



**Bulloch County  
Board of  
Commissioners  
Regular Meeting**

**April 1, 2014  
Estimated Time: 1 Hour  
North Main Annex Community Room  
Statesboro, Georgia  
5:30 PM**

Meeting Function:	<b>Board of Commissioners</b>	Type of Meeting:	<b>Regular Meeting</b>
Meeting Chair:	<b>Chairman, Garrett Nevil (Presiding)</b>	Recorder:	<b>Clerk of the Board, Christy Strickland</b>
Parliamentarian:	<b>County Attorney, Jeff Akins</b>	Ex-Officio:	<b>Tom Couch, County Manager; Harry Starling, Chief Financial Officer; Andy Welch, Development Services Director; Ted Wynn, Public Safety Director; Dink Butler, Transportation Director; Kirk Tatum, County Engineer; Chief Deputy, Jared Akins; Chief Accountant, Whitney Richland; and Environmental Director Bob Smith</b>

**General Agenda**

ITEM	RESOURCE PERSON/FACILITATOR	TIME	REFER
Call to Order; Welcome Media and Visitors	Chairman Nevil	5:30 PM	
Invocation and Pledge of Allegiance	Commissioner Gibson	5:32 PM	
Roll Call	Clerk of the Board	5:33 PM	
Approval of General Agenda	Chairman Nevil	5:40 PM	
Public Comments	Audience	5:42 PM	
Public Hearing & Action			
Proposed Streetlight District for Birdie Court	Legal	5:52 PM	Tab A
Consent Agenda	Chairman Nevil	6:12 PM	
To Approve the minutes of the Regular Meeting held on March 18, 2014	Clerk of the Board		Tab B
To Approve a contract with Southeastern Marketing to provide marketing services for Splash in the Boro	Parks & Recreation		Tab C
To Approve a purchase of a Knuckle Boom loader and truck from Freightliner of Savannah	Building & Facilities/ Environmental Management		Tab D
To Approve a bid for a 2015 Mack front loader solid waste truck and extended warranty on air-conditioning system with Bunch Truck & Equipment	Environmental/Solid Waste		Tab E
To Approve a bid for two Caterpillar Tandem Motor Graders with Yancey Brothers	Transportation		Tab F
Commission and Staff Comments	Chairman Nevil, et al.	6:15 PM	
Adjourn	Chairman	6:30 PM	

**Additional Information**

Background information in Board packets

## BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

<b>DEPARTMENT MAKING REQUEST (Box 1)</b>		<b>MEETING DATE (Box 2)</b> April 1, 2014									
Legal		<b>RESOLUTION ATTACHED? (Box 3)</b>		YES							
				NO	X						
<b>REQUESTED MOTION OR ITEM TITLE (Box 4)</b>											
Public Hearing for Proposed Streetlight Tax District for Birdie Court											
<b>SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)</b>											
Residents of lots contiguous to that certain road named Birdie Court have submitted a petition to create a streetlight tax district for Birdie Court. The petition was signed by at least 75% but less than 100% of the owners of lots that are contiguous to Birdie Court. In accordance with the streetlight district ordinance, a public hearing must be held on this issue since less than 100% of the lot owners signed the petition. A public hearing was held at the Commissioners' meeting on March 4, 2014, but the matter was deferred until this meeting for further research (see attached memo from County Attorney Jeff Akins). Another public hearing has been scheduled for this meeting. Pursuant to the ordinance, the attached public hearing notice was published in the Statesboro Herald on Thursday, March 20, 2014, and a sign providing notice of the public hearing was placed on the property at least 10 days prior to the hearing.											
<b>AGENDA CATEGORY (CHECK ONE) (Box 6)</b>			<b>FINANCIAL IMPACT STATEMENT (Box 7)</b>								
<b>PRESENTATION (6a)</b>		X	<b>BUDGETED ITEM? (7a)</b>		<b>AMENDMENT REQUIRED? (7b)</b>						
			YES	NO	X	YES	NO				
<b>PUBLIC HEARING (6b)</b>			<b>ATTACH DETAILED ANALYSIS, IF NEEDED ( 7c)</b>								
<b>CONSENT (6c)</b>											
<b>NEW BUSINESS (6d)</b>											
<b>OLD BUSINESS (6e)</b>											
<b>OTHER (6f)</b>											
<b>APPROVED FOR AGENDA (Box 8)</b>											
<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING OFFICER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
YES		YES		YES		YES	✓	YES	✓	YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL (JA)		INITIAL (JA)		INITIAL	
DATE		DATE		DATE		DATE 3/27/14		DATE 3/27/14		DATE	
<b>COMMISSION ACTION AND REFERRAL (Box 9)</b>											
<b>APPROVED</b>		<b>DATE TO BE RETURNED TO AGENDA</b>									
<b>DENIED</b>											
<b>DEFERRED</b>		<b>NOTES</b>									
<b>OTHER</b>											

# ***From the desk of Jeff S. Akins***

County Attorney  
Bulloch County Board of Commissioners  
P.O. Box 347  
Statesboro, Georgia 30459  
Direct Line: 912-764-0106  
Fax No.: 912-764-8634  
Email: jakins@bullochcounty.net



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## MEMORANDUM

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**To: Board of Commissioners**

**From: Jeff S. Akins**

**Re: Streetlight District for Birdie Court**

**Date: March 27, 2014**

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Article IX, Section II, Paragraph VI of the Georgia Constitution provides that “special districts may be created for the provision of local government services within such districts; and fees, assessments, and taxes may be levied and collected within such districts to pay, wholly or partially, the cost of providing such services therein . . .”. One of the allowable methods for creating a special district is by municipal or county ordinance or resolution. Ga. Const., Art. IX, Sec. II, Par. VI(c).

It is not necessary to have the approval or consent of property owners within an otherwise authorized special district in order to create the special district. For example, in *Greene County Board of Commissioners v. Higdon*, 277 Ga.App. 350 (2006), the Georgia Court of Appeals upheld the creation of a special district for hospital assessments without the consent or approval of any property owners. As another example, the Georgia Attorney General has opined that “a county may, by resolution, establish a special tax district for fire protection without the assent of a majority of the qualified voters of such district.” *Op. Atty Gen. Ga. U75-55*.

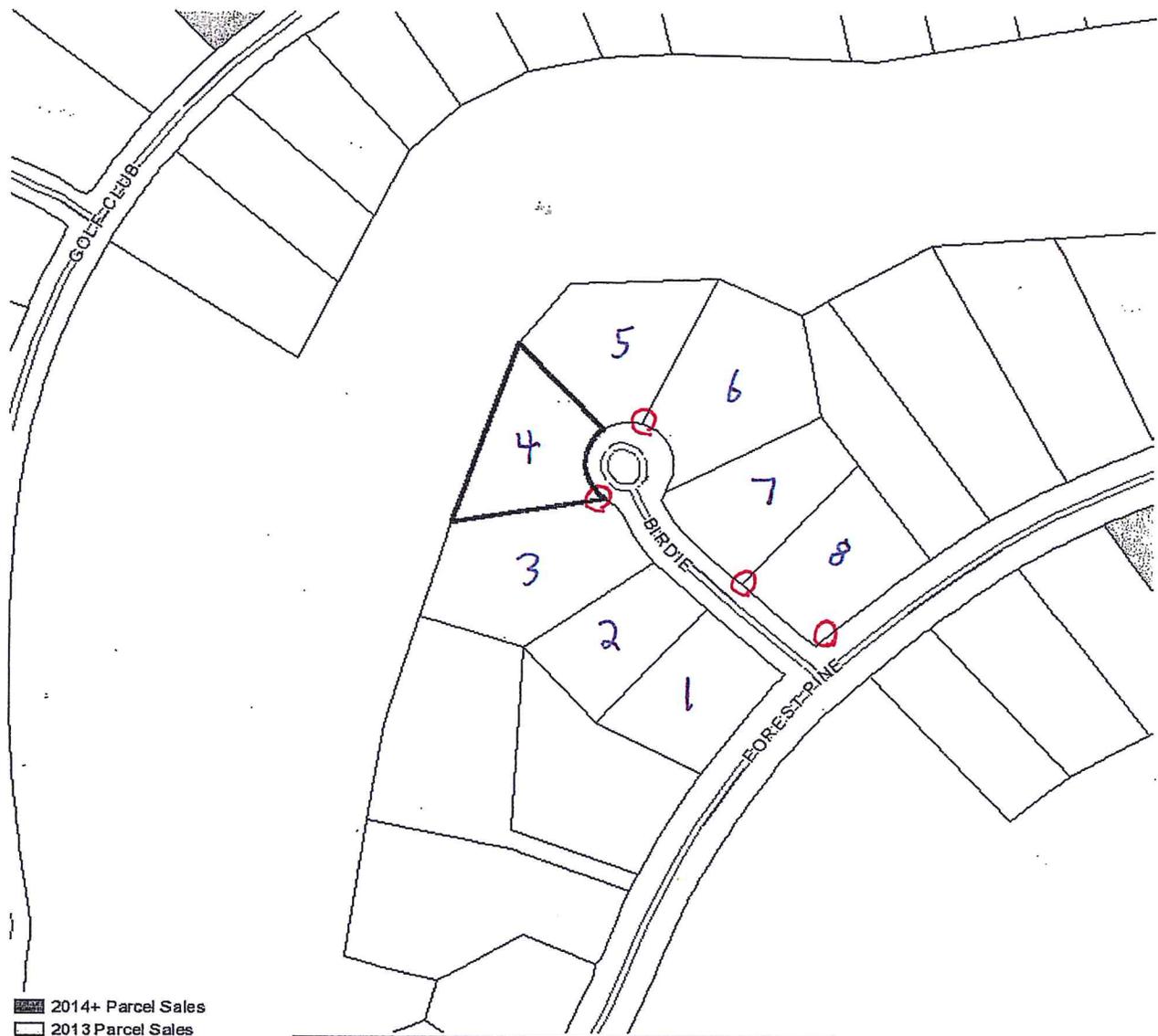
Based on the above-cited constitutional provision, Bulloch County has enacted an ordinance governing the establishment of special districts to pay for the installation, maintenance, and operation of streetlights in public rights-of-way within the unincorporated areas of the county. This ordinance is codified at Section 12-101 *et seq.* of the Code of Ordinances of Bulloch County, Georgia (hereinafter cited as “Ord. § \_\_\_\_”). Streetlights are an authorized local government service pursuant to Article IX, Section II, Paragraph III(a)(4) of the

Georgia Constitution. While Georgia law allows the creation of such special districts without the consent or approval of property owners within the special district, Bulloch County's ordinance restricts this latitude by requiring a petition signed by at least 75% of the lot owners within an existing residential area before the Board of Commissioners (hereinafter "Board") may consider the creation of a proposed streetlight district within an existing residential area. Ord. § 12-107(a). If at least 75% but less than 100% of the lot owners have signed the petition, then the Board must hold a public hearing on the proposed streetlight district. *Id.* The Board can then, within its discretion, decide to either create the special streetlight district or not; however, so long as at least 75% of the lot owners in the proposed special district have signed the petition, it is not necessary that the other 25% of the lot owners consent to creation of the special district. Ord. § 12-107(e).

Regarding the proposed streetlight tax district for Birdie Court, streetlights have been installed in accordance with the map attached hereto (each red circle represents a streetlight). I discussed this matter with Mr. Greg Proctor with Excelsior EMC, who installed the streetlights. Mr. Proctor stated that the purpose of the streetlights is to illuminate the public right-of-way of Birdie Court, not to provide lighting for individual lots. He further stated that EMC decided where to best place the streetlights to accomplish this purpose, and that individual lot owners were not consulted regarding where they wished the streetlights to be located. He also stated that, in his opinion, this was a reasonable design to accomplish the purpose of illuminating the public right-of-way of Birdie Court.

In construing the provision of Georgia law that allows for the creation of special tax districts, the Georgia Supreme Court has stated that "[t]his provision contemplates a link between the service provided and the method of financing the service" and that "it is proper to levy a tax within a part of a city or county to pay for special service provided to that part and not to the remainder of the city or county." *Martin v. Ellis*, 242 Ga. 340, 343 (1978). The general rule is that it is left to the local government to decide whether a lot owner benefits from the service provided. *Green County Board of Commissioners v. Higdon*, 277 Ga.App. 350, 353 (2006).

It appears that all the lots contiguous to Birdie Court are benefitting from the streetlights that have been installed since the purpose and effect of the streetlights is to illuminate the right-of-way of Birdie Court. Therefore, if the Board desires to create a streetlight tax district for Birdie Court, all of the lots contiguous to Birdie Court should be included in the district. According to EMC the annual charge for all the lights is \$590.64. If a streetlight district is created, Bulloch County would add an administrative fee of 15% (\$88.60), bringing the annual total to \$679.24. Since there are eight lots, each lot would consequently be charged \$84.91 for the streetlights on its annual tax bill.



- 2014+ Parcel Sales
- 2013 Parcel Sales
- 2012 Parcel Sales

0 190 380 570 760 ft

## **NOTICE OF PUBLIC HEARING**

Notice is hereby given that, pursuant to the provisions of Article IV of Chapter 12 of the Code of Ordinances of Bulloch County, Georgia, the Bulloch County Board of Commissioners will hold a public hearing on Tuesday, April 1, 2014 at 5:30 p.m. in the Community Room of the Bulloch County North Main Annex, 115 North Main Street, Statesboro, Georgia 30458 for the purpose of receiving public input on and considering the creation of a special tax district for streetlights on that certain road named Birdie Court in the unincorporated area of Bulloch County. All persons who have questions or comments regarding the creation of said streetlight tax district may appear and be heard at said public hearing. For more information or special arrangements, contact the office of the Bulloch County Board of Commissioners at (912) 764-6245 during regular business hours.

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

<b>DEPARTMENT MAKING REQUEST (Box 1)</b>		<b>MEETING DATE (Box 2)</b> April 1, 2014		
Legal	<b>RESOLUTION ATTACHED? (Box 3)</b>		YES	X
			NO	

**REQUESTED MOTION OR ITEM TITLE (Box 4)**

Resolution to Create Streetlight Tax District for Birdie Court

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)**

Residents of lots contiguous to that certain road named Birdie Court have submitted the attached petition to create a streetlight tax district for Birdie Court. A public hearing on this issue has been held as required by the streetlight district ordinance since at least 75% but less than 100% of the lot owners signed the petition. Adoption of the attached resolution will create this streetlight tax district in accordance with the terms thereof.

<b>AGENDA CATEGORY (CHECK ONE) (Box 6)</b>		<b>FINANCIAL IMPACT STATEMENT (Box 7)</b>					
<b>PRESENTATION (6a)</b>		<b>BUDGETED ITEM? (7a)</b>	YES		<b>AMENDMENT REQUIRED? (7b)</b>	YES	
			NO	X		NO	X
<b>PUBLIC HEARING (6b)</b>		<b>ATTACH DETAILED ANALYSIS, IF NEEDED (7c)</b>					
<b>CONSENT (6c)</b>							
<b>NEW BUSINESS (6d)</b>	X						
<b>OLD BUSINESS (6e)</b>							
<b>OTHER (6f)</b>							

**APPROVED FOR AGENDA (Box 8)**

<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING OFFICER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
YES		YES		YES		YES	✓	YES	✓	YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL <i>CHS</i>		INITIAL <i>JA</i>		INITIAL	
DATE		DATE		DATE		DATE 3/27/14		DATE 3/27/14		DATE	

**COMMISSION ACTION AND REFERRAL (Box 9)**

<b>APPROVED</b>	<b>DATE TO BE RETURNED TO AGENDA</b>
<b>DENIED</b>	
<b>DEFERRED</b>	
<b>OTHER</b>	
<b>NOTES</b>	



**STATE OF GEORGIA  
COUNTY OF BULLOCH**

**THE BULLOCH COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION # 2014 - \_\_\_\_\_**

**TO ESTABLISH A STREET LIGHT TAX DISTRICT FOR BIRDIE COURT; TO AUTHORIZE THE ASSESSMENT AND COLLECTION OF FEES FOR SAID STREETLIGHT TAX DISTRICT; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

WHEREAS, Article IX, Section II, Paragraph VI of the Constitution of the State of Georgia provides that special districts may be created for the provision of local government services within such districts, and that fees, assessments, and taxes may be levied and collected within such districts to pay, wholly or partially, the cost of providing such services therein and to construct and maintain facilities therefor; and

WHEREAS, Article IX, Section II, Paragraph VI of the Constitution of the State of Georgia further provides that such special districts may be created by county ordinance or resolution; and

WHEREAS, pursuant to said constitutional provision, the Bulloch County Board of Commissioners has enacted an ordinance governing the creation of streetlight tax districts, which ordinance is codified in Chapter 12, Article IV, Division 2 of the Code of Ordinances of Bulloch County, Georgia (hereinafter "the Ordinance"); and

WHEREAS, Section 12-103(a) of the Ordinance provides that new streetlight tax districts may be created upon submission of a proper petition and resolution of the Board of Commissioners as provided in the Ordinance; and

WHEREAS, Section 12-107(a) of the Ordinance provides that 75 percent of the owners of lots within the proposed streetlight district must sign a petition for the creation of a streetlight district for the petition to be presented to the Board of Commissioners for consideration; and

WHEREAS, Section 12-107(a) of the Ordinance further provides that unless 100 percent of the lot owners have signed the petition, a public hearing shall be held by the Board of Commissioners after having been advertised one time in the official organ of the County, and that a sign or signs shall be posted in the proposed streetlight district giving notice of the public hearing, at least 10 days before the public hearing; and

WHEREAS, in accordance with the procedures set forth in the Ordinance, the owners of residential lots contiguous to that certain road named Birdie Court in the unincorporated area of Bulloch County have submitted a petition for the creation of a streetlight district consisting of lots that are contiguous to Birdie Court, said petition

having been signed by at least 75% but less than 100% of the owners of residential lots that are contiguous to Birdie Court; and

WHEREAS, the Bulloch County Board of Commissioners, after due notice as required by the Ordinance, has held a public hearing regarding the proposed creation of said streetlight district;

NOW THEREFORE, BE IT RESOLVED by the Bulloch County Board of Commissioners as follows:

SECTION 1. A special streetlight tax district is hereby created to consist of all those certain tracts or parcels of land lying and being in the 1209<sup>th</sup> G.M. District of Bulloch County, Georgia and being contiguous to that certain road named Birdie Court. Said tracts or parcels are further described as having the following map and parcel number designations in the records of the Bulloch County Tax Assessor's office as of the date this resolution was adopted, being April 1, 2014, with the street address of each parcel following in parentheses:

MS10000129 000 (1 Birdie Court); MS10000130 000 (3 Birdie Court); MS10000131 000 (5 Birdie Court); MS10000132 000 (7 Birdie Court); MS10000133 000 (8 Birdie Court); MS10000134 000 (6 Birdie Court); MS10000135 000 (4 Birdie Court); and MS10000136 000 (29 Forest Pines Drive).

Said special streetlight tax district shall also include any tracts or parcels that are subdivided in the future from the above-described property.

SECTION 2. The effective date of the creation of the special streetlight tax district for Birdie Court shall be January 1, 2014. Annual fees and charges for electricity for the streetlights serving Birdie Court, including any initial capital costs for streetlight installation, and for administering the streetlight tax district shall be assessed against each lot in said special streetlight tax district and included on the ad valorem tax bill for each lot as provided in the Ordinance. Such assessment shall commence with the ad valorem tax bill for each lot for the calendar year 2014, and continue for each succeeding year thereafter until and unless said special streetlight tax district is terminated by resolution or ordinance of the Bulloch County Board of Commissioners. The County shall begin paying electricity charges for said special streetlight tax district in January of 2015, and the County shall not assume any obligation or have any liability for any expenses of the street lights in said special streetlight tax district that may be incurred prior to January 1, 2015.

SECTION 3. Pursuant to Section 12-103(e) of the Ordinance, each year the County shall charge an administrative fee of fifteen percent (15%) of the total charges of the utility company for said special streetlight tax district for the preceding year.

**SO BE IT RESOLVED** this 1<sup>st</sup> day of April, 2014.

**BOARD OF COMMISSIONERS OF  
BULLOCH COUNTY, GEORGIA**

**By:** \_\_\_\_\_  
**J. Garrett Nevil, Chairman**

**Attest:** \_\_\_\_\_  
**Christy Strickland, Clerk**

March 18, 2014  
Statesboro, GA

### Regular Meeting

The Board of Commissioners met at 8:30 a.m. in the Community Room of the North Main Annex. Chairman Nevil welcomed guests and called the meeting to order. Commissioner Thompson gave the invocation, and the pledge of allegiance.

Ms. Christy Strickland, Clerk of the Board, performed the roll call of the commissioners and staff. The following commissioners were present: Commissioner Ethridge (came in at 8:40 a.m.), Commissioner Mosley, Chairman Nevil, Commissioner Rushing, Commissioner Thompson and Commissioner Gibson. The following staff were present: County Manager Tom Couch, County Attorney Jeff Akins, Developmental Services Director Andy Welch, Transportation Director Dink Butler, Chief Accountant Whitney Richland, Chief Deputy Jared Akins, County Engineer Kirk Tatum, Statesboro-Bulloch Parks and Recreation Director Mike Rollins, Bulloch County Correctional Institute Warden Chris Hill, Shop Superintendent Jesse Durrence, Keep Bulloch Beautiful Director Kelly Collingsworth, and Interim Airport Manager Alan Davis.

After Roll Call, Chairman Nevil asked for amendments or modifications of the General Agenda. County Manager Tom Couch asked to modify the Agenda by adding under New Business Agenda Item # 1 for Discussion/Action on the I-16/301 Water Tower Logo. Hearing no further modifications, Commissioner Mosley offered a motion to approve the General Agenda with the modifications suggested by the County Manager. Commissioner Gibson seconded the motion, and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, and Commissioner Mosley voting in favor of the motion.

Chairman Nevil asked for public comments from the audience at large or in writing. Ms. Allison Goggans was present and spoke about the three (3) parcels located at the Old Hospital property for which the Commissioners are soliciting bids to sell the parcels. She stated she does not want to see these parcels sold and would like the Ogeechee Hospice to be able to use them for future expansion. Chairman Nevil stated they would look into it and, even though the invitation for bids has been advertised, the Commissioners can reject any bids that may be received. Hearing no further public

comments nor having received any written comments, Chairman Nevil proceeded to the next item.

Chairman Nevil stated the next item on the agenda was a presentation from Keep Bulloch Beautiful and called on KBB Director Kelly Collingsworth to initiate discussion on the matter. Ms. Collingsworth stated Friday, March 21, 2014 would be the ninth annual Children's Water Festival held at Georgia Southern. She went over the activities that would be offered and names of the sponsors. Ms. Collingsworth thanked the Commissioners for their support for the festival and invited them to attend.

Chairman Nevil stated the next item on the agenda was to approve the Consent Agenda as follows: (1) To Approve the minutes of the Regular Meeting held on March 4, 2014; (2) To authorize the County Manager to execute an agreement with the Georgia Department of Corrections for the FY 2015 Intergovernmental Agreement regarding state inmates (See Exhibit # 2014-038); (3) To approve a bid for Most Dependable Fountains, Inc. for the purchase of outdoor water fountains (See Exhibit # 2014-039); (4) To authorize a contract with The University of Georgia Cooperative Extension Service Contract renewals (See Exhibit #2014-040); (5) To authorize a contract with Trinity Electrical Services, Inc. for installation of two (2) precision approach PAPI and flight check at the Statesboro-Bulloch County Airport (See Exhibit # 2014-041). Commissioner Thompson offered a motion to approve the Consent Agenda as presented. Commissioner Gibson seconded the motion, and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, and Commissioner Ethridge voting in favor of the motion.

Chairman Nevil stated the first item under New Business was for Discussion/Action on the I-16/301 Water Tank Logo. He called on County Manager Tom Couch to initiate discussion on the matter. Mr. Couch stated he had passed out a copy of an email between himself and Wayne Johnson, City of Statesboro Water and Sewer Director, about the logo for the water tank for the I-16/301 project. He stated the contractors are ready for the logo design but according to Mr. Johnson it is going to be \$27,000.00 over the allotted cost in the Intergovernmental Agreement. Mr. Couch stated anything over \$25,000.00 has to be approved by the Commissioners. Commissioner Ethridge stated she would like to see a breakdown of the cost for the logo. Mr. Couch

stated he has asked Mr. Johnson for the breakdown. Commissioner Rushing asked why the logo cannot wait to be put on until after the project is complete to see if it is even going to be visible from where the water tank is located. Mr. Couch stated it cannot wait because it has to be put on before the tank is lifted and connected to the concrete pole. After some further discussion on the visibility, Commissioner Thompson offered a motion to authorize the County Manager to proceed with approving the cost of the I-16/301 Water Tank Logo on the condition that a breakdown of the cost is provided. Commissioner Mosley seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, and Commissioner Ethridge voting in favor of the motion.

Chairman Nevil asked for any general comments or statements from the Commissioners. Commissioners Gibson thanked the staff for their hard work and dedication. Commissioner Thompson also thanked the staff for their hard work and dedication and stated he had several things on his mind he would like to discuss and he would like to have a workshop as soon as possible. Commissioners Rushing, Mosley and Ethridge agreed with Commissioner Thompson. Chairman Nevil asked what a good date/time would be for a workshop. Commissioner Thompson suggested maybe after the morning meeting since there has not been very much on the agenda.

Chairman Nevil asked for comments from the staff. County Manager Tom Couch stated he would like for the Commissioners to email him some topics they would like to discuss during the workshops. He also stated he had passed out a financial statement for the Commissioners to review and if anyone had any questions to let him know. Clerk of the Board Christy Strickland stated there are two ribbon cuttings. The first one is for Thursday, March 20, 2014 for the Magnolia Women's Healthcare Center. Commissioner Ethridge stated she would attend that one. Ms. Strickland stated the second is on Thursday, March 27, 2014 for J.C. Lewis. Chairman Nevil stated he would plan on attending that one. She also stated on March 30, 2014 there is a State Championship Celebration being held at Bulloch Academy and there is a proclamation that has been prepared to be read off during the program at the celebration. Commissioner Thompson stated he would attend and present the proclamation for the State Championship Celebration at Bulloch Academy.

Chairman Nevil asked if there were any further comments from the Commissioners or Staff. Hearing none from the Board or Staff, he asked for a motion to adjourn. Commissioner Mosley offered a motion to adjourn the meeting. Commissioner Ethridge seconded the motion, and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, and Commissioner Ethridge voting in favor of the motion.

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J. Garrett Nevil, Chairman

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Attest: Christy Strickland, Clerk of the Board

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

**DEPARTMENT MAKING REQUEST (Box 1)**  
Parks and Recreation Dept./Splash in the Boro

**MEETING DATE (Box 2)** April 1, 2014

<b>RESOLUTION ATTACHED? (Box 3)</b>	<b>YES</b>	<input checked="" type="checkbox"/>
	<b>NO</b>	

**REQUESTED MOTION OR ITEM TITLE (Box 4)**

Contract with Southeastern Marketing to provide Marketing services for Splash in the Boro Waterpark

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)**

*Splash in the Boro is asking for consent to renew agreement with Southeastern Marketing to promote Splash in the Boro for the 2014 summer season. Their services were utilized in 2004 to assist with the original marketing plan and again in 2013 to develop a plan to improve attendance from the local and regional market. The cost of their service is limited to what is currently approved and available in our Professional Advertising budget line item.*

**AGENDA CATEGORY  
(CHECK ONE) (Box 6)**

**FINANCIAL IMPACT STATEMENT (Box 7)**

**PRESENTATION (6a)**

<b>BUDGETED ITEM? (7a)</b>	<b>YES</b>	<input checked="" type="checkbox"/>	<b>AMENDMENT REQUIRED? (7b)</b>	<b>YES</b>	
	<b>NO</b>			<b>NO</b>	

**PUBLIC HEARING (6b)**

**ATTACH DETAILED ANALYSIS, IF NEEDED (7c)**

**CONSENT (6c)**

**NEW BUSINESS (6d)**

**OLD BUSINESS (6e)**

**OTHER (6f)**

**APPROVED FOR AGENDA (Box 8)**

<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING OFFICER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
<b>YES</b>	<input checked="" type="checkbox"/>	<b>YES</b>		<b>YES</b>		<b>YES</b>	<input checked="" type="checkbox"/>	<b>YES</b>		<b>YES</b>	
<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>	
<b>INITIAL</b>	<i>MC</i>	<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>	<i>CAS</i>	<b>INITIAL</b>		<b>INITIAL</b>	
<b>DATE</b>	<i>3/20/14</i>	<b>DATE</b>		<b>DATE</b>		<b>DATE</b>	<i>3.21.14</i>	<b>DATE</b>		<b>DATE</b>	

**COMMISSION ACTION AND REFERRAL (Box 9)**

<b>APPROVED</b>	<b>DATE TO BE RETURNED TO AGENDA</b>
<b>DENIED</b>	
<b>DEFERRED</b>	
<b>OTHER</b>	
<b>NOTES</b>	

# Memorandum

**To:** Mike Rollins  
**CC:**  
**From:** Steve Brown  
**Date:** 3/20/2014  
**Re:** Southeastern Marketing Agreement

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I am requesting permission to enter into an agreement with Southeastern Marketing to provide marketing services once again for the upcoming 2014 summer Water Park season.

In 2013, we worked with Southeastern Marketing to develop a plan to Market Splash in the Boro Waterpark. The plan was developed primarily to improve participation from local and surrounding Counties while continuing to target the Savannah area as well. Eliciting the help of Southeastern Marketing allowed us to utilize media resources that hadn't been utilized previously such as billboards, e. mail blasts, media inserts, and additional radio and TV spots. Unfortunately, inclement weather played a large part in reducing our operating hours last season so it was difficult to get a true measurement on the effectiveness of our plan.

With the expectation of better weather for the 2014 season, it will be necessary to flood these markets once again to improve participation even more. After making a few adjustments to the plan and reusing some of the same resources that were purchased last year, we should be able to hit an even larger audience for less.

The proposed budget for the 2014 season is \$46,850.00 compared to the \$49,500.00 in 2013. Due to the fiscal years ending and beginning in the middle of our summer season, the funding for this plan will be split over the two years. With \$23,425.00 allotted to FYE 2014 and \$23,425 allotted to FYE 2015. Last year, \$30,524.72 was allotted to FYE 2013 and \$18,924.64 was allotted to FYE 2014. Our summer time Splash in the Boro advertising budget is currently \$44,000.00.



SOLE SOURCE JUSTIFICATION FORM BULLOCH COUNTY PURCHASING OFFICE			
DATE	2/19/14	REQUISITION NO.	
DEPARTMENT INFORMATION			
Department	Splash in the Boro	Department Head	Mike Rollins
VENDOR INFORMATION			
Vendor Name	Southeastern Marketing		
Street Address	PO Box 851		
City	Statesboro		
State and Zip Code	GA 30459		
Phone Number	9127646894		
Fax Number			
E-mail or Web Site Address			
<p>Please specifically justify why the items or services to be approved for sole source treatment:</p> <p>For Marketing of Splash in the Boro Family Waterpark and Aquatic Center. We contracted with Southeastern Marketing in 2013 to market the park and would like to continue working with them in 2014. Payment for their service will be split between FYE '14 and FYE '15. (See attached memo)</p>			
CHECK	SOLE SOURCE CONSIDERATIONS		
	<b>Exclusive Rights:</b> Item is proprietary under patent or copyright; or possesses a unique function or capability held by single vendor possessing capabilities critical for use (if item is proprietary but available from more than one source, competitive proposals are required).		
	<b>Replacement Parts, Equipment or Accessories:</b> Needed for repair of existing equipment where compatibility is essential for integrity of results and there are no other dealers or distributors.		
	<b>Technical Service:</b> Service provided is of a highly specialized or scientific nature where proposed vendor is the only resource available or within the geographic area.		
X	<b>Continuation of Prior Work:</b> Additional item, service or work required, but not known to have been needed when the original order was placed with vendor		
	<b>Other:</b> Otherwise, due to special scientific, technological, or extraordinary specifications and circumstances, the goods or services is available from only one vendor.		
ATTACH THE FIRM PRICE QUOTATION AND PURCHASE REQUISITION FORM FROM THE SOLE SOURCE VENDOR. QUOTED PRICES SHALL BE FIRM FOR 30 DAYS AND SHALL BE DELEIVERED FOB: BULLOCH COUNTY.			
I hereby declare that the information provided herein to be true and accurate to the best of my knowledge and I understand that false or misleading information may be a violation of County Purchasing Policies.			
			
Signature of Requestor			
IF THE PURCHASE IS \$10,000.00 OR MORE, APPROVAL IS REQUIRED BY THE BOARD OF COMMISSIONERS			

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

<b>DEPARTMENT MAKING REQUEST (Box 1)</b>	<b>MEETING DATE</b> April 1, 2014		
<b>Buildings &amp; Facilities / Environmental Management</b>	<b>RESOLUTION ATTACHED? (Box 3)</b>	YES	
		NO	X

**REQUESTED MOTION OR ITEM TITLE (Box 4)**  
Approval to purchase a new Knuckle Boom Loader and truck from Freightliner of Savannah per bid specifications and results.

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)**  
*This truck is used to help maintain unmanned roadside dumpster sites. These sites are extremely abused by the public with illegally dumped waste items such as: lumber, all types of metal, appliances, yard waste, tires, and furniture. Existing 7 year old truck is experiencing weekly hydraulic repairs plus down time. We are trading this old truck for new.*

<b>AGENDA CATEGORY (CHECK ONE) (Box 6)</b>		<b>FINANCIAL IMPACT STATEMENT (Box 7)</b>					
<b>PRESENTATION (6a)</b>		<b>BUDGETED ITEM? (7a)</b>	YES	X	<b>AMENDMENT REQUIRED? (7b)</b>	YES	
			NO			NO	X
<b>PUBLIC HEARING (6b)</b>		<b>ATTACH DETAILED ANALYSIS, IF NEEDED (7c)</b>					
<b>CONSENT (6c)</b>	X	Funds from 2014 Solid Waste SPLOST					
<b>NEW BUSINESS (6d)</b>							
<b>OLD BUSINESS (6e)</b>							
<b>OTHER (6f)</b>							

<b>APPROVED FOR AGENDA (Box 8)</b>											
<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING OFFICER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
YES	X	YES		YES		YES	✓	YES		YES	
NO		NO		NO		NO		NO		NO	
<b>INITIAL</b> Bob Smith		<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b> CS		<b>INITIAL</b>		<b>INITIAL</b>	
<b>DATE</b> February 6, 2008		<b>DATE</b>		<b>DATE</b>		<b>DATE</b> 3-27-14		<b>DATE</b>		<b>DATE</b>	

<b>COMMISSION ACTION AND REFERRAL (Box 9)</b>	
<b>APPROVED</b>	<b>DATE TO BE RETURNED TO AGENDA</b>
<b>DENIED</b>	
<b>DEFERRED</b>	<b>NOTES</b>
<b>OTHER</b>	

# MEMORANDUM

Date: March 13, 2014  
To: Tom Couch  
From: Faye Bragg  
Subject: Solid Waste Knuckle Boom Loader

Sealed bids were opened in the Library/Conference Room at 115 North Main Street on Wednesday, March 12, 2014, at 3:30 pm. for the Solid Waste Knuckle Boom Loader Bid.

Fourteen (14) bids were e-mailed as well as the bid being put on Bulloch County's website on February 18, 2014. A mandatory pre-bid meeting was held on March 4, 2014, and eight (8) vendors attended.

The seven (7) bids below were received.

Vendor	Total Bid Price	Less Trade In	Total Bid Price with Trade In	Vendor Declaration & Non-Collusion Affidavit
Freightliner of Savannah	\$118,635.00	\$31,000.00	\$87,635.00	Yes
Roberts Truck Center	\$114,920.00	\$25,000.00	\$89,920.00	Yes
Roberts International Trucks	\$118,176.00	\$25,000.00	\$93,176.00	Yes
Transpro Equipment Sales	\$117,975.00	\$20,500.00	\$97,475.00	Yes
Transpro Equipment Sales	\$119,475.00	\$20,500.00	\$98,975.00	Yes
Cherokee Truck Equip, LLC	\$118,980.00	\$15,000.00	\$103,980.00	Yes
Cherokee Truck Equip, LLC	\$126,595.00	\$15,000.00	\$111,595.00	yes

Bid opening attendance: Joseph Alford (Freightliner of Savannah), John Joiner (TransPro Equip. Sales), Mike Cassotta (Consolidated), Scott Roberts (Cherokee Truck Equip.), Harry Starling, Ruby Hunter, and Faye Bragg.

Bob Smith has been given copies of the bids to process for presentation to the Board of Commissioners.

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1)

MEETING DATE April 1, 2014

**ENVIRONMENTAL / SOLID WASTE**

RESOLUTION ATTACHED? (Box 3)

YES	
NO	<b>X</b>

REQUESTED MOTION OR ITEM TITLE (Box 4)

Approve bid for a new 2015 Mack frontloader solid waste truck submitted by BUNCH TRUCK & EQUIPMENT, Garden City, Ga.. Bid price is \$\$210,939.00. Also, approval to extended warranty on air-conditioning system from 2 to 3 years at additional cost of \$375.00.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

AGENDA CATEGORY  
(CHECK ONE) (Box 6)

FINANCIAL IMPACT STATEMENT (Box 7)

PRESENTATION (6a)

BUDGETED ITEM? (7a)

YES	<b>X</b>
NO	

AMENDMENT  
REQUIRED? (7b)

YES	
NO	<b>X</b>

PUBLIC HEARING (6b)

ATTACH DETAILED ANALYSIS, IF NEEDED (7c)

CONSENT (6c)

**X**

Funds from 2014 solid waste SPLOST budget

NEW BUSINESS (6d)

OLD BUSINESS (6e)

OTHER (6f)

APPROVED FOR AGENDA (Box 8)

DEPARTMENT  
DIRECTOR

PURCHASING  
OFFICER

OTHER

COUNTY  
CLERK

COUNTY STAFF  
ATTORNEY

COUNTY  
MANAGER

YES

YES

YES

YES

**✓**

YES

YES

NO

NO

NO

NO

NO

NO

INITIAL

INITIAL

INITIAL

INITIAL

**CAJ**

INITIAL

INITIAL

DATE

DATE

DATE

DATE

**3/27/14**

DATE

DATE

COMMISSION ACTION AND REFERRAL (Box 9)

APPROVED

DATE TO BE RETURNED TO AGENDA

DENIED

DEFERRED

NOTES

OTHER

# MEMORANDUM

Date: March 13, 2014  
To: Tom Couch  
From: Faye Bragg  
Subject: Solid Waste Front End Loader

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Sealed bids were opened in the Library/Conference Room at 115 North Main Street on Wednesday, March 12, 2014, at 3:00 pm. for the Solid Waste Front End Loader Bid.

Fourteen (14) bids were e-mailed as well as the bid being put on Bulloch County's website on February 18, 2014. A mandatory pre-bid meeting was held on March 4, 2014, and six (6) attended.

The four (4) bids below were received.

<b>Vendor</b>	<b>Total Bid Price</b>	<b>Vendor Declaration &amp; Non-Collusion Affidavit</b>
Bunch Truck & Equipment	\$210,939.00	Yes
Cherokee Truck Equipment, LLC	\$232,284.00	Yes
Peach State Freightliner Bid 1	\$219,887.00	Yes
Peach State Freightliner Bid 2	\$232,735.00	Yes

Bid opening attendance: Ted Migchelbrink (Bunch Truck & Equip.), John Joiner (TransPro Equip. Sales), Mike Cassotta (Consolidated), Scott Roberts (Cherokee Truck Equip.), Harry Starling, Ruby Hunter, and Faye Bragg.

Bob Smith has been given copies of the bids to process for presentation to the Board of Commissioners.

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

<b>DEPARTMENT MAKING REQUEST:</b>		<b>MEETING DATE:</b> April 1, 2014	
TRANSPORTATION DEPARTMENT		<b>RESOLUTION ATTACHED?</b>	YES NO

**REQUESTED MOTION OR ITEM TITLE:**

**To Approve a bid from Yancey Brothers for two (2) Caterpillar Tandem Motor Graders in the amount of \$442,856.00.**

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:**

**Please see attached memo from The Transportation Director.**

<b>AGENDA CATEGORY (CHECK ONE)</b>		<b>FINANCIAL IMPACT STATEMENT</b>			
<b>PRESENTATION</b>		<b>BUDGETED ITEM?</b>	YES NO	<b>AMENDMENT REQUIRED?</b>	YES NO
<b>PUBLIC HEARING</b>		<b>ATTACH DETAILED ANALYSIS, IF NEEDED:</b>			
<b>CONSENT</b>	<b>X</b>				
<b>NEW BUSINESS</b>					
<b>OLD BUSINESS</b>					
<b>OTHER</b>					

<b>APPROVED FOR AGENDA</b>											
<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING OFFICER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
YES		YES		YES		YES	<b>X</b>	YES		YES	
NO		NO		NO		NO		NO		NO	
<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL CAS</b>		<b>INITIAL</b>		<b>INITIAL</b>	
<b>DATE</b>		<b>DATE</b>		<b>DATE</b>		<b>DATE</b> 03.27.2014		<b>DATE</b>		<b>DATE</b>	

<b>COMMISSION ACTION AND REFERRAL (Box 9)</b>		
<b>APPROVED</b>		<b>DATE TO BE RETURNED TO AGENDA</b>
<b>DENIED</b>		
<b>DEFERRED</b>		<b>NOTES</b>
<b>OTHER</b>		

MEMO

To: Bulloch County Board of Commissioners

From: Dink Butler Transportation Director

Subject: Bids on Motor Graders

Date: March 27, 2014

I am proposing/recommending that we except the bid from Yancey Brothers for two (2) Caterpillar graders.

Please allow me to explain my reasoning.

The machines we are replacing are Cat machines and this is what the officers/operators are use to operating (joysticks). The John Deere machines are electronic controls; they are a different style of control (arm rest finger tip). To change to these would take some familiarization time.

We have also had some warranty issues with John Deere. We have had to show our inspection/maintenance and parts purchase to justify warranty coverage. The last time this process took several months to work thru this issue while the machine/crew was down. At that time, Flint had quoted the repairs to be approximately \$29,000.00, which they did offer to cover part of the labor, which still would have left us approximately \$16,000.00. We did get this covered, but the machine was down for approximately two (2) months. We were also advised that we would need to have better records in the future for warranty items.

At this time we have activated a new fleet management program to help us better track our equipment/vehicles.

To my knowledge and with information from the shop we have not had to supply this information to Yancey Brothers for warranty issues. There has been several times that because Yancey Brothers location is here in Bulloch County we have not been charged for travel or minor consults on repairs. I feel this is a big benefit for Bulloch County.

I have also supplied some pictures of some wear items with hour per machine and its work load for comparison between the Caterpillar and the John Deere. This comparison is for the same issues we have had in the passed. These two (2) graders are on the same crew.

- 1) The pictures of the Cat grader ring gear and bull gear shows little to no wear on a machine with over 6000 hours and that does the heavy cutting (The harder working machine).
- 2) The pictures of the John Deere grader ring gear and bull gear shows major wear on a machine with approximately 5000 hours and does the lighter spreading job.

The only way I or most people could explain this is that the Caterpillar ring gears and bull gears are made of a harder metal causing or translating into less wear which means less down time.

There are also some testing of fluids at service that cost more with John Deere (approx. \$20.00 per fluid plus shipping) and Caterpillar (approx. \$10.00 per fluid, shipping included).

Most operators that have operated both companies equipment would agree that Caterpillar is a more durable machine.

To me all of this translates into Caterpillar being the better operating value for Bulloch County, that is why I would recommend Yancey Brothers bid to the Commission for approval.

I would like to say in closing that if the money on paper is the only issue, then I understand and would have no problems working the John Deere machines from Flint Equipment Co.

John Deere



Caterpillar



# MEMORANDUM

Date: March 11, 2014  
To: Tom Couch  
From: Faye Bragg  
Subject: Transportation Department Two (2) Tandem Motor Graders

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Sealed bids were opened in the Library/Conference Room at 115 North Main Street on Tuesday, March 11, 2014, at 3:00 pm. for the Transportation Department Two (2) Tandem Motor Graders Bid.

Two (2) bids were e-mailed as well as the bid being put on Bulloch County's website on February 25, 2014.

The two (2) bids below were received.

<b>Vendor</b>	<b>Total Bid Price</b>	<b>Vendor Declaration &amp; Non-Collusion Affidavit</b>
Yancey	\$442,856.00	Yes
Flint Equipment Co.	\$444,304.00	Yes

Complete Break Down of Bids:

**Caterpillar 12M2 Motor Graders**

Total Purchase Price (2): \$442,856.00  
Annual Lease Payment (2): \$46,817.20  
Balloon Payment @ end of lease (2): \$246,000.00  
Guaranteed Buy Back  
at the end of 5 yrs. (2): \$246,000.00  
Interest Rate: 2.30%

**John Deere 670 GP 2014**

Total Purchase Price (2): \$444,304.00  
Annual Lease Payment (2): \$43,568.20  
Balloon Payment @ end of lease (2): \$264,000.00  
Guaranteed Buy Back  
at the end of 5 yrs. (2): \$264,000.00  
Interest Rate: 2.25%

Bid opening attendance: Alan Arnsdorff (Yancey/Cat), Jay Clark (Flint Equip Co./John Deere), Dink Butler, Harry Starling, Ruby Hunter, and Faye Bragg.

Dink Butler was given copies of the bids to process for presentation to the Board of Commissioners.

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
115 NORTH MAIN STREET  
STATESBORO, GA. 30458  
PH: 912-764-6245**

**BID FORM**

**NOTE: THE FOLLOWING SHALL BE FOR TWO MOTOR GRADERS.**

Two (2) Tandem Drive Motor Graders

State Make and Model of Motor Graders Being Bid:

CATERPILLAR 12M2 Motor Graders

Bid Option #1: Purchase of Motor Grader

Total Purchase Price for Two: \$ 442,856.<sup>00</sup>

Bid Option #2: Five-Year Lease of Motor Grader with Option to Purchase and Guaranteed Buy-Back Price

- |     |   |                                 |
|-----|---|---------------------------------|
| (a) | Annual Lease Payment for Two  | \$ <u>46,817.<sup>20</sup></u>  |
| (b) | Balloon Payment at end of Lease Term for Two                          | \$ <u>246,000.<sup>00</sup></u> |
| (c) | Guaranteed Buy-Back Price at end of Five Years for Two                | \$ <u>246,000.<sup>00</sup></u> |
| (d) | Interest Rate   | <u>2.30%</u>                    |
| (e) | Purchaser/Owner reserves the option to consider non-dealer financing. |                                 |

**Manuals:**

Successful bidder shall supply one (1) parts book, one (1) service and repair manual with all available wiring and electronics diagrams and one (1) operator's manual.

**Warranty:**

Quote prices shall include full machine warranty shall be for the duration of the lease with option to purchase and guaranteed buy back by the vendor which is for **5 years** or **7,500 hours** for parts and labor. Includes all repairs other than damage by negligence, accident, vandalism, or abuse. Excludes only routine servicing and normal wear items, such as tires, cutting edges, fan belts, etc.

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
115 NORTH MAIN STREET  
STATESBORO, GA. 30458  
PH: 912-764-6245**

**BID FORM**

**NOTE: THE FOLLOWING SHALL BE FOR TWO MOTOR GRADERS.**

Two (2) Tandem Drive Motor Graders

State Make and Model of Motor Graders Being Bid:

John Deere 670GP 2014

Bid Option #1: Purchase of Motor Grader

Total Purchase Price for Two: \$ 222,152.<sup>00</sup> X 2 = 444,304.<sup>00</sup>

Bid Option #2: Five-Year Lease of Motor Grader with Option to Purchase and Guaranteed Buy-Back Price

- (a) Annual Lease Payment for Two \$ 21,784.10 X 2 = 43,568.20
- (b) Balloon Payment at end of Lease Term for Two \$ 132,000.<sup>00</sup> X 2 = 264,000.<sup>00</sup>
- (c) Guaranteed Buy-Back Price at end of Five Years for Two \$ 132,000.<sup>00</sup> X 2 = 264,000.<sup>00</sup>
- (d) Interest Rate 2.250%
- (e) Purchaser/Owner reserves the option to consider non-dealer financing.

**Manuals:**

Successful bidder shall supply one (1) parts book, one (1) service and repair manual with all available wiring and electronics diagrams and one (1) operator's manual.

**Warranty:**

Quote prices shall include full machine warranty shall be for the duration of the lease with option to purchase and guaranteed buy back by the vendor which is for **5 years** or **7,500 hours** for parts and labor. Includes all repairs other than damage by negligence, accident, vandalism, or abuse. Excludes only routine servicing and normal wear items, such as tires, cutting edges, fan belts, etc.