Bulloch County Board of Commissioners Regular Meeting

08.18.2015
Estimated Time: 1 Hour
North Main Annex Community Room
Statesboro, Georgia
8:30 AM

Meeting Function:	**Board of Commissioners**	Type of Meeting:	**Regular Meeting**
Meeting Chair:	**Chairman, Garret Nevil (Presiding)**	Recorder:	**Clerk of the Board, Olympia Gaines**
Parliamentarian:	**County Attorney, Jeff Akins**	Ex-Officio:	**Tom Couch, County Manager; Andy Welch, Assistant County Manager; Whitney Richland, Chief Financial Officer, Kristie King, Chief Accountant, Cindy Steinmann Management Analyst, Chief Deputy Jared Akins, Chief Christopher Ivey, Faye Bragg Purchasing Manager, Bob Hook Building and Facilities Director, Mike Rollins Statesboro-Bulloch Parks and Recreation Director, Ted Wynn Public Safety Director**

General Business Agenda

ITEM	RESOURCE PERSON/FACILITATOR	TIME	REFER
Call to Order; Welcome Media and Visitors	Chairman Nevil	8:30 AM	
Invocation and Pledge of Allegiance	Commissioner Rushing	8:32 AM	
Roll Call	Clerk of the Board	8:34 AM	
Approval of General Agenda	Chairman Nevil	8:36 AM	
Public Comments	Audience	8:38 AM	
Consent Agenda	Chairman	8:40 AM	
To approve the minutes of the Public Hearings held on July 28, 2015 and the minutes of the Regular Meeting and Executive Session held on August 4, 2015	Clerk of the Board		Tab A
To approve appointment of Walter Gibson to the Concerted Services Board	Clerk of the Board		Tab B
Discussion and/or Action: to approve bid for Pulaski Fire Substation	Public Safety- Fire		Tab C
Discussion and/or Action: to approve IT Management Proposal	County Manager		Tab D
Discussion and/or Action: to approve VOIP installation	Capital Projects/SPLOST-Recreation		Tab E
Discussion and/or Action: to approve Professional Services Agreement with Lyons and Associates of White Rock, SC	Capital Projects/SPLOST- Community Facilities		Tab F
New Business		9:05 AM	
Discussion and/or Action: to approve agreement with Bulloch Telephone Cooperative to build Fiber Optic Network Service	County Manager		Tab G
Discussion and/or Action: to approve Fencing installation At Disc Golf Course	Capital Projects/SPLOST-Recreation		Tab H

Commission and Staff Comments	Chairman Nevil, et al.	9:15 AM
Executive Session (Personnel/Land Acquisition)	County Manager	9:20 AM
Adjourn	Chairman Nevil	9:30 AM

Additional Information: None

Background information in Board packets.

July 28, 2015
Statesboro, GA

Special Called Meeting

The Board of Commissioners met at 12:00 pm in the Community Room of the North Main Annex. Chairman Nevil welcomed guests and called the meeting to order. Commissioner Thompson gave the invocation and Pledge of Allegiance.

Mrs. Olympia Gaines, Clerk of the Board, performed the roll call of the commissioners and staff. The following commissioners were present: Chairman Nevil, Commissioner Mosley, Commissioner Rushing, and Commissioner Thompson. The following staff were present: County Manager Tom Couch, County Attorney Jeff Akins, Assistant County Manager Andy Welch, Chief Financial Officer Whitney Richland, Tax Assessor John Scott, Management Analyst Cindy Steinmann, and Chief Deputy Jared Akins. Commissioner Gibson, Commissioner Simmons, and Commissioner Ethridge were absent.

The only item on the agenda was the advertised Public Hearing for the proposed property tax increase for FY2016. Chairman Nevil opened the Public Hearing and called for comments from the audience. Mr. Charles Chandler asked the Board to review all the options as the proposed tax increase would be a challenge for the elderly and those who are on a fixed income. Mrs. Nan Rushing expressed how difficult it is for widows and those on fixed incomes to choose between paying for medical care, other bills and taxes. She asked why there weren't allowances made for those on fixed incomes or those individuals who were among the elderly. She asked the Board to take into consideration the widows and those on fixed incomes who cannot afford to pay increased property taxes.

Mr. William Emley asked the Board to consider the elderly and those on fixed incomes, and he also asked the Board to review areas where the County may be losing revenue and could possibly cut back on certain services. Mr. Joe Bell asked the Board to consider impact fees as an alternate source to generate revenue. Mr. Couch explained that impact fees are primarily used to finance infrastructure, roads, parks, etc. Mr. Couch explained the reasons for the proposed tax increase to include: (1) effects of the recession and a weakened financial condition; (2) state mandates and legislation that erode revenues through special interest tax exemptions; and (3) population growth and increasing service demands.

Chairman Nevil closed the Public Hearing and thanked the audience for their comments and input into reviewing other alternatives to the proposed property tax increase. He called for general comments from the commissioners and staff. The commissioners thanked everyone for their attendance, all the hard work put into the budget process, and thanked the citizens for their input and comments.

Hearing no further comments from the commissioners or staff, Chairman Nevil asked for a motion to adjourn. Commissioner Rushing offered a motion to adjourn the meeting. Commissioner Mosley seconded the motion, and it carried unanimously with Commissioner Thompson, Commissioner Rushing, and Commissioner Mosley voting in favor of the motion.

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J. Garrett Nevil, Chairman

Attest: _____

Olympia Gaines, Clerk of the Board

July 28, 2015
Statesboro, GA

Special Called Meeting

The Board of Commissioners met at 6:00 pm in the Community Room of the North Main Annex. Chairman Nevil welcomed guests and called the meeting to order. Commissioner Thompson gave the invocation and Pledge of Allegiance.

Mrs. Olympia Gaines, Clerk of the Board, performed the roll call of the commissioners and staff. The following commissioners were present: Chairman Nevil, Commissioner Gibson, Commissioner Mosley, Commissioner Simmons, Commissioner Ethridge, and Commissioner Thompson. The following staff were present: County Manager Tom Couch, County Attorney Jeff Akins, Assistant County Manager Andy Welch, Chief Financial Officer Whitney Richland, Tax Assessor John Scott, Tax Commissioner James Deal, Management Analyst Cindy Steinmann, and Chief Deputy Jared Akins. Commissioner Rushing was absent.

The only item on the agenda was the advertised Public Hearing for the proposed property tax increase for FY2016. Chairman Nevil called on Commissioner Thompson to provide a brief explanation of the proposed property tax increase as there was some confusion concerning the actual tax increase. Commissioner Thompson provided a formula for the citizens to use to estimate the amount of property tax increase they would have. He also explained there was a $2,000 homestead exemption that could be applied if certain criteria were met to reduce the cost of an individual's property tax. Mr. Couch explained you would also have to factor in the jurisdiction you lived in and that the advertised percentage increase of 18.1% creates a distortion in the actual tax increase because of how the public hearing notice must be worded according to state law. He stated the actual percentage increase could be around 8%.

Chairman Nevil opened the Public Hearing and asked for comments from the audience. Mr. Jimmy Deloach stated that everyone should pay their fair share and the Board needed to find alternatives other than property taxes to generate revenue. Mr. Jimmy Hayes asked questions concerning time spent at Georgia Southern University by deputies, the amount of revenue generated by the college in comparison to residents, how much revenue was going to the courthouse, and the progress of the regional coaches. Mr. Couch explained that there has been a surge in crime in the last three years and as a result a Crime Suppression team was established between the GSU Police Department, Statesboro Police, and the Sheriff's Department. Chief

Deputy Jared Akins explained how the team was comprised and how funds were allocated. Mr. Couch explained that the County could not create streams of other revenue sources like the City and that property tax exemptions enacted by the state legislature for certain special interest groups result in shifting more of the tax burden onto other property owners. Mr. Couch stated the college does generate revenue for the both the City of Statesboro and the County through sales taxes and indirectly through property taxes.

Mrs. Connie Hayes expressed her discontentment with the distortion in salaries and feels that there is not proper representation on the Board for the people who live in Stilson, Portal and Register. She also stated there should be more than the two districts to represent all of Bulloch County. Mr. John Lee encouraged the Board not to approve the proposed property tax increase and work with the current millage rate. He also asked the Board to look into the cost of the health insurance program for employees to see where costs could be cut.

Chairman Nevil thanked the audience for their comments. He called for comments from the commissioners and staff. The commissioners thanked everyone for their attendance, and thanked the audience for their comments and input into resolving the budget issues. Chairman Nevil stated that there were no easy solutions and the budget process is complex. He explained that through the budget process the commissioners have gained an understanding of the components of each department's budget and have looked for ways to cut costs without cutting services. Mr. Couch explained that the goal was to become financially solvent and at the same time be able to keep up with growth and increasing service demands.

Hearing no further comments, Chairman Nevil called for a motion to adjourn. Commissioner Gibson offered a motion to adjourn. Commissioner Mosley seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Mosley, Commissioner Ethridge, and Commissioner Simmons all voting in favor of the motion.

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J. Garrett Nevil, Chairman

Attest: _____

Olympia Gaines, Clerk of the Board

August 4, 2015
Statesboro, GA

Regular Meeting

The Board of Commissioners met at 5:30 p.m. in the Community Room of the North Main Annex. Chairman Nevil called the meeting to order and welcomed staff. Commissioner Gibson gave the Invocation and Pledge of Allegiance.

Mrs. Olympia Gaines, Clerk of the Board, performed the roll call of the commissioners and staff. The following commissioners were present: Chairman Nevil, Commissioner Simmons, Commissioner Mosley, Commissioner Ethridge, Commissioner Thompson, Commissioner Gibson, and Commissioner Rushing. The following staff were present: County Manager Tom Couch, County Attorney Jeff Akins, Assistant County Manager Andy Welch, Chief Financial Officer Whitney Richland, Public Safety Director Ted Wynn, Transportation Director Dink Butler, Statesboro-Bulloch Parks and Recreation Director Mike Rollins, Solid Waste Director Fred White, Management Analyst Cindy Steinmann, Chief Deputy Jared Akins, Tax Commissioner James Deal, and Tax Assessor John Scott.

Chairman Nevil asked for changes or modifications of the General Agenda. Hearing none, he called for a motion to approve the General Agenda as presented. Commissioner Simmons offered a motion to approve the General Agenda as presented. Commissioner Mosley seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Commissioner Simmons, and Commissioner Ethridge all voting in favor of the motion.

Chairman Nevil stated the next item on the agenda was for a public hearing for the proposed property tax increase. He called on Mr. Couch to initiate discussion on the matter. Mr. Couch stated the public notice has been duly given and two public hearings were held on July 28, 2015, with the third one being held at the current meeting. He discussed the proposed millage rate increase and stated the 2015 millage rates were on the agenda for the Board to approve. Chairman Nevil asked if there was anyone present to speak concerning the item. Hearing none, Commissioner Gibson offered a motion to close the public hearing for the proposed property tax increase. Commissioner Simmons seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Commissioner Simmons, and Commissioner Ethridge all voting in favor of the motion.

Chairman Nevil asked for public comments from the audience at large or in writing. Mr. John Smith discussed the issues he is having with the Disc Golf Course adjacent to his property. Mr. Smith stated that he initially purchased this property as a result of recommendations by the Board that his business should be located in an area zoned light industrial. Mr. Smith stated his problems with Disc Golf revolve around safety concerns as participants are often entering his property and could possibly be injured by the tools he has on his property. He requested that the County either place a fence around his property or purchase his property for the recreation department. Mr. Couch informed the Board if they are considering placing a fence around Mr. Smith's property there are various steps that would need to be considered as the cost estimate would require the submission of bids and a budget amendment pursuant to the County's financial and purchasing policies. Mr. Smith stated that he would like the issue to be resolved as soon as possible. Commissioner Rushing suggested the Disc Golf Course might be temporarily closed until the situation is resolved. After some discussion, the Board informed Mr. Smith that within 90 days, he would have an indication of how this issue would be resolved.

Mrs. Judy Womack expressed her opposition to the removal of the Confederate monument on the courthouse lawn and asked the Board not to relocate or alter the Confederate monument. Mr. Michael Mull reiterated his opposition to the removal of the Confederate monument and asked the Board to leave the monument where it is.

Dr. Lisa Leege expressed her desire to see the continuation of the curbside recycling program and discussed the benefits of the program for the community as a whole. Dr. Leege stated that she would like for the Board to revisit the decision to terminate the curbside recycling program and continue the curbside recycling program until a solution could be reached. Mr. Couch shared some of the negative operating issues for the curbside recycling program as follows: (1) poor program design; (2) poor promotion, outreach and feedback; (3) poor collection practices; and (4) inadequate materials recycling facility. He stated these issues have resulted in an operating loss of $41,825 and an aggregate loss of $67,825. Mr. Couch stated the County is recommending termination of the program as the County cannot afford to supplement the program with tax payers' dollars to fix the problems with the program. Mr. Couch stated that the County is working on a solution with the City to have something in place for residents within the city prior to the September deadline.

Mrs. G. Clifton Miller expressed her concerns with the condition of BJ Clifton Road and her desire to see Rough Rider Road and Spring Creek Road paved. Chairman Nevil briefly shared with Mrs. Miller the process of having a road paved and stated the Board will review her concerns and provide some feedback. Chairman Nevil thanked everyone for their comments.

Chairman Nevil stated the next item on the agenda was a presentation by Patsy Salazar and Chelsea Glosser with the Up with People Organization. Ms. Salazar and Ms. Glosser shared a description of the organization and upcoming events. They stated the organization is looking for 35 local host families to assist with transportation, meals and community integration activities for their members while they are visiting Statesboro. Ms. Salazar stated there will be an Up with People show on August 28, 2015 at 7:00 pm at the Statesboro High School. Chairman Nevil thanked both Ms. Salazar and Ms. Glosser for their presentation and for visiting Bulloch County and the Statesboro area.

Chairman Nevil stated the next item on the agenda was to approve the Consent Agenda as follows: (1) approve the minutes of the Special Called Meeting held on June 30, 2015 and the minutes of the Regular Meeting held on July 21, 2015; and (2) approve a resolution for the adoption of the recently approved Hazard Mitigation Plan (See Exhibit #2015-095). Commissioner Rushing offered a motion to approve the Consent Agenda as presented. Commissioner Ethridge seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Commissioner Simmons, and Commissioner Ethridge all voting in favor of the motion.

Chairman Nevil stated the first item under Old Business was for discussion and/or action regarding the Confederate monument at the courthouse. Without further discussion, Commissioner Thompson offered a motion to have the Confederate monument remain on the courthouse lawn. Commissioner Gibson seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Commissioner Simmons, and Commissioner Ethridge all voting in favor of the motion. Commissioner Mosley recommended the Board consider forming a committee to further review options regarding the monument and other memorials.

Chairman Nevil stated the first item under New Business was for discussion and/or action to approve the 2015 millage rates as follows: (1) Bulloch County Board of Commissioners M&O would be 12.340 Mills; (2) Statesboro Fire Tax District M&O would be 1.800 Mills; (3) Bulloch

County Board of Education M&O would be 9.848 Mills; and (4) Bulloch County Board of Education Bond would be 0.450 Mills. After hearing no further discussion, Commissioner Thompson offered a motion to approve the levy of the millage rates as presented for calendar year 2015 (See Exhibit # 2015-096). Commissioner Rushing seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Commissioner Simmons, and Commissioner Ethridge all voting in favor of the motion.

Chairman Nevil called for general comments or statements from the commissioners and staff. The commissioners thanked everyone for their attendance, and thanked everyone for sharing their comments and input. Commissioner Simmons invited the audience to attend the monthly meetings in order to see what issues were being discussed by the Board. Commissioner Rushing stated that every effort was made to keep the budget low and all of the commissioners looked at every component before coming to the decision to raise taxes. Commissioner Thompson stated in comparison to 2010 and the current year with the proposed tax increase, most taxpayers would still be paying lower amounts. He stated he would also like to see a workshop scheduled to discuss the curbside recycling program. Mr. John Scott thanked everyone for their efforts in the budgeting process and stated he is open to any discussion concerning the property tax increase. He thanked the County for all the valuable services it provides. Mr. Couch thanked the elected body and the county staff for all that they do. Chairman Nevil thanked everyone for their attendance and comments.

Hearing no further comments from the Board or Staff, Chairman Nevil stated that there was no further business expected for the open session of the regular agenda and the Board must close the meeting and enter into Executive Session to discuss Personnel Matters. Chairman Nevil called for a motion to adjourn into Executive Session in accordance with the provisions of O.C.G.A.§ 50-14-3 (b) (2), and other applicable laws, pursuant to the advice of County Attorney Jeff Akins, for the purpose of discussing and deliberating on Personnel Matters. Without further discussion, Commissioner Simmons offered a motion to adjourn and enter into Executive Session to discuss and deliberate on Personnel Matters (See Exhibit #2015-097). Commissioner Mosley seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Simmons, Commissioner Mosley, and Commissioner Ethridge voting in favor of the motion.

The meeting was reconvened, and Chairman Nevil asked if there were any further comments from the commissioners or staff. Hearing no further comments from the commissioners or staff, Chairman Nevil asked for a motion to adjourn. Commissioner Rushing offered a motion to adjourn the meeting. Commissioner Simmons seconded the motion, and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Simmons, Commissioner Mosley, and Commissioner Ethridge voting in favor of the motion.

_____

J. Garrett Nevil, Chairman

Attest: _____

Olympia Gaines, Clerk of the Board

BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST:	MEETING DATE: 8.18.2015		
Administration-Clerk of the Board	RESOLUTION ATTACHED?	YES	
		NO	

REQUESTED MOTION OR ITEM TITLE:

To approve the appointment of Walter Gibson to the Concerted Services Board.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:

The Board is comprised of 21 representatives from Appling, Atkinson, Bacon, Brantley, Bulloch, Candler, Charlton, Coffee, Effingham, Evans, Jeff Davis, Long, Pierce, Tattnall, Toombs, Ware, and Wayne Counties. Bulloch is allotted two representatives. Bulloch currently has a vacant slot open for an appointment to this Board.

AGENDA CATEGORY (CHECK ONE)		FINANCIAL IMPACT STATEMENT					
PRESENTATION		BUDGETED ITEM?	YES		AMENDMENT REQUIRED?	YES	
			NO	x		NO	x
PUBLIC HEARING		ATTACH DETAILED ANALYSIS, IF NEEDED:					
CONSENT	x						
NEW BUSINESS							
OLD BUSINESS							
OTHER							

APPROVED FOR AGENDA

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	x	YES		YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL ODG		INITIAL		INITIAL	
DATE		DATE		DATE		DATE 8.12.15		DATE		DATE	

COMMISSION ACTION AND REFERRAL (Box 9)

APPROVED		DATE TO BE RETURNED TO AGENDA
DENIED		
DEFERRED		NOTES
OTHER		

BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST:	MEETING DATE: 08.18.2015		
Capital Projects/SPLOST: Public Safety – Fire	RESOLUTION ATTACHED?	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE:

Discussion and/or action – approve a bid for Pulaski Fire Substation.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY:

One (1) bid was received, and is the lowest and most responsible bid, for the construction of a fire substation on Pulaski Road, between Joe Hodges/Old Riggs Mill Road and Blankenbaker Road. The sole bid received is from Hawk Construction of Statesboro, Georgia. Costs include the installation and construction of a concrete pad and building shell. County forces will perform installation of electrical components, site work and driveway installation except for concrete or paving. This station would help lower ISO ratings from a 9/10 to a 5/9. Approval is recommended.

AGENDA CATEGORY		FINANCIAL IMPACT STATEMENT					
(CHECK ONE)		BUDGETED ITEM?	YES	X	AMENDMENT OR TRANSFER REQURED?	YES	
			NO			NO	X
PRESENTATION		ATTACH DETAILED ANALYSIS, IF NEEDED:					
PUBLIC HEARING		The FY '16 GAB has authorized $40,000 budgeted from 2013 SPLOST Public Safety funds. The project budget for this station is $40,000. This formal bid is for $29,560. The remaining county force work and contracting is expected to remain at or under budget.					
CONSENT	X						
NEW BUSINESS							
UNFINISHED BUSINESS							
OTHER							

AGENDA ITEM REVIEW AND APPROVAL

DEPARTMENT DIRECTOR	PURCHASING OFFICER	OTHER	COUNTY CLERK	COUNTY STAFF ATTORNEY	COUNTY MANAGER
YES ✓	YES ✓	YES	YES ✓	YES ✓	YES ✓
NO	NO	NO	NO	NO	NO
INITIAL CI	INITIAL JMB	INITIAL	INITIAL OWS	INITIAL JPG	INITIAL
DATE 8-12-15	DATE 08/12/2015	DATE	DATE 8/12/15	DATE 8/12/15	DATE 8.15.2015

COMMISSION ACTION AND REFERRAL

APPROVED		DATE TO BE RETURNED TO AGENDA:
DENIED		NOTES:
DEFERRED		

Revised: 01.01.07, MAC

MEMORANDUM

Date: August 5, 2015

To: Tom Couch

From: Faye Bragg

Subject: Bid Opening New Fire Station

Sealed bids were opened in the Library/Conference Room 102 at 115 North Main Street on Wednesday, August 05, 2015 at 3:00 pm for the construction of the New Fire Station on Pulaski Road for the Bulloch County Fire Department.

Twenty five (25) bids were e-mailed on July 17, 2015, as well as being posted on the County's website and an ad was run in the *Statesboro Herald*. Eight (8) bids were e-mailed as requested during solicitation.

One (1) bid was received:

Vendor	Total Bid	Vendor Declaration & Non-Collusion Affidavit	Contractor Affidavit & Insurance Certificate	Addendum #1
Hawk Construction, LLC	$29,560.00	Yes	Yes	Yes

Bid opening attendees: Zach Hawk (Hawk Construction), Christopher Ivey and Faye Bragg.

Zoom County | Zoom to Box | Zoom In | Zoom Out | Pan by Hand | Get Info | Zoom To Parcel | Center On Parcel | Measure | Area Tool | Print Page | Search Sales | Additior

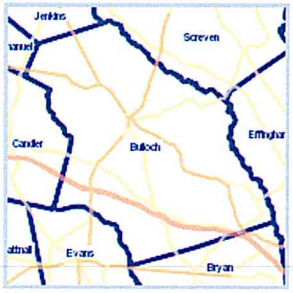
Controls

Available Layers

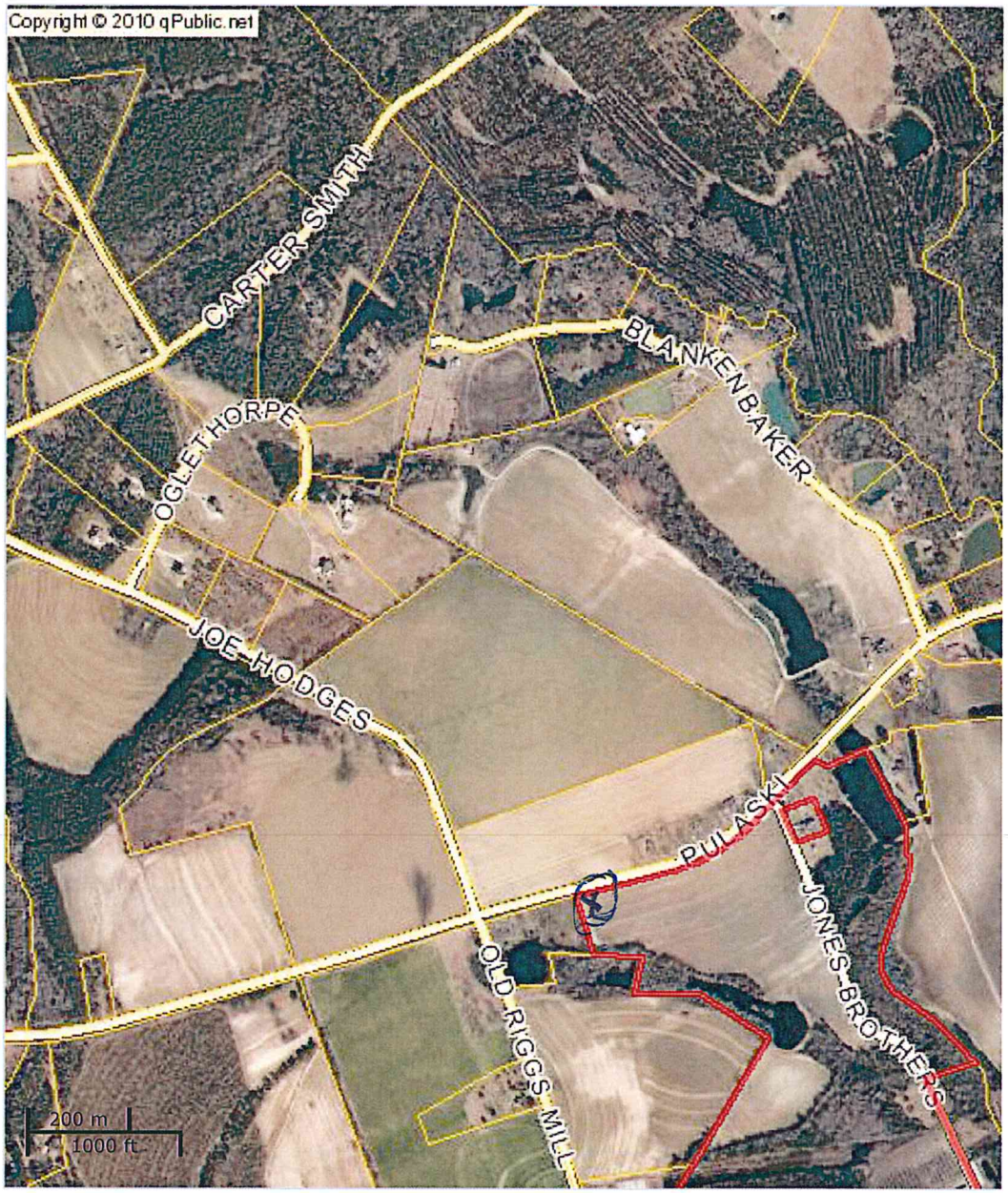
- [x] Parcels
- [ ] Parcel Numbers
- [ ] Yearly Sales
- [x] Roads
- [ ] Lakes & Rivers
- [ ] Zoning
- [ ] Variances
- [ ] FEMA Flood Zones
- [ ] Wet Lands
- [ ] Soil Types

Schools

- [x] 2014 Aerial Photos



Show Scale



Bulloch County makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided certified taxroll. All data is subject to change before the next certified taxroll.

Invitation to Bid

Bulloch County Board of Commissioners
c/o Bulloch County Fire Department

Fire Station Construction
Bulloch County Fire Department
Statesboro, Georgia

ANNOUNCEMENT

The Bulloch County Board of Commissioners (herein after referred to as "the County") on behalf of the Bulloch County Fire Department is accepting bids from qualified contractors for this project. Prospective contractors shall file all documents necessary to support its proposal. NO FAXES or E-MAILS ACCEPTED.

ADDENDUM #1

Addendum #1 replaces items in original.

Point #8 under FIRE STATION SPECIFICATIONS now reads:

- Also, a 5" thick, 12' wide by 5' deep concrete entrance pad shall be placed in front of the 12' roll up door.

Point # 8 shall be changed to:

- Also, a 6" thick, 12' wide by 5' deep concrete entrance pad shall be placed in front of the 12' roll up door.

Signature _____ 8/4/15 Date

This addendum must be signed and returned in the submitted bid package for your bid to be considered for this project.

EXCEPTIONS TO SPECIFICATIONS SHEET

If you have an exception to our specifications use this sheet and list the item you are taking an exception on and the description of the exception. Bulloch County will determine compliance to the specifications based on the information submitted. If there are no exceptions to the specifications on the bid, mark the box "No Exceptions Taken" and return this form with the bid.

☒ **NO EXCEPTIONS TAKEN**

ITEM	DESCRIPTION OF EXCEPTION

BID FORM:

Date: August 5, 2015

Bulloch County Commission
115 North Main Street
Statesboro, Georgia 30458

RE: FIRE STATION CONSTRUCTION
STATESBORO, GEORGIA

Gentlemen:

Having carefully examined the **IFB** entitled, **"FIRE STATION CONSTRUCTION, STATESBORO, GEORGIA"**, and all related documents including IFB, TERMS & CONDITIONS and FIRE STATION SPECIFICATIONS, dated August 5, 2015, and Addendum No. (s):

The bid price listed below shall be for one (1) fire station on listed site within Bulloch County, Georgia.

As well as the work site and conditions affecting the work, the **Undersigned** proposes to furnish all services, labor and materials called for by them for the entire work, in accordance with said documents for the sum of:

$ Twenty nine thousand five hundred sixty dollars **DOLLARS** ($ 29,560.00)

which sum is hereinafter called the "**BASE BID**".

Name of Bidder: Hawk Construction LLC

Address: 742 Mette Rd Statesboro GA 30461

Signature: [signature]

Title: Owner

Date: 8/5/15

NON-COLLUSION AFFIDAVIT

The following affidavit is to accompany the proposal:

STATE OF: GA

COUNTY OF: Bulloch

Owner, Partner or Officer of Firm:
Zach Hawk

Company Name, Address, County and State:
Hawk Construction LLC
742 Metts Rd Statesboro GA 30461 Bulloch County

Being of lawful age and being first duly sworn, the above-named individual on oath says that he/she is the agent authorized by the vendor to submit the attached proposal. Affiant further states that neither the vendor nor any of its employees or agents has prevented or attempted to prevent competition in such bidding by any means whatever; nor has the vendor or any of its employees or agents prevented or endeavored to prevent anyone from making a bid or proposal therefor by any means whatever; nor has the vendor or any of its employees or agents caused or induced another to withdraw a bid or proposal for the work. Affiant further states that neither the vendor nor any of its employees or agents has directly or indirectly violated Section 36-91-21(d) of the Official Code of Georgia Annotated.

FIRM NAME Hawk Construction LLC

SIGNATURE [signature]

TITLE Owner

Subscribed and sworn to before me this 4 day of August 2015.

NOTARY PUBLIC Donna M. Bonnette

DONNA M BONNETTE
MY COMMISSION EXPIRES
NOTARY
PUBLIC
NOVEMBER 21, 2015
BULLOCH COUNTY, GEORGIA

VENDOR DECLARATION

The vendor understands, agrees and warrants:

That the vendor has carefully read and fully understands the full scope of work.

That the vendor has the capability to successfully undertake and complete the responsibilities and obligations in said scope of work.

That Bulloch County reserves the right to reject any or all proposals and to waive any technicalities and formalities in the bidding.

That by submission of this proposal the vendor acknowledges that Bulloch County has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the vendor.

If a partnership, a general partner must sign.

If a corporation the authorized corporate officer(s) must sign and the corporate seal must be affixed to this proposal.

VENDOR:

Name _____ Title _____

Name _____ Title _____

AFFIX CORPORATE SEAL (if applicable)

Subscribed and sworn to before me this 4 day of August 2015.

NOTARY PUBLIC Donna M. Bonnette

DONNA M BONNETTE
MY COMMISSION EXPIRES
NOTARY
PUBLIC
NOVEMBER 21, 2015
BULLOCH COUNTY, GEORGIA

CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with Bulloch County, Georgia has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with Bulloch County, Georgia, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 on the Subcontractor Affidavit provided in Georgia Department of Labor Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to Bulloch County, Georgia at the time the subcontractor(s) is retained to perform such service.

821970 — Oct. 15, 2014
EEV/Basic Pilot Program* User Identification Number — Date of Authorization

Hawk Construction LLC
Name of Company

By: [signature] — 8/4/15
Authorized Officer or Agent — Date
(Contractor Name)

Owner
Title of Authorized Officer or Agent of Contractor

Zach Hawk
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 4 DAY OF August, 2015.

Donna M. Bonnette
Notary Public
My Commission Expires:
Nov. 21, 2015

DONNA M BONNETTE
MY COMMISSION EXPIRES
NOTARY PUBLIC
NOVEMBER 21, 2015
BULLOCH COUNTY, GEORGIA

* As of the effective date of O.C.G.A. § 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

HAWKC-2 OP ID: BF

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 08/04/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Lee, Hill & Johnston Insurors
212 Savannah Avenue
Statesboro, GA 30458-4935
Russell Jordan Taulbee

Phone: 912-764-9896
Fax: FAX 764-8980

CONTACT NAME:
PHONE (A/C, No, Ext):
FAX (A/C, No):
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Owners Insurance Co	32700
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Hawk Construction LLC
DBA Smith Steel Structures
742 Metts Road
Statesboro, GA 30458

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR Blkt AI/55373 GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC	X	X	48213697	09/26/2014	09/26/2015	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 3,000,000
							PRODUCTS - COMP/OP AGG	$ 3,000,000
								$
A	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS NON-OWNED AUTOS	X		5000363200	09/26/2014	09/26/2015	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		48213694	09/26/2014	09/26/2015	WC STATU-TORY LIMITS OTH-ER	
							E.L. EACH ACCIDENT	$ 500,000
							E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

JOB: Fire Department, 5481 Pulaski Hwy, Statesboro, GA / Certificate Holder also known as Additional Insured per Blanket Additional Insured endorsement #55373 as required by written contract..

CERTIFICATE HOLDER

BULLOCH

Bulloch County Board of Commissioners
115 N Main St
Statesboro, GA 30458

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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COMMERCIAL GENERAL LIABILITY
55373 (1-07)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM.

A. Under **SECTION II - WHO IS AN INSURED**, the following is added:

A person or organization is an Additional Insured, only with respect to liability arising out of "your work" for that Additional Insured by or for you:

1. If required in a written contract or agreement; or
2. If required by an oral contract or agreement only if a Certificate of Insurance was issued prior to the loss indicating that the person or organization was an Additional Insured.

B. Under **SECTION III - LIMITS OF INSURANCE**, the following is added:

The limits of liability for the Additional Insured are those specified in the written contract or agreement between the insured and the owner, lessee or contractor or those specified in the Certificate of Insurance, if an oral contract or agreement, not to exceed the limits provided in this policy. These limits are inclusive of and not in addition to the limits of insurance shown in the Declarations.

C. **SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS**, is amended as follows:

1. The following provision is added to **4. Other Insurance:**

   This insurance is primary for the Additional Insured, but only with respect to liability arising out of "your work" for that Additional Insured by or for you. Other insurance available to the Additional Insured will apply as excess insurance and not contribute as primary insurance to the insurance provided by this endorsement.

2. The following provision is added:

   Other Additional Insured Coverage Issued By Us

   If this policy provides coverage for the same loss to any Additional Insured specifically shown as an Additional Insured in another endorsement to this policy, our maximum limit of insurance under this endorsement and any other endorsement shall not exceed the limit of insurance in the written contract or agreement between the insured and the owner, lessee or contractor, or the limits provided in this policy, whichever is less. Our maximum limit of insurance arising out of an "occurrence", shall not exceed the limit of insurance shown in the Declarations, regardless of the number of insureds or Additional Insureds.

All other policy terms and conditions apply.

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BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST:	MEETING DATE: 08.18.2015		
County Manager – Countywide	RESOLUTION ATTACHED?	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE:

Discussion and/or action – IT Management Proposal.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY:
During the budget process, the staff petitioned Georgia Technologies to provide a proposal for exclusive sole source IT support. Currently, GT provides 80%+ of our outside service and support, except for proprietary or specialized software support. Their proposal provides a higher level of service, but at a reliable price. Effectively, they would become our "IT Department." As a result of past performance, the staff has great confidence in their abilities, and reliability. Approval is recommended.

AGENDA CATEGORY		FINANCIAL IMPACT STATEMENT					
(CHECK ONE)		BUDGETED ITEM?	YES	X	AMENDMENT OR TRANSFER REQURED?	YES	
			NO			NO	X
PRESENTATION		ATTACH DETAILED ANALYSIS, IF NEEDED: Subject to any modification in the pricing, they could do this for just less than $100,000 that is already allocated by department in the operating budget. The proposal does not include the cost of future hardware, proprietary software and associated maintenance agreements, but GT would help plan future purchases and monitor existing system needs. By the comparison, though they also provide oversight on cellular services, the City of Statesboro has an IT service budget of $650,000 annually and 6 FTE.					
PUBLIC HEARING							
CONSENT	X						
NEW BUSINESS							
UNFINISHED BUSINESS							
OTHER							

AGENDA ITEM REVIEW AND APPROVAL

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES	✓	YES		YES	✓	YES	✓	YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL		INITIAL		INITIAL	
DATE		DATE 08/12/2015		DATE		DATE 8/12/15		DATE 8/12/15		DATE 8.15.2015	

COMMISSION ACTION AND REFERRAL

APPROVED		DATE TO BE RETURNED TO AGENDA:
DENIED		NOTES:
DEFERRED		

Revised: 01.01.07, MAC

Prepared for:

Bulloch County Board of Commissioners

GEORGIA TECHNOLOGIES

Countywide IT Management Proposal

Unlimited IT Service and Support (SimpleRate)

The Georgia Technologies SimpleRate program is specifically designed to provide technology related products and services to Countywide offices. Service and support is available to the County whenever a request is made by an end user and whenever system trouble is found via the Georgia Technologies remote monitoring platform.

In addition, Georgia Technologies will provide comprehensive consulting on County-wide IT related projects, vendor management, and Microsoft updates and patch management. After-hours service will be provided in the event emergency service is required.

The SimpleRate program includes the following:

- Unlimited IT Service & Support
- Guaranteed Response Times
- 24x7x365 Monitoring and Alert Management
- Unlimited Help Desk Support to End Users
- Antivirus Software and Management for Servers and Computers
- Scheduled Onsite Maintenance as Required
- Router & Firewall Management
- Project Planning & Consulting
- Microsoft Patch Management
- User Account Administration
- Vendor Management of software suppliers, copier companies, website administrators, and other IT related third-parties
- File Sharing Permission Administration
- Security Administration & Annual Security Audit
- Inventory of IT Assets
- Data Backup & Disaster Recovery Planning & Configuration*
- Complete Management of the Countywide ShoreTel Phone System
- Management of the State Court courtroom's Audio/Visual System

*It is the goal of Georgia Technologies to provide collocation Data Backup & Disaster Recovery Services throughout the County's network to reduce the cost of off-site data backups to third-party providers.

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Prepared for:

Bulloch County Board of Commissioners

GEORGIA TECHNOLOGIES

The SimpleRate program covers the following entities and systems:

Location	Computers	Servers	Total
Bulloch County Courthouse	14	1	15
Bulloch County Judicial Annex	18	2	20
Bulloch County Adult Probation	11	1	12
Bulloch County Magistrate Court	12	1	13
Bulloch County Board of Commissioners, Administration, Tax Assessor's Office, Tax Commissioner's Office, and Building & Zoning Office	37	3	40
Bulloch County Public Works	11	0	11
Bulloch County Public Safety	11	0	11
Bulloch County EMS	15	1	16
Bulloch County Fire Department	13	0	13
Bulloch County Correctional Institute	17	1	18
Bulloch County Sheriff's Department	58	5	63
Bulloch County Sheriff's Department (Vehicle Laptops)	55	0	55
Bulloch County Drug Task Force	8	0	8
Statesboro-Bulloch County Airport	3	0	3
Bulloch County Animal Control	8	1	9
Bulloch County Parks & Recreation (Honey Bowen Building)	21	1	22
Bulloch County Parks & Recreation (Mill Creek Park)	37	2	39
	349	**19**	**368**

The monthly recurring subscription fee for the SimpleRate program provided to the entities and their systems described herein is: **$6,240.** This monthly fee excludes the off-site Data Backup & Disaster Recovery services currently provided to the Bulloch County Sheriff's Department and the Bulloch County Magistrate Court at the cost of $394 per month.

In addition and as an option, Georgia Technologies recommends that the County implement hosted Email services at an additional monthly recurring subscription fee of **$760** based on 190 user mailboxes.

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BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST:	MEETING DATE: 08.18.2015		
Capital Projects/SPLOST - Recreation	RESOLUTION ATTACHED?	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE:

Discussion and/or action – VOIP installation.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY:
In an on-going effort to reduce telecommunications costs the staff is recommending an additional installation of VOIP on a sole source basis at the Honey Bowen building by our current vendor, Georgia Technologies of Statesboro, Georgia. GT has installed VOIP systems at the Magistrate Court, North Main Annex, Judicial Annex and Courthouse which has traditional reduce landline telecom costs at HB by 50% annually. Approval is recommended.

AGENDA CATEGORY		FINANCIAL IMPACT STATEMENT					
(CHECK ONE)		BUDGETED ITEM?	YES	X	AMENDMENT OR TRANSFER REQURED?	YES	
			NO			NO	X
PRESENTATION		ATTACH DETAILED ANALYSIS, IF NEEDED:					
PUBLIC HEARING		The FY '16 GAB has authorized $20,000 budgeted from 2013 SPLOST Recreation funds. The cost proposal is $17,500, and is attached.					
CONSENT	X						
NEW BUSINESS							
UNFINISHED BUSINESS							
OTHER							

AGENDA ITEM REVIEW AND APPROVAL

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES	✓	YES		YES	✓	YES	✓	YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL JMB		INITIAL		INITIAL CW		INITIAL Ja		INITIAL	
DATE		DATE 08/12/2015		DATE		DATE 8.12.15		DATE 8/12/15		DATE 8.12.15	

COMMISSION ACTION AND REFERRAL

APPROVED		DATE TO BE RETURNED TO AGENDA:
DENIED		NOTES:
DEFERRED		

Revised: 01.01.07, MAC

GEORGIA TECHNOLOGIES
216 S Zetterower Ave, Statesboro, Georgia 30458, USA
local (912) 489-7427 toll free (866) 489-7427
www.georgiatechnologies.com

PROPOSAL

Prepared Especially For

Statesboro Bulloch Parks & Recreation
PO Box 408
Statesboro, GA 30459

Proposal Date
5/8/2015

Proposal No.
4181

Prepared By
DTR

QTY	DESCRIPTION	RATE
	HONEY BOWEN LOCATION SHORETEL TELECOM PROPOSAL - CONNECTS W/ COUNTY SYSTEM	
	PRIMARY DIAL TONE WILL BE CENTRALIZED AT NORTH MAIN ANNEX	
1	ShoreGear 50V for IP Resources and Local AA and VMail Additional Site License Extension & Mailbox Licenses for 18 Users, ShoreTel Communicator Personal Licenses for 16 Users, ShoreTel Communicator Operator License for 2 Users Telco Connection Adaptors & ShoreGear Rack Mount Tray, & 1-Year ShoreCare Partner Support (No Phones) - Prorated	8,217.79
	with Complete Installation, Setup & Administration of System Equipment and Applications and Customized User Training & Support	
18	Telephones: ShorePhone IP480g	7,642.00
1	Backup Power Supply/UPS (Required for Operation During Power Outages) Rack Mount	440.49
2	HP v1910-24G PoE Network Switch	1,199.98
	ADDITIONAL OPTION - IF NECESSARY Shoregear T1K Switch (Local PRI) - $2,999.00	
	THIS PROPOSAL DOES NOT INCLUDE THE COST AND LABOR ASSOCIATED WITH WIRING AND/OR THE TERMINATION OF ANY NETWORK CABLE FROM THE PATCH PANEL TO EACH ENDPOINT AT WHICH THE TELEPHONE AND/OR EQUIPMENT IS CONNECTED. CERTAIN NETWORK WIRING REQUIREMENTS ARE NECESSARY FOR VOIP SYSTEMS TO OPERATE PROPERLY. WHILE MOST OFFICE BUILDINGS MEET THE NECESSARY WIRING REQUIREMENTS, ANY INSTALLATION OF WIRING PROVIDED BY GEORGIA TECHNOLOGIES AND/OR ITS THIRD-PARTY CONTRACTORS IS ADDITIONAL AND WILL BE BILLED SEPARATELY. PLEASE CONTACT YOUR GEORGIA TECHNOLOGIES REPRESENTATIVE FOR DETAILS.	

Subtotal	$17,500.26	**Sales Tax (7.0%)**	$0.00	**Total**	**$17,500.26**

The costs listed on this proposal may change after 30 days. If the cost of labor is included on proposal, it is an estimate of time only and is subject to change. Please contact your Georgia Technologies service provider for complete details. Visit us at www.georgiatechnologies.com!

BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST:	MEETING DATE: 08.18.2015		
Capital Projects/SPLOST – Community Facilities	RESOLUTION ATTACHED?	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE:

Discussion and/or action – Professional Services Agreement.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY:
This proposed sole source PSA is with Lyon and Associates of White Rock, South Carolina. L&A has performed a study on the leak issues at the Courthouse and has recommended a phased plan of corrective action. The most immediate need is to correct deficiencies with an exterior wall(s) near the roof line that is responsible for a direct leak into the State Court and Solicitor's offices. L&A would provide the services described in the attachment. They will be especially helpful in forming specifications for bidding out a qualified contractor. Approval is recommended.

AGENDA CATEGORY		FINANCIAL IMPACT STATEMENT					
(CHECK ONE)		BUDGETED ITEM?	YES	X	AMENDMENT OR TRANSFER REQURED?	YES	
			NO			NO	X
PRESENTATION		ATTACH DETAILED ANALYSIS, IF NEEDED:					
PUBLIC HEARING		The FY '16 GAB has authorized this project at $120,000 for Courthouse Capital Maintenance. L&A has offered their services at $12,500. Depending on project bids, we may have to reassign some contingency funds, to which $98,500 is currently available in 2013 SPLOST 2013 Community Facilities funds.					
CONSENT	X						
NEW BUSINESS							
UNFINISHED BUSINESS							
OTHER							

AGENDA ITEM REVIEW AND APPROVAL

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES	✓	YES	✓	YES		YES	✓	YES	✓	YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL	[illegible]	INITIAL	JMB	INITIAL		INITIAL	[illegible]	INITIAL	[illegible]	INITIAL	[illegible]
DATE	8/13/15	DATE	08/12/2015	DATE		DATE	8/12/15	DATE	8/12/15	DATE	8.15.2015

COMMISSION ACTION AND REFERRAL

APPROVED		DATE TO BE RETURNED TO AGENDA:
DENIED		NOTES:
DEFERRED		

Revised: 01.01.07, MAC

Lyon & Associates
Roofing and Waterproofing Consultants

August 10, 2015

Mr. Bob Hook
Public Facilities
17315 Hwy 301 North
Statesboro, GA 30458

RE: Bulloch County Courthouse Exterior Restoration
Professional Services Proposal / Scope of Work

Dear Mr. Hook:

Thank you for the opportunity to provide you with this proposal for our services.

We will provide the following services, described below as "Preconstruction Services" and "Construction/Post Construction Services".

Preconstruction Scope of Work:

- All site visits and field evaluation necessary to collect the data needed for specification and drawing preparation
- All research required for assessing which materials are most suitable for use on this project
- Specification and drawing preparation
- Conducting the pre-bid meeting
- Preparation and distribution of addendums
- All phone calls and correspondence related to this project
- Assistance in evaluating bids
- Performance of value engineering, if necessary

Construction/Post Construction Scope of Work:

- Conducting the pre-construction meeting
- Minimum of one site inspection per 6 working days, additional visits as needed at no additional charge (includes all travel related expenses)
- Distribution of field reports after each visit, reports to include details about project related issues, resolution of issues, project progress, and photos
- All phone calls and correspondence related to this project
- Documentation of change order requests
- Documentation and approval of progress payment requests (with final approval by Bulloch County Board of Commissioners.
- Warranty administration
- Issuance of project DVD

P.O. Box 722
White Rock, SC 29177
O: 803-386-0301
F: 866-521-6257
lyonandassociates.net

Please let me know if you require additional information or need any clarifications.

Sincerely,

Rob Lyon

Rob Lyon
Lyon & Associates

Cc: Thomas M. Couch - County Manager
Cindy Steinmann - Management Analyst

P.O. Box 722
White Rock, SC 29177
O: 803-386-0301
F: 866-521-6257
lyonandassociates.net

Professional Services Agreement between Owner and Consultant

Project Title: Bulloch County Courthouse Exterior Restoration *Project Number:* Not Assigned

Client: Bulloch County Board of Commissioners *Site Address:* 115 N. Main Street

Address: P.O. Box 347 Statesboro, GA 30459

Contact: Thomas M. Couch *tel:* (912) 764-6245 *fax:* (912) 764-8634

Consultant: Lyon & Associates, LLC

Address: P.O. Box 722, White Rock SC 29177 *tel:* 803-386-0301

Contact: Rob Lyon *tel:* 803-622-0433 *fax:* 866-521-6257

Project Description: Exterior Restoration of Courthouse as defined in attached proposal

Compensation

☒ **LUMP SUM.** Compensation for these services shall be a Lump Sum of **$ 12,500**.

☐ **TIME AND EXPENSES.** Compensation for these services will not exceed **$** _____ without written authorization and will be based on the following option (per the attached Estimate of Professional Services or List of Billing Rates), plus Reimbursable Expenses times a factor of _____ and Subconsultant Expenses times a factor of _____ and per the Consultant's attached Definitions.

☐ **COST PLUS FIXED FEE.** Compensation for these services shall be at the Consultant fixed professional fee, plus Reimbursable Expenses billed at a factor of 1.15 plus Subconsultant (contracting) billing times a factor of 1.15 and per the Consultant's attached Definitions. The estimated compensation shall be a combination of an estimate of expenses and third-party billings of $ _____ plus a Consultant fixed fee of _____ for an estimated total of _____.

Direct Job Wages or Billing Rates for Time and Materials or Cost plus Fixed Fee contracts are subject to change to reflect adjustments in the Consultant's salary levels.

In the event services beyond those specified in the Scope of Services and not included in the compensation above are required, the Consultant shall submit a fee estimate for such services and a contract modification shall be negotiated and approved in writing by the Client prior to any effort being expended on such services.

Schedule of Payments:

See attached proposal from Lyon and Associates.

Execution:

Execution of this document by duly authorized representatives of the Consultant and the Client, represents the entire Agreement between the parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This agreement may be amended or modified by written instrument, but such instrument is valid only upon signature by both parties. Neither the Consultant nor Client shall assign, transfer, or encumber any rights, duties, or interests accruing from this Agreement without the express prior written consent of the other.

Client:	Bulloch County Board of Commissioners	Consultant:	Lyon & Associates, LLC
By:	_____	By:	Robert Lyon
Signature:	_____	Signature:	Robert Lyon
Title:	_____	Title:	Owner
Date:	_____	Date:	August 10, 2015

ATTACHED: ☒ Scope of Services (Lyon & Associates Proposal: "Bulloch County Courthouse Exterior Restoration / Professional Services / Scope of Work" dated August 10, 2015

Standard Provisions

1. **SERVICES.** The Consultant shall provide professional services in accordance with the agreed upon Scope of Work.

2. **EXECUTION.** This Agreement becomes effective upon signatures by authorized representation of the Client and the Consultant and upon receipt by The Consultant of a signed original or facsimile transmittal. If facsimile is initially sent to the Consultant, Client will provide the Consultant with a signed original for record as soon as practicable.

3. **INITIATION.** The Consultant is authorized to proceed with services upon receipt of an executed Agreement or written Notice to Proceed.

4. **COMPLETION/TERMINATION.** This Agreement shall remain in force until completion and acceptance of the services or until terminated by mutual agreement. This Agreement may be terminated by either party upon a ten (10) day written notice should the other party fail substantially to perform in accordance with its terms. In the event of termination, The Consultant shall be paid in accordance with the compensation terms of this Agreement for services provided in accordance with the Scope of Services, together with all costs arising out of such termination.

Continuing Service Agreements shall be reviewed annually for rates and shall remain in force until terminated in writing by either party, or otherwise stipulated contractually.

5. **STANDARD OF CARE.** Services provided by the Consultant to Client under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. This representation is in lieu of any warranties or other representations, either express or implied.

6. **INDEPENDENT CONSULTANT.** The Consultant is and shall be at all times during the term of this Agreement an independent Consultant and not an employee or agent of the Client.

7. **COMPLIANCE WITH LAWS.** The Consultant will endeavor to comply with Federal, State and local laws and ordinances applicable to the services to be provided under this Agreement.

8. **COLLECTION COSTS.** In the event legal action is necessary to enforce the payment provisions of this Agreement if Client fails to make payment within sixty (60) days of the invoice date, the Consultant shall be entitled to collect from the Client any judgment or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by the Consultant in connection therewith.

9. **OWNERSHIP OF DOCUMENTS.** Drawings, specifications, reports, programs, manuals, or other documents, including all documents on electronic media, prepared under this Agreement are instruments of service and are, and shall remain, the property of the Consultant. The Consultant will retain all common law, statutory, and other reserved rights, including the copyright thereto. The Consultant shall not be held liable for reuse of documents or modifications thereof by the Client or its representatives for any purpose other than the original intent of this Agreement, without the written authorization of and appropriate compensation to the Consultant.

10. **SITE VISITS/OBSERVATION.** If included in the Scope of Work, the Consultant shall visit the project and/or construction site at appropriate intervals to become generally familiar with the progress, quality of work (contractor's work), and to determine if the work is proceeding in general accordance with the Contract Documents. Visits to the project site and observations made by the Consultant as part of services during construction under Agreement shall not make the Consultant responsible for, nor relieve the construction contractor(s) of the obligation to conduct comprehensive monitoring of the work sufficient to ensure conformance with the intent of the Contract Documents, and shall not make the Consultant responsible for, nor relieve the construction contractor(s) of the full responsibility for all construction, means, methods, techniques, sequences and procedures necessary for coordinating and completing all portions of the work under the construction contractor(s) and for all safety precautions incidental thereto.

11. **EQUAL OPPORTUNITY EMPLOYMENT.** The Consultant will comply with federal regulations pertaining to Equal Opportunity Employment. The Consultant is in compliance with applicable local, state, and federal regulations concerning minority hiring. It is the Consultant's policy to ensure that applicants and employees are treated equally without regard to race, creed, sex, age, color, religion, veteran status, ancestry, citizenship status, national origin, marital status, sexual orientation, or disability. The Consultant expressly assures all employees, applicants for employment, and the community of its continuous commitment to equal opportunity and fair employment practices. The Consultant's equal opportunity employment policy applies to all phases of employment, including recruiting, hiring, job assignment, supervision, training, upgrading, transfer, compensation, benefits, promotion, education, recreation, layoff and termination.

12. **INSURANCE.** The Consultant will maintain the following levels of insurance during the term of this Agreement. The Client will be named as an additional insured on the Commercial General Liability and Automobile Liability insurance policies.

a. Workers Compensation (and Employers Liability Insurance) – as required by applicable statute.

b. Commercial General Liability – $1,000,000 per occurrence for bodily injury, including death and property damage, and $2,000,000 in the aggregate.

c. Automobile Liability – minimum of $1,000,000 combined single limit for bodily injury and property damage.

d. Professional Liability (E&O) - $1,000,000 each claim and in the aggregate.

13. **INDEMNIFICATION/HOLD HARMLESS.** The Consultant shall indemnify and hold harmless the Client and its employees from liability, settlements, loss or costs resulting from the concurrent negligence of the Consultant and the Client. It is expressly agreed that the Consultant's obligations and indemnity under this paragraph shall be effective only to the extent of the Consultant's negligence. The Consultant's liability is limited to the proceeds recovered from the insurance carried by the Consultant and within the monetary limits of insurance specified in this Agreement.

In no event shall either Client or the Consultant be liable for any incidental, indirect or consequential damages.

14. **LIMITATION OF LIABILITY.** In recognition of the relative risks and benefits of the project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant and its subconsultants on the project for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that the total aggregate liability of the Consultant and its subconsultants to all those named shall not exceed $50,000 or the amount of the Consultant's total fee paid by the Client for services under this Agreement, whichever is the greater. Such claims and causes include, but are not limited to negligence, professional errors or omissions, strict liability, breach of contract, or warranty.

15. **DISPUTES.** Any action for claims arising out of or relating to this Agreement and/or respective services shall be governed by the laws of the State of Georgia. Venue shall be in the County of Bulloch. Mediation is an express condition precedent to the filing of any legal action.

16. **ATTORNEY FEES.** Should there be any suit or action instituted to enforce any right granted in this contract, the substantially prevailing party shall be entitled to recover its costs, disbursements and reasonable attorney fees from the other party. The party who is awarded a net recovery against the party has previously made a bona fide offer of payment in settlement and the amount of recovery is the same or less than the amount offered in settlement. Reasonable attorney fees may be recovered regardless of the forum in which the dispute is heard, including an appeal.

17. **SEVERABILITY AND SURVIVAL.** Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect. All obligations arising prior to the termination of the Agreement and all provisions of this Agreement allocating responsibility or liability between the Client and the Consultant shall survive the completion of the services hereunder and the termination of this Agreement.

Lyon & Associates, LLC

Roofing and Waterproofing Consultants

Roof and Exterior Envelope Report

Prepared for:
Bulloch County
Attention: Mr. Bob Hook
20 Siebald Street
Statesboro, GA 30458

Prepared by:
Lyon & Associates, LLC
P. O. Box 722
White Rock, SC 29177
(803) 386-0301

Date of Issue: April 6, 2015

Robert E. Lyon
REGISTERED ROOF CONSULTANT
RCI
0630
RCI, Inc.

Bulloch County Courthouse

Bulloch County
Statesboro, GA 30458

Roof and Exterior Envelope Report

April 6, 2015

Executive Summary

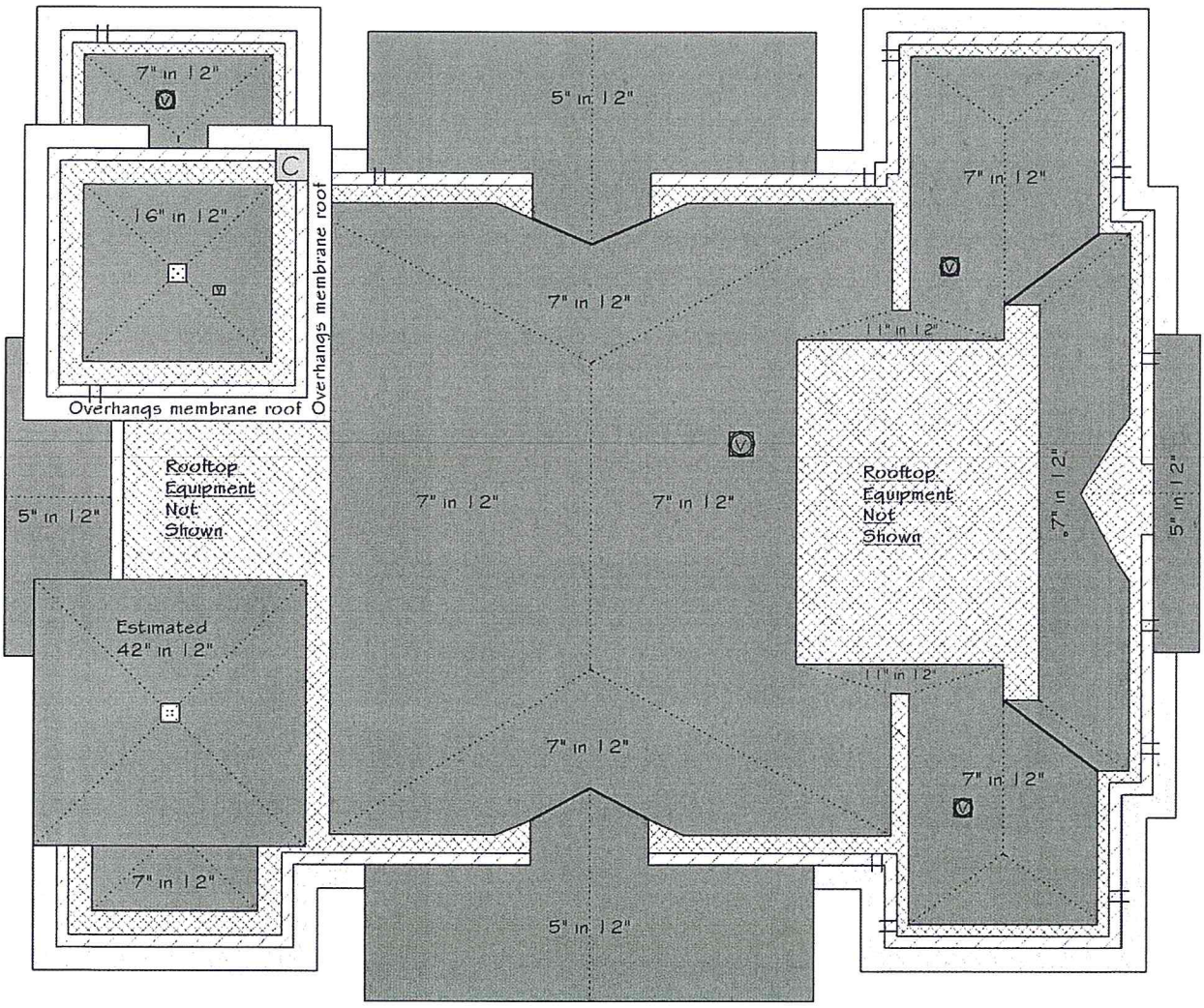


Figure 1: Bulloch County Courthouse (See Roof Plan for more information)

Lyon & Associates was engaged by the Bulloch County to evaluate the roofs and exterior walls and make recommendations for the purpose facility planning.

The roof and wall inspections were conducted on March 4th and 25th, 2015. The inspector and preparer of this report, Rob Lyon, is a registered roof consultant (registered under the auspices of RCI, Incorporated*) with over twenty seven years of experience in commercial roofing.

*"**RCI, Incorporated** is an international association of professional consultants, architects, and engineers who specialize in the specification and design of roofing, waterproofing and exterior wall systems."

The total square footage of the roofs included in the survey is approximately 11,803. The following table provides the square footages broken down by roof type.

	Square Footage	% of total roof area
Membrane Roof Area	3506	29.7
Asphalt Shingle Roof Area	7687	65.1
Standing Seam Metal Roof Area	610	5.2
TOTAL	**11,803**	**100%**

Table 1: Square footage totals include added square footage to account for roof slope and parapet wall flashings.

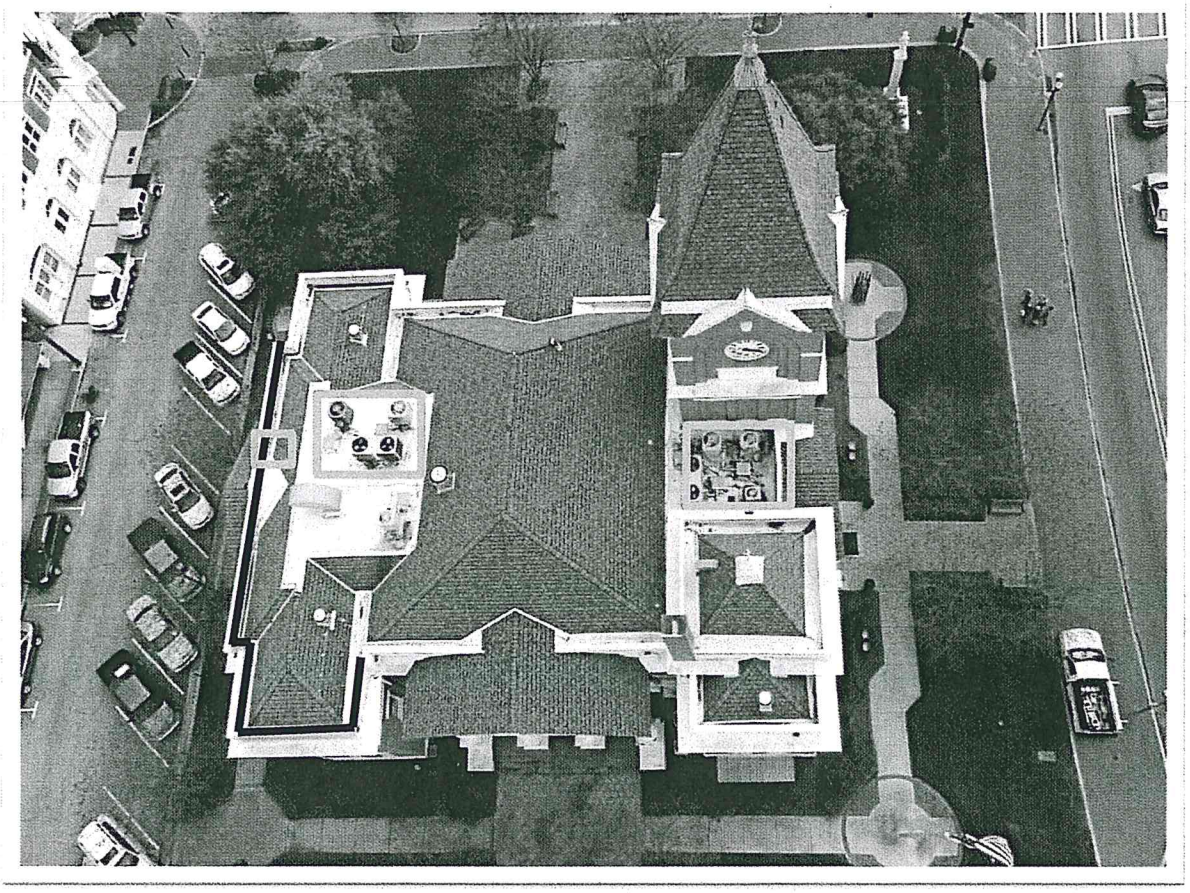


Figure 2: Red line at perimeter indicates locations where moisture appears to be entering exterior walls. Yellow bordered areas indicate areas where moisture was detected beneath the roof membrane.

This report also includes the exterior walls beginning at, and above, the dentil moulding. The square footage of exterior walls is estimated to be approximately 6000 square feet.

Courthouse Construction History from Wikipedia: *"The courthouse was designed by Bruce and Morgan in 1894. It was renovated in 1914 by Edward Columbus Hosford in the Classical Revival and Queen Anne styles, who is noted for the courthouses and other buildings that he designed in Florida, Georgia and Texas. Columned porticoes and the large corner brick masses were added in 1914. Throughout the years the courthouse went through many renovations that utilized different colors of brick, which might be why the exterior of the courthouse was coated with white plaster. By the 1990s the county commission decided to restore the courthouse to its original condition. The restoration began in 1998. Some of the white plaster was removed which was done by professionals because the plaster contained asbestos which posed a health risk. The rest of the white plaster that was not removed was just painted a red brick color. The restoration was completed in 2000. Martin, Rule and Associates, of Statesboro were the architects for this renovation in 1998 to 2000."*

Based on the bidding documents we reviewed from the circa 2000 renovation, the roof and exterior envelope work scope included:

- Removal of the existing roofing materials
- Installation of asphalt shingles on all steep roof areas
- Installation of membrane roofing at all "flat" roofs, parapet walls, base of all walls, and transitions to steep roofing.
- Installation of standing seam metal roofing at wide ledges.
- Removal of loose exterior paint and application of new paint.

We believe the current moisture intrusion problems are most likely associated with the condition of the exterior walls, metal covered ledges, and step flashings.

Roof Construction

Membrane Roofs:
Age: Completed in 2001

Approximate Square Footage: 3506

Roof Components from Deck to Surface:

Deck:	Wood
Insulation:	Unknown.
Membrane Type:	Mechanically fastened TPO (assumption, not confirmed)

Drainage: To scuppers, off sides

Slope: Varies

Asphalt Shingle Roofs
Age: Completed in 2001

Approximate Square Footage: 7687

Roof Components from Deck to Surface:

Deck:	Wood
Base Sheet:	30 lb. felt paper
Shingle Type :	Asphalt (CertainTeed, "Grand Manor")

Drainage: To scuppers

Slope: Roof slope varies from 5" to 42" (estimate for clock tower roof) in 12"
Predominant slope is 7" in 12"

Note: CertainTeed offers a lifetime warranty of this shingle product. Exclusions apply. Refer to warranty for more details.

Metal Roofs (Ledges)
Age: Completed in 2001

Approximate Square Footage: 610

Roof Components from Deck to Surface:

Substrate:	Unknown
Roof Type:	Standing seam metal panel, 1" seam

Drainage: Off edges

Slope: 1/4" in 12" or better

Roof Conditions

Low Slope Roof Areas (Membrane Roofs): A membrane that appears to be thermoplastic polyolefin (TPO) extends from the top of the perimeter parapet wall down to an interior valley and then upslope where it terminates under the asphalt shingles (the shingles essentially counter flash the membrane).

There are also two "flat" sections of roof (with the same membrane) that are heavily congested with rooftop equipment, mostly heat pumps resting on equipment rails. A handheld Tramex moisture meter detected moisture beneath the roof membrane on these sections. We believe the moisture entry point to be near or around the conduit boxes (see Photo #4).

In all instances the membrane is mechanically fastened to the roof deck. The "flat" roofs have rigid board insulation installed beneath them. The insulation type, number of layers, and thicknesses are unknown. (Destructive core sampling was not conducted for this report).

The membrane is starting to show some surface deterioration and the reinforcing scrim is very visible in locations. We also detected trapped water under the roof membrane at the base of the parapet wall in one location (see small yellow box in Figure #2 for the approximate location).

Replacing the roofs that interface the shingles without disrupting or damaging them, to some extent, may prove difficult to achieve.

Steep Slope Roof Areas (Asphalt Shingles): The asphalt shingles are approximately 15 years old and in overall good condition. There are a few missing shingles on the clock tower, most likely attributable to a wind event. Replacement of the clock tower shingles will require the use of a man lift.

We did not detect any problems with the shingle installation and were impressed with the overall appearance after 15 years of performance.

Metal Covered Ledges (Standing Seam Metal Roof Areas): These roofs could not be thoroughly inspected without the use of a man lift or being harnessed and tethered. Due to their proximity to substandard wall related conditions and the fact that reglets were cut in the brick for the purpose of installing counterflashing, we cannot rule them out as a contributor to the interior moisture infiltration currently being experienced.

Exterior Wall Conditions

We are confident that the current problems being experienced with respect to moisture transmission to the interior walls is the result of substandard exterior wall conditions.

The paint layers are starting to lose adhesion to the brick substrate as a result of moisture infiltration. Moisture infiltration may be attributable to cracks in the paint, apertures in the walls, securement of the metal flashings to the walls, to name just a few of the conditions we observed.

The renovation specifications did not mandate the removal of all paint down to the brick or metal surfaces. Only loose paint was to be removed. We believe this leads to the strong possibility that lead based paint is present in the older coats of paint.

We also observed that mortar between the bricks was breaking down in some locations and popping out of the joints.

Roof Condition Photos

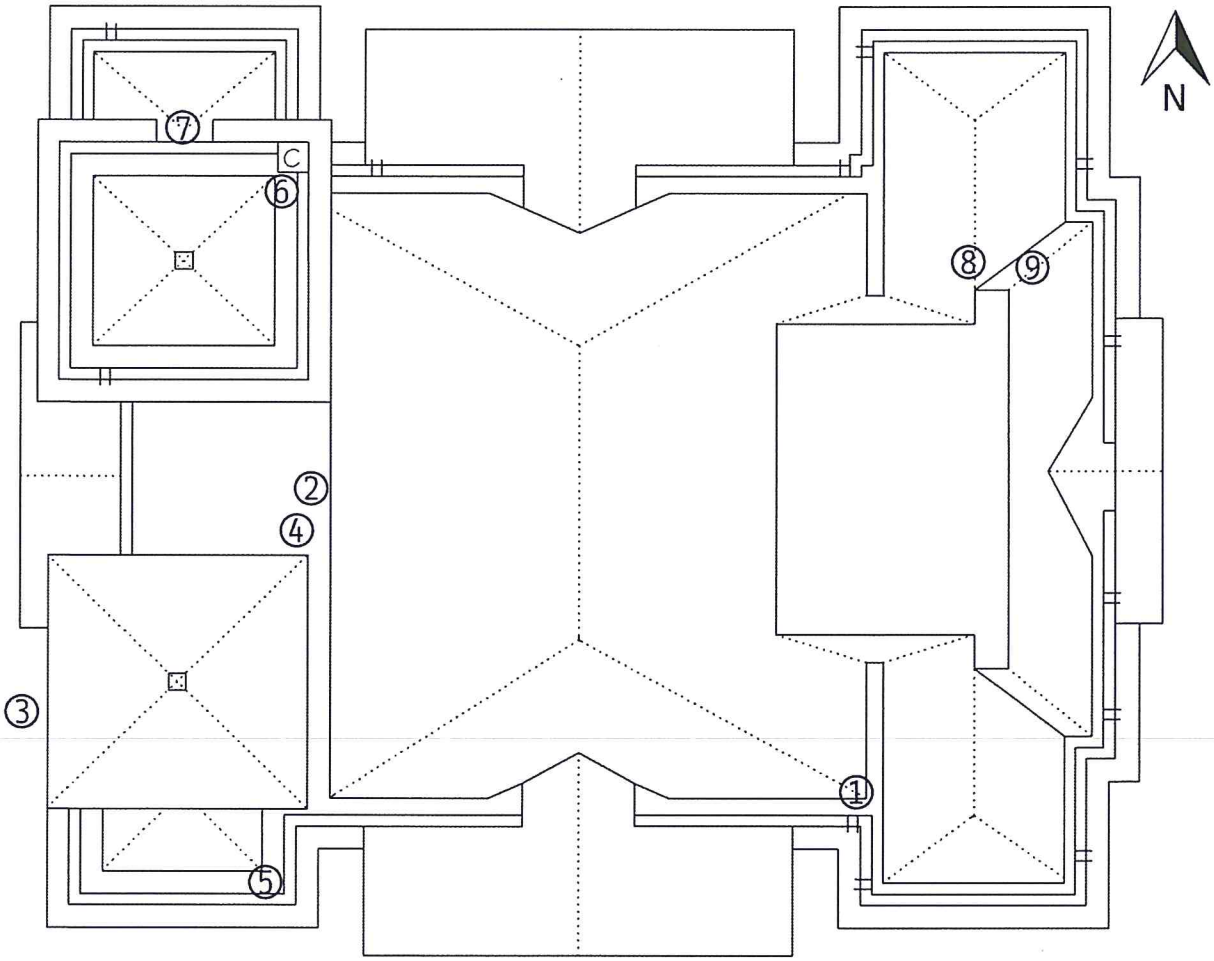


Figure 3: Roof Photo Key

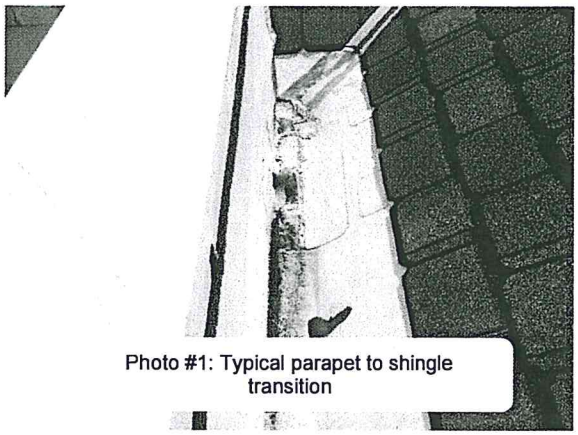


Photo #1: Typical parapet to shingle transition

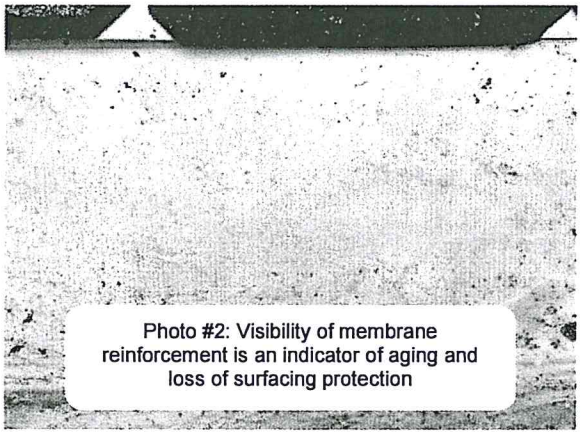


Photo #2: Visibility of membrane reinforcement is an indicator of aging and loss of surfacing protection

Photo #3: Missing shingles on clock tower

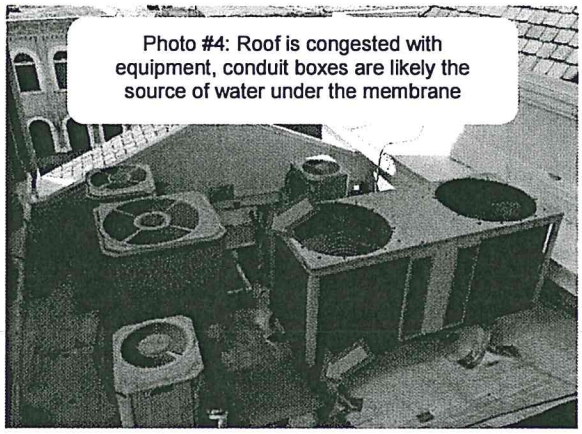


Photo #4: Roof is congested with equipment, conduit boxes are likely the source of water under the membrane

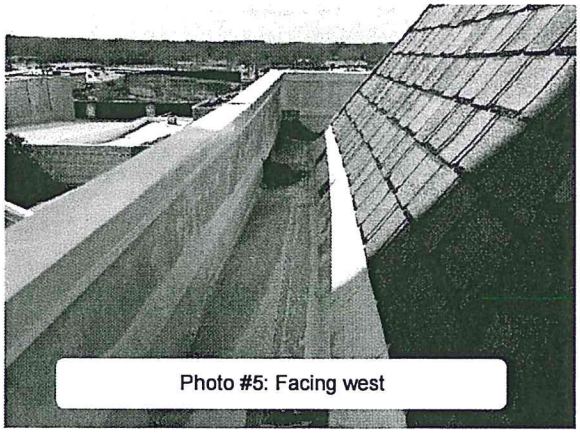


Photo #5: Facing west

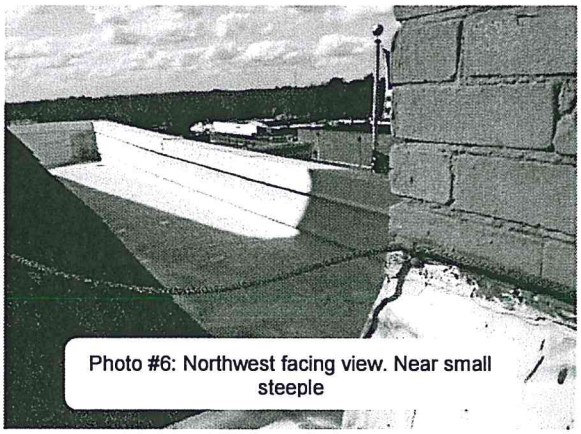


Photo #6: Northwest facing view. Near small steeple

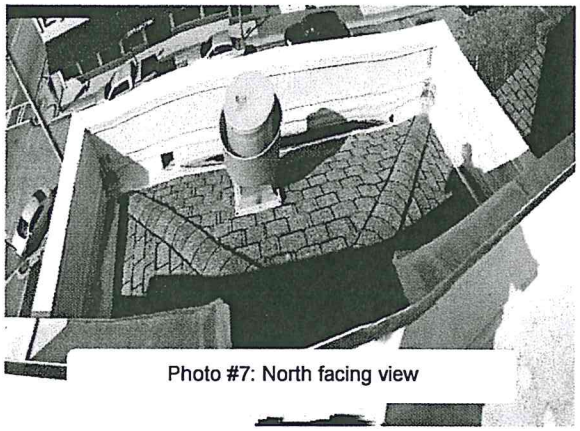


Photo #7: North facing view

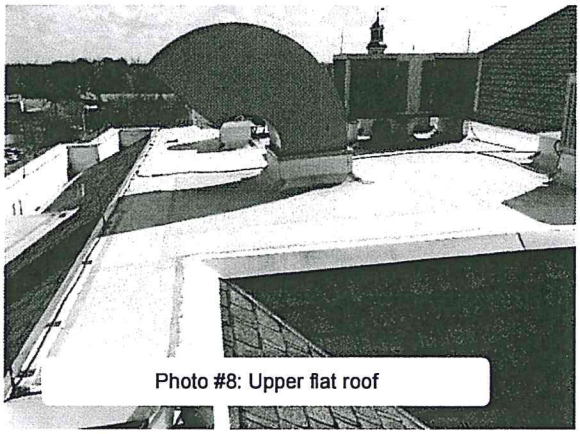


Photo #8: Upper flat roof

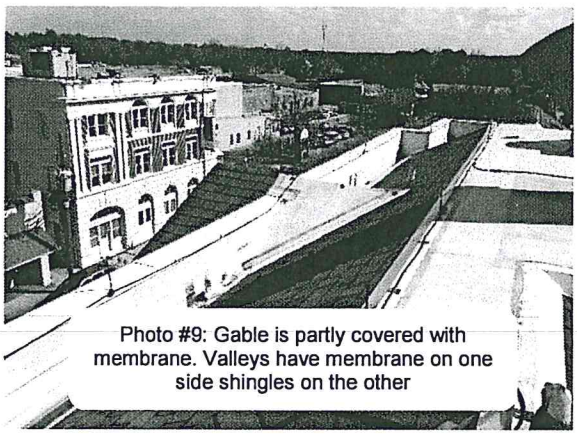


Photo #9: Gable is partly covered with membrane. Valleys have membrane on one side shingles on the other

Exterior Wall Condition Photos

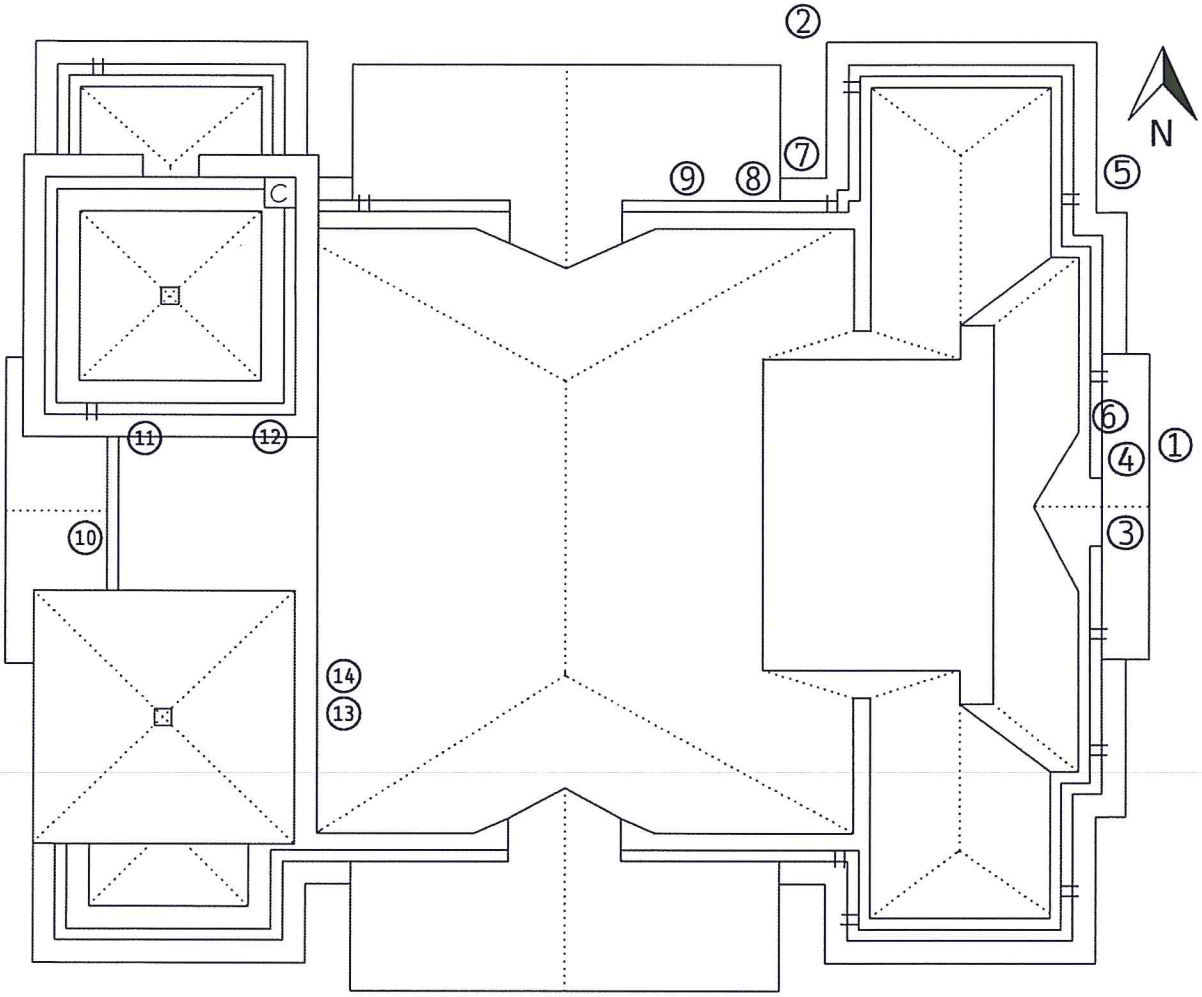


Figure 4: Exterior Wall Photo Key

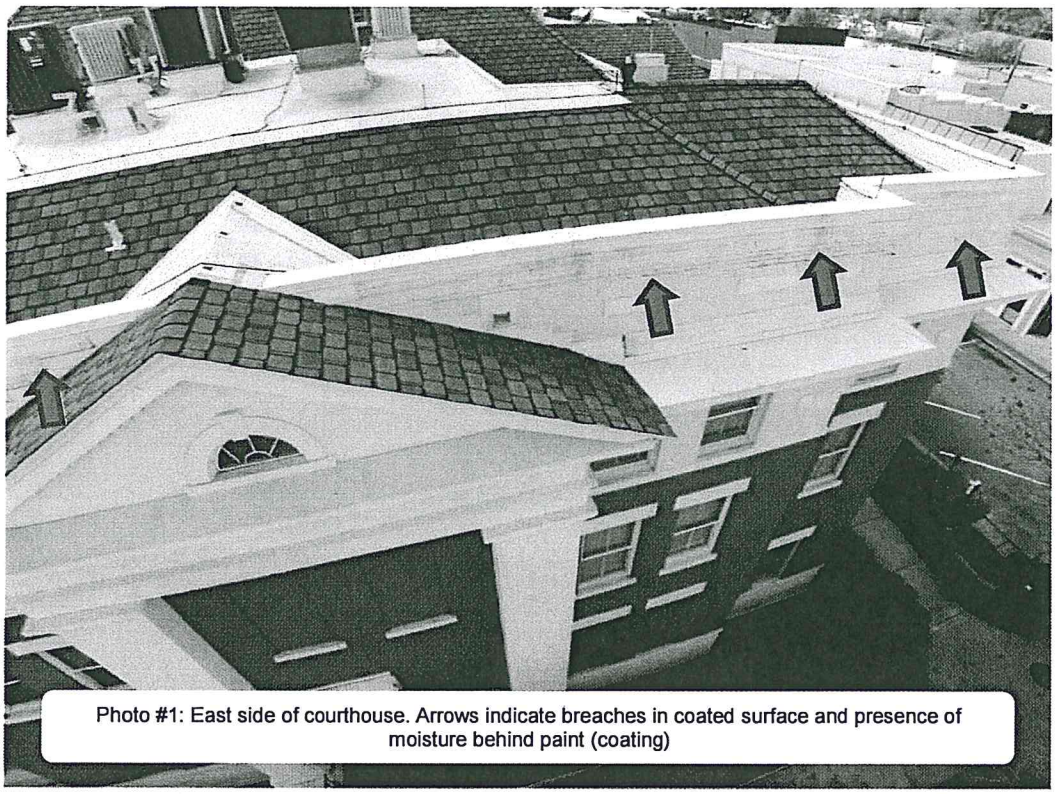


Photo #1: East side of courthouse. Arrows indicate breaches in coated surface and presence of moisture behind paint (coating)

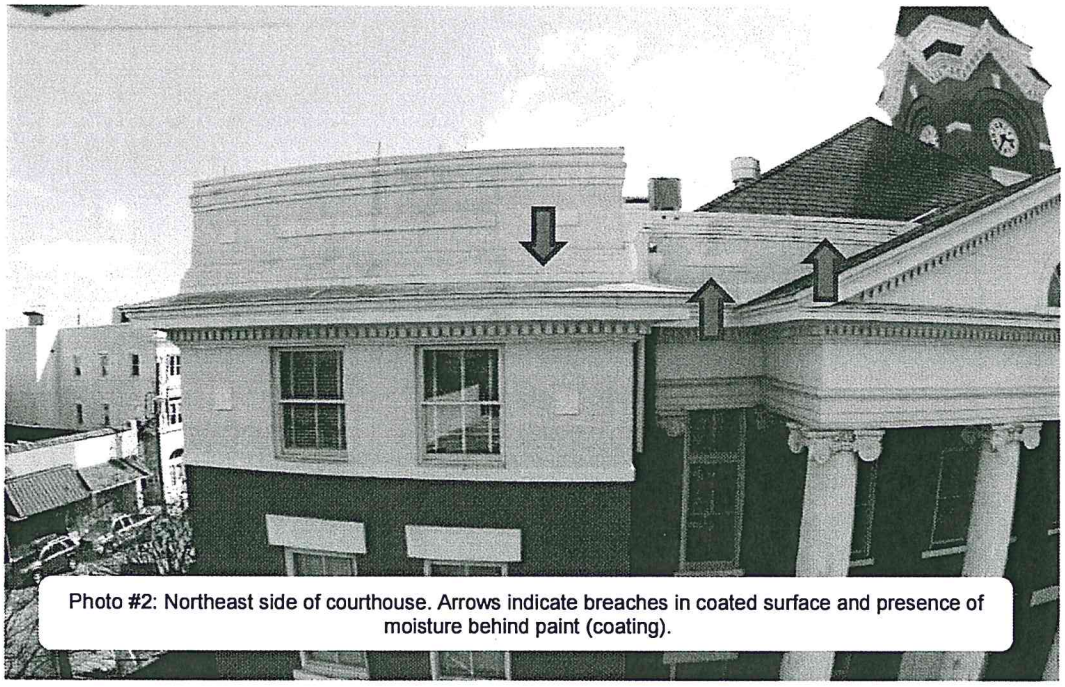


Photo #2: Northeast side of courthouse. Arrows indicate breaches in coated surface and presence of moisture behind paint (coating).

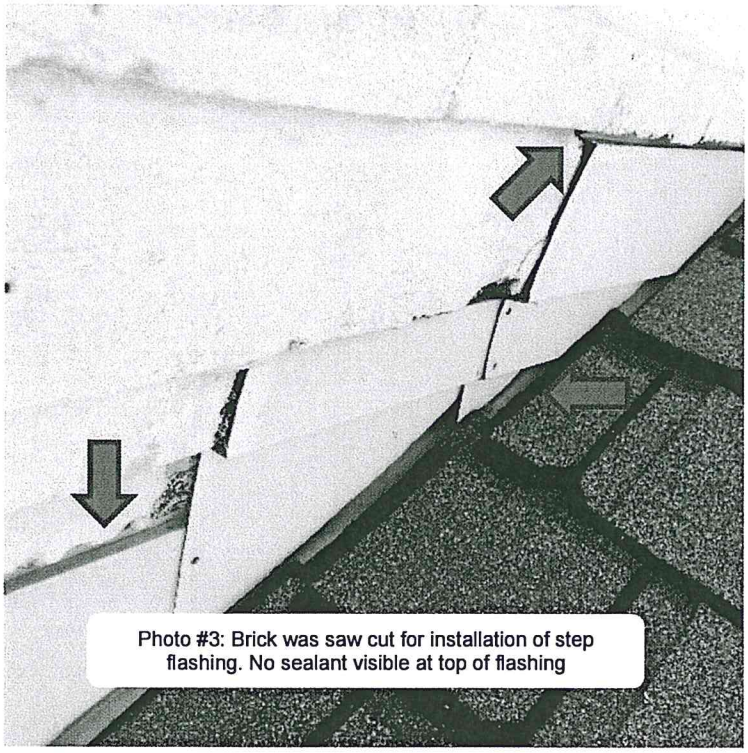


Photo #3: Brick was saw cut for installation of step flashing. No sealant visible at top of flashing

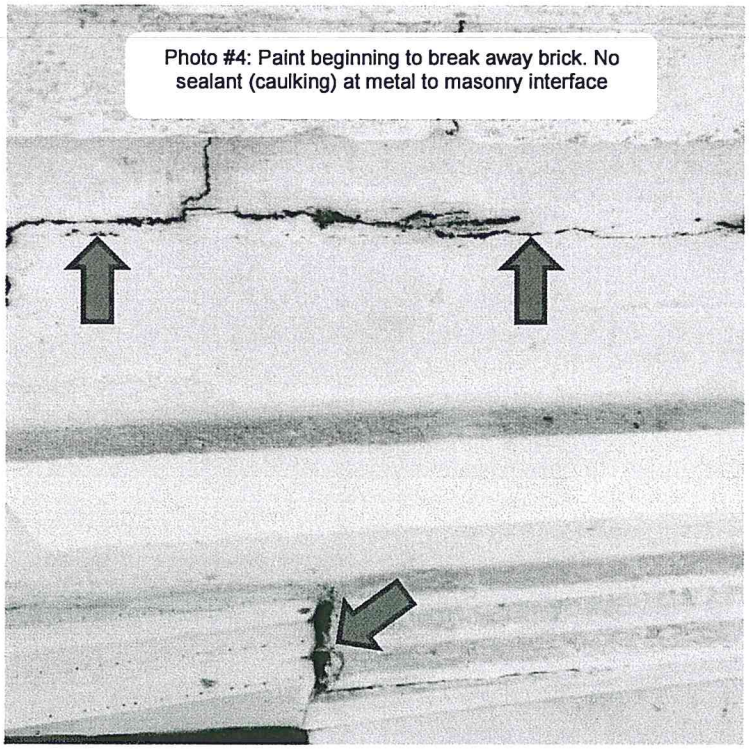


Photo #4: Paint beginning to break away brick. No sealant (caulking) at metal to masonry interface

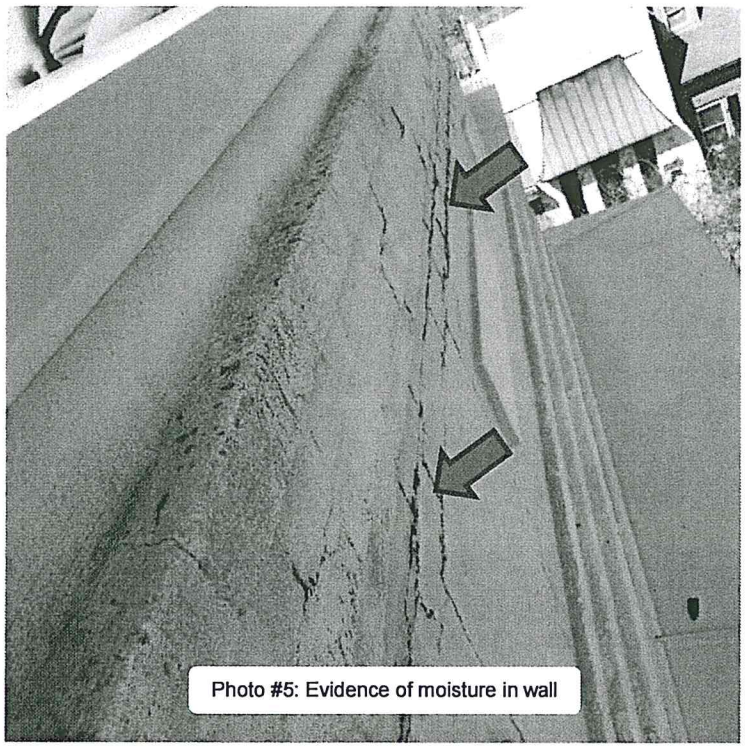


Photo #5: Evidence of moisture in wall

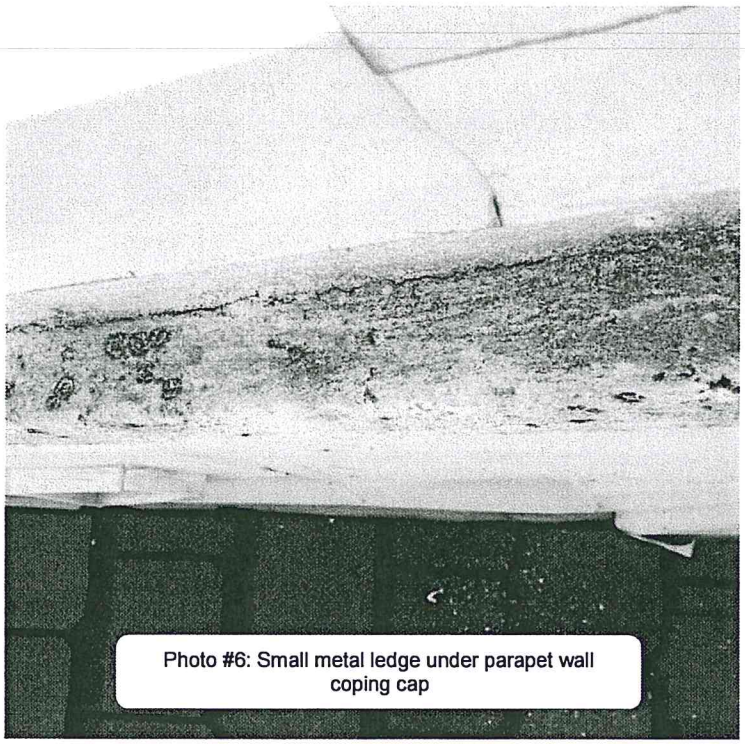


Photo #6: Small metal ledge under parapet wall coping cap

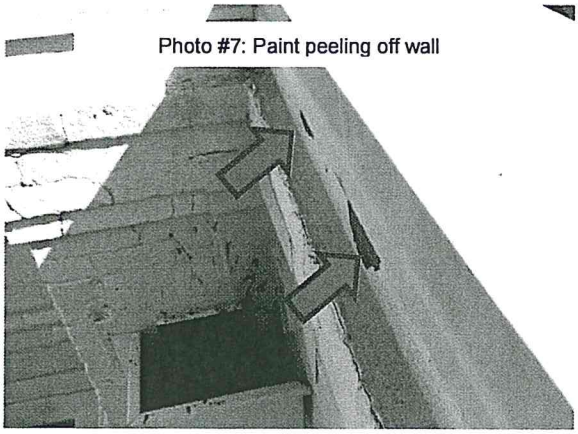


Photo #7: Paint peeling off wall

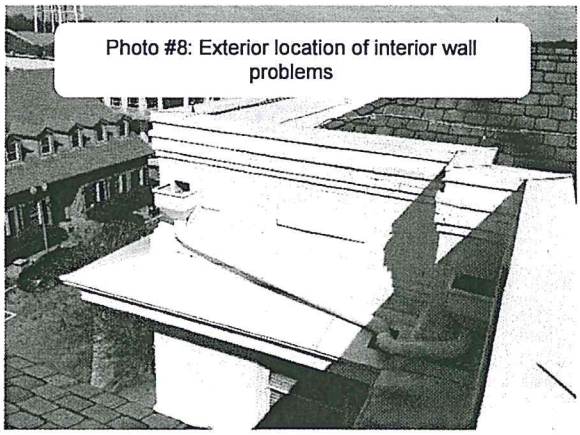


Photo #8: Exterior location of interior wall problems

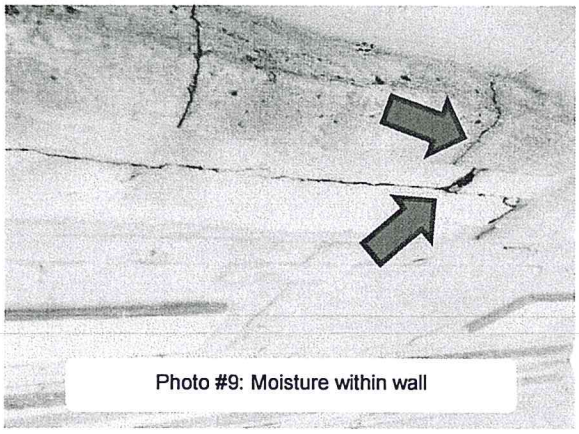


Photo #9: Moisture within wall

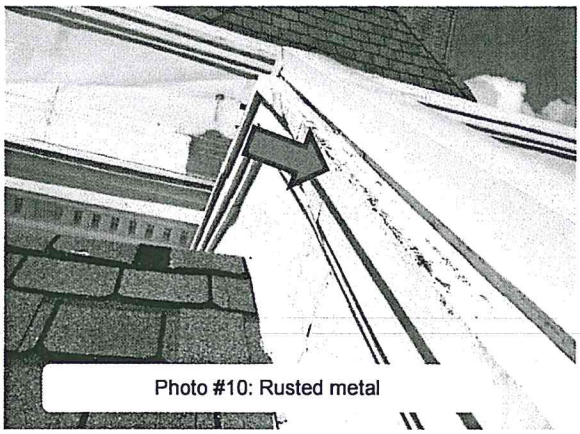


Photo #10: Rusted metal

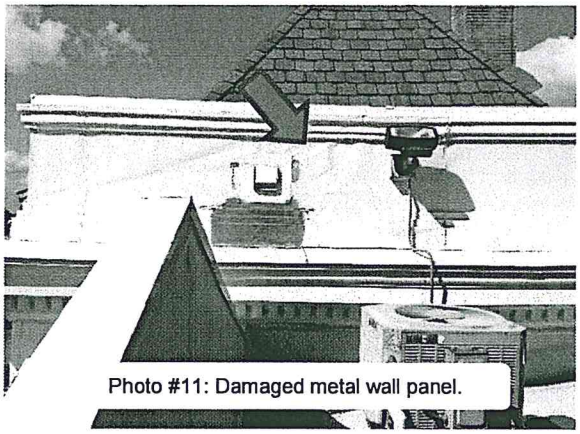


Photo #11: Damaged metal wall panel.

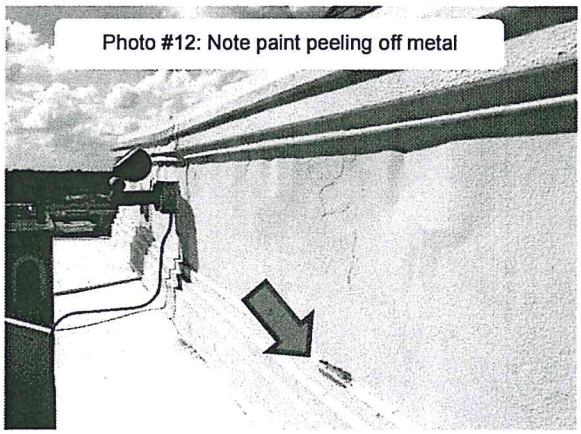


Photo #12: Note paint peeling off metal

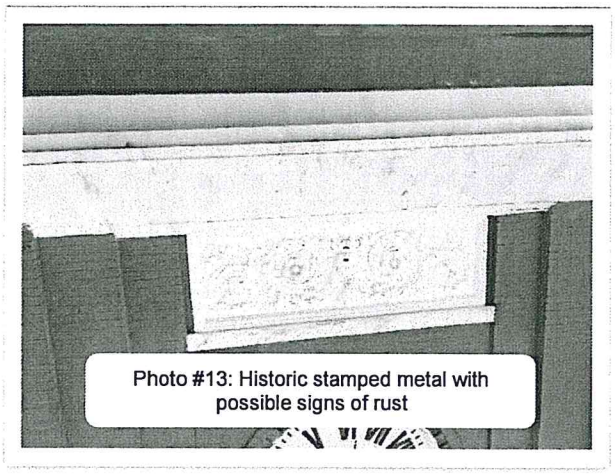


Photo #13: Historic stamped metal with possible signs of rust

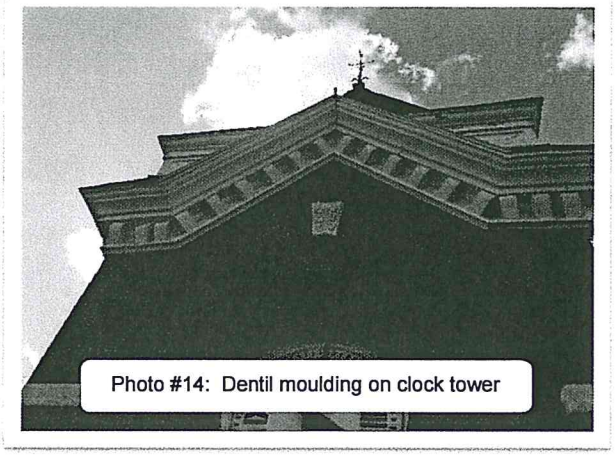


Photo #14: Dentil moulding on clock tower

Recommendations

Low Slope (Membrane) Roofs: These roofs are nearing the end of their life expectancy and are no longer covered under warranty. We believe that it would be prudent to plan for their replacement rather than be reactive when, inevitably, problems start occurring and then become frequent.

We suggest that consideration be given to relocating mechanical equipment when these roof are replaced. Traffic across and on these roofs can cause damage. If the equipment cannot be relocated, better flashing details than those currently utilized, can help minimize maintenance and help prevent damage.

Asphalt Shingle Roofs: We believe that these shingles will continue to perform for several years. We suggest replacing the missing shingles on the clock tower as soon as possible. We noticed extra shingles stored near the roof access area, more than enough to handle the repair. Be sure to contact a CertainTeed approved installer to ensure any existing roof warranties are not adversely affected by the repair.

The caveat to the shingle roofs is their proximity to and relationship with the membrane roofing. It may be difficult to replace the membrane roofing without damaging the shingles and/or adversely affecting their appearance. It will be necessary to traffic across the shingles to access all the membrane sections. Additionally, some of the shingles will have to be removed in order to remove and replace the membrane roof.

Metal Covered Ledges (Standing Seam Metal Roof Areas): As previously mentioned, we could not perform a thorough inspection of these areas without a man lift or being harnessed and tethered. We don't believe the standing seam panels need to be replaced but we are concerned that there doesn't appear to be any caulking at the counterflashing reglet (and at the step flashings). Any caulking or sealing work can be performed when the exterior wall work is performed.

Exterior Walls: This is the most pressing matter with respect to all the conditions we observed. Failure to act in a timely manner may lead to more extensive problems with respect to moisture infiltration. There are stop gap measures that can be taken for the short term but long term we highly recommend removing all of the coatings (layers of paint) and exposing the bare brick so that it can be inspected, repaired, and the mortar repointed where necessary. If after all this is accomplished it is determined that a pigmented coating is desired, one can can then be applied.

Budgeting

Low Slope (Membrane) Roof Replacement: Estimated cost $140,000 +/- 15%

Estimated cost includes tearing off the existing roofs, flashings, and metal components to their substrates. Installation of new insulation, roof membrane, sheet metal, and accessories. Mechanical work is included to reroute conduit and install curbs for rooftop equipment.

Design for performance in excess of 20 years.

Steep Slope Roof Replacement: Estimated cost $150,000 +/- 15%

Estimated cost includes replacing shingles in kind or with composite (synthetic) tile.

Metal Covered (Standing Seam) Ledge Replacements: Estimated cost $40,000 +/- 15%

This estimate is provided in the event closer inspection reveals that the metal needs to be replaced (in kind).

Exterior Wall Treatment: Estimated cost $120,000

This estimate includes the cost of renting appropriate man lifts, two applications of "Peel Away" solvent based paint remover, lead paint remediation, cleaning of brick (i.e. masonry) and metal surfaces, priming of masonry and metal, and coating of masonry and metal with coatings with "breathable" chemistry.

Total Estimated Cost: **$450,000 +/- 15%**

Design Professional's Fees

The fees to obtain the services of a design professional to do schematics, design development, specification and drawings preparation, construction management, project management, and quality assurance inspections will be approximately 10% of the costs estimated above.

BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST:	MEETING DATE: 08.18.2015		
County Manager – Countywide	RESOLUTION ATTACHED?	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE:

Discussion and/or action – Fiber Optic Network Service.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY:

The staff has been negotiating with Bulloch Telephone Cooperative who has offered to build a secure state of the art dedicated fiber optic network to establish connectivity for voice and data at 14 Bulloch County Government locations proximate to Statesboro. Not all county facilities are seamlessly connected, and some are still with or without VOIP. What this arrangement would do is build a dedicated network and broadband connection, expand data capabilities, provide unlimited long distance (to current and future VOIP users) all with 24/7/365 support. No other provider in locally is capable of offering this level of service or is able to to bid on it, so a sole source solution is being submitted for consideration. Approval is recommended.

AGENDA CATEGORY		FINANCIAL IMPACT STATEMENT					
(CHECK ONE)		BUDGETED ITEM?	YES	X	AMENDMENT OR TRANSFER REQURED?	YES	
			NO			NO	X
PRESENTATION		ATTACH DETAILED ANALYSIS, IF NEEDED:					
PUBLIC HEARING		While there would be a 60 month (5 year) recurring charge of $6,500.00 per month (not including applicable taxes), which involves switching to BT from Frontier and Northland (thus consolidating our phone and internet accounts), because of the cost savings estimated at $40,000.00 per year (see attached summary) there will be no impact on the operating budget. The stage would also be set to provide VOIP at unserved/underserved locations.					
CONSENT							
NEW BUSINESS	X						
UNFINISHED BUSINESS							
OTHER							

AGENDA ITEM REVIEW AND APPROVAL

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES	✓	YES		YES	✓	YES	✓	YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL JMB		INITIAL		INITIAL QW		INITIAL		INITIAL	
DATE		DATE 08/12/2015		DATE		DATE 8/12/15		DATE 8/12/15		DATE 8.15.2015	

COMMISSION ACTION AND REFERRAL

APPROVED		DATE TO BE RETURNED TO AGENDA:
DENIED		NOTES:
DEFERRED		

Revised: 01.01.07, MAC

Telecommunication and Internet Service

Currently, Bulloch County has forty separate accounts with Frontier Communications for phone/internet service in the greater Statesboro area. Over the past few years, the County has invested in voice over Internet protocol (VOIP) to enhance services and minimize costs. The North Main Annex and the Judicial Annex/Courthouse realized a significant decrease in phone costs (approximately $180 annually per phone line) when they switched to VOIP. As part of this change, Internet service was also improved through the installation of Northland fiber. However, the current phone/internet service at many County facilities is a mixture of multiple technologies and service providers. For example the following locations have VOIP and each use different providers:

Location	Internet	Phone	Long Distance
North Main Annex	Northland	Northland	Northland
Judicial Annex/Courthouse	Northland	Frontier	Northland
Magistrate Court	Northland	Frontier	Frontier
Sheriff's Dept	Frontier	Frontier	Frontier

In an ongoing effort to enhance telecommunications and internet services and to minimize costs, the County is examining the benefits of utilizing one service provider for internet, phone and long distance.

Bulloch Telephone recently provided a proposal to provide phone/internet service to fourteen County facilities in the greater Statesboro area. The proposal is the most comprehensive voice and data proposal the County has received. Previous discussions with service providers (Northland and Frontier) included connecting buildings and providing VOIP and internet service, but the cost of the proposals and the limited number of buildings included did not meet the County's expectations. The current proposal from Bulloch Telephone far exceeds previous proposals from other providers. The proposal by Bulloch Telephone would provide: 1) a dedicated fiber optic network, which would support 1 GIG transport between locations, 2) 3 PRI (phone trunks for VOIP service) with unlimited long distance, 3) priority one service and support and 4) maintenance and upgrade of equipment by Bulloch Telephone.

The benefits of this type of solution are many. First, consolidation/simplification of multiple phone/internet accounts from Frontier and Northland will help minimize accounts payable processing costs and provide better oversight when numbers are added or need to be dropped (e.g., the CI currently has 6 different Frontier accounts). Second, Internet connection speed would increase significantly (10 to 100 times faster). Third, fiber connection between locations would allow for server consolidation and minimize secure off-site backup costs. Fourth, fiber connections would improve computer technical support through centralized monitoring, virus scans and timely patches. Fifth, installation of a unified Countywide VOIP at multiple locations while minimizing costs (fiber interconnectivity would reduce required equipment). Sixth, significant cost savings. The proposed cost for this service is $6,500 per month. If the County used SPLOST funds to purchase VOIP at the locations currently using traditional phone service, I anticipate that

the proposal would replace many services currently provided by Frontier and Northland to the tune of about $9,800 per month. I project that switching to the service provided by Bulloch Telephone should save about $40,000 per year. See the analysis below:

Location	Total
North Main / County Annex	$1,159.26
Judicial Annex	$684.61
Courthouse	$50.89
Magistrate Court	$488.27
Probation	$537.06
Honey Bowen	$1,787.90
EMS	$696.50
911 Center	$248.00
Sheriff's Dept	$1,518.31
Public Works	$339.96
CI	$929.11
Animal Control	$622.92
Airport	$308.98
Mill Creek	$415.00
Total monthly costs eliminated	**$9,786.78**
Bulloch Telephone monthly proposal	$6,500.00
Monthly Savings	$3,286.78
Total Annual Savings	**$39,441.35**

Presented to

Bulloch County Government

Community Pride

By

Walter Saunders

Business Solutions

Who Is Bulloch Telephone Cooperative?

Bulloch Telephone Cooperative was formed in 1951 to meet the needs of telephone service to the people of Bulloch County. We provide the most modern telecommunication services to our members with the latest technology available in the industry.

Bulloch Cooperative Mission Statement:

It is our mission to provide our members with high quality telecommunication services at affordable rates while enhancing the quality of life in our community, both through service and involvement.

Bulloch Telephone Speaks Business

Bulloch Telephone Cooperative recognizes that the City of Statesboro is a community of innovators, entrepreneurs, and the proud home of Georgia Southern University, Ogeechee Technical College and East Georgia State College Statesboro. We support the efforts of our community to exploit the latest in modern technology to assure continued economic growth and development.

Bulloch Telephone Cooperative is committed to providing our members with access to leading edge technology.

In Bulloch County we have over 64 years of service in our community, with a proven track record of reliability, quality of service and customer satisfaction. Bulloch Telephone Cooperative has a well-established engineering and operations organization. We currently have 13 trained service technicians on staff with six technicians dedicated to business customers. Our six business technicians average over 15 years of service with Bulloch Telephone. These same technicians have been the team that implemented our underground fiber optics that first launched in 2004.

Bulloch Telephone Cooperative has designed a custom business solution to enhance your experience, increase employee productivity, allowing you to focus on developing your core business.

Bulloch Telephone Understands Your Business

Bulloch Telephone Cooperative fully understands the importance of providing a custom engineered business solution that delivers reliability, quality of service and customer satisfaction that exceeds the expectations of the staff, management, and owners.

Partial List of Bulloch Telephone Business Partners

Georgia Southern University
Ogeechee Technical College
East Georgia State College Statesboro
Farmers & Merchants Bank
Briggs & Stratton
Bulloch County Board of Education
Howard Lumber Mill
Core Credit Union
Sack Company
Statesboro Regional Library
Milliken
Mal – Ad Promotions

Franklin Chevrolet
Franklin Toyota
J C Lewis Ford
Walker Pharmacy
Nevil Tire
LaQuinta Inn
ThermoKing
Connection Church
Dynamic Solutions
Viracon
Lewis Color
GA Farm Bureau

As you can see Bulloch Telephone Cooperative has quite a diverse portfolio of business customers. Yet, they all have one common requirement. To be successful in today's competitive business environment they all require a reliable service provider that delivers quality of service and customer satisfaction. Welcome to Bulloch Telephone Cooperative.

Bulloch Telephone Understands Business Service Issues Require a Sense of Urgency

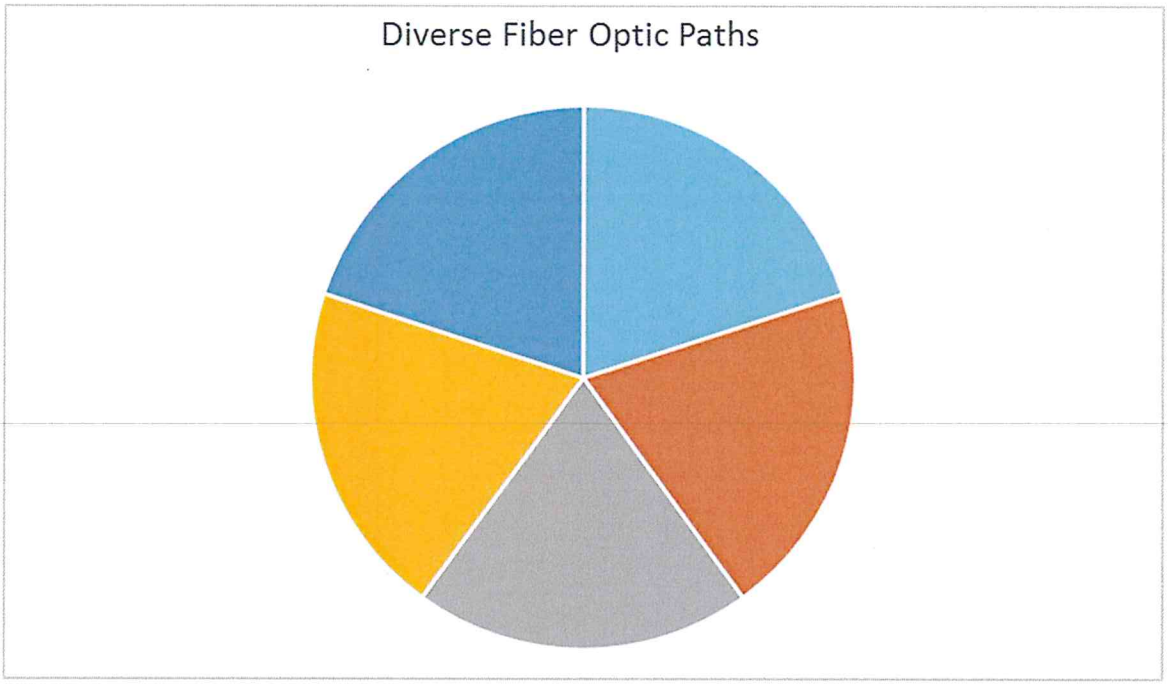
At Bulloch Telephone Cooperative we know the sale and installation is just the beginning of a long term partnership. In many ways our business is no different than yours. It is what Bulloch Telephone does after establishing the relationship and the sale that separates us from other competitors in our community.

Our six trained business technicians are there to support your business should a need arise 24 X 7 X 365. It is Bulloch Telephone's policy the business class customers are **Priority One**. Well, what does that mean? It means the technician will leave their existing assignment or job to dispatch to your business **STAT**. No other service provider can come close to our **Priority One Service.**

Bulloch Telephone Cooperative has a total of 13 technicians. Six of the 13 technicians are business trained with an average of over 15 years of service with Bulloch Telephone. Local people taking care of local people.

Bulloch Telephone Provides Redundancy

Bulloch Telephone Cooperative is in the process of completing the construction of a Hub in the middle of Statesboro. It will support five alternate routes which will provide a ring in and out of our business community.



Bulloch Telephone Cooperative has taken unprecedented steps by investing monumental sums of revenue into our community to establish Bulloch County as one of the leaders in the State of Georgia to provide cutting edge technology to support recruitment for future industry and business growth.

At Bulloch Telephone Cooperative we believe a **home town business**, with a professional trained staff, providing cutting edge technology, coupled with **Bulloch County Government** is a win/win scenario.

In Closing

Bulloch Telephone Cooperative has been working to establish a business model second to none in Statesboro since 2004. Bulloch Telephone Cooperative demonstrates their commitment to the business community by building their fiber optic infrastructure right. By investing back into the local community and always putting the customer first they have developed a very loyal customer base. All our fiber is safe and secure underground.

Bottom line, **Bulloch County Government** and Bulloch Telephone Cooperative both have the same common goal in business. To be the best at what you do.

Bulloch Telephone Cooperative is a local business working to build a better Statesboro. Come join the Bulloch Telephone Cooperative family and have peace of mind.

Comments or Questions

Please contact Walter Saunders
Office # 912.865.1122
Cell # 912.531.9046
Email: jwalt@bulloch.net

BULLOCH TELEPHONE COOPERATIVE

2903 NORTHSIDE DRIVE WEST • STATESBORO, GEORGIA 30458-5305 • TELEPHONE: 912-865-1100 • FAX: 912-865-2500

Agenda

July 22nd, 2105

Bulloch County Government

A. Introduction Bulloch County Attendees

a. Tom Couch – County manager
b. Andy Welch - Development Services
c. Whitney Richland – Fiscal Budget

B. Introduction Georgia Technology Attendees

a. David Rogers, Georgia Technologies

b. Joseph Eason, Georgia Technologies

C. Introduction Bulloch Telephone Attendees

a. John Scott, COO General Manager

b. Jeffery Beck, Plant Manager

b. Travis Bozeman, Network Engineer
c. Walter Saunders, Business Solutions

Project Objective

To build a secure state of the art dedicated fiber optic network to establish connectivity for voice and data between Bulloch County Government locations.

Project Overview

Build A Dedicated Fiber Optic Network

Support 1 GIG Transport between locations

Provide Dedicated Broadband Connection

3 PRI's

Unlimited Long Distance

Priority One Service & Support

24 X 7 X 365 Monitoring

Bulloch Telephone Maintains Equipment & Fiber Optics

Locations Supported:

115 North Main Street

Judicial Annex

Courthouse

Magistrate

Probation

Honey Bowen Building

EMS

911 Center

Sheriff's Department

Public Works

Correctional

Animal Control Shelter

Airport

Mill Creek Park

Projected Bulloch County Investment

Option 1

1 GIG Broadband Connection

60 Month Term Investment

$6,500* MRC with a $0.00 NRC

36 Month Term Investment

$6,900* MRC with a $18,000 NRC

12 Month Term Investment

$7,700* MRC with a $36,000 NRC

***These figures include a complete fiber build with connectivity to each location listed. DIDs will be provided in blocks of 25 for $6.25 each.**

Projected Bulloch County Investment

Option 2

500 Megs Broadband Connection

60 Month Term Investment

$5,700* MRC with a $0.00 NRC

36 Month Term Investment

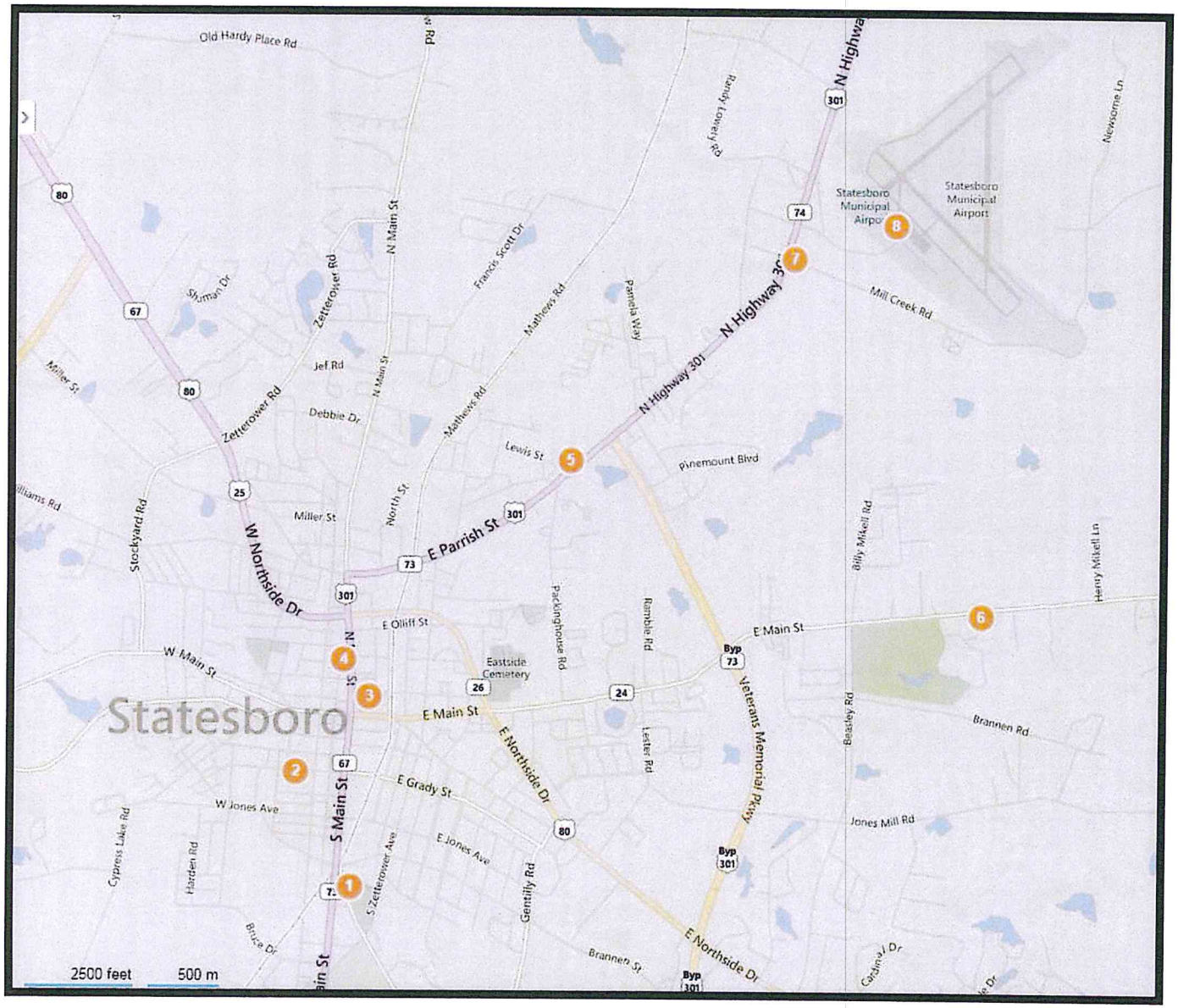
$6,100* MRC with a $18,000 NRC

12 Month Term Investment

$6,900* MRC with a $36,000 NRC

*These figures include a complete fiber build with connectivity to each location listed. DIDs will be provided in blocks of 25 for $6.25 each.

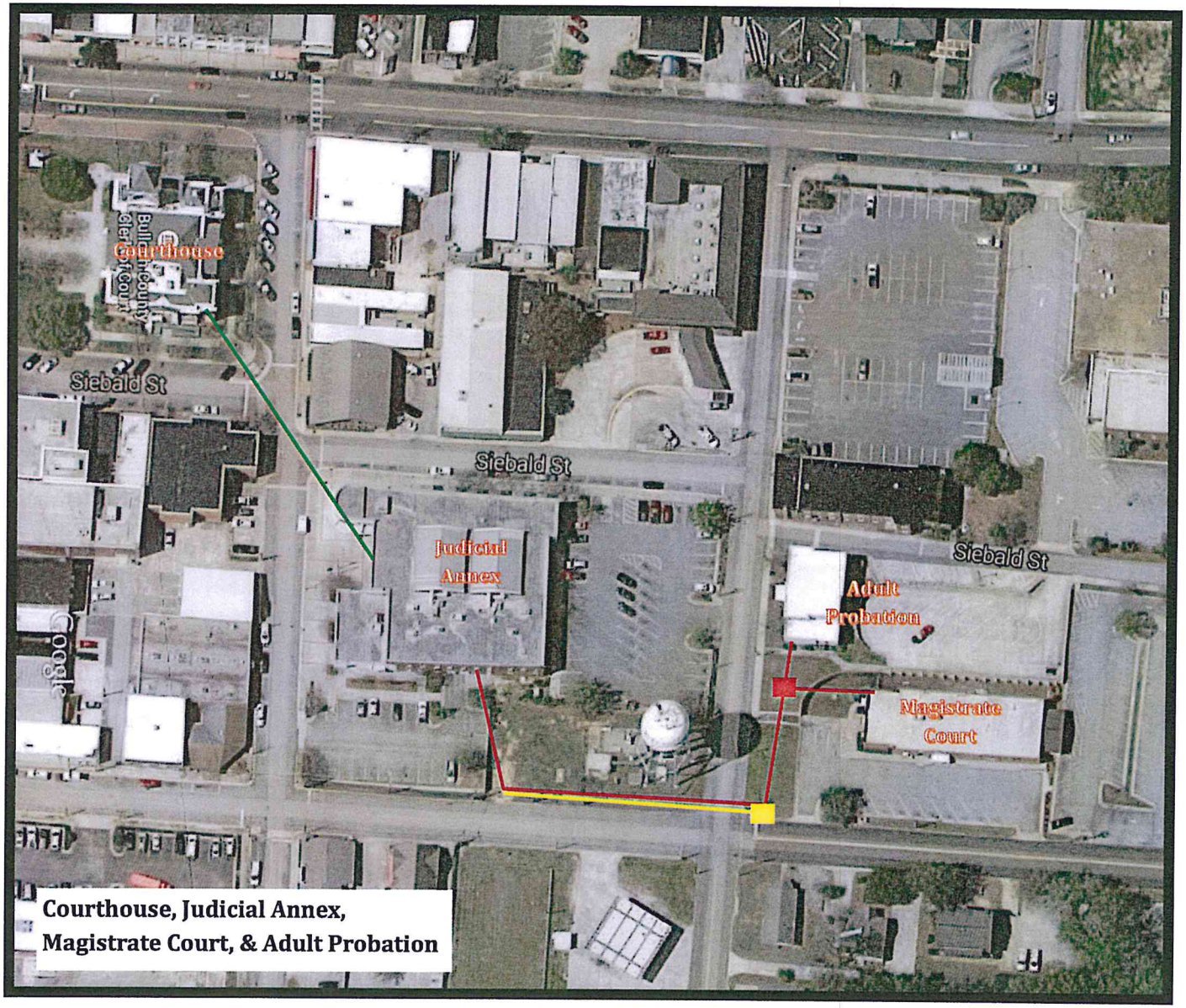
Bulloch County Data & Voice Interconnectivity



No.	Location
1	Honey Bowen Building One Max Lockwood Drive
2	EMS 26 West Grady Street
3	Judicial Annex 20 Siebald Street
4	North Main Annex 115 North Main Street
5	Public Safety Complex 17257 US-301 North
6	Mill Creek Recreation Park 888 GA-24
7	Animal Shelter 81 Mill Creek Road
8	Airport 601 Airport Boulevard

Map Printed from Bing Maps
05/14/2015

GEORGIA TECHNOLOGIES



Courthouse, Judicial Annex, Magistrate Court, & Adult Probation

Existing Fiber Optics

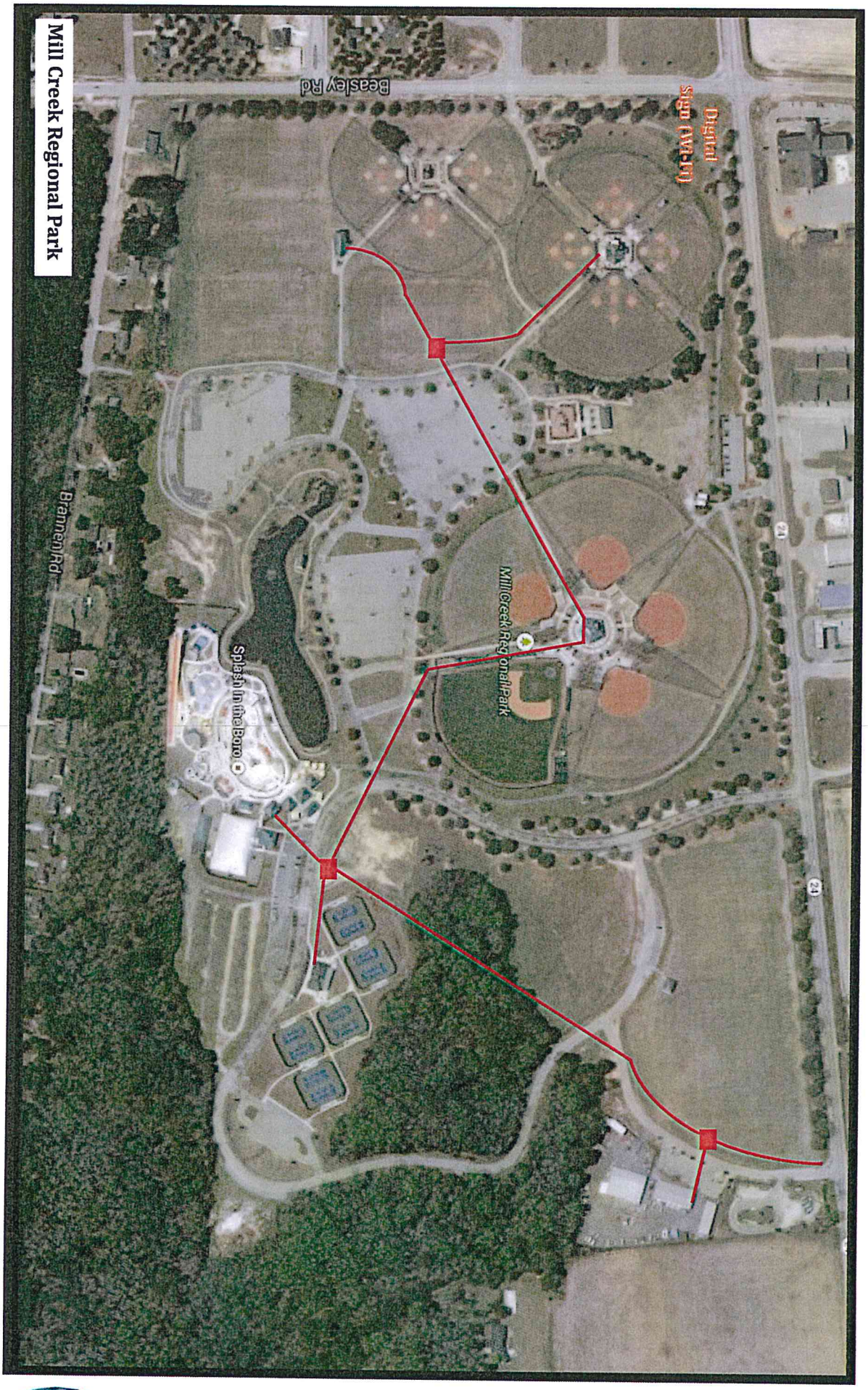
Proposed Fiber Optics

Existing Conduit (City of Statesboro)

Junction Boxes

Printed from Google Earth
04/21/2015

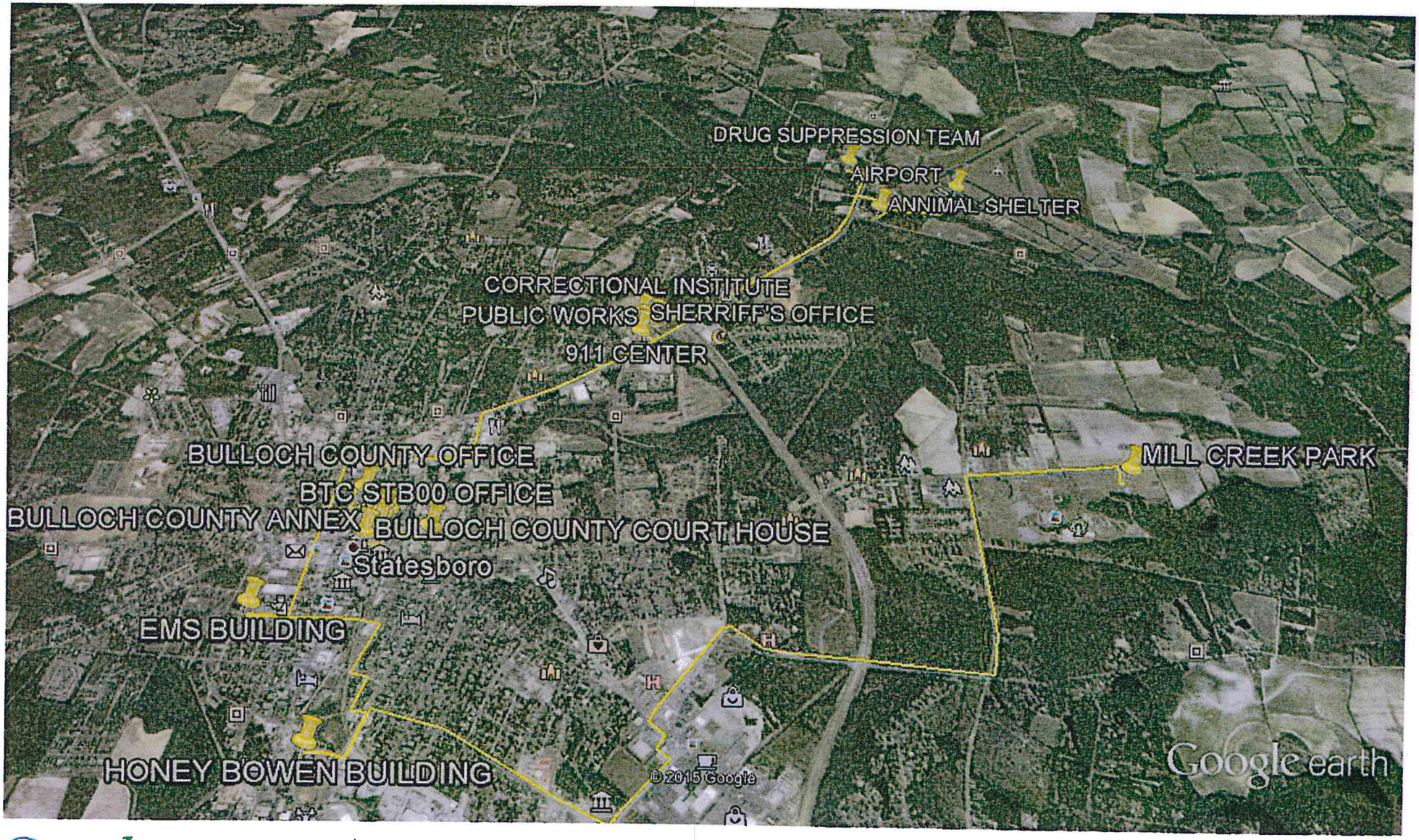
GEORGIA TECHNOLOGIES



Mill Creek Regional Park

GEORGIA TECHNOLOGIES

Printed from Google Earth
04/21/2015



Google earth

miles 2

km 4

Comments, Questions & Answers

Comments:

1. This project price doesn't include PRIs to support the reverse 911 application.
2. Bulloch County may add additional locations as needed. Pricing will be based on a case by case basis.

Questions:

1. Does Bulloch County see a day when they possibly would like to connect facilities in Brooklet, Nevils, & Portal to this network?

Answers/Notes

CT00 OFFICE
AIRPORT
ANNIMAL SHELTER
MCK00 OFFICE
911 CENTER
CORRECTIONAL INSTITUTE
SHERRIFF'S OFFICE
BTC STB00 OFFICE
EMS BUILDING
BULLOCH COUNTY ANNEX
Statesboro
HONEY BOWEN BUILDING
AGRI CENTER
© 2015 Google
Google earth
Imagery Date: 3/28/2013 32°27'19.88" N 81°42'36.26" W elev 144 ft eye alt 13.48 mi

BULLOCH COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST:	MEETING DATE: 08.18.2015		
Capital Projects/SPLOST – Recreation	RESOLUTION ATTACHED?	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE:

Discussion and/or action – Fencing installation at Disc Golf Course.

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY:
John Smith has petitioned the Board of Commissioners to install a fence on airport property surrounding his property to minimize or reduce encroachment on his property by users of the SBCPRD Disc Golf Course. This action, if approved, would require budget authorization. The most likely source of funds would come from 2013 SPLOST Recreation funds, thus requiring a transfer from contingency project funds. Approval is recommended.

AGENDA CATEGORY		FINANCIAL IMPACT STATEMENT					
(CHECK ONE)		BUDGETED ITEM?	YES		AMENDMENT OR TRANSFER REQURED?	YES	X
			NO	X		NO	
PRESENTATION		ATTACH DETAILED ANALYSIS, IF NEEDED:					
PUBLIC HEARING		The FY '16 GAB has not authorized this project. Authorization would require a transfer from $460,545 currently available in 2013 SPLOST Recreation contingencies to establish funding for fencing installation as Disc Golf Course improvements. A cost estimate, ranges from $3,800.00 to $16,713, depending on the type of fencing installed, and an estimate is attached. Formal written quotes or bidding is likely to be required.					
CONSENT							
NEW BUSINESS	X						
UNFINISHED BUSINESS							
OTHER							

AGENDA ITEM REVIEW AND APPROVAL

DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES	✓	YES		YES	✓	YES	✓	YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL JMB		INITIAL		INITIAL OLS		INITIAL Qa		INITIAL	
DATE		DATE 08/12/2015		DATE		DATE 8/12/15		DATE 8/12/15		DATE 8.15.2015	

COMMISSION ACTION AND REFERRAL

APPROVED		DATE TO BE RETURNED TO AGENDA:
DENIED		NOTES:
DEFERRED		

Revised: 01.01.07, MAC

Central Fence Company

Central Fence Co., Inc.
455 E. Main St.
Swainsboro GA 30401-3647
478-237-4061 Fax 478-237-9846
800-221-6425
tdixon@centralfenceco.com

Sandersville 478-552-3005 | Vidalia 912-538-1200 | Statesboro 912-764-4444

TO:	Mr. Tony Morgan
COMPANY:	Statesboro Bulloch County Recreation Dept
FAX # / E-MAIL:	tmorgan@bullochrec.com
FROM:	Andy Dixon adixon@centralfenceco.com
DATE:	8-6-15

Please accept this as our bid on the fence for:

JOB NAME: Budget

LOCATION:

TOTAL BID:

Comments:

1040' of galvanized chain link fence w/ (4) terminal post

	4' High	6' High	8' High
(11 ½ ga.) Material Only	$ 3,828.00	$ 5,228.00	$ 7,695.00
(11 ½ ga.) Installed	$ 5,883.00	$ 8,198.00	$12,381.00
(9 ga.) Material Only	$ 6,549.00	$ 8,325.00	$11,527.00
(9 ga.) Installed	$ 9,026.00	$12,675.00	$16,713.00

Statesboro Bulloch Rec Budget Quote
8/7/2015 7:15 AM

NWBOC WBE CERTIFIED

This registration is maintained by: Federal Contractor Registration Verified Vendor 2015 - 2016

Zoom County | Zoom to Box | Zoom In | Zoom Out | Pan by Hand | Get Info | Zoom To Parcel | Center On Parcel | Measure | Area Tool | Print Page | Search Sales | Additior

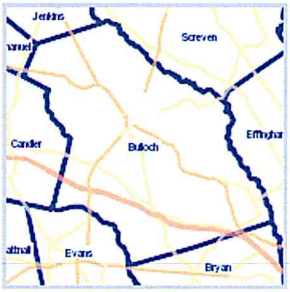
Controls

Available Layers

- [x] Parcels
- [ ] Parcel Numbers
- [ ] Yearly Sales
- [x] Roads
- [ ] Lakes & Rivers
- [ ] Zoning
- [ ] Variances
- [ ] FEMA Flood Zones
- [ ] Wet Lands
- [ ] Soil Types

Schools

- [x] 2014 Aerial Photos



Show Scale

Bulloch County makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided certified taxroll. All data is subject to change before the next certified taxroll.