



**Bulloch County  
Board of  
Commissioners  
Regular Meeting**

**June 17, 2014  
Estimated Time: 1 Hour  
North Main Annex Community Room  
Statesboro, Georgia  
8:30 AM**

Meeting Function:	<b>Board of Commissioners</b>	Type of Meeting:	<b>Regular Meeting</b>
Meeting Chair:	<b>Chairman, Garrett Nevil (Presiding)</b>	Recorder:	<b>Clerk of the Board, Christy Strickland</b>
Parliamentarian:	<b>County Attorney, Jeff Akins</b>	Ex-Officio:	<b>Tom Couch, County Manager; Harry Starling, Chief Financial Officer; Andy Welch, Development Services Director; Ted Wynn, Public Safety Director; Dink Butler, Transportation Director; Kirk Tatum, County Engineer; Whitney Richland, Chief Accountant; Randy Newman, Zoning Administrator; Faye Bragg, Purchasing Director; Jess Durrence, Shop Superintendent; and Doug Vickers EMS Director</b>

**General Agenda**

ITEM	RESOURCE PERSON/FACILITATOR	TIME	REFER
Call to Order: Welcome Media and Visitors	Chairman Nevil	8:30 AM	
Invocation and Pledge of Allegiance	Vice-Chairman Simmons	8:32 AM	
Roll Call	Clerk of the Board	8:34 AM	
Approval of General Agenda	Chairman Nevil	8:36 AM	
Presentation-Johnson Run Roads	Jeremy Coulter	8:38 AM	
Public Comments	Audience	8:48AM	
Consent Agenda	Chairman Nevil	8:58 AM	
To Approve the Minutes of the Regular Meeting & Executive Session held on June 3, 2014	Clerk of the Board		Tab A
To Approve a Resolution authorizing property schedule No. 3 to Master Tax-Exempt Lease Purchase Agreement with U.S. Bancorp	County Manager/Legal		Tab B
To Approve a bid for paving the parking areas at the Brooklet maintenance facility	Parks & Recreation		Tab C
To Approve a bid for filters to be used on County owned equipment by Fleet Maintenance	Fleet Maintenance		Tab D
To Approve a bid for batteries to be used on County owned equipment by Fleet Maintenance	Fleet Maintenance		Tab E
To Approve a Resolution authorizing sale of ambulance stretchers	Public Safety/EMS/Legal		Tab F
To Approve two appointments to the Statesboro Library Regional Board	Clerk of the Board		Tab G
New Business			
Discussion/Action: To Approve the Inmate Excess Loss Medical Insurance	County Manager/Sheriff's Dept/BCCI/Legal	9:00 AM	Tab H
Discussion/Action: To Approve a bid for the overlaying of Birdie Court	Engineering	9:05 AM	Tab I

Discussion/Action: To Approve a bid for paving County owned portion of Pippin Place in Johnson Run Subdivision	Engineering	9:10 AM	Tab J
Discussion/Action: For an application for a FY2014 C.O.P.S. Grant	Sheriff/County Manager	9:15 AM	Tab K
Commission and Staff Comments	Chairman Nevil, et al.	9:25 AM	
Adjourn	Chairman	9:30 AM	
<b>Additional Information</b>			
Background information in Board packets			

June 3, 2014  
Statesboro, GA

### Regular Meeting

The Board of Commissioners met at 5:30 p.m. in the Community Room of the North Main Annex. Chairman Nevil welcomed guests and called the meeting to order. Commissioner Ethridge gave the invocation and the pledge of allegiance.

Ms. Christy Strickland, Clerk of the Board, performed the roll call of the commissioners and staff. The following commissioners were present: Commissioner Ethridge, Vice-Chairman Simmons, Commissioner Mosley, Chairman Nevil, Commissioner Thompson and Commissioner Gibson. The following staff were present: County Manager Tom Couch, County Attorney Jeff Akins, Developmental Services Director Andy Welch, Chief Financial Officer Harry Starling, Transportation Director Dink Butler, Chief Deputy Jared Akins, Public Safety Director Ted Wynn, Chief Accountant Whitney Richland, Zoning Administrator Randy Newman, Airport Manager Kathy Boykin, and Deputy Warden Wayne Smith.

After Roll Call, Chairman Nevil opened the meeting for Public Hearings regarding Zoning and Land Use matters. Chairman Nevil called on Zoning Administrator Randy Newman to present the first item of business. Mr. Newman stated the first item on the agenda was for an application submitted by Rodney Fowler for a conditional use to operate a day care facility. The property consists of 0.61 acre and is located on Brannen Road Map/Parcel # MS90 000052 000. There was no one signed up to speak on behalf or against the request (See Exhibit # 2014-090). Hearing no further discussion, Commissioner Mosley offered a motion to approve the Conditional Use with conditions (See Exhibit # 2014-091). Commissioner Ethridge seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Mosley, Vice-Chairman Simmons, and Commissioner Ethridge voting in favor of the motion.

Mr. Newman stated the next item on the zoning agenda was an application submitted by Jason and Carrie Raub for a conditional use to operate an Asset Recovery Specialist under a cottage industry. The property consists of 8.01 acres and is located on Henry Futch Road, Map/Parcel # 098 000023 004. Mr. Raub was present and stated he

would have a chain link fence to keep the vehicles in and there are pine trees that buffer the property. There was no one else signed up to speak on the request (See Exhibit # 2014-092). Hearing no further discussion, Commissioner Simmons offered a motion to approve the Conditional Use request to allow an Asset Recovery Specialist under the definition of a cottage industry. Commissioner Mosley seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Mosley, Vice-Chairman Simmons, and Commissioner Ethridge voting in favor of the motion.

Mr. Newman stated the last item on the zoning agenda was for an application submitted by Robert K. Bell, Jr. to rezone three tracts totaling 101 acres from R-40 (Residential 40,000 square feet) to a PUD-1 (Planned Unit Development). The properties are located on Pretoria Rushing Road, Map/Parcel #107 000014 005, 107 000014 007, and 107 000014 010. Mr. Bell stated the development would be named Parkside and there would be single family and multi-family dwellings. He stated they had been before the Planning and Zoning Commission the past three meetings because of additional information they requested which included a traffic study and a phase plan which they had supplied. There was no one signed up to speak on the request (See Exhibit # 2014-093). Hearing no further discussion, Commissioner Ethridge offered a motion to approve the rezone from R-40 to PUD-1 with conditions (See Exhibit # 2014-094). Commissioner Thompson seconded that motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Mosley, Vice-Chairman Simmons, and Commissioner Ethridge voting in favor of the motion. Mr. Newman stated that concluded the Zoning Agenda.

Next on the agenda, Chairman Nevil asked for amendments or modifications of the General Agenda. Hearing none, Commissioner Gibson offered a motion to approve the General Agenda as presented. Commissioner Mosley seconded the motion, and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Mosley, Vice-Chairman Simmons, and Commissioner Ethridge voting in favor of the motion.

Chairman Nevil asked for any public comments from the audience at large or in writing. Mr. Darcell Wiggins stated he had come before the board a month ago about

paving Oakland Grove Road where there is a church. He stated had gotten a petition but wanted to know how much right of way the county would require to pave the road. County Engineer Kirk Tatum stated the County requires thirty (30) feet on each side which would be a total of sixty (60) feet. Mr. Wiggins asked if the County could take less than that. Chairman Nevil stated they would have to require the sixty (60) feet and could not go any less. Mr. Wiggins asked how far the pavement would be in the right of way and County Manager Tom Couch stated it would have to be measured. Mr. Wiggins submitted a memo (See Exhibit # 2014-095) dated August 13, 2007 from County Engineer Kirk Tatum concerning the property owners and if they were for or against the paving of the road. Mr. Wiggins asked if the right of way could not be given could the road be sprayed. County Manager Tom Couch went over the pros and cons of spraying a road. After discussion, the Staff and Commissioners stated they would research it to find the best options for the residents.

Mr. Willie Marvin Torrence of Banks Creek Church Road stated he had become before the Board a month ago about the poor condition of Banks Creek Church Road and just wanted to thank the Staff and Commissioners for their work on the road.

Mrs. Mary Ann Franklin stated a few months ago there was a petition to close a portion of Dink Station Road and that she and her husband had written a letter asking for it not to be closed due to the road is still traveled by several residents that live on the road. She stated she asked the letter to remain confidential because some of her relatives had filed the petition. Mrs. Franklin stated she was made aware that a Commissioner had given the petitioner a copy of the letter and it has caused dissension in the family. She stated she felt betrayed by the Commissioners. County Attorney Jeff Akins advised Mrs. Franklin that, even though she had asked for her letter to be confidential, with rare exceptions anything that is submitted to a government entity becomes a public record.

Chairman Nevil stated the next item on the agenda was to approve the Consent Agenda as follows: (1) To approve the minutes of the Regular Meeting held on May 20, 2014; (2) To approve the renewal of a lease with the Georgia State Defense Force (See Exhibit # 2014-096) (3) To approve an Intergovernmental Agreement for a grant proposal for updating Sheriff's Office Equipment (See Exhibit # 2014-097); (4) To approve a lease agreement renewal with the State Properties Commission for the space occupied by

the State Soil & Water Conservation Commission (See Exhibit # 2014-098); (5) To approve a lease agreement renewal with the State Properties Commission for the space occupied by the Department of Human Services (See Exhibit # 2014-099); (6) To approve a bid for roof replacement at the Bulloch County Correctional Institute with Southeast Roofing Solutions in the amount of \$262,000.00 (See Exhibit # 2014-100); (7) To approve to dispense with the reading and approve a Resolution to amend the Roads and Bridges Administrative Policies adding section 17.0-Vertical Deflection Traffic Calming Devices (See Exhibit # 2014-101). Hearing no discussion, Commissioner Simmons offered a motion to approve the Consent Agenda as presented. Commissioner Mosley seconded the motion, and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Mosley, Vice-Chairman Simmons, and Commissioner Ethridge voting in favor of the motion.

Chairman Nevil asked for any general comments or statements from the Commissioners. Commissioners Ethridge, Simmons, Mosley, and Gibson all stated they wished they could please everyone but thanked everyone for their hard work and dedication. Commissioner Thompson stated he would like to have a workshop to discuss 911 addresses being placed on structures for public safety and he would like to discuss Solar Farms.

Chairman Nevil asked for comments from the staff. County Manager Tom Couch stated the budget should be ready to be reviewed the first of July and he plans on having a workshop soon to discuss some issues with Keep Bulloch Beautiful and the DUI Court and would let the Commissioners know the date and time of the workshop. County Attorney Jeff Akins stated as far as the concerns Commissioner Thompson has about the 911 addresses being on a structure there is already an ordinance that states that the structures are required to have one that is visible from the road but that it is just difficult to make sure people are in compliance. Chairman Nevil asked if there were any further comments. Hearing none, he stated there was no further business expected for the open session of the regular agenda, and the Board must close the meeting and enter into Executive Session. He stated that at the conclusion of the Executive Session, the Board would reconvene and in all likelihood move for adjournment. Chairman Nevil called for a motion to adjourn into Executive Session in accordance with the provisions of

O.C.G.A. § 50-14-3(b)(2) and other applicable laws, pursuant to the advice of the County Attorney, Jeff Akins, for the purpose of discussion or deliberation on the appointment, employment compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee as provided in O.C.G.A § 50-14-3(b)(2) (See Exhibit #2014-102). Commissioner Gibson offered a motion to enter into Executive Session for the above-stated reasons. Commissioner Mosley seconded the motion, and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Mosley, Vice-Chairman Simmons, and Commissioner Ethridge voting in favor of the motion.

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Chairman Nevil asked if there were any further comments from the Commissioners or Staff. Hearing none from the Board or Staff, he asked for a motion to adjourn. Commissioner Mosley offered a motion to adjourn the meeting. Commissioner Gibson seconded the motion, and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Mosley, Vice-Chairman Simmons, and Commissioner Ethridge voting in favor of the motion.

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J. Garrett Nevil, Chairman

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Attest: Christy Strickland, Clerk of the Board

## BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST (Box 1)  County Manager/Legal	MEETING DATE (Box 2) June 17, 2014  RESOLUTION ATTACHED? (Box 3)				
	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 50px;">YES</td> <td style="width: 50px; text-align: center;">X</td> </tr> <tr> <td>NO</td> <td></td> </tr> </table>	YES	X	NO	
YES	X				
NO					

REQUESTED MOTION OR ITEM TITLE (Box 4)

Resolution Authorizing Property Schedule No. 3 to Master Tax-Exempt Lease Purchase Agreement with U.S. Bancorp

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

The attached resolution will approve and authorize the execution of Property Schedule No. 3 to the Master Tax-Exempt Lease Purchase Agreement with U.S. Bancorp that was approved by the Commissioners on February 7, 2013. The purpose of Property Schedule No. 3 is to finance the purchase a pothole patching machine, five motor graders, two backhoe loaders, and two fire trucks. The principal amount to be financed is \$\$1,947,578.00 with an interest rate of 1.446%. Approval is recommended.

AGENDA CATEGORY (CHECK ONE) (Box 6)	FINANCIAL IMPACT STATEMENT (Box 7)			
PRESENTATION (6a)	BUDGETED ITEM? (7a)	YES NO	AMENDMENT REQUIRED? (7b)	YES NO
PUBLIC HEARING (6b)	ATTACH DETAILED ANALYSIS, IF NEEDED (7c)			
CONSENT (6c) <span style="float: right;">X</span>				
NEW BUSINESS (6d)				
OLD BUSINESS (6e)				
OTHER (6f)				

APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	✓	YES	✓	YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL <i>(KS)</i>		INITIAL <i>Q/9</i>		INITIAL <i>ck</i>	
DATE		DATE		DATE		DATE <i>6.11.14</i>		DATE <i>6/11/14</i>		DATE <i>6/11/14</i>	

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

**STATE OF GEORGIA  
COUNTY OF BULLOCH**

**THE BULLOCH COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION # 2014 - \_\_\_\_**

At a duly called meeting of the governing body of Lessee held in accordance with all applicable legal requirements, including open meeting laws, on the 17<sup>th</sup> day of June, 2014, the following resolution was introduced and adopted:

**RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF  
PROPERTY SCHEDULE NO. 3 TO A MASTER TAX-EXEMPT LEASE  
PURCHASE AGREEMENT, AND RELATED INSTRUMENTS, AND  
DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.**

WHEREAS, the governing body of Bulloch County, Georgia (“Lessee”) previously entered into a Master Tax-Exempt Lease/Purchase agreement with U.S. Bancorp Government Leasing and Finance, Inc. (“Lessor”) dated February 11, 2013; and

WHEREAS, the governing body of the Lessee desires to obtain certain equipment (the “Equipment”) described in Property Schedule No. 3 to the Master Tax-Exempt Lease/Purchase Agreement (collectively, the “Agreement”) with Lessor, the form of which was available for review by the governing body prior to this meeting; and

WHEREAS, the Equipment is essential for the Lessee to perform its governmental functions; and

WHEREAS, Lessee has taken the necessary steps, including those relating to any applicable legal bidding requirements, to arrange for the acquisition of the Equipment; and

WHEREAS, Lessee proposes to enter into the Agreement with Lessor substantially in the forms presented to this meeting;

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LESSEE AS FOLLOWS:

Section 1. It is hereby found and determined that the terms of the Agreement in the forms presented to this meeting and incorporated in this resolution are in the best interests of Lessee for the acquisition of the Equipment.

Section 2. The Agreement and the acquisition and financing of the Equipment under the terms and conditions as described in the Agreement are hereby approved. The County Manager of Lessee, the Chief Financial Officer of Lessee, and any other officer of Lessee who shall have power to execute contracts on behalf of Lessee be, and each of

them hereby is, authorized to execute, acknowledge and deliver the Agreement with any changes, insertions and omissions therein as may be approved by the officers who execute the Agreement, such approval to be conclusively evidenced by such execution and delivery of the Agreement. The Clerk of the Lessee and any other officer of Lessee who shall have power to do so be, and each of them hereby is, authorized to affix the official seal of Lessee to the Agreement and attest the same.

Section 3. The proper officers of Lessee be, and each of them hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and the Agreement.

Section 4. Pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended (the "Code"), Lessee hereby specifically designates the Agreement as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code.

The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect and further certifies that the Agreement executed on behalf of Lessee is the same as presented at such meeting of the governing body of Lessee, excepting only such changes, insertions and omissions as shall have been approved by the officers who executed same.

RESOLUTION APPROVED AND ADOPTED this 17<sup>th</sup> day of June, 2014.

BOARD OF COMMISSIONERS OF  
BULLOCH COUNTY, GEORGIA

By: \_\_\_\_\_  
J. Garrett Nevil, Chairman

Attest: \_\_\_\_\_  
Christy Strickland, Clerk

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1)

MEETING DATE (Box 2) June 17, 2014

Engineering

RESOLUTION ATTACHED? (Box 3)

YES	
NO	X

REQUESTED MOTION OR ITEM TITLE (Box 4)

Request that the Board approve the quote from Ellis Wood Contracting for paving the parking area at the SBCPRD 's Brooklet maintenance facility. This quote includes grading the existing graded aggregate and paving.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

See attached .

AGENDA CATEGORY  
(CHECK ONE) (Box 6)

FINANCIAL IMPACT STATEMENT (Box 7)

PRESENTATION (6a)

BUDGETED ITEM? (7a)

YES

NO

AMENDMENT  
REQUIRED? (7b)

YES

NO

X

PUBLIC HEARING (6b)

ATTACH DETAILED ANALYSIS, IF NEEDED ( 7c)

CONSENT (6c)



The quote from Ellis Wood Contracting is attached.

NEW BUSINESS (6d)

OLD BUSINESS (6e)

OTHER (6f)

APPROVED FOR AGENDA (Box 8)

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES	X	YES	<input checked="" type="checkbox"/>	YES	X	YES	X	YES	<input checked="" type="checkbox"/>	YES	<input checked="" type="checkbox"/>
NO		NO		NO		NO		NO		NO	
INITIAL	MR	INITIAL	ASB	INITIAL	VKT	INITIAL	CHD	INITIAL	DM	INITIAL	CA
DATE	06/09/14	DATE	6/11/2014	DATE	06/09/14	DATE	6.11.14	DATE	6/11/14	DATE	6/11/14

COMMISSION ACTION AND REFERRAL (Box 9)

APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		NOTES
OTHER		

# Memorandum

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**To:** Mr. Tom Couch, County Manager

**From:** Mike Rollins, Director of Parks Recreation & Community Services *MR*

**Date:** 6/10/2014

**Re:** Brooklet Maintenance Compound

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Attached you will find a proposal for paving the Maintenance Compound at the Brooklet Maintenance Facility. As you may remember this facility was developed in an effort to reduce travel between the South Bulloch County facilities and Mill Creek. Once the paving is complete we can fence the compound area and have a secure area to park vehicles and equipment used for maintaining county facilities in South Bulloch County. Vehicles and equipment will be parked and left at the Brooklet facility and staff will report directly to this location.

Kirk Tatum obtained the proposal along with one other small project. I would recommend acceptance as it is within our original budgeted amount of \$15,000.00. Should you have any questions please feel free to contact me.

# Ellis Wood Contracting, Inc.

# Proposal

P.O. BOX 2041 - HIGHWAY 301 SOUTH  
 STATESBORO, GEORGIA 30459  
 PHONE (912) 681-6730 FAX (912) 681-3199

Proposal Submitted To: Bulloch County Board of Commissioners		Phone:	Date: 14 May 2014
Address: 115 North Main Street		Job Name: Brooklet Maintenance Facility	
City, State, and Zip Code: Statesboro, GA 31533		Job Location: Bulloch County, GA	
Engineer:	Cell:	Fax:	Date of Plans:

We hereby submit specifications and estimates for:

ITEM	Description	Approx. Quantity	Unit	Unit Price	Subtotal
1	Prepare and fine grade existing rock base	920	SY	\$3.00	\$2,760.00
2	Place 1.5" asphalt surface course	920.00	SY	\$9.10	\$8,372.00

*Please Note:*

- Unit price to prevail. Asphalt tickets to determine final amounts.
- We can make no guarantee against the eventual emergence of grass or tree roots through asphalt.
- We reserve the option to adjust prices for materials at the time of placement due to the volatile nature of the petroleum industry.
- All testing, permitting, monitoring, and reporting by others.
- No striping of any kind included.

Eleven thousand one hundred thirty two dollars and no/100----- dollars TOTAL \$11,132.00

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within

30

days

**Acceptance of Proposal** – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

<b>DEPARTMENT MAKING REQUEST (Box 1)</b>  <b>Fleet Maintenance</b>	<b>MEETING DATE</b> 06.17.2014		
	<b>RESOLUTION ATTACHED? (Box 3)</b>	<b>YES</b>	
		<b>NO</b>	<b>X</b>

**REQUESTED MOTION OR ITEM TITLE (Box 4)**  
To authorize the County Manager to award a PO and contract for an annual contract on filters to be used in County owned equipment by Fleet Maintenance. The contract period is to cover one calendar year from August 1, 2014 through July 31, 2015.

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)**  
Attached is a bid report from the Purchasing Department that includes total pricing for bids received and other related information. The lowest bid received is from Statesboro Auto Parts (NAPA) with a bid total of \$1,428.14 for one each of all required filters. The total number of filters to be used is unknown; therefore, the total cost of filters is unknown. However, the expected cost for filters is not expected to exceed \$15,000.00

<b>AGENDA CATEGORY (CHECK ONE) (Box 6)</b>		<b>FINANCIAL IMPACT STATEMENT (Box 7)</b>				
<b>PRESENTATION (6a)</b>		<b>BUDGETED ITEM? (7a)</b>	<b>YES</b>	<b>X</b>	<b>AMENDMENT REQUIRED? (7b)</b>	<b>YES</b>
			<b>NO</b>			<b>NO</b>
<b>PUBLIC HEARING (6b)</b>		<b>ATTACH DETAILED ANALYSIS, IF NEEDED (7c)</b>				
<b>CONSENT (6c)</b>	<b>X</b>	There should not be any significant financial impact on the County as this is an annual budgeted item.				
<b>NEW BUSINESS (6d)</b>						
<b>OLD BUSINESS (6e)</b>						
<b>OTHER (6f)</b>						

**APPROVED FOR AGENDA (Box 8)**

<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING OFFICER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
<b>YES</b>		<b>YES</b>	✓	<b>YES</b>	✓	<b>YES</b>	✓	<b>YES</b>	✓	<b>YES</b>	✓
<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>	
<b>INITIAL</b>		<b>INITIAL</b> AB		<b>INITIAL</b> [Signature]		<b>INITIAL</b> [Signature]		<b>INITIAL</b> [Signature]		<b>INITIAL</b> [Signature]	
<b>DATE</b>		<b>DATE</b> 6/11/2014		<b>DATE</b> 6-11-14		<b>DATE</b> 6.11.14		<b>DATE</b> 6/11/14		<b>DATE</b> 6.11.14	

**COMMISSION ACTION AND REFERRAL (Box 9)**

<b>APPROVED</b>		<b>DATE TO BE RETURNED TO AGENDA</b>
<b>DENIED</b>		
<b>DEFERRED</b>		<b>NOTES</b>
<b>OTHER</b>		

## MEMORANDUM

Date: June 9, 2014  
To: Tom Couch  
From: Faye Bragg  
Subject: Bid Opening for Filter Contract for County Vehicles

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Sealed bids were opened in the CFO's Office, June 9, 2014, at 3:00 pm for the Filter Contract for County Vehicles.

The filter contract will be for a period of one calendar year beginning August 1, 2014, through July 31, 2015, with an option to renew the contract for the same bid prices if so agreed upon by both parties for two consecutive years.

In the bid package, the vendors were asked to list the price of one (1) filter for 103 different filters that will be purchased during the one year period. The exact number of filters to be purchased is unknown; however, we do not expect to exceed the amount of \$15,000.00.

Two (2) bids were e-mailed and one bid faxed on May 23, 2014, as well as being posted on the County's website and advertised in the *Statesboro Herald*. Three (3) bid requests were issued as requested during solicitation.

Two (2) bids were received:

<b>Vendor</b>	<b>Total Bid Price</b>	<b>Vendor Declaration &amp; Non-Collusion Affidavit</b>
Statesboro Auto Parts (NAPA)	\$1,428.14	Yes
Mallard Auto Parts (CARQUEST)	\$1,655.28	Yes

Bid opening attendees: Harry Starling and Faye Bragg.

11. For more information contact: Faye Bragg @ 912-764-6245 or fmbragg@bulloch.net.

**FILTER LIST  
BID FORM**

NAPA Part #	Your Part #	Your Price	Total for column #1		509.31
NAPA Part #	Your Part #	Your Price	NAPA Part #	Your Part #	Your Price
1040		2.88			
1042		3.25			
1158		7.25	2812		59.50
1261		4.17	3032		1.85
1342		3.06	3092		2.75
1348		2.88	3195		5.43
1372		3.11	3212		7.26
1515		2.88	3231		20.23
1522		3.30	3239		5.28
1551		4.29	3296		4.95
1607		4.70	3336		7.29
1622		7.66	3338		6.89
1623		12.48	3341		5.58
1648		39.21	3343		14.37
1660		13.80	3352		4.26
1724		14.49	3358		4.93
1747		9.94	3371		14.13
1748		23.71	3377		7.44
1758		8.36	3405		8.75
1759		9.42	3406		10.14
1768		5.59	3412		23.01
1791		6.32	3418		10.62
1797		5.64	3439		10.85
1799		16.00	3472		7.38
1806		6.35	3481		6.55
1824		11.09	3528		7.11
2122		9.18	3533		13.26
2226		20.42	3536		17.23
2253		27.79	3546		12.52
2254		18.99	3547		10.58
2359		8.56	3548		14.03
2373		4.03	3595		5.23
2382		33.92	3626		7.90
2403		13.28	3628		11.05
2469		6.49	3633		15.93
2487		9.09	3634		10.87
2691		67.34	3690		7.73
2731		31.51	3736		24.15
2759		26.88	3899		36.09

Total for column #2 443.12  
**Bid list continued on next page.**

**FILTER LIST  
BID FORM  
(CONTINUED)**

NAPA Part #	Your Part #	Your Price
4070		5.82
4071		6.67
4073		11.01
4114		8.91
6102		6.06
6134		4.13
6174		4.57
6380		24.11
6418		9.38
6429		15.37
6433		20.96
6518		38.13
6556		39.72
6569		12.23
6596		39.42
6664		32.24
6675		43.84
6744		25.52
6804		12.14
7213		15.04
7215		9.47
7243		8.84
7312		12.77
7421		22.23
7521		11.49
7701		9.87
7746XD		25.77

Total For All Columns:

Total For Columns #1 509.31  
 Total For Columns #2 443.12  
 Total For Columns #3 475.71

Grand Total: \$ 1428.14

Vendor: \_\_\_\_\_

Napa Auto Parts  
Statesboro, Ga

Signed By: [Signature]

Date: 06/04/14

Total for column #3 475.71

**NON-COLLUSION AFFIDAVIT**

The following affidavit is to accompany the proposal:

**STATE OF:**

**COUNTY OF:**

Owner, Partner or Officer of Firm:

Company Name, Address, County and State:

Being of lawful age and being first duly sworn, the above-named individual on oath says that he/she is the agent authorized by the vendor to submit the attached proposal. Affiant further states that neither the vendor nor any of its employees or agents has prevented or attempted to prevent competition in such bidding by any means whatever; nor has the vendor or any of its employees or agents prevented or endeavored to prevent anyone from making a bid or proposal therefor by any means whatever; nor has the vendor or any of its employees or agents caused or induced another to withdraw a bid or proposal for the work. Affiant further states that neither the vendor nor any of its employees or agents has directly or indirectly violated Section 36-91-21(d) of the Official Code of Georgia Annotated.

FIRM NAME Napa Auto Parts Co  
SIGNATURE Jim Reedy Jr  
TITLE CEO

Subscribed and sworn to before me this 4 day of June 2014

NOTARY PUBLIC Cynthia Kurland  
exp 6-1-15

**VENDOR DECLARATION**

The vendor understands, agrees and warrants:

That the vendor has carefully read and fully understands the full scope of work.

That the vendor has the capability to successfully undertake and complete the responsibilities and obligations in said scope of work.

That Bulloch County reserves the right to reject any or all proposals and to accept that proposal which will, in its opinion, best serve the public interest. Bulloch County reserves the right to waive any technicalities and informalities in the bidding.

That by submission of this proposal the vendor acknowledges that Bulloch County has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the vendor.

If a partnership, a general partner must sign.

If a corporation the authorized corporate officer(s) must sign and the corporate seal must be affixed to this proposal.

VENDOR: Napa Auto Parts Co

<u>[Signature]</u>	<u>President</u>
Name	Title
<u>Jon Reay Jr</u>	<u>CEO</u>
Name	Title

AFFIX CORPORATE SEAL (if applicable)

Subscribed and sworn to before me this 4 day of June 2014

NOTARY PUBLIC Cynthia Kirkland  
Dep 6-1-15

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

<b>DEPARTMENT MAKING REQUEST (Box 1)</b>  <b>Fleet Maintenance</b>	<b>MEETING DATE</b> 06.17.2014		
	<b>RESOLUTION ATTACHED? (Box 3)</b>	<b>YES</b>	
		<b>NO</b>	<b>X</b>

**REQUESTED MOTION OR ITEM TITLE (Box 4)**  
 To authorize the County Manager to award a PO and contract for an annual contract on batteries to be used in County owned equipment by Fleet Maintenance. The contract period is to cover one calendar year from August 1, 2014 through July 31, 2015.

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)**  
 Attached is a bid report from the Purchasing Department that includes total pricing for bids received and other related information. The lowest bid received is from Statesboro Auto Parts (NAPA) with a bid total of \$1,234.80 for one each of all required batteries. The total number of batteries to be used is unknown; therefore, the total cost of batteries is unknown. However, the expected cost for batteries is not expected to exceed \$10,000.00

<b>AGENDA CATEGORY (CHECK ONE) (Box 6)</b>		<b>FINANCIAL IMPACT STATEMENT (Box 7)</b>				
<b>PRESENTATION (6a)</b>		<b>BUDGETED ITEM? (7a)</b>	<b>YES</b>	<b>X</b>	<b>AMENDMENT REQUIRED? (7b)</b>	<b>YES</b>
			<b>NO</b>			<b>NO</b>
<b>PUBLIC HEARING (6b)</b>		<b>ATTACH DETAILED ANALYSIS, IF NEEDED (7c)</b>				
<b>CONSENT (6c)</b>	<b>X</b>	There should not be any significant financial impact on the County as this is an annual budgeted item.				
<b>NEW BUSINESS (6d)</b>						
<b>OLD BUSINESS (6e)</b>						
<b>OTHER (6f)</b>						

<b>APPROVED FOR AGENDA (Box 8)</b>											
<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING OFFICER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
<b>YES</b>		<b>YES</b>	✓	<b>YES</b>	✓	<b>YES</b>	X	<b>YES</b>	✓	<b>YES</b>	✓
<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>	
<b>INITIAL</b>		<b>INITIAL</b>	AB	<b>INITIAL</b>	JD	<b>INITIAL</b>	MS	<b>INITIAL</b>	D/n	<b>INITIAL</b>	C.H.H.
<b>DATE</b>		<b>DATE</b>	06/11/2014	<b>DATE</b>	6/11/14	<b>DATE</b>	6/11/14	<b>DATE</b>	6/11/14	<b>DATE</b>	

<b>COMMISSION ACTION AND REFERRAL (Box 9)</b>	
<b>APPROVED</b>	<b>DATE TO BE RETURNED TO AGENDA</b>
<b>DENIED</b>	
<b>DEFERRED</b>	<b>NOTES</b>
<b>OTHER</b>	

## M E M O R A N D U M

Date: June 9, 2014  
To: Tom Couch  
From: Faye Bragg  
Subject: Bid Opening for Battery Contract for County Vehicles

---

Sealed bids were opened in the CFO's Office, June 9, 2014, 2014, at 3:00 pm for the Battery Contract for County Vehicles.

The battery contract will be for a period of one calendar year beginning August 1, 2014, through July 31, 2015, with an option to renew the contract for the same bid prices if so agreed upon by both parties for two consecutive years.

In the bid package, the vendors were asked to list the price of one (1) battery for 16 different batteries that will be purchased during the one year period. The exact number of batteries to be purchased is unknown; however, we do not expect to exceed the amount of \$10,000.00.

Two (2) bids were e-mailed and one bid faxed on May 23, 2014, as well as being posted on the County's website and advertised in the *Statesboro Herald*. Three (3) bid requests were issued as requested during solicitation.

Two (2) bids were received:

<b>Vendor</b>	<b>Total Bid Price</b>	<b>Vendor Declaration &amp; Non-Collusion Affidavit</b>
Statesboro Auto Parts (NAPA)	\$1,234.80	Yes
Mallard Auto Parts (CARQUEST)	\$1,399.84	Yes

Bid opening attendees: Harry Starling and Faye Bragg.

**BULLOCH COUNTY COMMISSIONERS  
115 NORTH MAIN STREET  
STATESBORO, GEORGIA 30458**

**BATTERY LIST  
BID FORM**

BRAND NAME OF BATTERIES BEING BID: Napa

EXIDE PART #	YOUR PART #	YOUR PRICE
24-50	<u>6524</u>	<u>61.74</u>
78-72	<u>7578</u>	<u>74.19</u>
75-60	<u>6575</u>	<u>59.99</u>
HP31D	<u>7231</u>	<u>81.99</u>
26-60	<u>6526</u>	<u>68.95</u>
HP31E	<u>7232</u>	<u>81.99</u>
24-72	<u>7524</u>	<u>72.99</u>
COM 4DP	<u>7266</u>	<u>141.95</u>
COM 8DP	<u>7269</u>	<u>151.00</u>
27-72	<u>7527</u>	<u>83.93</u>
65-72	<u>6565</u>	<u>79.99</u>
78-60	<u>6578</u>	<u>74.95</u>
GTH	<u>8221</u>	<u>29.99</u>
GTHD	<u>8224</u>	<u>35.16</u>
70DT72	<u>6535/75</u>	<u>46.99</u>
78DT72	<u>8434/78</u>	<u>89.00</u>

TOTAL BID PRICE \$ 1234.80

Vendor: Napa Auto Parts

Signed By: [Signature]

Date: 05/28/14

**NON-COLLUSION AFFIDAVIT**

The following affidavit is to accompany the proposal:

**STATE OF:**

**COUNTY OF:**

Owner, Partner or Officer of Firm:

Company Name, Address, County and State:

Being of lawful age and being first duly sworn, the above-named individual on oath says that he/she is the agent authorized by the vendor to submit the attached proposal. Affiant further states that neither the vendor nor any of its employees or agents has prevented or attempted to prevent competition in such bidding by any means whatever; nor has the vendor or any of its employees or agents prevented or endeavored to prevent anyone from making a bid or proposal therefor by any means whatever; nor has the vendor or any of its employees or agents caused or induced another to withdraw a bid or proposal for the work. Affiant further states that neither the vendor nor any of its employees or agents has directly or indirectly violated Section 36-91-21(d) of the Official Code of Georgia Annotated.

FIRM NAME Napa Auto Parts Co.

SIGNATURE *Jim Reedy Jr*

TITLE CEO

Subscribed and sworn to before me this 4 day of June 2014

NOTARY PUBLIC *Cynthia K. Ireland*

*efp* June 1, 2015

**VENDOR DECLARATION**

The vendor understands, agrees and warrants:

That the vendor has carefully read and fully understands the full scope of work.

That the vendor has the capability to successfully undertake and complete the responsibilities and obligations in said scope of work.

That Bulloch County reserves the right to reject any or all proposals and to accept that proposal which will, in its opinion, best serve the public interest. Bulloch County reserves the right to waive any technicalities and informalities in the bidding.

That by submission of this proposal the vendor acknowledges that Bulloch County has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the vendor.

If a partnership, a general partner must sign.

If a corporation the authorized corporate officer(s) must sign and the corporate seal must be affixed to this proposal.

VENDOR: Napa Auto Parts Co

Name	Title
	CEO
Name	Title

AFFIX CORPORATE SEAL (if applicable)

Subscribed and sworn to before me this 4 day of June 2014

NOTARY PUBLIC Cynthia Burkland  
exp 6-1-2015

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1)		MEETING DATE (Box 2) June 17, 2014	
Public Safety/EMS/Legal		RESOLUTION ATTACHED? (Box 3)	YES X
			NO

REQUESTED MOTION OR ITEM TITLE (Box 4)

Resolution Authorizing Sale of Ambulance Stretchers

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

Bulloch County EMS has five (5) older stretchers that are no longer being used. The attached resolution will authorize the sale of these stretchers for the most advantageous price obtainable. Approval is recommended.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)					
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES		AMENDMENT REQUIRED? (7b)	YES	
			NO			NO	
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)					
CONSENT (6c)	X						
NEW BUSINESS (6d)							
OLD BUSINESS (6e)							
OTHER (6f)							

APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES		YES	✓	YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL		INITIAL	<i>Jfk</i>	INITIAL	<i>[Signature]</i>
DATE		DATE		DATE		DATE		DATE	6/11/14	DATE	6.11.14

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

**State of Georgia  
County of Bulloch**

**THE BULLOCH COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION # 2014 - \_\_\_\_\_**

**WHEREAS**, Bulloch County owns and holds good title to the ambulance stretchers listed in Exhibit "A" attached hereto (hereinafter collectively referred to as "the property"); and

**WHEREAS**, the Bulloch County Board of Commissioners finds that the property listed in Exhibit "A" attached hereto cannot be beneficially or advantageously used by the County under all circumstances;

**NOW THEREFORE, BE IT RESOLVED** by the Bulloch County Board of Commissioners that the property listed in Exhibit "A" attached hereto is hereby declared to be unserviceable property and the County Manager or his designee is hereby authorized to sell said property for the most advantageous price obtainable.

**SO BE IT RESOLVED** this 17th day of June, 2014.

**BOARD OF COMMISSIONERS OF  
BULLOCH COUNTY, GEORGIA**

**By:** \_\_\_\_\_  
**J. Garrett Nevil, Chairman**

**Attest:** \_\_\_\_\_  
**Christy Strickland, Clerk**

## **EXHIBIT "A"**

Two (2) Ferno 35 Proflex Stretchers

Two (2) Ferno 35 P Stretchers

One (1) Ferno 35 A Stretcher

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST:

MEETING DATE: 06.17.2014

Administration: Clerk of the Board

RESOLUTION ATTACHED?

YES

NO

REQUESTED MOTION OR ITEM TITLE:

To approve to appoint Ms. Donna Martin and Ms. Tisha Okungbowa to the Statesboro Regional Library Board.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:

Ms. Liz Johnson and Ms. Sally Adams terms are expiring and according to the By-Laws they are not eligible to serve another term on the Library Board.

The Library Board consists of 7 members appointed by the Board of Commissioners and 2 by the Board of Education. The State requires members to be from agencies that fund the library. The members serve a 3 year term and can serve no more than 2 consecutive terms, or six years total. Attached are their applications.

AGENDA CATEGORY (CHECK ONE)		FINANCIAL IMPACT STATEMENT					
PRESENTATION		BUDGETED ITEM?	YES	N	AMENDMENT REQUIRED?	YES	
			NO			NO	<input checked="" type="checkbox"/>
PUBLIC HEARING		ATTACH DETAILED ANALYSIS, IF NEEDED:					
CONSENT	<input checked="" type="checkbox"/>						
NEW BUSINESS							
OLD BUSINESS							
OTHER							

**APPROVED FOR AGENDA**

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	<input checked="" type="checkbox"/>	YES	<input checked="" type="checkbox"/>	YES	<input checked="" type="checkbox"/>
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL CAS		INITIAL <i>Qsa</i>		INITIAL <i>me</i>	
DATE		DATE		DATE		DATE 06.09.2014		DATE 6/11/14		DATE 6.11.14	

**COMMISSION ACTION AND REFERRAL (Box 9)**

APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		NOTES
OTHER		



# Bulloch County Application for Community Service

If you are interested in participating in local government by membership on any of the following County boards or committees, please complete this application and return it to:

**Bulloch County Manager's Office**  
P.O. Box 347, 115 North Main Street  
Statesboro, GA 30459  
[cstrickland@bullochcounty.net](mailto:cstrickland@bullochcounty.net)

Your application will be given every consideration as vacancies occur.

**Check the boards/commissions/committees in which you are interested:**

- |                                                            |                                                                                 |
|------------------------------------------------------------|---------------------------------------------------------------------------------|
| <input type="checkbox"/> Airport Committee                 | <input type="checkbox"/> Keep Bulloch Beautiful Board                           |
| <input type="checkbox"/> Animal Shelter Advisory Committee | <input type="checkbox"/> Recreation Advisory Committee                          |
| <input type="checkbox"/> Board of Health                   | <input type="checkbox"/> Planning and Zoning Commission                         |
| <input type="checkbox"/> Development Authority             | <input checked="" type="checkbox"/> Other: Statesboro-Bulloch<br>County Library |
| <input type="checkbox"/> Hospital Authority                |                                                                                 |

Mr.  Ms.  Name Donna K. Martin Date 3/3/14

Address 3667 M.P. Martin Rd.

Phone: Day 912-823-3431 Night Same + 912-682-0043 Email frogshollow@bulloch.net

Bulloch County Resident? yes If so, since when? 1975

County / State of Former Residence Deaf Smith County / Texas

Educational Background BS ED University of Georgia

Occupation Retired Employer \_\_\_\_\_

Occupational Background -34 years as Director and Teacher - Brooklet United Methodist Church Preschool, Brooklet, GA  
Also taught Social Studies 1 year @ Hereford High School, Hereford, Tx.

Community Activities (organizations, club, service groups, etc.) Statesboro District Trustees (1999-2009)  
Brooklet Garden Club Active in Brooklet United Methodist Church - Administrative Board, Methodist Women Exec. Committee, Circle Leader, Bible Study groups. Beta Sigma Phi Sorority.  
Former Girl Scout Leader (18 years). Served on Girl Scout Savannah Council Board of Directors.  
PTO President - Shiloh Elem; 4H Volunteer; President SEB Academic Boosters

Reason for Applying for this Board / Commission / Committee  
Asked by a friend, Sally Adams, to consider a position on Library Board.  
Special interest in Children's Program at Library, especially RIF.  
I retired in May from Brooklet UMC Preschool and I am available now to "give back" to community through volunteer work.

Can attend day meetings? yes Can attend night meetings? yes

Applications will be kept on file for one year. If you have questions about serving on a board, commission, or committee, please feel free to contact the Manager's Office at (912) 764-6245.

\* Also served on a Bulloch County Subcommittee led by Bob Smith concerning the establishment of the current Recycling Centers throughout the county.



# Bulloch County Application for Community Service

If you are interested in participating in local government by membership on any of the following County boards or committees, please complete this application and return it to:

**Bulloch County Manager's Office**  
P.O. Box 347, 115 North Main Street  
Statesboro, GA 30459

Your application will be given every consideration as vacancies occur.

**Check the boards/commissions/committees in which you are interested:**

- |                                                            |                                                                                      |
|------------------------------------------------------------|--------------------------------------------------------------------------------------|
| <input type="checkbox"/> Airport Committee                 | <input type="checkbox"/> Keep Bulloch Beautiful Board                                |
| <input type="checkbox"/> Animal Shelter Advisory Committee | <input type="checkbox"/> Récreation Advisory Committee                               |
| <input type="checkbox"/> Board of Health                   | <input type="checkbox"/> Planning and Zoning Commission                              |
| <input type="checkbox"/> Development Authority             | <input checked="" type="checkbox"/> Other: Statesboro Regional public library board. |
| <input type="checkbox"/> Hospital Authority                |                                                                                      |

Mr.  Ms.  Name Mrs Tisha Okungbowa Date 03/13/2014

Address 6206 Carly club ct., Statesboro ga, 30461.

Phone: Day 9124818133 Night 9124818133 Email tishanoel99@yahoo.com

Bulloch County Resident? yes If so, since when? 2009

County / State of Former Residence Texas

Educational Background BSc in Nutrition and Dietetics.

Occupation Office Manager Employer Victoria Family Practice.

**Occupational Background**

I have been an Office Manager at Victoria Family Practice from 2009 to 2014 (presently). I manage all finances, payroll, taxes and the day to day activities of a doctors office.

**Community Activities** (organizations, club, service groups, etc.)

I have volunteered at Gently Gardens Assisted living Center in the Alzheimer's Unit. I have also volunteered at soup kitchens in Statesboro and I am a member of Purple Stride Savannah, an organization that raises funds for research to help fight pancreatic cancer. I have also organized nutrition seminars to educate the community on Diabetes.

**Reason for Applying for this Board / Commission / Committee**

My family and I are members of the library, we have a great passion for education and and the need to help educate the community of Bulloch county.

Can attend day meetings? yes Can attend night meetings? yes

Applications will be kept on file for one year. If you have questions about serving on a board, commission, or committee, please feel free to contact the Manager's Office at (912) 764-6245.

## BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

<b>DEPARTMENT MAKING REQUEST (Box 1)</b>	<b>MEETING DATE (Box 2)</b> June 17, 2014		
County Manager/Sheriff's Dept./Correctional Inst./Legal	<b>RESOLUTION ATTACHED? (Box 3)</b>		<b>YES</b>
			<b>NO</b> <input checked="" type="checkbox"/>

**REQUESTED MOTION OR ITEM TITLE (Box 4)**

Inmate Excess Loss Medical Insurance

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)**

Attached is a renewal quote for the inmate excess loss medical insurance that covers inmates at the Bulloch County Jail and Correctional Institute. Option 1 is the coverage we currently have, which includes a \$65,000.00 specific deductible per inmate and a \$500,000.00 limit of coverage per inmate. The medical insurance reimburses the County for a specific claim when it exceeds \$65,000.00 and reimburses a maximum of \$500,000.00 for a specific claim. The difference between Options 1 and 2 is in the amount of the specific deductible (\$65k and \$70k) and the corresponding reduction in premium for the higher specific deductible. The premium has not increased from last year.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)					
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES	<input checked="" type="checkbox"/>	AMENDMENT REQUIRED? (7b)	YES	
			NO			NO	<input checked="" type="checkbox"/>
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)					
CONSENT (6c)							
NEW BUSINESS (6d)	<input checked="" type="checkbox"/>						
OLD BUSINESS (6e)							
OTHER (6f)							

**APPROVED FOR AGENDA (Box 8)**

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	<input checked="" type="checkbox"/>	YES	<input checked="" type="checkbox"/>	YES	<input checked="" type="checkbox"/>
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL	CRS	INITIAL	Opa	INITIAL	me
DATE		DATE		DATE		DATE	6.11.14.	DATE	6/11/14	DATE	6.11.14

**COMMISSION ACTION AND REFERRAL (Box 9)**

APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

# CATASTROPHIC INMATE MEDICAL INSURANCE QUOTE

**Name of Insured:** Bulloch County, GA  
**Date of Quote:** 6/2/14  
**Insurance Carrier:** United HealthCare-OptumHealth  
**Inmate Count:** 320 Inmates

Hunt Insurance Group LLC / Willis  
3606 Maclay Boulevard S, Ste 204  
Tallahassee, FL 32312  
(850) 385-3636 • (850) 385-2124

## COVERAGE BENEFITS:

- Off-Site Inpatient Hospital Services and Outpatient Surgical and attending Physician Services. The maximum eligible expenses shall be limited to the lesser of the amount paid, or up to an "Average Daily Maximum" (ADM) per admission of **\$20,000 ADM** for the first three days and **\$12,000 ADM** for each day thereafter.

## COVERAGE & PREMIUM BASIS:

	<u>Option 1</u>	<u>Option 2</u>
Limit of Coverage per Inmate:	\$500,000	\$500,000
Specific Deductible per Inmate:	\$65,000	\$70,000
Current Inmate Population:	320	320
Rate per Inmate, per Month:	\$3.64	\$3.34
Total Estimated Annual Premium:	\$13,978	\$12,826

## EXCLUSIONS OR LIMITATIONS: (For a complete list refer to policy)

- All charges for which government authorities are not legally obligated to pay
- All charges in connection with the rehab portion of a substance abuse claim
- All charges in connection with the rehab portion of a mental/nervous claim
- All charges which are incurred after the release from custody
- All charges in connection with security or guarding an inmate
- All charges paid outside the terms of the Plan Document

## ASSUMPTIONS AND CONDITIONS:

- This quote is an estimate based on data provided & subject to a completed application
- This quotation contains general information & is not a contract or binder of insurance
- Eligible claims are those occurring in 12 months and paid in 18 months
- The Company reserves the right to audit the inmate count
- This proposal directly reflects administration over ride 5%
- This proposal directly reflects commission of 17%
- AIDS/HIV and Pregnancy claims included
- No pre-existing conditions exclusions
- Large claim updates may be required
- Prior to Booking claims covered
- Quotes are valid for 30 days

Georgia

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1)  Engineering	MEETING DATE (Box 2) June 17, 2014		
	RESOLUTION ATTACHED? (Box 3)	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE (Box 4)

Request that the Board approve the quote from Ellis Wood Contracting for overlaying Birdie Court. This quote includes cleaning the existing road and placing a 1 inch overlay of plant mix asphalt.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

Birdie Court was resurfaced a couple of years ago when the roads in Grove Lakes and Hazlewood were resurfaced using slurry seal. Do to numerous citizen complaints you will remember that we went back and overlaid the roads in Hazlewood with plant mix asphalt. Residents of Birdie Court asked that we overlay their road as well and that is what this agenda item will accomplish.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)			
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES	AMENDMENT REQUIRED? (7b)	YES
			NO		NO
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)			
CONSENT (6c)		The quote from Ellis Wood Contracting is attached			
NEW BUSINESS (6d)	X				
OLD BUSINESS (6e)					
OTHER (6f)					

APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES	X	YES		YES		YES		YES	✓	YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL	VKT	INITIAL		INITIAL		INITIAL		INITIAL	JG	INITIAL	W
DATE	06/09/14	DATE		DATE		DATE		DATE	6/11/14	DATE	6.11.14

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

# Ellis Wood Contracting, Inc.

# Proposal

P.O. BOX 2041 - HIGHWAY 301 SOUTH  
 STATESBORO, GEORGIA 30459  
 PHONE (912) 681-6730 FAX (912) 681-3199

Proposal Submitted To: Bulloch County Board of Commissioners		Phone:	Date: 14 May 2014
Address: 115 North Main Street		Job Name: Birdie Court Overlay	
City, State, and Zip Code: Statesboro, GA 31533		Job Location: Bulloch County, GA	
Engineer:	Cell:	Fax:	Date of Plans:

We hereby submit specifications and estimates for:

ITEM	Description	Approx. Quantity	Unit	Unit Price	Subtotal
1	Broom clean existing roadway and place 1" asphalt overlay	80	TN	\$105.00	\$8,400.00
2	Tack coat	75.00	GL	\$5.00	\$375.00
<i>Please Note:</i>					

- 1 Unit price to prevail. Asphalt tickets to determine final amounts.
- 2 We can make no guarantee against the eventual emergence of grass or tree roots through asphalt.
- 3 **We reserve the option to adjust prices for materials at the time of placement due to the volatile nature of the petroleum industry.**
- 4 All testing, permitting, monitoring, and reporting by others.
- 5 No striping of any kind included.
- 6 No clipping or dressing and grassing of shoulders.

<b>Eight thousand seven hundred seventy five dollars and no/100-----</b>	<b>dollars</b>	<b>TOTAL</b>	<b>\$8,775.00</b>
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Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized  
Signature

Note: This proposal may be withdrawn  
by us if not accepted within

30

days

**Acceptance of Proposal** – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

<b>DEPARTMENT MAKING REQUEST (Box 1)</b>	<b>MEETING DATE (Box 2) June 17, 2014</b>		
Engineering	<b>RESOLUTION ATTACHED? (Box 3)</b>	YES	
		NO	X

**REQUESTED MOTION OR ITEM TITLE (Box 4)**

Request that the Board approve the quote from Ellis Wood Contracting for paving the county owned portion of Pippin Place in Johnson Run subdivision. This quote includes grading the existing road bed, installing curb and gutter, placing rock base and paving.

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)**

The unpaved portion of Pippin Place was inadvertently accepted by the county when the roads in Phase I&II of Johnson Run were accepted for county maintenance. This quote is for paving that section of road when the developer owned roads in Phase III are paved.

<b>AGENDA CATEGORY (CHECK ONE) (Box 6)</b>		<b>FINANCIAL IMPACT STATEMENT (Box 7)</b>				
<b>PRESENTATION (6a)</b>		<b>BUDGETED ITEM? (7a)</b>	YES		<b>AMENDMENT REQUIRED? (7b)</b>	YES
			NO			NO
<b>PUBLIC HEARING (6b)</b>		<b>ATTACH DETAILED ANALYSIS, IF NEEDED (7c)</b>				
<b>CONSENT (6c)</b>		The quote from Ellis Wood Contracting is attached				
<b>NEW BUSINESS (6d)</b>	X					
<b>OLD BUSINESS (6e)</b>						
<b>OTHER (6f)</b>						

<b>APPROVED FOR AGENDA (Box 8)</b>											
<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING OFFICER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
YES	X	YES		YES		YES	X	YES	✓	YES	X
NO		NO		NO		NO		NO		NO	
<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b> CAS		<b>INITIAL</b> Jpa		<b>INITIAL</b> [Signature]	
<b>DATE</b> 06/09/14		<b>DATE</b>		<b>DATE</b>		<b>DATE</b> 6.12.14		<b>DATE</b> 6/12/14		<b>DATE</b> 6.12.14	

<b>COMMISSION ACTION AND REFERRAL (Box 9)</b>	
<b>APPROVED</b>	<b>DATE TO BE RETURNED TO AGENDA</b>
<b>DENIED</b>	
<b>DEFERRED</b>	<b>NOTES</b>
<b>OTHER</b>	

# Ellis Wood Contracting, Inc.

# Proposal

P.O. BOX 2041 - 9326 HIGHWAY 301 SOUTH  
 STATESBORO, GEORGIA 30459  
 PHONE (912) 681-6730 FAX (912) 681-3199

Page 1 of 1

Proposal Submitted To: <b>Bulloch County Board of Commissioners</b>		Phone:	Date: <b>4/15/2014</b>
Address:		Job Name: <b>Johnson Run -- Pippin Place Road Extension</b>	
City, State, and Zip Code:		Job Location:	
Engineer:	Cell:	Fax:	Date of Plans:

We hereby submit specifications and estimates for:

ITEM	Description	Approx. Quantity	Unit	Unit Price	Subtotal
1	To grade existing dirt, install curb and gutter, tie in existing driveways with concrete, install 6" recycled rock base and 2" asphalt topping, minimal dressing behind curb included, no grassing or landscaping included	1	LS	\$ 19,695.00	\$ 19,695.00

**Please Note:**

1	No stake out included				
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**Nineteen thousand six hundred ninety five dollars and no/100-----**      **dollars**      **TOTAL**      **\$19,695.00**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature	<i>Matt E Wood</i>	
Note: This proposal may be withdrawn by us if not accepted within	30	days

**Acceptance of Proposal** – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance	Signature
	Signature

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

<b>DEPARTMENT MAKING REQUEST:</b>	<b>MEETING DATE: June 17, 2014</b>		
Sheriff/County Manager	<b>RESOLUTION ATTACHED?</b>	<b>YES</b>	
		<b>NO</b>	

**REQUESTED MOTION OR ITEM TITLE:**  
Discussion/Action: For an application for a FY2014 C.O.P.S Grant

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:**  
Please see attached memo from Sheriff Lynn Anderson for additional information on the grant.

<b>AGENDA CATEGORY (CHECK ONE)</b>		<b>FINANCIAL IMPACT STATEMENT</b>					
<b>PRESENTATION</b>		<b>BUDGETED ITEM?</b>	<b>YES</b>		<b>AMENDMENT REQUIRED?</b>	<b>YES</b>	
			<b>NO</b>			<b>NO</b>	
<b>PUBLIC HEARING</b>		<b>ATTACH DETAILED ANALYSIS, IF NEEDED:</b>					
<b>CONSENT</b>							
<b>NEW BUSINESS</b>	X						
<b>OLD BUSINESS</b>							
<b>OTHER</b>							

<b>APPROVED FOR AGENDA</b>											
<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING OFFICER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
<b>YES</b>		<b>YES</b>		<b>YES</b>		<b>YES</b>		<b>YES</b>		<b>YES</b>	
<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>	
<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>	
<b>DATE</b>		<b>DATE</b>		<b>DATE</b>		<b>DATE</b>		<b>DATE</b>		<b>DATE</b>	

<b>COMMISSION ACTION AND REFERRAL (Box 9)</b>	
<b>APPROVED</b>	<b>DATE TO BE RETURNED TO AGENDA</b>
<b>DENIED</b>	
<b>DEFERRED</b>	<b>NOTES</b>
<b>OTHER</b>	

Bulloch County Sheriff's Office



Lynn M. Anderson  
Sheriff

17257 Hwy 301 North  
Statesboro, GA 30458  
(912) 764-8888  
FAX (912) 764-2917  
[www.bullochsheriff.com](http://www.bullochsheriff.com)

**TO: BOARD OF COMMISSIONERS OF BULLOCH COUNTY**  
**FROM: SHERIFF LYNN ANDERSON**  
**RE: C.O.P.S. FY2014 GRANT APPLICATION**

**THE COMMUNITY ORIENTED POLICING SERVICES (C.O.P.S.) HIRING PROGRAM GRANT RECENTLY OPENED FOR SUBMISSIONS BY QUALIFYING AGENCIES. THIS GRANT IS OVERSEEN BY THE U.S. DEPARTMENT OF JUSTICE AND IS GEARED TO PROVIDING RESOURCES TO LOCAL AGENCIES AIMED AT PROMOTING COMMUNITY POLICING. ONE RESOURCE OF GREAT INTEREST TO OUR AGENCY IS PERSONNEL. SINCE 1994 MORE THAN 125,000 OFFICERS HAVE BEEN HIRED UNDER THIS GRANT. THE BULLOCH COUNTY SHERIFF'S OFFICE HAS BEEN A RECIPIENT OF THIS GRANT IN PAST YEARS. CURRENT SUBMISSIONS FOR GRANT ASSISTANCE MUST BE MADE BY JUNE 23<sup>RD</sup>, 2014.**

**IN APPLYING FOR THIS HIRING GRANT WE HOPE TO ADD A MAXIMUM OF THREE DEPUTIES TO PATROL. THIS IS BY NO MEANS CERTAIN AS GRANT FUNDING HAS BECOME EXTREMELY COMPETITIVE SINCE 2008. IF WE RECEIVE FUNDING FOR ANY NEW DEPUTIES, THE GRANT WILL PAY FOR 75% OF SALARY AND FRINGE BENEFITS FOR THE LIFE OF THE GRANT, 36 MONTHS. THE COUNTY WOULD BE REQUIRED TO PROVIDE 25% DURING THAT SAME PERIOD AND ALSO BE REQUIRED TO MAINTAIN THE DEPUTIES HIRED UNDER THE GRANT FOR A FURTHER 12 MONTHS. OBTAINING PERSONNEL IN THIS MANNER TAKES THE GREATER PART OF THE BURDEN OF FINANCING NEW DEPUTIES OFF OF THE COUNTY AND SHIFTS IT TO THE FEDERAL GOVERNMENT.**

**AGAIN, APPLYING FOR THIS GRANT IS NOT A GUARANTEE OF RECEIVING ANYTHING, AND IT WILL BE MONTHS BEFORE THE GRANT AWARDS ARE ANNOUNCED. THIS LETTER IS SIMPLY TO NOTIFY THE BOARD OF OUR SUBMISSION OF THE GRANT IN HOPES THAT IT WILL PROVIDE MUCH NEEDED FUNDING FOR PERSONNEL.**