information, and to assist when necessary or requested so that any crime can successfully be solved and prosecuted for all victims. In the event that this occurs, each party agrees to recognize the others participation and cooperation in any public writings or interviews.

**Paragraph 1.6** In the event that information sharing is mutually beneficial to each party or any information that would prevent a “blue on blue” (law enforcement vs. law enforcement; friendly fire, etc.) situation will be shared in a timely manner. Each party agrees that any and all information shared will be kept in the strictest of confidence.

**Paragraph 1.7** In the event of any special event that is pre-planned or is occurring within either party’s jurisdiction that is going to impact the other party’s jurisdiction by geographical proximity (either by traffic flow, pedestrian traffic, or any other such public safety concerns) each party agrees to cooperate fully in assisting the other for the successful and safe resolution of the event; each party agrees to work together to determine the mutually agreed upon assistance from one another determined on a case by case basis depending on the jurisdiction of the event, impact to the other party’s jurisdiction, and resources available at the time of the event from either party.

**Paragraph 1.8** Each party agrees to be bound by their respective Standard Operating Policies and Procedures Manuals in any and all mutual aid circumstances. If OTC Police Department is assisting the Bulloch County Sheriff’s Office then OTC Police Department will follow their respective Standard Operating Policies and Procedures Manual. If Bulloch County Sheriff’s Office is assisting the OTC Police Department the Bulloch County Sheriff’s Office will follow their respective Standard Operating Polices and Procedures Manual.

## ARTICLE 2 - SUPERVISION

**Paragraph 2.0**        The furnishing jurisdiction shall dispatch appropriate personnel. The responding personnel shall coordinate resources of the furnishing jurisdiction and shall report to the supervisor or IC ( Incident Commander) of the jurisdiction having authority.

**Paragraph 2.1**        When the jurisdiction is receiving aid, then that supervisor or Officer/Deputy shall coordinate and give the general directions as to the assistance needed. This supervisor or Officer/Deputy will be in command until properly relieved by a ranking member of the jurisdiction receiving aid.

**Paragraph 2.2**        Personnel who are furnished will work as far as possible under their own supervision or supervisors and with their own equipment except as provided in Paragraph 2.1.

**Paragraph 2.3**        All general directions relative to the work will be given by the appropriate officers of the jurisdiction receiving aid.

## ARTICLE 3 - LIABILITY

**Paragraph 3.0**        There shall be no liability imposed on any party or its personnel for failure to respond for the purposes set forth in the agreement.

**Paragraph 3.1**        Every employee shall be deemed to be the employee and agent of their regular employer, and under no circumstances shall any employee be deemed to be an employee or agent of any entity other than their regular employer.

**Paragraph 3.2**        All damages or repairs to any equipment shall be the responsibility of the owner of said equipment.

## ARTICLE 4 - CONSIDERATION

**Paragraph 4.0** No party under this Agreement will be required to pay any compensation to the other party under this Agreement for services rendered pursuant to this Agreement.

**Paragraph 4.1** It is expressly agreed that the mutual advantage and protection afforded by this Agreement is adequate consideration to both parties.

**Paragraph 4.2** Each party pursuant to the Agreement shall comply with the workers compensation laws of the State of Georgia without any cost to the other party.

**Paragraph 4.3** Each party shall pay the salaries, benefits, and all other compensation for its own personnel without cost to the other party.

## ARTICLE 5 - RELEASE OF CLAIMS

**Paragraph 5.0** Each of the parties agree to release the other party from any and all liabilities, claims, judgments, costs, or demands for damage to its own property whether directly arising or indirectly arising out of the use of any vehicle or equipment, by the other party during the provision of service pursuant to the Agreement.

## ARTICLE 6 - INJURIES TO PERSONNEL

**Paragraph 6.0** Any damage or other compensation which is required to be paid to any public safety employee by reason of an injury occurring while their services are being utilized pursuant to this Agreement shall be the sole liability and responsibility of the party regularly employing that person.

## **ARTICLE 7 - NO THIRD PARTY BENEFICIARIES**

**Paragraph 7.0** This agreement shall not be construed as, or deemed to be an agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action hereunder for any cause whatsoever.

## **ARTICLE 8 - TERM OF AGREEMENT**

**Paragraph 8.0** This Agreement shall commence upon its approval by the respective governing bodies of Bulloch County and OTC. This Agreement shall stand automatically renewed by the parties on July 15, 2013 and each year thereafter on July 1st, until such time as written notice of termination or modification is received by either party at least thirty (30) days prior to the expiration of the first term or any term thereafter.

**Paragraph 8.1** Nothing in this Article shall preclude termination pursuant to Article 14.

## **ARTICLE 9 - DISPATCHING OF AID**

**Paragraph 9.0** Bulloch County Sheriff's Office Dispatch, OTC Police Department or 911 Central Dispatch will assign the appropriate personnel to assist the other party based on jurisdiction of the incident location.

## **ARTICLE 10 - SCENE COMMUNICATIONS**

**Paragraph 10.0** The supervisor, Officer/Deputy, or the Incident Commander of the jurisdiction receiving aid shall provide specific instruction to the Officer/Deputy arriving on the scene. A common channel may be assigned by the jurisdiction receiving aid.

**Paragraph 10.1** Upon arriving on scene, the aiding Officer/Deputy shall keep his or her department informed of the state of the operation. If it appears that additional resources will be needed at the scene, the aiding officer should so advise his or her respective supervisor and dispatch center.

## **ARTICLE 11 - MOVE UP EQUIPMENT**

**Paragraph 11.0** Each party agrees and acknowledges that it will be the responsibility of each party to provide the backup coverage necessary of its own department.

**Paragraph 11.1** In the event that a jurisdiction had dedicated a major amount of personnel, equipment or resources to an incident, the jurisdiction may request aid to cover vacant areas by "moving up" mutual aid units into the affected jurisdiction.

## **ARTICLE 12 - ADMINISTRATION**

**Paragraph 12.0** It is agreed by each of the parties that for purposes of liaison and administration, the Bulloch County Sheriff, and OTC Chief of Police shall be jointly responsible.

### **ARTICLE 13 - ENTIRE AGREEMENT**

**Paragraph 13.0** This Agreement shall constitute the entire agreement between the parties and no modification thereof shall be binding unless evidenced by a subsequent signed written agreement.

**Paragraph 13.1** This Agreement shall be the sole instrument for the provisions of mutual aid agreement between the parties.

### **ARTICLE 14 - TERMINATION**

**Paragraph 14.0** Either party to this Agreement may terminate the Agreement by giving not less than thirty (30) days advanced written notice to the other party.

### **ARTICLE 15 - SEVERABILITY OF TERMS**

**Paragraph 15.0** In the event that any part or provision of this Agreement is held to be invalid, the remainder of this Agreement shall not be affected thereby and shall continued in full force and effect.

ARTICLE 16 - GOVERNING LAW

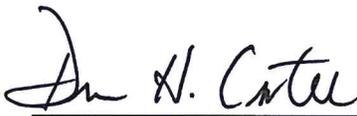
**Paragraph 16.0** This Agreement shall be governed in all aspects by the laws of the State of Georgia.

**IN WITNESS WHEREOF**, the parties hereto set their hands and seals.

APPROVED AS TO FORM:

Ogeechee Technical College

  
\_\_\_\_\_  
Chief of Police, OTC PD

  
\_\_\_\_\_  
President, Ogeechee Technical College

ATTEST:

APPROVED AS TO FORM:

BULLOCH COUNTY, GEORGIA

\_\_\_\_\_  
County Attorney

\_\_\_\_\_  
Chairman, Bulloch County Commissioner

ATTEST:



\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
County Manager

  
\_\_\_\_\_  
Bulloch County Sheriff

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

<b>DEPARTMENT MAKING REQUEST (Box 1)</b> Parks, Recreation and Community Services	<b>MEETING DATE (Box 2)</b> August 6, 2013		
	<b>RESOLUTION ATTACHED? (Box 3)</b>	YES	
		NO	

**REQUESTED MOTION OR ITEM TITLE (Box 4)**  
Approve renewal contract from Awards South for August 1, 2013 – July 31, 2014 trophies / awards.

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)**  
Contract attached.

<b>AGENDA CATEGORY (CHECK ONE) (Box 6)</b>		<b>FINANCIAL IMPACT STATEMENT (Box 7)</b>					
<b>PRESENTATION (6a)</b>		<b>BUDGETED ITEM? (7a)</b>	YES	X	<b>AMENDMENT REQUIRED? (7b)</b>	YES	
			NO			NO	X
<b>PUBLIC HEARING (6b)</b>		<b>ATTACH DETAILED ANALYSIS, IF NEEDED (7c)</b>					
<b>CONSENT (6c)</b>	X	Annual contract for providing trophies/awards for activities and events.					
<b>NEW BUSINESS (6d)</b>		Budgeted under Athletic Supplies accounts in various operating budgets.					
<b>OLD BUSINESS (6e)</b>							
<b>OTHER (6f)</b>							

<b>APPROVED FOR AGENDA (Box 8)</b>											
<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING OFFICER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
YES	✓	YES		YES		YES	✓	YES	✓	YES	
NO		NO		NO		NO		NO		NO	
INITIAL <i>MVC</i>		INITIAL		INITIAL		INITIAL <i>CAS</i>		INITIAL <i>JL</i>		INITIAL <i>...</i>	
DATE 8/1/2013		DATE		DATE		DATE 8.1.2013		DATE 8/2/13		DATE 8/1/2013	

<b>COMMISSION ACTION AND REFERRAL (Box 9)</b>	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

STATE OF GEORGIA  
COUNTY OF BULLOCH

CONTRACT RENEWAL

WHEREAS, Bulloch County, Georgia (hereinafter 'the County') entered into a contract with Awards South on September 1, 2012, for the purchase of trophies for use at the Statesboro-Bulloch County Recreation Department.

WHEREAS, the initial term of said contract was for a period of one (1) year, beginning September 1, 2012 until August 31, 2013; and

WHEREAS, said contract contains a provision whereby it may be renewed for two (2) successive one (1) year periods upon mutual agreement between the parties.

NOW THEREFORE, in consideration of the mutual obligations and covenants contained herein, the parties hereto agree as follows:

1. The above-referenced contract is hereby renewed for a period of one (1) year until August 31, 2013, on the same terms and conditions and some items have been deleted from the original contract (which terms and conditions and price list are attached hereto as exhibit A)..

This 22<sup>th</sup> day of July, 2013.

BULLOCH COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Tom Couch, County Manager

STATESBORO-BULLOCH COUNTY RECREATION DEPARTMENT

By: \_\_\_\_\_  
Mike Rollins, Director

AWARDS SOUTH

By: \_\_\_\_\_

## MEMORANDUM

**Date:** August 14, 2012  
**To:** Mr. Tom Couch  
**From:** Kenneth Trapnell \_\_\_\_\_  
**Subject:** Rec. Dept. Trophy Bid Report (8-2012)

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Sealed bids were opened at the Bulloch County Annex on August 14, 2012 at 3:00 P.M. for a one (1) year term contract on trophies to be used by the Rec. Dept. The contract is to begin on September 1, 2012 and end on August 31, 2013.

Three (3) Invitations to Bid were sent out to vendors on July 30, 2012.

The bid solicitation was advertised on GLGA market place listing beginning on July 30, 2012.

Also, the bid solicitation was advertised on bullochcounty.net beginning on July 30, 2012.

Since this is a term contract, the total number of trophies to be purchased during the one year period is unknown.

**An individual item spread sheet showing a break down of bids received from each bidder is on the additional attachment which is in excel format.**

Present for the bid opening were Harry Starling & Kenneth Trapnell.

**TROPHY BID SPREAD SHEET**

ITEM	DESCRIPTION	VENDOR #1	VENDOR #2
		AWARD SOUTH	MTM
1	Participation Trophies	3.50	
2	League 1st Place	3.95	
3	League 2nd Place	3.75	
4	League Medals 1st Place	1.95	
5	League Medals 2nd Place	1.95	
6	Golf Participation	3.50	
7	Volleyball Participation	3.50	
8	Cheerleading	1.95	
9	Fishing Rodeo	52.80	
10	Plate Replacements	0.50	
11	Swimming	23.95	
12	Adult League 1st Place	38.95	
13	Adult League 2nd Place	25.95	
14	Track Ribbons	0.55	
15	Adult Tourn. 1st Place	38.95	
16	Adult Tourn. 2nd Place	25.95	
17	Adult Tourn. 3rd Place	24.95	
18	Youth Tourn. 1st Place	38.95	
19	Youth Tourn. 2nd Place	25.95	
20	Youth tourn. 3rd Place	24.95	
21	Firecracker 4" 1st & 2nd	6.25	
22	Firecracker 6" 1st & 2nd	6.95	
23	Firecracker 8" 1st & 2nd	7.95	
24	USSSA 4" 1st & 2nd	6.25	
25	MVP Plaque	28.95	
26	All Tourn. Team Plaques	24.95	
27	Frames (champ)	31.95	
28	Tournament (individual)	6.95	

TROPHY BID SPREAD SHEET

29	Total (one of each item)	466.65	DID NOT USE OUR BID FORM. COULD NOT EVALUATE BID.
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**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

<b>DEPARTMENT MAKING REQUEST (Box 1)</b>  Engineering	<b>MEETING DATE (Box 2)</b> August 6, 2013		
	<b>RESOLUTION ATTACHED? (Box 3)</b>	YES	
		NO	X

**REQUESTED MOTION OR ITEM TITLE (Box 4)**

Request that the Board approve a county with Strawser Construction, Inc. for resurfacing Kennedy Bridge Road. This contract is for placing a Cape Seal overlay on Kennedy Bridge Road from the Register city limits to Evans County.

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)**

Purchasing agent Kenny Trapnell solicited bids for this work. Strawser Construction of Greenville, SC was the apparent low bidder at \$352,400.00.

<b>AGENDA CATEGORY (CHECK ONE) (Box 6)</b>		<b>FINANCIAL IMPACT STATEMENT (Box 7)</b>				
<b>PRESENTATION (6a)</b>		<b>BUDGETED ITEM? (7a)</b>	YES		<b>AMENDMENT REQUIRED? (7b)</b>	YES
			NO			NO
<b>PUBLIC HEARING (6b)</b>		<b>ATTACH DETAILED ANALYSIS, IF NEEDED (7c)</b>				
<b>CONSENT (6c)</b>		Three (3) bids were received as follows:				
<b>NEW BUSINESS (6d)</b>	X	Strawser Construction - \$352,400.00				
		Hubbard Construction - \$491,426.85				
		North Florida Emulsions - \$415,780.00				
<b>OLD BUSINESS (6e)</b>						
<b>OTHER (6f)</b>						

**APPROVED FOR AGENDA (Box 8)**

<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING OFFICER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
YES	X	YES		YES		YES	X	YES	✓	YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL <i>VKT</i>		INITIAL		INITIAL		INITIAL <i>CAS</i>		INITIAL <i>Q/su</i>		INITIAL <i>ll</i>	
DATE 07/30/2013		DATE		DATE		DATE 8/1/2013		DATE 8/2/13		DATE 8/2/13	

**COMMISSION ACTION AND REFERRAL (Box 9)**

APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

# MEMORANDUM

**Date:** July 18, 2013  
**To:** Mr. Tom Couch \_\_\_\_\_  
**From:** Kenneth Trapnell \_\_\_\_\_ Kenneth Trapnell \_\_\_\_\_  
**Subject:** Kennedy Bridge Road Paving Bid Report

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Sealed bids were opened at the Bulloch County North Main Annex on July 18, 2013 at 3:00 P.M. for Kennedy Bridge Road Paving.

The newspaper advertisement (Statesboro Herald) was on July 2, 2013.

Invitation-to-Bid (IFB'S) were e-mailed to four (4) vendors on July 2, 2013.

The IFB was sent the 2<sup>nd</sup> time on the same day to accommodate additional text provided by Tom Couch & DOT Specifications provided by Kirk Tatum. The additional text and DOT Specifications had the following message attached to the e-mail:

**QUALIFIED VENDORS:**

**PLEASE DISCARD THE E-MAIL I SENT YOU EARLIER TODAY. PLEASE USE THIS E-MAIL INSTEAD. ALSO, THE SEPARATE ATTACHMENTS ARE GEORGIA DOT SPECIFICATIONS. I AM SORRY FOR ANY INCONVIENCE THIS MAY HAVE CAUSED YOU. THANKS.**

**Bids received are as follows:**

<b>VENDOR</b>	<b>TOTAL BID PRICE</b>	<b>BID BOND</b>
Strawser Construction, Inc.	\$352,400.00	Yes
North Florida Emulsions, Inc.	\$415,780.00	Yes
Hubbard Construction Co.	\$491,426.85	No

Two (2) bids received provided the following: Bid Bond, Non-Collusion Affidavit, Bid Form and Vendor Declaration Forms. Payment & performance bonds are due prior to start of construction.

If you need more please let me know.