



**Bulloch County
Board of
Commissioners
Regular Meeting**

**06.16.2015
Estimated Time: 1 Hour & 45 Minutes
North Main Annex Community Room
Statesboro, Georgia
8:30 AM**

Meeting Function:	Board of Commissioners	Type of Meeting:	Regular Meeting
Meeting Chair:	Chairman, Garret Nevil (Presiding)	Recorder:	Clerk of the Board, Olympia Gaines
Parliamentarian:	County Attorney, Jeff Akins	Ex-Officio:	Tom Couch, County Manager; Andy Welch, Assistant County Manager; Whitney Richland, Chief Financial Officer, Kristie King, Chief Accountant, Cindy Steinmann Management Analyst, Chief Deputy Jared Akins, Mike Rollins, SBPRD Director, Jesse Durrence, Shop Superintendent, Karen McClain Coordinator Accountability/Treatment Court

General Business Agenda

ITEM	RESOURCE PERSON/FACILITATOR	TIME	REFER
Call to Order; Welcome Media and Visitors	Chairman Nevil	8:30 AM	
Invocation and Pledge of Allegiance	Commissioner Rushing	8:32 AM	
Roll Call	Clerk of the Board	8:34 AM	
Approval of General Agenda	Chairman Nevil	8:36 AM	
Public Comments	Audience	8:38 AM	
Consent Agenda	Chairman	8:40 AM	
To approve the minutes of the Regular Meeting and Executive Session held on June 2, 2015 and Budget Workshop held on June 4, 2015	Clerk of the Board		Tab A
To approve reappointment of Joel Martin to the Coastal Workforce Investment Board	Clerk of the Board		Tab B
To approve Agreement with Georgia DOT for Inmate Work Detail	Legal		Tab C
To approve the purchase of a centipede sod bid for the Landscaping of the Bulloch County Annex Building for \$17,365.00	Parks and Recreation		Tab D
To authorize the County Manager to award a PO and sign a One year term contract for bulk oil & grease to be used in County vehicles and equipment with Stubbs Oil Company Inc. to begin on July 1, 2015 thru June 30, 2016	Fleet Maintenance		Tab E
To authorize execution of a grant agreement	Mental Health Court		Tab F
New Business		8:45 AM	
Discussion and/or Action: to Authorize the County Manager to execute an agreement with the Georgia Department of Corrections for the FY2016 Intergovernmental Agreement	BCCI		Tab G

regarding State Inmates			
Commission and Staff Comments	Chairman Nevil, et al.	8:50 AM	
Executive Session (Personnel/Litigation)	County Manager	9:00 AM	Tab H
Adjourn	Chairman Nevil	9:10 AM	
Additional Information: None			
Background information in Board packets.			

June 2, 2015
Statesboro, GA

Regular Meeting

The Board of Commissioners met at 5:30 pm in the Community Room of the North Main Annex. Chairman Nevil welcomed guests and called the meeting to order. Commissioner Thompson gave the invocation and Pledge of Allegiance.

Mrs. Olympia Gaines, Clerk of the Board, performed the roll call of the commissioners and staff. The following commissioners were present: Chairman Nevil, Commissioner Simmons, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson, Commissioner Gibson, and Commissioner Ethridge. The following staff were present: County Manager Tom Couch, County Attorney Jeff Akins, Assistant County Manager Andy Welch, Chief Financial Officer Whitney Richland, Solid Waste Director Fred White, Statesboro-Bulloch County Airport Director Kathy Boykin, Management Analyst Cindy Steinmann, Public Safety Director Ted Wynn, and County Engineer Kirk Tatum.

Chairman Nevil stated the first item of business was the approval of the Zoning Agenda. Commissioner Simmons offered a motion to approve the Zoning Agenda as presented. Commissioner Mosley seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Commissioner Simmons, and Commissioner Ethridge all voting in favor of the motion.

Chairman Nevil called on Assistant County Manager Andy Welch to present the first item of business. Mr. Welch presented item #1 which was an application submitted by Krutik Patel to rezone a 0.16 acre parcel from R-25 to GC. The convenience store located on the property has been closed for more than 6 months. The property is located at 8090 Nevils Groveland Road in Nevils, parcel number N01 000016 000. There was no one signed up to speak on this request (See Exhibit #2015-067). Mr. Patel stated that he wasn't aware of the guidelines and due to financial issues closed the store for 6 months. He stated that when he recently tried to rent the store out, he found out about the zoning classification. Hearing no further discussion, Commissioner Ethridge offered a motion to approve the rezone request as presented. Commissioner Gibson seconded the motion and it carried unanimously with Commissioner

Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Commissioner Simmons, and Commissioner Ethridge all voting in favor of the motion.

Chairman Nevil asked for changes or modifications of the General Agenda. Mr. Couch asked to modify the agenda by adding item #7, a resolution to authorize an application for grant funding from the United States Department of Transportation for transportation improvements to the Consent Agenda. Commissioner Mosley offered a motion to approve the General Agenda with modifications requested by Mr. Couch. Commissioner Simmons seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Commissioner Simmons, and Commissioner Ethridge all voting in favor of the motion.

Chairman Nevil asked for public comments from the audience at large or in writing. Hearing no additional comments from the audience at large, Chairman Nevil stated the next item on the agenda was to approve the Consent Agenda as follows: (1) approve minutes of the Special Called Meeting held on May 12, 2015 and the Regular Meeting held on May 19, 2015; (2) approve appointment of Walter Gibson to the Coastal Regional Commission Aging Services Advisory Council; (3) approve re-appointment of Ellis Wood, Brian Kent, Doug Collins, and Alan Davis to the Airport Committee; (4) approve Ground Lease with Air Evac EMS Inc. (See Exhibit #2015-068).; (5) approve appointment of Raymond Scott to the Bulloch County Alcohol and Drug Council; (6) approve renewal contract with Vaisala for weather services (See Exhibit #2015-069); (7) adopt resolution to authorize an application for grant funding from the United States Department of Transportation for Transportation Improvements (See Exhibit #2015-070). Hearing no further discussion, Commissioner Ethridge offered a motion to approve the Consent Agenda as presented. Commissioner Simmons seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Commissioner Simmons, and Commissioner Ethridge all voting in favor of the motion.

Chairman Nevil stated the first item under New Business was for Discussion and/or Action to approve an alcoholic beverage license for retail beer and wine sales to Brandi Kea and Lav Brothers, Inc. d/b/a Clito Store located at 5901 Highway 24, Statesboro, Georgia. Chairman Nevil called on Mrs. Gaines to initiate discussion on the matter. Mrs. Gaines stated the license for this store was revoked due to the previous licensee no longer meeting the qualifications listed in the Bulloch County Ordinance that the licensee be a resident of the county. The owner has

submitted another applicant who is able to meet the requirements for being a licensee for the premises. Hearing no further discussion, Commissioner Simmons offered a motion to approve the alcoholic beverage license for retail beer and wine sales to Brandi Kea and Lav Brothers, Inc. d/b/a Clito Store located at 5901 Highway 24, Statesboro, Georgia (See Exhibit #2015-071) . Commissioner Rushing seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Commissioner Simmons, and Commissioner Ethridge all voting in favor of the motion.

Chairman Nevil called for general comments or statements from the commissioners and staff. The commissioners thanked everyone for their attendance, and thanked the staff for all their hard work and help with the budget process. Commissioner Mosley stated that he had attended a recent ACCG-IRMA meeting which was very informative and he felt the issues discussed at this meeting were matters the Board needed to be informed about. Commissioner Rushing discussed his concerns with the number of freight trucks on the roads and referenced recent accidents involving freight trucks. He stated if possible the Board needed to address the safety concerns of the increasing number of freight trucks, especially with the possibility of increasing activity at the port in Savannah. Commissioner Thompson shared with the Board and staff the concerns of Mr. John Smith, owner of RC Machine Tools, involving individuals trespassing on his property who are using the Disc Golf Course. Commissioner Thompson stated Mr. Smith is concerned with potential safety issues arising from individuals coming onto the property.

Mr. Couch discussed the tentative budget workshop schedule with everyone and stated that the first budget workshop would be held on June 4, 2015 at 4:30 pm if the Board was in agreement. The Board members agreed on the date and time for this budget workshop. Mr. Couch stated that he had also been in contact with Mr. Smith and discussed with him possible solutions to his concerns. Mr. Couch stated that the best course of action would be to put in a fence around the relevant areas. Mr. Couch stated the cost of the fence would be in excess of \$10,000 due to the extent of Mr. Smith's property. He stated that he will get with Mr. Smith to get the actual linear footage and then bring the issue back before the Board for discussion.

Hearing no further comments from the Board or Staff, Chairman Nevil stated that there was no further business expected for the open session of the regular agenda and the Board must close the meeting and enter into Executive Session to discuss Personnel and Potential Litigation

Matters. Chairman Nevil called for a motion to adjourn into Executive Session in accordance with the provisions of O.C.G.A. § 50-14-3 (b) (2), O.C.G.A. § 50-14-2(1), and other applicable laws, pursuant to the advice of County Attorney Jeff Akins, for the purpose of discussing and deliberating on Personnel and Potential Litigation Matters. Without further discussion, Commissioner Gibson offered a motion to adjourn and enter into Executive Session to discuss and deliberate on Personnel and Potential Litigation Matters (See Exhibit #2015-072). Commissioner Rushing seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Simmons, Commissioner Mosley and Commissioner Ethridge voting in favor of the motion.

The meeting was reconvened, and Chairman Nevil asked if there were any further comments from the commissioners or staff. Hearing no further comments from the commissioners or staff, Chairman Nevil asked for a motion to adjourn. Commissioner Ethridge offered a motion to adjourn the meeting. Commissioner Rushing seconded the motion, and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Simmons, Commissioner Mosley and Commissioner Ethridge voting in favor of the motion.

J. Garrett Nevil, Chairman

Attest: _____

Olympia Gaines, Clerk of the Board

June 4, 2015
Statesboro, GA

Budget Workshop

The Board of Commissioners met at 4:30 pm in the Community Room of the North Main Annex. Chairman Nevil welcomed guests and called the meeting to order. Commissioner Thompson gave the invocation and Pledge of Allegiance.

Mrs. Olympia Gaines, Clerk of the Board, performed the roll call of the commissioners and staff. The following commissioners were present: Chairman Nevil, Commissioner Mosley, Commissioner Rushing, Commissioner Thompson, Commissioner Gibson, and Commissioner Ethridge. The following staff were present: County Manager Tom Couch, Assistant County Manager Andy Welch, Chief Financial Officer Whitney Richland, Management Analyst Cindy Steinmann, Public Safety Director Ted Wynn, and Chief Deputy Jared Akins.

Chairman Nevil called the workshop to order and asked that Mr. Couch proceed with the meeting. Mr. Couch began his presentation by reviewing the FY2016 budgeting process which consisted of developing a master budget calendar in which budget interviews were scheduled with the budget team for each department. Each department was asked to review operations, activities, service demands, revenue projections and priorities. Mr. Couch reviewed the County's current financial condition and stated the FY2015 budget was used as a baseline for the FY2016 budget. He reported that General Fund expenditures have grown 1.5% annually since 2009 and that General Fund revenues have fallen 4.0% annually since 2010. Mr. Couch reported the effects of the weakened financial condition included: (1) poor cash flow; (2) no funds for contingent emergencies; and (3) potential lowered credit rating. He stated the projected General Fund revenues for FY2016 are \$33,498,086 and the projected General Fund expenditures for FY2016 are \$35,169,310 with a projected deficit of \$1,671,223 and probable deficit of \$800,000.

Mr. Couch reviewed structural budget issues in operations and maintenance to include the following: (1) revenues not increasing fast enough to keep up with service demands; (2) stagnant tax base (property digest and sales tax); (3) volatile elastic revenues (fees, fines, charges for services, etc.) and volatile gasoline, insurance and utility rates; (4) state tax exemptions that lower revenues; (5) reduced state grants and budget cuts that shift costs to local communities; (6) tax incentives to lure new industry; (7) large reductions in federal inmate revenues; (8) accrued

maintenance demands of recently built facilities (recreation, jail, animal shelter, and annex), and deferred and emergent maintenance of current facilities. Mr. Couch reported traditionally the County has tried to leverage SPLOST to meet capital needs that in years past have been paid out of the General Fund, but as a result of irregular SPLOST collections the County would have to cut back on revenue forecasts and what can be bought. He stated future challenges include: (1) new facilities costs (new annex, Ag Arena); (2) labor demands (additional personnel, compensation adjustments, and benefits); (3) stagnant revenue growth; and (4) deferred building maintenance and equipment investments. Mr. Couch stated the issue is more of a revenue problem than an expenditure problem.

Mr. Couch stated he is recommending the Board consider an adjustment to the millage rate with a focus being on financial sustainability and public safety. Mr. Couch presented a few millage rate adjustment scenarios to support a five-year plan. He stated in order to maintain status quo with capital supplements, to make modest compensation adjustments, to maintain financial solvency and to fund most needed personnel, he is recommending a millage rate adjustment of 1.787. Mr. Couch called for questions and comments from the commissioners. After some discussion, Mr. Couch asked the Board to review the information and an additional budget workshop was scheduled for June 11, 2015 at 4:30 pm to address any additional questions and comments.

Chairman Nevil thanked Mr. Couch for his presentation and asked if there were any further comments from the commissioners or staff. Hearing no further comments from the commissioners or staff, Chairman Nevil asked for a motion to adjourn. Commissioner Rushing offered a motion to adjourn the meeting. Commissioner Gibson seconded the motion, and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Simmons, Commissioner Mosley and Commissioner Ethridge voting in favor of the motion.

J. Garrett Nevil, Chairman

Attest: _____

Olympia Gaines, Clerk of the Board

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST:	MEETING DATE: June 16, 2015		
Administration: Clerk of the Board	RESOLUTION ATTACHED?	YES	
		NO	x

REQUESTED MOTION OR ITEM TITLE:

To reappoint Mr. Joel Martin to the Coastal Workforce Investment Board (CWIB) which expires on July 1, 2016, but due to changing regulations the Board would like to reappointment Mr. Martin earlier.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:

The Coastal Workforce Investment Board is comprised of representatives from each of the nine counties included in Region 12: Bryan, Bulloch Camden, Chatham, Effingham, Glynn, Liberty, Long and McIntosh. The primary responsibility of the Board is to ensure that workforce development programs within our region operate effectively and efficiently to support the labor and job training needs of all job seekers. The focus of the CWIB is on strategic planning, policy development and oversight of the local workforce system. The CWIB consists of at least 51% private and 49% public sector representation, including some mandated partners. The Board of Commissioners appoints the Coastal Workforce Investment Board. The term is for 3 years.

AGENDA CATEGORY (CHECK ONE)		FINANCIAL IMPACT STATEMENT				
PRESENTATION		BUDGETED ITEM?	YES	N	AMENDMENT REQUIRED?	YES
			NO			NO
PUBLIC HEARING		ATTACH DETAILED ANALYSIS, IF NEEDED:				
CONSENT	x					
NEW BUSINESS						
OLD BUSINESS						
OTHER						

APPROVED FOR AGENDA

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	x	YES		YES	<input checked="" type="checkbox"/>
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL	DR	INITIAL		INITIAL	<i>clm</i>
DATE		DATE		DATE		DATE	6.10.15	DATE		DATE	6.10.15

COMMISSION ACTION AND REFERRAL (Box 9)

APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		NOTES
OTHER		

BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST (Box 1)				MEETING DATE (Box 2) June 16, 2015							
Legal				RESOLUTION ATTACHED? (Box 3)		YES					
						NO	X				
REQUESTED MOTION OR ITEM TITLE (Box 4)											
Approval of Agreement with Georgia DOT for Inmate Work Detail											
SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)											
The attached agreement is for the County to provide GDOT with an inmate work detail for work on State rights-of-way and other State projects. In consideration for the inmate work detail, the agreement requires GDOT to pay the County an annual amount of \$39,500, to be invoiced monthly. Approval is recommended.											
AGENDA CATEGORY (CHECK ONE) (Box 6)				FINANCIAL IMPACT STATEMENT (Box 7)							
PRESENTATION (6a)				BUDGETED ITEM? (7a)		YES					
						NO					
PUBLIC HEARING (6b)				ATTACH DETAILED ANALYSIS, IF NEEDED (7c)							
CONSENT (6c)		X									
NEW BUSINESS (6d)											
OLD BUSINESS (6e)											
OTHER (6f)											
APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES		YES		YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL <i>JD</i>		INITIAL <i>Jsa</i>		INITIAL <i>[Signature]</i>	
DATE		DATE		DATE		DATE 6.9.15		DATE 6/8/15		DATE 6.9.15	
COMMISSION ACTION AND REFERRAL (Box 9)											
APPROVED		DATE TO BE RETURNED TO AGENDA									
DENIED											
DEFERRED		NOTES									
OTHER											

**GEORGIA DEPARTMENT OF TRANSPORTATION
LEGAL SERVICES OFFICE**

AGREEMENT

THIS AGREEMENT is entered into the ____ day of _____, 2015, by and between the GEORGIA DEPARTMENT OF TRANSPORTATION, an agency of the State of Georgia (hereinafter referred to as the “Department”), and Bulloch County, a county in the State of Georgia (hereinafter referred to as the “County”).

WITNESSETH:

WHEREAS, the County desires to obtain appropriate work for inmates incarcerated at its Facilities; and

WHEREAS, the Department desires to obtain the services of inmate work crews on public works projects,

NOW, THEREFORE, in consideration of these premises and the mutual promises and agreements hereinafter set forth, the parties hereby agree as follows:

1. Scope of Services. The County agrees to provide the Department with **one (1)** work detail. The work detail is to have a minimum of **eight (8)** and a maximum of **ten (10)** inmates as well as one full-time correctional officer for the work detail, to assist in maintenance of DOT equipment, buildings, and rights of way or as communicated to the County from time to time in the manner provided herein (the “Work”). The County shall have the exclusive right and responsibility, through the correctional officer supervising the inmate work detail, to direct and supervise inmates with respect to the Work to be performed hereunder, provided that the Department shall at all times have the right and responsibility to direct the correctional officer concerning Work to be performed by inmates. The Department acknowledges and agrees that the Work shall not include inmate labor benefiting private persons or corporations.

2. Workplace Safety. The Department agrees to provide a safe workplace for the inmate work detail in accordance with the Occupational Safety and Health Act and State law. The Department shall be responsible for the coordination between the inmate work detail and other workers in the workplace. The County shall be responsible for custody of inmates at all times, including security, meals, and medical care. Each party agrees to comply with applicable laws, rules, regulations and orders of federal, State and local governments in the performance of the Work.

3. Vehicles, Equipment and Supplies. The Department agrees to supply a suitable vehicle for the transport of the inmate work detail to and from the location or locations of the Work and to supply all necessary tools, equipment and supplies for the performance of the Work, including all safety gear and any necessary protective clothing. The vehicle shall be equipped with a mobile phone for the exclusive use of correctional officers, capable of communicating with law enforcement agencies and emergency medical personnel. It shall be the responsibility of the Department to procure and maintain a policy or policies of insurance protecting its interests of the vehicle and equipment provided for use by the inmate work detail. The Department further agrees to assume full responsibility for the condition, maintenance, damage or loss of any tools, equipment or supplies provided hereunder.

4. Compensation. The Department agrees to pay the County the sum of **\$39,500** (thirty-nine thousand, five hundred dollars) per year for the duration of the Agreement. The Department acknowledges that the foregoing sum is commensurate with labor supplied, salary, benefits and overtime for correctional officers assigned to the inmate work detail, including all state holidays, annual, sick leave and mandatory training days for correctional officers, periods of inclement weather or facility emergencies, such as inmate disturbances and medical quarantine, *provided that the Department shall not be required to pay for any periods exceeding 15 days per fiscal year for any periods where a correctional officer cannot be provided due to facility emergencies (such as inmate disturbances and medical quarantine) or for any other reason (such as officer's leave/vacation) except vehicle failure (where such failure is the fault of the Department) or inclement weather. In the event the number of days exceeds 15 per fiscal year where a correctional officer cannot be provided due to facility emergencies (such as inmate disturbances and medical quarantine) or for any other reason except vehicle failure (where such failure is the fault of the Department) or inclement weather, the Department shall not be required to pay for these additional days and the County shall credit the Department with a pro rata share of the compensation agreed upon herein for any days exceeding 15 in which a correctional officer cannot be provided for the reasons set forth herein. This pro rata share shall be calculated as follows: One Hundred Seventy-Three and 24/100 Dollars (\$173.24) for each day exceeding 15 days per fiscal year where a correctional officer cannot be provided due to facility emergencies (such as inmate disturbances and medical quarantine) or for any other reason except vehicle failure (where such failure is the fault of the Department) or inclement weather.* The County will provide the Agency with an explanation of any days in which the inmate work detail is not available on the County's monthly invoice, which invoice is due and payable 30 days from receipt by the Department, *and any reductions in the compensation to be paid by the Department shall be credited to the Department by the County at the end of the fiscal year.*

5. Term of Agreement. This Agreement shall be effective from the date hereof and shall continue in force and effect until June 30, 2016. The parties may, by mutual agreement in writing, extend the effectiveness of this Agreement for additional time periods, provided, that either party may terminate this Agreement for convenience, by providing 60 days notice to the other party in writing.

6. Notices. Any notice under this Agreement shall be deemed duly given if delivered by hand (against receipt) or if sent by registered or certified mail -- return receipt requested, to a party hereto at the address set forth below or to such other address as the parties may designate by notice from time to time in accordance with this Agreement.

If to the Department: Commissioner
 Georgia Department of Transportation
 One Georgia Center
 600 West Peachtree St
 Atlanta, GA 30308

If to the County: County Manager
 Bulloch County Board of Commissioners
 P.O. Box 347
 Statesboro, GA 30459

7. Entire Agreement. This Agreement constitutes the entire agreement and understanding between the parties hereto and replaces, cancels and supersedes any prior agreements and understandings relating to the subject matter hereof; and all prior representations, agreements, understandings and undertakings between the parties hereto with respect to the subject matter hereof are merged herein.

8. Amendment. The parties recognize and agree that it may be necessary or convenient for the parties to amend this Agreement so as to provide for the orderly implementation of all the undertakings described herein, and the parties agree to cooperate fully in connection with such amendments if and as necessary. However, no change, modification or amendment to this Agreement shall be effective unless the same is reduced to writing and signed by the parties hereto. -

9. Governing Law. This Agreement is executed in the State of Georgia, and all matters pertaining to the validity, construction, interpretation and effect of this Agreement shall be governed by the laws of the State of Georgia.

10. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be an original but all of which shall constitute one agreement. No party shall be bound by this Agreement until all parties have executed it.

IN WITNESS WHEREOF, the parties have caused the authorized representatives of each to execute this Agreement on the day and year first above written.

BULLOCH COUNTY

THE GEORGIA DEPARTMENT OF
TRANSPORTATION:

By: _____
Chairman of Bulloch County
Commissioners

By: _____
Russell McMurry, P.E., Commissioner

Witness: _____ Attest: _____
(Notary Public) Angela Whitworth, Treasurer



GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Contract No. and Name: _____

Name of Contracting Entity: _____

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the Georgia Department of Transportation has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify,* in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the Georgia Department of Transportation at the time the subcontractor(s) is retained to perform such service.

EEV / E-Verify™ User Identification Number

Date of Authorization

BY: Authorized Officer or Agent
(Name of Person or Entity)

Date

Title of Authorized Officer or Agent

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

____ DAY OF _____, 201_

[NOTARY SEAL]

Notary Public

My Commission Expires: _____

* or any subsequent replacement operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1) Statesboro – Bulloch County Parks and Recreation Department – Parks Division	MEETING DATE (Box 2) June 16, 2015		
	RESOLUTION ATTACHED? (Box 3)	YES	NO

REQUESTED MOTION OR ITEM TITLE (Box 4)

Approve the purchase of a centipede sod bid for the landscaping of the Bulloch County Annex Building for \$17,365.00.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

See attached Memo.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)			
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	AMENDMENT REQUIRED? (7b)
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)			
CONSENT (6c)	<input checked="" type="checkbox"/>	SPLOST			
NEW BUSINESS (6d)	<input type="checkbox"/>				
OLD BUSINESS (6e)	<input type="checkbox"/>				
OTHER (6f)	<input type="checkbox"/>				

APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
INITIAL <i>MA</i>	INITIAL	INITIAL	INITIAL	INITIAL <i>ON</i>	INITIAL	INITIAL	INITIAL	INITIAL	INITIAL	INITIAL <i>[Signature]</i>	INITIAL
DATE <i>6/8/15</i>	DATE	DATE	DATE	DATE <i>6/8/15</i>	DATE	DATE	DATE	DATE	DATE	DATE <i>6.9.15</i>	DATE

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED <input checked="" type="checkbox"/> DENIED <input type="checkbox"/> DEFERRED <input type="checkbox"/> OTHER <input type="checkbox"/>	DATE TO BE RETURNED TO AGENDA NOTES



Memorandum

To: Mike Rollins

From: Tony Morgan 

Subject: Sod for Bulloch County Annex Building

Date: June 8, 2015

A request for bids for centipede sod, which will be used at the newly constructed County Annex Building, were emailed to 4 vendors and placed on the Bulloch County's website on May 22, 2015. An ad was placed in the Statesboro Herald on May 23, 2015 and 3 bids were emailed as requested during the solicitation. Bids were opened on June 5, 2015 at 3:00pm at the North Main Annex in the library. Faye Bragg and Tony Morgan were present for the bid opening. One bid was received. Grassroots Turf Farm Inc. submitted one for \$17,365.00. I have reviewed the submitted bid and all meet specifications and has no exceptions to bid.

It is my recommendation that the bid for Centipede sod, submitted by Grassroots Turf Farm Inc., be approved for purchase. Please let me know if there are any questions or concerns.

Statesboro-Bulloch County Parks and Recreation Department

TO: Tom Couch, County Manager

FROM: Mike Rollins, Director Parks and Recreation

DATE: 6/8/15

CHECKLIST FOR " Two Utility Vehicle" BID

ITEM	REMARK
Bid opening date and time	June 5, 2015 , 3:00pm
Location of bid opening	North Main Annex, Library
Staff present for bid opening	Tony Morgan, Faye Bragg
Total number of bids sent out by request from advertisement or public notice	3
Total number of bids sent out by invitation from vendor lists	4
Date bid was advertised in the Statesboro Herald	Herald – May 23, 2015 , County Website
Bid tabulation table attached	Included
Statement indicating the following: were all bids submitted by responsible vendors; did content meet standards for completeness and specifications; associated statements pointing out any discrepancies, substitutions or alternatives	Included
Recommendation as to which bid is most advantageous to the county	Included
Copy of bid package submitted to the vendor attached, including addenda attached	Included
Copy of bid form and any pertinent supplemental information received from each vendor attached	Included
Properly completed "Agenda Item Summary" attached	Included

MEMORANDUM

Date: June 5, 2015
To: Tom Couch
From: Faye Bragg
Subject: Bid Opening for Centipede Sod for Bulloch County Annex

Sealed bids were opened in the Library/Conference Room 102 at 115 North Main Street on Friday, June 5, 2015, at 3:00 pm for centipede sod for the new Bulloch County Annex.

Four (4) bids were e-mailed on May 22, 2015, as well as being posted on the County's website. An ad was run in the *Statesboro Herald* on May 23, 2015. Three (3) bids were e-mailed as requested during solicitation.

One (1) bid was received:

Vendor	Centipede Sod	Shipping & Handling	Total Bid	Vendor Declaration & Non-Collusion Affidavit
Grassroots Turf Farm Inc.	\$15,615.00	\$1,750.00	\$17,365.00	Yes

Bid opening attendees: Tony Morgan and Faye Bragg.

(ExhibitB) BID FORM

Centipede Sod	Sq. Ft	Unit Price	Total
27 Pallets	13,608	145. ⁰⁰	3915. ⁰⁰
30" or 42" rolls 156	39,000	75. ⁰⁰	11,700. ⁰⁰

Shipping and Handling Cost 1750.⁰⁰

GRAND TOTAL: (\$ 17,365.⁰⁰)

Estimated lead time for delivery 3 Business Days

Company Name Grassroots Turf Farm Inc

Company Address 5189 Hwy 21 N Springfield Ga. 31329

Company Representative Loy Graham

Title: CEO

Signature of Representative Loy A. Graham

Telephone Number 912-429-5935

Fax Number _____

E-mail Address grassrootsturf farm@gmail.com

(Exhibit C) NON-COLLUSION AFFIDAVIT

The following affidavit is to accompany the proposal:

STATE OF: Georgia

COUNTY OF: Effingham

Owner, Partner or Officer of Firm: Loy A. Graham

Company Name, Address, County and State: Grassroots Turf Farm Inc.
5180 Hwy 21 N Springfield Ga.
Effingham Ga.

Being of lawful age and being first duly sworn, the abovesigned individual on oath says that he/she is the agent authorized by the vendor to submit the attached proposal. Affiant further states that neither the vendor nor any of its employees or agents has prevented or attempted to prevent competition in such bidding by any means whatsoever; nor has the vendor or any of its employees or agents prevented or endeavored to prevent anyone from making a proposal therefore by any means whatsoever; nor has the vendor or any of its employees or agents caused or induced another to withdraw a bid or proposal for the work. Affiant further states that neither the vendor nor any of its employees or agents has directly or indirectly violated Section 361-21(d) of the Official Code of Georgia Annotated.

FIRM NAME Grassroots Turf Farm Inc.

SIGNATURE Loy A. Graham

TITLE CEO

Subscribed and sworn to before me this 5th day of June 2015

NOTARY PUBLIC Christine Bouchat



(Exhibit D) VENDOR DECLARATION

The vendor understands, agrees and warrants:

That the vendor has carefully read and fully understands the full scope of work.

That the vendor has the capability to successfully undertake and complete the responsibilities and obligations in said scope of work.

That Bulloch County reserves the right to reject any or all proposals and to accept that proposal which will, in its opinion, best serve the public interest. Bulloch County reserves the right to waive any technicalities and informalities in the bidding.

That by submission of this proposal the vendor acknowledges that Bulloch County has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the vendor.

If a partnership, a general partner must sign.

If a corporation the authorized corporate officer(s) must sign and the corporate seal must be affixed to this proposal.

VENDOR: Grassroots Turf Farm Inc.

Loy A. Graham
Name Loy A. Graham Title CEO

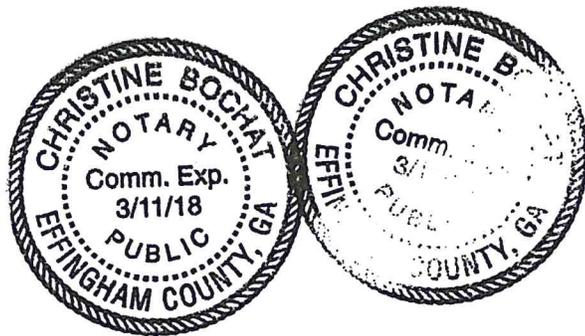
Name _____ Title _____



AFFIX CORPORATE SEAL (if applicable)

Subscribed and sworn to before me this 5th day of June 2015.

NOTARY PUBLIC Christine Bochat



CHECK LIST

The items listed below must be completed and returned with the sealed bid. Failure to return any of the items listed will be just cause for not accepting the submitted bid.

- 1. Exhibit A, page 6- Exceptions to Specifications Sheet
- 2. Exhibit B, page 7 Bid Form (signature required)
- 3. Exhibit C, page 8- Non-Collusion Affidavit (signature & notarization required)
- 4. Exhibit D, page 9- Vendor Declaration (signature & notarization required)

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1) Fleet Maintenance	MEETING DATE 06/16/2015		
	RESOLUTION ATTACHED? (Box 3)	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE (Box 4)
To authorize the County Manager to award a PO and sign a one year term contract for bulk oil & grease to be used in County vehicles and equipment with Stubbs Oil Company Inc. to begin on July 1, 2015 thru June 30, 2016.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)
Attached is the bid tabulation form from the Purchasing Office with bid pricing and bids received listed. Stubbs Oil has the current contract for bulk oil & grease, and has had the contract for the past several years. The Fleet Maintenance Department has a high level of satisfaction with the services provided by the vendor in the previous contract years. The only other vendor that submitted a bid during this solicitation would be considered non-responsive (please see attached memo). Therefore, it is strongly recommend that Stubbs Oil Inc. be awarded the Bulk Oil & Grease Contract for Bulloch County.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)				
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES	X	AMENDMENT REQUIRED? (7b)	YES
			NO			NO
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)				
CONSENT (6c)	X					
NEW BUSINESS (6d)						
OLD BUSINESS (6e)						
OTHER (6f)						

APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER Fleet Maintenance Superintendent		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES	✓	YES	✓	YES	✓	YES		YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL <i>DD</i>		INITIAL <i>JD</i>		INITIAL <i>JB</i>		INITIAL		INITIAL <i>M</i>	
DATE		DATE 6.8.15		DATE 06/08/2015		DATE 06/08/2015		DATE		DATE 6.9.15	

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	



MEMORANDUM

TO: Board of Commissioners

FROM: Jess Durrence
Fleet Maintenance Superintendent

DATE: June 8, 2015

SUBJECT: Bulk Oil & Grease Bid 2015

There were two bids submitted for the Bulk Oil & Grease Contract to begin July 1, 2015 thru June 30, 2016. One of the bids is from the current supplier of the County's bulk oil and grease, Stubbs Oil, a local vendor, who has been awarded the contract for the past several years. The other bid was received from a company based in Cleveland Ohio, Northeast Lubricants, Ltd.

After reviewing the bids and conferring with the Purchasing Manager, it is found that Northeast Lubricants is not a responsive bidder as they did not bid the items in quantities described in the Terms and Conditions of the bid and on the Bid Form. The County would have to buy several of the items bid in bulk rather than on an as needed basis. For instance gear oil was to be bid by the pound and Northeast bid by the drum with no mention of pounds per drum, therefore, a per pound price could not be calculated, transmission and drive train lubricant is purchased by the gallon, they bid per gallon with a minimum of a drum purchase and again no mention of the size of the drum so there is no knowledge of how many gallons we would have to purchase, tube grease is purchased by the tube as needed and with Northeast we would have to purchase a minimum of 25 tubes at a time. Northeast Lubricants also did not list Bulloch County as an additionally insured on the General Liability Insurance Form as instructed in the Terms and Conditions of the bid. For all of these reasons mentioned that is why Northeast Lubricants, Ltd. would be considered a non-responsive bidder.

Stubbs Oil did submit the local vendor preference with their bid, and being Northeast Lubricants bid large quantities with no way of knowing the correct price for requested units, Stubbs Oil would also be the low bidder.

I recommend that the Bulk Oil & Grease contract be once again awarded to Stubbs Oil Company, Inc.

MEMORANDUM

Date: June 2, 2015
 To: Tom Couch
 From: Faye Bragg
 Subject: Bid Opening Fleet Maintenance Bulk Oil & Grease Bid

Sealed bids were opened in the Library/Conference Room 102 at 115 North Main Street on Tuesday, June 2, 2015, at 3:00 pm for the Bulk Oil & Grease Bid for the Fleet Maintenance Department for a one year term contract to begin July 1, 2015, with an option to renew the contract in two successive one year terms.

Five (5) bids were e-mailed on May 15, 2015, posted on the County's website as well as being run in the *Statesboro Herald*. Five (5) bids were e-mailed as requested during solicitation.

One addendum was e-mailed to all vendors on May 22, 2015.

Two (2) bids were received:

Vendor	Engine Oil Per Gallon	Hyd. Fluid Per Gallon	Trans. Fluid Per Gallon	Gear Oil Per lb.	Tube Grease Per Tube	Trans. & Drive Train Lub Per Gallon	Vendor Dec. & Non-Coll. Aff.	Certificate of Ins.
Stubbs Oil Company Inc.	\$7.86 Exxon Mobil	\$7.82 Exxon Mobil	\$10.91 Coastal	\$1.92 Exxon Mobil	\$2.37 Chevron	\$12.95 Exxon Mobil	Yes	Yes
Northeast Lubricants, Ltd.	\$8.48 Castrol	\$8.30 Castrol	\$15.15 Castrol gal./bulk	\$675.80 Castrol drum	\$72.00 Castrol case/25	\$10.40 Castrol gal./drum	Yes	Yes

Both vendors also returned the addendum as requested and the Contractor Affidavit.

Bid opening attendees: Jess Durrence and Faye Bragg.



BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST: Mental Health Court	MEETING DATE: 06.16.2015						
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">RESOLUTION ATTACHED?</td> <td style="width: 10%; text-align: center;">YES</td> <td style="width: 10%;"></td> </tr> <tr> <td></td> <td style="text-align: center;">NO</td> <td style="text-align: center;">X</td> </tr> </table>	RESOLUTION ATTACHED?	YES			NO	X
RESOLUTION ATTACHED?	YES						
	NO	X					

REQUESTED MOTION OR ITEM TITLE:
Authorize execution of a grant agreement.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY:
This agreement, if approved, would authorize receipt of grant funds in the amount of \$127,994 for the third year of the program.

AGENDA CATEGORY	FINANCIAL IMPACT STATEMENT					
(CHECK ONE)	BUDGETED ITEM?	YES	X	AMENDMENT OR TRANSFER REQUIRED?	YES	X
		NO			NO	
PRESENTATION				ATTACH DETAILED ANALYSIS, IF NEEDED: Despite a cash match waiver, the county does provide in-kind costs in the amount of approximately \$30,000 that includes space utilities and items that the state does not fund. These amounts would be budgeted accordingly in the General Fund. The proposed county FY 2016 baseline budget will be amended to reflect the grant award.		
PUBLIC HEARING						
CONSENT	X					
NEW BUSINESS						
UNFINISHED BUSINESS						
OTHER						

AGENDA ITEM REVIEW AND APPROVAL											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	✓	YES		YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL <i>OS</i>		INITIAL		INITIAL <i>AK</i>	
DATE		DATE		DATE		DATE <i>6.9.15</i>		DATE		DATE <i>6.9.15</i>	

COMMISSION ACTION AND REFERRAL	
APPROVED	DATE TO BE RETURNED TO AGENDA:
DENIED	NOTES:
DEFERRED	



STATE OF GEORGIA

OFFICE OF THE GOVERNOR

ATLANTA 30334-0900

Nathan Deal
GOVERNOR

May 15, 2015

Honorable William E. Woodrum, Jr.
Bulloch County Accountability Treatment Court
39 N. Walnut Street
Statesboro, Georgia 30458

Dear Judge Woodrum:

Congratulations! I am pleased to notify you that the Accountability Court Funding Committee has awarded a grant to the Bulloch County Accountability/Treatment Court (A Mental Health Court Program) in the amount of \$127,994. This grant award is effective July 1, 2015 through June 30, 2016.

As you know, expanding and strengthening accountability courts in Georgia is not only one of my top initiatives as Governor, but also a very strong personal interest. I have seen firsthand the success stories that come out of courtrooms like yours. In most circumstances, programs made available through your accountability court are an individual's last chance to reclaim their lives and remain crime free. By providing you with the resources you need and expanding these services throughout the state, we can improve public safety and positively changes lives in the process.

You will receive information from the Accountability Court Funding Committee and the Criminal Justice Coordinating Council regarding your award and other grant-related matters. Thank you for your service to the State of Georgia.

Sincerely,

A handwritten signature in cursive script that reads "Nathan Deal".

Nathan Deal

\$ 28,342 less than
requested amt.
\$ 18,400 more than 2015 budget

**ACCOUNTABILITY COURT FUNDING COMMITTEE
AWARDED GRANT FUNDING
FY'16**

COURT NAME: Bulloch County MH Court
 PRESIDING JUDGE: William Woodrum
 TOTAL FY16 AWARD: 127,994
 MATCH: 0 Waiver approved ✓
 # of Participants: 15

<u>Budget Worksheet Category</u>	<u>Line Item Approvals</u>		<u>Category Total</u>
A.(1) Personnel/Salaries & Benefits	Coordinator		65,894 ✓
B. Contract Personnel	Assessments	5,400	21,900
	Group tx	4,500 ✓	
	Tx/ admin	7,200	
	SA class	400 ✓	
	Anger Management class	400 ✓	
	Surveillance	3,500 ✓	
	Lab tech	500 ✓	
C. Drug Testing/Supplies	Drug Screens	16,000	18,000
	supplies	2,000	
D. Equipment			
E. Supplies			
F. In State Travel	Misc training	1,200 ✓	1,200
G. Other	Housing	12,000 ✓	21,000
	Medication or Emergency	6,000 ✓	
	Various Tx services	3,000 ✓	
Total:			127,994
Match:	No match - waiver requested		

Special Conditions/notes

- *Tx and drug testing cost too high for number of participants compared to avg. MH ct costs
- *Coordinator must monitor treatment monthly.

**OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE COORDINATING COUNCIL
State of Georgia - Accountability Courts**

SUBGRANT AWARD

SUBGRANTEE: Bulloch County Board of Commissioners

IMPLEMENTING

AGENCY: Bulloch County

PROJECT NAME: Mental Health Court

SUBGRANT NUMBER: J16-8-052

FEDERAL FUNDS: \$ 127,994

MATCHING FUNDS: \$ 0

TOTAL FUNDS: \$ 127,994

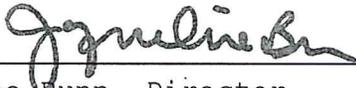
GRANT PERIOD: 07/01/15-06/30/16

This award is made under the Accountability Courts State of Georgia grant program. The purpose of the Accountability Court Grants program is to make grants to local courts and judicial circuits to establish specialty courts or dockets to address offenders arrested for drug charges or mental health issues. This grant program is subject to the administrative rules established by the Criminal Justice Coordinating Council.

This Subgrant shall become effective on the beginning date of the grant period, provided that a properly executed original of this "Subgrant Award" is returned to the Criminal Justice Coordinating Council by June 30, 2015.

AGENCY APPROVAL

SUBGRANTEE APPROVAL



Jacqueline Bunn, Director
Criminal Justice Coordinating Council

Date Executed: 07/01/15

Signature of Authorized Official Date

Thomas M. Couch, County Manager

Typed Name & Title of Authorized Official

58-6000789-001

Employer Tax Identification Number (EIN)

INTERNAL USE ONLY

TRANS CD	REFERENCE	ORDER	EFF DATE	TYPE	PAY DATE	INVOICE	CONTRACT #
102	01	1	07/01/15	9		**	J16-8-052
OVERRIDE	ORGAN	CLASS	PROJECT			VENDOR CODE	
2	46	4	01				

ITEM CODE	DESCRIPTION 25 CHARACTERS	EXPENSE ACCT	AMOUNT
1	Mental Health Court	624.41	\$ 127,994

**CRIMINAL JUSTICE COORDINATING COUNCIL
State of Georgia - Accountability Courts**

SPECIAL CONDITIONS

SUBGRANTEE: Bulloch County Board of Commissioners
PROJECT NAME: Mental Health Court
SUBGRANT NUMBER: J16-8-052
SUBGRANT AWARD: \$127,994

1. All project costs not exclusively related to activities of the funded accountability court must be approved with a Subgrant Adjustment Request, and only the costs of approved project-related activities will be reimbursable under the Subgrant Award.
Initials _____
2. The subgrantee must submit Subgrant Adjustment Request #1 with the completed award package. The adjustment request must be accompanied by a detailed project budget that itemizes all projected expenses as approved by the Accountability Court Funding Committee. The budget and summary will not be established, or officially approved, until the subgrantee receives a written approval notice from the Criminal Justice Coordinating Council. All project costs and project activities must be approved by the Accountability Court Funding Committee. The approved budget, summary, and implementation plan will be approved by the Criminal Justice Coordinating Council.
Initials _____
Pls initial all & sign
3. The subgrantee must submit subsequent Subgrant Adjustment Requests to revise the budget, project summary, and implementation plan prior to any substantial changes, but no later than 30 days prior to the end of the subgrant period.
Initials _____
4. The subgrantee agrees that no funds shall be expensed outside of the approved budget. In addition, any funds spent under this subgrant award must be expended by the grant end date and not encumbered.
Initials _____
5. The subgrantee agrees that at least 25% of the awarded funds will be spent in the first quarter, 50% in the second quarter and 75% in the third quarter. If this condition is not met, any unused remaining funds from that quarter will be retained by the Council to be managed by the Accountability Court Funding Committee.
Initials _____
6. Waivers for the above 25% expenditure requirement may be granted at the committee's discretion for the 1st and 2nd quarters only. If a waiver is granted, the funds held over to the next quarter must be spent in the next quarter.
Initials _____

7. This is a reimbursement grant. Requests for reimbursement must be made on a quarterly basis. Subgrant Expenditure Reports are due 15 days after the end of the quarter.
Initials _____
8. The subgrantee certifies that state funds will not be used to supplant funds that would otherwise be made available for grant-funded initiatives. State funds must be used to supplement existing funds for program activities and not replace funds appropriated for the same purpose. Potential supplanting will be the subject of application review, as well as pre-award review, post-award monitoring, and audit. If there is a potential presence of supplanting, the subgrantee will be required to document that the reduction in non-state resources occurred for reasons other than the receipt or anticipated receipt of state funds.
Initials _____
9. Statistical and/or evaluation data describing project performance must be submitted to the Criminal Justice Coordinating Council on a quarterly basis using the prescribed format provided to the Subgrantee. Failure to submit this data on a timely basis will result in the withholding of grant funds on this subgrant and/or any other subgrant administered by CJCC until compliance is achieved. If reports are not received, funds for subsequent quarters may be rescinded.
Initials _____
10. The subgrantee certifies that 1) title to all equipment and/or supplies purchased with funds under this subgrant shall vest in the agency that purchased the property; 2) equipment and/or supplies will be maintained in accordance with established local or state procedures as long as the equipment and/or supplies are used for program-related purposes; and 3) once the project concludes and/or equipment is no longer utilized for its grant-funded purpose, the Criminal Justice Coordinating Council will be informed of the available equipment and determine its future use to assure it is utilized in furtherance of the goals and objectives of the grant program and the State of Georgia.
Initials _____
11. If your court uses a Community Service Board (CSB) for treatment AND your court has received funds for treatment - these funds have been awarded provisionally. Prior to use, you must meet with the CSB to determine the reason treatment is not provided as a part of the CSB's normal services. If the CSB is the best or only option for treatment for your court, you must provide the funding committee a written report explaining this. This report shall explain whether the CSB will be providing treatment for your court at their normal rate and whether or not they will only include your participants in the treatment groups. The committee will evaluate each report and will notify your court if it is acceptable to use grant funds towards treatment from the CSB.
Initials _____
12. All drug, veteran, mental health, family, and DUI courts must use the LSI-R tool, and follow their court standards. All courts are required to use an evidence-based treatment modality.

Initials _____

13. Subgrantees must comply with the training requirements as mandated by the Accountability Court Funding Committee.

Initials _____

14. Non-compliance with any of the special conditions contained within this document, by the authorized official, project officials and/or employees of this grant, will result in a recommendation to the Accountability Court Funding Committee that the award be rescinded.

Initials _____

15. Each recipient must report the State Identification Numbers (SID) of all new participants admitted during each month. SID reports must be submitted monthly.

Initials _____

16. The program coordinator must conduct an unannounced visit to its treatment provider where he/she will observe the treatment session in its entirety at least quarterly.

Initials _____

17. Any court older than three (3) years must establish a planning group/steering committee, which must meet at a minimum of twice per year.

Initials _____

18. A minimum of 75% of all drug screens must be random.

Initials _____

19. Creatinine violations should be treated as a positive drug screen by the courts. While exceptions may occur, violations are subject to review by the funding committee and may affect future funding decisions.

Initials _____

Please be advised that failure to comply with any of the Special Conditions will result in material noncompliance with the Subgrant Agreement, thus subjecting the Subgrant Agreement to possible termination by the Criminal Justice Coordinating Council.

Typed name of Authorized Official: Thomas M. Couch Title : County Manager

Signature : _____ Date : _____

CRIMINAL JUSTICE COORDINATING COUNCIL REIMBURSEMENT SELECTION FORM

SUBGRANT NUMBER: J16-8-052

AGENCY NAME: Bulloch County

1. SELECT A SCHEDULE FOR SUBMITTING REIMBURSEMENTS (CHECK ONE BOX)

MONTHLY (Requests for reimbursement are due 15 days after the end of the month)

QUARTERLY (Requests for reimbursement are due 15 days after the end of the quarter)

2. SELECT A PROCESS FOR RECEIVING REIMBURSEMENT PAYMENTS (CHECK ONE BOX)

ELECTRONIC FUNDS TRANSFER (Reimbursements will be deposited into the bank account listed below.
A voided check must be attached to ensure proper routing of funds.)

BANK NAME: BB&T

BANK ROUTING NUMBER: 061113415

BANK ACCOUNT NUMBER: 0005148413586

AGENCY CONTACT NAME: Whitney Richland

AGENCY CONTACT
TELEPHONE NUMBER: (912) 674-6245

AGENCY AUTHORIZED
OFFICIAL NAME AND TITLE: Whitney Richland, CFO

AGENCY AUTHORIZED
OFFICIAL SIGNATURE: Whitney Richland

CHECK (Reimbursements will be mailed in the form of a check to the address listed below)

MAILING ADDRESS: _____

CITY, STATE & ZIP: _____

ATTENTION: _____

AGENCY AUTHORIZED
OFFICIAL SIGNATURE: _____

For CJCC Use ONLY

CJCC Auditor:	
Phone Number:	
Grant Award Number:	
GBI Entry Initial/Date:	

VENDOR MANAGEMENT FORM (TeamWorks)

The initiating Agency will submit this form to the Vendor Management Group for verification and approval. Agency must complete section 5 of the form to obtain approval.

SECTION 1 – VENDOR IDENTIFICATION (COMPLETE ALL APPLICABLE FIELDS)

VENDOR NUMBER: _____ FEI/SSN/EMP ID NUMBER: 58-6000789-001

VENDOR NAME: Bulloch County

PAYMENT ALT NAME: (IF CHECK IS TO BE PAYABLE IN A DIFFERENT NAME) _____

ADDRESS: Post Office Box 347

CITY: Statesboro STATE: GA ZIP CODE: 30459 COUNTRY: USA

PHONE NUMBER: (912) 764-6245 FAX NUMBER: (912) 764-8634

CONTACT EMAIL: wrichland@bullochcounty.net

PYMT REMIT EMAIL _____ LOC # _____ PYMT REMIT EMAIL _____ LOC # _____

PYMT REMIT EMAIL _____ LOC# _____ PYMT REMIT EMAIL _____ LOC# _____

SECTION 2 – BANK ACCOUNT INFORMATION (ATTACH COPY OF VOIDED CHECK)

ROUTING # 061113415 BANK ACCOUNT # 0005148413586

Check here if General Bank Account can be used by ALL State of Georgia agencies making payments

Check here if this account can only be used for a SPECIFIC purpose _____

(Indicate specific purpose for which this account can be used)

I authorize the State of Georgia to deposit payment for goods or services received into the provided bank account by the Automated Clearing House (ACH). I further acknowledge that this agreement is to remain in full effect until such time as changes to the bank account information are submitted in writing by the vendor or individual named above. I understand it is the sole responsibility of the vendor or individual to notify the State of Georgia of any changes to the bank account information.

Whitney Richland, CFO

(Vendor Printed Name)

Whitney Richland

(Vendor Signature)

5/18/15

(Date)

SECTION 3 – SPECIFY TYPE OF ACTION (CHECK ALL THAT APPLY)

- | | | |
|--|---|---|
| <input type="checkbox"/> New Vendor | <input type="checkbox"/> Employee | <input type="checkbox"/> 1099 Code _____ |
| <input type="checkbox"/> Classification Change _____ | <input type="checkbox"/> Add address | <input type="checkbox"/> FEI/TIN Change** |
| <input type="checkbox"/> Name Change** | <input type="checkbox"/> Change of Address: Address # _____ | <input type="checkbox"/> Right of Way Purchase |
| <input type="checkbox"/> Vendor Deactivation | <input type="checkbox"/> Fleet Anywhere Vendor | <input type="checkbox"/> Other (provide details in Section 4) |
| <input type="checkbox"/> Bank Account Add | <input type="checkbox"/> Bank Account Change | <input type="checkbox"/> Bank Account Delete |
| <input type="checkbox"/> E - Payable | | |

Documentation for Vendor Name/TIN changes must include at least one of the following: IRS documentation (tax documents, FEI issuance letter, etc); Confirmation from Secretary of State's office of legal name change OR a newly completed W-9 form provided by the vendor.

SIC CODES (CHECK ALL THAT APPLY)

- | | | | | |
|--|--|---|---|---|
| <input type="checkbox"/> Small Business | <input type="checkbox"/> Women Owned | <input type="checkbox"/> Minority Business Enterprise | <input type="checkbox"/> African American | <input type="checkbox"/> Asian American |
| <input type="checkbox"/> GA Based Business | <input type="checkbox"/> Minority Business Certified | <input type="checkbox"/> Hispanic - Latino | <input type="checkbox"/> Native American | <input type="checkbox"/> Pacific Islander |

SECTION 4 – ADDITIONAL COMMENTS

SECTION 5 – STATE OF GEORGIA AGENCY CONTACT INFORMATION (OFFICE USE ONLY)

Requestor Name: MONIQUE FLINT/ LE'VONN JORDAN Agency BU#: 47100 Date: _____

Email: LEVONN.JORDAN@CJCC.GA.GOV Phone: (404)657-2026 Fax #: (404)657-1957

FEDERAL GRANT #

ADJ REQUEST #: 1

REQUEST DATE: 5/18/2015

SUBGRANTEE: Bulloch County Board of Commissioners

SUBGRANT #: J16-8-052

PROJECT NAME: Bulloch County Mental Health Court

NATURE OF ADJUSTMENT:	___	REVISED BUDGET	Go To	SECTION I
Mark all that apply.	___	PROJECT PERIOD AND/OR EXTENSION.	Go To	SECTION II
	___	PROJECT OFFICIALS/ADDRESSES. . .	Go To	SECTION III
Adjustments of each type	___	PROJECT PERSONNEL.	Go To	SECTION III
shown should be entered	___	GOALS AND OBJECTIVES	Go To	SECTION III
in the section indicated.	___	OTHER.	Go To	SECTION III

MUST BE JUSTIFIED AND EXPLAINED THOROUGHLY IN SECTION IV.

SECTION I. REQUEST FOR BUDGET CHANGE - JUSTIFY IN SECTION IV.

	CURRENT APPROVED	REVISIONS +/-	REVISED BUDGET
PERSONNEL	\$ 127,994	_____	_____
EQUIPMENT	0	_____	_____
SUPPLIES	0	_____	_____
TRAVEL	0	_____	_____
PRINTING	0	_____	_____
OTHER	0	_____	_____
TOTAL	\$ 127,994	_____	_____
Federal	\$ 127,994	_____	_____
Match	\$ 0	_____	_____

SECTION II. REQUEST FOR CHANGE IN PROJECT PERIOD - JUSTIFY IN SECTION IV.

CURRENT GRANT PERIOD	REQUESTED GRANT PERIOD	FOR EXTENSION,
Start Date: 07/01/15	Start Date: _____	# OF MONTHS: _____
End Date: 06/30/16	End Date: _____	

NOTE: The maximum extension request cannot exceed 12 months.

SECTION III. REQUESTS FOR REVISIONS TO PROJECT OFFICIALS/ADDRESSES, PROJECT PERSONNEL, GOALS AND OBJECTIVES, AND/OR OTHER NON-BUDGET, NON-PERIOD CHANGES (JUSTIFY IN SECTION IV.)

REQUEST DATE: 5/18/15

SUBGRANTEE: Bulloch County Board of Commissioners
PROJECT NAME: Bulloch County Mental Health Court

SUBGRANT #: J16-8-052

SECTION IV. JUSTIFICATION OF ALL REQUESTED ADJUSTMENTS, REVISIONS, AND/OR CHANGES

All requested adjustments in Sections I, II & III (page 1) must be justified in detail in this Section. Include item costs, descriptions, equipment lists, detailed explanations, and any other information that would further clarify and support your request for adjustment. Attach additional pages as needed.

NO CHANGES

SUBMITTED BY:

Whitney Rickland

CFO

05/18/15

Signature of Financial Officer or Project Director

Title

Date

CJCC ROUTING AND APPROVALS:

Approval

Disapproval

Reviewer Signature

Reviewed By: _____

Authorized By: _____

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST:	MEETING DATE: 6.16.2015		
BCCI	RESOLUTION ATTACHED?	YES	
		NO	x

REQUESTED MOTION OR ITEM TITLE:

Authorize the County Manager to execute an agreement with the Georgia Department of Corrections for the FY 2016 Intergovernmental Agreement regarding State Inmates.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:

This agreement is for terms, conditions, and basic components for housing up to 160 inmates per day during FY 2016.

AGENDA CATEGORY (CHECK ONE)		FINANCIAL IMPACT STATEMENT					
PRESENTATION		BUDGETED ITEM?	YES		AMENDMENT REQUIRED?	YES	
			NO	x		NO	x
PUBLIC HEARING		ATTACH DETAILED ANALYSIS, IF NEEDED:					
CONSENT	<i>me</i>						
NEW BUSINESS	x	<i>me</i>					
OLD BUSINESS							
OTHER							

APPROVED FOR AGENDA											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	<i>EB</i>	YES		YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL	<i>EB</i>	INITIAL		INITIAL	
DATE		DATE		DATE		DATE	<i>6.10.15</i>	DATE		DATE	

COMMISSION ACTION AND REFERRAL (Box 9)		
APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		NOTES
OTHER		

INTERGOVERNMENTAL AGREEMENT COUNTY CAPACITY

THIS AGREEMENT is entered into the 16 day of June, 2015, by and between the GEORGIA DEPARTMENT OF CORRECTIONS, an agency of the State of Georgia (“Department”), and BULLOCH COUNTY, a political subdivision of the State of Georgia (“County”), acting by and through its Board of County Commissioners, referred to individually as “Party” or together as “Parties.”

WHEREAS, Department desires to contract with County for appropriate care and custody of certain offenders for which Department is responsible, (“State Offenders”); and

County desires to provide appropriate care and custody of State Offenders at a correctional institution operated by County (“Services”).

NOW, THEREFORE, in consideration of these premises and the mutual promises and agreements hereinafter set forth, the parties hereby agree as follows:

1. Care and Custody. County agrees to provide complete care and custody of up to 160 State Offenders daily, for the Term of this Agreement and in accordance with all applicable state and federal laws, rules, and regulations. Without limiting the generality of the foregoing, County specifically agrees that no State Offender labor shall benefit private persons or corporations.

2. Recording Offender Movement in SCRIBE. County agrees to enter any and all movement of State Offenders transferred in and out of the County facility by recording the movement in Department’s SCRIBE system on the same day the movement occurs. Movements that are not entered in SCRIBE on the day the movement occurs will not show as an adjustment and result in an inaccurate daily count. County is solely responsible for implementing procedures to ensure that SCRIBE entries are made accurately and in a timely manner. County is responsible for verifying the State Offender count and all movements in and out of the County facility in SCRIBE on a daily basis to ensure that the count is accurate. County understands that the count reflected in SCRIBE is the official count for purposes of calculating payment under this Agreement. Late documentation, lack of documentation, or inaccurate documentation may result in delayed payment or non-payment under this Agreement. County agrees to grant Department access to County’s records, documentation procedure, and personnel for purposes of auditing SCRIBE entries and verifying State Offender count at any time upon Department’s request.

3. Notification of Medical Treatment. County shall notify Department of any State Offender that the County transfers to a hospital for treatment that will require an overnight stay or for whom

treatment is likely to cost in excess of One Thousand Dollars (\$1,000.00). Said notification shall be provided via telephone contact within Twenty-Four (24) hours of offender being admitted for treatment on an outpatient or inpatient basis. County shall notify Department pursuant to this paragraph by calling the Department's "On Call Utilization Management Nurse" at 404-863-3079 at any time of day or night.

4. Compensation. Department agrees to pay County the sum of Twenty Dollars (\$20.00) per State Offender per day for the duration of this Agreement. County agrees to invoice Department monthly, in compliance with all billing procedures established by Department. Department shall endeavor to pay County for Services within Forty-Five (45) days of invoice receipt in approved form. County acknowledges and agrees that the Commissioner of Corrections shall have sole authority with respect to the transfer of State Offenders to and from the County correctional institution and Department shall not incur charges for State Offenders not under the care and custody of County. A State Offender is not under the care and custody of County when a State Offender is not housed at the County facility including when a State Offender is out to court or sent to a Department facility for medical or mental health evaluation.

5. Term of Agreement. The term of this Agreement shall be from July 1, 2015 until 11:59 p.m. on June 30, 2016 (the "Term"). The Parties may, by mutual agreement in writing, extend the Term for additional time periods.

6. Termination. Department may at any time and for any reason terminate this Agreement by providing written notice in advance of such termination to County. In the event of termination under this paragraph, Department shall pay County for Services performed prior to the effective date of termination; provided, however, that payments otherwise due County may be applied by Department against amounts due or claimed to be due to Department. In the event that County fails to comply with the provisions of this Agreement, Department may terminate this Agreement for cause and without notice. If termination is for cause, payments may be withheld by Department on account of the Services being deemed deficient and not remedied by County prior to the effective date of termination. County shall be liable to Department for any additional cost incurred by Department as a result of deficiencies in the Services to be provided hereunder.

7. Prison Rape Elimination Act. County agrees that it is aware of and will comply with 28 C.F.R. 115, entitled the Prison Rape Elimination Act ("PREA"). County further agrees to cooperate with Department in any audit, inspection, or investigation by Department or other entity relating to County's compliance with PREA. Department has the right to inspect any documents or records relating to such audit, inspection or investigation and County will provide such documents or records at Department's request. County acknowledges that failure to comply with PREA is a material breach of this Agreement and is cause for termination of this Agreement.

- b. County agrees to invoice Department monthly for the actual cost of Emergency Medical Services paid by County. If there existed any rate agreement between County and the hospital or hospital authority at the time Emergency Medical Services were rendered, the invoice must reflect such rate. All invoices from County must include an invoice or receipt from the hospital that clearly shows the actual cost of Emergency Medical Services paid by County.
 - c. Department is not liable to County for any late fees or charges imposed by the hospital or hospital authority (collectively, "Late Fees") for late or nonpayment by the County. County agrees to exclude Late Fees from its invoices to Department.
 - d. If Department reasonably determines that there is a difference between the actual cost incurred by County and the invoice sent to Department, Department may assess an administrative fee of one-half (1/2) of the difference to cover the administrative costs incurred by the Department. Department shall send County written notice of any administrative fees, and County shall have Thirty (30) days to make payment or to dispute the fee in writing. If County does not make payment of undisputed administrative fees by the due date, Department is entitled to a setoff of the same amount against future payments owing to County.
-
- e. Pursuant to O.C.G.A. § 42-5-2(c), Department shall reimburse County no more than the applicable Georgia Medicaid Rate for Emergency Medical Services provided to a State Offender by a hospital authority or hospital. Department shall not be liable to County for any amount paid by County to a hospital or hospital authority over the Medicaid Rate for emergency services provided to a State Offender.

10. Entire Agreement. This Agreement constitutes the entire agreement and understanding between the parties hereto and replaces, cancels and supersedes any prior agreements and understandings relating to the subject matter hereof, and all prior representations, agreements, understandings and undertakings between the parties hereto with respect to the subject matter hereof are merged herein.

11. Sole Benefit. Department and County enter into this Agreement for their sole benefit. Department and County do not intend to give any rights pursuant to this Agreement to any other parties.

12. Amendment. The Parties recognize and agree that it may be necessary or convenient for the Parties to amend this Agreement and the Parties agree to cooperate fully in connection with such amendments if and as necessary. However, no change, modification or amendment to this

Agreement shall be effective unless the same is reduced to writing and signed by the Parties.

13. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be an original but all of which shall constitute one agreement. No Party shall be bound by this Agreement until all Parties have executed it.

IN WITNESS WHEREOF, the parties have caused the authorized representatives of each to execute this Agreement on the day and year first above written.

GEORGIA DEPARTMENT OF
CORRECTIONS:

COUNTY:

By: _____
Robert E. Jones
General Counsel

By: _____

Print Name: _____

Title: _____

FACILITY WARDEN/SUPERINTENDENT

By: _____

Print Name: _____

**BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST:	MEETING DATE: 06.16.2015		
Administration: Clerk of the Board	RESOLUTION ATTACHED?	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE:

Executive Session- To discuss who would be eligible/willing to serve on the Region 5, Department of Behavioral Health and Developmental Disabilities Planning Board (Region 5 DBHDD). There are two (2) vacancies that need to be filled. I have received one application (see attached).

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:

Appointments to the board should be reflective of the cultural and social characteristics of the regional and county population. The qualifications to serve on this board are: A consumer of disability services, a family member of a consumer, an advocate for disability services, OR a local leader or business person with an interest in mental health, developmental disabilities, and addictive diseases. (Please see attached letters for full eligibility). The appointment is for three (3) terms with the option of serving one additional term.

AGENDA CATEGORY (CHECK ONE)		FINANCIAL IMPACT STATEMENT					
PRESENTATION		BUDGETED ITEM?	YES	N	AMENDMENT REQUIRED?	YES	
			NO			NO	X
PUBLIC HEARING		ATTACH DETAILED ANALYSIS, IF NEEDED:					
CONSENT							
NEW BUSINESS							
OLD BUSINESS							
OTHER	X						

APPROVED FOR AGENDA											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	<input checked="" type="checkbox"/>	YES		YES	<input checked="" type="checkbox"/>
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL	<i>OS</i>	INITIAL		INITIAL	<i>ell</i>
DATE		DATE		DATE		DATE	<i>6.9.15</i>	DATE		DATE	<i>6.9.15</i>

COMMISSION ACTION AND REFERRAL (Box 9)		
APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		NOTES
OTHER		



Bulloch County Application for Community Service

If you are interested in participating in local government by membership on any of the following County boards or committees, please complete this application and return it to:

Bulloch County Manager's Office
P.O. Box 347, 115 North Main Street
Statesboro, GA 30459
clerk@bullochcounty.net

Your application will be given every consideration as vacancies occur.

Check the boards/commissions/committees in which you are interested:

- | | |
|--|---|
| <input type="checkbox"/> Airport Committee | <input type="checkbox"/> Keep Bulloch Beautiful Board |
| <input type="checkbox"/> Animal Shelter Advisory Committee | <input type="checkbox"/> Recreation Advisory Committee |
| <input type="checkbox"/> Board of Health | <input type="checkbox"/> Planning and Zoning Commission |
| <input type="checkbox"/> Development Authority | <input checked="" type="checkbox"/> Other: DBHDD Planning Board |
| <input type="checkbox"/> Hospital Authority | |

Mr. Ms. Name Joyce A. Smith Date 5/25/15

Address 409 West Parrish Street, Statesboro GA 30458

Phone: Day 912-212-8820(W) Night 912-764-4766(H) Email ladyjhsmith@hotmail.com

Bulloch County Resident? yes If so, since when? 1996

County / State of Former Residence Georgia

Educational Background BS @ Ga Southern Univ, M.ED @Armstrong State Univ

Occupation Special Educator Employer Bulloch Co. BOE

Occupational Background

Elementary general ed. teacher 7 years in Chatham Co.; Elem. SPED teacher 1 yr. Bulloch Co.; Middle School SPED teacher 17 Bulloch Co.

Community Activities (organizations, club, service groups, etc.)

Council for Exceptional Children, Special Olympics, Elm Street COG children and Youth advisor, Club D.E.F.Y(Drug Education for Youth), Soup Kitchen Coordinator, Student Support Specialist, Transition Specialist Endorsement

Reason for Applying for this Board / Commission / Committee

As a special educator for 18 years I am still learning and discovering the needs and services for the population of disabled people as I am always concern about the great transition of students from high school to postsecondary education and some degree of independent living. As an active member of this board I want to represent Bulloch County while uniting with others who share this concern and participate in planning activities and increasing the awareness in our community and county by creating and sharing resources.

Can attend day meetings? maybe Can attend night meetings? yes

Applications will be kept on file for one year. If you have questions about serving on a board, commission, or committee, please feel free to contact the Manager's Office at (912) 764-6245.