



**Bulloch County
Board of
Commissioners
Regular Meeting**

**April 15, 2014
Estimated Time: 1 Hour 45 Minutes
Brooklet City Hall
Brooklet, Georgia
8:30 AM**

Meeting Function:	Board of Commissioners	Type of Meeting:	Regular Meeting
Meeting Chair:	Chairman, Garrett Nevil (Presiding)	Recorder:	Clerk of the Board, Christy Strickland
Parliamentarian:	County Attorney, Jeff Akins	Ex-Officio:	Tom Couch, County Manager; Harry Starling, Chief Financial Officer; Andy Welch, Development Services Director; Ted Wynn, Public Safety Director; Dink Butler, Transportation Director; Kirk Tatum, County Engineer; Mike Rollins, SBPRD Director; Kelly Collingsworth, KBB Director; Christopher Ivey, Fire Chief and Whitney Richland, Chief Accountant

General Agenda

ITEM	RESOURCE PERSON/FACILITATOR	TIME	REFER
Call to Order: Welcome media and visitors	Chairman Nevil	8:30 AM	
Invocation and Pledge of Allegiance	Commissioner Gibson	8:32 AM	
Roll Call	Clerk of the Board	8:35 AM	
Approval of General Agenda	Chairman Nevil	8:37 AM	
Public Comments	Audience	8:39 AM	
Presentations			
Keep Bulloch Beautiful: Great American Cleanup and Arbor Day	Kelly Collingsworth	8:45 AM	
Proclamation: Board of Education	Board of Education Superintendent	8:50 AM	
Ag Arena Pre-Design Progress Report	Parks-Recreation/Consultants	8:55 AM	Tab A
Consent Agenda			
Minutes: Regular Meeting & Executive Session held on April 1, 2014 & Workshop held on April 9, 2014	Clerk of the Board	9:30 AM	Tab B
Proposal: Geotechnical testing for I-16/301 Industrial Park	County Manager		Tab C
Resolution: To accept title for a donated motor vehicle	Legal		Tab D
Bid: Annual right of way mowing and spraying	Transportation Department		Tab E
Guaranteed Maximum Price Amendment: Contract with Lavender & Associates, Inc. for construction of the new annex building	County Manager/Legal		Tab F
Resolution: Federal grant application to the United States Department of Transportation, I-16/US 301	SPLOST Economic Development		Tab G

Bid: Vehicle allotment to various departments	Purchasing/Fire/Transportation/ Magistrate Court		Tab H
New Business			
Discussion/Action: Bid for performing Full Depth Reclamation on portions of various roads	Engineering	9:32 AM	Tab I
Discussion Only: Amendment to the County Roads and Bridges Administration Policies, vertical deflection devices	County Manager/Roads & Bridges	9:42 AM	Tab J
Commission and Staff Comments	Chairman Nevil, et al.	9:52 AM	
Executive Session-Personnel Matters	Clerk of the Board	10:02 AM	
Adjourn	Chairman	10:15 AM	
Additional Information			
Background information in Board packets			



BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST:	MEETING DATE: 04.15.2014		
Parks and Recreation/SPLOST/Capital Projects	RESOLUTION ATTACHED?	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE:

Presentation by Mike Rollins and Populous regarding a pre-design study progress report.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY:

Mr. Rollins and representative from Populous will be discussing progress on the Ag Arena project.
A power point presentation will be given.

AGENDA CATEGORY	FINANCIAL IMPACT STATEMENT			
(CHECK ONE)	BUDGETED ITEM?	YES	AMENDMENT OR TRANSFER REQUIRED?	YES
		NO		NO
PRESENTATION	X			
PUBLIC HEARING				
CONSENT				
NEW BUSINESS				
UNFINISHED BUSINESS				
OTHER				

Project financing will be discussed during presentation.

AGENDA ITEM REVIEW AND APPROVAL											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES		YES		YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL		INITIAL		INITIAL	
DATE		DATE		DATE		DATE		DATE		DATE	

COMMISSION ACTION AND REFERRAL		
APPROVED		DATE TO BE RETURNED TO AGENDA:
DENIED		NOTES:
DEFERRED		

April 1, 2014
Statesboro, GA

Regular Meeting

The Board of Commissioners met at 5:30 p.m. in the Community Room of the North Main Annex. Chairman Nevil welcomed guests and called the meeting to order. County Manager Tom Couch gave the invocation and the pledge of allegiance.

Ms. Christy Strickland, Clerk of the Board, performed the roll call of the commissioners and staff. The following commissioners were present: Commissioner Ethridge, Vice-Chairman Simmons, Commissioner Mosley, Chairman Nevil, Commissioner Rushing, and Commissioner Thompson. The following staff were present: County Manager Tom Couch, County Attorney Jeff Akins, Developmental Services Director Andy Welch, Chief Financial Officer Harry Starling, Transportation Director Dink Butler, Chief Deputy Jared Akins, Public Safety Director Ted Wynn, County Engineer Kirk Tatum, Environmental Director Bob Smith, and Chief Accountant Whitney Richland.

Chairman Nevil asked for amendments or modifications of the General Agenda. County Manager Tom Couch stated he would like to recommend adding a Presentation for a Manufacturing Week Proclamation before Public Comments and adding an Executive Session for the purpose of discussing pending litigation after Commissioner/Staff Comments. Hearing no further modifications, Commissioner Mosley offered a motion to approve the General Agenda with the modifications requested by the County Manager. Commissioner Simmons seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Thompson, and Commissioner Rushing voting in favor of the motion.

Chairman Nevil asked for any public comments from the audience at large or in writing. Dr. Ruth Green was present to speak about some concerns she says that she and many people have. She addressed the comments from Commissioner Thompson reported in the paper on February 20, 2014 concerning her letter to the editor. Dr. Green addressed the concerns with the minutes and having them recorded. She stated Commissioner Thompson stated they had looked into a video system but she says that is not needed with the technology such as phones and tablets that record videos. She stated he had stated that he addressed the concerns she brought before the board at the May 21, 2013 meeting but the only thing that was addressed was concerning the Development Authority Board Members not being paid for their services, but he did not say anything about the benefits they received. Dr. Green stated Mr. Thompson recommended she could submit an application if she would like to serve on a board and that is the only concerns

that she had that were addressed. She went over her concerns about the minutes only being minimal, and she had asked the County Attorney for a copy of the minutes to be submitted to her from the May 21, 2013 but never received it. Dr. Green went over the agenda at the May 21, 2013 meeting. She stated she has heard that Dupont is coming to the Highway 301/I-16 industrial park and she wanted to know if it is true or false. She asked if the Board received what was going to be on the agenda prior to the meeting.

Chairman Nevil thanked Dr. Green for her comments and asked if anyone else had any other items or concerns they would like to bring before the board. Pastor Larry Cone stated he lives on Hood Road and the road is in terrible condition and sometimes impassable. He stated a petition had been filed to have the road paved and wondered how soon that could get done. County Engineer Kirk Tatum stated a petition was filed a couple of years ago but not everyone had signed so he had given it back and the petition had just been received back in his office two weeks ago. He passed out a hand out of the status of the roads that need to be paved (See Exhibit # 2014-043). Chairman Nevil stated he agreed Hood Road needs to be paved but there are several other dirt roads in Bulloch County that need to be paved but it is expensive to pave a road and they would just have to pave what they can when the money is there. Commissioner Thompson stated there are 800 miles of dirt roads in Bulloch County and there are a lot of citizens who would like their roads paved. He stated the major obstacle was to get the petition signed by all of the owners. Mr. Sammy Cone stated he would also like for the County to look at the access at Pulaski Highway and Hood Road and the visibility when you are trying to take a left off of Hood Road. Chairman Nevil thanked everyone for their comments.

Chairman Nevil stated the next item on the agenda was for a Public Hearing on a Proposed Streetlight Tax District for Birdie Court and asked for a motion to open the public hearing. Commissioner Ethridge offered a motion to open the Public Hearing for the Streetlight Tax District for Birdie Court. Commissioner Mosley seconded the motion and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, Commissioner Thompson, and Commissioner Rushing voting in favor of the motion. County Attorney Jeff Akins went over a memo he had submitted to the Commissioners (See Exhibit # 2014-044). He stated there was one (1) resident who had not signed the petition because she did not want to be taxed for the Streetlight District and does not want the lights in her subdivision. He stated Greg Proctor with Excelsior EMC had stated they were providing light for the public right of way and not for individual lots. Ms. Aima Zhang stated she was opposed to the streetlight district she presented a power point presentation of the placements of lights and the reasons why she does not want to have them in the neighborhood (See Exhibit # 2014-045). Mr.

Frank Hook was present to speak and stated he was the petitioner for the Streetlight District and there were eight (8) residents in the neighborhood and at the cul-de-sac it was very dark. He stated the first year he is going to pay the cost of electricity and after that it would be an annual cost of \$84.91 per residence. (Commissioner Thompson left at this time). Hearing no further discussion, Commissioner Mosley offered a motion to close the public hearing for the Streetlight Tax District. Commissioner Ethridge seconded and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, and Commissioner Rushing voting in favor of the motion. Chairman Nevil stated if there was no more discussion he would ask for a motion on the Resolution for the Streetlight District. Commissioner Simmons offered a motion to adopt a Resolution to create a Streetlight District for Birdie Court (See Exhibit #2014-046). Commissioner Mosley seconded the motion and it carried unanimously with Commissioner Ethridge, Commissioner Simmons, Commissioner Mosley, and Commissioner Rushing voting in favor of the motion.

Chairman Nevil stated the next item on the agenda was to approve the Consent Agenda as follows: (1) To approve the minutes of the Regular Meeting held on March 18, 2014; (2) To approve a contract with Southeastern Marketing to provide marketing services for Splash n the Boro (See Exhibit # 2014-047); (3) To Approve a purchase of a Knuckle Boom Loader and Truck from Freightliner of Savannah; (4) To Approve a bid for a 2015 Mack front loader solid waste truck and extended warranty on air conditioning system with Bunch Truck & Equipment (See Exhibit # 2014-048); (5) To Approve a bid for two Caterpillar Tandem Motor Graders. He asked if anyone had any questions or modifications. Commissioner Ethridge asked to move Consent Agenda Item # 3, to approve a Knuckle Boom Loader and Truck, to Item # 1 under New Business. Commissioner Rushing asked to move Item # 5, to approve a bid for two Caterpillar Tandem Motor Graders, to Item # 2 under New Business. Hearing no further modifications, Commissioner Rushing offered a motion to approve the Consent Agenda with the modifications as requested. Commissioner Mosley seconded the motion, and it carried unanimously with Commissioner Ethridge, Vice-Chairman Simmons, Commissioner Mosley, Commissioner Thompson, and Commissioner Rushing voting in favor of the motion.

Chairman Nevil stated the first item under New Business was for Discussion/Action to approve a purchase of a Knuckle Boom loader and truck from Freightliner of Savannah. Commissioner Ethridge stated she asked to have it moved from consent to new business to have clarification on the trade-in/buy back. County Manager Tom Couch stated the trade-in value is on the boom loader that we currently own and even though Roberts Truck Center came in with the lowest bids they did not meet all the specifications. After some discussion on trade-in and

buy backs, Commissioner Ethridge offered a motion to approve the purchase of a Knuckle Boom loader and truck from Freightliner of Savannah in the amount of \$118,365.00 (See Exhibit #2014-049). Commissioner Rushing seconded the motion and it carried unanimously with Commissioner Ethridge, Vice-Chairman Simmons, Commissioner Mosley, and Commissioner Rushing voting in favor of the motion.

Chairman Nevil stated the second item under New Business was to approve a bid for two Caterpillar tandem Motor Graders and called on Commissioner Robert Rushing. Commissioner Rushing stated Commissioner Thompson had to leave early but had asked him to make a statement on his behalf, which was that he would like to see the bid awarded to John Deere and keep competitive bidding in Bulloch County. He also stated that John Deere was \$16,552.00 cheaper with the buy backs. Commissioner Rushing stated he had spoken with Jay Clark with the John Deere Company who would like to address the Board to address some of the concerns. Mr. Clark stated he had not seen the letter (See Exhibit # 2014-050) that was sent out stating John Deere's bull gears wear down easier. He said that because of the use of the grader this one has worn out twice and has cost the county \$3200.00, but John Deere and Flint have paid \$35,000.00 for costs that were not covered. He stated he had passed out a tabulation of the cost (See Exhibit # 2014-051). County Manager Tom Couch went over the bids that were submitted and what the specifications and options are. He stated he recommended maintaining the option of allowing us some time before delivery to shop options on financing. Yancey's and Flint's rates were good but the county may be able to receive a lesser rate. Mr. Clark stated if you pay cash the buyback still is effective. Transportation Director Dink Butler stated his operators are familiar with Caterpillars and there would be some training time for familiarization with the John Deere graders. After some further discussion, Commissioner Rushing offered a motion to approve the bid from Flint Equipment Company in the amount of \$444,304.00 (See Exhibit # 2014-052). Commissioner Ethridge seconded the motion and it carried unanimously with Commissioner Ethridge, Vice-Chairman Simmons, Commissioner Mosley, and Commissioner Rushing voting in favor of the motion.

Chairman Nevil asked for any general comments or statements from the Commissioners. Commissioners Ethridge, Simmons, Mosley, and Rushing, thanked everyone for their hard work and dedication.

Chairman Nevil asked for comments from the staff. Public Safety Director Ted Wynn gave an update on the EMS/Fire Sub Station in Brooklet and on the EMS Collections. Mr. Welch stated that County Manager Tom Couch rolled off from being President of the City/County Managers Association and there was a presentation recognizing his services in Athens the

previous week. County Manager Tom Couch stated he was planning to have a workshop on Wednesday, April 9, 2014 at Noon. He asked the Commissioners to send him any items they would like to have discussed. Chairman Nevil asked if there were any further comments. Hearing none, he stated there was no further business expected for the open session of the regular agenda, and the Board must close the meeting and enter into Executive Session. He stated that at the conclusion of the Executive Session, the Board would reconvene and in all likelihood move for adjournment. Chairman Nevil called for a motion to adjourn into Executive Session in accordance with the provisions of O.C.G.A. § 50-14-2(1) and other applicable laws, pursuant to the advice of the County Attorney, Jeff Akins, for the purpose of consultation with the County Attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or employee in which the county or any officer or employee may be directly involved as provided in O.C.G.A. § 50-14-2(1) (See Exhibit #2014-053). Commissioner Simmons offered a motion to enter into Executive Session. Commissioner Ethridge seconded the motion, and it carried unanimously with Commissioner Rushing, Commissioner Mosley, Commissioner Simmons, and Commissioner Ethridge voting in favor of the motion.

Chairman Nevil asked if there were any further comments from the Commissioners or Staff. Hearing none from the Board or Staff, he asked for a motion to adjourn. Commissioner Rushing offered a motion to adjourn the meeting. Commissioner Mosley seconded the motion, and it carried unanimously with Commissioner Rushing, Commissioner Mosley, Vice-Chairman Simmons, and Commissioner Ethridge voting in favor of the motion.

J. Garrett Nevil, Chairman

Attest: Christy Strickland, Clerk of the Board

April 9, 2014
Statesboro, GA

Workshop

The Board of Commissioners met at Noon in the Community Room of the North Main Annex. Chairman Nevil welcomed guests and called the meeting to order. County Manager Tom Couch gave the invocation and the pledge of allegiance.

The following commissioners were present: Chairman Nevil, Commissioner Ethridge, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson, and Commissioner Gibson (came in at 1:15 P.M.). The following staff were present: County Manager Tom Couch, County Attorney Jeff Akins, Developmental Services Director Andy Welch, Chief Financial Officer Harry Starling, Transportation Director Dink Butler, County Engineer Kirk Tatum, Public Safety Director Ted Wynn, Fire Chief Christopher Ivey, and Chief Accountant Whitney Richland.

After Roll Call, Chairman Nevil asked for amendments or modifications of the General Agenda. Hearing none, Commissioner Ethridge offered a motion to approve the General Agenda as presented. Commissioner Rushing seconded the motion, and it carried unanimously with Commissioner Thompson, Commissioner Mosley, Commissioner Simmons and Commissioner Ethridge voting in favor of the motion.

Chairman Nevil stated the first item on the agenda was for Discussion/Action on the New Annex Building. He called on County Manager Tom Couch to initiate discussion on the matter. Mr. Couch stated they had met with John Lavender, Warren Holland, and Kevin Palmer and called on Mr. John Lavender with Lavender & Associates to give an update concerning the New Annex. Mr. Lavender stated the proposal for the New Annex is based on a 90% complete set of documents that are dated February 19, 2014 and were prepared by Palmer Architects. He stated that bids from the subcontractors and suppliers have been received and reviewed and that they are prepared to go forward with a GMP (Guaranteed Maximum Price) of \$2,469,864.00 based on the plans and qualifications as stated on the memo he passed out (See Exhibit # 2014-054). Mr. Lavender stated he would just need permission from the Board to move forward. County Attorney Jeff Akins stated a contract has been approved and the Board will just have to approve the Guarantee Maximum Price Amendment to the original contract. County Manager Tom Couch stated if they could get it submitted they could have it approved at the meeting on next Tuesday, April 15, 2014.

Commissioner Ethridge thanked Mr. Palmer, Mr. Holland and Mr. Lavender for going back and reevaluating the cost. After some discussion on time and finances, Commissioner Thompson offered a motion to proceed with approval of the Guaranteed Maximum Price Amendment at the April 15, 2014 meeting. Commissioner Ethridge seconded the motion and it carried unanimously with Commissioner Thompson, Commissioner Mosley, Commissioner Simmons, and Commissioner Ethridge voting in favor of the motion (Commissioner Gibson was not present at this point in the meeting).

Chairman Nevil stated the second item on the agenda was for Discussion/Action on the roads in the County. He called on County Manager Tom Couch to initiate discussion on the matter. Mr. Couch went over the memo of a road program review he passed out (See Exhibit # 2014-055) which includes a six-year road improvement plan; a master progress chart of current projects; a list of candidate dirt roads; a resurfacing projects progress report; a six year intersection plan; and a six year striping plan. Chairman Nevil stated there are some roads that are not showing that are in poor condition, He stated Olliff Road has not had a petition filed but it is in poor condition due to it being a heavily traveled road. Mr. Couch suggested that everyone review the material he presented and bring it back at a future meeting for more discussion. Commissioner Ethridge stated she had received an email concerning Jones Mill Road and metal flying up and damaging vehicles. Chairman Nevil stated when the road was resurfaced several of years ago he assumes the metal was not crushed up well and he has received several complaints himself concerning the issue. He also suggested compiling a prioritized list of roads that need to be paved so when citizens ask about their petitions they can give them a more approximate answer.

After a five minute recess, Chairman Nevil stated the third item on the agenda was for Discussion/Action on Public Safety and called on Ted Wynn to initiate discussion on the matter. Mr. Wynn gave a power point presentation (See Exhibit # 2014-056) and reviewed ongoing projects, equipment, and EMS Billing. He stated with the Brooklet EMS/Fire Station it will lower some of that area's ISO ratings. He stated they had opened that station last week and the Deputy Fire Chief was working out of that station so no additional staff had to be hired. Fire Chief Christopher Ivey stated two (2) new fire trucks had been purchased in the amount of \$480,000 and they come with basic ISO equipment. He stated there are some funds left and they are going to look into purchasing some apparatus for the trucks. Chairman Nevil asked what would happen to the fire trucks that these are replacing. Mr. Ivey stated they still meet basic ISO guidelines and they will look at putting them at other stations. Mr.

Wynn stated that they are in the process of getting a program where EKG's can be sent to the hospital or doctors office from the ambulance. He stated if they could get an EMS/Fire substation in Portal this should complete the placing of substations in the County. Mr. Wynn stated the EMS billing department has meetings once a month and the monthly collections have increased significantly. Commissioner Thompson stated without the volunteer firefighters the fire department could be much more costly. He encouraged everyone when they meet or see a volunteer to thank them. Chairman Nevil thanked Mr. Wynn and Mr. Ivey for the presentation.

Chairman Nevil asked for any general comments or statements from the Commissioners or Staff. Commissioner Rushing gave an update on the Highway 301/I-16 project and stated the concrete was complete and the next step would be erection of the pole. County Manager Tom Couch gave an update on the meeting with the DOT concerning the grant, and stated he was not sure how much it would be but it should be anywhere from two (2) to three (3) million dollars. Clerk of the Board Christy Strickland reminded the Commissioners and staff that the April 15, 2014 meeting will be at Brooklet City Hall with the EMS/Fire Station dedication ceremony immediately following. Hearing no further comments from the Commissioners or Staff, Chairman Nevil asked for a motion to adjourn. Commissioner Gibson offered a motion to adjourn the meeting. Commissioner Rushing seconded the motion, and it carried unanimously with Commissioner Ethridge, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson and Commissioner Gibson voting in favor of the motion.

J. Garrett Nevil, Chairman

Attest: Christy Strickland, Clerk of the Board

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1)		MEETING DATE (Box 2) April 15, 2014		
County Manager		RESOLUTION ATTACHED? (Box 3)		<input type="checkbox"/> YES
				<input checked="" type="checkbox"/> NO

REQUESTED MOTION OR ITEM TITLE (Box 4)
I16/301 Industrial Park Geotechnical Testing

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

The new industrial park at I-16 / 301 is currently being cleared by the Public Works department. A grading plan has been prepared by Maxwell-Reddick to help the Public Works department level the site for future development. In order to ensure proper compaction of the site, Statements of Qualification were solicited for geotechnical services. Two firms responded to the request. Based on an analysis of qualifications by Maxwell-Reddick and County staff, it was determined that Terracon was the most qualified firm for the project. Terracon specializes in industrial park geotechnical work and is recognized by industry nationwide. Terracon performed geotechnical work for the second phase of Gateway Industrial Park.

The exact cost of the project is unknown because the number of site visits to test compaction can vary. A recommended budget of \$48,172.50 was provided by the firm to estimate the number of visits required to test the site. The cost will be determined by the unit pricing provided in the contract. The project will be funded from bond proceeds.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)					
PRESENTATION (6a)		BUDGETED ITEM? (7a)	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> X	AMENDMENT REQUIRED? (7b)	<input type="checkbox"/> YES	<input type="checkbox"/>
			<input type="checkbox"/> NO			<input type="checkbox"/> NO	<input type="checkbox"/>
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)					
CONSENT (6c)	<input checked="" type="checkbox"/> X						
NEW BUSINESS (6d)							
OLD BUSINESS (6e)							
OTHER (6f)							

APPROVED FOR AGENDA (Box 8)

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
<input type="checkbox"/> YES	<input checked="" type="checkbox"/> X	<input type="checkbox"/> YES		<input type="checkbox"/> YES		<input type="checkbox"/> YES	<input checked="" type="checkbox"/> X	<input type="checkbox"/> YES	<input checked="" type="checkbox"/>	<input type="checkbox"/> YES	<input checked="" type="checkbox"/>
<input type="checkbox"/> NO		<input type="checkbox"/> NO		<input type="checkbox"/> NO		<input type="checkbox"/> NO		<input type="checkbox"/> NO		<input type="checkbox"/> NO	
INITIAL JAW	INITIAL	INITIAL		INITIAL		INITIAL CAS		INITIAL Q/s		INITIAL	
DATE 4/8/14	DATE	DATE		DATE		DATE 4.10.2014		DATE 4/10/14		DATE 4.10.14	

COMMISSION ACTION AND REFERRAL (Box 9)

APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES



April 8, 2014

Bulloch County Board of Commissioners
115 North Main Street
Statesboro, Georgia 30458

Attn: Andy Welch
E: awelch@bullochcounty.net
P: (912) 764 0128

Re: Cost Proposal for Construction Materials Testing / Special Inspection Services
I-16 and Highway 301 Industrial Park Grading
Bulloch County, GA
Terracon Proposal No.: PES140137

Dear Mr. Welch:

Terracon appreciates the opportunity to submit the following cost proposal to provide CMT (construction materials testing) and Special Inspection (SI) services for the above referenced project. The following paragraphs discuss the project information, our proposed scope of services and associated costs.

1. PROJECT INFORMATION

The project consists of earthwork activities to prepare approximately 75 acres within a 206 acre tract of land for future development of an industrial Park.

2. SCOPE OF SERVICES

Terracon proposes to provide professional sampling, testing, special inspection, and reporting services as requested by you or your onsite representative. We have based our attached cost estimate on a review of the provided elevation plan and anticipated schedule. We estimate that the following service events will be required for this project:

- Earthwork Observation and Testing (*150 days, part-time testing*)
- Supporting Laboratory Testing
- Consultation / Reporting / Supervision (Terracon personnel) Services

We recommend that the scope of work described in this proposal be provided to the person(s) who will be responsible for scheduling our services. At this time our services specifically exclude



Terracon Consultants Inc. 2201 Rowland Avenue Savannah, Georgia 31404
P (912) 629 4000 F (912) 629 4001 terracon.com/savannah

Geotechnical



Environmental



Construction Materials



Facilities

Proposal for CMT and SI Services

I-16 and Hwy 301 Industrial Park Grading ■ Bulloch County, GA

April 8, 2014 ■ Terracon Proposal No.: PES140137



job site safety responsibility. Additionally, our services do not relieve any contractor / subcontractor from complying with project specifications or building code requirements.

3. COMPENSATION

In accordance with the scope listed in Section 2 of this proposal and charged at the attached unit rates found in the cost estimate, Terracon recommends a budget **\$48,172.50** be allotted for testing and special inspection services on this project. Please note that *we will only be on-site as you or your representative schedules our services* and as such we are not responsible for additions / deletions to scope of work, changes in project schedules, or additional trips to the site for work outside of our proposed scope. Any and all additional services outside of the proposed scope in Section 2 of this document will be charged at the applicable unit rates.

Our fees include all anticipated charges for mileage, travel, equipment, personnel, etc. for the anticipated scope of services and schedule. Terracon will provide invoices on a monthly basis to you for approval of payment.

If you have any questions or comments please contact us at your earliest convenience. Terracon appreciates the opportunity to provide you with this proposal and we look forward to working with you on this project.

Respectfully submitted,
Terracon Consultants, Inc.

I Scott Lewis
Senior Associate / CMET Manager

Rick Ricci, PG, CPG
Senior Project Geologist

Attached: Cost Estimate
Service Agreement

COST ESTIMATE

I-16 Hwy 301 Bulloch Co. Development Project
Construction Materials Testing / Special Inspections
Bulloch County, Georgia
Terracon Proposal No.: PES140137



Task	Quantity	Unit Rate	Unit	Cost	Total Cost
Proofroll / Undercut Observation / Density Testing (50 weeks, 3 days a week, 150 days, 4 hours/day)					
Senior Technician, per hour	600	\$42.50	hour	\$25,500.00	
Mileage, per mile	14250	\$0.65	mile	\$9,262.50	
Special Inspector (16 visits), per hour	64	\$98.00	hour	\$6,272.00	
Mileage, per mile	1520	\$0.65	mile	\$988.00	
Soils Proctor, each	6	\$140.00	each	\$840.00	
Sieve Analysis, each	6	\$85.00	each	\$510.00	
				Subtotal:	\$43,372.50
Consulting / Reporting / Supervision					
Senior Project Manager	30	\$105.00	hour	\$3,150.00	
Senior Engineer	6	\$125.00	hour	\$750.00	
Clerical	20	\$45.00	hour	\$900.00	
				Subtotal:	\$4,800.00
				Total Estimated Cost:	\$48,172.50

AGREEMENT FOR SERVICES

This **AGREEMENT** is between Bulloch County Board of Commissioners ("Client") and Terracon Consultants, Inc. ("Consultant") for Services to be provided by Consultant for Client on the I-16 & Hwy 301 Industrial Park Grading project ("Project"), as described in the Project Information section of Consultant's Proposal dated 03/25/2014 ("Proposal") unless the Project is otherwise described in Exhibit A to this Agreement (which section or Exhibit is incorporated into this Agreement).

- 1. Scope of Services.** The scope of Consultant's services is described in the Scope of Services section of the Proposal ("Services"), unless Services are otherwise described in Exhibit B to this Agreement (which section or exhibit is incorporated into this Agreement). Portions of the Services may be subcontracted. Consultant's Services do not include the investigation or detection of, nor do recommendations in Consultant's reports address the presence or prevention of biological pollutants (e.g., mold, fungi, bacteria, viruses, or their byproducts) or occupant safety issues, such as vulnerability to natural disasters, terrorism, or violence. If Services include purchase of software, Client will execute a separate software license agreement. Consultant's findings, opinions, and recommendations are based solely upon data and information obtained by and furnished to Consultant at the time of the Services.
- 2. Acceptance/ Termination.** Client agrees that execution of this Agreement is a material element of the consideration Consultant requires to execute the Services, and if Services are initiated by Consultant prior to execution of this Agreement as an accommodation for Client at Client's request, both parties shall consider that commencement of Services constitutes formal acceptance of all terms and conditions of this Agreement. Additional terms and conditions may be added or changed only by written amendment to this Agreement signed by both parties. In the event Client uses a purchase order or other form to administer this Agreement, the use of such form shall be for convenience purposes only and any additional or conflicting terms it contains are stricken. This Agreement shall not be assigned by either party without prior written consent of the other party. Either party may terminate this Agreement or the Services upon written notice to the other. In such case, Consultant shall be paid costs incurred and fees earned to the date of termination plus reasonable costs of closing the project.
- 3. Change Orders.** Client may request changes to the scope of Services by altering or adding to the Services to be performed. If Client so requests, Consultant will return to Client a statement (or supplemental proposal) of the change setting forth an adjustment to the Services and fees for the requested changes. Following Client's review, Client shall provide written acceptance. If Client does not follow these procedures, but instead directs, authorizes, or permits Consultant to perform changed or additional work, the Services are changed accordingly and Consultant will be paid for this work according to the fees stated or its current fee schedule. If project conditions change materially from those observed at the site or described to Consultant at the time of proposal, Consultant is entitled to a change order equitably adjusting its Services and fee.
- 4. Compensation and Terms of Payment.** Client shall pay compensation for the Services performed at the fees stated in the Compensation section of the Proposal unless fees are otherwise stated in Exhibit C to this Agreement (which section or Exhibit is incorporated into this Agreement). If not stated in either, fees will be according to Consultant's current fee schedule. Fee schedules are valid for the calendar year in which they are issued. Fees do not include sales tax. Client will pay applicable sales tax as required by law. Consultant may invoice Client at least monthly and payment is due upon receipt of invoice. Client shall notify Consultant in writing, at the address below, within 15 days of the date of the invoice if Client objects to any portion of the charges on the invoice, and shall promptly pay the undisputed portion. Client shall pay a finance fee of 1.5% per month, but not exceeding the maximum rate allowed by law, for all unpaid amounts 30 days or older. Client agrees to pay all collection-related costs that Consultant incurs, including attorney fees. Consultant may suspend Services for lack of timely payment. It is the responsibility of Client to determine whether federal, state, or local prevailing wage requirements apply and to notify Consultant if prevailing wages apply. If it is later determined that prevailing wages apply, and Consultant was not previously notified by Client, Client agrees to pay the prevailing wage from that point forward, as well as a retroactive payment adjustment to bring previously paid amounts in line with prevailing wages. Client also agrees to defend, indemnify, and hold harmless Consultant from any alleged violations made by any governmental agency regulating prevailing wage activity for failing to pay prevailing wages, including the payment of any fines or penalties.
- 5. Third Party Reliance.** This Agreement and the Services provided are for Consultant and Client's sole benefit and exclusive use with no third party beneficiaries intended. Reliance upon the Services and any work product is limited to Client, and is not intended for third parties. For a limited time period not to exceed three months from the date of the report, Consultant will issue additional reports to others agreed upon with Client, however Client understands that such reliance will not be granted until those parties sign and return Consultant's reliance agreement and Consultant receives the agreed-upon reliance fee.
- 6. LIMITATION OF LIABILITY. CLIENT AND CONSULTANT HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING CONSULTANT'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE ASSOCIATED RISKS. TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF CONSULTANT (AND ITS RELATED CORPORATIONS AND EMPLOYEES) TO CLIENT AND THIRD PARTIES GRANTED RELIANCE IS LIMITED TO THE GREATER OF \$50,000 OR CONSULTANT'S FEE, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF CONSULTANT'S SERVICES OR THIS AGREEMENT. PRIOR TO ACCEPTANCE OF THIS AGREEMENT AND UPON WRITTEN REQUEST FROM CLIENT, CONSULTANT MAY NEGOTIATE A HIGHER LIMITATION FOR ADDITIONAL CONSIDERATION. THIS LIMITATION SHALL APPLY REGARDLESS OF AVAILABLE PROFESSIONAL LIABILITY INSURANCE COVERAGE, CAUSE(S) OR THE THEORY OF LIABILITY, INCLUDING NEGLIGENCE, INDEMNITY, OR OTHER RECOVERY. THIS LIMITATION SHALL NOT APPLY TO THE EXTENT THE DAMAGE IS PAID UNDER CONSULTANT'S COMMERCIAL GENERAL LIABILITY POLICY.**
- 7. Indemnity/Statute of Limitations.** Consultant and Client shall indemnify and hold harmless the other and their respective employees from and against legal liability for claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are legally determined to be caused by their negligent acts, errors, or omissions. In the event such claims, losses, damages, or expenses are legally determined to be caused by the joint or concurrent negligence of Consultant and Client, they shall be borne by each party in proportion to its own negligence under comparative fault principles. Neither party shall have a duty to defend the other party, and no duty to defend is hereby created by this indemnity provision and such duty is explicitly waived under this Agreement. Causes of action arising out of Consultant's services or this Agreement regardless of cause(s) or the theory of liability, including negligence, indemnity or other recovery shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of Consultant's substantial completion of services on the project.
- 8. Warranty.** Consultant will perform the Services in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions in the same locale. **EXCEPT FOR THE STANDARD OF CARE PREVIOUSLY STATED, CONSULTANT MAKES NO WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, RELATING TO CONSULTANT'S SERVICES AND CONSULTANT DISCLAIMS ANY IMPLIED WARRANTIES OR WARRANTIES IMPOSED BY LAW, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**
- 9. Insurance.** Consultant represents that it now carries, and will continue to carry: (i) workers' compensation insurance in accordance with the laws of the states having jurisdiction over Consultant's employees who are engaged in the Services, and employer's liability insurance (\$1,000,000); (ii) commercial general liability insurance (\$1,000,000 occ / \$2,000,000 agg); (iii) automobile liability insurance (\$1,000,000 B.I. and P.D. combined single

limit); and (iv) professional liability insurance (\$1,000,000 claim / agg). Certificates of insurance will be provided upon request. Client and Consultant shall waive subrogation against the other party on all general liability and property coverage.

- 10. CONSEQUENTIAL DAMAGES. NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR LOSS OF PROFITS OR REVENUE; LOSS OF USE OR OPPORTUNITY; LOSS OF GOOD WILL; COST OF SUBSTITUTE FACILITIES, GOODS, OR SERVICES; COST OF CAPITAL; OR FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, PUNITIVE, OR EXEMPLARY DAMAGES.**
- 11. Dispute Resolution.** Client shall not be entitled to assert a Claim against Consultant based on any theory of professional negligence unless and until Client has obtained the written opinion from a registered, independent, and reputable engineer, architect, or geologist that Consultant has violated the standard of care applicable to Consultant's performance of the Services. Client shall provide this opinion to Consultant and the parties shall endeavor to resolve the dispute within 30 days, after which Client may pursue its remedies at law. This Agreement shall be governed by and construed according to Kansas law.
- 12. Subsurface Explorations.** Subsurface conditions throughout the site may vary from those depicted on logs of discrete borings, test pits, or other exploratory services. Client understands Consultant's layout of boring and test locations is approximate and that Consultant may deviate a reasonable distance from those locations. Consultant will take reasonable precautions to reduce damage to the site when performing Services; however, Client accepts that invasive services such as drilling or sampling may damage or alter the site. Site restoration is not provided unless specifically included in the Services.
- 13. Testing and Observations.** Client understands that testing and observation are discrete sampling procedures, and that such procedures indicate conditions only at the depths, locations, and times the procedures were performed. Consultant will provide test results and opinions based on tests and field observations only for the work tested. Client understands that testing and observation are not continuous or exhaustive, and are conducted to reduce - not eliminate - project risk. Client agrees to the level or amount of testing performed and the associated risk. Client is responsible (even if delegated to contractor) for requesting services, and notifying and scheduling Consultant so Consultant can perform these Services. Consultant is not responsible for damages caused by services not performed due to a failure to request or schedule Consultant's services. Consultant shall not be responsible for the quality and completeness of Client's contractor's work or their adherence to the project documents, and Consultant's performance of testing and observation services shall not relieve Client's contractor in any way from its responsibility for defects discovered in its work, or create a warranty or guarantee. Consultant will not supervise or direct the work performed by Client's contractor or its subcontractors and is not responsible for their means and methods.
- 14. Sample Disposition, Affected Materials, and Indemnity.** Samples are consumed in testing or disposed of upon completion of tests (unless stated otherwise in the Services). Client shall furnish or cause to be furnished to Consultant all documents and information known or available to Client that relate to the identity, location, quantity, nature, or characteristic of any hazardous waste, toxic, radioactive, or contaminated materials ("Affected Materials") at or near the site, and shall immediately transmit new, updated, or revised information as it becomes available. Client agrees that Consultant is not responsible for the disposition of Affected Material unless specifically provided in the Services, and that Client is responsible for directing such disposition. In the event that test samples obtained during the performance of Services (i) contain substances hazardous to health, safety, or the environment, or (ii) equipment used during the Services cannot reasonably be decontaminated, Client shall sign documentation (if necessary) required to ensure the equipment and/or samples are transported and disposed of properly, and agrees to pay Consultant the fair market value of this equipment and reasonable disposal costs. In no event shall Consultant be required to sign a hazardous waste manifest or take title to any Affected Materials. Client shall have the obligation to make all spill or release notifications to appropriate governmental agencies. The Client agrees that Consultant neither created nor contributed to the creation or existence of any Affected Materials conditions at the site. Accordingly, Client waives any claim against Consultant and agrees to indemnify and save Consultant, its agents, employees, and related companies harmless from any claim, liability or defense cost, including attorney and expert fees, for injury or loss sustained by any party from such exposures allegedly arising out of Consultant's non-negligent performance of services hereunder, or for any claims against Consultant as a generator, disposer, or arranger of Affected Materials under federal, state, or local law or ordinance.
- 15. Ownership of Documents.** Work product, such as reports, logs, data, notes, or calculations, prepared by Consultant shall remain Consultant's property. Proprietary concepts, systems, and ideas developed during performance of the Services shall remain the sole property of Consultant. Files shall be maintained in general accordance with Consultant's document retention policies and practices.
- 16. Utilities.** Client shall provide the location and/or arrange for the marking of private utilities and subterranean structures. Consultant shall take reasonable precautions to avoid damage or injury to subterranean structures or utilities. Consultant shall not be responsible for damage to subterranean structures or utilities that are not called to Consultant's attention, are not correctly marked, including by a utility locate service, or are incorrectly shown on the plans furnished to Consultant.
- 17. Site Access and Safety.** Client shall secure all necessary site related approvals, permits, licenses, and consents necessary to commence and complete the Services and will execute any necessary site access agreement. Consultant will be responsible for supervision and site safety measures for its own employees, but shall not be responsible for the supervision or health and safety precautions for any other parties, including Client, Client's contractors, subcontractors, or other parties present at the site.

Consultant: **Terracon Consultants, Inc.**
By: _____ Date: **4/8/2014**
Name/Title: **I Scott Lewis / Senior Associate / CMET**
Department Manager
Address: **2201 Rowland Ave.**
Savannah, GA 31404
Phone: **(912) 629-4000** Fax: **(912) 629-4001**
Email: **islewis@terracon.com**

Client: **Bulloch County Board of Commissioners**
By: _____ Date: _____
Name/Title: _____
Address: **115 North Main Street**
Statesboro, GA 30458
Phone: **(912) 764-6245** Fax: _____
Email: _____

Reference Number: PES140137

BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST (Box 1)	MEETING DATE (Box 2) April 15, 2014		
Legal	RESOLUTION ATTACHED? (Box 3)		YES <input type="checkbox"/> X
			NO <input type="checkbox"/>

REQUESTED MOTION OR ITEM TITLE (Box 4)

Resolution Accepting Title to Motor Vehicle

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

Victoria Vickers, wife of EMS Director Doug Vickers, wishes to donate a 2002 Chevrolet Trailblazer to the County. EMS Director Vickers plans to use this vehicle to tow a trailer used by Bulloch EMS. The attached resolution will officially accept title to this vehicle on behalf of Bulloch County.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)			
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES <input type="checkbox"/>	NO <input type="checkbox"/>	AMENDMENT REQUIRED? (7b)
					YES <input type="checkbox"/>
					NO <input type="checkbox"/>
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)			
CONSENT (6c)	X				
NEW BUSINESS (6d)					
OLD BUSINESS (6e)					
OTHER (6f)					

APPROVED FOR AGENDA (Box 8)

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES <input type="checkbox"/>		YES <input type="checkbox"/>		YES <input type="checkbox"/>		YES <input checked="" type="checkbox"/>		YES <input checked="" type="checkbox"/>		YES <input checked="" type="checkbox"/>	
NO <input type="checkbox"/>		NO <input type="checkbox"/>		NO <input type="checkbox"/>		NO <input type="checkbox"/>		NO <input type="checkbox"/>		NO <input type="checkbox"/>	
INITIAL		INITIAL		INITIAL		INITIAL <i>CS</i>		INITIAL <i>J/A</i>		INITIAL <i>[Signature]</i>	
DATE		DATE		DATE		DATE <i>4.10.14</i>		DATE <i>4/8/14</i>		DATE <i>4.10.14</i>	

COMMISSION ACTION AND REFERRAL (Box 9)

APPROVED <input type="checkbox"/>	DATE TO BE RETURNED TO AGENDA
DENIED <input type="checkbox"/>	
DEFERRED <input type="checkbox"/>	
OTHER <input type="checkbox"/>	
NOTES	

**STATE OF GEORGIA
COUNTY OF BULLOCH**

THE BULLOCH COUNTY BOARD OF COMMISSIONERS

RESOLUTION # 2014 - ____

WHEREAS, Victoria Groover Vickers owns a 2002 Chevrolet Trailblazer with VIN # 1GNDS13S722222595 (hereinafter the “motor vehicle”); and

WHEREAS, Victoria Groover Vickers desires to donate the motor vehicle to Bulloch County, Georgia to be used for public purposes for the benefit of the citizens of Bulloch County; and

WHEREAS, on behalf of Bulloch County, Georgia, the Bulloch County Board of Commissioners desires to accept title to the motor vehicle and to use the motor vehicle for public purposes for the benefit of the citizens of Bulloch County;

NOW THEREFORE, BE IT RESOLVED by the Bulloch County Board of Commissioners that title to the motor vehicle is hereby accepted on behalf of Bulloch County, Georgia, and the motor vehicle shall hereafter be used exclusively for public purposes for the benefit of the citizens of Bulloch County.

Resolution approved and adopted this 15th day of April, 2014.

BOARD OF COMMISSIONERS OF
BULLOCH COUNTY, GEORGIA

By: _____
J. Garrett Nevil, Chairman

Attest: _____
Christy A. Strickland, Clerk

(SEAL)

Georgia Certificate of Title

DISCLAIMER: DO NOT ACCEPT THIS TITLE WITHOUT THE SECURITY THREAD LOCATED APPROXIMATELY TWO INCHES FROM LEFT EDGE.

VEHICLE IDENTIFICATION NUMBER 1GND513S722222595	MAKE CHEVROLET	YEAR 2002	TYPE OF BODY MULTI-PURPOSE V	MODEL TRAILBLAZER	CYL 6	DATE ISSUED 01/30/2006
DATE VEHICLE PUR. 10/13/2005	FUEL GASOLINE	NEW OR USED USED	ODOMETER* 070000	PREVIOUS TITLE NBR/STATE OF ISSUE 771317052866032/GA	NBR OF LIENS 1	COLOR WHI
						CURRENT TITLE NUMBER 776039060253032

ODOMETER READING IS ACTUAL MILEAGE OF THE VEHICLE UNLESS OTHERWISE INDICATED BELOW.

MAIL TO

FIRST SOUTHERN NATIONAL BANK
PO BOX 567
STATESBORO GA 30459-0567

OWNER

VICTORIA GROOVER VICKERS
129 HUNTERS WAY
STATESBORO GA 30461-4200

1ST LIEN OR SECURITY INTEREST

FIRST SOUTHERN NATIONAL BANK
PO BOX 567
STATESBORO GA 30459-0567

2ND LIEN OR SECURITY INTEREST

3RD LIEN OR SECURITY INTEREST

RELEASE OF LIEN OR SECURITY INTEREST

	DATE OF RELEASE	SECURITY INTEREST HOLDER	AUTHORIZED AGENT
1ST LIEN	9/12/05	FSNB	<i>[Signature]</i>
2ND LIEN			BY _____
3RD LIEN			BY _____

By statute, motor vehicle title functions were transferred to the Department of Revenue on July 1, 2005. Accordingly, all references to DMVS or the Department of Motor Vehicle Safety shall mean and refer to the Department of Revenue, and all references to the Commissioner shall mean and refer to the Commissioner of Revenue. This title was issued pursuant to the Motor Vehicle Certificate of Title Act and is subject to the provisions thereof. The GA Department of Revenue certifies that on application duly made, the person named herein is registered as the lawful owner of the vehicle described subject to any liens or security interests set forth and such liens or security interests as may subsequently be filed with the Commissioner.

015541639

[Signature]

State Revenue Commissioner

DMVS COMMISSIONER

17950889

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST:	MEETING DATE: 04.15.2014		
TRANSPORTATION DEPARTMENT	RESOLUTION ATTACHED?	YES	
		NO	

REQUESTED MOTION OR ITEM TITLE:

To Approve a bid for right of way mowing and spraying with Jimmy Hare

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:

There was only one bid received. It was opened on Monday, April 7, 2014 at the North Main Annex.

AGENDA CATEGORY (CHECK ONE)		FINANCIAL IMPACT STATEMENT					
PRESENTATION		BUDGETED ITEM?	YES		AMENDMENT REQUIRED?	YES	
			NO			NO	
PUBLIC HEARING		ATTACH DETAILED ANALYSIS, IF NEEDED:					
CONSENT	X						
NEW BUSINESS							
OLD BUSINESS							
OTHER							

APPROVED FOR AGENDA											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES	<input checked="" type="checkbox"/>	YES		YES		YES	X	YES	<input checked="" type="checkbox"/>	YES	<input checked="" type="checkbox"/>
NO		NO		NO		NO		NO		NO	
INITIAL	<i>JHB</i>	INITIAL		INITIAL		INITIAL CAS		INITIAL	<i>JH</i>	INITIAL	<i>W</i>
DATE	<i>4-10-14</i>	DATE		DATE		DATE	04.10.2014	DATE	<i>4/10/14</i>	DATE	<i>4.10.14</i>

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

**BULLOCH COUNTY
BOARD OF COMMISSIONERS
STATESBORO, GEORGIA**

**BID FORM
RIGHT-OF-WAY MOWING AND SPRAYING**

Note: This is a unit price contract based on a unit of one (1) center line mile of mowing and spraying both sides of the road. It is estimated that there are approximately 457 center line miles of mowing and spraying per cycle, and the extensions of unit prices are based on 457 center line miles. However, the contractor will be compensated for the actual number of center line miles that are mowed and sprayed in a cycle, whether more or less than 457 center line miles, based on the unit prices below. Provided, however, that the contractor shall not be compensated for any center line miles of mowing and spraying in excess of 500 center line miles per cycle without a written change order that has been approved and executed prior to the mowing and spraying of any center line miles in excess of 500 center line miles per cycle.

- 1a. Bid price per center line mile for 1st mowing & spraying cycle: \$ 145.⁰⁰
- 1b. Extension for 1st mowing & spraying cycle:
457 center line miles x \$ 145.⁰⁰ (unit price) = \$ 66265.⁰⁰
- 2a. Bid price per center line mile for 2nd mowing & spraying cycle: \$ 145.⁰⁰
- 2b. Extension for 2nd mowing & spraying cycle:
457 center line miles x \$ 145.⁰⁰ (unit price) = \$ 66265.⁰⁰
3. Grand total for both mowing & spraying cycles:
(1b. + 2b.) = \$ 132530.⁰⁰
4. If it is determined additional mowing & spraying is necessary, will the price per center line mile be the same as 1st and 2nd mowing & spraying cycles? Yes No

Note: If the answer to item # 4 is no, state bid price per center line mile for additional mowing & spraying. \$ _____

5. The following question must be answered and the Bid Form must be signed for your bid to be considered:
I certify that I possess or will possess all necessary equipment and personnel to fulfill the terms of the contract and will be ready to begin upon award of authorized contract. Yes No

BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST (Box 1)		MEETING DATE (Box 2) April 15, 2014			
County Manager/Legal		RESOLUTION ATTACHED? (Box 3)		YES	
				NO	X
REQUESTED MOTION OR ITEM TITLE (Box 4)					
Approval of Guaranteed Maximum Price Amendment to Contract with Lavender & Associates, Inc. for construction of the Bulloch County Administrative Annex					
SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)					
As discussed at the workshop on April 9, 2014, the attached Guaranteed Maximum Price (GMP) Amendment to the contract with Lavender & Associates for the new administrative annex establishes a GMP of \$2,469,864.00 based on the qualifications and clarifications in the letter from Lavender & Associates dated April 2, 2014. Approval of the GMP Amendment as presented is recommended.					
AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)			
PRESENTATION (6a)		BUDGETED ITEM? (7a)		YES	AMENDMENT REQUIRED? (7b)
				NO	
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)			
NEW BUSINESS (6d)		Ⓢ			
OLD BUSINESS (6e)					
OTHER (6f)					
APPROVED FOR AGENDA (Box 8)					
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER	
YES		YES		YES	
NO		NO		NO	
INITIAL		INITIAL		INITIAL	
DATE		DATE		DATE	
				4/10/14	
				4.10.14	
				4.10.14	
COMMISSION ACTION AND REFERRAL (Box 9)					
APPROVED		DATE TO BE RETURNED TO AGENDA			
DENIED					
DEFERRED		NOTES			
OTHER					

 **AIA** Document A133™ – 2009 Exhibit A

Guaranteed Maximum Price Amendment

for the following PROJECT:
(Name and address or location)

Bulloch County Administrative Annex
109 North Main Street
Statesboro, GA 30458

THE OWNER:
(Name, legal status and address)

Bulloch County Board of Commissioners
115 North Main Street
PO Box 347
Statesboro, GA 30459

THE CONSTRUCTION MANAGER:
(Name, legal status and address)

Lavender and Associates Inc.
PO Box 1654
300 Pulaski Road
Statesboro, GA 30459

ARTICLE A.1

§ A.1.1 Guaranteed Maximum Price

Pursuant to Section 2.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager's Fee plus the Cost of the Work, as that term is defined in Article 6 of this Agreement.

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed two million, four hundred sixty nine thousand, eight hundred sixty four dollars (\$ 2,469,864), subject to additions and deductions by Change Order as provided in the Contract Documents.

§ A.1.1.2 **Itemized Statement of the Guaranteed Maximum Price.** Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, allowances, contingencies, alternates, the Construction Manager's Fee, and other items that comprise the Guaranteed Maximum Price.
(Provide below or reference an attachment.)

The Guaranteed Maximum Price represents the total project cost including construction manager fees, overhead, contingency, insurance and all construction costs.

(Table deleted)
(Paragraphs deleted)

§ A.1.1.5 Assumptions, if any, on which the Guaranteed Maximum Price is based:

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2007, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.

GMP based on "Qualifications and Clarifications" as submitted by Lavender and Associates, dated April 2, 2014 and approved by the Bulloch County Commissioners on April 9, 2014. See attached document.

(Table deleted)
(Paragraph deleted)

§ A.1.1.7 The Guaranteed Maximum Price is based upon the following Specifications:
(Either list the Specifications here, or refer to an exhibit attached to this Agreement.)

Written specifications dated 2/19/2014 issued for "90% Review Set- NFC". See Table of Contents Attached

Section	Title	Date	Pages
See Attached			

§ A.1.1.8 The Guaranteed Maximum Price is based upon the following Drawings:
(Either list the Drawings here, or refer to an exhibit attached to this Agreement.)

Construction drawings dated 2/19/2014 issued for "90% Check Set". See list of drawings in "Qualifications and Clarifications" as submitted by Lavender and Associates, dated April 2, 2014 and approved by the Bulloch County Commissioners on April 9, 2014. See attached document.

Number	Title	Date
See Attached		

(Paragraphs deleted)

ARTICLE A.2

§ A.2.1 The anticipated date of Substantial Completion established by this Amendment:

April 15, 2015

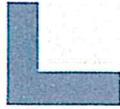
OWNER *(Signature)*

CONSTRUCTION MANAGER *(Signature)*

Tom Couch County Manager- Bulloch Co.
(Printed name and title)

John E. Lavender President- Lavender & Assoc
(Printed name and title)

Init.



LAVENDER & ASSOCIATES, INC.

GENERAL CONTRACTORS

April 2, 2014

BULLOCH COUNTY ADMINISTRATIVE ANNEX
STATESBORO, GA

Lavender & Associates, Inc.
Guaranteed Maximum Price Estimate

Qualifications and Clarifications

This proposal is based on the **Bulloch Co. Administrative Annex - 90% Amended Set** documents dated **2/19/14**, as prepared by Palmer Architects. Subcontractor and Supplier proposals have been received and reviewed. Lavender & Associates, Inc. is prepared to move forward with a GMP Estimate of **\$2,469,864.00** based on plans and qualifications below.

General Qualifications:

- General Conditions and preconstruction costs are included as previously negotiated.
- A construction contingency is included to cover development of design, estimating variances and unexpected events in the construction process and schedule. The estimate does not include separate owner contingency.
- Performance and Payment Bonds and Builder's Risk insurance are included.
- Fire Department connection and Post Indicator Valve are included.
- Allowances have been made for the following: Access Controls; ATC Fees; Flagpole Relocate; and Vault Door.
- Solid surface window sills are included.
- No crown molding is shown on plans
- Roof Ladder and Roof Hatch are included.
- The Canopy is included with a 5' projection vs 11' projection
- Pipe Rails with ¾" pickets are included on the back plaza.
- 3 5/8" metal studs are included vs 4".
- Tile estimate is based on Torreon 12" x 12".
- The L-pieces of furniture in Room 136, the shelving units in Room 104 are not included.
- Required material testing and inspections to be provided by the Owner.
- Landscaping and Irrigation are not included.
- Security System / Burglar Alarm are not included.



LAVENDER & ASSOCIATES, INC.

GENERAL CONTRACTORS

Document List: GENERAL

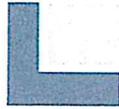
T1	Title Sheet	2-19-14
----	-------------	---------

CIVIL

C1.0	Cover Sheet	3-18-13
C2.0	Existing/Demolition	3-18-13
C3.0	Overall Plan	3-18-13
C4.0	Green space	3-18-13
C5.0	Paving, Grading, and Drainage	3-18-13
C6.0	Utility	3-18-13
C7	Details #1	3-18-13
C8	Details #2	3-18-13
C9	Initial Erosion Control Plans	3-18-13
C10	Intermediate Erosion Control	3-18-13
C11	Final Erosion Control	3-18-13
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LAVENDER & ASSOCIATES, INC.

GENERAL CONTRACTORS

A7.3	Enlarged Restroom 119	2-19-14
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P0.1	Plumbing Fire Sprinkler Legends	3-18-13
P1.1	Plumbing Sanitary Floor Plan	3-18-13
P1.2	Water and Fire Sprinkler Plan	3-18-13
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E0.1	Legend, Fixture Schedule & Notes	3-18-13
E0.2	Electrical Site Plan	3-18-13
E1.1	Lighting Floor Plan	3-18-13
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LAVENDER & ASSOCIATES, INC.

GENERAL CONTRACTORS

SPECIFICATIONS / DOCUMENTS

Div 1-12	90% Amended Review Set-NFC-Vol.1	2-19-14
Div21-33	90% Amended Review Set-NFC-Vol. 2	2-19-14
MEP	Narrative – Revised	2-19-14
Addendum	#1	3-13-14
Addendum	#2	3-14-14
Addendum	#3	3-19-14



Bulloch County Administrative Annex

GMP Estimate 90% Amended Set



Package	Description	90% GMP
01B	GENERAL CONDITIONS/PRE-CON/CM FEE	192,500.00
01G	GENERAL REQUIREMENTS/BOND/INSURANCE	41,340.00
02A	CONSTRUCTION FENCE	10,562.00
03A	CAST IN PLACE CONCRETE	135,298.00
04A	MASONRY	220,771.00
05A	STRUCTURAL STEEL	249,299.00
06A	ROUGH CARPENTRY	0.00
07A	DAMPPROOFING / WATERPROOFING	35,663.00
07C	ROOFING SYSTEM	161,485.00
08A	DOORS / FRAMES / FINISH HARDWARE	86,733.00
08B	STOREFRONT / CURTAINWALL / GLASS	82,653.00
08G	ACCESS CONTROL SYSTEMS	25,000.00
09A	DRYWALL / FRAMING/ACT/INSULATION	243,384.00
09D	PAINTING / COATINGS / WALLCOVERINGS	19,800.00
09E	CARPET / RESILIENT FLOORING/TILE FLOORING	92,093.00
10A	TOILET ACCESSORIES/PARTITIONS/FE CABINETS/SIGNAGE	27,100.00
10B	CANOPY	83,385.00
10C	VAULT DOOR	5,000.00
11B	FLAGPOLE	2,500.00
12A	MILLWORK	115,080.00
12C	WINDOW TREATMENTS	0.00
21A	FIRE PROTECTION	31,300.00
22A	PLUMBING	50,860.00
23A	HVAC	90,688.00
26A	ELECTRICAL	208,595.00
31A	EARTHWORK / SITE IMPROVEMENTS	141,162.00

SUBTOTAL OF WORK: 2,352,251
5% CONSTRUCTION CONTINGENCY: 117,613

GMP Estimate \$ 2,469,864



Bulloch County Commissioners
Bulloch County
Administrative Annex

February 14, 2014

90% Review Set- NFC

90% Amended Review Set- NFC
02/19/2014

Volume One of Two

DIVISION 01- GENERAL CONDITIONS

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01xxxx Temporary Systems and Controls
01xxxx Construction Waste Management and Controls

DIVISION 02- EXISTING CONDITIONS

024100 Demolition (Civil) 3
024119 Selective Structure Demolition 6

DIVISION 03- CONCRETE

033000 Cast In Place Concrete 20
034500 Pre-Cast Architectural Concrete 9

DIVISION 04- MASONRY

042000 Unit Masonry 10

DIVISION 05- METALS

051200 Structural Steel 10
053100 Steel Deck 4
055000 Metal Fabrications 1
057200 Handrails and Railings 3

DIVISION 06- WOODS AND PLASTICS

061000 Rough Carpentry 8
064100 Custom Cabinets and Woodwork 4
066510 Solid Surface Fabrications 6

DIVISION 07- THERMAL AND MOISTURE PROTECTION

071416 Cold-Fluid Applied Waterproofing (Planters) 6
072100 Thermal Insulation 4
075423 Single Ply Roofing 13
076200 Sheet Metal Flashing and Trim 8
078413 Penetration Fire Stopping 6
079000 Joint Sealants 2

DIVISION 08- OPENINGS

081113 Hollow Metal Doors and Frames 11
081416 Flush Wood Doors 6
084113 Aluminum Framed Entrances and Storefront 12
087100 Door Hardware 23
087113 Automatic Door Operators 6
087400 Access Control Hardware 10
088000 Glazing 10



Bulloch County Commissioners
Bulloch County
Administrative Annex

February 14, 2014

90% Review Set- NFC

088300	Mirrors	4
DIVISION 09- FINISHES		
091110	Non-Load Bearing Steel Framing	5
092900	Gypsum Board	9
093000	Tile	7
095100	Suspended Acoustical Ceiling	3
096010	Flooring Transitions	2
096500	Resilient Flooring	4
096800	Carpet	2
099100	Paints and Coatings	11
DIVISION 10- SPECIALTIES		
101400	Interior Signage	7
101550	Toilet Compartments	4
102800	Toilet Accessories	3
104413	Fire Extinguisher Cabinets	6
104416	Fire Extinguishers	3
107313	Awnings	2
DIVISION 11- EQUIPMENT		
113100	Residential Appliances	2
DIVISION 12- FURNISHINGS		
122113	Horizontal Louver Blinds	2
123600	Window Stools	3
124813	Entrance Floor Mats and Frames	2



**Bulloch County
Administrative Annex**

**90% Amended Review Set- NFC
02/19/2014**

Volume Two of Two

DIVISION 21- FIRE SUPPRESSION

210513	Common Requirements for Fire Suppression Equipment	6
211313	Fire Suppression Piping Wet Pipe	8

DIVISION 22- PLUMBING

220500	Common Requirements for Plumbing Equipment	6
220519	Meters and Gages for Plumbing Piping	3
220523	General Duty Valves for Plumbing Piping	3
220523A	Domestic Water Valves	2
220529	Hangers and Supports for Plumbing Piping & Equipment	5
220553	Identification For Plumbing Piping and Equipment	3
220700	Plumbing Equipment Insulation	5
221116	Domestic Water Piping	6
221119	Domestic Water Piping Specialties	4
221316	Sanitary Waste and Vent Piping	3
221319	Sanitary Waste Piping Specialties	5
223300	Electric, Domestic Water Heaters	3
224000	Plumbing Fixtures	7
224000B	Urinals Insert	1
224000C	Lavatories Insert	1
224000D	Services Sinks Insert	1
224000E	Water Coolers Insert	1
224000F	Sinks Insert	1
224000J	Fixture Trim Insert	3
224000K	Carriers Insert	1

DIVISION 23- HEATING VENTILATING AND AIR CONDITIONING

230500	Common Requirements for HVAC Equipment	7
230513	Common Motor Requirements for HVAC Equipment	5
230548	Vibration and Seismic Controls for HVAC Piping and Equipment	2
230553	Identification for HVAC Piping and Equipment	2
230593	Testing, Adjusting and Balancing for HVAC	3
230700	HVAC Equipment Insulation	6
230900	Instrumentation and Controls for HVAC	5
230993	Sequence of Operations for HVAC Controls	2
232300	Refrigerant Piping	3
233113	Metal Ducts	5
233300	Air Duct Accessories	3
233423	HVAC Power Ventilators	3
233713	Diffusers, Registers and Grilles	4
236200	Packaged Compressor and Condenser Units (Heat Pump)	3
238126	Split System Units-Ductless Heat Pumps	3



Bulloch County Commissioners
Bulloch County
Administrative Annex

February 14, 2014

90% Review Set- NFC

DIVISION 26- ELECTRICAL

260000 Common Work Results for Electrical 14

DIVISION 27- COMMUNICATIONS

270500 Common Work Results for Communications 7
271301 Voice and Data Communication Cabling 19

DIVISION 28- ELECTRONIC SAFETY AND SECURITY

280500 Common Work Results for Electronic Safety and Security 7
283110 Fire Alarm System 14

DIVISION 31- EARTHWORK

311000 Site Clearing 1
312000 Earth Moving 6
312300 Excavating and Fill 15
312500 Erosion and Sediment Control 8

DIVISION 32- EXTERIOR IMPROVEMENTS

321000 Bases, Ballasts and Paving 6
321400 Unit Paving 4
321600 Curb and Gutter 3

DIVISION 33- UTILITIES

331000 Water Utilities 11
333300 Low Pressure Utility Sewerage 11
334000 Storm Drainage Utilities 4

TO BE ADDED



BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST: SPLOST Economic Development	MEETING DATE: 04.15.2014				
	RESOLUTION ATTACHED?				
	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 50px; text-align: center;">YES</td> <td style="width: 50px; text-align: center;">X</td> </tr> <tr> <td style="text-align: center;">NO</td> <td></td> </tr> </table>	YES	X	NO	
YES	X				
NO					

REQUESTED MOTION OR ITEM TITLE:

Resolution for a federal grant application to the United States Department of Transportation (USDOT).

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY:
 Cut on April 28, a grant application will be filed by the Coastal Regional Commission on behalf of Bulloch County for \$3-4 million for road improvements on US 301 south of I-16, and proposed local road improvements proximate to the new industrial park. While the final application has not yet been filed, the resolution is needed to complete the package. The proposed resolution is attached, pending any changes recommended by the CRC before the regular meeting. Approval is recommended.

AGENDA CATEGORY	FINANCIAL IMPACT STATEMENT					
(CHECK ONE)	BUDGETED ITEM?	YES	N	AMENDMENT OR TRANSFER REQUIRED?	YES	N
PRESENTATION	<input checked="" type="checkbox"/>			ATTACH DETAILED ANALYSIS, IF NEEDED: Grant application is expected to be in the \$3-\$4 million range; no matching commitment anticipated at this time, but consideration for up to 20% from GO SPLOST bond if it helps competitiveness.	<input type="checkbox"/>	<input type="checkbox"/>
PUBLIC HEARING	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>
CONSENT	<input checked="" type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>
NEW BUSINESS	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>
UNFINISHED BUSINESS	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>
OTHER	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>

AGENDA ITEM REVIEW AND APPROVAL											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	<input checked="" type="checkbox"/>	YES		YES	<input checked="" type="checkbox"/>
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL	4.10.14	INITIAL		INITIAL	<i>[Signature]</i>
DATE		DATE		DATE		DATE	4/15	DATE		DATE	4.10.14

COMMISSION ACTION AND REFERRAL	
APPROVED	DATE TO BE RETURNED TO AGENDA:
DENIED	NOTES:
DEFERRED	

**BULLOCH COUNTY BOARD OF COMMISSIONERS
RESOLUTION # _____**

**TO AUTHORIZE A APPLICATION FOR GRANT FUNDING FROM THE UNITED
STATES DEPARTMENT OF TRANSPORTATION FOR TRANSPORTATION
IMPROVEMENTS**

WHEREAS, the Bulloch County Board of Commissioners has planned for various public improvements for the I-16 Interstate Gateway District; and,

WHEREAS, the Bulloch County Board of Commissioners has an the interest in developing an effective transportation system in the district as a means to further economic development and the quality of life in Bulloch County; and,

WHEREAS, the United States Department of Transportation has made available an allocation of federal funding through it's the 2014 Transportation Investment Generating Economic Recovery discretionary program; and,

WHEREAS, the Bulloch County Board of Commissioners has examined staff recommendations to apply for the leveraged funding for the project covered under this resolution; and,

WHEREAS, the Bulloch County Board of Commissioners, agrees to submit a application for program funding in the amount requested, and herein attached; and,

WHEREAS, the Bulloch County Board of Commissioners has determined, out of public necessity and for the good of the citizens of Bulloch County, that the proposed action is needed; and,

WHEREAS, the Bulloch County Board of Commissioners constitutes the governing body of the Bulloch County Board of Commissioners;

NOW, THEREFORE IT BE RESOLVED, that the Bulloch County Board of Commissioners hereby certifies and assures that it shall will move forward with due diligence to prepare the necessary documentation required for a formal application for a grant award; and,

BE IT FURTHER RESOLVED, that such award of grant funding is conditioned upon execution of a contract between the Bulloch County Board of Commissioners and the United States Department of Transportation for leveraged funding as referenced above; and,

BE IT FURTHER RESOLVED, that subject to the aforesaid conditions being met, the County Manager shall be authorized to execute the contract as referenced, upon the review and recommendation of the County Staff Attorney, and subject to Section 7.0 of the Bulloch County Administrative Policy Manual with regard to Financial Policies and Grants Management and Accounting; and,

BE IT FURTHER RESOLVED, that, subject to the aforesaid conditions that the County Manager and assigned staff are authorized to administer the project, to become effective immediately upon execution of the contract.

THIS RESOLUTION SHALL become effective immediately upon adoption and by majority vote of the Bulloch County Board of Commissioners.

The undersigned hereby certifies that I am the Chairman of the Board of Commissioners for Bulloch County, Georgia; that the attached hereto is a true copy of the Resolution duly adopted by the governing body of the County, at a meeting duly held on the 15th day of April 2014 at the Bulloch County Annex which a quorum was present and acting throughout, and that it has not been rescinded or modified and is now of full force and effect.

SIGNED AND AUTHORIZED

ATTESTATION

CHAIRMAN OF THE BOARD

CLERK OF THE BOARD

DATE

DATE

Given under the seal of the County, this 6th day
of May 2008

(SEAL)



BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST:	MEETING DATE: 04.15.2014		
Purchasing/Fire/Transportation/Magistrate Court	RESOLUTION ATTACHED?	YES	<input type="checkbox"/>
		NO	<input checked="" type="checkbox"/>

REQUESTED MOTION OR ITEM TITLE:

Authorize the purchase of vehicle bids allotted to various departments.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY:
 The lowest apparent bids are as follows:
 Wade Ford – One 4x4 crew cab F-150 pickup for the Fire Department at \$22,910.00, and two extended cab pickups for the Transportation Department at \$23,394.00 (\$46,788.00 total).
 Auto Nation Ford – Two standard cab F-150 pickups for the Transportation Department at \$20,935 (\$41,870 total).
 Langdale Chevrolet – One full size four door Impala sedan for the Magistrate Court warrant officer.

AGENDA CATEGORY	FINANCIAL IMPACT STATEMENT					
(CHECK ONE)	BUDGETED ITEM?	YES	X	AMENDMENT OR TRANSFER REQUIRED?	YES	<input type="checkbox"/>
		NO	<input type="checkbox"/>		NO	X
PRESENTATION				ATTACH DETAILED ANALYSIS, IF NEEDED: Planned capital budget appropriations: Fire Department truck and Magistrate Court vehicle – 2013 SPLOST bond proceeds. Transportation trucks – 2007 SPLOST Roads		
PUBLIC HEARING						
CONSENT	X					
NEW BUSINESS						
UNFINISHED BUSINESS						
OTHER						

AGENDA ITEM REVIEW AND APPROVAL											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES	<input type="checkbox"/>	YES	X	YES	<input type="checkbox"/>	YES	X	YES	<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	NO	<input type="checkbox"/>	NO	<input type="checkbox"/>	NO	<input type="checkbox"/>	NO	<input type="checkbox"/>	NO	<input type="checkbox"/>
INITIAL		INITIAL	JLB	INITIAL		INITIAL	CPJ	INITIAL		INITIAL	
DATE		DATE	4.10.14	DATE		DATE	4.10.14	DATE		DATE	4.10.14

COMMISSION ACTION AND REFERRAL	
APPROVED	DATE TO BE RETURNED TO AGENDA:
DENIED	NOTES:
DEFERRED	

M E M O R A N D U M

Date: March 27, 2014

To: Tom Couch

From: Faye Bragg

Subject: Administrative Vehicle Bid 2014

Sealed bids were opened in the Library/Conference Room at 115 North Main Street on Wednesday, March 27, 2014, at 3:00 pm. for the 2014 Administrative Vehicle Bid.

Seven (7) bids were e-mailed at various times during the solicitation process as well as the bid being put on Bulloch County's website on March 6, 2014. An addendum was sent to all vendors that requested a bid package on March 18, 2014 and the opening date was extended until March 27, 2014.

The three (3) bids below were received.

Vendor	Vehicle	Unit Price	Extended Price	Vendor Declaration & Non-Collusion Affidavit
Langdale Chevrolet, Sylvester GA	4X4 Crew Cab P/U	\$31,731.00	\$31,731.00	Yes
	Extended Cab 4X4 P/U	\$27,340.00	\$54,680.00	
	Standard Cab 4X4 P/U	\$24,735.00	\$49,470.00	
	Full Size 4 door Sedan	\$18,982.00	\$18,982.00	
Auto Nation Ford, Marietta GA	4X4 Crew Cab P/U	\$25,600.00	\$25,600.00	Yes
	Extended Cab 4X4 P/U	\$24,116.00	\$48,232.00	
	Standard Cab 4X4 P/U	\$20,935.00	\$41,870.00	
	Full Size 4 door Sedan	\$21,775.00	\$21,775.00	
Wade Ford, Inc., Smyrna GA	4X4 Crew Cab P/U	\$22,910.00	\$22910.00	Yes
	Extended Cab 4X4 P/U	\$23,394.00	\$46,788.00	
	Standard Cab 4X4 P/U	\$21,159.00	\$42,318.00	
	Full Size 4 door Sedan	\$21,169.00	\$21,169.00	

Bid opening attendees: Harry Starling and Faye Bragg.

The bid packets have been placed in the vault for your review.

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1) Engineering	MEETING DATE (Box 2) April 15, 2014		
	RESOLUTION ATTACHED? (Box 3)	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE (Box 4)

Request that the Board approve the attached bid from Blount Construction Co., Inc. of Marietta, GA for performing FDR (Full Depth Reclamation) on portions of the following roads: Old Riggs Mill Rd - 3700SY, Briarwood Lane - 2200SY and a portion of the back road at Mill Creek Park - 2100SY. The bid amount is \$279,470.67.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

Full depth reclamation is done on roads when they are exhibiting structural distress in the base or sub-base below the asphalt surface. In these instances, a conventional overlay alone will not address the cause of the distress/failure. We have done this work in the past on Mud Rd between US 80 and Arcola Rd and the City of Statesboro did some last year on Packinghouse Rd and on the GSU campus.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)				
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES		AMENDMENT REQUIRED? (7b)	YES
			NO			NO
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)				
CONSENT (6c)		The bid report is attached				
NEW BUSINESS (6d)	X					
OLD BUSINESS (6e)						
OTHER (6f)						

APPROVED FOR AGENDA (Box 8)

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES	X	YES		YES		YES	X	YES	✓	YES	X
NO		NO		NO		NO		NO		NO	
INITIAL	VKT	INITIAL		INITIAL		INITIAL	CHS	INITIAL	Spa	INITIAL	JK
DATE	4/10/14	DATE		DATE		DATE	04.10.14	DATE	4/10/14	DATE	4.10.14

COMMISSION ACTION AND REFERRAL (Box 9)

APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		NOTES
OTHER		

MEMORANDUM

Date: April 4, 2014
To: Tom Couch
From: Faye Bragg
Subject: Full Depth Reclamation Bid Report

Sealed bids were opened in the Library/Conference Room at 115 North Main Street on Thursday, April 4, 2014, at 3:00 pm. for the Full Depth Reclamation Bid on portions of Old Riggs Mill Rd., Briarwood Lane, and Mill Creek Park.

Five (5) bids were e-mailed on March 20, 2014, as well as being posted on the County's website and GLGA.

The three (3) bids received are listed below:

Vendor	Total Bid Price	Vendor Declaration & Non-Collusion Affidavit	Bid Bond	Contractor Affidavit
Blount Construction Company	\$279,470.67	Yes	Yes	Yes
Ellis Wood Contracting	\$298,940.00	Yes	Yes	Yes
Sikes Brothers Inc.	\$302,560.00	Yes	Yes	Yes

Bid opening attendees: Richard "Chopper" Williams (Blount Construction), Ryan Hooker (Ellis Wood Contracting), Tim Lanier (Sikes Brothers Inc.), Kirk Tatum, Harry Stirling, Ruby Hunter and Faye Bragg.



BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST: County Manager/Roads and Bridges	MEETING DATE: 04.15.2014				
	RESOLUTION ATTACHED?				
	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 50px; text-align: center;">YES</td> <td style="width: 50px; text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
YES	<input type="checkbox"/>				
NO	<input checked="" type="checkbox"/>				

REQUESTED MOTION OR ITEM TITLE:

Discussion only to consider adoption of an amendment to the county roads and bridges administration policies.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY:

This policy amendment would add Section 17.0 to the policies enabling a process to install vertical deflection devices (speed humps, tables, cushions and signage) on county roads located in residential subdivisions and neighborhoods. The concept was recently discussed in February and the attached draft is for your review.

AGENDA CATEGORY	FINANCIAL IMPACT STATEMENT					
(CHECK ONE)	BUDGETED ITEM?	YES	N	AMENDMENT OR TRANSFER REQUIRED?	YES	N
		NO	<input type="checkbox"/>		NO	<input type="checkbox"/>
PRESENTATION						
PUBLIC HEARING						
CONSENT						
NEW BUSINESS	X					
UNFINISHED BUSINESS						
OTHER						

ATTACH DETAILED ANALYSIS, IF NEEDED:
Estimates for installation and maintenance for devices over a ten year period is \$3,000.00. Because this type of service is above the basic level of service provided by the Transportation Department, the staff recommends that pay an application fee of \$350.00 that would cover the cost of traffic studies, hearings, petition review and administrative tasks. The policy also provides for establishing special assessment tax districts to cover the cost of installation, future maintenance and replacement. While research is still underway, the annual assessment is likely to range from \$12.00-\$30.00 per property owner, depending on neighborhood density.

AGENDA ITEM REVIEW AND APPROVAL											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES	<input type="checkbox"/>	YES	<input type="checkbox"/>	YES	<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	YES	<input checked="" type="checkbox"/>
NO	<input type="checkbox"/>	NO	<input type="checkbox"/>	NO	<input type="checkbox"/>	NO	<input type="checkbox"/>	NO	<input type="checkbox"/>	NO	<input type="checkbox"/>
INITIAL		INITIAL		INITIAL		INITIAL	CS	INITIAL		INITIAL	CS
DATE		DATE		DATE		DATE	4.10.14	DATE		DATE	4.10.14

COMMISSION ACTION AND REFERRAL	
APPROVED	DATE TO BE RETURNED TO AGENDA:
DENIED	NOTES:
DEFERRED	

17.0 VERTICAL DEFLECTION TRAFFIC CALMING DEVICES

17.1 Generally.

These devices are engineered for neighborhood traffic calming measures that may be used by the County used to slow vehicle traffic and improve safety conditions in residential neighborhoods where paved roads exist.

17.2 Use of Vertical Deflection Devices Authorized.

Vertical deflection devices are commonly known as rumble strips, speed bumps, speed humps, speed tables, speed cushions, raised pedestrian crossings, and changes in surface mixtures or materials. The installation and use of vertical deflection devices shall be accompanied by the installation and use of ancillary traffic control devices including signage and markings. The Board of Commissioners are hereby authorized to place or install, replace, maintain and remove such devices in accordance with O.C.G.A. 32-4-40, et seq.; 36-1-20, and 40-6-371, pursuant to the following standards and criteria.

17.3 Standards for Installation and Use.

The installation and use of vertical deflection devices and ancillary traffic control devices for traffic calming shall follow the latest guidance, standards, recommendations and requirements promulgated by the Institute of Transportation Engineers and the Manual on Uniform Traffic Control Devices (MUTCD). The preferred vertical deflection devices for residential streets shall be prefabricated rubber or plastic speed humps, speed tables, and speed cushions where no raised pedestrian crossings are recommended or required. All ancillary traffic control devices consisting of signage and markings shall follow standards prescribed by the MUTCD.

The County will only consider approval for applications and petitions for the installation of these devices if the following warrants are met:

- 1) The road must be paved and currently dedicated for County ownership and maintenance.
- 2) The road must be classified as a local residential street with a speed limit of 25 miles per hour (MPH), or less.
- 3) Road segments with grades of more than 8% shall not be considered.
- 4) Road segments must be 1,000 feet or more of uninterrupted length.
- 5) The road segment or district must have 60% of the lots or total units built-out and occupied.
- 6) A traffic study that determines if road segments or district petitioned exceeds the 85th percentile speed at 10 MPH over the speed limit.

- 7) If such speed conditions exist, the traffic study will evaluate appropriate measures for proposed installation and use of vertical deflection and traffic control devices.
- 8) The types of devices shall be determined solely by the County with regard to the number, placement and location, according to engineering standards, and standards that consider emergency vehicle response.

17.4 Application and Petition for Vertical Deflection Devices.

The County may accept an application to consider installation, or removal, of vertical deflection and ancillary traffic control devices in residential neighborhoods or districts that meet warrant one through five (1 through 5) in section 17.3 above, and such applications must include the following:

- 1) A standard application form signed by an authorized representative.
- 2) A standard petition cover letter and form that contains the signature and bearing of witness for eighty-percent (80%) of the legal property owners (including signatures of all parties with joint ownership, whether the parcel is developed or in developed; and, subject to verification) living along the length of the entire road segment petitioned from terminus to terminus.
- 3) A non-refundable application fee as prescribed by the County's schedule of fees and charges to cover the costs of staff time, the traffic study, and public notices and hearings.

Upon conclusion of the traffic study, the County staff shall present recommendations and findings to the petitioning residential neighborhood or district for review, and the Board of Commissioners. Such recommendations or findings shall include the estimated costs of initial installation, or where requested, removal.

A subsequent public hearing will be scheduled before the Board of Commissioners to accept public comment on the application. The Board of Commissioners, at its discretion, may approve or deny the application based on the findings and public comment. If the application is approved, the Board of Commissioners may authorize a special tax assessment district as prescribed in section 17.5, below.

No application and petition for removal of vertical deflection and ancillary traffic control devices will be approved until or unless the costs for initial installation, and/or any replacement, maintenance, repair and estimates of removal have been fully recovered.

17.5 Special Assessment District, Authorized.

Upon consideration of public hearing comments, the recommendations by the staff, and subject to the availability of funding, the Board of Commissioners may authorize by resolution the establishment of a special tax assessment district for the subject properties in the application/petition who would receive a benefit from the proposed vertical deflection and traffic control devices.

The County, if approved, would fund the installation of all devices determined by the traffic study, initially. Thereafter, an annual tax assessment for each lot or parcel within the district would be established to compensate for the perpetual costs of installation, replacement, maintenance and repair of the installed devices. Such assessment may be amended from-time-to-time base on a cost evaluation submitted annually by the Roads and Bridges Department, for approval by the Board of Commissioners.

6.0 MAINTENANCE OF PUBLIC ROADS AND DRAINAGE WAYS.

Maintenance by county forces may occur on paved roads dedicated for public use provided that they have been accepted according to County standards.

Maintenance by county forces may occur on unpaved roads dedicated for public use regardless of whether or not the dedication was by law or usage. All unpaved roads which have come to be public roads by the exercise of unlimited public use for the preceding seven (7) years or more, and which have been maintained by the county for the preceding seven (7) years or more, shall be deemed dedicated and maintained. The county will claim a prescriptive easement for all unpaved roads deemed to be dedicated as public roads by usage, which will be comprised of the land actually maintained by the county as part of the road.

The County Engineer shall periodically update the existing county road map to distinguish county maintained roads, both paved and unpaved.

Maintenance of public roads and drainage ways shall be distinguished between minimum and advanced levels of service to be provided by the County Department of Roads and Bridges. These levels of service shall define the standard for each type service on paved and unpaved roads, and authorization procedures.

Minimum Level of Service		
Standard: This level of maintenance shall typically consist of a minimum level of service that includes the restoration and repair of the travel way to the safe and usable condition.		
Authorization: The Transportation Director or his/her designee may establish schedules and approve work orders originating from service requests for this type of maintenance.		
Service Provided	Unpaved	Paved
Grading and surface maintenance.	X	X
Application of aggregates to stabilize existing roadways.	X	X
Installation and replacement of street name and traffic control signs.	X	X
Vegetation control, including, but not limited to, cutting back overhanging branches, mowing road shoulders on unimproved properties, and chemical spraying.	X	X
Removal of dead trees will be done on private property at the discretion of the Transportation Director only when there is a clear and imminent danger that they will fall on to a public road. The tree will be placed on the owner's adjacent property outside of the right-of-way or easement. The debris will not be disposed of by the county.	X	X
Reshaping of roadside drainage channels and slopes.	X	X
Cleaning replacement or repair of cross-pipes and culverts.	X	X
Base and sub-base repair.	X	X
Litter control.		X
Pothole patching and surface maintenance.		X
Driveway installation and replacement (see Section 7.0).	X	X

Advanced Level of Service		
Standard: This level of maintenance shall consist of extended maintenance costs associated with a change of minimum level of service, whether existing or proposed.		
Authorization: The County Manager may approve work orders originating from service requests or recommendations from the Transportation Director for this type of maintenance.		
Service Provided	Unpaved	Paved
Extension of road surface length or width.	X	X
Change in grade of two or more feet (>2").	X	X
Change in location, alignment and deviation of roadway.	X	X
Relocation or expansion of storm drainage pathways, pond dams or roadside ditches.	X	X
Hydro-seeding and erosion control.	X	X
Guard rail repair.	X	X
Traffic control sign and device repair.	X	X
Drainage on private property with a clear public interest.	X	X
Any construction or reconstruction of a specific project with expected, projected or anticipated costs which exceed \$5000.00.	X	X