



**Bulloch County
Board of
Commissioners
Regular Meeting**

**December 17, 2013
Estimated Time: 40 Minutes
North Main Annex Community Room
Statesboro, Georgia
8:30 AM**

Meeting Function:	Board of Commissioners	Type of Meeting:	Regular Meeting
Meeting Chair:	Chairman, Garrett Nevil (Presiding)	Recorder:	Clerk of the Board, Christy Strickland
Parliamentarian:	County Attorney, Jeff Akins	Ex-Officio:	Tom Couch, County Manager; Harry Starling, Chief Financial Officer; Andy Welch, Developmental Services Director; Kirk Tatum, County Engineer; Dink Butler, Transportation Director; Ted Wynn, Public Safety Director; Jared Akins, Chief Deputy

General Agenda

ITEM	RESOURCE PERSON/FACILITATOR	TIME	REFER
Call to Order; Welcome Media and Visitors	Chairman Nevil	8:30 AM	
Invocation and Pledge of Allegiance	Vice-Chairman Gibson	8:32 AM	
Roll Call	Clerk of the Board	8:33 AM	
Approval of General Agenda	Chairman Nevil	8:35 AM	
Public Comments	Audience	8:37 AM	
Consent Agenda	Chairman Nevil	8:47 AM	
To Approve the Minutes from the Regular Meeting held on December 3, 2013	Clerk of the Board		Tab A
To Authorize reimbursement to the Development Authority of Bulloch County (DABC) for land acquisition	SPLOST Capital Projects/Economic Development		Tab B
To Authorize a sole source proposal for engineering services	SPLOST Capital Projects/Economic Development		Tab C
To Authorize a sole source proposal for architectural services	SPLOST/Building and Facilities		Tab D
To Approve and alcoholic beverage license for package retail beer and wine sales to Mihir Patel for MJ Jalmaram, Inc on Sinkhole Road	Clerk of the Board		Tab E
To Approve the 2014 renewal licenses for package retail beer and wine, retail beer and wine by the drink, and farm winery sales for establishments with a current 2013 license	Clerk of the Board		Tab F
New Business			
Discussion/Action: To change the February 4, 2014 regular scheduled meeting	County Manager/Clerk of the Board	8:50 AM	Tab G
Commission and Staff Comments	Chairman Nevil, et al.	9:00 AM	
Adjourn	Chairman	9:10 AM	

Additional Information

Background information in Board packets

December 3, 2013
Statesboro, GA

Regular Meeting

The Board of Commissioners met at 5:30 p.m. in the Community Room of the North Main Annex. Chairman Nevil welcomed guests and called the meeting to order. Commissioner Thompson gave the invocation, and the pledge of allegiance.

Ms. Christy Strickland, Clerk of the Board, performed the roll call of the commissioners and staff. The following commissioners were present:, Commissioner Simmons, Commissioner Mosley, Chairman Nevil, Commissioner Rushing, Commissioner Thompson and Vice-Chairman Gibson. The following staff were present: County Manager Tom Couch, County Attorney Jeff Akins, Developmental Services Director Andy Welch, Transportation Director Dink Butler, Chief Deputy Jared Akins, County Engineer Kirk Tatum, Public Safety Director Ted Wynn, Airport Manager Jeff Herrington, Statesboro Bulloch Parks and Recreation Director Mike Rollins, and Elections Supervisor Pat Lanier-Jones.

After Roll Call, Chairman Nevil asked for amendments or modifications of the General Agenda. Hearing none, Commissioner Simmons offered a motion to approve the General Agenda as presented. Commissioner Mosley seconded the motion, and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, and Commissioner Simmons voting in favor of the motion.

Chairman Nevil asked for public comments from the audience at large or in writing. There was no one present for public comments and nothing had been submitted in writing.

Chairman Nevil stated that the next item on the agenda was to approve the Consent Agenda as follows: (1) To Approve the minutes of the Regular Meeting and Executive Session held on November 19, 2013; (2) To Approve a Polling Place agreement with Kiwanis Club (See Exhibit # 2013-135); (3) To Approve a package retail beer and wine by the drink license for the Boiling Shrimp; (4) To reappoint Ms. Theresa Jackson and appoint Mr. Hadley Campbell to the Board of Elections for four-year terms commencing on January 1, 2014; (5) To authorize the County Commissioners to execute

contracts with the Georgia DOT, WK Dickson Engineering and Trinity Electrical for the Taxiway Lighting Replacement Project (See Exhibit # 2013-136); (6) To Approve a bid submitted by the Ginn Company for the replacement of the Brooklet Community Center roof, roof insulation, gutters, downspouts and necessary trim (See Exhibit # 2013-137); (7) To Approve a resolution and agreement for Deposit Account with BB&T (See Exhibit # 2013-138). Commissioner Thompson offered a motion to approve the Consent Agenda. Commissioner Gibson seconded the motion, and it carried with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, and Commissioner Simmons voting in favor of the motion.

With no items under New/Old Business, Chairman Nevil asked for any general comments or statements from the Commissioners. Commissioners Simmons, Mosley, Rushing, Thompson and Gibson thanked the staff for their hard work and dedication.

Chairman Nevil asked for comments from the staff. County Manager Tom Couch stated the February 4, 2014 regularly scheduled meeting may need to be changed due to a conference in Atlanta but we would make a decision by January. Chairman Nevil went over some upcoming events for the week. He asked if there were any further comments from the Commissioners or Staff. Hearing none from the Board or Staff, Chairman Nevil asked for a motion to adjourn. Commissioner Simmons offered a motion to adjourn the meeting. Commissioner Mosley seconded the motion, and it carried unanimously with Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson and Commissioner Gibson voting in favor of the motion.

J. Garrett Nevil, Chairman

Attest: Christy Strickland, Clerk of the Board



BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST:	MEETING DATE: 12.17.2013		
SPLOST Capital Projects/Economic Development	RESOLUTION ATTACHED?		YES
			NO <input checked="" type="checkbox"/>

REQUESTED MOTION OR ITEM TITLE:

Authorize reimbursement to the Development Authority of Bulloch County (DABC) for land acquisition.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY:
 In July 2013, the DABC purchased 2.73 acres of property for the purpose of establishing improved access at the Rocky Road/ US 301 intersection, south of I-16 at the new industrial park. The acquisition allows adequate frontage for the development of a main access way into the park. Approval is recommended.

AGENDA CATEGORY	FINANCIAL IMPACT STATEMENT				
(CHECK ONE)	BUDGETED ITEM?	YES	X	AMENDMENT OR TRANSFER REQUIRED?	YES
		NO			NO
PRESENTATION				ATTACH DETAILED ANALYSIS, IF NEEDED: The reimbursement amount is \$99,214.42, and is proposed for appropriation from 2013 GO Bond proceeds (see attached closing statement). In exchange for the reimbursement, the DABC has agreed to perform necessary studies and plans to target and market commercial and industrial prospects into the Tax Allocation District with any balance remaining to be left for other uses.	
PUBLIC HEARING					
CONSENT	X				
NEW BUSINESS					
UNFINISHED BUSINESS					
OTHER					

AGENDA ITEM REVIEW AND APPROVAL											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES		YES		YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL		INITIAL		INITIAL <i>[Signature]</i>	
DATE		DATE		DATE		DATE		DATE		DATE 11.12.13	

COMMISSION ACTION AND REFERRAL	
APPROVED	DATE TO BE RETURNED TO AGENDA:
DENIED	NOTES:
DEFERRED	

U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT SETTLEMENT STATEMENT		B. TYPE OF LOAN:				
		1. <input type="checkbox"/> FHA	2. <input type="checkbox"/> FmHA	3. <input checked="" type="checkbox"/> CONV. UNINS.	4. <input type="checkbox"/> VA	5. <input type="checkbox"/> CONV. INS.
		6. FILE NUMBER: 1334.053-STR		7. LOAN NUMBER: 10 399 1134.053-STR 972-134.053-STR		
C. NOTE: This form is furnished to give you a statement of actual settlement costs. Amounts paid to and by the settlement agent are shown. Items marked "POC" were paid outside the closing; they are shown here for informational purposes and are not included in the totals.						
D. NAME AND ADDRESS OF BUYER: Development Authority of Bulloch County PO Box 303 Statesboro, GA 30455		E. NAME AND ADDRESS OF SELLER: Leconte Properties, LLC 321 Fraser Drive Hinesville, GA 31313		F. NAME AND ADDRESS OF LENDER:		
G. PROPERTY LOCATION: 2 43 Acres, Rocky Road Bulloch County, GA 00000		H. SETTLEMENT AGENT: 20-4058984 Franklin, Teutbee, Rushing, Snipes & Marsh, LLC PLACE OF SETTLEMENT 12 Siebald Street Statesboro, Georgia 30458		I. SETTLEMENT DATE: July 31, 2013		
J. SUMMARY OF BUYER'S TRANSACTION			K. SUMMARY OF SELLER'S TRANSACTION			
100. GROSS AMOUNT DUE FROM BUYER:			400. GROSS AMOUNT DUE TO SELLER:			
101. Contract Sales Price		100,000.00	401. Contract Sales Price		100,000.00	
102. Personal Property			402. Personal Property			
103. Settlement Charges to Buyer (Line 1400)		789.00	403.			
104.			404.			
105.			405.			
<i>Adjustments For Items Paid By Seller in advance</i>			<i>Adjustments For Items Paid By Seller in advance</i>			
106. City/Town Taxes to			406. City/Town Taxes to			
107. County Taxes to			407. County Taxes to			
108. Assessments to			408. Assessments to			
109.			409.			
110.			410.			
111.			411.			
112.			412.			
120. GROSS AMOUNT DUE FROM BUYER		100,789.00	420. GROSS AMOUNT DUE TO SELLER		100,000.00	
200. AMOUNTS PAID BY OR IN BEHALF OF BUYER:			500. REDUCTIONS IN AMOUNT DUE TO SELLER:			
201. Deposit or earnest money			501. Excess Deposit (See Instructions)			
202. Principal Amount of New Loan(s)			502. Settlement Charges to Seller (Line 1400)		100.00	
203. Existing loan(s) taken subject to			503. Existing loan(s) taken subject to			
204.			504. Payoff of first Mortgage			
205.			505. Payoff of second Mortgage			
206.			506.			
207.			507.			
208.			508.			
209.			509.			
<i>Adjustments For Items Unpaid By Seller</i>			<i>Adjustments For Items Unpaid By Seller</i>			
210. City/Town Taxes to			510. City/Town Taxes to			
211. County Taxes 01/01/13 to 07/31/13		685.58	511. County Taxes 01/01/13 to 07/31/13		685.58	
212. Assessments to			512. Assessments to			
213.			513.			
214.			514.			
215.			515.			
216.			516.			
217.			517.			
218.			518.			
219.			519.			
220. TOTAL PAID BY/FOR BUYER		685.58	520. TOTAL REDUCTION AMOUNT DUE SELLER		785.58	
300. CASH AT SETTLEMENT FROM/TO BUYER:			600. CASH AT SETTLEMENT TO/FROM SELLER:			
301. Gross Amount Due From Buyer (Line 120)		100,789.00	601. Gross Amount Due To Seller (Line 420)		100,000.00	
302. Less Amount Paid By/FOR Buyer (Line 220)		(685.58)	602. Less Reductions Due Seller (Line 520)		785.58	
303. CASH (X FROM) (TO) BUYER		100,103.42	603. CASH (X TO) (FROM) SELLER		99,214.42	

L. SETTLEMENT CHARGES						PAID FROM BUYER'S FUNDS AT SETTLEMENT	PAID FROM SELLER'S FUNDS AT SETTLEMENT
700. TOTAL COMMISSION Based on Price	\$	@	0.00 %				
<i>Division of Commission (line 700) as follows:</i>							
701. \$				to	US Real Estate Professionals, LLC		
702. \$							
703. Commission Paid at Settlement							
704.				to			
800. ITEMS PAYABLE IN CONNECTION WITH LOAN							
801. Loan Origination Fee	%			to			
802. Loan Discount	%			to			
803. Appraisal Fee				to			
804. Credit Report				to			
805. Processing Fee				to			
806. Underwriting Fee				to			
807. Tax Service Fee				to			
808. Administration Fee							
809. Flood Cert./Determination Fee							
810. Future Cancellation Fee							
811. GA Residential Loan Fee							
900. ITEMS REQUIRED BY LENDER TO BE PAID IN ADVANCE							
901. Interest From		to	@ \$	/day	(days %)		
902. MIP Totals for Life/Loan		for	months	to			
903. Hazard Insurance Premium for		1.0 years	to				
904.							
905.							
1000. RESERVES DEPOSITED WITH LENDER							
1001. Hazard Insurance	months @ \$			per month			
1002. Mortgage Insurance	months @ \$			per month			
1003. City/Town Taxes	months @ \$			per month			
1004. County Taxes	months @ \$			per month			
1005. Assessments	months @ \$			per month			
1006.	months @ \$			per month			
1007.	months @ \$			per month			
1008. Assesate Adjustment	months @ \$			per month			
1100. TITLE CHARGES							
1101. Settlement or Closing Fee		to					
1102. Abstract or Title Search		to		Statesboro Title			
1103. Title Examination		to					
1104. Title Insurance Binder		to					
1105. Fee/Ex Payoff		to		Franklin, Taulbee, Rushing, Snipes & Marsh, LLC			
1106. Courier Fees		to					
1107. Attorney's Fees		to		Franklin, Taulbee, Rushing, Snipes & Marsh, LLC		400.00	
<i>(includes above item numbers:)</i>							
1109. Title Insurance		to		Fidelity National Title Insurance Company		375.00	
<i>\$113.00 to Fidelity National Title Insurance Company</i>							
<i>\$262.00 to Franklin, Taulbee, Rushing, Snipes & Marsh, LLC</i>							
<i>(includes above item numbers:)</i>							
1109. Lender's Coverage	\$						
1110. Owner's Coverage	\$	100,000.00				375.00	
1111.							
1112.							
1113.							
1200. GOVERNMENT RECORDING AND TRANSFER CHARGES							
1201. Recording Fees: Deed \$	14.00;	Mortgage \$			Releases \$	14.00	
1202. City/County Tax/Stamps: Transfer Tax			100.00;				100.00
1203. State Tax/Stamps:							
<i>: Intangible Tax</i>							
1204.							
1205.							
1300. ADDITIONAL SETTLEMENT CHARGES							
1301. Survey		to					
1302. Pest Inspection		to					
1303.							
1304.							
1305.							
1400. TOTAL SETTLEMENT CHARGES (Enter on Lines 103, Section J and 502, Section K)						789.00	100.00

Certified to be a true copy.

ACKNOWLEDGMENT OF RECEIPT OF SETTLEMENT STATEMENT

Buyer: Deveopment Authority of Bulloch County
Seller: Leconte Properties, LLC
Settlement Agent: Franklin, Taulbee, Rushing, Snipes & Marsh, LLC
(912)764-9055
Place of Settlement: 12 Siebald Street
Statesboro, Georgia 30458
Settlement Date: July 31, 2013
Property Location: 2.43 Acres, Rocky Road
Bulloch County, GA 00000

I have carefully reviewed the HUD-1 Settlement Statement and to the best of my knowledge and belief, it is a true and accurate statement of all receipts and disbursements made on my account or by me in this transaction. I further certify that I have received a copy of the HUD-1 Settlement Statement.

Deveopment Authority of Bulloch County
BY: _____

Leconte Properties, LLC
BY: _____

Ernest H. White
Ron M. Dadd

To the best of my knowledge, the HUD-1 Settlement Statement which I have prepared is a true and accurate account of the funds which were received and have been or will be disbursed by the undersigned as part of the settlement of this transaction.

Franklin, Taulbee, Rushing, Snipes & Marsh, LLC
Settlement Agent

WARNING: It is a crime to knowingly make false statements to the United States on this or any similar form. Penalties upon conviction can include a fine and imprisonment. For details see: Title 18 U.S. Code Section 1001 and Section 1010.

ACKNOWLEDGMENT OF RECEIPT OF SETTLEMENT STATEMENT

Buyer: Development Authority of Bulloch County
Seller: Leconte Properties, LLC
Settlement Agent: Franklin, Taulbee, Rushing, Snipes & Marsh, LLC
(912)764-9055
Place of Settlement: 12 Siebald Street
Statesboro, Georgia 30458
Settlement Date: July 31, 2013
Property Location: 2.43 Acres, Rocky Road
Bulloch County, GA 00000

I have carefully reviewed the HUD-1 Settlement Statement and to the best of my knowledge and belief, it is a true and accurate statement of all receipts and disbursements made on my account or by me in this transaction. I further certify that I have received a copy of the HUD-1 Settlement Statement.

Development Authority of Bulloch County

BY: *A. Bruce Young*

Leconte Properties, LLC

BY: _____

To the best of my knowledge, the HUD-1 Settlement Statement which I have prepared is a true and accurate account of the funds which were received and have been or will be disbursed by the undersigned as part of the settlement of this transaction.

[Signature]
Franklin, Taulbee, Rushing, Snipes & Marsh, LLC
Settlement Agent

WARNING: It is a crime to knowingly make false statements to the United States on this or any similar form. Penalties upon conviction can include a fine and imprisonment. For details see: Title 18 U.S. Code Section 1001 and Section 1010.



BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST:	MEETING DATE: 12.17.2013		
SPLOST Capital Projects/Economic Development	RESOLUTION ATTACHED?	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE:

Authorize a sole source proposal for engineering services.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY:
 In consultation with the Development Authority of Bulloch County (DABC), a sole source proposal has been solicited from Maxwell-Reddick Associates (MRA) to provide said services (see attached). MRA has been previously engaged with the DABC for other similar services. Since they are familiar and have already done some work with the site, MRA would be in a position to expedite and accelerate engineering services to allow faster development including road construction and clearing/grading by county forces. Approval is recommended.

AGENDA CATEGORY	FINANCIAL IMPACT STATEMENT					
(CHECK ONE)	BUDGETED ITEM?	YES	X	AMENDMENT OR TRANSFER REQUIRED?	YES	
		NO			NO	X
PRESENTATION				ATTACH DETAILED ANALYSIS, IF NEEDED: Given the scope of service requested by county staff and the DABC, MRA proposes a not to exceed fee estimate of \$150K for engineering and contract administration and \$30K for construction inspection. Project funding would be taken from 2013 SPLOST BO Bond proceeds.		
PUBLIC HEARING						
CONSENT			X			
NEW BUSINESS						
UNFINISHED BUSINESS						
OTHER						

AGENDA ITEM REVIEW AND APPROVAL											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES		YES		YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL		INITIAL		INITIAL <i>[Signature]</i>	
DATE		DATE		DATE		DATE		DATE		DATE 11.12.13	

COMMISSION ACTION AND REFERRAL		
APPROVED		DATE TO BE RETURNED TO AGENDA:
DENIED		NOTES:
DEFERRED		



November 18, 2013

Mr. Tom Couch
Bulloch County Manager
115 North Main Street
Statesboro, GA 30458

Re: Professional Services Fee Proposal for Civil Engineering Consulting, and Design Services for I-16/301 Industrial Park Roadway Improvements.

Dear Mr. Couch:

Maxwell-Reddick & Associates is pleased to submit the following Fee Proposal to provide civil engineering design services and consulting for the referenced project. Our proposed fees are based on the following scope of services:

Design Services:

1. **Engineering and Transportation Plans.** Maxwell-Reddick and Associates, Inc. will prepare and coordinate all design documents with Bulloch County, Georgia Department of Transportation, National Resource Conservation Service, United States Army Corp of Engineers and any other applicable governing bodies. The design documents will consist of roadway improvement plans for the Industrial Parks Main Entrance (also known as Rocky Road), the 60-foot easement that serves the industrial park, and the commercial frontage lots. The design and subsequent plans will also include the required modifications for U.S. Highway 301 as needed to provide full access to the industrial park. Each design will take into consideration the items listed in the Infrastructure Concept Report prepared by Thomas and Hutton dated September, 2012.

Each design concept will include an engineer's cost estimate to be used in budgeting for each project. Each cost estimate will be coordinated with the Bulloch County Engineer.

Additionally, we will coordinate the entrance design to incorporate the proper signage and landscape plan to create an aesthetically pleasing entrance to aid in the recruitment of industrial and commercial prospects to the corridor.

2. **Contract Administration.** Maxwell-Reddick and Associates, Inc. will aid the County Purchasing Department in the advertisement and bidding process for the project or projects as well as review all pay requests submitted by the contractor or contractors for accuracy and budget conformance.

Proposed Fee: Time and Materials not to Exceed \$150,000*

**If required, the County shall purchase all permits and said purchase is not included in this contract proposal. Any subcontract services, such as geotechnical, wetland, etc. are not included as part of this agreement, but will be billed to the Client in accordance with the attached expense schedule.*

Construction Related Services:

1. **Construction Inspections.** Maxwell-Reddick and Associates, Inc. will provide construction inspection services which will include National Pollution Discharge Elimination System (NPDES) monitoring and reporting, responses to contractor and/or owner request for information (RFI), inspections of contractor work and submittals. However, no geotechnical or material testing is included in this contract proposal.

Proposed Fee: Time and Materials not to Exceed \$30,000

Additional Services beyond those described in this document's scope of services can be provided if requested by the owner. If required, additional consulting services will be billed at our standard hourly rates and invoiced as specified in the General Conditions.

The total fee for engineering, contract and construction related services for this project or projects are estimated to be time and materials not to exceed \$180,000. The fee for these services will be billed in accordance with the General Conditions.

Please find attached, Maxwell-Reddick and Associates Standard Hourly Rate Schedule and General Conditions (Pages GC-1 thru GC-5), which are a part of this proposal/agreement. The proposed fees and the hourly rates provided herein will be honored for a period of 12 months. *(Note: For this proposal, mileage is included as a part of the proposed fee).*

If this proposal is acceptable, please sign and date in the spaces provided below and on Page 5 of the general conditions and return the originals to my attention.

If you have any questions, feel free to contact me at 912-489-7112.

Sincerely,



Charles J. Maxwell, P.E.

Attachments: General Conditions (GC-1 thru GC-5)
Hourly Rate Schedule / Reimbursable Expenses Schedule

ACCEPTED BY: _____ DATE: _____

GENERAL CONDITIONS

These GENERAL CONDITIONS are attached to and made a part of the Letter Agreement dated **November 18, 2013** between **Bulloch County** (Owner) and **MAXWELL-REDDICK AND ASSOCIATES, INC.** (Engineer) and pertain to the project described therein.

1. OWNER'S RESPONSIBILITIES.

- 1.1 The Owner shall make available access by the Engineer to public and private property as is required to perform such investigations as are appropriate to obtain data for development of the Project.
- 1.2 The Owner shall designate in writing a Representative for the work under this Agreement. The Owner's Representative shall have complete authority to transmit the Owner's instructions, policy and decisions pertaining to the project.
- 1.3 The Owner shall furnish, in writing, any limitations in the overall project budget. This information shall be furnished at the beginning of the project.
- 1.4 The Owner warrants that sufficient funds are available or will be available upon receipt of our invoices to make payment in full for the services rendered. Where necessary to the services to be performed, Owner agrees to furnish our company with all data, reports, maps, surveys, and other materials and information which are accessible to Owner regarding the property which is the subject of the services. Owner warrants that no information material to the performance of the services has been withheld, and that all information provided to our company regarding the project and project location is complete and accurate to the best of the Owner's knowledge. Owner agrees to provide our company and its agents, subcontractors and consultants and their equipment a right of entry onto the project Site and permission to perform the services included in this agreement.

2. ENGINEER'S RESPONSIBILITIES.

- 2.1 Services performed by the Engineer under this agreement will be performed in a manner consistent with the standard of care exercised by other members of the profession currently engaged in similar work in the area and practicing under similar conditions. No representation, either expressed or implied, or no guarantee or warranty is included or intended in this agreement except work we are contracted to perform and under our direct control.
- 2.2 Based on the mutually accepted program of work and Project budget requirements, the Engineer will prepare, for approval by the Owner, documents consisting of drawings and other documents appropriate for the Project, and shall submit to the Owner a Statement of Probable Cost for the Project. The Engineer will make every reasonable effort to perform services to accommodate the Owner's budgetary limitations. However, such limitations will not be cause or reason to require the Engineer to furnish any product or instrument of service that is not consistent with the standards of care as described in Article 2.1.

3. ADDITIONAL SERVICES.

- 3.1 Additional services will be provided upon written agreement signed by both parties. Additional services shall be paid for by the Owner as provided in these GENERAL CONDITIONS in addition to the compensation for the services described in the Letter Agreement. The following services, if not described in the Letter Agreement, shall be considered Additional Services:
 - 3.1.1 Providing a program study for the Project.
 - 3.1.2 Providing financial feasibility or other special studies.
 - 3.1.3 Providing planning surveys, site evaluation, environmental studies or comparative studies

of prospective sites, and preparing special surveys, studies and submissions, required for approvals of governmental authorities or others having jurisdiction over the Project.

- 3.1.4 Providing coordination of Work performed by separate contractors or by the Owner's own forces.
 - 3.1.5 Making revisions in Drawings, Specifications or other documents when such revisions are inconsistent with written approvals or instructions previously given, are required by the enactment or revision of codes, laws or regulations subsequent to the preparation of such documents or are due to other causes not solely within the control of the Engineer.
 - 3.1.6 Preparing to serve or serving as an expert witness in connection with any public hearing, arbitration proceeding or legal proceeding.
 - 3.1.7 Providing services of consultants other than contracted engineering services for the Project.
 - 3.1.8 Providing any other services not otherwise included in this Agreement or not customarily furnished in accordance with generally accepted engineering practice.
- 3.2 Payment for Additional Services shall be as agreed upon in writing by both parties. Payment shall be based on a lump sum derived from a definitive scope of work developed by the Owner and Engineer or on the basis of hourly rate and expenses. Time charges shall be in accordance with the Engineer's Schedule of Hourly Rates, which is attached hereto and is a part of this Agreement. Reimbursable Expenses are as defined in ARTICLE 4 of these General Conditions. Payment for consultants other than the Engineer or services by others shall be paid for at 1.1 times their invoiced amount.

4. REIMBURSABLE EXPENSES.

- 4.1 Reimbursable Expenses are in addition to the Compensation for Basic and Additional Services and include actual expenditures made by the Engineer and the Engineer's employees in the interest of Project for the expenses listed in the following Subparagraphs:
- 4.1.1 Expense of transportation in connection with the Project; living expenses in connection with out-of-town travel; long distance communications; and fees paid for securing approval of authorities having jurisdiction over the Project.
 - 4.1.2 Expense of reproductions, postage and handling of Drawings, Specifications, and other documents, excluding reproductions for the office use of the Engineer.
 - 4.1.3 Expense of data processing and photographic production techniques when used in connection with Additional Services.
 - 4.1.4 If authorized in advance by the Owner, expense of overtime works requiring higher than regular rates.
 - 4.1.5 Expense of renderings, models and mark-ups requested by the Owner.
 - 4.1.6 Expense of any additional insurance coverage or limits, including professional liability insurance, requested by the Owner in excess of that normally carried by the Engineer.

5. PAYMENT TO THE ENGINEER.

- 5.1 Billing will be accomplished monthly with payment due upon receipt of the Engineer's invoice. Payment will be considered overdue after ten (10) calendar days from the invoice date and interest will be charged after thirty (30) calendar days thereafter until receipt of payment at the rate of 1.5% per month (18% per annum). Work on project with unpaid invoices thirty (30) days old will automatically cease.
- 5.2 Owner recognizes that prompt payment of Engineer's invoices is an essential aspect of the overall consideration Engineer requires for providing service to Owner. Owner agrees to pay all charges not in dispute within 10 days of receipt of Engineer's invoice. Owner agrees that Engineer has the right to suspend or terminate service if undisputed charges are not paid within 30 days of receipt of Engineer's invoice, and Owner agrees to waive any claim against Engineer, and to indemnify, defend, and hold Engineer harmless from and against any claims arising from Engineer's suspension or termination due to Owner's failure to provide timely payment. Any charges held to be in dispute shall be called to Engineer's attention within ten days of receipt of Engineer's invoice.

6. CONSTRUCTION COST.

- 6.1 It is recognized that neither the Engineer nor the Owner has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, the Engineer cannot and does not warrant or represent that bids or negotiated prices will not vary from any Statement of Probable Construction Cost or other cost estimate or evaluation prepared by the Engineer.

7. OWNERSHIP OF DOCUMENTS.

- 7.1 Drawings, Specifications, field data, notes, reports, calculations, test data, estimates and other documents as instruments of service are and shall remain the property of the Engineer whether the Project for which they are made is executed or not. The Owner shall be permitted to retain copies, including reproducible copies, of Drawings and Specifications for information and reference in connection with the Owner's use and occupancy of the Project. The Drawings and Specifications shall not be used by the Owner on other projects, for additions to this Project, or for completion of this Project by others, except by agreement in writing and with appropriate compensation to the Engineer.
- 7.2 Submission or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Engineer's rights.

8. TERMINATION OF AGREEMENT.

- 8.1 This Agreement may be terminated by either party upon seven days' written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination.
- 8.2 This Agreement may be terminated by the Owner upon at least seven days' written notice to the Engineer in the event that the Project is permanently abandoned.
- 8.3 In the event of termination not the fault of the Engineer, the Engineer shall be compensated for all services performed to termination date, together with Reimbursable Expenses then due.

9. ABANDONED OR SUSPENDED WORK.

- 9.1 Nothing in this Agreement nor in any document, report or opinion of the Engineer shall infer or imply that the Engineer's Services will be furnished on a contingent basis.
- 9.2 If the Project or any part thereof is abandoned or suspended in whole or in part by the Owner for any reason other than for default by the Engineer, the Engineer shall be paid for all services performed

prior to receipt of written notice from the Owner of such abandonment or suspension.

10. LIMITATION OF LIABILITY.

- 10.1 Work to be performed and services rendered by the Engineer under this Agreement are intended for the sole benefit of the Owner. Nothing herein shall confer any rights upon others or shall refer any duty on the part of the Engineer to any person or persons not a party to this agreement including, but not limited to, any contractor, sub-contractor, supplier, or any agent, employee, insurer, or surety of such person or persons.
- 10.2 Limitation of Liability – Owner’s remedies with respect to defects or deficiencies in our company’s services which are correctable are limited to re-performance of such portion of the Services or refund of the amount of compensation paid to us for such portion of the services. It is agreed that Owner will limit any and all liability of the Engineer, its Agents or employees, to Owner on account of any other error or omission, whether in contract, tort (including negligence, whether sole or concurrent) or otherwise arising out of, connected with, or resulting from the services provided pursuant to this agreement to a sum not to exceed Fifty Thousand Dollars (\$50,000) or the amount of the total fee paid by Owner, whichever is greater. If Owner prefers to have higher limits of professional liability, the limits can be increased to a maximum of One Million Dollars (\$1,000,000) upon written request from Owner at the time of the acceptance of this proposal, provided that Owner agrees to pay an additional consideration because of the greater risk insured. In no event shall the Engineer be liable for any special, indirect, incidental or consequential loss or damage or punitive damages.
- 10.3 Claims – In the event that Owner makes a claim against our company, at law or otherwise, for any alleged error, omission, or other act arising out of the performance of these professional services and Owner does not succeed in obtaining judgment thereon, or if legal action is brought by the Engineer against Owner to enforce any of the obligations hereunder and we succeed in obtaining judgment against Owner thereon, then, in either event, Owner shall pay all costs incurred by Engineer, including but not limited to staff time, attorney’s fees, court costs and all other claim-related expenses.
- 10.4 The Engineer will not be responsible for and will not have control or charge of construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, and he will not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents or for the Contractor's failure to enforce safety requirements set forth by Federal, State and Local agencies. The Engineer will not be responsible for or have control or charge over the acts or omissions of the Contractor, Subcontractors, or any of their agents or employees, or any other persons performing any of the Work.

11. MISCELLANEOUS PROVISIONS.

- 11.1 This Agreement shall be governed by the law of the principal place of business of the Engineer.
- 11.2 The Owner and the Engineer, respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party to this Agreement and to the partners, successors, assigns and legal representatives of such party with respect to all covenants of this Agreement. Neither the Owner nor the Engineer shall assign, sublet or transfer any interest in this Agreement without the written consent of the other.

This Agreement represents the entire and integrated agreement between the Owner and the Engineer and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Engineer.

Owners Signature

Date

Owners Title

SCHEDULE OF HOURLY RATES

Principal Engineer	165.00
Engineer II	125.00
Engineer I	105.00
Autocad Technician II	90.00
Autocad Technician I	80.00
Registered Land Surveyor	105.00
Survey Crew	130.00

SCHEDULE OF REIMBURSABLE EXPENSES

REPRODUCTION COSTS:

Plan Sheets	\$5.00 per sheet
Specifications	\$0.25 per sheet
Other	Actual cost + 10%

OVERNIGHT PACKAGES: Cost + 10%

TRAVEL:

Auto Mileage \$0.555 per mile

AIRFARE:

Actual Cost Economy Class – Domestic
Business Class – Foreign

ROOM AND BOARD: At Actual Cost



BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST: SPLOST/Buildings and Facilities	MEETING DATE: 12.17.2013 <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">RESOLUTION ATTACHED?</td> <td style="width: 10%; text-align: center;">YES</td> <td style="width: 10%;"></td> </tr> <tr> <td></td> <td style="text-align: center;">NO</td> <td style="text-align: center;">X</td> </tr> </table>	RESOLUTION ATTACHED?	YES			NO	X
RESOLUTION ATTACHED?	YES						
	NO	X					

REQUESTED MOTION OR ITEM TITLE:

Authorize a sole source proposal for architectural services.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY:
 In consultation with the judges of the Ogeechee Judicial Circuit (OJC) and the interim Clerk of Courts, a sole source proposal has been solicited from Martin Rule Associates (MRA) to perform pre-planning and cost estimates for potential improvements at the Judicial Annex (see attached). MRA originally designed and oversaw construction of the building and is in a position to expedite the services at the lowest probable cost. The OJC and the Clerk has requested such consideration as a measure to relieve building congestion, and possibly defer the need to for new building construction for an extended period of time, if such renovations and alterations could be completed. Approval is recommended.

AGENDA CATEGORY	FINANCIAL IMPACT STATEMENT			
(CHECK ONE)	BUDGETED ITEM?	YES	AMENDMENT OR TRANSFER REQUIRED?	YES
		NO		NO
PRESENTATION				
PUBLIC HEARING				
CONSENT	X			
NEW BUSINESS				
UNFINISHED BUSINESS				
OTHER				

ATTACH DETAILED ANALYSIS, IF NEEDED:
 Given the scope of service requested by the judiciary and county staff, MRA proposes a fee of \$3,000 for each phase of work. Project funding would be appropriated from either 2007 or 2013 SPLOST proceeds (pay-go), depending on cash flow issues arising with other dedicated projects pursuant to the county's Capital Improvements program.

AGENDA ITEM REVIEW AND APPROVAL											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES		YES		YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL		INITIAL		INITIAL <i>[Signature]</i>	
DATE		DATE		DATE		DATE		DATE		DATE 11/2.13	

COMMISSION ACTION AND REFERRAL	
APPROVED	DATE TO BE RETURNED TO AGENDA:
DENIED	NOTES:
DEFERRED	



12-A EAST GRADY STREET
POST OFFICE BOX 1382
STATESBORO, GA 30459
(912) 764-6288

BERNARD P. MARTIN
JOHN H. RULE
FRANKLYN R. D'ARCANGELO



December 9, 2013
Tom Couch, County Manager

**RE: Bulloch County Judicial Annex
Court Expansion and Clerk's Suite Reorganization**

Tom,
I have your request for proposal for Architectural services consisting of Pre-Planning and Construction Cost estimates for the following:

Phase I Court Expansion

The County is considering a re-design of the existing Jury Assembly Room to accommodate a new, larger Court Room. The program requires the construction of a new judge's bench, court recorder, witness stand and jury box, along with appropriate railings for division of space, plus revisions to electrical, data and audio systems. Other requirements include a vestibule entry from the existing Lobby, revisions to windows and doors for security, access from holding cells, attorney/client meeting rooms and storage space.

Phase II Clerk's Suite Reorganization:

The County Clerk has expanded into the spaces on the north end and north-east corner of the ground floor. As such it has become a suite and so some of the corridor space may no longer be necessary for that use. The public interaction with County personnel is not secured in a suitable manner. The security staff has recommended multiple windows with secure glass and pass through as a means of improving service and security. Other needs may be identified, however since there is not yet a full time Clerk in place, it is expected that this work will be delayed until such time as one is appointed.

For each of these phases we propose to provide the following:

- 1 Current space use analysis
- 2 Schematic solutions to improve function & use of space
- 3 Construction cost estimates

Our fee for Phase I & II is \$3,000 each. I am available to discuss this proposal with you in more detail. If you choose to proceed, you may indicate your acceptance below and return a copy to my office or we will provide you with a Limited Scope AIA Contract.

Thank you for the opportunity to provide this proposal.
Sincerely yours,

JOHN H. RULE, A.I.A.

Accepted by

Date

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST:	MEETING DATE: 12.17.2013		
Clerk of the Board	RESOLUTION ATTACHED?	YES	
		NO	x

REQUESTED MOTION OR ITEM TITLE:

To grant an alcoholic beverage license for package retail beer and wine sales to Mihir Patel for MJ Jalaram Inc., and is located at 6862 Sinkhole Road.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:

There is no apparent reason to deny the application. Approval is recommended. Application is attached. Criminal history is attached.

AGENDA CATEGORY (CHECK ONE)		FINANCIAL IMPACT STATEMENT				
PRESENTATION		BUDGETED ITEM?	YES	N	AMENDMENT REQUIRED?	YES
			NO			NO
PUBLIC HEARING		ATTACH DETAILED ANALYSIS, IF NEEDED:				
CONSENT	x					
NEW BUSINESS						
OLD BUSINESS						
OTHER						

APPROVED FOR AGENDA											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	x	YES		YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL CAS		INITIAL		INITIAL	
DATE		DATE		DATE		DATE 12.10.2013		DATE		DATE	

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

Office of the Sheriff

SHERIFF
LYNN M. ANDERSON



17257 HWY 301 NORTH
STATESBORO, GA 30458
(912) 764-8888
FAX (912) 764-2917

The following information is furnished to the Bulloch County Board of Commissioners, in regards to an application for a beer and Wine License. This information is furnished by the Bulloch County Sheriff's Department for the purpose of the Board in their decision on the issuance of a license.

NAME: Mihir Patel

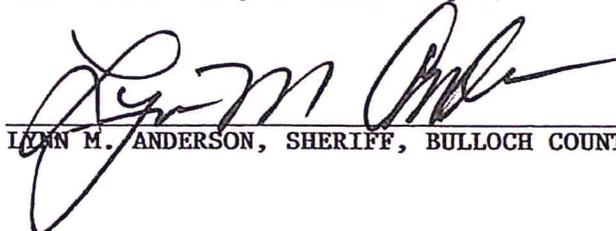
BUSINESS: MJ Talaram, Inc

LOCATION: 6862 Sinkhole Rd

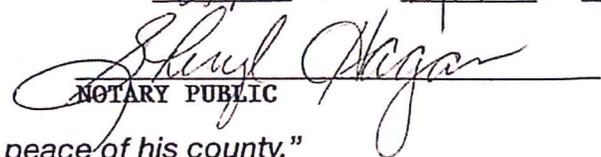
CRIMINAL HISTORY: OK

RESIDENCY: ? left blank OK

This information is furnished to the Bulloch County Board of Commissioners for their information only at their request.


LYNN M. ANDERSON, SHERIFF, BULLOCH COUNTY, GA.

This 21 Day of Nov., 2011.


NOTARY PUBLIC

"The sheriff shall keep and preserve the peace of his county."

**BULLOCH COUNTY, GEORGIA
APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE**

YOU MUST COMPLETE APPLICATION IN ITS ENTIRETY

DATE OF APPLICATION 11-8-13 NEW RENEWAL _____

Type of Business to be operated:

<input checked="" type="checkbox"/> Retail beer and wine packaged only	\$1,500.00
_____ Retail beer and wine by the drink (pouring license)	\$1,500.00
_____ Retail liquor by the drink (pouring license)	\$3,000.00
_____ Pouring license (beer, wine, and liquor)	\$4,500.00
_____ Wholesale license	\$1,200.00
_____ Farm Winery	\$2,250.00
_____ Catering License (off premise)	\$ 500.00
_____ Application Fee (<i>due upon returning application</i>)	\$ 250.00
_____ Event Permit	\$ 50.00
_____ License Transfers	\$ 250.00
_____ Temporary Permit (all forms)	\$ 250.00
 Total license fee (include the application fee)	 \$ _____

***Late Penalty ***

All renewal applications received after November 1 and before January 1 - 25% of license fee

All renewal applications received after January 1 - 50% of license fee

Applicant's full name MIHIR PATEL
Name of business M J JALARAM, INC.
Location of business 6862 SINK HOLE RD STATESBORO GA 30458
Type of business organization (Corporation, limited liability company, partnership, etc.)
CORPORATION
Business mailing address 715 S. ROUNDTREE ST. METTER GA 30439 Phone _____
Applicant's home address 1001 Morning Dale State Road 60461 Phone _____
Applicant's age 25 Date of birth _____ Social Security # [REDACTED]

Are you a resident U.S. Citizen?

YES NO _____

Are you a resident of Bulloch County?

YES NO

If "No", then you must designate a resident of Bulloch County who shall be responsible for any matter relating to the license (ie., a "designee"). If you are appointing a designee, provide the following information:

Designee's Name & Home Address _____

Designee's Home Phone _____ Designee's Age _____

Designee's Date of Birth _____ Designee's SS# _____

Are you the owner of the business?

YES NO

If "Yes", attach documentation demonstrating your ownership of the business, such as an Operating Agreement, Partnership Agreement, or Shareholder's Agreement.

If "No", what is your title or interest in the business? _____

List all partners, shareholders, members, or managers of the business below:

MIHIR PATEL _____

NAYANABEN PATEL _____

Attach a copy of your business's Certificate of Existence from the Secretary of State's office.

BE ADVISED THAT ANY PARTNER, SHAREHOLDER, MEMBER OR MANAGER LISTED ABOVE MUST COMPLETE A SEPARATE APPLICATION AND CONSENT FORM FOR A BACKGROUND CHECK AND IT IS YOUR RESPONSIBILITY TO ENSURE THIS IS DONE.

Has the applicant or designee been convicted of any crime(s) in the past 5 years?

YES _____ NO

If "Yes", attach a detailed explanation to this application, and be sure to provide the date, jurisdiction, offense, and circumstances of the arrest/conviction.

Has the applicant or designee EVER been denied an alcoholic beverage license?

YES _____ NO

If "Yes", attach a detailed explanation to this application, and be sure to provide the date, County or City, and circumstances of the denial.

Has the applicant or designee EVER had an alcoholic beverage license suspended or revoked?
YES _____ NO

If "Yes", attach a detailed explanation to this application, and be sure to provide the date, County or City, and circumstances of the suspension or revocation.

Approved _____ Rejected _____ This _____ day of _____, 20____.

Bulloch County Board of Commissioners

By: _____
J. Garrett Nevil, Chairman

Attest: _____
Christy A. Strickland, Clerk

TYPE: mid
LSTCN: 1653052039
GBITCN: 33150576089993
DATE/TIME: 2013-11-11 11: 22: 40
NAME: PATEL, MIHIR SANATKUMAR
SID: NoRecord
OTN:
OCA:
IDENT: NO GEORGIA CRIMINAL HISTORY IS AVAILABLE FOR THIS REQUEST

TYPE: mfi - FBI Identification Response
LS TCN: 1653052039
GBI TCN: 33150576089993
DATE/TIME: 2013-11-11 11: 28: 03
OCA:
FBI NUMBER:
SID:
NAME: PATEL,MIHIR SANATKUMAR
FBI IDENT: N
FBI RAPSHEET RESPONSE BELOW:

CIVIL APPLICANT RESPONSE

ICN E2013315000000036382 CIDN OCA
PATEL,MIHIR SANATKUMAR W 506 [REDACTED]
MNU SOC [REDACTED] SEX M
FPC
HENRY CLASS API

GA0160000 SHERIFF'S OFFICE DATE FP
STATESBORO GA 2013/11/11
A SEARCH OF THE FINGERPRINTS ON THE ABOVE
INDIVIDUAL HAS REVEALED NO PRIOR ARREST
DATA. CJIS DIVISION
2013/11/11 FEDERAL BUREAU OF INVESTIGATION

GA0160000
BULLOCH COUNTY
SHERIFF'S OFFICE
17257 HWY 301 N
STATESBORO, GA 30458

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST:	MEETING DATE: 12.17.2013		
Clerk of the Board/Sheriff	RESOLUTION ATTACHED?	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE:

To grant alcoholic beverage 2014 renewal licenses for package retail beer and wine, retail beer and wine by the drink, pouring, and farm winery sales to establishments with a current 2013 license.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:

Please see the attached list for recommendations for approvals and denials.

AGENDA CATEGORY (CHECK ONE)		FINANCIAL IMPACT STATEMENT				
PRESENTATION		BUDGETED ITEM?	YES	N	AMENDMENT REQUIRED?	YES
			NO			NO
PUBLIC HEARING		ATTACH DETAILED ANALYSIS, IF NEEDED:				
CONSENT	X					
NEW BUSINESS						
OLD BUSINESS						
OTHER						

APPROVED FOR AGENDA											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	X	YES		YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL CAS		INITIAL		INITIAL	
DATE		DATE		DATE		DATE 12.10.2013		DATE		DATE	

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

2014 ALCOHOL LICENSE – RENEWALS

RECOMMENDATION: APPROVAL

12-17-2013

FARM WINERY

Meinhardt Vineyards – Mr. Kenneth Meinhardt

ON-PREMISES

Bay South Restaurant-Angela Kim Adams

Moose Lodge # 1089-Thomas Barnard

Forest Height Country Club-Stacy Webb

OFF-PREMISES

301 Food & Gas-Vatsal Pithwa

TByrds # 2-Komal Thakore & Joe McGlamery

Zip-N-Food# 1-Keyuriben Patel, Suren Patel & Jignasaben Patel & Manishben Patel

Zip-N-Food# 8-Keyuriben Patel, Suren Patel & Jignasaben Patel & Manishben Patel

Zip-N-Food# 9-Keyuriben Patel, Suren Patel & Jignasaben Patel & Manishben Patel

Zip-N-Food # 11-Mitul Patel

Zip-N-Food # 12- Meenaben Patel

Zip-N-Food # 16-Pallavi Patel

H's Food mart-Michael & Deborah Hatten

Pojo's Gas-N-Go- Phillip Sumer, Jimmy Sumner Jr., Connie Sumner, Beverly Sumner

Cypress Lake Country Store-Pamela Martin & James Revell

Country Club Food Mart-Pallair Patel & Nimisha Patel

On the Go Food Mart # 24- Jason Lupton, Lee Lupton, Bobby Lupton, Lisa L Bowen

On the Go Food Mart # 33- Jason Lupton, Lee Lupton, Bobby Lupton, Lisa L Bowen

VRAJ Food Mart-Tejal H Parikh

Mill Creek Motor Mate-Paul Uelman

A to Z Truck Stop- Archanaben Viradiya & Luther Rogers

Pojo's #2 - Phillip Sumer, Jimmy Sumner Jr., Connie Sumner, Beverly Sumner

Parker's # 45-Kimberly Couterman & Amy Mae Lane

Tobacco & More # 2-Pervez Chaudhry

Clyde's Market #40- Gregory Woolard, Clyde Woolard, Sylvia J Woolard, Clyde Woolard Jr., Michael Woolard, Cynthia Anderson, Richard K Miller

Clyde's Market #74 –Gregory Woolard, Clyde Woolard, Sylvia J Woolard, Clyde Woolard Jr., Michael Woolard, Cynthia Anderson, Richard K Miller

Neighbor's # 95-Matthew McGhee

El Cheapo Food Mart-Sunikumar Patel

Fast & Easy III-Brooks Hallat

J&T Minit Mart-Tonya Rollins & Melissa Owens

Jay Food Mart- Kiran Patel & Samir Patel

Eldora Penny Saver-Eldora Penny Saver

Stilson Country Store-Gerald Forehand

Fast Stop-Kiran Patel & Samir Patel

Blue Sky Trading Inc-Ghanshayambahi J Patel & James Earl Clifton

Clito Store- Ghanshayambahi J Patel & James Earl Clifton

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST: County Manager/Clerk of the Board	MEETING DATE: 12.17.2013		
	RESOLUTION ATTACHED?	YES	
		NO	x

REQUESTED MOTION OR ITEM TITLE:

Discussion/Action: To change the Tuesday, February 4, 2014 to February 6, 2014 at 5:30 P.M.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:

The regular scheduled meeting is scheduled for February 4, 2014. The 2014 Capitol Conference is also being held at that time in Atlanta, Georgia which several Commissioners have expressed interest in attending. Recommendation from the staff is to reschedule the February 4, 2014 regular scheduled meeting to February 6, 2014.

AGENDA CATEGORY (CHECK ONE)		FINANCIAL IMPACT STATEMENT				
PRESENTATION		BUDGETED ITEM?	YES	N	AMENDMENT REQUIRED?	YES
			NO			NO
PUBLIC HEARING		ATTACH DETAILED ANALYSIS, IF NEEDED:				
CONSENT						
NEW BUSINESS	x					
OLD BUSINESS						
OTHER						

APPROVED FOR AGENDA											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	x	YES		YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL CAS		INITIAL		INITIAL	
DATE		DATE		DATE		DATE 12.11.2013		DATE		DATE	

COMMISSION ACTION AND REFERRAL (Box 9)		
APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		NOTES
OTHER		