



Bulloch County Board of Commissioners Regular Meeting

03.03.2015
Estimated Time: 45 Minutes
North Main Annex Community Room
Statesboro, Georgia
5:30 PM

Meeting Function:	Board of Commissioners	Type of Meeting:	Regular Meeting
Meeting Chair:	Chairman, Garret Nevil (Presiding)	Recorder:	Clerk of the Board, Olympia Gaines
Parliamentarian:	County Attorney, Jeff Akins	Ex-Officio:	Tom Couch, County Manager; Andy Welch, Assistant County Manager; Whitney Richland, Chief Financial Officer, Randy Newman, Zoning Administrator, Kathy Boykin Statesboro Airport Director

ITEM	RESOURCE PERSON/FACILITATOR	TIME	REFER
Call to Order; Welcome Media and Visitors	Chairman	5:30 PM	
Invocation and Pledge of Allegiance	Commissioner Simmons	5:32 PM	
Roll Call	Clerk	5:34 PM	
Approval of Zoning Agenda	Planning and Zoning	5:35 PM	
Public Hearing: Rezone Request	Paul Beasley	5:37 PM	Tab A
Public Hearing: Condition Use Request	Paul Beasley	5:39 PM	Tab B
Approval of General Business Agenda	Chairman	5:40 PM	
Public Comments	Audience	5:50 PM	
Consent Agenda	Chairman	6:00 PM	
Approve Minutes of Work Session 2.12.15	Clerk of the Board		Tab C
Approve Minutes of Regular Meeting 2.17.15	Clerk of the Board		Tab D
Approval of Summary Material Modification No. 02 to Employee Health Care Plan	County Attorney		Tab E
Resolution to approve Amendment #1 to ACCG 401(a) Defined Contribution Plan for Bulloch County Employees	County Attorney		Tab F
Resolution to approve Amendment #2 to ACCG 401(a) Defined Contribution Plan for Bulloch County Employees	County Attorney		Tab G
Approve Amendment #1 to Work Authorization #5, Land Acquisition	Airport	6:10 PM	Tab H
Commission and Staff Comments	Chairman, et al.	6:15 PM	
Adjourn	Chairman	6:25 PM	

Additional Information: None

Background information in Board packets.

February 12, 2015
Statesboro, GA

Work Session

The Board of Commissioners met for a Work Session at 11:45 am in the Community Room of the North Main Annex. County Manager Tom Couch gave the invocation and the Pledge of Allegiance.

The following commissioners were present: Chairman Nevil, Vice Chairman Thompson, Commissioner Gibson, and Commissioner Ethridge. The following staff were present: County Manager Thomas Couch, Assistant County Manager Andy Welch, County Attorney Jeff Akins, Clerk of the Board Olympia Gaines, and Management Analyst Cindy Steinmann.

Chairman Nevil called the Work Session to order and asked that Mr. Couch proceed with the meeting. Mr. Couch began the meeting by briefly discussing the emerging movement towards workplace wellness programs and health care clinics as a result of employers attempting to combat rising costs of health care services and greater employee benefit responsibilities. Mr. Couch referenced this trend to be equivalent to what the City of Statesboro is doing with Transform Health, who specializes in onsite or near site health and wellness centers. He stated the overall goal in regards to the County's Employee Healthcare plan was to bring the issue before the Board in order to research potential vendors, review the model plans, benefits and associated costs with the ultimate goal of tailoring a plan that was responsive as well as cost effective in order to meet the needs of the employees, dependents and retirees of the County's Healthcare plan.

Mr. Couch then introduced Mr. Ken Wethe as a health care plan consultant based in Dallas, Texas that the County has used in an advisory capacity for several years. Mr. Wethe discussed various health care plans/programs that his clients have utilized; he stated that the best approach was to review potential vendors to determine if the components of those plans can meet the identified needs. Mr. Wethe stated a prevailing issue in reviewing what is best is not knowing the conditions of the people covered under the plan. He stated it would be difficult to make side-by-side comparisons of plans/programs when you do not have access to all variables. Mr. Wethe recommended: (1) being knowledgeable of services provided; (2) have a calendar of when providers are

available for discussion and review; (3) look at possible provider outcome measures (performance guarantees that can be incorporated into the contract); (4) review/evaluate associated cost if any with physical facilities; and (5) review/evaluate potential collaborative partnerships with established health care units in the area, such as local hospitals or medical centers. He stated that once this process is completed then you can move on to the next steps.

Ms. Cindy Steinmann shared a brief summation of her experience with Transform Health as a former employee of the City Statesboro. She reported that her experiences with Transform Health were very positive and the program was well liked by most employees and their families. Ms. Steinmann stated the program was highly promoted by the Benefits Coordinator, and some of the program incentives included complete assessments including gynecology, labs, free medications, and the availability of scheduling appointments without using sick leave, communication between primary physician and program health staff, and knowledgeable physicians and staff. She reported the initial start up of the program was slow, but because of aggressive promotion of the incentives and benefits of the plan/program, it became more wide spread among the employees.

After much dialogue, the consensus was to invite Transform Health, the City of Statesboro Human Resources Director and the Chief Financial Officer to discuss benefits, associated costs and model plans. Mr. Couch stated that he would like to invite other vendors to come before the Board for a roundtable discussion on various plans and associated costs. He stated he would rely on Mr. Wethe's expertise in cost analysis in determining what would be best for the County's employees, their dependents and retirees in regards to the Employee Healthcare plan.

Chairman Nevil asked if there were any additional comments on the matter. Mr. Couch reminded commissioners and staff of the Inmate Medical Savings discussion with Mr. Ben Pittarelli at the March 17th meeting. Chairman Nevil thanked Mr. Wethe and staff for all their comments and looked forward to hearing and having more discussion on the matter. With no further business or discussion, Chairman Nevil announced that the work session was adjourned.

J. Garrett Nevil, Chairman

Attest: _____

Olympia Gaines, Clerk

February 17, 2015
Statesboro GA

Regular Meeting

The Board of Commissioners met at 8:30am in the Community Room of the North Main Annex. Chairman Nevil welcomed guests and called the meeting to order. Commissioner Mosley gave the invocation and Pledge of Allegiance.

Ms. Cindy Steinmann, Management Analyst for the Bulloch County Board of Commissioners, performed the roll call of the commissioners and staff. The following commissioners were present: Chairman Nevil, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson, Commissioner Gibson, and Commissioner Ethridge. Commissioner Simmons was absent. The following staff was present: County Manager Tom Couch, Assistant County Manager Andy Welch, Chief Financial Officer Whitney Richland, Public Safety Director Ted Wynn, Statesboro Bulloch County Parks and Recreation Director Mike Rollins, Purchasing Manager Faye Bragg, Chief Accountant Kristie King, Solid Waste Director Fred White, and County Engineer Kirk Tatum.

After Roll Call, Chairman Nevil asked for changes or modifications of the General Agenda. Hearing none, Commissioner Gibson offered a motion to approve the General Agenda as presented. Commissioner Mosley seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Rushing, Commissioner Thompson, Commissioner Mosley, and Commissioner Ethridge voting in favor of the motion.

Chairman Nevil asked for public comments from the audience at large or in writing. Hearing none, he stated the next item on the agenda was a presentation on Inmate Medical Savings Program by Mr. Ben Pittarelli, who works with ACCG Health Insurance programs. Mr. Pittarelli explained that the Association County Commissioners of Georgia (ACCG) has partnered with Blue Cross Blue Shield to offer discounts for inmate medical coverage and works in conjunction with the current health insurance plans/programs to assist in saving money through network benefits. He stated through the program, there would be an administrative fee paid to Blue Cross Blue Shield in order to cover an inmate and the administrative fee was based on the size of the jail. Mr. Pittarelli provided a map of Georgia counties who have partnered with ACCG and have had a

combined savings of \$60 billion dollars through this partnership. Chairman Nevil thanked Mr. Pittarelli for his presentation.

Chairman Nevil stated the next item on the agenda was to approve the Consent Agenda as follows: (1) to approve the minutes of the Work Session held on January 27, 2015; (2) to approve the minutes of the Regular Meeting and Executive Session held on February 3, 2015; (3) to approve the bid from J&M Displays in the total amount of \$21,870 for fireworks displays at the July 4, 2015 and the Swing into Spring 2016 Events (See Exhibit #2015-013). Commissioner Rushing asked if the vendor was a different vendor from the previous year. Mr. Rollins confirmed that this vendor was a new vendor. Without further discussion, Commissioner Mosley offered a motion to approve the consent agenda as presented. Commissioner Ethridge seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Rushing, Commissioner Thompson, Commissioner Mosley and Commissioner Ethridge voting in favor of the motion.

With no items of Old or Unfinished Business, Chairman Nevil stated that the first item of New Business was the discussion and/or action to approve a contract with Ellis Wood Contracting in the amount of \$144,792.50 for paving Horace Mitchell Road. Commissioner Thompson offered a motion to approve a contract with Ellis Wood Contracting in the amount of \$144,792.50 for paving Horace Mitchell road (See Exhibit #2015-014). Commissioner Gibson seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley and Commissioner Ethridge voting in favor of the motion.

Chairman Nevil called for general comments or statements from the Commissioners. The Commissioners thanked everyone for their attendance, thanked staff for all their hard work, and thanked Mr. Pittarelli for his presentation. Mr. Pittarelli asked that the commissioners and staff remember Adrian Peterson and his family during their time of bereavement. Mr. Couch reminded Commissioners of the Community Leadership Conference to be held on February 21, 2015 at 8:30 am; the Annual ACCG Conference to be held on April 17-20th in Savannah, Georgia and stated he will be sending out the FY2016 budget priority survey soon, which will be discussed at the March 17, 2015 meeting. Mr. Fred White informed commissioners and staff the

dumpster site on Brannen Road has been closed and asked for feedback on the potential closure of the dumpster site on Lawrence Church Road. Chairman Nevil thanked everyone for the comments.

Hearing no further comments from the Board or Staff, Chairman Nevil asked for a motion to adjourn. Commissioner Gibson offered a motion to adjourn. Commissioner Mosley seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley and Commissioner Ethridge all voting in favor of the motion.

J. Garrett Nevil, Chairman

Attest: _____

Olympia Gaines, Clerk

***Board of Commissioners
Agenda for
March 3, 2015
5:30 P.M.***

- 1. Rezone Request.....Paul Beasley
.....Agent – The Westervelt Co.**
- 2. Conditional Use Request.....Paul Beasley
.....Agent – The Westervelt Co.**



Bulloch County Departmental Review

Agenda Item:	1	Meeting Date:	March 3, 2015
Application #:	RZ2015-002	Application Type:	Rezoning
Request:	Paul Beasley submitted an application to rezone a 1 acre parcel from R-40 (Residential 40,000 square feet) to NC (Neighborhood Commercial). The property consists of 1 acre and is located at 395 Cawana Road. Michael Westbrook of the Westervelt Company is acting as agent.		
Planning and Zoning Commission Recommendation:	Voted to approve with a unanimous vote.		

Applicant:	Paul Beasley	Acres in Request:	1
Location:	395 Cawana Road	Existing Lots:	1
Map #:	092 000012A000	Requested Lots:	1
Development Name:		Current Zoning:	R-40
Future Land Use:	Suburban-Neighborhood	Requested Zoning:	NC
Directions to Property:	Take Hwy 67 and turn left onto Burkhalter Road. Turn left onto Cawana Road and property will be on the left at 395 Cawana Road.		

Rezoning Standards	Yes	No	Comment
(1) Is the proposed use suitable in view of the zoning and development of adjacent and nearby property?	x		
(2) Will the proposed use adversely affect the existing use or usability of adjacent or nearby property?		x	
(3) Are there substantial reasons why the property cannot or should not be used as currently zoned?		x	
(4) Will the proposed use cause an excessive or burdensome use of public facilities or services, including but not limited to streets, schools, EMS, sheriff or fire protection?		x	
(5) Is the proposed use compatible with the purpose and intent of the Comprehensive Plan?	x		
(6) Will the use be consistent with the purpose and intent of the proposed zoning district?	x		Plan to use existing home on property.
(7) Is the proposed use supported by new or changing conditions not anticipated by the Comprehensive Plan?		x	
(8) Does the proposed use reflect a reasonable balance between the promotion of the public health, safety, morality, or general welfare and the right to unrestricted use of property?	x		



Bulloch County Departmental Review

LAND USE PLANNING IMPACT

Future Land Use Map: The Bulloch County Joint Comprehensive Plan indicates that the property would be appropriate for suburban-neighborhood.

Existing Land Use Pattern: There are primarily residential and agricultural uses at adjacent and nearby properties.

Zoning Patterns and Consistency: The proposed change appears to be consistent with the zoning patterns in the nearby area.

Neighborhood Character: There is no evidence that the proposed change in zoning will injure or detract from existing neighborhoods.

Property Values: adjacent property values may be enhanced due to the change of zoning.

WATER / SEWER IMPACT

All properties are subject to on-site septic tank installation and a community water system approval as required by the County Health Department. Soil types and proposed lot sizes are compatible and adequate for septic tank installation.

SOLID WASTE IMPACT

None expected.

ENVIRONMENTAL IMPACT

No impact is expected.

FIRE SERVICE

Fire service is available within 2.2 miles (response time 5 minutes) from the Statesboro Fire Department. No additional resources are required.

TRAFFIC IMPACT

The capacity and general condition of the roads accessing the proposed development is good. Cawana Road is a county maintained paved road.

SCHOOL IMPACT

Minimal impact is expected on existing schools.

PARKING, ROAD AND DRAINAGE IMPACT

The proposed change should not create a significant traffic impact. Currently, all drainage is natural with no known man-made improvements to the existing development other than roadside drainage ditches and culverts. The accessways/driveways to the site should have proper roadside drainage measures.

E-911 AND EMERGENCY MANAGEMENT IMPACT

Street addresses can be easily assigned. The County Emergency Management Director should be contacted prior to construction.

LAW ENFORCEMENT IMPACT



Bulloch County Departmental Review

Response time from Bulloch County Sheriff's Department is approximately 7 minutes. However, depending on patrolling patterns and the location of deputies at a given time, this response may be greater or lesser.

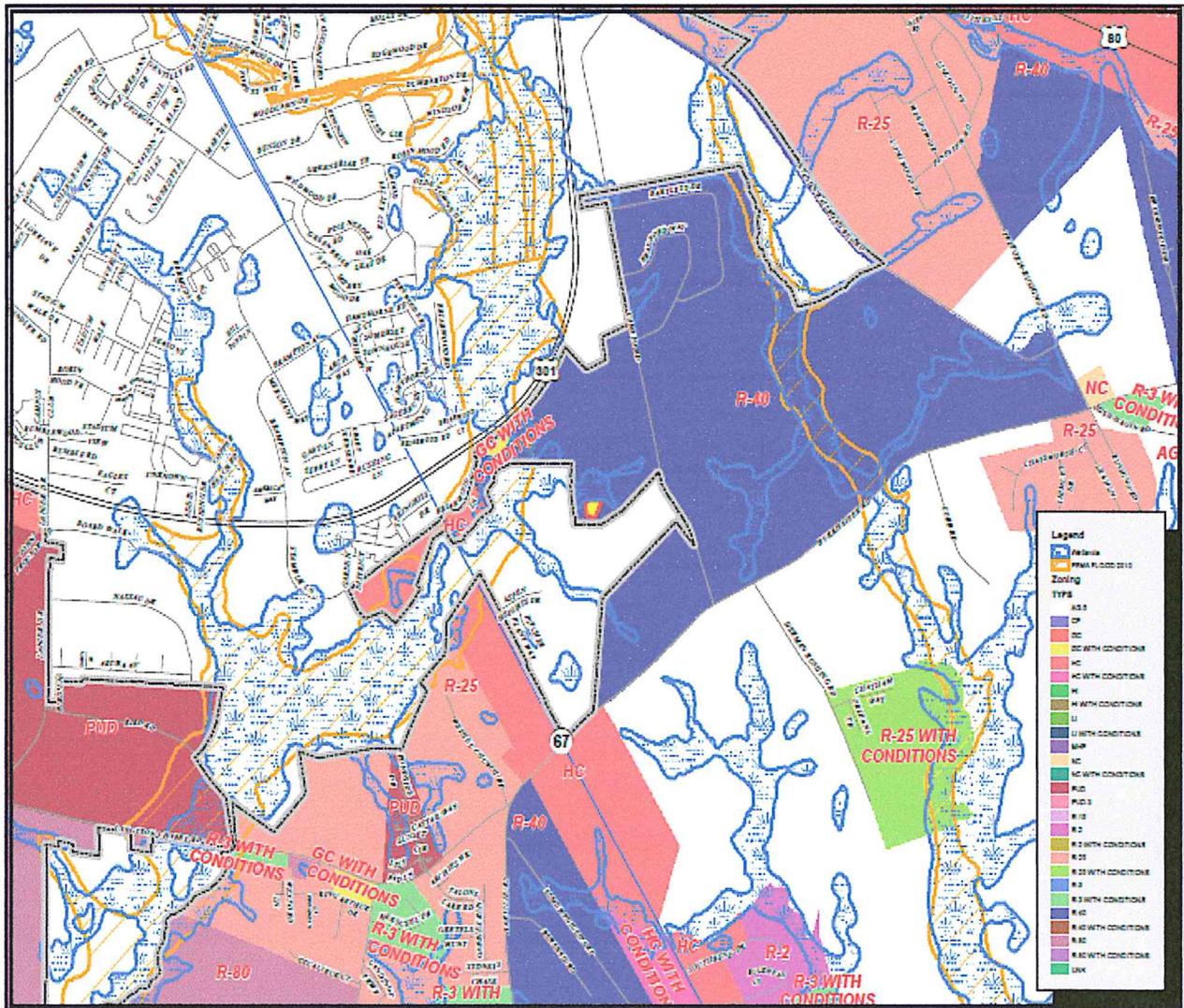
FINAL STAFF RECOMMENDATION

The subject property appears suitable for the proposed rezone.

The staff recommends approval of the rezone request.

Participants

Tom Couch, County Manager; Andy Welch, County Planner; Randy Newman, Zoning Administrator.





Bulloch County Departmental Review

Agenda Item:	2	Meeting Date:	March 3, 2015
Application #:	CU2015-003	Application Type:	Conditional Use
Request:	Paul Beasley submitted an application for a conditional use to allow a business office for a Natural Resource and Timber Company under general business. The property consists of 1 acre and is located at 395 Cawana Road. Michael Westbrook the Westervelt Company is acting as agent.		

Applicant:	Paul Beasley	Total Acres:	1
Location:	395 Cawana Road	Existing Lots:	1
Map #:	092 000012A000	Current Zoning:	R-40
Future Land Use:	Suburban-Neighborhood		
Directions to Property:	Take Hwy 67 and turn left onto Burkhalter Road. Turn left onto Cawana Road and property will be on the left at 395 Cawana Road.		
Planning and Zoning Commission Recommendation:	Voted to approve with a unanimous vote.		

Conditional Use Standards	Yes	No	Comment
(1) Is the type of street providing access to the use adequate to serve the proposed conditional use?	X		
(2) Is access into and out of the property adequate to provide for traffic and pedestrian safety, the anticipated volume of traffic flow, and access by emergency vehicles?	X		
(3) Are public facilities such as schools, EMS, sheriff and fire protection adequate to serve the conditional use?	X		
(4) Are refuse, service, parking and loading areas on the property located or screened to protect other properties in the area from such adverse effects as noise, light, glare or odor?	X		
(5) Will the hours and manner of operation of the conditional use have no adverse effects on other properties in the area?	X		
(6) Will the height, size, or location of the buildings or other structures on the property be compatible with the height, size or location of buildings or other structures on neighboring properties?	X		Plan to use existing home on property as office.
(7) Is the proposed conditional use consistent with the purpose and intent of the zoning ordinance?	X		

LAND USE PLANNING IMPACT

Future Land Use Map: The Bulloch County Joint Comprehensive Plan indicates that the property would be appropriate for suburban-neighborhood.



Bulloch County Departmental Review

Existing Land Use Pattern: There are primarily rural residential and agricultural uses at adjacent and nearby properties.

Zoning Patterns and Consistency: The proposed use does not appear to be consistent with the zoning patterns in the nearby area.

Neighborhood Character: There is no evidence that the proposed conditional use should injure or detract from existing neighborhoods since it is a temporary situation.

Property Values: property values should not be affected by the proposed use.

WATER / SEWER IMPACT

All properties are subject to on-site septic tank installation and a community water system approval as required by the County Health Department. Soil types and proposed lot sizes are compatible and adequate for septic tank installation.

SOLID WASTE IMPACT

None expected.

ENVIRONMENTAL IMPACT

No impact is expected.

FIRE SERVICE

Fire service is available within 2.2 miles (response time 5 minutes) from the Statesboro Fire Department. No additional resources are required.

TRAFFIC IMPACT

The capacity and general condition of the roads accessing the proposed development is good. Cawana Road is a county maintained paved road.

SCHOOL IMPACT

Minimal impact is expected on existing schools.

PARKING, ROAD AND DRAINAGE IMPACT

The proposed use should not create a significant traffic impact. Currently, all drainage is natural with no known man-made improvements to the existing development other than roadside drainage ditches and culverts. The accessways/driveways to the site should have proper roadside drainage measures.

E-911 AND EMERGENCY MANAGEMENT IMPACT

Street addresses can be easily assigned. The County Emergency Management Director should be contacted prior to construction.

LAW ENFORCEMENT IMPACT

Response time from Bulloch County Sheriff's Department is approximately 7 minutes. However, depending on patrolling patterns and the location of deputies at a given time, this response may be greater or lesser.

FINAL STAFF RECOMMENDATION

The subject property appears suitable for the proposed use.

BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST (Box 1)				MEETING DATE (Box 2) March 3, 2015							
Legal				RESOLUTION ATTACHED? (Box 3)		YES					
						NO	X				
REQUESTED MOTION OR ITEM TITLE (Box 4)											
Approval of Summary Material Modification No. 02 to Employee Health Care Plan											
SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)											
The attached modification to the Employee Health Care Plan is necessary to correct an error in a previous modification. Summary Material Modification No. 01, effective July 1, 2011, set an annual limit on benefits of \$750,000.00. However, the annual limit should have been \$1,000,000.00 and this needs to be corrected with the approval of the attached Summary Material Modification No. 02.											
AGENDA CATEGORY (CHECK ONE) (Box 6)				FINANCIAL IMPACT STATEMENT (Box 7)							
PRESENTATION (6a)				BUDGETED ITEM? (7a)		YES					
						NO					
PUBLIC HEARING (6b)				ATTACH DETAILED ANALYSIS, IF NEEDED (7c)		AMENDMENT REQUIRED? (7b)		YES			
CONSENT (6c)		X				NO					
NEW BUSINESS (6d)											
OLD BUSINESS (6e)											
OTHER (6f)											
APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	✓	YES	✓	YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL <i>OB</i>		INITIAL <i>Qra</i>		INITIAL <i>[Signature]</i>	
DATE		DATE		DATE		DATE <i>2-25-15</i>		DATE <i>2/11/15</i>		DATE <i>2.16.15</i>	
COMMISSION ACTION AND REFERRAL (Box 9)											
APPROVED		DATE TO BE RETURNED TO AGENDA									
DENIED											
DEFERRED		NOTES									
OTHER											

BULLOCH COUNTY BOARD OF COMMISSIONERS

SUMMARY MATERIAL MODIFICATION NO. 02

EFFECTIVE DATE: JULY 1, 2011

NAME OF PLAN: BULLOCH COUNTY BOARD OF COMMISSIONERS EMPLOYEE HEALTH CARE PLAN

GROUP NUMBER: 326

Summary Material Modification No. 01, effective July 1, 2011 is corrected as follows:

SUMMARY OF MEDICAL BENEFITS PPO PLUS PLAN, ANNUAL DOLLAR LIMITS ON PLAN BENEFITS

ANNUAL DOLLAR LIMITS ON PLAN BENEFITS \$1,000,000.00

SUMMARY OF MEDICAL BENEFITS PPO BASIC PLAN, ANNUAL DOLLAR LIMITS ON PLAN BENEFITS

ANNUAL DOLLAR LIMITS ON PLAN BENEFITS \$1,000,000.00

This Modification is to be executed in duplicate, one copy is to be returned to Covenant Administrative Services and the other is to be attached to and made part of the Plan Document.

APPROVED BY: _____

TITLE: _____

DATE: _____

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1) Legal	MEETING DATE (Box 2) March 3, 2015		
	RESOLUTION ATTACHED? (Box 3)	YES	X
NO			

REQUESTED MOTION OR ITEM TITLE (Box 4)

Resolution to Approve Amendment #1 to ACCG 401(a) Defined Contribution Plan for Bulloch County Employees

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

The attached resolution and accompanying amendment #1 to the ACCG 401(a) plan corrects an error in Section 2.26 that was inadvertently made when the plan was restated and readopted on June 30, 2013. Approval is recommended.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)			
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES		AMENDMENT REQUIRED? (7b)
			NO		
					NO
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)			
CONSENT (6c)	X				
NEW BUSINESS (6d)					
OLD BUSINESS (6e)					
OTHER (6f)					

APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	✓	YES	✓	YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL	CA	INITIAL	JS	INITIAL	✓
DATE		DATE		DATE		DATE	2-25-15	DATE	2/25/15	DATE	2-25-15

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

STATE OF GEORGIA
COUNTY OF BULLOCH

RESOLUTION OF THE BULLOCH COUNTY
BOARD OF COMMISSIONERS
TO AMEND ACCG 401 (a) DEFINED CONTRIBUTION
PROGRAM ADOPTION AGREEMENT

RESOLUTION # 2015 - _____

WHEREAS, Bulloch County (the "Employer") established the ACCG 401(a) Defined Contribution Plan for Employees of Bulloch County (the "Plan") through an Adoption Agreement, most recently effective June 5, 2013; and

WHEREAS, the Plan stipulates that the Entry Date is the first day of the first pay period of the calendar quarter on or after the Participant first meets the eligibility requirements; and

WHEREAS, the Employer allows Eligible Employees to enter the Plan on the first day of the first pay period of the month on or after the Participant first meets the eligibility requirements; and

WHEREAS, THE Employer desires to self-correct the operational defect in the Plan's administration through an amendment, as allowed under IRS Revenue Procedure 2013-12.

NOW THEREFORE, BE IT RESOLVED by the Bulloch County Board of Commissioners as follows

RESOLVED, that the Employer, at a meeting held on the **3rd day of March, 2015**, hereby authorizes adopting the attached Adoption Agreement Amendment #1.

FURTHER RESOLVED, that the **Commission Chairman** is hereby authorized by the Employer to execute any documents necessary to carry out the intent and purposes of the foregoing resolutions.

IT IS HEREBY FURTHER ORDERED that a true copy of this resolution be recorded in the County's records as of this date.

RESOLUTION APPROVED AND ADOPTED this 3rd day of March, 2015.

BOARD OF COMMISSIONERS OF
BULLOCH COUNTY, GEORGIA

By: _____
J. Garrett Nevil, Chairman

Attest: _____
Olympia Gaines, Clerk

(SEAL)

**ADOPTION AGREEMENT AMENDMENT #1
TO ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA
401(a) DEFINED CONTRIBUTION PLAN
FOR BULLOCH COUNTY EMPLOYEES**

WHEREAS, Bulloch County (the "Employer") established the ACCG 401(a) Defined Contribution Plan for Employees of Bulloch County (the "Plan") through an Adoption Agreement, most recently effective June 5, 2013; and

WHEREAS, the Plan stipulates that the Entry Date is the first day of the first pay period of the calendar quarter on or after the Participant first meets the eligibility requirements; and

WHEREAS, the Employer allows Eligible Employees to enter the Plan on the first day of the first pay period of the month on or after the Participant first meets the eligibility requirements; and

WHEREAS, the Employer desires to self-correct the operational defect in the Plan's administration through an amendment, as allowed under IRS Revenue Procedure 2013-12; and

NOW, THEREFORE, the Adoption Agreement is hereby amended as follows:

Section 2.26, Entry Date, is deleted in its entirety and replaced with the following language:

2.26 ENTRY DATE

- The first day of the first pay period beginning on or after the January 1st that the Participant first meets the eligibility requirements
- The first day of the first pay period beginning on or after the date the Participant first meets the eligibility requirements
- The first day of the first pay period of the month on or after the Participant first meets the eligibility requirements
- The first day of the first pay period of the calendar quarter on or after the Participant first meets the eligibility requirements
- Other (specify):

Amendment Effective Date: _____, 2015

IN WITNESS WHEREOF, the Employer has caused its duly authorized officer to execute this Amendment on the date noted below.

BULLOCH COUNTY BOARD OF COMMISSIONERS

By: _____

Title: _____

Date: _____

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1)		MEETING DATE (Box 2) March 3, 2015					
Legal		RESOLUTION ATTACHED? (Box 3)	<table border="1"> <tr> <td>YES</td> <td>X</td> </tr> <tr> <td>NO</td> <td></td> </tr> </table>	YES	X	NO	
YES	X						
NO							

REQUESTED MOTION OR ITEM TITLE (Box 4)

Resolution to Approve Amendment #2 to ACCG 401(a) Defined Contribution Plan for Bulloch County Employees

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

The attached resolution and accompanying amendment #2 to the ACCG 401(a) plan corrects an error in Section 2.15 that was inadvertently made when the plan was restated and readopted on June 30, 2013. Approval is recommended.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)					
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES		AMENDMENT REQUIRED? (7b)	YES	
			NO			NO	
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)					
CONSENT (6c)	X						
NEW BUSINESS (6d)							
OLD BUSINESS (6e)							
OTHER (6f)							

APPROVED FOR AGENDA (Box 8)

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	✓	YES	✓	YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL <i>OB</i>		INITIAL <i>Qlu</i>		INITIAL <i>[Signature]</i>	
DATE		DATE		DATE		DATE 2/25/15		DATE 2/25/15		DATE 2/25/15	

COMMISSION ACTION AND REFERRAL (Box 9)

APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		NOTES
OTHER		

**STATE OF GEORGIA
COUNTY OF BULLOCH**

**RESOLUTION OF THE BULLOCH COUNTY
BOARD OF COMMISSIONERS
TO AMEND ACCG 401 (a) DEFINED CONTRIBUTION
PROGRAM ADOPTION AGREEMENT**

RESOLUTION # 2015 - _____

WHEREAS, Bulloch County (the "Employer") established the ACCG 401(a) Defined Contribution Plan for Employees of Bulloch County (the "Plan") through an Adoption Agreement; and

WHEREAS, the Plan was amended and restated upon changing providers from Nationwide Retirement Services to GEBCorp effective June 5, 2013; and

WHEREAS, prior to being amended and restated, the Plan document previously included the positions of Magistrate Court Judge and Tax Commissioner as Eligible Employees; and

WHEREAS, upon being amended and restated, the Plan inadvertently excluded the positions of Magistrate Court Judge and Tax Commissioner through a scrivener's error; and

WHEREAS, the Employer desires to correct the scrivener's error.

NOW THEREFORE, BE IT RESOLVED by the Bulloch County Board of Commissioners as follows:

RESOLVED, that the Employer, at a meeting held on the **3rd day of March, 2015**, hereby authorizes adopting the attached Adoption Agreement Amendment #2.

FURTHER RESOLVED, that the **Commission Chairman** is hereby authorized by the Employer to execute any documents necessary to carry out the intent and purposes of the foregoing resolutions.

IT IS HEREBY FURTHER ORDERED that a true copy of this resolution be recorded in the County's records as of this date.

RESOLUTION APPROVED AND ADOPTED this 3rd day of March, 2015.

**BOARD OF COMMISSIONERS OF
BULLOCH COUNTY, GEORGIA**

By: _____
J. Garrett Nevil, Chairman

Attest: _____
Olympia Gaines, Clerk

(SEAL)

**ADOPTION AGREEMENT AMENDMENT #2
TO ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA
401(a) DEFINED CONTRIBUTION PLAN
FOR BULLOCH COUNTY EMPLOYEES**

WHEREAS, Bulloch County (the "Employer") established the ACCG 401(a) Defined Contribution Plan for Employees of Bulloch County (the "Plan") through an Adoption Agreement; and

WHEREAS, the Plan was amended and restated upon changing providers from Nationwide Retirement Services to GEBCorp effective June 5, 2013; and

WHEREAS, prior to being amended and restated, the Plan document previously included the positions of Magistrate Court Judge and Tax Commissioner as Eligible Employees; and

WHEREAS, upon being amended and restated, the Plan inadvertently excluded the positions of Magistrate Court Judge and Tax Commissioner through a scrivener's error; and

WHEREAS, the Employer desires to correct the scrivener's error.

NOW, THEREFORE, the Adoption Agreement is hereby amended as follows:

Section 2.15, Eligible Employee, is deleted in its entirety and replaced with the following language:

2.15 ELIGIBLE EMPLOYEE

<u>Employees, other than Elected Officials</u>		Include	Exclude
	All Employees	[--]	[--]
	Full-time Employees only	[X]	[--]
[--]	Working for the Employer at least _____ () Hours of Service per week for Compensation		
[X]	Other Definition: Regularly scheduled to work for the Employer at least thirty-two (32) Hours of Service per week for Compensation.		
	Other Employees	[--]	[--]
	Definition of Other Employee:		
 <u>Elected or Appointed Officials of the Employer</u>			
(With no other Publicly Funded Retirement or Pension Plan)			
	County Commissioners	[X]	[--]
	Coroner	[X]	[--]
 <u>Elected or Appointed Officials of the Employer</u>			
(With one or more other Publicly Funded Retirement or Pension Plan)			
	Sheriff	[--]	[X]
	Tax Commissioner (hired before 7/1/2012)	[X]	[--]
	Clerk of Superior Court	[--]	[X]
	Magistrate Judge	[X]	[--]
	Probate Court Judge	[--]	[X]

Other Elected or Appointed Officials Eligible for Limited Plan Participation

(Based Solely on Allowable Compensation)

State Court Judge	[--]	[X]
Superior Court Judge	[--]	[X]
Solicitor or Solicitor General	[--]	[X]
District Attorney	[--]	[X]
Other Elected Officials Eligible for Limited Plan Participation (specify):	[--]	[X]

Other Personnel Eligible to Participate in One or More Other Publicly-funded Retirement or Pension Plans **Include** **Exclude**

Employees of Tax Commissioners (hired before 7/1/2012) [--] [--]

Tax Commissioner and Employees of Tax Commissioner (if not participating in the Employees' Retirement System of Georgia)

Tax Commissioner (hired on or after 7/1/2012) [X] [--]

Employees of Tax Commissioners (hired on or after 7/1/2012) [X] [--]

Other Personnel Receiving Supplemental Compensation from the Employer

Extension Agents [--] [X]

Other (specify): [--] [--]

Excluded Employees

[X] No other excluded employees

[--] Excluded employees (specify):

Amendment Effective Date: _____, 2015

IN WITNESS WHEREOF, the Employer has caused its duly authorized officer to execute this Amendment on the date noted below.

BULLOCH COUNTY BOARD OF COMMISSIONERS

By: _____

Title: _____

Date: _____

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST:

Airport

MEETING DATE: 3/3/15

RESOLUTION ATTACHED?

YES	
NO	x

REQUESTED MOTION OR ITEM TITLE:

Approve Amendment #1 to Work Authorization #5, Land Acquisition

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:

An amended scope is required because the property was originally appraised and reviewed as a full parcel, fee simple acquisition. The scope of work under this amendment is for the survey, appraisal and review appraisal services to acquire an avigation easement over a 5.47 acre tract of the parcel.

**AGENDA CATEGORY
(CHECK ONE)**

FINANCIAL IMPACT STATEMENT

PRESENTATION

BUDGETED ITEM?

YES	
NO	

**AMENDMENT
REQUIRED?**

YES	
NO	

PUBLIC HEARING

ATTACH DETAILED ANALYSIS, IF NEEDED:

CONSENT

x

NEW BUSINESS

OLD BUSINESS

OTHER

APPROVED FOR AGENDA

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	✓	YES		YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL	OB	INITIAL		INITIAL	CV
DATE		DATE		DATE		DATE		DATE		DATE	2/25/15

COMMISSION ACTION AND REFERRAL (Box 9)

APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		
OTHER		
		NOTES

AMENDMENT #1 TO WORK AUTHORIZATION #5

Land Acquisition – Five Tracts
Statesboro-Bulloch County Airport

Date: _____

1. Scope of Services.

The scope of work under this amended work authorization is for the Survey, Appraisal and Review Appraisal services to acquire an Avigation Easement over a 5.74-Acre tract of Parcel H (Hendley Property), just northwest of the airport. An amended scope is required because the property was originally appraised and reviewed as a full parcel, fee simple acquisition. Negotiation and Acquisition of this easement will be completed under the original Work Authorization.

A. Basic Services: None

B. Special Services:

1. Land Acquisition Administration. The amended special services shall include administering sub consultants through the Survey, Appraisal and Review Appraisal for an Avigation Easement over the Hendley property.

C. Services NOT included in the Contract:

- Legal services or fees (by Bulloch County)
- Negotiation or Acquisition Services (See Work Authorization #5)
- Predesign geotechnical or environmental investigations
- Design phase services
- Bidding and Construction Phase Services
- Field or property Surveys
- Resident Project Representation (during construction)
- Quality Assurance Testing (during construction)
- Hazardous waste investigations and certifications

2. Time of Performance. 30 calendar days

3. Basis of Compensation.

A. Basic Services. (none)

B. Special Services.



1. Land Acquisition Administration: Administer sub consultant services required for the Survey, Appraisal and Review Appraisal for an Avigation Easement over the Hendley Property.

a. Survey	Lump Sum	\$ 3,025.00
b. Appraisal	Lump Sum	\$ 770.00
c. Review Appraisal	Lump Sum	\$ 385.00

A percentage of the Lump Sum Fee will be billed on the last day of each month. The percentage billed will be the percentage of work estimated to be complete as of the day of billing.

C. **Additional Services.** The OWNER shall pay the CONSULTANT for additional services which are not specifically called for in above, Scope of Services, in accordance with the CONSULTANT'S standard rates.

D. **Premium Rate Adjustment.** Should OWNER request an accelerated schedule requiring CONSULTANT to work overtime hours, then a 1.25 premium rate adjustment shall be applied to current hourly rates or lump sum fees as appropriate. Accelerated schedule and premium rate adjustment shall be approved as part of compensation at time of contract execution or by written amendment.

All work and compensation under this Work Authorization shall be in accordance with the Master Agreement (Contract for Professional Services between Owner and Engineer) dated August 28, 2012, which is incorporated herein by reference.

OWNER:
BULLOCH COUNTY

ENGINEER:
W.K. DICKSON & CO., INC.

By: _____

By: *[Signature]*

Title: _____

Title: PRESIDENT/CEO

Date: _____

Date: 2-13-15

