



**Bulloch County  
Board of  
Commissioners  
Regular Meeting**

**December 2, 2014  
Estimated Time: 1Hour & 45Minutes  
North Main Annex Community Room  
Statesboro, Georgia  
5:30 PM**

Meeting Function: **Board of Commissioners**      Type of Meeting: **Regular Meeting**

Meeting Chair: **Vice-Chairman, Anthony Simmons (Presiding)**      Recorder: **Maggie Porter, HR Director**

Parliamentarian: **County Attorney, Jeff Akins**      Ex-Officio: **Tom Couch, County Manager; Whitney Richland, Interim Chief Financial Officer; Andy Welch, Development Services Director; Randy Newman, Zoning Administrator; Mike Rollins, Statesboro-Bulloch County Parks & Recreation Director; John Scott, Tax Assessor; Kathy Boykin, Airport Manager; Dink Butler, Transportation Director; and Jared Akins, Chief Deputy.**

**General Agenda**

ITEM	RESOURCE PERSON/FACILITATOR	TIME	REFER
Call to Order; Welcome Media and Visitors	Vice-Chairman Simmons	5:30 PM	
Invocation and Pledge of Allegiance	Commissioner Carolyn Ethridge	5:32 PM	
Roll Call	HR Director	5:34 PM	
Zoning Agenda	Zoning Administrator	5:35 PM	Tab A
Approval of General Agenda	Vice-Chairman Simmons	6:35 PM	
Public Comments	Audience	6:36 PM	
Presentation – E-Waste	Kelsey Flannery	6:45 PM	
Consent Agenda		6:55 PM	
To approve the minutes of the Regular Meeting & Executive Session held on November 18, 2014.	HR Director		Tab B
To approve the re-appointments of Jeanne Anne Marsh, Thomas Moore, and Gary Edwards to the Planning & Zoning Commission.	County Manager		Tab C
To approve a Professional Services Agreement with The Schneider Corp., d/b/a qPublic for updating and maintaining the Tax Assessor’s Website	Tax Assessor/Legal		Tab D
To approve the Spring 2015 Youth Baseball Uniform Bid	Statesboro-Bulloch County Parks & Recreation Department		Tab E
To authorize the County Manager to execute a professional services agreement with W.K. Dickson for a T-Hanger project at the Airport	Transportation/Airport		Tab F
New Business Agenda	Vice Chairman	7:00 PM	
Discussion and/or Action: Alcohol License	HR Director/Sheriff		Tab G

Renewals for 2015		
Commission and Staff Comments	Vice-Chairman Simmons, et al.	7:05 PM
Adjourn	Vice-Chairman Simmons	7:15 PM
<b>Additional Information</b>		
Background information in Board packets		

***Board of Commissioners  
Agenda for  
December 2, 2014  
5:30 P.M.***

- 1. Conditional Use Request.....Carolyn Williams**
- 2. Conditional Use Request.....Thomas Brannen Jr & ETAL  
.....Agent, Phillip Sheffield**



# Bulloch County Departmental Review

<b>Agenda Item:</b>	1	<b>Meeting Date:</b>	December 2, 2014
<b>Application #:</b>	CU2014-039	<b>Application Type:</b>	Conditional Use
<b>Request:</b>	Carolyn Williams submitted an application for a conditional use for a personal care home. There has been a personal care at this location for many years without approval. The property consists of 7.23 acre and located at 6735 Pulaski Road.		

<b>Applicant:</b>	Carolyn Williams	<b>Total Acres:</b>	7.23
<b>Location:</b>	6735 Pulaski Road	<b>Existing Lots:</b>	1
<b>Map #:</b>	032 000020 000	<b>Current Zoning:</b>	AG-5
<b>Future Land Use:</b>	Rural-Open Area		
<b>Directions to Property:</b>	Take Pulaski Road past by-pass and property will be on the left just before Rosa's Lane.		
<b>Planning &amp; Zoning Commission Recommendation:</b>	To approve with a unanimous vote.		

Conditional Use Standards	Yes	No	Comment
(1) Is the type of street providing access to the use adequate to serve the proposed conditional use?	X		
(2) Is access into and out of the property adequate to provide for traffic and pedestrian safety, the anticipated volume of traffic flow, and access by emergency vehicles?	X		
(3) Are public facilities such as schools, EMS, sheriff and fire protection adequate to serve the conditional use?	X		
(4) Are refuse, service, parking and loading areas on the property located or screened to protect other properties in the area from such adverse effects as noise, light, glare or odor?	X		
(5) Will the hours and manner of operation of the conditional use have no adverse effects on other properties in the area?	X		
(6) Will the height, size, or location of the buildings or other structures on the property be compatible with the height, size or location of buildings or other structures on neighboring properties?	X		
(7) Is the proposed conditional use consistent with the purpose and intent of the zoning ordinance?	X		

## LAND USE PLANNING IMPACT

**Future Land Use Map:** The Bulloch County Joint Comprehensive Plan indicates that the property would be appropriate for rural-open area.

**Existing Land Use Pattern:** There are primarily rural residential and agricultural uses at adjacent and nearby properties.

**Zoning Patterns and Consistency:** The proposed use appears to be consistent with the zoning patterns in the nearby area.



# Bulloch County Departmental Review

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**Neighborhood Character:** There is no evidence that the proposed change in use should injure or detract from existing neighborhoods.

**Property Values:** property values should not be affected by the proposed use.

## WATER / SEWER IMPACT

All properties are subject to on-site septic tank installation and a community water system approval as required by the County Health Department. Soil types and proposed lot sizes are compatible and adequate for septic tank installation.

## SOLID WASTE IMPACT

None expected.

## ENVIRONMENTAL IMPACT

No impact is expected.

## FIRE SERVICE

Fire service is available within 6.3 miles (response time 21 minutes) from the Register Fire Department. No additional resources are required.

## TRAFFIC IMPACT

The capacity and general condition of the roads accessing the proposed development is good. Pulaski Road is a state maintained paved road.

## SCHOOL IMPACT

Minimal impact is expected on existing schools.

## PARKING, ROAD AND DRAINAGE IMPACT

The proposed use should not create a significant traffic impact. Currently, all drainage is natural with no known man-made improvements to the existing development other than roadside drainage ditches and culverts. The accessways/driveways to the site should have proper roadside drainage measures.

## E-911 AND EMERGENCY MANAGEMENT IMPACT

Street addresses can be easily assigned. The County Emergency Management Director should be contacted prior to construction.

## LAW ENFORCEMENT IMPACT

Response time from Bulloch County Sheriff's Department is approximately 13 minutes. However, depending on patrolling patterns and the location of deputies at a given time, this response may be greater or lesser.

## FINAL STAFF RECOMMENDATION

The subject property appears suitable for the proposed use.

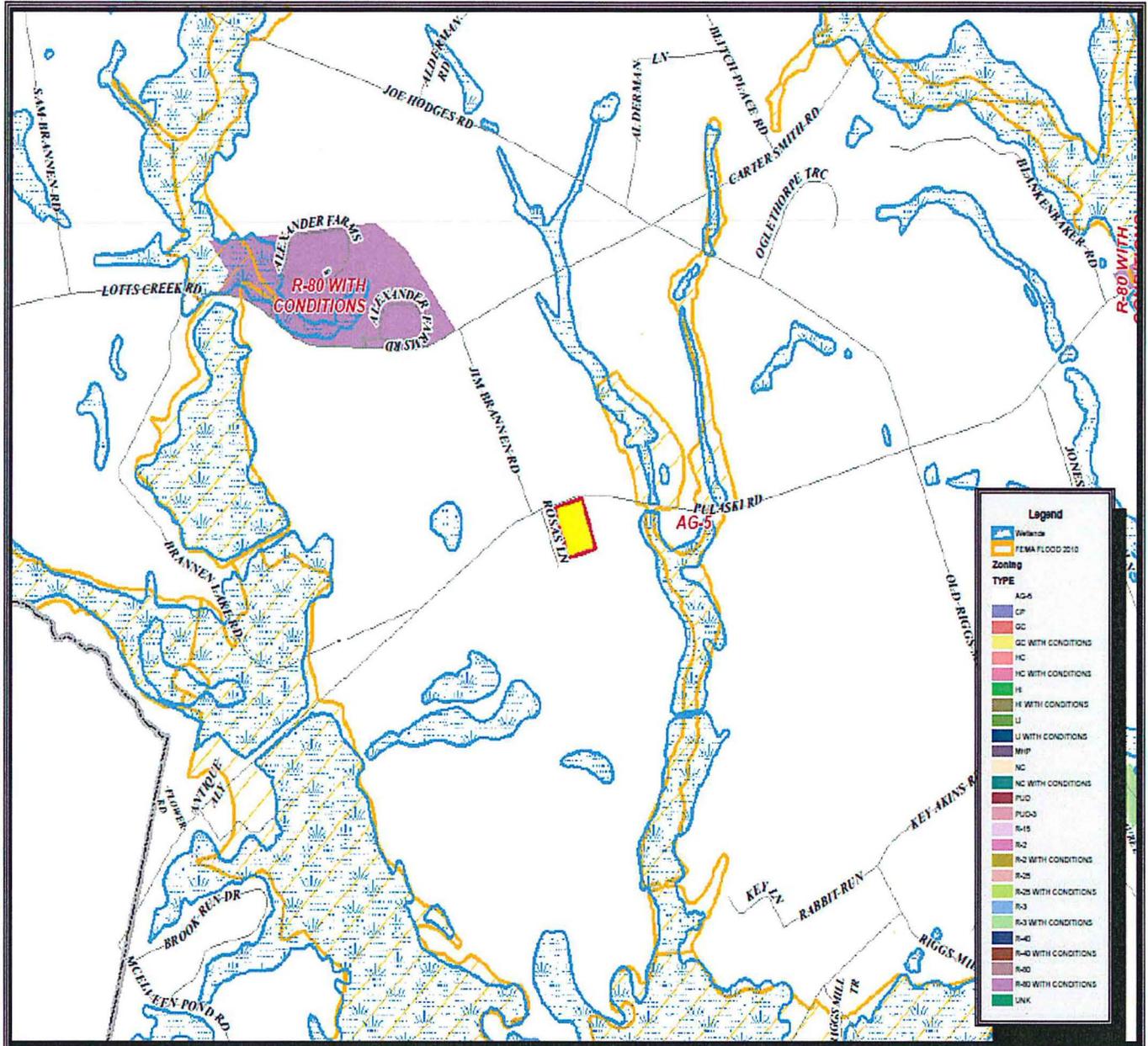
**The staff recommends approval of the conditional use request.**



# Bulloch County Departmental Review

## Participants

Tom Couch, County Manager; Andy Welch, County Planner; Randy Newman, Zoning Administrator.





# Bulloch County Departmental Review

<b>Agenda Item:</b>	4	<b>Meeting Date:</b>	November 13, 2014
<b>Application #:</b>	CU2014-041	<b>Application Type:</b>	Conditional Use
<b>Request:</b>	Thomas H Brannen Jr & ETAL submitted an application for a conditional use for a facility to host private and public functions. The request consists of approximately 8.7 acres and is located at 8130 Hwy 301 South		

<b>Applicant:</b>	Thomas H Brannen Jr & ETAL	<b>Total Acres:</b>	83.28
<b>Location:</b>	8130 Hwy 301 South	<b>Acres in Request:</b>	8.7 +/-
<b>Map #:</b>	062 000014 000	<b>Existing Lots:</b>	1
<b>Future Land Use:</b>	Suburban-Corridor	<b>Current Zoning:</b>	HC
<b>Directions to Property:</b>	Take Hwy 301 South and property will be on the left.		

Conditional Use Standards	Yes	No	Comment
(1) Is the type of street providing access to the use adequate to serve the proposed conditional use?	X		
(2) Is access into and out of the property adequate to provide for traffic and pedestrian safety, the anticipated volume of traffic flow, and access by emergency vehicles?		X	
(3) Are public facilities such as schools, EMS, sheriff and fire protection adequate to serve the conditional use?	X	X	Maybe not
(4) Are refuse, service, parking and loading areas on the property located or screened to protect other properties in the area from such adverse effects as noise, light, glare or odor?	X		
(5) Will the hours and manner of operation of the conditional use have no adverse effects on other properties in the area?	X		If adhere to conditions.
(6) Will the height, size, or location of the buildings or other structures on the property be compatible with the height, size or location of buildings or other structures on neighboring properties?	X		
(7) Is the proposed conditional use consistent with the purpose and intent of the zoning ordinance?	X		

## LAND USE PLANNING IMPACT

**Future Land Use Map:** The Bulloch County Joint Comprehensive Plan indicates that the property would be appropriate for suburban-corridor.

**Existing Land Use Pattern:** There are primarily rural residential and commercial uses at adjacent and nearby properties.

**Zoning Patterns and Consistency:** The proposed use appears to be consistent with the zoning patterns in the nearby area.

**Neighborhood Character:** There is no evidence that the proposed change in use should injure or detract from existing neighborhoods.

**Property Values:** property values should not be affected by the proposed use.



# Bulloch County Departmental Review

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## WATER / SEWER IMPACT

All properties are subject to on-site septic tank installation and a community water system approval as required by the County Health Department. Soil types and proposed lot sizes are compatible and adequate for septic tank installation.

## SOLID WASTE IMPACT

None expected.

## ENVIRONMENTAL IMPACT

No impact is expected.

## FIRE SERVICE

Fire service is available within 2.3 miles (response time 8 minutes) from the Register Fire Department. No additional resources are required.

## TRAFFIC IMPACT

The capacity and general condition of the roads accessing the proposed development is good. Hwy 301 is a state maintained paved road.

## SCHOOL IMPACT

Minimal impact is expected on existing schools.

## PARKING, ROAD AND DRAINAGE IMPACT

The proposed use may create a significant traffic impact. Currently, all drainage is natural with no known man-made improvements to the existing development other than roadside drainage ditches and culverts. The accessways/driveways to the site should have proper roadside drainage measures.

## E-911 AND EMERGENCY MANAGEMENT IMPACT

Street addresses can be easily assigned. The County Emergency Management Director should be contacted prior to construction.

## LAW ENFORCEMENT IMPACT

Response time from Bulloch County Sheriff's Department is approximately 12 minutes. However, depending on patrolling patterns and the location of deputies at a given time, this response may be greater or lesser.

## FINAL STAFF RECOMMENDATION

The subject property does not appear suitable for the proposed use.

**The staff recommends denial of the conditional use, however, if approval is considered, the following conditions are recommended:**

1. All solid waste receptacles shall be placed on concrete foundations and screened from view from the street and adjacent parcels by an opaque fence at a height that is no less than the height of the receptacle.



## Bulloch County Departmental Review

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2. All lighting must be downcast and shall not produce glare or a nuisance to the surrounding properties.
  3. One (1) freestanding landscaped monument sign will be permitted with a height limit sixteen (16) feet from normal grade, and shall consist of materials consistent with the primary building façade identifying the property will be allowed along Highway 301. All other signage must meet county code compliance. No billboards will be permitted.
  4. The existing natural plantings shall be maintained as a buffer around the property to minimize the visual impact upon the adjacent property.
  5. All access, driveway and parking areas serving the general public shall be paved.
  6. No alcohol shall be sold on the premises.
  7. A special permit, to be obtained from the Developmental Services Division, is required to conduct activities prohibited in the noise ordinance and includes but is not limited to the following:
    - a. Use of mechanical loudspeakers, amplifiers between the hours of 10:00 p.m. and 7:00 a.m., in a manner as to be plainly audible at a distance of 100 feet or more.
    - b. Operation of any set, instrument, phonograph, recorder, compact disc player, or other machine or device any day between the hours of 8:00 p.m. and 7:00 a.m. in a manner as to be plainly audible at a distance of 100 feet or more from the building, structure, vehicle, chamber, or immediate vicinity in which it is located.
  8. Uses of building to host public functions includes but is not limited to weddings, receptions, dinners, festivals, and socials.
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### Participants

Tom Couch, County Manager; Andy Welch, County Planner; Randy Newman, Zoning Administrator.





# Bulloch County Departmental Review

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## Bulloch County Sheriff's Office



**Lynn M. Anderson**  
Sheriff

17257 Hwy 301 North  
Statesboro, GA 30458  
(912) 764-8888  
FAX (912) 764-2917  
[www.bullochsheriff.com](http://www.bullochsheriff.com)

To: Randy Newman, Planning and Zoning  
From: Sheriff Anderson  
Re: Conditional use proposed for 8130 US 301 S

From published notices it appears as though certain parties have filed for a conditional use variance for property located at 8130 US 301 S to hold public and private functions. The Bulloch County Sheriff's Office has had significant contact with the tenants of said property over the past two months concerning multiple violations of state law. This memo is intended to provide Planning and Zoning with information regarding these contacts.

On 9/6/14 at 1931 hrs Master Deputy Clay Williams responded to the property for a loud music complaint called in by a neighbor. M/D Williams spoke with the tenants regarding the complaint and left after the music was turned down. At approximately 2100 hrs, Patrol Deputies noted traffic backing up on US 301 S turning into the residence. Cars were eventually parked all along the right of way of US 301 S, in privately owned parking areas belonging to businesses in the area, and on roads in Country Lakes Mobile Home Park. The heavy traffic not only presented hazards for other motorists but would have impeded emergency vehicles attempting to enter Country Lakes MHP should the need have arisen.

As 9/6/14 had seen a home football game between Georgia Southern and Savannah State earlier in the evening, extra BCSO Patrol and Crime Suppression units were available to monitor the location. This extra force would not have been present absent the football game. It was clear that the majority of the partygoers at the residence were students from either GSU or Savannah State. During the evening, deputies intervened in several fights as individuals walked the significant distance from where they had to park to the location of the party. The entire Patrol shift on duty that night and all of the Crime Suppression Team members working had to be diverted to the area. Troopers of the Georgia State Patrol and officers with the Statesboro Police Department also provided support.

On 9/7/14 at 0218 hrs deputies noticed that one of the cars parked along the right of way of US 301 S had damaged a water valve owned by the City of Statesboro and engineered to provide water to the I-16/US 301 S industrial park. C.O.S. Water Department officials were contacted to shut the water off and wreckers summoned to tow all cars blocking access to the water valve. Chief Deputy Akins made the decision at that point to shut the party down. Approximately 20 deputies, troopers, and officers entered the premises and observed approximately 2,000 people present at the gathering. A tent at the driveway had been set up to take money and there was



## Bulloch County Departmental Review

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evidence everywhere of alcohol use. As deputies were attempting to get the D.J. to shut the music off, members of the crowd shouted profanity at them and threw containers full of beer at them. The crowd was eventually dispersed with five of the tenants being arrested for Maintaining a Disorderly House and one participant being arrested on drug charges as he conducted sales of cocaine from the residence.

In speaking with Statesboro Police supervisors later, C/D Akins was informed that their officers had been confused when the expected post-game parties had not developed inside the City. They indicated that they believed the majority of the partiers had participated in the US 301 S gathering. The numbers of attendees at this unsanctioned house party presented great dangers to public safety, as crowds, especially disorderly ones like this, can be extremely dangerous to control. The gathering also consumed the resources of the entire shift of deputies and then some, leaving no units available for other emergencies. The property owners were later informed of the events as outlined here.

On 10/17/14 deputies received word that the tenants of 8130 US 301 S were to host another party. Patrol Sgt Kenny Thompson spoke personally to the tenants and advised them that any issues that occurred would likely result in more criminal charges for the tenants. Later that night, investigators with the Crime Suppression Team stopped a car leaving the residence and located drugs in the vehicle. Investigators drafted a search warrant for the residence and served it, again requiring the assistance of almost all of the available BCSO units on duty. The search warrant yielded quantities of LSD and mushrooms. Several arrests were made for various reasons on 10/17/14. The crowd in attendance, while smaller than that on 9/7/14, was still significant.

It is our belief that should the conditional use be granted, additional large gatherings where drug use is present will result. This will necessitate additional deputies to handle the heavier traffic loads on US 301 S and to handle the inevitable calls for service which such gatherings almost always generate. Twice in one month the tenants of this residence have proven that they are incapable of having parties which do not violate either state law or county ordinances and we see no reason to believe that they can do so in future.

November 18, 2014  
Statesboro, GA

### Regular Meeting

The Board of Commissioners met at 8:30 a.m. in the Community Room of the North Main Annex. Vice-Chairman Anthony Simmons welcomed guests and called the meeting to order. County Manager Thomas Couch gave the invocation, and the pledge of allegiance.

Mrs. Maggie Fitzgerald Porter, Human Resources Director recording the minutes, performed the roll call of the commissioners and staff. The following commissioners were present: Vice-Chairman Anthony Simmons, Commissioner Roy Thompson, Commissioner Robert Rushing, Commissioner Ray Mosley, and Commissioner Carolyn Ethridge. The following staff were present: County Manager Thomas Couch, County Attorney Jeff Akins, Developmental Services Director Andy Welch, Interim Chief Financial Officer Whitney Richland, Facilities Director Bob Hook, Public Safety Director Ted Wynn, Chief Deputy Jared Akins, and County Engineer Kirk Tatum.

After Roll Call, Vice-Chairman Simmons asked for amendments or modifications to the General Agenda. Hearing no amendments or modifications, Commissioner Mosley offered a motion to approve the General Agenda as presented. Commissioner Ethridge seconded the motion and it carried unanimously with Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, and Commissioner Ethridge voting in favor of the motion.

Vice-Chairman Simmons asked for public comments from the audience at large or in writing. Hearing no comments, Vice-Chairman Simmons stated that nothing had been submitted in writing.

Vice-Chairman Simmons stated the next item on the agenda was to approve the Consent Agenda as follows: (1) to approve the minutes of the Work Shop and Regular Meeting held on November 4, 2014 and (2) to approve the renewal of the carpet cleaning contract with All Star Carpet Cleaning (See Exhibit #2014-191). Commissioner Rushing offered a motion to approve the Consent Agenda as presented. Commissioner Mosley seconded the motion, and it carried unanimously with Commissioner Thompson,

Commissioner Rushing, Commissioner Mosley, and Commissioner Ethridge voting in favor of the motion.

Without any items of Old Business, Vice-Chairman Simmons stated the first item under New Business was for the discussion and/or action to approve the lowest and most responsible bid for re-roofing a County building on College Street. Vice-Chairman Simmons called on County Manager Thomas Couch to initiate discussion on the matter. Mr. Couch stated that the Old Health Department building on College Street which is currently leased to Pineland Community Service Board has a failing roof. Mr. Couch stated that discussion is necessary because the lowest apparent bidder did not include required documents with his bid, and this is grounds for rejecting the lowest bid. Mr. Couch further noted that the required documents that the lowest bidder failed to include were an acknowledgment of Addendum No. 1 and the contractor's affidavit required by state law. Mr. Couch stated that further consideration is necessary to determine if all bids should be rejected and bids re-solicited for the project to ensure maximum competition, or if the second lowest bid should be approved. Commissioner Thompson stated that it was fair to accept the second bid, even though it was higher, because the lowest bidder did not turn in the mandatory documents. After further discussion, Commissioner Thompson offered a motion to approve a bid from Chandler Roofing & Specialty Metals, Inc., for the re-roofing of the Old Health Department building on College Street (See Exhibit #2014-192). Commissioner Ethridge seconded the motion, and it carried unanimously with Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, and Commissioner Ethridge voting in favor of the motion.

Vice-Chairman Simmons stated the second item under New Business was for the discussion and/or action to consider follow-up information on candidate dirt road paving projects. Vice-Chairman Simmons called on County Manager Thomas Couch to initiate discussion on the matter. Mr. Couch stated that Key Akins Road and RJ Kennedy Road are the only two dirt roads for which right-of-way acquisition is 100% complete. Commissioner Rushing asked if the County could pave Colfax Station without paving Miller Street Extension. After further discussion, Commissioner Rushing offered a motion to authorize the paving of Key Akins Road, RJ Kennedy Road, and Colfax Station with the provision that the appropriations and timing of the paving be approved at

a future meeting (See Exhibit #2014-193). Commissioner Ethridge seconded the motion, and it carried unanimously with Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, and Commissioner Ethridge voting in favor of the motion.

Without any further items of New Business, Vice-Chairman Simmons called for general comments or statements from the Commissioners and Staff. Commissioner Ethridge asked that everyone remember those that are in need during the holiday. Commissioner Mosley asked Mr. Couch to schedule a workshop regarding road striping after the New Year. Commissioner Rushing discussed imminent domain of right-of-ways. Commissioner Thompson discussed the fees for alcohol licenses and potentially changing the ordinance.

Hearing no further comments from the Board or Staff, Vice-Chairman Simmons stated that there was no further business expected for the open session of the regular agenda, and the Board must close the meeting and enter into Executive Session to discuss Personnel Matters. Vice-Chairman Simmons stated that at the conclusion of the Executive Session, which was expected to last about fifteen minutes, the Board would reconvene and in all likelihood move for adjournment. Vice-Chairman Simmons called for a motion to adjourn into Executive Session in accordance with the provisions of O.C.G.A. § 50-14-3 (b) (2) and other applicable laws, pursuant to the advice of County Attorney Jeff Akins, for the purposes of discussing and deliberating on Personnel Matters. Without further discussion, Commissioner Mosley offered a motion to enter into Executive Session to discuss and deliberate on Personnel Matters (See Exhibit #2014-194). Commissioner Rushing seconded the motion, and it carried unanimously with Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, and Commissioner Ethridge voting in favor of the motion.

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The meeting was reconvened, and Vice-Chairman Simmons asked if there were any further comments from the Commission or Staff. Hearing no comments from the Board or Staff, Vice-Chairman Simmons asked for a motion to adjourn. Commissioner Mosley offered a motion to adjourn the meeting. Commissioner Ethridge seconded the motion, and it carried unanimously with Commissioner Thompson, Commissioner

Rushing, Commissioner Mosley, and Commissioner Ethridge voting in favor of the motion.

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Anthony D. Simmons, Vice-Chairman

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Attest: Thomas M. Couch, County Manager

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

<b>DEPARTMENT MAKING REQUEST:</b>	<b>MEETING DATE: 12.2.2014</b>		
County Manager	<b>RESOLUTION ATTACHED?</b>	<b>YES</b>	
		<b>NO</b>	<b>x</b>

**REQUESTED MOTION OR ITEM TITLE:**

To approve the re-appointments to the Planning & Zoning Commission

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:**

*Jeanne Marsh, Thomas Moore, and Gary Edwards's terms on the Planning & Zoning Commission all expire at the end of 2014. All three members have agreed to continue to serve. These re-appointments were discussed during Executive Session on 11.18.2014. All appointments were recommended for approval at this meeting.*

<b>AGENDA CATEGORY (CHECK ONE)</b>		<b>FINANCIAL IMPACT STATEMENT</b>					
<b>PRESENTATION</b>		<b>BUDGETED ITEM?</b>	<b>YES</b>		<b>AMENDMENT REQUIRED?</b>	<b>YES</b>	
			<b>NO</b>			<b>NO</b>	<b>x</b>
<b>PUBLIC HEARING</b>		<b>ATTACH DETAILED ANALYSIS, IF NEEDED:</b>					
<b>CONSENT</b>	<b>x</b>						
<b>NEW BUSINESS</b>							
<b>OLD BUSINESS</b>							
<b>OTHER</b>							

<b>APPROVED FOR AGENDA</b>											
<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING OFFICER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
<b>YES</b>		<b>YES</b>		<b>YES</b>		<b>YES</b>		<b>YES</b>		<b>YES</b>	
<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>	
<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>	
<b>DATE</b>		<b>DATE</b>		<b>DATE</b>		<b>DATE</b>		<b>DATE</b>		<b>DATE</b>	

<b>COMMISSION ACTION AND REFERRAL (Box 9)</b>		
<b>APPROVED</b>		<b>DATE TO BE RETURNED TO AGENDA</b>
<b>DENIED</b>		
<b>DEFERRED</b>		<b>NOTES</b>
<b>OTHER</b>		

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

<b>DEPARTMENT MAKING REQUEST (Box 1)</b>	<b>MEETING DATE (Box 2) December 2, 2014</b>		
Tax Assessors/Legal	<b>RESOLUTION ATTACHED? (Box 3)</b>	YES	
		NO	X

**REQUESTED MOTION OR ITEM TITLE (Box 4)**

Discussion and/or Action to Approve a Professional Services Agreement with The Schneider Corporation d/b/a qPublic

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)**

The attached agreement with The Schneider Corporation d/b/a qPublic is for updating and maintaining the Tax Assessors' website. This is the current vendor, and this agreement is to continue to the current arrangement. Approval is recommended.

<b>AGENDA CATEGORY (CHECK ONE) (Box 6)</b>		<b>FINANCIAL IMPACT STATEMENT (Box 7)</b>				
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES	X	AMENDMENT REQUIRED? (7b)	YES
			NO			NO
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)				
CONSENT (6c)	X					
NEW BUSINESS (6d)						
OLD BUSINESS (6e)						
OTHER (6f)						

**APPROVED FOR AGENDA (Box 8)**

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES		YES	✓	YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL		INITIAL	jsa	INITIAL	
DATE		DATE		DATE		DATE		DATE	11/24/14	DATE	

**COMMISSION ACTION AND REFERRAL (Box 9)**

APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		NOTES
OTHER		

This Agreement is made and entered into by and between The Schneider Corporation also doing business as qPublic, an Indiana Corporation, whose place of business is 120 ½ New York Avenue, Deland, Florida 32720 ("PROFESSIONAL") and Bulloch County, GA - Tax Assessors Office, whose place of business is: 115 N Main Street, Statesboro, GA 30459 "CLIENT").

### 1 Services.

PROFESSIONAL shall provide CLIENT with the following services ("Services"):

#### A. qPublic Portal Development.

PROFESSIONAL shall provide to CLIENT, a publicly (or restricted access) accessible web-based property information portal featuring land assessment, CAMA, and digital map data utilizing existing real estate and GIS datasets provided to PROFESSIONAL by CLIENT. This site will include the following:

- a. Property ownership, location, valuation, and recording from CLIENT'S CAMA system.
- b. Detailed residential, commercial, and agricultural land and improvements information from CLIENT'S CAMA real estate system.
- c. Property sales history from CLIENT'S CAMA real estate system.
- d. Property Sketches and Photos (if available).
- e. ESRI compatible vector and raster spatial data from CLIENT'S existing GIS data sources to include qPublic standard layers (Parcel Numbers, Parcel, Sales, Lakes & Rivers), and up to two additional layers at the mutual agreement of CLIENT and PROFESSIONAL.
  - a. Additional Map Layers
    - 1) Roads
    - 2) Zoning
    - 3) Variances
    - 4) FEMA Flood Zones
    - 5) Wet Lands
    - 6) Soil Types
    - 7) High Schools
    - 8) Middle Schools
    - 9) Elementary School
- f. Interactive GIS mapping interface including navigation tools such as zoom in, zoom out, panning, feature selection, interactive overview map, and legend. Also included are map tools to measure distance and area, buffer selected features, zoom to scale, identify features, and map printing to multiple paper sizes.
- g. Dynamic relationship between parcel reports and an Internet map service. This will allow the user to search for a property and be taken directly to the queried parcel on the map, and alternatively select a parcel on the map and be taken directly to the specific report(s) associated with the parcel.
- h. Static Front end pages may include a Homepage, Contact Us page, Tax Estimator page, Links page and up to 10 additional static pages. Client will work with qPublic to customize these pages to fit their needs (colors, text placement, photo placement, font, page size). CLIENT will provide relevant verbiage and pictures for the front end pages. PROFESSIONAL will design a custom header image to be used on all front end and search pages (except for the GIS mapping page) with guidance and supporting material (color scheme, images, county seal etc, wording) from CLIENT.
- i. Additional features available to all web site clients, including multiple search criteria, dynamic user help guides, CLIENT contact information, and user feedback forms.
- j. Additional options chosen by the CLIENT (*See below*)

SUMMARY OF SERVICES

Website (34K+ Parcel Count)	\$6,000.00
On-Line Mapping Module	\$1,500.00
On-Line Aerial Photography	\$1,500.00
Custom Module	\$500.00
SUBTOTAL	\$9,500.00
Client Discount	(\$1,500.00)
<b>TOTAL</b>	<b>\$8,000.00</b>

PROFESSIONAL will provide an automated routine to transfer data from CLIENT'S local computer data sources to PROFESSIONAL'S servers over a high speed Internet connection. This automated routine can be scheduled to update data to the website on a regular basis.

**B. Portal Hosting and Maintenance.**

PROFESSIONAL shall host and maintain of the above described portal for the term of this Agreement.

PROFESSIONAL'S web data server environment includes a redundant/fail over power system, multiple power sources and long term generator power, and multiple entry points for Internet bandwidth from different providers for increased reliability. Services include automated transfer of data updates, mutually agreed upon website improvements and modifications, and regular functionality enhancements through the web hosting period. Services related to connecting to new versions of existing third party databases and services related to connecting to new databases in the event of a change in third party providers are not covered by this Agreement. PROFESSIONAL will also maintain website usage statistics which can be viewed by CLIENT staff through an interface. Certain onsite hardware and software configurations may require additional third party software (not included in this Agreement). The update feature requires CLIENT to maintain a dedicated high speed Internet access. Services also include monitoring of PROFESSIONAL'S web servers on a 24/7 basis; however, because of infrastructure issues beyond the control of PROFESSIONAL'S staff, web services are not guaranteed to be available 24 hours per day, 7 days per week.

*Other Fixed Fee phases of this project may be developed during the course of this agreement. Once the estimates are accepted, an Authorization to Proceed will have to be signed and submitted before work will begin.*

**2 Payment for Services.**

CLIENT shall compensate PROFESSIONAL for the Services as follows:

\$ <u>8,000 (PAID)</u>	January 1, <u>2014</u>
\$ <u>8,000</u>	January 1, <u>2015</u>
\$ <u>8,000</u>	January 1, <u>2016</u>
\$ <u>8,000</u>	January 1, <u>2017</u>

**Invoicing will be done on an annual basis at the beginning of the term unless otherwise specified.**

Balances due 30 days after the due date for non-government clients and 60 days after the due date for government clients shall be assessed an interest rate of 1½ % per month (18% per year). CLIENT agrees to pay for any and all costs of collection including, but not limited to interest, lien costs, court costs, expert fees, attorney's fees and other fees or costs involved in or arising out of collecting any unpaid or past due balances, including late fees or penalties. If payment is not received within 30 days of the due date, PROFESSIONAL reserves the right, after giving seven (7) days written notice to CLIENT, to suspend services to CLIENT or to terminate this Agreement.

**3 Terms of Service.** Each party's rights and responsibilities under this Agreement are conditioned upon and subject to the Terms of Service which can be found at <http://schneidercorp.com/termservice/>. By executing this Agreement, CLIENT acknowledges that it has read the above-described Terms of Service and agrees that such Terms of Service are incorporated herein and made a part of this Agreement. PROFESSIONAL reserves the right to update or modify the Terms of Service upon ten (10) days prior notice to CLIENT. Such notice may be provided by PROFESSIONAL to CLIENT by e-mail at the following address: bullochgis@bulloch.net. CLIENT'S failure to object to such update or modification within ten (10) days after receiving notice of same shall mean that this Agreement is amended to incorporate the update or modification. However, if CLIENT timely objects to the update or modification, this Agreement shall continue to be governed by the terms of service in existence on the date of the commencement of the then-current term.

**4 Term, Termination and Renewal.** The initial term of this Agreement shall commence upon the execution of this agreement and terminate on December 31, 2017. If the services provided are for an annual rate and extend for multiple years, PROFESSIONAL will prorate the first year of the agreement to match the fiscal year for the CLIENT, followed by the three consecutive, 12- month periods. This Agreement shall automatically renew for successive terms which consist of a twelve (12) month period, subject to earlier termination as set forth in this Agreement or upon written notification by either party thirty (30) days prior to the end of a term. If, for any reason, this Agreement is terminated prior to the end of a term, any waived or discounted fees or specified promotional items provided by PROFESSIONAL shall be invoiced by PROFESSIONAL and paid by CLIENT.

**5 Assignment.** Neither PROFESSIONAL nor CLIENT shall assign or transfer any rights under or interest in this Agreement without the prior written consent of the other party. Nothing in this paragraph shall, however, prevent PROFESSIONAL from employing consultants or subcontractors to assist in the performance of the Services.

**6 Rights and Benefits.** Nothing in this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than CLIENT and PROFESSIONAL. CLIENT and PROFESSIONAL expressly state there are no third party beneficiaries to this Agreement.

**7 Successors.** This Agreement is binding on the partners, successors, executors, administrators and assigns of both parties.

**8 Applicable Law.** The terms and conditions of this Agreement are subject to the laws of the State of Georgia.

IN WITNESS WHEREOF, the Parties have executed this Agreement by affixing their signatures below.

**Pricing is valid through December 1, 2014**

**PROFESSIONAL:**  
The Schneider Corporation

By: \_\_\_\_\_

Print: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**CLIENT:**

By: \_\_\_\_\_

Print: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

**DEPARTMENT MAKING REQUEST (Box 1)**

Parks, Recreation and Community Services

**MEETING DATE (Box 2)** December 2, 2014

**RESOLUTION ATTACHED? (Box 3)**

<b>YES</b>	
<b>NO</b>	

**REQUESTED MOTION OR ITEM TITLE (Box 4)**

Approve Spring 2015 Youth Baseball/Softball Uniform Bid

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)**

See attached.

**AGENDA CATEGORY  
(CHECK ONE) (Box 6)**

**FINANCIAL IMPACT STATEMENT (Box 7)**

**PRESENTATION (6a)**

**BUDGETED ITEM? (7a)**

<b>YES</b>	<input checked="" type="checkbox"/>
<b>NO</b>	<input type="checkbox"/>

**AMENDMENT  
REQUIRED? (7b)**

<b>YES</b>	
<b>NO</b>	<input checked="" type="checkbox"/>

**PUBLIC HEARING (6b)**

**ATTACH DETAILED ANALYSIS, IF NEEDED (7c)**

**CONSENT (6c)**

110-61210-53.1102

**NEW BUSINESS (6d)**

**OLD BUSINESS (6e)**

**OTHER (6f)**

**APPROVED FOR AGENDA (Box 8)**

<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING OFFICER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
<b>YES</b>	<input checked="" type="checkbox"/>	<b>YES</b>	<input type="checkbox"/>	<b>YES</b>	<input type="checkbox"/>	<b>YES</b>	<input type="checkbox"/>	<b>YES</b>	<input type="checkbox"/>	<b>YES</b>	<input type="checkbox"/>
<b>NO</b>	<input type="checkbox"/>	<b>NO</b>	<input type="checkbox"/>	<b>NO</b>	<input type="checkbox"/>	<b>NO</b>	<input type="checkbox"/>	<b>NO</b>	<input type="checkbox"/>	<b>NO</b>	<input type="checkbox"/>
<b>INITIAL</b>	<i>MR</i>	<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>	
<b>DATE</b>	11/17/14	<b>DATE</b>		<b>DATE</b>		<b>DATE</b>		<b>DATE</b>		<b>DATE</b>	

**COMMISSION ACTION AND REFERRAL (Box 9)**

<b>APPROVED</b>		<b>DATE TO BE RETURNED TO AGENDA</b>
<b>DENIED</b>		
<b>DEFERRED</b>		<b>NOTES</b>
<b>OTHER</b>		

## Statesboro-Bulloch County Parks and Recreation Department

TO: Tom Couch, County Manager

FROM: Mike Rollins, Director Parks and Recreation

DATE: November 18, 2014

### CHECKLIST FOR "BASEBALL/SOFTBALL UNIFORM BID"

ITEM	REMARK
Bid opening date and time	November 13, 2014 3:00 p.m.
Location of bid opening	County Annex
Staff present for bid opening	Whitney Richland, Faye Bragg
Total number of bids sent out by request from advertisement or public notice	nine
Total number of bids sent out by invitation from vendor lists	six
Date bid was advertised in the Statesboro Herald	was advertised on county website
Bid tabulation table attached	yes
Statement indicating: were all bids submitted by responsible vendors; did content meet standards for completeness and specifications; associated statements pointing out any discrepancies, substitutions or alternatives	Yes
Recommendation as to which bid is most advantageous to the county	A.D. Starr
Copy of bid package submitted to the vendor attached, including addenda attached	Yes
Copy of bid form and any pertinent supplemental information received from each vendor attached	Yes
Properly completed "Agenda Item Summary" attached	Yes

## MEMORANDUM

Date: November 13, 2014  
To: Tom Couch  
From: Faye Bragg  
Subject: Bid Opening SBCPRD Baseball/Softball Uniforms 2015 Season

---

Sealed bids were opened in the Library/Conference Room 102 at 115 North Main Street on Thursday, November 13, 2014, at 3:00 pm for 2015 Season Baseball/Softball Uniforms for the SBCPRD.

Six (6) bids were e-mailed on October 30, 2014, as well as being posted on the County's website. Nine (9) bids were e-mailed as requested during solicitation.

Four (4) bids were received:

<b>Vendor</b>	<b>Total Bid</b>	<b>Vendor Declaration &amp; Non-Collusion Affidavit</b>
A.D. Starr	\$18,327.16	Yes
BSN Sports	\$18,772.00	Yes
Hat World, Inc./Anaconda Sports	\$20,233.80	Yes
Home Team Athletics	\$26,732.82	Yes

Bid opening attendees: Whitney Richland and Faye Bragg.



## BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

**DEPARTMENT MAKING REQUEST:**

Transportation/Airport

**MEETING DATE:** 12.02.14

**RESOLUTION ATTACHED?**

YES	
NO	X

**REQUESTED MOTION OR ITEM TITLE:**

Authorize the County Manager to execute a professional services agreement.

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY:**

This action would authorize the County Manager to execute Work Authorization #4 with W.K. Dickson for design and construction oversight for the T-Hanger project at the Statesboro-Bulloch County Airport. Adoption is recommended.

AGENDA CATEGORY		FINANCIAL IMPACT STATEMENT					
(CHECK ONE)		BUDGETED ITEM?	YES	X	AMENDMENT OR TRANSFER REQUIRED?	YES	
			NO			NO	X
PRESENTATION		<b>ATTACH DETAILED ANALYSIS, IF NEEDED:</b>  Estimated cost is \$18,664.33. This project is 90% funded by GDOT/FAA. Total cost of the project is \$314,877.33 with an anticipated construction cost of \$270,000.00. Bid solicitation is pending.					
PUBLIC HEARING							
CONSENT	X						
NEW BUSINESS							
UNFINISHED BUSINESS							
OTHER							

### AGENDA ITEM REVIEW AND APPROVAL

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES		YES		YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL		INITIAL		INITIAL	
DATE		DATE		DATE		DATE		DATE		DATE	

### COMMISSION ACTION AND REFERRAL

APPROVED		<b>DATE TO BE RETURNED TO AGENDA:</b>
DENIED		<b>NOTES:</b>
DEFERRED		

**WORK AUTHORIZATION #4**  
T-Hangar Building – Design Phase  
Statesboro-Bulloch County Airport  
Date: \_\_\_\_\_

**1. Scope of Services.**

The scope of work under this work authorization includes the design phase for a T-hangar building on a previously prepared site at the Statesboro-Bulloch County Airport.

**A. Basic Services:** Provide Design Phase (preparation of plans and specs for a 60' x 247' T-Hangar) services in accordance with the General Provisions of the Master Agreement. Bid and Construction phase services will be included in a future work authorization.

**B. Special Services:**

1. Project Formulation: Prepare funding documents, and assist in project formulation and programming.
2. Predesign Engineering Surveys: Perform limited pre-design engineering field check surveys required to confirm the edge of existing site.
3. Predesign Geotechnical Investigation: Perform subsurface soils and material investigation and testing needed to determine subsurface conditions for the engineering design.
4. Document Reproduction: During the design phase ENGINEER will reproduce plans and other contract documents for review agencies as required for review of the construction documents.

**C. Services NOT included in the Contract:**

- Engineer's Design Report
- DBE Plan Update
- Permit fees
- FAA and FCC nav aids applications
- Changes in approved plans



- Design of Cable, Telephone, Electric or Gas utilities
- Design of Sanitary Sewer or Water
- Bidding and Construction Phase Services
- Construction Staking or As-Built Surveys
- Resident Project Representation (during construction)
- Quality Assurance Testing (during construction)
- Hazardous waste investigations and certifications

2. **Time of Performance.** 60 calendar days

3. **Basis of Compensation.**

A. <b><u>Basic Services.</u></b>	Lump Sum	\$ 10,683.49
B. <b><u>Special Services.</u></b>		
1. Project Formulation	Lump Sum	\$ 4,328.34
2. Predesign Engineering Surveys	Lump Sum	\$ 605.00
3. Predesign Geotechnical Investigation	Lump Sum	\$ 2,447.50
4. Document Reproduction	Lump Sum	\$ 600.00

A percentage of the Lump Sum Fee will be billed on the last day of each month. The percentage billed will be the percentage of work estimated to be complete as of the day of billing.

C. **Additional Services.** The OWNER shall pay the ENGINEER for additional services which are not specifically called for in above, Scope of Services, in accordance with the ENGINEER'S standard rates.

D. **Premium Rate Adjustment.** Should OWNER request an accelerated schedule requiring ENGINEER to work overtime hours, then a 1.25 premium rate adjustment shall be applied to current hourly rates or lump sum fees as appropriate. Accelerated schedule and premium rate adjustment shall be approved as part of compensation at time of contract execution or by written amendment.



All work and compensation under this Work Authorization shall be in accordance with the Master Agreement (Contract for Professional Services between Owner and Engineer) dated August 28, 2012, which is incorporated herein by reference.

OWNER:

ENGINEER:

**BULLOCH COUNTY**

**W.K. DICKSON & CO., INC.**

By: \_\_\_\_\_

By: *William H. Beale*

Title: \_\_\_\_\_

Title: PRESIDENT/CEO

Date: \_\_\_\_\_

Date: 11/21/2014





*Serving the Cities and Counties of Coastal Georgia since 1964*

November 18, 2014

Asa R. Williams, E.I., Civil Engineer/Project Manager  
U.S. Department of Commerce  
Economic Development Administration  
Atlanta Regional Office  
401 West Peachtree Street, N.W., Suite 1820  
Atlanta, Georgia 30308-3510

Re: EDA Award Number: 04-01-06519  
Bulloch County, Georgia  
**QUARTERLY PROGRESS REPORT # 13**

Dear Mr. Williams:

Enclosed is Quarterly Progress Report #13, which covers the period from July 31, 2014 to September 30, 2014.

Please note that we have been informed by Bulloch County's engineer, Hofstadter & Associates, that the previously reported completion date of November 1, 2014 will not be met and that the new estimated completion date is May 31, 2015. This most recent delay was necessitated by completion of the water line relocation before other work could be performed. Please let us know what steps need to be taken to secure the extension of the expected completion date to May 31, 2015.

Please review the report, sign below indicating EDA's acceptance, and email a copy of this letter for our records to [bcompton@crc.ga.gov](mailto:bcompton@crc.ga.gov). Should you require additional information, please contact Bill Compton at (912) 437-0891.

Sincerely,

A handwritten signature in blue ink, appearing to read "Allen Burns", is written over a horizontal line.

Allen Burns  
Executive Director

**EDA Concurrence:** \_\_\_\_\_

Asa R. Williams  
Civil Engineer/Project Manager

Date



ECONOMIC DEVELOPMENT ADMINISTRATION  
QUARTERLY PROGRESS REPORT

EDA Project No. 04-01-06519 Report No. 13 Date 11/18/14  
Covering Period from 7/1/2014 Thru 09/30/14  
Grantee Bulloch County, Georgia  
Grantee's Authorized Representative William D. Compton, AICP - Grant Specialist  
Name & Title  
Grantee's Architect/Engineer Hofstadter & Associates 478-757-1169  
Name & Phone Number

**CURRENT PROJECT STATUS:**

- |      | YES                                 | NO                                  |   |
|------|-------------------------------------|-------------------------------------|---|
| I.   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Is the Grantee's share of expected project costs on hand and immediately available? If no, explain in <i>Narrative</i> section.               |
| II.  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Have all land, rights-of-way, and easements necessary for the project been acquired? If no, explain in <i>Narrative</i> section.              |
| III. | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Are any problems expected in meeting any of the Special Award Conditions to the EDA grant award? If yes, explain in <i>Narrative</i> section. |

**A. DESIGN:**

- Date Architect/Engineer Agreement Executed 11/13/07
1. Has design started?  YES Design start date 12/01/07  
 NO Expected start date \_\_\_\_\_
2. Is design complete?  YES Completion date 04/19/12  
 NO Expected completion date \_\_\_\_\_  
P & S approved by EDA?  YES  NO  
Percent complete \_\_\_\_\_  
On schedule?  YES  NO (*Narrative*)

**B. AWARD:**

3. First advertisement for bids date 02/19/13
4. Bid opening date 03/21/13
5. Contract Award date \_\_\_\_\_
6. Notice to Proceed issued \_\_\_\_\_
7. Preconstruction Conference date \_\_\_\_\_

**C. CONSTRUCTION:**

8. Has construction started?  YES Start date 05/12/14  
 NO Expected start date \_\_\_\_\_
9. Is construction complete?  YES Completion date \_\_\_\_\_  
 NO Expected completion date 05/31/15  
Percent complete 11%  
On schedule?  YES  NO (*Narrative*)
10. EDA's original estimated start date is 8/1/12
11. EDA's original estimated completion date is 8/1/13

**D. NARRATIVE SECTION (PROBLEMS/DELAYS):**

*(if more space is required, attach a separate sheet)*

The design of the water line relocation and associated permitting (GDOT and railroad) delayed the project by over a year.

The water line has been relocated and approximately 16% of the grading has been completed. Total project completion is at 11%, but no more delays are anticipated. No other work could be done until the water line relocation was completed.

**E. CORRECTIVE MEASURES BEING TAKEN:**

*(if more space is required, attach a separate sheet)*

Quarterly Performance Report Prepared By:

  
Signature

William D. Compton, AICP - Grant Specialist

Typed Name and Title

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

**DEPARTMENT MAKING REQUEST:**

**MEETING DATE:** 12.02.2014

HR/Sheriff

**RESOLUTION ATTACHED?**

YES	
NO	<b>x</b>

**REQUESTED MOTION OR ITEM TITLE:**

To grant alcoholic beverage 2015 renewal licenses for package retail beer and wine, retail beer and wine by the drink, pouring, and farm winery sales to establishments with a current 2014 license.

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:**

Please see the attached list for recommendations for approvals and denials.

<b>AGENDA CATEGORY (CHECK ONE)</b>		<b>FINANCIAL IMPACT STATEMENT</b>				
<b>PRESENTATION</b>		<b>BUDGETED ITEM?</b>	YES	N	<b>AMENDMENT REQUIRED?</b>	YES
			NO			NO
<b>PUBLIC HEARING</b>		<b>ATTACH DETAILED ANALYSIS, IF NEEDED:</b>				
<b>CONSENT</b>						
<b>NEW BUSINESS</b>	<b>x</b>					
<b>OLD BUSINESS</b>						
<b>OTHER</b>						

**APPROVED FOR AGENDA**

<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING OFFICER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
YES		YES		YES		YES		YES		YES	
NO		NO		NO		NO		NO		NO	
<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>	
<b>DATE</b>		<b>DATE</b>		<b>DATE</b>		<b>DATE</b>		<b>DATE</b>		<b>DATE</b>	

**COMMISSION ACTION AND REFERRAL (Box 9)**

<b>APPROVED</b>		<b>DATE TO BE RETURNED TO AGENDA</b>
<b>DENIED</b>		
<b>DEFERRED</b>		<b>NOTES</b>
<b>OTHER</b>		

## 2015 ALCOHOL LICENSE – RENEWALS

### RECOMMENDATION: APPROVAL

12-2-2014

#### FARM WINERY

Meinhardt Vineyards – Mr. Kenneth Meinhardt

#### ON-PREMISES

Bay South Restaurant-Angela Kim Adams

Moose Lodge # 1089-Thomas Barnard

Forest Height Country Club-Stacy Webb

The Boiling Shrip-Yu-Ching Hsu & Chia Cheng Tsang

#### OFF-PREMISES

Stilson Country Store-Gerald Forehand

Cypress Lake Country Store-Pamela Martin & James Revell

Clyde's Market #40- Gregory Woolard, Clyde Woolard, Sylvia J Woolard, Clyde Woolard Jr., Michael Woolard, Cynthia Anderson, Richard K Miller

Clyde's Market #74 –Gregory Woolard, Clyde Woolard, Sylvia J Woolard, Clyde Woolard Jr., Michael Woolard, Cynthia Anderson, Richard K Miller

Fast & Easy III-Brooks Hallat

Eldora Penny Saver-Edward Maddox, Sr.

Neighbor's # 95-Matthew McGhee

El Cheapo Food Mart-Sunikumar Patel

Pojo's #2 - Phillip Sumer, Jimmy Sumner Jr., Connie Sumner, Beverly Sumner

Country Club Food Mart-Pallavi Patel & Nimisha Patel

Zip-N-Food # 11-Mitul Patel

Zip-N-Food # 12- Meenaben Patel

Zip-N-Food # 16-Pallavi Patel

301 Food & Gas-Vatsal & Bindiya Pithwa

Pojo's Gas-N-Go- Phillip Sumer, Jimmy Sumner Jr., Connie Sumner, Beverly Sumner

VRAJ Food Mart-Tejal H Parikh

Tobacco & More # 2-Pervez Chaudhry

Fast Stop-Kiran Patel & Samir Patel

Jay Food Mart- Kiran Patel & Samir Patel

On the Go Food Mart # 24- Jason Lupton, Lee Lupton, Bobby Lupton, Lisa L Bowen

On the Go Food Mart # 33- Jason Lupton, Lee Lupton, Bobby Lupton, Lisa L Bowen

Blue Sky Trading Inc-Ghanshayambahi J Patel & Victoria Kanady

Chevron Food Mart-Urvashiben Patel

Zip-N-Food# 8-Keyuri Patel

Buddy's Truck Stop-Maneklal Patel & Paul Uelmen

Mill Creek #1-Mehul Patel