



# Bulloch County Board of Commissioners Regular Meeting

**August 19, 2014**  
**Estimated Time: 1 Hour 30 Minutes**  
**North Main Annex Community Room**  
**Statesboro, Georgia**  
**8:30 AM**

Meeting Function:	Board of Commissioners	Type of Meeting:	Regular Meeting
Meeting Chair:	Chairman, Garrett Nevil (Presiding)	Recorder:	Clerk of the Board, Christy Strickland
Parliamentarian:	County Attorney, Jeff Akins	Ex-Officio:	Tom Couch, County Manager; Harry Starling, Chief Financial Officer; Andy Welch, Development Services Director; Ted Wynn, Public Safety Director; Dink Butler, Transportation Director; Kirk Tatum, County Engineer; Jared Akins, Chief Deputy; Whitney Richland, Chief Accountant; John Scott, Tax Assessor, James Deal, Tax Commissioner and Doug Vickers, EMS Director

## General Agenda

ITEM	RESOURCE PERSON/FACILITATOR	TIME	REFER
Call to Order; Welcome Media and Visitors	Chairman Nevil	8:30 AM	
Invocation and Pledge of Allegiance	Chairman Nevil	8:32 AM	
Roll Call	Clerk of the Board	8:34 AM	
Approval of General Agenda	Chairman Nevil	8:36 AM	
Public Hearing & Action		8:37 AM	
Comprehensive Plan Discussion/Action: To approve to resubmit a resolution to update the Comprehensive Plan to meet DCA requirements	County Manager/County Planner		Tab A
Public Hearing & Action		8:47 AM	
Millage Rate Discussion/Action: To approve the proposed millage rate & the five year tax digest	Tax Assessor/Tax Commissioner/Administration		
Public Comments	Audience	8:57 AM	
Consent Agenda		9:07 AM	
To Approve the minutes of the Regular Meeting & Executive Session held on August 5, 2014	Clerk of the Board		Tab B
To Approve an alcohol beverage license for package retail beer and wine sales to Mehul Patel for Mill Creek # 2 located on Highway 2	Clerk of the Board		Tab C
To Approve to reappoint Margie Pevey-Shuman Aging Services Advisory Council	Clerk of the Board		Tab D
To Approve a Resolution authorizing reimbursement for Indigent Cremation or Interment	Legal		Tab E

To Approve a Resolution to approve the Health Departments Environmental Fee Schedule	Legal		Tab F
To Approve an amendment to Section 8-26 of the Bulloch County Code of Ordinances	Legal		Tab G
To Approve a Resolution authorizing workers compensation coverage for volunteers and elected officials	Legal		Tab H
Old Business			
Discussion/Action: Kimberly Williams vs. Bulloch County Board of Commissioners	Legal	9:10 AM	Tab I
New Business			
Discussion only: EMS Billing Policies		9:30 AM	Tab J
Commission and Staff Comments	Chairman Nevil, et al.	9:50 AM	
Adjourn	Chairman	10:00 AM	
<b>Additional Information</b>			
Background information in Board packets			

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1)  County Manager	MEETING DATE (Box 2)	August 19, 2014		
	RESOLUTION ATTACHED? (Box 3)	YES		
		NO		X

REQUESTED MOTION OR ITEM TITLE (Box 4)

*Motion to resubmit a resolution to update to the Comprehensive Plan to meet DCA requirements.*

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

Bulloch County, Brooklet, Portal and Register adopted a Joint Comprehensive Plan 5-years ago. The State requires communities to evaluate and report on accomplishments from their Comprehensive Plan every five years. This update to the plan will ensure that we continue to maintain our Qualified Local Government status and therefore remain eligible for state grants. After a review by DCA, an additional public hearing was held on August 11, 2014 a transmittal letter was prepared, and the Resolution was updated for resubmittal.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)					
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES		AMENDMENT REQUIRED? (7b)	YES	
			NO			NO	
PUBLIC HEARING (6b)	X	ATTACH DETAILED ANALYSIS, IF NEEDED (7c)					
CONSENT (6c)							
NEW BUSINESS (6d)	X						
OLD BUSINESS (6e)							
OTHER (6f)							

APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES	X	YES		YES		YES	✓	YES	✓	YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL	JAW	INITIAL		INITIAL		INITIAL	CA3	INITIAL	Jpa	INITIAL	ll
DATE	8-7-14	DATE		DATE		DATE	8.13.14	DATE	8/14/14	DATE	8.14.14

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

# Bulloch County

Resolution \_\_\_\_\_

## RESOLUTION TO ADOPT THE BULLOCH COUNTY JOINT COMPREHENSIVE PLAN UPDATE – 2014

WHEREAS Bulloch County and the towns of Brooklet, Portal and Register engaged in a process jointly to prepare the Bulloch County Joint Comprehensive Plan 2008-2028; and

WHEREAS the Comprehensive Plan has been prepared according to the Standards and Procedures for Local Comprehensive Planning and established by the Georgia Planning Act and will be reviewed by the Coastal Regional Commission;

WHEREAS the Comprehensive Plan is the product of a planning process which should continue to evolve and periodic updates, such as this, should take place based on changing conditions and the reassessment of community vision and goals; and

WHEREAS the Comprehensive Plan is not, and should not be, a zoning plan, but it intended to be a guide concerning decisions of elected officials regarding development and zoning matters; and

WHEREAS an extensive community involvement process was used in development of the original plan and further input from the community was solicited to assist in updating the plan, including meetings with developers, surveyors, economic developers, outside professional planners and concerned citizens; and

WHEREAS the Community Work Plan portion of the Comprehensive Plan Update is intended to serve as a guide for local government implementation activities and should be updated on a regular basis; and

WHEREAS the community certifies that both the Regional Water Plan and Rules for Environmental Planning Criteria have been considered in development of this plan;

BE IT THEREFORE RESOLVED, that the Bulloch County Board of Commissioners does hereby approve and adopt this update to the Bulloch County Joint Comprehensive Plan as a general guide for future growth, change, development and progress.

BY: \_\_\_\_\_

ATTEST: \_\_\_\_\_

DATE: \_\_\_\_\_

August 19, 2014

Coastal Regional Commission  
1181 Coastal Dr SW  
Darien, GA 31305

RE: Comprehensive Plan Update Submittal

Bulloch County has completed an update of its comprehensive plan and is submitting it with this letter for review by the Coastal Regional Commission and the Department of Community Affairs.

I certify that we have held the required public hearings and have involved the public in development of the plan in a manner appropriate to our community's dynamics and resources. Evidence of this has been included with our submittal.

I certify that appropriate staff and decision-makers have reviewed both the Regional Water Plan covering our area and the Rules for Environmental Planning Criteria (O.C.G.A. 12-2-8) and taken them into consideration in formulating our plan.

If you have any questions concerning our submittal, please contact Garrett Nevil, Chairman at (912) 764-6245 / [gnevil@bullochcounty.net](mailto:gnevil@bullochcounty.net).

Sincerely,

J Garrett Nevil  
Bulloch County

Enclosures

Public Hearings

gpn16

Notice of Public Hearing  
Notice is hereby given that; Bulloch County will hold a 2nd public hearing to receive community comments regarding an update to the 2009 Comprehensive Plan on Monday August 11, 2014 at 5:30 P.M. in the North Main Annex Community Room. The plan update includes Bulloch County and the towns of Brooklet, Portal and Register. A copy of the update can be viewed at the North Main Annex (115 North Main St) or at [www.bullochcounty.net](http://www.bullochcounty.net). For more information or special arrangements, contact the office of the Bulloch County Board of Commissioners at (912) 764-6245 during regular business hours.  
L#14513 8/6/14

gpn16  
NOTICE OF PUBLIC HEARING

Notice is hereby given that; Bulloch County will hold a hearing to receive community comments regarding an update to the 2009 Comprehensive Plan on Tuesday, May 20, 2014 at 8:30 A.M. in the North Main Annex Community Room. A copy of the update can be viewed at [www.bullochcounty.net](http://www.bullochcounty.net) or the North Main Annex. For more information or special arrangements, contact the office of the Bulloch County Board of Commissioners at (912) 764-6245 during regular business hours.  
L#12336 5/18/14

August 5, 2014  
Statesboro, GA

### Regular Meeting

The Board of Commissioners met at 5:30 p.m. in the Community Room of the North Main Annex. Chairman Nevil welcomed guests and called the meeting to order. County Manager Tom Couch gave the invocation and the pledge of allegiance.

Ms. Christy Strickland, Clerk of the Board, performed the roll call of the commissioners and staff. The following commissioners were present: Chairman Nevil, Commissioner Ethridge, Vice-Chairman Simmons, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson, and Commissioner Gibson. The following staff were present: County Manager Thomas Couch, County Attorney Jeff Akins, Developmental Services Director Andy Welch, Chief Financial Officer Harry Starling, Public Safety Director Ted Wynn, Transportation Director Dink Butler, Chief Accountant Whitney Richland, Fire Chief Christopher Ivey, EMS Director Brian Hendrix, Purchasing Director Faye Bragg, Warden Chris Hill, and Zoning Administrator Randy Newman.

After Roll Call, Chairman Nevil opened the meeting for Public Hearings regarding Zoning and Land Use matters. Chairman Nevil called on Zoning Administrator Randy Newman to present the first item of business. Mr. Newman presented Item #1 which was an application submitted by Joy H. Sawyer for a conditional use to construct a solar power generation facility located on Highway 80 West Map/Parcel # 043 000004A 000. Inman Solar Representative Steven Chiarielo stated the solar farm would utilize five (5) of the seven (7) acres. He stated Georgia Power had purchased the solar farm, and it would be a twenty (20) year project. Mr. Chiarielo stated the solar farm does not generate any noise, will have a fence as a buffer and will generate additional tax revenue for the county. Mr. Michael Kittrell was present to speak on the request and stated he and his family live close to the proposed solar farm and asked what impact a solar farm would have on their property taxes and what revenue should the county gain from it. Mr. Chiarielo stated there should be no impact on Mr. Kittrell's property taxes and the revenue should be approximately \$8,000. Mr. Kittrell stated the only solar farm he knew about was the one located behind Tillman & Deal in the city limits of Statesboro, and the grass is high and they are concerned this one will be the same way. Mr. Chiarielo stated there will be a six (6) foot fence and the solar panels would be turned away from the road. Mr. Royce Cartee was present to speak on the request

and stated he also lived in the area and had the same concerns as Mr. Kittrell but wanted to know if the zoning changes will cause a raise in taxes. Zoning Administrator Randy Newman stated the property zoning would not change because they are only requesting a conditional use to put the solar farm on the property. County Manager Tom Couch discussed the standards that are attached to a conditional use. Mr. Cartee asked if the trees that have already been cut down are under the pine tree program. Ms. Joy Sawyer stated they are not in the program. Mr. Cartee asked if they would be using local people to work on the project. Mr. Chiarielo stated they have been using local people as far as the surveyor, engineer and for the land clearing but they have a crew that comes in and erects the solar farm project. Mr. Cartee asked what kind of trees or fence will be planted for the buffer and how often the grass would be maintained on the property. Mr. Couch stated that the applicant and Mr. Newman would work together on the details of the fence and buffer. Mr. Newman stated there was no one else signed up to speak on the request (See Exhibit # 2014-133). Commissioner Rushing stated he is under contract with a different company for a solar farm and asked if he should recuse himself. County Attorney Jeff Akins expressed his opinion that this did not rise to the level of a conflict of interest that would disqualify Commissioner Rushing from voting on this application. Hearing no further discussion, Commissioner Ethridge offered a motion to approve the conditional use to construct a solar power facility. Vice-Chairman Simmons seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Vice-Chairman Simmons, and Commissioner Ethridge voting in favor of the motion.

Chairman Nevil closed the Public Hearing regarding Zoning and Land Use matters, and asked for amendments or modifications to the General Agenda. Hearing none, Commissioner Gibson offered a motion to approve the General Agenda as presented. Commissioner Mosley seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Vice-Chairman Simmons and Commissioner Ethridge voting in favor of the motion.

Next, Chairman Nevil asked for public comments from the audience at large or in writing. Mr. James Williams stated he and his wife, Kimberly Williams, had come before the board twice with a conditional use request for a personal care home and were denied both times, but a higher jurisdiction had overturned the decision. He stated he wanted to thank the staff for their help with the request and thanked Commissioner Mosley and Vice-Chairman Simmons for their votes.

Chairman Nevil stated the next item was to approve the Consent Agenda as follows: (1) To approve the minutes of the Regular Meeting and Executive Session held on July 15, 2014; (2) To authorize the Chairman to execute a letter issuing a temporary food service food permit for the Willow Hill Heritage festival (See Exhibit # 2014-134); (3) To approve a SEGARRN Astro 7.14 software upgrade with Motorola for E-911 (See Exhibit # 2014-135); (4) To approve a purchase of four Zoll X monitors/defibrillators in the amount of \$105,737.20 (See Exhibit #2014-136); (5) To approve amendment # 326-2014-01 to the Employee Health Care Plan (See Exhibit #2014-137); (5) To approve an inmate telephone service agreement with Inmate Calling Solutions, LLC (See Exhibit # 2014-138); (6) To reappoint Bubba Hunt and Steven Sanders to the Recreation Advisory Council; (7) To approve a bid for eight air-paks and eight face pieces with American Safety & Fire House in the amount of \$35,600.00 (See Exhibit # 2014-139); (8) To approve a bid for new structural firefighting gear with Municipal Emergency Services in the amount of \$28,932.96 (See Exhibit # 2014-140); (9) To approve a bid with American Safety & Fire House for sixteen air bottles in the amount of \$11,500.00 (See Exhibit # 2014-141); and (10) To approve an alcohol beverage license for package retail beer and wine sales to Manekal Patel for Buddy's. Hearing no discussion, Commissioner Thompson offered a motion to approve the Consent Agenda as presented. Commissioner Gibson seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Vice-Chairman Simmons and Commissioner Ethridge voting in favor of the motion.

Chairman Nevil asked each Commissioner for any general comments or statements. Commissioners Ethridge, Simmons, Mosley, Rushing and Gibson thanked the staff for all their hard work and dedication. Commissioner Thompson stated he had received a call from a citizen that has a piece of the I-Beam from the world trade center and he would like to donate it if the Commissioners would like to use it for the New Annex.

Next, Chairman Nevil asked for comments from the Staff. Mr. Couch stated the Board would receive an unofficial copy of the minutes from the Water-Sewer Technical Committee meeting. He stated there was a motion made recommending the sending to both governing bodies for approval to accept the lowest bid from Tyson Utilities in the amount of \$2,804,751.68. He stated the Board of Commissioner did not have to approve the request because it was under six million and was already in the approved budget.

Chairman Nevil asked if there were any further comments from the Commission or Staff. Hearing no further comments from the Board or Staff, Chairman Nevil stated that there was no further business expected for the open session of the regular agenda, and the Board must close the meeting and enter into Executive Session to discuss Pending Litigation. Chairman Nevil stated that at the conclusion of the Executive Session, which was expected to last about ten minutes, the Board would reconvene and in all likelihood move for adjournment. Chairman Nevil called for a motion to adjourn into Executive Session in accordance with the provisions of O.C.G.A. 50-14-2 (1) and other applicable laws, pursuant to the advice of the County Attorney, Jeff Akins, for the purpose of discussing Pending Litigation. Without further discussion, Vice-Chairman Simmons offered a motion to enter into Executive Session to discuss Pending Litigation (See Exhibit #2014-142). Commissioner Ethridge seconded the motion, and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Vice-Chairman Simmons and Commissioner Ethridge voting in favor of the motion.

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Chairman Nevil asked if there were any further comments from the Commissioners or Staff. Hearing none from the Board or Staff, Chairman Nevil asked for a motion to adjourn. Commissioner Simmons offered a motion to adjourn the meeting. Commissioner Ethridge seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Vice-Chairman Simmons and Commissioner Ethridge voting in favor of the motion.

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J. Garrett Nevil, Chairman

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Attest: Christy Strickland, Clerk of the Board

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

<b>DEPARTMENT MAKING REQUEST:</b>		<b>MEETING DATE:</b> 08.19.2014		
Clerk of the Board		<b>RESOLUTION ATTACHED?</b>		<b>YES</b>
				<b>NO</b> <input checked="" type="checkbox"/>

**REQUESTED MOTION OR ITEM TITLE:**  
To grant an alcoholic beverage license for package retail beer and wine sales to Mehul Patel for Mill Creek # 2 1163 Highway 24, Statesboro, Georgia.

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:**  
There is no apparent reason to deny the application. Approval is recommended. Application is attached. Criminal history is attached.

<b>AGENDA CATEGORY (CHECK ONE)</b>		<b>FINANCIAL IMPACT STATEMENT</b>				
<b>PRESENTATION</b>		<b>BUDGETED ITEM?</b>	<b>YES</b>	<b>N</b>	<b>AMENDMENT REQUIRED?</b>	<b>YES</b>
			<b>NO</b>			<b>NO</b> <input checked="" type="checkbox"/>
<b>PUBLIC HEARING</b>		<b>ATTACH DETAILED ANALYSIS, IF NEEDED:</b>				
<b>CONSENT</b>	<input checked="" type="checkbox"/>					
<b>NEW BUSINESS</b>						
<b>OLD BUSINESS</b>						
<b>OTHER</b>						

<b>APPROVED FOR AGENDA</b>											
<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING OFFICER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
<b>YES</b>		<b>YES</b>		<b>YES</b>		<b>YES</b>	<input checked="" type="checkbox"/>	<b>YES</b>	<input checked="" type="checkbox"/>	<b>YES</b>	<input checked="" type="checkbox"/>
<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>	
<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>	<b>CAS</b>	<b>INITIAL</b>	<i>Ofh</i>	<b>INITIAL</b>	<i>u</i>
<b>DATE</b>		<b>DATE</b>		<b>DATE</b>		<b>DATE</b>	08.11.2014	<b>DATE</b>	8/14/14	<b>DATE</b>	8.14.14

<b>COMMISSION ACTION AND REFERRAL (Box 9)</b>	
<b>APPROVED</b>	<b>DATE TO BE RETURNED TO AGENDA</b>
<b>DENIED</b>	
<b>DEFERRED</b>	<b>NOTES</b>
<b>OTHER</b>	

# Office of the Sheriff

SHERIFF  
LYNN M. ANDERSON



17257 HWY 301 NORTH  
STATESBORO, GA 30458  
(912) 764-8888  
FAX (912) 764-2917

The following information is furnished to the Bulloch County Board of Commissioners, in regards to an application for a beer and Wine License. This information is furnished by the Bulloch County Sheriff's Department for the purpose of the Board in their decision on the issuance of a license.

NAME: Mehul J Patel

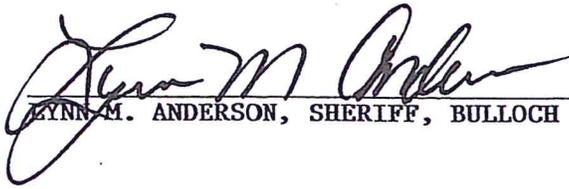
BUSINESS: MILL CREEK #2

LOCATION: 1163 Hwy 24

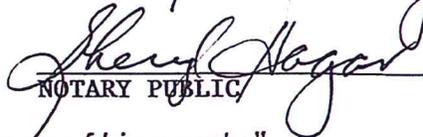
CRIMINAL HISTORY: OK

RESIDENCY: OK

This information is furnished to the Bulloch County Board of Commissioners for their information only at their request.

  
LYNN M. ANDERSON, SHERIFF, BULLOCH COUNTY, GA.

This 4 Day of August, 2011

  
NOTARY PUBLIC

"The sheriff shall keep and preserve the peace of his county."

**BULLOCH COUNTY, GEORGIA  
APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE**

**\*YOU MUST COMPLETE APPLICATION IN ITS ENTIRETY\***

DATE OF APPLICATION 07-23-14 NEW  RENEWAL \_\_\_\_\_

Type of Business to be operated:

<input checked="" type="checkbox"/> Retail beer and wine packaged only	\$1,500.00
_____ Retail beer and wine by the drink (pouring license)	\$1,500.00
_____ Retail liquor by the drink (pouring license)	\$3,000.00
_____ Pouring license (beer, wine, and liquor)	\$4,500.00
_____ Wholesale license	\$1,200.00
_____ Farm Winery	\$2,250.00
_____ Catering License (off premise)	\$ 500.00
_____ Application Fee ( <i>due upon returning application</i> )	\$ 250.00
_____ Event Permit	\$ 50.00
_____ License Transfers	\$ 250.00
_____ Temporary Permit (all forms)	\$ 250.00
 Total license fee (include the application fee)	 \$ _____

**\*Late Penalty \***

**All renewal applications received after November 1 and before January 1 - 25% of license fee**

**All renewal applications received after January 1 - 50% of license fee**

Applicant's full name MEHUL JAGDISH PATEL  
Name of business JAI SHIVANANDA INC. DBA MILL CREEK #1  
Location of business 1163 HWY 24 STATESBORO, GA 30458  
Type of business organization (Corporation, limited liability company, partnership, etc.)  
CORPORATION  
Business mailing address 1163 HWY 24 STATESBORO, Phone \_\_\_\_\_  
Applicant's home address 1118 LINDSEY CT STATESBORO Phone \_\_\_\_\_  
Applicant's age 31 Date of birth \_\_\_\_\_ Social Security # \_\_\_\_\_

Are you a resident U.S. Citizen?

YES  NO \_\_\_\_\_

Are you a resident of Bulloch County?

YES  NO

*If "No", then you must designate a resident of Bulloch County who shall be responsible for any matter relating to the license (ie., a "designee"). If you are appointing a designee, provide the following information:*

Designee's Name & Home Address \_\_\_\_\_

Designee's Home Phone \_\_\_\_\_ Designee's Age \_\_\_\_\_

Designee's Date of Birth \_\_\_\_\_ Designee's SS# \_\_\_\_\_

Are you the owner of the business?

YES  NO

*If "Yes", attach documentation demonstrating your ownership of the business, such as an Operating Agreement, Partnership Agreement, or Shareholder's Agreement.*

*If "No", what is your title or interest in the business? \_\_\_\_\_*

List all partners, shareholders, members, or managers of the business below:

_____	_____
_____	_____
_____	_____
_____	_____

*Attach a copy of your business's Certificate of Existence from the Secretary of State's office.*

**BE ADVISED THAT ANY PARTNER, SHAREHOLDER, MEMBER OR MANAGER LISTED ABOVE MUST COMPLETE A SEPARATE APPLICATION AND CONSENT FORM FOR A BACKGROUND CHECK AND IT IS YOUR RESPONSIBILITY TO ENSURE THIS IS DONE.**

Has the applicant or designee been convicted of any crime(s) in the past 5 years?

YES  NO

*If "Yes", attach a detailed explanation to this application, and be sure to provide the date, jurisdiction, offense, and circumstances of the arrest/conviction.*

Has the applicant or designee EVER been denied an alcoholic beverage license?

YES  NO

*If "Yes", attach a detailed explanation to this application, and be sure to provide the date, County or City, and circumstances of the denial.*

Has the applicant or designee EVER had an alcoholic beverage license suspended or revoked?  
YES \_\_\_\_\_ NO ✓

*If "Yes", attach a detailed explanation to this application, and be sure to provide the date, County or City, and circumstances of the suspension or revocation.*

Approved \_\_\_\_\_ Rejected \_\_\_\_\_

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Bulloch County Board of Commissioners

By: \_\_\_\_\_  
J. Garrett Nevil, Chairman

Attest: \_\_\_\_\_  
Christy A. Strickland, Clerk



TYPE: mid  
LSTCN: 1654056226  
GBITCN: 42101068089990  
DATE/TIME: 2014-07-29 11: 19: 27  
NAME: PATEL, MEHUL JAGDISH  
SID: NoRecord  
OTN:  
OCA:  
IDENT: NO GEORGIA CRIMINAL HISTORY IS AVAILABLE FOR THIS REQUEST

TYPE: mfi - FBI Identification Response  
LS TCN: 1654056226  
GBI TCN: 42101068089990  
DATE/TIME: 2014-07-29 11: 22: 49  
OCA:  
FBI NUMBER:  
SID:  
NAME: PATEL,MEHUL JAGDISH  
FBI IDENT: N  
FBI RAPSHEET RESPONSE BELOW:

CIVIL APPLICANT RESPONSE

ICN E201421000000092839      CIDN      OCA  
PATEL,MEHUL JAGDISH      I 507 [REDACTED]  
MNU      SOC      SEX M  
FPC  
HENRY CLASS      API

GA0160000 SHERIFF'S OFFICE      DATE FP  
STATESBORO GA      2014/07/29

A SEARCH OF THE FINGERPRINTS ON THE ABOVE  
INDIVIDUAL HAS REVEALED NO PRIOR ARREST  
DATA.      CJIS DIVISION  
2014/07/29      FEDERAL BUREAU OF INVESTIGATION

GA0160000  
BULLOCH COUNTY  
SHERIFF'S OFFICE  
17257 HWY 301 N  
STATESBORO, GA 30458

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

<b>DEPARTMENT MAKING REQUEST:</b>	<b>MEETING DATE:</b> August 19, 2014		
Administration: Clerk of the Board	<b>RESOLUTION ATTACHED?</b>	YES	
		NO	<b>X</b>

**REQUESTED MOTION OR ITEM TITLE:**

To reappoint Ms. Margie Pevey-Shuman to the Aging Services Advisory Council.

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:**

Ms. Shuman's term expired on June 30, 2014. She is willing and able to serve another term. Her information is attached.

AGENDA CATEGORY (CHECK ONE)		FINANCIAL IMPACT STATEMENT					
PRESENTATION		BUDGETED ITEM?	YES	N	AMENDMENT REQUIRED?	YES	
			NO			NO	<b>X</b>
PUBLIC HEARING		ATTACH DETAILED ANALYSIS, IF NEEDED:					
CONSENT	<b>X</b>						
NEW BUSINESS							
OLD BUSINESS							
OTHER							

APPROVED FOR AGENDA											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	<b>X</b>	YES	<b>✓</b>	YES	<b>✓</b>
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL CAS		INITIAL	<i>Sh</i>	INITIAL	<i>Sh</i>
DATE		DATE		DATE		DATE 08.12.2014		DATE	<i>8/14/14</i>	DATE	<i>8.14.14</i>

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	



*Please Note New Mailing Address:*  
**1181 Coastal Drive SW, Darien, GA 31305**

*Serving the Cities and Counties of Coastal Georgia since 1964*

May 9, 2014

Ms. Margie Pevey-Shuman  
107 Hazelwood Drive  
Statesboro, Georgia 30458

Re: Aging Services Advisory Council Member Expiration Date

Dear Mrs. Pevey-Shuman:

In reviewing our records, we have found that the 3-year term for your seat on the CRC Aging Services Advisory Committee will expire on 6/30/2014. If you would like to continue to serve on the Aging Services Advisory Council, you must be reappointed by your county for the next 3-year term, July 1, 2014 – June 30, 2017. We have valued your input on various topics during your term and support your reappointment to the Aging Services Advisory Council.

As you know, one of the functions of the Coastal Regional Commission is to provide programs to older adults and caregivers in our region (mainly through contracts) with more than 18 service providers throughout our nine county region. One of the requirements that we have under the Older Americans Act and the State Office of Aging Regulations is to have an active Aging Services Advisory Council.

If you would like to reapply, your resume and/or letter of interest must be received by Christy Strickland, Clerk of the Board, by Tuesday, May 27<sup>th</sup>. Christy's email address is [cstrickland@bullochcounty.net](mailto:cstrickland@bullochcounty.net) and her mailing address is Christy Strickland, Clerk of the Board, Bulloch County Board of Commissioners, P. O. Box 347, Statesboro, GA 30459. Her phone number is 912-764-0169.

If you have any questions, please call Dionne Lovett, Aging Services Director, at (912)437-0840.

Sincerely,

Allen Burns  
Executive Director

Cc: Christy Stickland  
Dionne Lovett

## RESUME

**Margie Pevey-Shuman**

### PERSONAL INFORMATION

**ADDRESS:** 107 Hazelwood Dr.  
Statesboro, GA 30458

**TELEPHONE:** 912-658-0303

**EDUCATION:** Honor graduate Bryan County High School  
Pembroke, GA  
Graduate LaMont's School of Beauty  
Savannah, GA  
Georgia State Board Certified  
Graduate Draughn's Junior College  
Savannah, GA  
Associate Degree  
Atlanta Christian College  
Atlanta, GA  
Attended 4 Quarters

**WORKSHOPS:** Time Management Seminar  
Atlanta, GA  
How to Motivate the Unemployed  
Atlanta, GA  
Various other seminars related to  
"The Aging" and "Recruitment of Volunteers"

### WORK EXPERIENCE:

2012-Present Retired

1993-2012 GSU Area Senior Companion Program: Georgia Southern University

1991-1993 Instructor: Classroom Skills Training: Georgia Southern University

1989-1991 Education Program Specialist: Georgia Southern University

1989-1990 Testing Proctor: Psychological Corp. San Antonio, TX

1983-1989 County Supervisor: Effingham County, GA

1983-1986 Owner: The Gilded Cage: Statesboro, GA

1986-1989 Owner: Academic Financial Assistance: Statesboro, GA

1979-1983 Site Manager: Savannah Summit Apts. Savannah, GA

1969-1979 Administrative Assistant/Bookkeeper: Rep. George Chance, Springfield, GA

**OTHER ACTIVITIES AND PROFESSIONAL ASSOCIATIONS**

Past and Present

Member of First Presbyterian Church Statesboro, GA

Member of Coastal Regional Commission Aging Services Advisory Committee

Member of Bulloch County Historical Society

Board Member Lester Road Condominiums

Member of Effingham County Salzburger Society

Former Member of Professional Association of Georgia Educators

Former member of Victim's Witness Assistance of Bulloch County

Former Member of Board – GSU Area Senior Companion Program; Public Relations and Recognition

1991 Recipient of Deen Day Smith "Service to Mankind Award"

Former treasurer of Springfield GA PTO

Former Treasurer of Effingham County Heart Association

Former member of Board of Directors "First Call for Help of Chatham County"

Former member of Social Services Sub-Committee of Master Plan of Effingham County

Former Chairman of Senior Community Service Employment Project Advisory Committee

Former member of Board of Directors "Ogeechee Home Health"

Former member of Board of Directors of THA Home Health Care

Former member of Effingham Community Cardiovascular Council

## BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

<b>DEPARTMENT MAKING REQUEST (Box 1)</b>	<b>MEETING DATE (Box 2)</b> August 19, 2014		
Legal	<b>RESOLUTION ATTACHED? (Box 3)</b>	YES	X
		NO	

**REQUESTED MOTION OR ITEM TITLE (Box 4)**

Resolution Authorizing Reimbursement for Indigent Cremation or Interment

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)**

As noted in the attached resolution, O.C.G.A. § 36-12-5 requires the county to pay for the interment or cremation of deceased indigent persons, and further provides that the exact amount is to be determined by the governing authority "but shall not exceed the lesser of the actual cost of interment or cremation." Pursuant to a resolution adopted on November 21, 2000, the County has been paying \$500.00 for interment in a concrete vault and \$200.00 for interment without a concrete vault. At the time that resolution was adopted, the statute did not reference cremation as an option but only referenced interment. In 2013 the statute was amended to clarify that cremation is also a legitimate option for the disposition of deceased indigents. As noted in the attached letter from Coroner Jake Futch, the amounts approved in the 2000 resolution are no longer adequate to cover the cost of interment, and he recommends a policy of paying \$500.00 for cremation, which is a less expensive option. The attached resolution will authorize payment of \$500.00 for cremation or interment, but as a practical matter most funeral homes will not provide indigent interment for \$500.00, so cremation will likely be the favored option. The amount of \$500.00 complies with the statutory directive not to exceed the lesser of the actual cost of interment or cremation. Also attached for your information are copies of affidavits that have been used and will continue to be used to verify indigency of the deceased. Approval of the attached resolution is recommended.

AGENDA CATEGORY (CHECK ONE) (Box 6)	FINANCIAL IMPACT STATEMENT (Box 7)			
PRESENTATION (6a)	BUDGETED ITEM? (7a)	YES	AMENDMENT REQUIRED? (7b)	YES
		NO		NO
PUBLIC HEARING (6b)	ATTACH DETAILED ANALYSIS, IF NEEDED (7c)			
CONSENT (6c) <span style="float: right;">X</span>				
NEW BUSINESS (6d)				
OLD BUSINESS (6e)				
OTHER (6f)				

APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	✓	YES	✓	YES	✓
NO		NO		NO		NO		NO	✗	NO	
INITIAL		INITIAL		INITIAL		INITIAL	CAS	INITIAL	DJA	INITIAL	JK
DATE		DATE		DATE		DATE	8-14-14	DATE	8/11/14	DATE	8/14/14

**STATE OF GEORGIA  
COUNTY OF BULLOCH**

**THE BULLOCH COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION # 2014 - \_\_\_\_**

WHEREAS, O.C.G.A. § 36-12-5 provides that whenever any person dies in this state and the decedent, his family, and his immediate kindred are indigent and unable to provide for his decent interment or cremation, the governing authority of the county wherein the death occurs shall make available from county funds a sum sufficient to provide a decent interment or cremation of the deceased indigent person or to reimburse such person as may have expended the cost thereof voluntarily, the exact amount thereof to be determined by the governing authority of the county but shall not exceed the lesser of the actual costs of interment or cremation; and

WHEREAS, the Bulloch County Board of Commissioners has determined that the least expensive means for the disposition of the body of a deceased indigent person is cremation, which can be accomplished for the sum of Five Hundred and No/100 Dollars (\$500.00);

NOW THEREFORE, BE IT RESOLVED that the Bulloch County Board of Commissioners hereby determines that it will reimburse persons voluntarily expending the cost of cremation or interment of a deceased indigent person, as defined in the above Code Section, in the amount of Five Hundred and No/100 Dollars (\$500.00).

BE IT FURTHER RESOLVED that the County Manager or his designee, in administering this policy, is hereby authorized to require whatever documentation he may deem necessary to assure compliance with this policy and with state law concerning reimbursement for cremation or interment of deceased indigent persons.

Resolution approved and adopted this 19th day of August, 2014.

**BOARD OF COMMISSIONERS OF  
BULLOCH COUNTY, GEORGIA**

By: \_\_\_\_\_  
J. Garrett Nevil, Chairman

Attest: \_\_\_\_\_  
Christy Strickland, Clerk

(SEAL)

July 2, 2014

Jeff S. Akins  
Bulloch County Attorney  
P.O. Box 347  
Statesboro, GA 30459

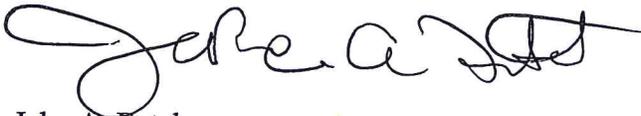
Re: Indigent Interment/Cremation

Dear Jeff:

As you and I have recently discussed, the County's current policy of paying \$500.00 for indigent interment in a concrete vault and \$200.00 for indigent interment without a concrete vault was adopted a number of years ago and is no longer adequate.

I recommend that the County consider a policy of paying \$500.00 for the cremation of indigent deceased persons. Cremation is less expensive than any form of interment, and \$500.00 will cover the cost of this service. There is at least one funeral home in the area that performs cremation, and I am not aware of any funeral home that will perform a cremation for less than \$500.00.

Sincerely,

A handwritten signature in black ink, appearing to read "Jake A. Futch". The signature is fluid and cursive, with a large initial "J" and "F".

Jake A. Futch  
Bulloch County Coroner

COUNTY OF BULLOCH  
STATE OF GEORGIA

AFFIDAVIT OF INDIGENCY

Personally appeared before the undersigned officer duly authorized to administer oaths in the state of Georgia, \_\_\_\_\_, who after being duly sworn deposes and says as follows:

1.

I am an immediate family member of \_\_\_\_\_  
(hereinafter "the decedent"), who departed this life on or about \_\_\_\_\_  
in Bulloch County, Georgia.

2.

To the best of my knowledge and belief, the decedent was indigent at the time of his/her death and his/her estate is not sufficient to pay for a decent interment.

3.

I am also indigent and do not have sufficient means to pay for a decent interment for the decedent.

Further affiant sayeth not, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_

Sworn to and subscribed before me this  
\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

COUNTY OF BULLOCH  
STATE OF GEORGIA

AFFIDAVIT OF VOLUNTARY EXPENDITURE FOR THE  
DECENT INTERMENT OR CREMATION OF A DECEASED INDIGENT PERSON

Personally appeared before the undersigned officer duly authorized to administer oaths in the state of Georgia, \_\_\_\_\_, who after being duly sworn deposes and says as follows:

1.

To the best of my knowledge and belief, \_\_\_\_\_  
(hereinafter "the decedent") departed this life on or about \_\_\_\_\_  
in Bulloch County, Georgia.

2.

To the best of my knowledge and belief, at the time of his/her death neither the decedent nor his/ her immediate family had sufficient means to pay for a decent interment or cremation for the decedent. My belief concerning the indigency of the decedent and his/her immediate family is based on my diligent investigation thereof.

3.

I have voluntarily expended the cost of a decent interment or cremation for the decedent and hereby make application to Bulloch County pursuant to O.C.G.A. 36-12-5 for reimbursement in the amount of Five Hundred and No/100 Dollars (\$500.00).

Further affiant sayeth not, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Sworn to and subscribed before me this  
\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1)  Legal	MEETING DATE (Box 2) August 19, 2014		
	RESOLUTION ATTACHED? (Box 3)	YES	X
NO			

REQUESTED MOTION OR ITEM TITLE (Box 4)  
  
Resolution to Approve Health Department's Environmental Fee Schedule

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)  
  
The Board of Health has adopted the updated environmental fee schedule attached as Exhibit "A" to the attached resolution. Section 8-28(c) contemplates approval by the Board of Commissioners of the Health Department's environmental fee schedule. Approval of the attached resolution will accomplish this purpose and is recommended.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)			
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES	AMENDMENT REQUIRED? (7b)	YES
			NO		NO
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)			
CONSENT (6c)	X				
NEW BUSINESS (6d)					
OLD BUSINESS (6e)					
OTHER (6f)					

APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	✓	YES	✓	YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL	CNS	INITIAL	J/L	INITIAL	✓
DATE		DATE		DATE		DATE	8.14.14	DATE	8/11/14	DATE	8.14.14

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

**STATE OF GEORGIA  
COUNTY OF BULLOCH**

**THE BULLOCH COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION # 2014 - \_\_\_\_\_**

WHEREAS, the Bulloch County Board of Health has adopted the environmental fee schedule attached hereto as Exhibit "A"; and

WHEREAS, Section 8-28-(c) of the Code of Ordinances of Bulloch County, Georgia contemplates approval by the Bulloch County Board of Commissioners of the environmental fee schedule adopted by the Bulloch County Board of Health;

NOW THEREFORE, BE IT RESOLVED that the Bulloch County Board of Commissioners hereby approves the environmental fee schedule of the Bulloch County Board of Health, which fee schedule is attached hereto as Exhibit "A" and incorporated herein by reference.

RESOLUTION APPROVED AND ADOPTED this 19th day of August, 2014.

**BOARD OF COMMISSIONERS OF  
BULLOCH COUNTY, GEORGIA**

By: \_\_\_\_\_  
**J. Garrett Nevil, Chairman**

Attest: \_\_\_\_\_  
**Christy Strickland, Clerk**

# 2014 County Environmental Health Fees (07/01/14) (Bulloch)

## LAND USE

### On-Site Sewage

Site Evaluation/Permit/Inspection	
System less than 2000gpd	\$ 100
System 2000gpd to 5000gpd	\$ 250
System 5000gpd to 7500gpd	\$ 500
System 7500gpd to 10,000gpd	\$ 750
Re-Inspection	\$ 25
Existing System Evaluation	\$ 50
S/D or MHP Plan Review	
9 lots or less	\$ 50
10 to 50 lots	\$ 100
51 lots or more	\$ 200
Pumper Inspection / Portable Toilet Operator	\$ 75

### Drinking Water

Private Residential Well Location Permit	\$ 5
Private Well Water Sample (Bacteriological)	\$ 30

## SANITATION

### Food Service

Annual Inspection Fee	
Mobile Unit	\$ 15
Temporary	\$ 50
Risk I	\$ 100*
Risk II	\$ 150*
Risk III	\$ 200*

\* Plan Review fee of \$75 will be added to first permit

### Tourist Accommodations

Annual Inspection Fee	
RV Park	\$ 25
Bed & Breakfast or up to 9 units	\$ 100*
10 to 50 units	\$ 150*
More than 50 units	\$ 200*

\* Plan Review fee of \$75 will be added to first permit

### Public Swimming Pools

Annual Permit Fees	
Pool / Spa	\$ 75*

\* Plan Review fee of \$75 will be added to first permit, fee will double if hydraulic analysis is not submitted

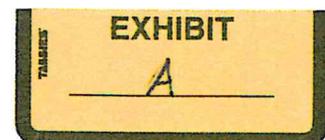
### Body Art

Body Art Studio Permit	\$ 300*
Tattoo Artist Permit	\$ 75

\* Plan Review fee of \$75 will be added to first permit

## INJURY CONTROL & PREVENTION

Institutional Inspection	\$ 15
--------------------------	-------



**On-Site Sewage Management**

- Site Evaluation/Permit/Inspection for systems treating < 2,000 gallons per day - \$100
- Site Evaluation/Permit/Inspection for systems treating 2,000-5,000 gallons per day - \$250
- Site Evaluation/Permit/Inspection for systems treating 5,000-7,500 gallons per day - \$500
- Site Evaluation/Permit/Inspection for systems treating 7,500-10,000 gallons per day - \$750
- Site Re-inspection - \$50
- Existing System Evaluation - \$50
- Subdivision or Mobile Home Park Plan Review
  - 4 lots or less - \$50
  - 5 to 50 lots - \$100
  - 51 to 100 lots - \$150
  - 100 lots or more - \$200
- Sewage Pump Truck Inspection - \$75

**Food Service**

- Annual Permit for Risk 1 - \$100
- Annual Permit for Risk 2 - \$150
- Annual Permit for Risk 3 - \$200
- Mobile Food Unit - \$15
- Plan Review - \$75
- Temporary Permit - \$50

**Tourist Accommodations**

- Annual Permit for less than 25 units/rooms- \$125
- Annual Permit for 25-50 units/rooms- \$150
- Annual Permit for 51-75 units/rooms- \$175
- Annual Permit for more than 75 units/rooms- \$200
- Plan Review - \$75

**Public Swimming Pools**

- Annual Permit for Pool - \$75
- Pool Plan Review - \$75
- Annual Permit for Spa - \$25
- Spa Plan review - \$25

**Tattoo and Body Piercing Studio**

- Annual Permit (includes 1 artist permit) - \$300
- Artist Permit - \$75

**Well Water Tests**

- Water Sample (bacteriological) - \$30
  - Water Re-sample (bacteriological) - \$15
  - Water sample (chemical) - \$150
  - Delivery Charge (if delivered to a private lab) - \$20
- ~~\$25.50~~  
An Additional Check of ~~\$25.50~~ <sup>\$50.00</sup> should be made payable to the City of Statesboro for water samples tested at the Statesboro Wastewater Treatment Plant

## BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

<b>DEPARTMENT MAKING REQUEST (Box 1)</b>	<b>MEETING DATE (Box 2)</b> August 19, 2014		
Legal	<b>RESOLUTION ATTACHED? (Box 3)</b>		<b>YES</b>
			<b>NO</b> <input checked="" type="checkbox"/>

**REQUESTED MOTION OR ITEM TITLE (Box 4)**

Amendment to Section 8-26 of the Bulloch County Code of Ordinances

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)**

The Bulloch County Health Department has requested that the Commissioners amend Section 8-26 of the Code of Ordinances to add new rules and regulations governing portable sanitation contractors to the list of state regulations that are adopted by reference in the ordinance. Approval is recommended.

AGENDA CATEGORY (CHECK ONE) (Box 6)	FINANCIAL IMPACT STATEMENT (Box 7)			
PRESENTATION (6a)	BUDGETED ITEM? (7a)	YES	AMENDMENT REQUIRED? (7b)	YES
		NO		NO
PUBLIC HEARING (6b)	ATTACH DETAILED ANALYSIS, IF NEEDED (7c)			
CONSENT (6c) <input checked="" type="checkbox"/>				
NEW BUSINESS (6d)				
OLD BUSINESS (6e)				
OTHER (6f)				

**APPROVED FOR AGENDA (Box 8)**

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES		YES	<input checked="" type="checkbox"/>	YES	<input checked="" type="checkbox"/>
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL		INITIAL <i>gpc</i>		INITIAL <i>uv</i>	
DATE		DATE		DATE		DATE		DATE <i>8/17/14</i>		DATE <i>8.14.14</i>	

**COMMISSION ACTION AND REFERRAL (Box 9)**

APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		
OTHER		
		NOTES

STATE OF GEORGIA  
COUNTY OF BULLOCH

AMENDMENT TO THE CODE OF ORDINANCES OF  
BULLOCH COUNTY, GEORGIA

BE IT ORDAINED by the Bulloch County Board of Commissioners that Section 8-26 of Article II of Chapter 8 of the Code of Ordinances of Bulloch County, Georgia is hereby amended by adding a new subsection (11) to read as follows:

“(11) Rules and Regulations pertaining to Portable Sanitation Contractors (adopted by the state department of human resources and the county board of health and being chapter 511-3-6 of the Georgia Administrative Code).”

Adopted at a meeting of the Bulloch County Board of Commissioners held in compliance with Georgia’s Open Meetings Act on the 19th day of August, 2014, at which meeting a quorum was present.

BOARD OF COMMISSIONERS OF  
BULLOCH COUNTY, GEORGIA

By: \_\_\_\_\_  
J. Garrett Nevil, Chairman

Attest: \_\_\_\_\_  
Christy Strickland, Clerk

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

<b>DEPARTMENT MAKING REQUEST (Box 1)</b>		<b>MEETING DATE (Box 2)</b> August 19, 2014					
Legal		<b>RESOLUTION ATTACHED? (Box 3)</b>	<table border="1"> <tr> <td>YES</td> <td>X</td> </tr> <tr> <td>NO</td> <td></td> </tr> </table>	YES	X	NO	
YES	X						
NO							

**REQUESTED MOTION OR ITEM TITLE (Box 4)**  
*Resolution Authorizing Workers' Compensation Coverage for Volunteers and Elected Officials*

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)**  
*O.C.G.A. § 34-9-1 allows counties to provide workers' compensation coverage to elected officials and certain volunteers by adoption of an appropriate resolution. Currently Bulloch County provides workers' compensation coverage to elected officials, volunteer firemen, and emergency management volunteers pursuant to a resolution adopted in 2005. An updated to resolution is necessary because the Sheriff's Department will be utilizing a POST-certified law enforcement volunteer in the immediate future. The attached resolution also includes coverage for volunteer first responders as allowed by law. Approval is recommended.*

<b>AGENDA CATEGORY (CHECK ONE) (Box 6)</b>		<b>FINANCIAL IMPACT STATEMENT (Box 7)</b>											
<b>PRESENTATION (6a)</b>		<b>BUDGETED ITEM? (7a)</b>	<table border="1"> <tr> <td>YES</td> <td></td> </tr> <tr> <td>NO</td> <td></td> </tr> </table>	YES		NO		<b>AMENDMENT REQUIRED? (7b)</b>	<table border="1"> <tr> <td>YES</td> <td></td> </tr> <tr> <td>NO</td> <td></td> </tr> </table>	YES		NO	
YES													
NO													
YES													
NO													
<b>PUBLIC HEARING (6b)</b>		<b>ATTACH DETAILED ANALYSIS, IF NEEDED (7c)</b>											
<b>CONSENT (6c)</b>	X												
<b>NEW BUSINESS (6d)</b>													
<b>OLD BUSINESS (6e)</b>													
<b>OTHER (6f)</b>													

**APPROVED FOR AGENDA (Box 8)**

<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING OFFICER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
YES		YES		YES		YES	✓	YES	✓	YES	✓
NO		NO		NO		NO		NO		NO	
<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b> CAS		<b>INITIAL</b> G/L		<b>INITIAL</b>	
<b>DATE</b>		<b>DATE</b>		<b>DATE</b>		<b>DATE</b> 8/14/14		<b>DATE</b> 8/11/14		<b>DATE</b> 8.11.14	

**COMMISSION ACTION AND REFERRAL (Box 9)**

<b>APPROVED</b>		<b>DATE TO BE RETURNED TO AGENDA</b>
<b>DENIED</b>		
<b>DEFERRED</b>		<b>NOTES</b>
<b>OTHER</b>		

STATE OF GEORGIA  
COUNTY OF BULLOCH

THE BULLOCH COUNTY BOARD OF COMMISSIONERS

RESOLUTION # 2014 - \_\_\_\_\_

**A RESOLUTION AUTHORIZING VOLUNTEERS AND ELECTED OFFICIALS  
TO BE COVERED BY THE ACCG-GROUP SELF-INSURED WORKERS'  
COMPENSATION FUND; REPEALING RESOLUTIONS OR PARTS OF  
RESOLUTIONS IN CONFLICT; AND FOR OTHER PURPOSES**

WHEREAS, O.C.G.A. § 34-9-1 allows counties to provide workers' compensation insurance coverage to elected officials and certain volunteers if the governing authority of the county provides for their inclusion by appropriate resolution;

NOW THEREFORE, BE IT RESOLVED by the Bulloch County Board of Commissioners as follows:

Section 1. The following Bulloch County elected officials and volunteers shall be covered under the Workers' Compensation Laws of the State of Georgia:

- (a) Volunteer Firemen;
- (b) Volunteer Law Enforcement Personnel that are POST-certified;
- (c) Volunteer Members of emergency management or civil defense organization, emergency medical service, or rescue organization;
- (d) Volunteer First Responders; and
- (e) Elected county officers and elected members of the governing authority.

Section 2. All resolutions and parts of resolutions in conflict herewith are repealed.

Resolution approved and adopted this 19th day of August, 2014.

BOARD OF COMMISSIONERS OF  
BULLOCH COUNTY, GEORGIA

By: \_\_\_\_\_  
J. Garrett Nevil, Chairman

(SEAL)

Attest: \_\_\_\_\_  
Christy Strickland

## BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST (Box 1)		MEETING DATE (Box 2) August 19, 2014			
Legal		RESOLUTION ATTACHED? (Box 3)		YES	
				NO	X
REQUESTED MOTION OR ITEM TITLE (Box 4)					
Kimberly Williams vs. Bulloch County Board of Commissioners					
SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)					
The Superior Court has entered the attached order in the above-referenced case reversing the decision of the Board of Commissioners ("BOC") to deny Ms. Williams' application for a conditional permit to operate a personal care home. The order requires the BOC to "enter the approval of the application upon its official records." The Board must either (i) comply with the Court's order by approving the application with conditions in accordance with the attached recommendation from the Planning and Zoning Commission; or (ii) officially authorize an appeal of the Court's order.					
AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)			
PRESENTATION (6a)		BUDGETED ITEM? (7a)		YES	
				NO	
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)			
CONSENT (6c)				NO	
NEW BUSINESS (6d)					
OLD BUSINESS (6e)		X			
OTHER (6f)					
APPROVED FOR AGENDA (Box 8)					
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER	
YES		YES		YES	
NO		NO		NO	
INITIAL		INITIAL		INITIAL	
DATE		DATE		DATE	
				COUNTY CLERK <input checked="" type="checkbox"/>	
				COUNTY STAFF ATTORNEY <input checked="" type="checkbox"/>	
				COUNTY MANAGER <input checked="" type="checkbox"/>	
				INITIAL <i>CAF</i>	
				INITIAL <i>J/a</i>	
				INITIAL <i>ca</i>	
				DATE 8.14.14	
				DATE 8/12/14	
				DATE 8.14.14	
COMMISSION ACTION AND REFERRAL (Box 9)					
APPROVED		DATE TO BE RETURNED TO AGENDA			
DENIED					
DEFERRED		NOTES			
OTHER					

FILED  
BULLOCH COUNTY  
CLERK OF COURT

2014 JUL 23 PM 4:34

IN THE SUPERIOR COURT OF BULLOCH COUNTY  
STATE OF GEORGIA

*Heidi Johnson*  
CLERK OF COURT

KIMBERLY WILLIAMS, )  
 )  
 Appellant, )  
 )  
 vs. )  
 )  
 BULLOCH COUNTY BOARD OF )  
 COMMISSIONERS, )  
 )  
 Appellees. )

CASE NO. 1B13CV262P

ORDER

This matter comes before the Court as a direct appeal, as provided in The Code of Ordinances of Bulloch County, Georgia ("Code"), from a decision of the Bulloch County Board of Commissioners ("BOC"). Appellant, Kimberly Williams ("Williams"), appeals a decision by the Bulloch County Board of Commissioners rendered on June 4, 2013, denying her application for conditional use of property in an "Ag-5" zone, located at 3565 Ponderosa Road, Portal, Bulloch County, Georgia ("Home"), for a Personal Care Home.

The Court has reviewed the record and finds that the appeal was filed within thirty days, as required by the Code, and that the appeal is properly before the Court for a decision on appeal.

The Court has reviewed the record and the briefs submitted by the parties and makes the following findings:

- (a) Williams' application for a conditional use of her Home was filed in accordance with the applicable provisions of the Code.

(b) Williams' application was reviewed by the Bulloch County Planning and Zoning Commission ("PZC") as provided by the Code.

(c) The PZC staff concluded that the Home met each of the seven specific factors or standards set out in the Code for approval of a conditional use as a personal care home and, therefore, recommended to the PZC that the application be granted.

(d) The PZC held a public hearing on May 9, 2013, and, although opposition was expressed by members of the rural community where the Home is located, the PZC found no factual support for the opposition and voted to recommend to the BOC that the application be approved.

(e) The BOC held its meeting and a public hearing on June 4, 2013, and again area residents expressed concerns through counsel, but those concerns were addressed by the professional staff of the PZC in its report recommending approval of the application.

(f) Significantly, the members of the BOC neither questioned nor commented on the finding of the PZC staff, but voted 3-2 to deny the application with no expressed rationale for the decision.

It is the conclusion of the Court, therefore, that the decision of the BOC had no objective support, that the BOC abused its discretion and exercised its power in an arbitrary and capricious manner.

The decision of the BOC is reversed and it is ORDERED AND DIRECTED to grant Williams' application for conditional use of property for a Personal Care Home located at 3565 Ponderosa Road, Portal, Bulloch County, Georgia, and to enter the approval of the application upon its official records. It is further Ordered that the Code's requirement that the home be "in progress" within six months of the date of approval shall be

satisfied if the home is "in progress" within six months of the date of approval as required by and subsequent to this Order.

This 22 day of July, 2014.

  
F. Cates Peck, Judge  
Bulloch County Superior Court  
Ogeechee Judicial Circuit

Prepared by:  
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**BULLOCH COUNTY**  
**ZONING DEPARTMENT**  
P.O. BOX 347, STATESBORO, GEORGIA 30459  
(912)489-1356

TO: Kimberly Williams  
FROM: Randy Newman  
DATE: May 10, 2013  
MAP/PAR: 039/8  
RE: Conditional Use Request

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On May 09, 2013 the Bulloch County Planning and Zoning Commission heard your request for a conditional use to be able to operate a family personal care home located at 3565 Ponderosa Road.

**The Planning and Zoning Commission Recommended approval of the request with the following conditions:**

- 1. To approve the request contingent upon approval from the state.**
- 2. If the personal care home has not began operation in six (6) months from the approval of the request the Conditional Use will become null and void.**
- 3. The Conditional Use is only good for Kimberly Williams. If the personal care home ceases operation the Conditional Use becomes null and void.**

**The Board of Commissioners will hear the request on June 04, 2013 at 5:30 at the North Main Annex.**

If you need any more assistance or have any more questions, please feel free to call.



## BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

<b>DEPARTMENT MAKING REQUEST:</b>  Public Safety/EMS/Finance	<b>MEETING DATE:</b> 08.19.14  <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;"><b>RESOLUTION ATTACHED?</b></td> <td style="width: 10%; text-align: center;">YES</td> <td style="width: 10%;"></td> </tr> <tr> <td></td> <td style="text-align: center;">NO</td> <td style="text-align: center;">X</td> </tr> </table>	<b>RESOLUTION ATTACHED?</b>	YES			NO	X
<b>RESOLUTION ATTACHED?</b>	YES						
	NO	X					

**REQUESTED MOTION OR ITEM TITLE:**  
  
 Discussion Only: EMS Billing Policies

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY:**

Please find attached a draft copy of proposed EMS billing policies. The adoption of such policies along with streamlined and documented procedures will aid the re-structuring and performance of revenue collection. A particular focus is with regard to delinquent accounts and write-offs. It also institutes a firm fee schedule. If the BOC provides anticipated feedback, we would recommend adoption at the September 2, 2014 regular meeting.

AGENDA CATEGORY	FINANCIAL IMPACT STATEMENT					
(CHECK ONE)	BUDGETED ITEM?	YES	N	AMENDMENT OR TRANSFER REQUIRED?	YES	N
		NO			NO	
PRESENTATION				<b>ATTACH DETAILED ANALYSIS, IF NEEDED:</b>  The proposed collection methods for delinquent accounts may produce additional marginal revenue, but it cannot be projected until after such policies are adopted.		
PUBLIC HEARING						
CONSENT						
NEW BUSINESS	X					
UNFINISHED BUSINESS						
OTHER						

AGENDA ITEM REVIEW AND APPROVAL											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES		YES	✓	YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL		INITIAL <i>g/s</i>		INITIAL <i>[Signature]</i>	
DATE		DATE		DATE		DATE		DATE <i>8/14/14</i>		DATE <i>8.14.14</i>	

COMMISSION ACTION AND REFERRAL		
<b>APPROVED</b>		<b>DATE TO BE RETURNED TO AGENDA:</b>
<b>DENIED</b>		<b>NOTES:</b>
<b>DEFERRED</b>		

## 1.0 PURPOSE

To establish billing and collection procedures for ambulance transport and emergency medical services provided by Bulloch County Emergency Medical Services (BCEMS) to recover costs for the program and to lessen the burden on taxpaying citizens who may not use the service.

## 2.0 SCOPE

The billing office of BCEMS is authorized to invoice for services rendered to financially responsible parties according to the fee schedule and subject policies. These policies generally apply to pre-hospital services and ancillary services provided by BCEMS.

## 3.0 DEFINITIONS

- a. Advanced Level of Service I (ALS I): Defined as a ground ambulance vehicle, medically necessary supplies and services and either an ALS assessment by ALS personnel or the provision of at least one ALS intervention.
- b. Advanced Level of Service II (ALS II): Defined as a ground ambulance vehicle, medically necessary supplies and services, and the administration of at least three medications by intravenous push/bolus or continuous infusion excluding crystalloid, hypotonic, isotonic and hypertonic solutions; or, as a ground ambulance vehicle, medically necessary supplies and the provision of at least one of the following procedures:

Manual de-fibrillation/cardio-version.

Endotracheal intubation.

Central venous line.

Cardiac pacing.

Chest decompression.

Surgical airway.

Intraosseous line.

- c. Basic Level of Service (BLS): Defined as a ground ambulance vehicle, medically necessary supplies and services and either a BLS Assessment by ALS or BLS personnel or the provision of at least one BLS intervention or transport.
- d. Financially Responsible Party: The party that has responsibility for all or a portion of the patient's healthcare; includes health insurance, the patient directly, a guardian or other guarantor, or other third party that is not a health insurance plan.
- e. HIPPA: The Health Insurance Portability and Accountability Act of 1996; as amended.

- f. Mileage (loaded): The number of miles for which the patient is transported in the ambulance vehicle.
- g. Special Events: Contracted stand-by services provided for athletic events, festivals, fairs and other special community events.
- h. Specialty Care: Event patients, or if a nurse is needed during transport.
- i. Non-Emergency Transports: Non-emergency inter-facility transports of patients outside of Bulloch County.
- j. Patient: A person receiving emergency medical care by BCEMS.

#### 4.0 FEE SCHEDULE

The following is the schedule of fees and charges:

Service	Rate
Advanced Level of Service I (Emergency)	\$525.00*
Advanced Level of Service II (Emergency)	\$575.00*
Advanced Level of Service (Non-Emergency)	\$400.00*
Basic Level of Service (Emergency)	\$450.00*
Basic Level of Service (Non-Emergency)	\$400.00*
Basic Level of Service (Multi-Patient)	\$275.00*
Mileage (Loaded Per Mile)	\$13.00*
Specialty Care	\$600.00
Event Coverage (Per Hour)	\$100.00
<b>Non-Emergency Transports</b>	<b>\$450.00</b>
Non-Sufficient Funds Fee	\$25.00
Research Fee (No Transcript)	\$15.00
Research Fee (Transcript)	\$25.00
Finance Charge (for invoice not paid within 60 days)	1.0% of balance

\* Rates that are applied by Medicare/Medicaid, which may be periodically changed by the federal government.

#### 5.0 BILLING PROCEDURES

- 1) Intake of patient information will follow department procedures for compliance with HIPPA policies.
- 2) Patient care reports will be submitted to the BCEMS billing office by BCEMS paramedics and emergency medical technicians who provided the patient care, that includes proper patient information, including insurance coverage, including hospital face sheets.
- 3) The BCEMS billing office will promptly file claims with insurers upon receiving appropriate information from the patient or financially responsible party.
- 4) If no insurance information can be obtained, or if the patient is uninsured, they may submit an application for either a financial hardship or payment plan.

- 5) Once the insurer has remitted, it will be the responsibility of the BCEMS billing office to bill the patient, or financially responsible party for remaining charges.
- 6) If an insurer has submitted payment directly to the patient or financially responsible party, BCEMS billing office will amend the statement of charges accordingly.
- 7) In the event that the insurer remits payment for services to the patient or financially responsible party instead of BCEMS, it shall be the responsibility of the patient or financially responsible party to remit payments to BCEMS.
- 8) The BCEMS billing office will send a statement of charges on a sixty (60) day cycle.
- 9) Where no application for financial hardship or waiver has been made, any outstanding account balance over thirty (30) days old will have a one percent (1.0%) finance charge added.
- 10) After ninety (90) days, any outstanding account balance will be classified as delinquent and sent to a collection agency selected and approved by the Board of Commissioners upon the recommendation of the BCEMS billing office, and with the approval of the BCEMS Director (or, the Bulloch County Magistrate Court).
- 11) Collection efforts will continue until the amount owed is determined to be uncollectable.
- 12) The BCEMS billing office shall submit to the Chief Financial Officer monthly statements and operations reports.
- 13) The BCEMS billing personnel shall have a monthly reconciliation meeting as required by the Chief Financial Officer.
- 14) The Chief Financial Officer, on consultation with BCEMS will reconcile and authorize adjustments and write-offs and determine the amounts of receivables as uncollectible.
- 15) Uncollectible accounts are classified, as follows:
  - a) The likelihood of collection appears remote.
  - b) Charges in excess of amounts allowed, or adjustments made by Medicaid/Medicare.
  - c) Uncollectible charges must be submitted in a report by the BCEMS billing office and require co-approval by the Chief Financial Officer and Chief Accountant.

## 6.0 PAYMENT

- 1) The patient or financially responsible party may submit appropriate payment by cash, personal check, money order or credit card.
- 2) All checks rendered with non-sufficient funds (NSF), will have the authorized fee added to their account balance.
- 3) Payments may be made in-person, by United States Postal Service, or in-person, or by credit or debit card with available on-line methods.

## 7.0 FINANCIAL HARDSHIPS

- 1) If a patient does not have a financially responsible party to assist in payment for services, a waiver may be granted upon application, if they are below the thresholds under the most recent poverty guidelines of the United States Department of Health and Human Services.
- 2) If a patient is uninsured, or underinsured, the BCEMS, billing office may offer the patient an application for a waiver, or a payment plan based on their ability to pay. Generally, if your household income is two times the HHS guidelines, you will be placed on a payment plan without additional finance charges.
- 3) Patients, or financially responsible parties, who qualify for a payment plan must agree to make a minimum payment of acceptable to BCEMS.
- 4) All documentation for waivers and payment plans are subject to confidentiality.

## 8.0 EXEMPTIONS

Exemptions for charges will be granted only if the following circumstances exist

- 1) Employees, spouses or dependents that are covered under the Bulloch County Employee Health Insurance Plan.
- 2) Patients transported by mutual aid agreements.
- 3) When patients are treated but not transported.

## 9.0 REFUNDS

- 1) Overpayments will be refunded with sixty (60) days.
- 2) Refunds for overpayments by BCEMS billing office shall be first reviewed and approved by the BCEMS Director, and shall be submitted to the Finance Department in a timely basis in order to be processed.
- 3) Upon review by the Finance Department, refunds will be processed; all refunds shall be issued within sixty (60) days.

## 10.0 CITIZEN COMPLAINTS

Resolution of citizen complaints shall generally be addressed by the BCEMS Billing Manager, in consultation with the BCEMS Director. If there is no resolution, or if there are complaints arising from conflicts, errors or omissions in this policy, complaints may be referred to the County Manager's office.

## 11.0 INTERNAL CONTROLS

The Chief Financial Officer and/or designees shall establish appropriate procedures for segregation and internal controls for all BCEMS billing activities including information technology security, billing and receivables, cash handling, deposits, refunds, adjustments and write-offs.

### HIPPAA COMPLIANCE

BCEMS shall follow all HIPAA guidelines regarding protected health information (PHI) and provide adequate training to all EMS personnel.