# Bulloch County Board of Commissioners Regular Meeting

**10.06.2015**
**Estimated Time: 30 Minutes**
**North Main Annex Community Room**
**Statesboro, Georgia**
**5:30 PM**

| | | | |
|---|---|---|---|
| Meeting Function: | **Board of Commissioners** | Type of Meeting: | **Regular Meeting** |
| Meeting Chair: | **Chairman, Garret Nevil (Presiding)** | Recorder: | **Clerk of the Board, Olympia Gaines** |
| Parlimentarian: | **County Attorney, Jeff Akins** | Ex-Officio: | **Tom Couch, County Manager; Andy Welch, Assistant County Manager; Whitney Richland, Chief Financial Officer, Randy Newman, Zoning Administrator, Fred White Solid Waste Director, Dink Butler Transportation Director, Doug Vickers, EMS Director, Ted Wynn Public Safety Director, Chris Hill BCCI Warden, Wayne Smith Deputy Warden, Mike Rollins Statesboro-Bulloch Parks and Recreation Director** |

| ITEM | RESOURCE PERSON/FACILITATOR | TIME | REFER |
|---|---|---|---|
| Call to Order; Welcome Media and Visitors | Chairman | 5:30 PM | |
| Invocation and Pledge of Allegiance | Vice-Chairman Thompson | 5:32 PM | |
| Roll Call | Clerk | 5:34 PM | |
| Approval of Zoning Agenda | Planning and Zoning | 5:35 PM | |
| Public Hearing: Conditional Use Request | Freddie Joe Parrish | 5:37 PM | Tab A |
| Public Hearing: Conditional Use Request | Jennifer McGowan | 5:39 PM | Tab B |
| Public Hearing: Rezone Request | Katherine Depkin | 5:42 PM | Tab C |
| Approval of General Business Agenda | Chairman | 5:40 PM | |
| Public Comments | Audience | 5:42 PM | |
| Consent Agenda | Chairman | 5:44 PM | |
| To approve the minutes of the Regular Meeting held on September 15, 2015 | Clerk of the Board | | Tab D |
| To authorize purchase orders for the FY2016 vehicle allotment bid | Purchasing | | Tab E |
| To authorize an agreement with Bulloch Telephone Cooperative | Administration | | Tab F |
| To authorize an agreement with Georgia Forestry Commission | Rural Fire | | Tab G |
| To authorize a Borrow Pit Agreement with Ronnie Phillips | Transportation/Legal | | Tab H |
| New Business | | 5:46 PM | |
| Discussion and/or Action: To consider/authorize Procurement for a borrow pit | Administration/Transportation | | Tab I |
| Commission and Staff Comments | Chairman, et al. | 5:48 PM | |
| Adjourn | Chairman | 6:00 PM | |

| **Additional Information:** None |
| --- |
| Background information in Board packets. |

# *Board of Commissioners*
# *Agenda for*
# *October 06, 2015*
# *5:30 P.M.*

**1. Conditional Use Request.....Freddie Joe Parrish**
**.....Agent – Gina Phillips**

**2. Conditional Use Request.....Jennifer McGowan**

**3. Rezone Request.....Katherine Depkin**
**.....Agent – John Smith**

# Bulloch County Departmental Review

| | | | |
|---|---|---|---|
| **Agenda Item:** | 1 | **Meeting Date:** | October 06, 2015 |
| **Application #:** | CU2015-031 | **Application Type:** | Conditional Use |
| **Request:** | Freddie Joe Parrish submitted an application for a conditional use for a Facility to Host Private and Public Functions. The property consists of 1 acre and is located at 4619 Mud Road. Gina Phillips is acting as agent. | | |

| | | | |
|---|---|---|---|
| **Applicant:** | Freddie Joe Parrish | **Total Acres:** | 1 |
| **Location:** | 4619 Mud Road | **Existing Lots:** | 1 |
| **Map #:** | 139 000039 001 | **Current Zoning:** | Ag-5 |
| **Future Land Use:** | Rural-Open Areas | | |
| **Directions to Property:** | Take Hwy 67 and turn left onto Brooklet-Denmark Road. Turn right onto Mud Road and property will be on the left at 4619 Mud Road. | | |
| **Planning & Zoning Commission Recommendation:** | To deny the request by a 4-o vote. | | |

| Conditional Use Standards | Yes | No | Comment |
|---|---|---|---|
| (1) Is the type of street providing access to the use adequate to serve the proposed conditional use? | X | | |
| (2) Is access into and out of the property adequate to provide for traffic and pedestrian safety, the anticipated volume of traffic flow, and access by emergency vehicles? | X | X | Depending on the number of people present. |
| (3) Are public facilities such as schools, EMS, sheriff and fire protection adequate to serve the conditional use? | X | | |
| (4) Are refuse, service, parking and loading areas on the property located or screened to protect other properties in the area from such adverse effects as noise, light, glare or odor? | X | X | Depending on the number of people present. |
| (5) Will the hours and manner of operation of the conditional use have no adverse effects on other properties in the area? | X | X | If properly controlled. |
| (6) Will the height, size, or location of the buildings or other structures on the property be compatible with the height, size or location of buildings or other structures on neighboring properties? | X | X | Plan to use existing home on property. |
| (7) Is the proposed conditional use consistent with the purpose and intent of the zoning ordinance? | X | | |

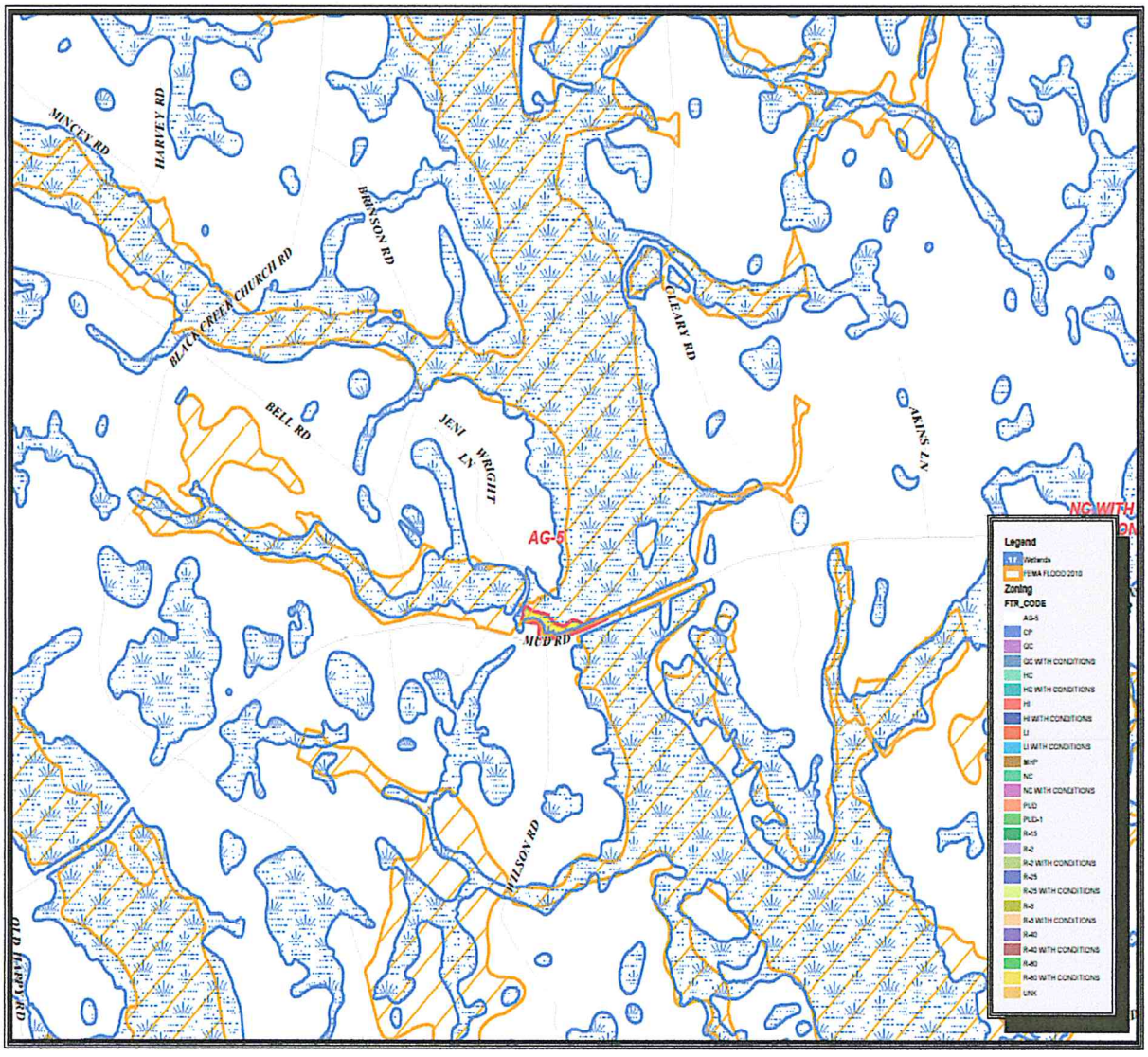
## Land Use Planning Impact

**Future Land Use Map:** The Bulloch County Joint Comprehensive Plan indicates that the property would be appropriate for rural-open areas.

Due to past issues with this location with the Bulloch County Sheriff Department the subject property does not appear to be suitable for the proposed use.

**The staff recommends denial of the conditional use request.**
**Planning and Zoning Commission recommended denial of the request.**

Participants
Tom Couch, County Manager; Andy Welch, County Planner; Randy Newman, Zoning Administrator.



# Bulloch County Departmental Review

| | | | |
|---|---|---|---|
| **Agenda Item:** | 2 | **Meeting Date:** | October 06, 2015 |
| **Application #:** | CU2015-034 | **Application Type:** | Conditional Use |
| **Request:** | Jennifer McGowan submitted an application for a conditional use for a Home Occupation to be conducted within an accessory building. The property consists of 1 acre and is located at 5926 Harville Road. | | |

| | | | |
|---|---|---|---|
| **Applicant:** | Jennifer McGowan | **Total Acres:** | 1 |
| **Location:** | 5926 Harville Road | **Existing Lots:** | 1 |
| **Map #:** | 093 000027 001 | **Current Zoning:** | R-40 |
| **Future Land Use:** | Suburban-Neighborhood | | |
| **Directions to Property:** | Take Highway 67 to Burkhalter and turn right onto Harville road. Property will be on the left. | | |
| **Planning & Zoning Commission Recommendation:** | To approve the request by a 4-0 vote. | | |

| Conditional Use Standards | Yes | No | Comment |
|---|---|---|---|
| (1) Is the type of street providing access to the use adequate to serve the proposed conditional use? | X | | |
| (2) Is access into and out of the property adequate to provide for traffic and pedestrian safety, the anticipated volume of traffic flow, and access by emergency vehicles? | X | | |
| (3) Are public facilities such as schools, EMS, sheriff and fire protection adequate to serve the conditional use? | X | | |
| (4) Are refuse, service, parking and loading areas on the property located or screened to protect other properties in the area from such adverse effects as noise, light, glare or odor? | X | | |
| (5) Will the hours and manner of operation of the conditional use have no adverse effects on other properties in the area? | X | | |
| (6) Will the height, size, or location of the buildings or other structures on the property be compatible with the height, size or location of buildings or other structures on neighboring properties? | X | | Using existing building on property. |
| (7) Is the proposed conditional use consistent with the purpose and intent of the zoning ordinance? | X | | |

## Land Use Planning Impact

**Future Land Use Map:** The Bulloch County Joint Comprehensive Plan indicates that the property would be appropriate for surburban-heighborhood.
**Existing Land Use Pattern:** There are primarily rural residential and agricultural uses at adjacent and nearby properties.
**Zoning Patterns and Consistency:** The proposed use does not appears to be consistent with the zoning patterns in the nearby area.

**Neighborhood Character:** There is no evidence that the proposed conditional use should injure or detract from existing neighborhoods since it is a temporary situation.
**Property Values:** property values should not be affected by the proposed use.

## Water / Sewer Impact

All properties are subject to on-site septic tank installation and a community water system approval as required by the County Health Department. Soil types and proposed lot sizes are compatible and adequate for septic tank installation.

## Solid Waste Impact

None expected.

## Environmental Impact

No impact is expected.

## Fire Service

Fire service is available within 2.6 miles (response time 5 minutes) from the Statesboro Fire Department. No additional resources are required.

## Traffic Impact

The capacity and general condition of the roads accessing the proposed development is good. Harville Road is a county maintained paved road.

## School Impact

Minimal impact is expected on existing schools.

## Parking, Road and Drainage Impact

The proposed use should not create a significant traffic impact. Currently, all drainage is natural with no known man-made improvements to the existing development other than roadside drainage ditches and culverts. The accessways/driveways to the site should have proper roadside drainage measures.

## E-911 and Emergency Management Impact

Street addresses can be easily assigned. The County Emergency Management Director should be contacted prior to construction.

## Law Enforcement Impact

Response time from Bulloch County Sheriff's Department is approximately 10 minutes. However, depending on patrolling patterns and the location of deputies at a given time, this response may be greater or lesser.

## Final Staff Recommendation

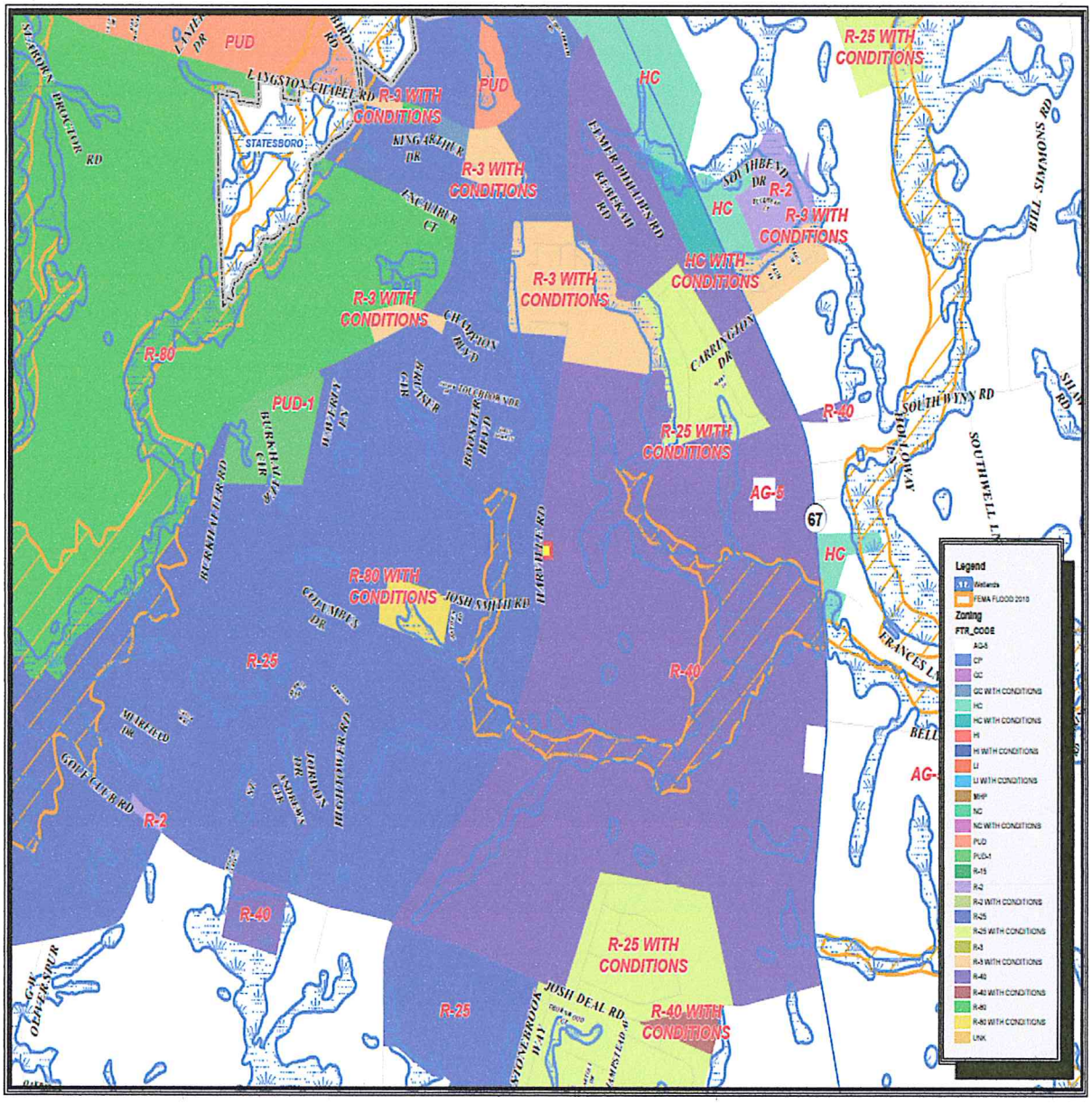
The subject property appears suitable for the proposed use.

**The staff recommends approval of the conditional use request.**
**Planning and Zoning Commission recommended approval of the request.**

# Bulloch County Departmental Review

Participants

Tom Couch, County Manager; Andy Welch, County Planner; Randy Newman, Zoning Administrator.



# Bulloch County Departmental Review

| | | | |
|---|---|---|---|
| **Agenda Item:** | 3 | **Meeting Date:** | October 06, 2015 |
| **Application #:** | RZ2015-036 | **Application Type:** | Rezoning |
| **Request:** | Katherine D. Depkin submitted an application to rezone a 5.0 acre parcel from AG-5 (Agricultural 5 acres) to R-80 (Residential 80,000 square feet). The property is located at 2118 Franklin Road. John Smith is acting as agent. | | |

| | | | |
|---|---|---|---|
| **Applicant:** | Katherine D. Depkin | **Acres in Request:** | 5.0 |
| **Location:** | 2118 Franklin Road | **Existing Lots:** | 1 |
| **Map #:** | 119 000054 008 | **Requested Lots:** | 2 |
| **Development Name:** | | **Current Zoning:** | AG-5 |
| **Future Land Use:** | Rural-Open Area | **Requested Zoning:** | R-80 |
| **Directions to Property:** | Take Highway 24 and turn left onto Franklin Road. Continue straight at four way stop and property will be on the left. | | |
| **Planning & Zoning Commission Recommendation:** | To approve the request by a 4-0 vote. | | |

| Rezone Standards | Yes | No | Comment |
|---|---|---|---|
| (1) Is the proposed use suitable in view of the zoning and development of adjacent and nearby property? | X | | |
| (2) Will the proposed use adversely affect the existing use or usability of adjacent or nearby property? | | X | |
| (3) Are their substantial reasons why the property cannot or should not be used as currently zoned? | | X | |
| (4) Will the proposed use cause an excessive or burdensome use of public facilities or services, including but not limited to streets, schools, EMS, sheriff or fire protection? | | X | |
| (5) Is the proposed use compatible with the purpose and intent of the Comprehensive Plan? | X | | |
| (6) Will the use be consistent with the purpose and intent of the proposed zoning district? | X | | |
| (7) Is the proposed use supported by new or changing conditions not anticipated by the Comprehensive Plan? | | X | |
| (8) Does the proposed use reflect a reasonable balance between the promotion of the public health, safety, morality, or general welfare and the right to unrestricted use of property? | X | | |

## Land Use Planning Impact

**Future Land Use Map:** The Bulloch County Joint Comprehensive Plan indicates that the property would be appropriate for Suburban-Neighborhood.

**Existing Land Use Pattern:** There are primarily residential and agricultural uses at adjacent and nearby properties.

**Zoning Patterns and Consistency:** The proposed change appears to be consistent with the zoning patterns in the nearby area.
**Neighborhood Character:** There is no evidence that the proposed change in zoning will injure or detract from existing neighborhoods.
**Property Values:** adjacent property values should not affected due to the change of zoning.

## Water / Sewer Impact

All properties are subject to on-site septic tank installation and a community water system approval as required by the County Health Department. Soil types and proposed lot sizes are compatible and adequate for septic tank installation.

## Solid Waste Impact

None expected.

## Environmental Impact

No impact is expected.

## Fire Service

Fire service is available within 2.8 miles (response time 9 minutes) from the Clito Fire Department. No additional resources are required.

## Traffic Impact

The capacity and general condition of the roads accessing the proposed development is good. Ash Branch Church Road is a county maintained paved road.

## School Impact

Minimal impact is expected on existing schools.

## Parking, Road and Drainage Impact

The proposed change should not create a significant traffic impact. Currently, all drainage is natural with no known man-made improvements to the existing development other than roadside drainage ditches and culverts. The accessways/driveways to the site should have proper roadside drainage measures.

## E-911 and Emergency Management Impact

Street addresses can be easily assigned. The County Emergency Management Director should be contacted prior to construction.

## Law Enforcement Impact

Response time from Bulloch County Sheriff's Department is approximately 7 minutes. However, depending on patrolling patterns and the location of deputies at a given time, this response may be greater or lesser.

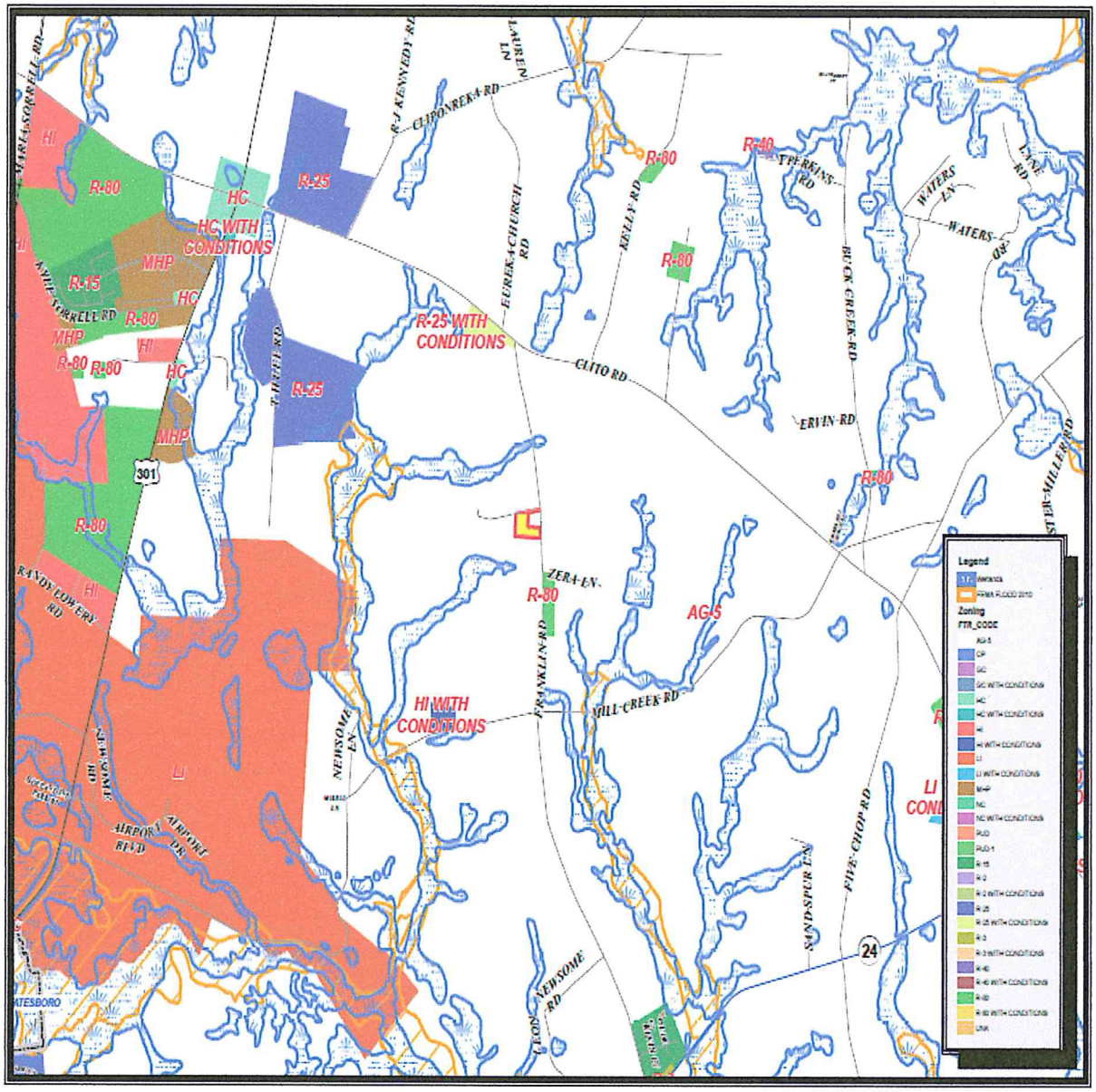
## Final Staff Recommendation

The subject property appears suitable for the proposed rezone.

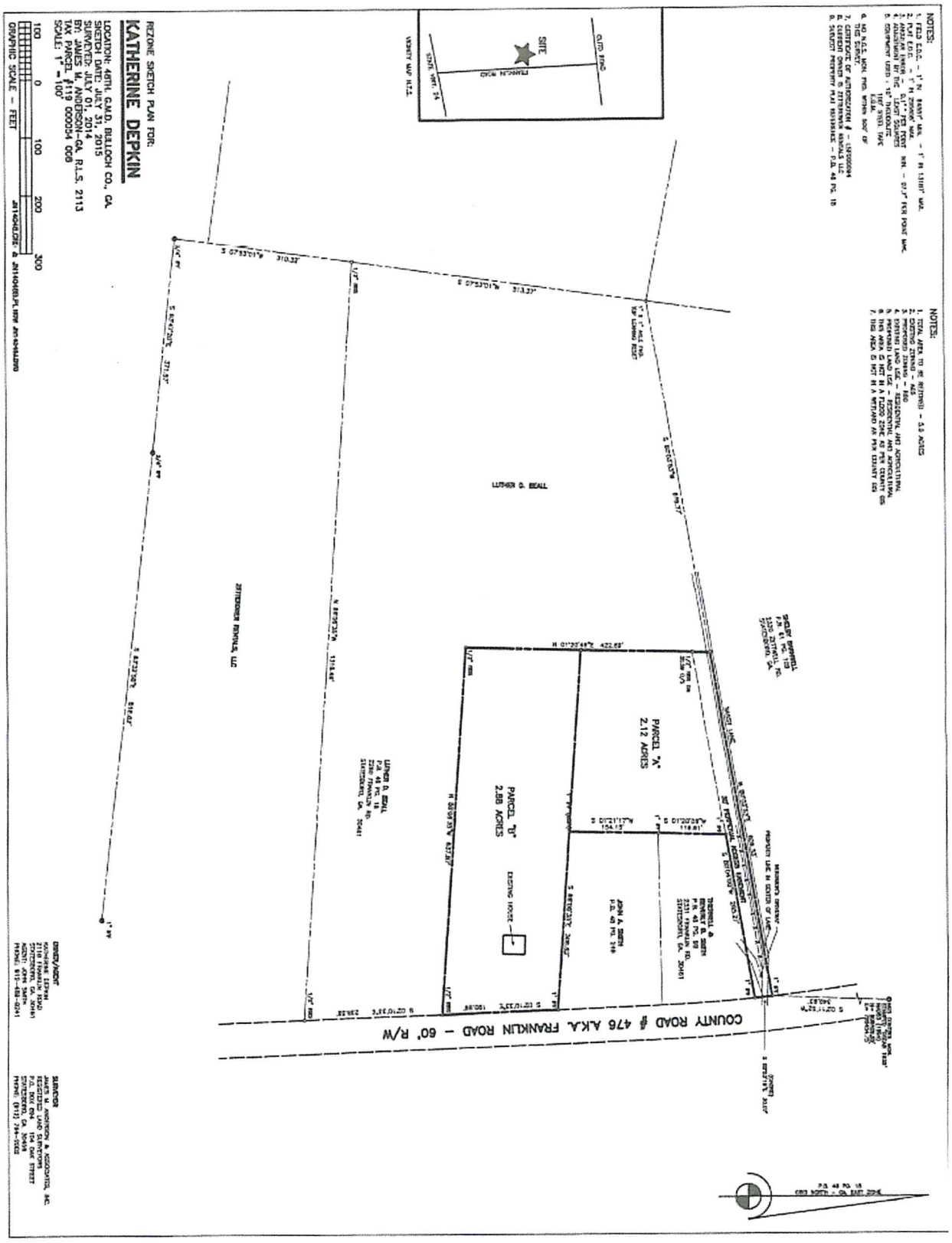
**The staff recommends approval of the rezone request.**
**He Planning and Zoning Commission recommended approval.**

# Bulloch County Departmental Review

Staff: Tom Couch, Cnty Mngr; Andy Welch, Cnty Planner; Randy Newman, Zoning Admin.



# Bulloch County Departmental Review



September 15, 2015
Statesboro, GA

Regular Meeting

The Board of Commissioners met at 8:30 am in the Community Room of the North Main Annex. Chairman Nevil welcomed guests and called the meeting to order. County Manager Tom Couch gave the invocation and Pledge of Allegiance.

Ms. Cindy Steinmann, Management Analyst for the Board of Commissioners, performed the roll call of the commissioners and staff. The following commissioners were present: Chairman Nevil, Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Simmons, Commissioner Mosley, and Commissioner Ethridge. The following staff were present: County Manager Tom Couch, County Attorney Jeff Akins, Assistant County Manager Andy Welch, Chief Financial Officer Whitney Richland, Chief Accountant Kristie King, Solid Waste Director Fred White, Public Safety Director Ted Wynn, EMS Director Doug Vickers, Shop Superintendent Jesse Bragg, Fire Chief Chris Ivey, County Engineer Kirk Tatum, Purchasing Manager Faye Bragg, and Chief Deputy Jared Akins.

Chairman Nevil asked for changes or modifications of the General Agenda. Hearing none, Chairman Nevil called for a motion to approve the General Agenda as presented. Commissioner Gibson offered a motion to approve the General Agenda as presented. Commissioner Simmons seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Commissioner Simmons, and Commissioner Ethridge all voting in favor of the motion.

Chairman Nevil asked for public comments from the audience at large or in writing. Hearing none, Chairman Nevil stated the next item on the agenda was to approve the Consent Agenda as follows: (1) to approve the minutes of the Regular Meeting held on September 1, 2015; (2) to approve a roll-off truck bid including hoist and tarp systems submitted by Roberts International Trucks in the amount of $147,998.78 (See Exhibit #2015-111); (3) to approve a bid for ten 30-yard roll-off containers submitted by WASTE MGF LLC of Statesville, North Carolina in the amount of $34,950 (See Exhibit #2015-112); (4) to approve a bid for the purchase of a new ambulance from Custom Truck and Body Works, Inc. in the amount of

$151,650 (See Exhibit #2015-113); (5) to approve renewal of the annual maintenance agreement with Palmetto Fire Appartus (See Exhibit #2015-114); (6) to approve a lease with Norfolk Southern Railway Company (See Exhibit #2015-115). Commissioner Thompson asked that the approval of the bid for the purchase of a new ambulance from Custom Truck and Body works be voted on separately. Mr. Couch asked that this item be moved to the fourth item under New Business. Commissioner Ethridge offered a motion to approve the Consent Agenda with the modification requested by Commissioner Thompson. Commissioner Simmons seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Commissioner Simmons, and Commissioner Ethridge.

Chairman Nevil stated the first item under New Business was for discussion and /or action to approve a contract with National Fire Services Office for review of alternate water sources within the special tax district. Mr. Wynn presented information concerning the contract. He stated the Insurance Services Offices (ISO®) has recently made changes to PPC requirements in which the special tax district will be required to provide residents 100% coverage of fire hydrants and/or alternate water to earn or maintain a "Single Class" ISO rating. He stated the intent was to get the lowest ISO Rating (3 rating) possible in the special tax district. After some discussion, Commissioner Thompson offered a motion to approve the contract with National Fire Services Office for review of alternate water sources within the special tax district (See Exhibit #2015-116). Commissioner Ethridge seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Commissioner Simmons, and Commissioner Ethridge all voting in favor of the motion. Mr. Couch stated that he will inform the Deputy City Manager that the Board has approved this contract in case the City Council needs to take any formal action.

Chairman Nevil stated the second item under New Business was for discussion and/or action for consideration for filing a grant/loan application with the Georgia Transportation Infrastructure Bank (GTIB) for improvements at US 301 Highway and the new industrial park. Chairman Nevil called on Mr. Couch to initiate discussion on the matter. Mr. Couch presented a handout on application instructions submittal for the GTIB grant/loan application. He stated the application is due on October 1st and if the County is awarded funds, the Board is under no obligation to accept it and this was only authorization to apply for it. Without further discussion,

Commissioner Thompson offered a motion to adopt a resolution to authorize an application for grant and loan funding from the Georgia Transportation Infrastructure Bank for transportation improvements for I-16 Interstate Gateway Tax Allocation District #1 (See Exhibit #2015-117). Commissioner Simmons seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Commissioner Simmons, and Commissioner Ethridge all voting in favor of the motion.

Chairman Nevil stated the third item under New Business was for discussion and/or action to approve the Final FY2015 GAB Amendment. Chairman Nevil called on Mrs. Richland to initiate discussion on the matter. Mrs. Richland presented a summary of FY2015 General Fund over expenditures by department. She stated there was a deficit of $342,125.71 for this year, but that was not as bad as expected due to some departments not expending their entire budget and revenue being higher than expected. After some discussion, Commissioner Gibson offered a motion to adopt a resolution to amend the General Appropriations Budget and work program for FY2015 (See Exhibit #2015-118). Commissioner Simmons seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Commissioner Simmons, and Commissioner Ethridge all voting in favor of the motion.

Chairman Nevil stated the fourth item under New Business was for discussion and/or action to approve a bid for the purchase of a new ambulance from Custom Truck and Body Works in the amount of $151,650. Chairman Nevil called on Mr. Vickers to begin discussion on the matter. Mr. Vickers stated a RFP was released for a new ambulance and only two bids were received. He stated the lowest bid did not meet specifications and the other bid was over the amount allocated for the ambulance purchase. Mr. Vickers stated after further negotiations with Custom Truck and Body Works, Inc. they submitted their best and final offer of $151,650 which met specifications requested on the ambulance. After some discussion, Commissioner Thompson offered a motion to approve the bid for the purchase of a new ambulance from Custom Truck and Body Works, Inc. in the amount of $151,650 (See Exhibit #2015-113). Commissioner Gibson seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Commissioner Simmons, and Commissioner Ethridge all voting in favor of the motion.

Chairman Nevil called for general comments or statements from the commissioners and staff. The commissioners thanked everyone for their attendance, and thanked the staff and emergency services for all their hard work. Commissioner Gibson asked Mr. Couch to consider sending a request letter to the Department of Transportation Board to increase the speed limit to 65 on US Highway 25 going towards Augusta. Mr. Couch stated that next month there will be a workshop regarding 911 and Public Safety Communications. He stated Ms. Steinmann will also provide a presentation on quarter 1 SPLOST review. Commissioner Ethridge also asked Mr. Couch to provide an update on the Ag Arena and Health Clinics during this scheduled workshop. Ms. Steinmann reminded commissioners of the ribbon cutting for the Christian Social Ministry's Thrift Store on September 16th at 4pm.

Hearing no further comments from the Board or Staff, Chairman Nevil asked for a motion to adjourn. Commissioner Ethridge offered a motion to adjourn. Commissioner Simmons seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, Commissioner Simmons, and Commissioner Ethridge all voting in favor of the motion.

_____

J. Garrett Nevil, Chairman

Attest: _____

Olympia Gaines, Clerk

# BULLOCH COUNTY BOARD OF COMMISSIONERS
# AGENDA ITEM SUMMARY

| DEPARTMENT MAKING REQUEST: | MEETING DATE: 10.06.2015 | | |
|---|---|---|---|
| Purchasing for Various Departments | RESOLUTION ATTACHED? | YES | |
| | | NO | X |

**REQUESTED MOTION OR ITEM TITLE:**

Authorize purchase orders for the FY 2016 vehicle allotment bid.

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY:**
Upon approving Q1 spending lets, the type and volume of vehicles were authorized under a bundled bid. Most vehicles were authorized under SPLOST categories of Public Safety, Transportation and Recreation, though 4 of 17 vehicles were not (Building and Zoning - General Fund; and Splash in the 'Boro.
The low bids from Wade Ford (EMS, Transportation, Solid Waste, Animal Control) and Langdale Chevrolet (Recreation, Splash, CI, Probation, Building and Zoning) are recommended for approval.

| AGENDA CATEGORY (CHECK ONE) | |
|---|---|
| PRESENTATION | |
| PUBLIC HEARING | |
| CONSENT | X |
| NEW BUSINESS | |
| UNFINISHED BUSINESS | |
| OTHER | |

| FINANCIAL IMPACT STATEMENT | | | | | |
|---|---|---|---|---|---|
| BUDGETED ITEM? | YES | X | AMENDMENT OR TRANSFER REQURED? | YES | X |
| | NO | | | NO | |

**ATTACH DETAILED ANALYSIS, IF NEEDED:**
Detailed analysis is attached including the bidding document, a bid tabulation and analysis, bid report and bid form. The collective bid amounts were 7% over the budgeted amount. It is apparent vehicle pricing has increased above the amounts estimated by the departments. For vehicles purchased where deficits exist, departments will have to reduce their budgets accordingly, those particularly SPLOST related within the respective budget categories.

**AGENDA ITEM REVIEW AND APPROVAL**

| DEPARTMENT DIRECTOR | | PURCHASING OFFICER | | OTHER | | COUNTY CLERK | | COUNTY STAFF ATTORNEY | | COUNTY MANAGER | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| YES | | YES | ✓ | YES | ✓ | YES | ✓ | YES | ✓ | YES | |
| NO | | NO | | NO | | NO | | NO | | NO | |
| INITIAL | | INITIAL TL for FB | | INITIAL CS | | INITIAL | | INITIAL | | INITIAL | |
| DATE | | DATE 9.30.15 | | DATE 9/30/15 | | DATE 9/30/15 | | DATE 9/30/15 | | DATE | |

**COMMISSION ACTION AND REFERRAL**

| | | |
|---|---|---|
| APPROVED | | DATE TO BE RETURNED TO AGENDA: |
| DENIED | | NOTES: |
| DEFERRED | | |

# Bid Tabulation
## Administration
## Fleet Vehicles
## September 9, 2015 @ 3:00 PM

| **Budget Amount** | **$30,000** | **$125,000 Divided by 6 = $20,833.33 apiece** | | | **$25,000* x2 = $50,000** | **$25,000** | **$19,250** | **NOT SPLOST** | **$25,000** | **$25,000** | **NOT SPLOST** |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Vendor | EMS<br>1 Crew Cab<br>4X4 | Transportation<br>1 CC w/Power & Cloth, 4X4 | Transportation<br>3 CC w/Manual & Vinyl, 4X4 | Transportation<br>2 Standard Cab<br>4X4 | Solid Waste<br>2 Extended Cab<br>4X4 | Animal Control<br>1 Extended Cab<br>4X4 | Recreation<br>1 Standard Cab<br>4X2 | Bldg. & Zoning<br>3 Standard Cab<br>4X4 | Probation<br>1 Full Sz. Sedan | BCCI<br>1 - 15 Passenger Van | Rec. – SPLASH<br>1 - 7 Passenger Van |
| Wade Ford | $27,832.00<br>+ $2,168 | $27,513.00<br>($6,679.67) | $79,077.00<br>($16,577.01) | $49,254.00<br>($7,587.34) | $51,258.00<br>($1,258) | $25,969.00<br>($969) | $24,727.00<br>($5,477) | $75,870.00 | $21,496.00<br>+ $3,504 | $27,399.00<br>($2,399) | $24,240.00 |
| JC Lewis Ford | $30,118.92<br>($118.92) | $29,754.92<br>($8,921.59) | $88,448.76<br>($25,948.77) | $49,747.84<br>($8,081.18) | $55,855.84<br>($5,855.84) | $28,437.92<br>($3,437.92) | $23,837.92<br>($4,587.92) | $73,604.76 | NO BID | $31,433.92<br>($6,433.92) | NO BID |
| Langdale Chevrolet | $28,259.00<br>+ $1,741 | $28,083.00<br>($7,249.67) | $82,839.00<br>($20,339.01) | $48,034.00<br>($6,367.34) | $57,408.00<br>($7,408) | NO BID | $21,373.00<br>($2,123) | $70,224.00 | $18,546.00<br>+ $6,454 | $26,782.00<br>($1,782) | $24,114.00 |
| **Best Price Balance** | **+ 2,168** | **($29,624)**<br>**Note: This is best price subtracted from total combined amount.** | | | **($1,258)** | **($969)** | **($2,123)** | **N/A** | **+ $6,454** | **($1,782)** | **N/A** |

Surplus = $8,622
Deficit = ($35,756)
Total Offset ($27,134)

* ← Approximate budget - was added to replace the budget for the front loader truck ($230,000) which isn't needed.

← Lowest Price

# MEMORANDUM

Date: September 9, 2015

To: Tom Couch

From: Faye Bragg

Subject: Bid Opening Fleet Vehicles

Sealed bids were opened in the Library/Conference Room 102 at 115 North Main Street on Wednesday, September 9, 2015 at 3:00 pm for the purchase of 17 fleet vehicles for various County Departments.

On August 18, 2015, I called JC Lewis Ford; Franklin Chevrolet; Georgia Chrysler Dodge Jeep, Inc; and Vaden Nissan. The General Manager at Franklin Chevrolet stated he would make sure that Franklin Toyota received a copy of the bid. All dealerships requested a copy of the bid except for Vaden Nissan, the person I spoke with wanted to consult with her General Manager first, I was never called back for a copy of the bid.

On August 19, 2015, three copies of the bid were e-mailed; an ad was placed on the County's website and run in the Statesboro Herald, and advertised on the GA Procurement Registry. A total of 10 (10) bids were requested and e-mailed during the solicitation process.

Two (2) bids were received:

| Vendor | Vehicle | Unit Price | Extended Price | Vendor Declaration & Non-Collusion Affidavit |
|---|---|---|---|---|
| Wade Ford, Smyrna Ga. | EMS – 1 Crew Cab 4X4 | $27,832.00 | $27,832.00 | Yes |
| | Trans. – 1 Crew Cab 4X4, w/Power & Cloth Seats | $27,513.00 | $27,513.00 | |
| | Trans. – 3 Crew Cab 4X4, w/Manual & Vinyl Seats | $26,359.00 | $79,077.00 | |
| | Solid Waste – 2 Extended Cab 4X4 | $25,629.00 | $51,258.00 | |

| | | | | |
|---|---|---|---|---|
| | Animal Control – 1 Extended Cab 4X4 | $25,969.00 | $25,969.00 | |
| | Trans. – 2 Standard Cab 4X4 | $24,627.00 | $49,254.00 | |
| | Rec. – 1 Standard Cab 4X2 | $24,727.00 | $24,727.00 | |
| | B & Z – 3 Standard Cab 4X4 | $25,290.00 | $75,870.00 | |
| | Probation – 1 Full Sz. Sedan | $21,496.00 | $21,496.00 | |
| | BCCI – 1 15 Passenger Van | $27,399.00 | $27,399.00 | |
| | Rec. SPLASH – 1 7 Passenger Van | $24,240.00 | $24,240.00 | |
| JC Lewis Ford | EMS – 1 Crew Cab 4X4 | $30,118.92 | $30,118.92 | Yes |
| Statesboro, GA | Trans. – 1 Crew Cab 4X4, w/Power & Cloth Seats | $29,754.92 | $29,754.92 | |
| | Trans. – 3 Crew Cab 4X4, w/Manual & Vinyl Seats | $29,482.92 | $88,448.76 | |
| | Solid Waste – 2 Extended Cab 4X4 | $27,927.92 | $55,855.84 | |
| | Animal Control – 1 Extended Cab 4X4 | $28,437.92 | $28,437.92 | |
| | Trans. – 2 Standard Cab 4X4 | $24,873.92 | $49,747.84 | |
| | Rec. – 1 Standard Cab 4X2 | $23,832.92 | $23,832.92 | |
| | B & Z – 3 Standard Cab 4X4 | $24,534.92 | $73,604.76 | |
| | Probation – 1 Full Sz. Sedan | No Bid | No Bid | |
| | BCCI – 1 15 Passenger Van | $31,433.92 | $31,433.92 | |
| | Rec. SPLASH – 1 7 Passenger Van | No Bid | No Bid | |
| Langdale Chevrolet | EMS – 1 Crew Cab 4X4 | $28,259.00 | $28,259.00 | Yes |
| Sylvester, GA | Trans. – 1 Crew Cab 4X4, w/Power & Cloth Seats | $28,083.00 | $28,083.00 | |
| | Trans. – 3 Crew Cab 4X4, w/Manual & Vinyl Seats | $27,613.00 | $82,839.00 | |
| | Solid Waste – 2 Extended Cab 4X4 | $28,704.00 | $57,408.00 | |

| | | | | |
|---|---|---|---|---|
| | Animal Control – 1 Extended Cab 4X4 | No Bid | No Bid | |
| | Trans. – 2 Standard Cab 4X4 | $24,017.00 | $48,034.00 | |
| | Rec. – 1 Standard Cab 4X2 | $21,373.00 | $21,373.00 | |
| | B & Z – 3 Standard Cab 4X4 | $23,408.00 | $70,224.00 | |
| | Probation – 1 Full Sz. Sedan | $18,546.00 | $18,546.00 | |
| | BCCI – 1 15 Passenger Van | $26,782.00 | $26,782.00 | |
| | Rec. SPLASH – 1 7 Passenger Van | $24,114.00 | $24,114.00 | |

Bid opening attendees: Christie Black and Faye Bragg.

**BULLOCH COUNTY BOARD OF COMMISSIONERS**
**115 NORTH MAIN STREET**
**STATESBORO, GEORGIA 30458**

**INVITATION TO BID**
**FY 2016 VEHICLE FLEET ALLOTMENT**

Sealed bids will be received by the Bulloch County Board of Commissioners at 115 North Main Street, Statesboro, Georgia, 30458, until bid opening time and date; for the purchase of **sixteen (16) administrative vehicles** pursuant to the enclosed specifications. Bidders may bid on some or all vehicles.

Bid Opening: **Wednesday, September 9, 2015, at 3:00 P.M.**

**The outside of the sealed envelope shall include the wording: Administrative Vehicles; Bid Opening: 09.09.2015 @ 3:00 P.M.; Attention: Faye Bragg, Purchasing Manager.**

Bidders will be fully responsible for the delivery of their bids in a timely manner. Reliance upon U.S. Mail or other carriers is at the bidder's risk. Late bids will not be considered.

There is a **check list on page 21** that lists items that must be included in the submitted bid package. Failure to submit the items listed on the form will be just cause not to accept the submitted package.

Local Buying Preference: Departments are encouraged to use local vendors whenever possible. However, the County cannot pay a much higher price to do so because there is an obligation to the taxpayers to use our financial resources wisely.

A local vendor is considered any offeror who can provide evidence to the Purchasing Department of meeting all of the following criteria in response to a quotation or bid:

- Having a principal business location within the county for a minimum of six (6) months prior to the issuance of a bid solicitation (a principal business location is defined as a corporation, limited liability company, partnership or sole proprietorship that maintains within Bulloch County its headquarters, a point-of-sale site where goods are sold to customers and a financial transaction is completed, or a locally-owned franchise).
- Having a valid occupational tax certificate by a jurisdiction located in Bulloch County.
- Having all obligations owed to Bulloch County paid in full and not be delinquent, including rents, taxes, fees, and fines.
- A small business is defined as 51% owned by one (1) or more persons

whose primary residence is within Bulloch County, or having twenty-five (25) employees or less, with eight (8) or more employees whose primary residence is in Bulloch County.

For all purchases over 5,000.00, if the quality, service, price, and other factors are substantially equal, then the local vendor may be given an opportunity to match the lowest cost proposal, if the quotation or bid is within 5% of the lowest price proposal. This policy shall be so stated in all applicable solicitations. This provision does not apply to public works construction projects or road projects pursuant to the laws of the State of Georgia.

**To request local vendor preference you must contact the Purchasing Manager for the proper form to complete. The completed form must be included with the submitted package to be considered for the local vendor preference.**

Award And Reservations: It is understood and agreed that in consideration of the sum of One Dollar and No/100 ($1.00) cash in hand paid, receipt whereof is hereby acknowledged, the bidder agrees that this bid shall be an option, which is hereby given to the Purchaser to accept or reject this bid at any time within sixty (60) calendar days from the date on which it is opened and read. It is expressly convenanted and agreed that this proposal is not subject to withdrawal by the bidder during the term of said option. The party submitting the bid is solely responsible for delivering the bid to the exact location and by the time stated. The Purchaser reserves the right to reject any or all bids and to waive technicalities and informalities in bids, to accept in whole or in part, such bid or bids that may be deemed in the best interest of the purchaser.

Award will be made to that responsive and responsible bidder with the best offer for Bulloch County, price and other factors considered.

## TERMS AND CONDITIONS

Units offered under this advertisement shall be new, standard production models of the latest design.

Bidders must submit with their bid, the latest printed specifications or advertising literature on make and model units they propose to furnish.

The design of the mechanical members shall be such that the stress imposed through normal shock loads at maximum engine torque shall not cause rupture or permanent deformation or undue wear on any member.

The successful bidder shall have access to parts inventory and a service facility within Bulloch County, or an adjoining county. Dealership logos and emblems shall not be installed on any vehicle delivered, and failure to do so will result in the cost to be borne by the awarded dealership for removal.

The award winner must submit one operator's manual with each vehicle delivered.

The bidder shall list on a separate sheet of paper any variations from, or exceptions to the conditions and specifications of this bid. This sheet is included with this Bid Invitation and is labeled Exceptions to Specifications and Conditions Sheet. All bidders are expected to make every attempt to bid in compliance with our bid specifications. However, if you have to take an exception in order to bid use this exception sheet. The price or prices quoted shall include all transportation charges fully prepaid to Bulloch County Correctional Institute; 17301 US HWY 301 North, Statesboro, GA 30458. **Delivery date must be stated on bid.**

The Purchaser reserves the right to reject any or all bids and to waive technicalities and informalities in bids, to accept in whole or in part, such bid or bids that may be deemed in the best interest of the purchaser.

Minimum specifications, exception sheets, and bid forms are on the following pages.

For additional information contact: Faye Bragg, 912.764.6245 or fmbragg@bulloch.net

Bids **must** be delivered by one of the following, no faxes or e-mails are accepted for sealed bids:

**Hand or Service Delivery address**: Bulloch County Commissioners, 115 N Main Street, Statesboro, GA 30458

**USPS Mailing Address**: Bulloch County Commissioners, P.O. Box 347, Statesboro, GA 30459

## SCHEDULES FOR VEHICLE ASSIGNMENT AND SPECIFICATIONS

These specifications are to establish the quality and size level needed by Bulloch County. All models/brands bid that are considered equal in quality and size by Bulloch County will be considered for award. Any accessories not specifically mentioned herein but necessary to furnish a complete unit ready for use shall also be included. The unit shall be the manufacturer's latest model and design. Each vehicle shall be completely assembled, serviced, and work-ready when delivered to Bulloch County. Any name brands mentioned are for identification purposes only, other brands bid that are equal will be considered for award.

**Vendors who have been awarded State of Georgia contracts are to utilize pricing as a basis for preparing a response to this bid.**

**The specifications compliance schedules and exceptions sheet must be submitted with the bid forms.**

## Vehicle Assignment Schedule

| Department | Vehicle Type | Quantity | Brand Name or Equal |
|---|---|---|---|
| Item #1 – EMS | Crew Cab 4X4, Four Door Pickup Truck | 1 | Ford F-150 |
| Item #2 – Transportation | Crew Cab 4X4, Four Door Pickup Truck | 1 | Ford F-150 |
| Item #3 – Transportation | Crew Cab 4X4, Four Door Pickup Truck | 3 | Ford F-150 |
| Item #4 – Solid Waste | Extended Cab 4X4, Pickup Truck | 2 | Ford F-150 |
| Item #5 – Animal Control | Extended Cab 4X4, Pickup Truck | 1 | Ford F-150 |
| Item #6 – Transportation | Standard Cab, 4X4, 2-Door Pickup Truck | 2 | Ford F-150 |
| Item #7 – Recreation | Standard Cab, 4X4, 2-Door Pickup Truck | 1 | Ford F-150 |
| Item #8 – Building & Zoning | Standard Cab, 4X4, 2-Door Pickup Truck | 3 | Ford F-150 |
| Item #9 - Probation | Full Size 4-Door Sedan | 1 | Chevrolet Impala |
| Item #10 – BCCI | 15 Passenger Van, Extended Wheelbase | 1 | GM 3500 |

**Specifications Schedule – Item #1- EMS - One (1) 4X4 Crew Cab ½ Ton Pick Up Truck**

| Component | Specification | Comply Yes | Comply No |
|---|---|---|---|
| **Engine** | V-8; 5.0L | ☐ | ☐ |
| **Transmission** | Automatic/overdrive; tow-haul capacity. | ☐ | ☐ |
| **Performance Items** | Power steering; standard gauges. | ☐ | ☐ |
| **Comfort Items** | Standard air conditioning with 134A system; tinted glass sides and rear; AM/FM radio with clock/clock-scan; heavy duty rubber floor covering; cloth bucket seats; intermittent wipers; power locks and doors, power windows; key pad, two keys per vehicle (single key-locking system). | ☐ | ☐ |
| **Safety Items** | Driver-passenger outside mirrors (standard); interior dome lights; manufacturer's standard air bags. | ☐ | ☐ |
| **Brakes** | Four-wheel anti-lock braking system. | ☐ | ☐ |
| **Tires and Wheels** | All season steel-belted radial at manufacturer's specifications according to GVWR; spare tire and rim. | ☐ | ☐ |
| **Chassis-Frame-Cab** | Crew Cab; minimum gross vehicle weight 6,800; standard fuel tank; standard front and rear bumpers; two-front tow hooks, frame mounted; 6.5 foot bed. Tow package. | ☐ | ☐ |
| **Paint Color** | White | ☐ | ☐ |
| **Warranty** | Standard manufacturer warranty; specify all warranties in bid response. | ☐ | ☐ |
| **Manuals** | The award winner must submit one (1) parts book, one (1) service and repair manual, with all wiring & electronics diagrams and one (1) operator's manual at delivery time. | ☐ | ☐ |

**Specifications Schedule – Item #2- Transportation - One (1) 4X4 Crew Cab ½ Ton Pick Up Truck**

| Component | Specification | Comply Yes | Comply No |
|---|---|---|---|
| **Engine** | V-8; 5.0L | ☐ | ☐ |
| **Transmission** | Automatic/overdrive; tow-haul capacity. | ☐ | ☐ |
| **Performance Items** | Power steering; standard gauges. | ☐ | ☐ |
| **Comfort Items** | Standard air conditioning with 134A system; tinted glass sides and rear; AM/FM radio with clock/clock-scan; heavy duty rubber floor covering; cloth bucket seats; intermittent wipers; power locks and doors; ,two keys per vehicle (single key-locking system). | ☐ | ☐ |
| **Safety Items** | Driver-passenger outside mirrors (standard); interior dome lights; manufacturer's standard air bags. | ☐ | ☐ |
| **Brakes** | Four-wheel anti-lock braking system. | ☐ | ☐ |
| **Tires and Wheels** | All season steel-belted radial at manufacturer's specifications according to GVWR; spare tire and rim. | ☐ | ☐ |
| **Chassis-Frame-Cab** | Crew Cab; minimum gross vehicle weight 6,800; standard fuel tank; standard front and rear bumpers; two-front tow hooks, frame mounted; 5.5 foot bed. Tow package. | ☐ | ☐ |
| **Paint Color** | White | ☐ | ☐ |
| **Warranty** | Standard manufacturer warranty; specify all warranties in bid response. | ☐ | ☐ |
| **Manuals** | The award winner must submit one (1) parts book, one (1) service and repair manual, with all wiring & electronics diagrams and one (1) operator's manual at delivery time. | ☐ | ☐ |

**Specifications Schedule – Item #3- Transportation- Three (3) 4X4 Crew Cab ½ Ton Pick Up Truck**

| Component | Specification | Comply Yes | Comply No |
|---|---|---|---|
| **Engine** | V-8; 5.0L | ☐ | ☐ |
| **Transmission** | Automatic/overdrive; tow-haul capacity. | ☐ | ☐ |
| **Performance Items** | Power steering; standard gauges. | ☐ | ☐ |
| **Comfort Items** | Standard air conditioning with 134A system; tinted glass sides and rear; AM/FM radio with clock/clock-scan; heavy duty rubber floor covering; vinyl bucket seats; intermittent wipers; manual windows and locks; two keys per vehicle (single key-locking system). | ☐ | ☐ |
| **Safety Items** | Driver-passenger outside mirrors (standard); interior dome lights; manufacturer's standard air bags. | ☐ | ☐ |
| **Brakes** | Four-wheel anti-lock braking system. | ☐ | ☐ |
| **Tires and Wheels** | All season steel-belted radial at manufacturer's specifications according to GVWR; spare tire and rim. | ☐ | ☐ |
| **Chassis-Frame-Cab** | Crew Cab; minimum gross vehicle weight 6,800; standard fuel tank; standard front and rear bumpers; two-front tow hooks, frame mounted; 6.5 foot bed. Tow package. | ☐ | ☐ |
| **Paint Color** | White | ☐ | ☐ |
| **Warranty** | Standard manufacturer warranty; specify all warranties in bid response. | ☐ | ☐ |

**Specifications Schedule – Item #4 – Solid Waste - Two (2) Extended Cab 4x4 ½ Ton Pick Up Truck**

| Component | Specification | Comply Yes | Comply No |
|---|---|---|---|
| **Engine** | V-8; 5.0L | ☐ | ☐ |
| **Transmission** | Automatic/overdrive; 4-wheel drive with automatic locking hubs; limited slip differential on 4-wheel-drive; tow-haul capacity. | ☐ | ☐ |
| **Performance Items** | Power steering; standard gauges. | ☐ | ☐ |
| **Comfort Items** | Standard air conditioning with 134A system; tinted glass sides and rear; AM/FM radio with clock/clock-scan; heavy duty rubber floor covering; cloth seats; intermittent wipers; power locks and doors; two keys per vehicle (single key-locking system). | ☐ | ☐ |
| **Safety Items** | Driver-passenger outside mirrors (trailer tow type); interior dome lights; manufacturer's standard air bags. | ☐ | ☐ |
| **Brakes** | Four-wheel anti-lock braking system. | ☐ | ☐ |
| **Tires and Wheels** | All season steel-belted radial at manufacturer's specifications according to GVWR; spare tire and rim. | ☐ | ☐ |
| **Chassis-Frame-Cab** | Extended cab; minimum gross vehicle weight 6,800; standard fuel tank; standard front and rear bumpers; two-front tow hooks, frame mounted; 6.5 foot bed. Tow package. | ☐ | ☐ |
| **Paint Color** | White | ☐ | ☐ |
| **Warranty** | Standard manufacturer warranty; specify all warranties in bid response. | ☐ | ☐ |

**Specifications Schedule – Item #5 – Animal Control- One (1) Extended Cab 4x4 ½ Ton Pick Up Truck**

| Component | Specification | Comply Yes | Comply No |
|---|---|---|---|
| **Engine** | V-8; 5.0L | ☐ | ☐ |
| **Transmission** | Automatic/overdrive; 4-wheel drive with automatic locking hubs; limited slip differential on 4-wheel-drive; tow-haul capacity. | ☐ | ☐ |
| **Performance Items** | Power steering; standard gauges. | ☐ | ☐ |
| **Comfort Items** | Standard air conditioning with 134A system; tinted glass sides and rear; AM/FM radio with clock/clock-scan; heavy duty rubber floor covering; vinyl seats; intermittent wipers; power locks and doors; two keys per vehicle (single key-locking system). | ☐ | ☐ |
| **Safety Items** | Driver-passenger outside mirrors (trailer tow type); interior dome lights; manufacturer's standard air bags. | ☐ | ☐ |
| **Brakes** | Four-wheel anti-lock braking system. | ☐ | ☐ |
| **Tires and Wheels** | All season steel-belted radial at manufacturer's specifications according to GVWR; spare tire and rim. | ☐ | ☐ |
| **Chassis-Frame-Cab** | Extended cab; minimum gross vehicle weight 6,800; standard fuel tank; standard front and rear bumpers; two-front tow hooks, frame mounted; 8 foot bed. Tow package. | ☐ | ☐ |
| **Paint Color** | White | ☐ | ☐ |
| **Warranty** | Standard manufacturer warranty; specify all warranties in bid response. | ☐ | ☐ |
| **Manuals** | The award winner must submit one (1) parts book, one (1) service and repair manual, with all wiring & electronics diagrams and one (1) operator's manual at delivery time. | ☐ | ☐ |

**Specifications Schedule – Item #6 – Transportation - Two (2) Standard Cab 2-Door ½ Ton Pick Up Truck**

| Component | Specification | Comply Yes | Comply No |
|---|---|---|---|
| **Engine** | V-8; 5.0L | ☐ | ☐ |
| **Transmission** | Automatic/overdrive; 4-wheel drive with automatic locking hubs; limited slip differential on 4-wheel-drive; tow-haul capacity. | ☐ | ☐ |
| **Performance Items** | Power steering; standard gauges. | ☐ | ☐ |
| **Comfort Items** | Standard air conditioning with 134A system; tinted glass sides and rear; AM/FM radio with clock/clock-scan; heavy duty rubber floor covering; vinyl seats; intermittent wipers; manual locks and windows; two keys per vehicle (single key-locking system). | ☐ | ☐ |
| **Safety Items** | Driver-passenger outside mirrors; interior dome lights; manufacturer's standard air bags. | ☐ | ☐ |
| **Brakes** | Four-wheel anti-lock braking system. | ☐ | ☐ |
| **Tires and Wheels** | All season steel-belted radial at manufacturer's specifications according to GVWR; spare tire and rim. | ☐ | ☐ |
| **Chassis-Frame-Cab** | Standard cab; minimum gross vehicle weight 6,400; standard fuel tank; standard front and rear bumpers; two-front tow hooks, frame mounted; 8 foot bed. Tow package. | ☐ | ☐ |
| **Paint Color** | White | ☐ | ☐ |
| **Warranty** | Standard manufacturer warranty; specify all warranties in bid response. | ☐ | ☐ |

## Specifications Schedule – Item #7 – Recreation - One (1) Standard Cab 2-Door ½ Ton Pick Up Truck

| Component | Specification | Comply Yes | Comply No |
|---|---|---|---|
| **Engine** | V-8; 5.0L | ☐ | ☐ |
| **Transmission** | Automatic/overdrive; 2-wheel drive with limited slip differential; tow-haul capacity. | ☐ | ☐ |
| **Performance Items** | Power steering; standard gauges. | ☐ | ☐ |
| **Comfort Items** | Standard air conditioning with 134A system; tinted glass sides and rear; AM/FM radio with clock/clock-scan; heavy duty rubber floor covering; vinyl seats; intermittent wipers; power locks and doors; two keys per vehicle (single key-locking system). | ☐ | ☐ |
| **Safety Items** | Driver-passenger outside mirrors; interior dome lights; manufacturer's standard air bags. | ☐ | ☐ |
| **Brakes** | Four-wheel anti-lock braking system. | ☐ | ☐ |
| **Tires and Wheels** | All season steel-belted radial at manufacturer's specifications according to GVWR; spare tire and rim. | ☐ | ☐ |
| **Chassis-Frame-Cab** | Standard cab; minimum gross vehicle weight 6,400; standard fuel tank; standard front and rear bumpers; two-front tow hooks, frame mounted; 8 foot bed. Tow package. | ☐ | ☐ |
| **Paint Color** | White | ☐ | ☐ |
| **Warranty** | Standard manufacturer warranty; specify all warranties in bid response. | ☐ | ☐ |
| **Manuals** | The award winner must submit one (1) parts book, one (1) service and repair manual, with all wiring & electronics diagrams and one (1) operator's manual at delivery time. | ☐ | ☐ |

**Specifications Schedule – Item #8– Building & Zoning - Three (3) Standard Cab 2-Door ½ Ton Pick Up Truck**

| Component | Specification | Comply Yes | Comply No |
|---|---|---|---|
| **Engine** | V-8; 5.0L | ☐ | ☐ |
| **Transmission** | Automatic/overdrive; 4-wheel drive with automatic locking hubs; limited slip differential on 4-wheel-drive. | ☐ | ☐ |
| **Performance Items** | Power steering; standard gauges. | ☐ | ☐ |
| **Comfort Items** | Standard air conditioning with 134A system; tinted glass sides and rear; AM/FM radio with clock/clock-scan; heavy duty rubber floor covering; vinyl seats; intermittent wipers; manual locks and windows; two keys per vehicle (single key-locking system). | ☐ | ☐ |
| **Safety Items** | Driver-passenger outside mirrors; interior dome lights; manufacturer's standard air bags. | ☐ | ☐ |
| **Brakes** | Four-wheel anti-lock braking system. | ☐ | ☐ |
| **Tires and Wheels** | All season steel-belted radial at manufacturer's specifications according to GVWR; spare tire and rim. | ☐ | ☐ |
| **Chassis-Frame-Cab** | Standard cab; minimum gross vehicle weight 6,400; standard fuel tank; standard front and rear bumpers; two-front tow hooks, frame mounted; 6.5 foot bed. | ☐ | ☐ |
| **Paint Color** | White | ☐ | ☐ |
| **Warranty** | Standard manufacturer warranty; specify all warranties in bid response. | ☐ | ☐ |
| **Manuals** | The award winner must submit one (1) parts book, one (1) service and repair manual, with all wiring & electronics diagrams and one (1) operator's manual at delivery time. | ☐ | ☐ |

**Specifications Schedule – Item #9– Probation - One (1) Full Size Four Door Sedan**

| Component | Specification | Comply Yes | Comply No |
|---|---|---|---|
| **Engine** | V-6; 3.6L | ☐ | ☐ |
| **Transmission** | Automatic/overdrive. | ☐ | ☐ |
| **Performance Items** | Power steering; standard gauges. | ☐ | ☐ |
| **Comfort Items** | Standard air conditioning with 134A system; tinted glass sides and rear; AM/FM radio with clock/clock-scan; heavy duty rubber floor covering; cloth or vinyl seats; intermittent wipers; power locks and doors; two keys per vehicle (single key-locking system). | ☐ | ☐ |
| **Safety Items** | Driver-passenger mirrors; interior dome lights; manufacturer's standard air bags. | ☐ | ☐ |
| **Brakes** | Four-wheel anti-lock braking system. | ☐ | ☐ |
| **Tires and Wheels** | All season steel-belted radial at manufacturer's specifications according to GVWR; spare tire and rim. | ☐ | ☐ |
| **Frame** | Uni-body construction with front strut assembly | ☐ | ☐ |
| **Paint Color** | White or Navy Blue | ☐ | ☐ |
| **Warranty** | Standard manufacturer warranty; specify all warranties in bid response. | ☐ | ☐ |
| **Manuals** | The award winner must submit one (1) parts book, one (1) service and repair manual, with all wiring & electronics diagrams and one (1) operator's manual at delivery time. | ☐ | ☐ |

**Specifications Schedule – Item #10 – BCCI - One (1) 15 Passenger Van**

| Component | Specification | Comply Yes | Comply No |
|---|---|---|---|
| **Engine** | V-8; 4.8L | ☐ | ☐ |
| **Transmission** | Automatic/overdrive | ☐ | ☐ |
| **Performance Items** | Power steering; standard gauges. | ☐ | ☐ |
| **Comfort Items** | Air conditioning front and rear with 134A system; tinted glass sides and rear; AM/FM radio with clock/clock-scan; heavy duty rubber floor covering; vinyl seats; intermittent wipers; power locks and windows; cruise control; two keys per vehicle (single key-locking system). | ☐ | ☐ |
| **Safety Items** | Driver-passenger outside mirrors; interior dome lights; manufacturer's standard air bags. | ☐ | ☐ |
| **Brakes** | Four-wheel anti-lock braking system. | ☐ | ☐ |
| **Tires and Wheels** | All season steel-belted radial at manufacturer's specifications according to GVWR; spare tire and rim. | ☐ | ☐ |
| **Chassis-Frame-Cab** | Minimum gross vehicle weight 9,600; standard fuel tank; standard front and rear bumpers. | ☐ | ☐ |
| **Paint Color** | White | ☐ | ☐ |
| **Warranty** | Standard manufacturer warranty; specify all warranties in bid response. | ☐ | ☐ |
| **Manuals** | The award winner must submit one (1) parts book, one (1) service and repair manual, with all wiring & electronics diagrams and one (1) operator's manual at delivery time. | ☐ | ☐ |

## Specifications Schedule – Item #11 – Recreation – 7 Passenger Van

| Component | Specification | Comply Yes | Comply No |
|---|---|---|---|
| **Engine** | V-6; 3.6L | ☐ | ☐ |
| **Transmission** | Automatic/overdrive | ☐ | ☐ |
| **Performance Items** | Power steering; standard gauges. | ☐ | ☐ |
| **Comfort Items** | Air conditioning front and rear with 134A system; tinted glass sides and rear; AM/FM radio with clock/clock-scan; heavy duty rubber floor covering; cloth seats; intermittent wipers; power locks and windows; cruise control; keyless entry and two keys per vehicle (single key-locking system). | ☐ | ☐ |
| **Safety Items** | Driver-passenger outside mirrors; interior dome lights; manufacturer's standard air bags. | ☐ | ☐ |
| **Brakes** | Four-wheel anti-lock braking system. | ☐ | ☐ |
| **Tires and Wheels** | All season steel-belted radial at manufacturer's specifications according to GVWR; spare tire and rim. | ☐ | ☐ |
| **Chassis-Frame-Cab** | Minimum gross vehicle weight 6,050; standard fuel tank; standard front and rear bumpers. | ☐ | ☐ |
| **Paint Color** | White or Silver | ☐ | ☐ |
| **Warranty** | Standard manufacturer warranty; specify all warranties in bid response. | ☐ | ☐ |
| **Manuals** | The award winner must submit one (1) parts book, one (1) service and repair manual, with all wiring & electronics diagrams and one (1) operator's manual at delivery time. | ☐ | ☐ |

## EXCEPTIONS TO SPECIFICATIONS & CONDITIONS SHEET

If you have an exception to our specifications use this sheet and list the item number you are taking an exception on and the description of exception. Bulloch County will determine compliance to the specifications based on the information submitted. If there are no exceptions to be taken, mark the "No Exceptions Taken" box and return this form with the bid package.

☐ **NO EXCEPTIONS TAKEN**

| ITEM | DESCRIPTION OF EXCEPTION |
| --- | --- |

## PRICE PROPOSAL/BID FORM

**TO:** Bulloch County Board of Commissioners
115 North Main Street
Statesboro, Georgia 30458

**ATTN:** Faye Bragg, Purchasing Manager

**ITEM PROPOSED:** FY 2016 ANNUAL FLEET ALLOTMENT BID

All proposals submitted shall be subject to acceptance or rejection and Bulloch County specifically reserves the right to accept or reject any or all proposals, to waive any technicalities and formalities in the process and to accept in whole or in part, such bid or bids that may be deemed in the best interest of the purchaser. **The undersigned understands that any conditions stated above, clarifications made to the above or information other than that requested should be under separate cover and to be considered only at the discretion of the County Manager.**

### BID SCHEDULE ANALYSIS

| ITEM | UNIT PRICE | EXTENDED PRICE | DELIVERY DATE |
|---|---|---|---|
| #1 - One (1) Crew Cab 4x4, Four Door Pickup Truck - EMS | _____ | _____ | _____ |
| #2 - One (1) Crew Cab 4x4 ½ Ton Pick Up Trucks – Transportation (Cloth Seats & Power Locks) | _____ | _____ | _____ |
| #3 - Three (3) Crew Cab 4x4 ½ Ton Pick Up Trucks – Transportation (Vinyl Seats & Manual Windows & Locks) | _____ | _____ | _____ |
| #4 – Two (2) Extended Cab 4X4, Pickup Truck – Solid Waste | _____ | _____ | _____ |
| #5 – One (1) Extended Cab 4X4, Pickup Truck – Animal Control | _____ | _____ | _____ |
| #6 – Two (2) Standard Cab 4X4, 2-Door Pickup Truck – Transportation | _____ | _____ | _____ |
| #7 – One (1) Standard Cab 4X4, 2-Door Pickup Truck – Recreation | _____ | _____ | _____ |
| #8 – Three (3) Standard Cab 4X4, 2-Door Pickup Truck – Building & Zoning | _____ | _____ | _____ |
| #9 – One (1) Full Size 4 - Door Sedan, Probation | _____ | _____ | _____ |
| #10 – One (1) 15 Passenger Van, Extended Wheelbase – BCCI | _____ | _____ | _____ |

Company Name _____

Street Address _____

State _____

Zip Code _____

Telephone _____

Fax _____

E-mail Address _____

Signature/Title of Authorized Company Official _____

**NOTARY PUBLIC AND SEAL**
Subscribed and sworn to before me this _____ day of _____ 20_____.

My Commission Expires: _____

**BULLOCH COUNTY, GEORGIA**
**NON-COLLUSION AFFIDAVIT**

The following affidavit is to accompany the bid:

STATE OF:

COUNTY OF:

Owner, Partner or Officer of Firm:

Company Name, Address, County and State:

The undersigned, being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the vendor to submit the attached proposal and that neither he/she nor the vendor has directly or indirectly violated any of the provisions of Section 36-91-21(d) of the Official Code of Georgia Annotated. In making such representation, affiant further states for himself/herself and on behalf of vendor, that they have not been a party to any collusion among vendors in restraint of competition by agreement to submit a bid or proposal at a fixed price or to refrain from bidding; or with any office of Bulloch County or any of their employees as to quantity, quality or price in the prospective contract; or any discussion between vendors and any official of Bulloch County or any of their employees concerning exchange of money or other things of value for special consideration in submitting a sealed bid for:

FIRM NAME _____

SIGNATURE _____

TITLE _____

Subscribed and sworn to before me this _____ day of _____ 20____.

NOTARY PUBLIC _____

**BULLOCH COUNTY, GEORGIA**
**VENDOR DECLARATION**

The vendor understands, agrees and warrants:

That the vendor has carefully read and fully understands the full scope of the specifications.

That the vendor has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.

That this bid shall be valid for **60** days.

That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to **Wednesday, September 9, 2015 @ 3:00pm**, but may not be withdrawn after such date and time for a period of **60** days.

That Bulloch County reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. Bulloch County reserves the right to waive any technicalities or informalities in the bidding.

That by submission of this bid the vendor acknowledges that Bulloch County has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the vendor.

If a partnership, a general partner must sign.

If a corporation the authorized corporate officer(s) must sign and the corporate seal must be affixed to this proposal.

VENDOR:

_____

Name Title

_____

Name Title

AFFIX CORPORATE SEAL (if applicable)

Subscribed and sworn to before me this _____ day of _____ 20____.

NOTARY PUBLIC _____

**ACCEPTANCE OF PROPOSAL - Example**

Bulloch County hereby accepts the undersigned supplier's bid submitted in response to the attached Invitation for Bids for the following item

_____.

By executing this Acceptance of Proposal, Bulloch County and the undersigned supplier acknowledge and agree to be bound by all terms and conditions of the attached Invitation for Bids and all specifications and pricing stated therein.

IN WITNESS WHEREOF, Bulloch County and the undersigned supplier have caused their authorized representatives to set their hands and seals this _____ day of _____, 20____.

BULLOCH COUNTY, GEORGIA

By:_____
Thomas M. Couch, County Manager

{SUCCESSFUL VENDOR}

By:_____

_____
Print or type name of signatory

[FORM OF ACCEPTANCE OF PROPOSAL]

The successful bidder(s) will be required to execute this Acceptance of Proposal.

# CHECK LIST

The items listed below must be completed and returned with the sealed bid. Failure to return any of the items listed will be just cause for not accepting the submitted bid.

☐ 1. Bidder compliance sheets – pages 5 – 14

☐ 2. Exceptions to Specifications form – page 15

☐ 3. Price Proposal/Bid Form – pages 16 – 17

☐ 4. Non-Collusion Affidavit – page 18

☐ 5. Vendor Declaration – page 19

# BULLOCH COUNTY BOARD OF COMMISSIONERS
## AGENDA ITEM SUMMARY

| DEPARTMENT MAKING REQUEST (Box 1) | MEETING DATE Oct. 6, 2015 | | |
|---|---|---|---|
| Transportation | RESOLUTION ATTACHED? (Box 3) | YES | |
| | | NO | X |

**REQUESTED MOTION OR ITEM TITLE (Box 4)**

Approve purchase of the extended warranty up to 84 months or 10,000 hours for the three (3) motor graders scheduled to roll out in November from the five (5) year plan.

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)**

*As the information was supplied during budget preparation this would allow us to extend the use of these graders for an additional two (2) years at a minimal cost of approximately $2914 per year, verses the major capital outlay of approximately $45,000 per year. We feel that this is a reasonable way to extend the splost funds for the future.*

*Please see attached information supplied by dealer/manufacturer.*

| AGENDA CATEGORY (CHECK ONE) (Box 6) | |
|---|---|
| PRESENTATION (6a) | |
| PUBLIC HEARING (6b) | |
| CONSENT (6c) | X |
| NEW BUSINESS (6d) | |
| OLD BUSINESS (6e) | |
| OTHER (6f) | |

**FINANCIAL IMPACT STATEMENT (Box 7)**

| BUDGETED ITEM? (7a) | YES | X | AMENDMENT REQURED? (7b) | YES | |
|---|---|---|---|---|---|
| | NO | | | NO | X |

ATTACH DETAILED ANALYSIS, IF NEEDED ( 7c)

**APPROVED FOR AGENDA (Box 8)**

| DEPARTMENT DIRECTOR | | PURCHASING OFFICER | | OTHER | | COUNTY CLERK | | COUNTY STAFF ATTORNEY | | COUNTY MANAGER | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| YES | X | YES | | YES | | YES | ✓ | YES | ✓ | YES | |
| NO | | NO | | NO | | NO | | NO | | NO | |
| INITIAL HB | | INITIAL | | INITIAL | | INITIAL OS | | INITIAL JS | | INITIAL | |
| DATE Oct. 6, 2015 | | DATE | | DATE | | DATE 9/30/15 | | DATE 9/30/15 | | DATE | |

**COMMISSION ACTION AND REFERRAL (Box 9)**

| | | |
|---|---|---|
| APPROVED | | DATE TO BE RETURNED TO AGENDA |
| DENIED | | |
| DEFERRED | | NOTES |
| OTHER | | |

**FLINT EQUIPMENT COMPANY**

September 24 2015

Dink Butler

Bulloch County

Thank you for the request to quote additional warranty and JD link on three of your 670G Motor Graders.

The following prices will carry you through 84 months or 10,000 hours.

| | |
|---|---|
| S/N 1DW670GXTA0633080 | $ 5827.05 |
| S/N 1DW670GXEA0633044 | $ 5827.05 |
| S/N 1DW670GXAA0633041 | $ 5827.05 |

The following is prices for JD Link for each machine. This includes the mtg, labor and service for the first year.

$ 2534.00 per machine

Express Data (codes, alerts & location) $1394.00 per machine 1st year then $510 per year after.

Again we appreciate the opportunity to quote this for you!

Sincerely

Scotty Stone


***Branch Office:***
50 Morgan Industrial Blvd.
Savannah, Georgia 31408
Office: 912-964-7370
Fax: 912-964-1822

*Locations:*
Albany, Georgia
Adairsville, Georgia
Atlanta, Georgia
Aynor, South Carolina
Braselton, Georgia
Brunswick, Georgia
Columbus, Georgia
Cuthbert, Georgia
Dothan, Alabama
Grovetown, Georgia
Ladson, South Carolina
Macon, Georgia
Perry, Florida
**Savannah, Georgia**
Simpsonville, South Carolina
Tallahassee, Florida
Troy, Alabama
Walterboro, South Carolina
West Columbia, South Carolina

***www.flintequipco.com***

JOHN DEERE
*A FlintCo Company*

# BULLOCH COUNTY BOARD OF COMMISSIONERS
# AGENDA ITEM SUMMARY

| DEPARTMENT MAKING REQUEST: | MEETING DATE: 10.06.2015 | | |
|---|---|---|---|
| Administration | RESOLUTION ATTACHED? | YES | |
| | | NO | X |

**REQUESTED MOTION OR ITEM TITLE:**

Authorize an agreement with the Bulloch Telephone Cooperative.

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY:**
This agreement is the result of the proposal presentation given by BTC in August to which the Board consented to approve in the form of an agreement at a future meeting. This item is recommended for approval, subject to the final review of the county attorney.

| AGENDA CATEGORY | | FINANCIAL IMPACT STATEMENT | | | | | |
|---|---|---|---|---|---|---|---|
| (CHECK ONE) | | BUDGETED ITEM? | YES | X | AMENDMENT OR TRANSFER REQURED? | YES | |
| | | | NO | | | NO | X |
| PRESENTATION | | ATTACH DETAILED ANALYSIS, IF NEEDED: | | | | | |
| PUBLIC HEARING | | Agreement is attached. The broadband fiber optic services are listed in Schedule A to serve the county facilities designated for a 60 month term. The cost of the service will be offset, or will reduce overall landline telephone and internet costs for the county, and improve service. | | | | | |
| CONSENT | X | | | | | | |
| NEW BUSINESS | | | | | | | |
| UNFINISHED BUSINESS | | | | | | | |
| OTHER | | | | | | | |

**AGENDA ITEM REVIEW AND APPROVAL**

| DEPARTMENT DIRECTOR | | PURCHASING OFFICER | | OTHER | | COUNTY CLERK | | COUNTY STAFF ATTORNEY | | COUNTY MANAGER | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| YES | | YES | | YES | | YES | ✓ | YES | ✓ | YES | ✓ |
| NO | | NO | | NO | | NO | | NO | | NO | |
| INITIAL | | INITIAL | | INITIAL | | INITIAL | | INITIAL | | INITIAL | |
| DATE | | DATE 9.30.15 | | DATE | | DATE 9/30/15 | | DATE 9/30/15 | | DATE 9/30/15 | |

**COMMISSION ACTION AND REFERRAL**

| | | |
|---|---|---|
| APPROVED | | DATE TO BE RETURNED TO AGENDA: |
| DENIED | | NOTES: |
| DEFERRED | | |

Revised: 01.01.07, MAC

# Bulloch County Rural Telephone Cooperative, Inc.

## Term Service Agreement

This Service Agreement is made and entered into between Bulloch County Rural Telephone Cooperative, Inc., a Georgia Corporation, with its principal office in Statesboro, Georgia hereinafter called SELLER, and

Name of Firm Bulloch County Commissioners
Street Address 115 N Main Street
P. O. Box 347
City Statesboro State GA Zip 30459

Hereinafter called PURCHASER

In consideration of the mutual agreements herein contained, SELLER agrees to design, engineer, install and maintain the communications system described in Schedule A and PURCHASER hereby authorizes SELLER to design, engineer and install said communications equipment.

1. TERMS

SELLER agrees to provide the PURCHASER services as specified on Schedule A hereto annexed for a period of 60 months with the option to continue at the end of the initial 60 month term as hereinafter set forth. Said term shall commence on the date of completion of installation of said service.

2. OPTIONS

I. At the end of said 60 month term as herein before described, PURCHASER shall have the option to continue the service described in Schedule A with no changes to effective services.

II. At any time during said 60 month term as herein before described, SELLER fails to provide the services described in Schedule A and is unable to resolve the issue within 30 days of notification of an issue, PURCHASER shall have the option to terminate the services specified on Schedule A in full or part.

III. At any time during said 60 month term as herein before described, SELLER shall have the option to change the service described in Schedule A as is required to meet network requirements so long as those changes do not materially change or impact PURCHASER's business or effective service.

IV. Seller has the right, without liability, to terminate this service if (i) Seller is reasonably unable to furnish any of the Service for any cause other than Seller's negligence or willful misconduct; (ii) Seller is prohibited by any governmental authority from furnishing any of the Service; or (iii) any material rate or term contained in this Lease Schedule is substantially changed adversely to Seller by order of the highest court of competent jurisdiction to which the matter is appealed, the FCC, or other local, state, or federal governmental or regulatory authority. Notwithstanding any provision or inference to the contrary, any monetary sums theretofore owing under this Lease Schedule shall survive its termination.

3. FEES AND PAYMENT.

I. PURCHASER shall pay to SELLER all charges and fees as billed on the first day of each month no later than the last day of each month. Non-payment will result in an interruption of services as described in Schedule A until such time as payment is received in full.

II. If PURCHASER cancels this service agreement prior to the end of this term, PURCHASER shall pay to SELLER a cancellation fee equal to 100% of the remaining monthly charges that otherwise would have been payable for the unexpired term of this agreement.

| PURCHASER: | SELLER: |
|---|---|
| _____ | Bulloch County Rural Telephone Cooperative, Inc. |
| By: _____ | By: _____ |
| Name:_____ | John D. Scott, General Manager |
| Title:_____ | 601 Northside Drive West |
| | Statesboro, Ga 30458 |

# Bulloch Telephone Bundle Pricing

## 60 Month Term

## Schedule A

Build A Dedicated Fiber Optic Network

Support 1 GIG Transport

Listed Locations on Network

1. 115 N Main Street
2. Judicial Annex
3. Courthouse
4. Magistrate
5. Probation
6. Honey Bowen Building
7. EMS
8. 911 Center
9. Sheriff's Department
10. Public Works
11. Correctional
12. Animal Control
13. Airport
14. Mill Creek Park ( Maintenance & Splash In The Boro )

Provide 1 GIG Broadband Connection on Network

Provide 3 PRI's

Provide Unlimited Long Distance on the 3 PRI's

24 X 7 X 365 Monitoring

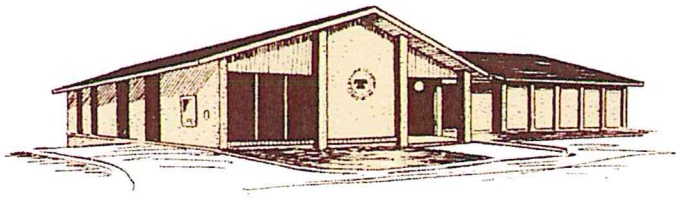
Business Priority One Service & Support

Bulloch Telephone Maintains Equipment & Fiber Optics

All Services Provided for a monthly recurring charge of $6,500*

*Does Not Include Estimated Taxes, Fees and Surcharge

Bulloch County Commissioners may add locations to the network. Pricing will be determined based upon services needed to support each additional location.



Bulloch Telephone Cooperative
2903 Northside Dr, W
Statesboro, Ga 30458
(912)865-1100
(912)865-2500 fax
www.bulloch.net

# CLEC Customer Sale Information

Customer name: Bulloch County Commissioners

911 Address: 115 N main Streert

Mailing Address: P. O. Box 347

Statesboro, Georgia 30459

Federal Tax ID: _____

Contacts: Billing: Faye Bragg Technical: David Rogers

Services sold:

| | | | | | |
|---|---|---|---|---|---|
| PRI's | quantity | 3 | rate quoted | Bundle |
| Unlimited Long Distance | quantity | 3 | rate quoted | Bundle |
| 1 GIG Broadband | quantity | 1 | rate quoted | Bundle |

Broadband User Name (3-12 Characters)_____ Password:_____

Installation Charge quoted: Installation Charge waived with 60 month term agreement

Ported number or new number? Porting (Please list all numbers to be ported on back)

| If new number: numbers requested | List Y/N | | List Y/N |
|---|---|---|---|
| _____ | ___ | _____ | ___ |
| _____ | ___ | _____ | ___ |
| _____ | ___ | _____ | ___ |
| _____ | ___ | _____ | ___ |
| _____ | ___ | _____ | ___ |

List all numbers to be published in the Annual Directory: 912.764.6245, _____

_____, _____, _____, _____

Selected long distance Carrier: Bulloch Long Distance Y/N: 5442 or enter CIC _____

**Administrative Actions – Office Use Only**

| | | |
|---|---|---|
| Service order entered date: | _____ | By: _____ |
| Date Caller ID entered: | _____ | By: _____ |
| Date Ports completed: | _____ | By: _____ |
| Date BLD database entered: | _____ | By: _____ |
| Service order completed date: | _____ | By: _____ |

**BULLOCH TELEPHONE COOPERATIVE, INC.**
**2903 NORTHSIDE DRIVE WEST**
**STATESBORO, GEORGIA 30458**

## LETTER OF AUTHORIZATION

Thank you for choosing Bulloch Telephone Cooperative, Inc. as your service provider. This letter is your authorization to transfer (Port) your current phone number(s) and, change your service provider. Complete the required information below with an authorized signature and date. This will authorize Bulloch Telephone Cooperative, Inc. to transfer your service and telephone number(s) to Bulloch Telephone Cooperative, Inc.

**Requested Activation Date:** _____

**Current Telephone Number(s):**

**Number Ranges:**

_____-_____-_____ **to** _____-_____-_____

_____-_____-_____**to** _____-_____-_____

**Individual Numbers:**

_____-_____-_____, _____-_____- _____

_____-_____-_____,_____-_____- _____

_____-_____-_____, _____-_____-_____

_____-_____-_____, _____-_____-_____

**Authorization:**

Please read the following carefully, and sign.

I acknowledge that I have read and understand the terms of this authorization. I am authorized to switch telephone companies for services to the telephone number(s) listed. I further certify that the information on this Letter of Authorization is correct to the best of my knowledge. By signing below I designate Bulloch Telephone Cooperative, Inc. as my service provider, and Bulloch Telephone Cooperative, Inc. is authorized to transfer (Port) the above listed numbers.

**Signature:** _____

**Date:** _____

# BULLOCH COUNTY BOARD OF COMMISSIONERS
# AGENDA ITEM SUMMARY

| DEPARTMENT MAKING REQUEST: | MEETING DATE: 10.06.2015 | | |
|---|---|---|---|
| Rural Fire | RESOLUTION ATTACHED? | YES | |
| | | NO | X |

**REQUESTED MOTION OR ITEM TITLE:**

Authorize an agreement with the Georgia Forestry Commission.

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY:**
This agreement provides the Fire and Rescue Department to acquire various fire-fighting equipment from the GFC. In particular, the FRD wants to purchase a tent available for various command operations for $100.00, but an agreement needs to be executed to do so. This item is recommended for approval, subject to the final review of the county attorney.

| AGENDA CATEGORY (CHECK ONE) | | FINANCIAL IMPACT STATEMENT | | | | | |
|---|---|---|---|---|---|---|---|
| | | BUDGETED ITEM? | YES | X | AMENDMENT OR TRANSFER REQURED? | YES | X |
| | | | NO | | | NO | |
| PRESENTATION | | ATTACH DETAILED ANALYSIS, IF NEEDED: | | | | | |
| PUBLIC HEARING | | Agreement is attached. | | | | | |
| CONSENT | X | | | | | | |
| NEW BUSINESS | | | | | | | |
| UNFINISHED BUSINESS | | | | | | | |
| OTHER | | | | | | | |

**AGENDA ITEM REVIEW AND APPROVAL**

| DEPARTMENT DIRECTOR | PURCHASING OFFICER | OTHER | COUNTY CLERK | COUNTY STAFF ATTORNEY | COUNTY MANAGER |
|---|---|---|---|---|---|
| YES ✓ | YES | YES | YES ✓ | YES ✓ | YES ✓ |
| NO | NO | NO | NO | NO | NO |
| INITIAL | INITIAL | INITIAL | INITIAL | INITIAL | INITIAL |
| DATE 9.30.15 | DATE | DATE | DATE 9/30/15 | DATE 9/30/15 | DATE 9.30.15 |

**COMMISSION ACTION AND REFERRAL**

| | | |
|---|---|---|
| APPROVED | | DATE TO BE RETURNED TO AGENDA: |
| DENIED | | NOTES: |
| DEFERRED | | |

**FIREFIGHTER PROPERTY PROGRAM (FFP)**
**COOPERATIVE EQUIPMENT AGREEMENT AND PROCEDURES**
**GEORGIA FORESTRY COMMISSION**
**FIRE/EMERGENCY SERVICES ENTITY**
**STATE OF GEORGIA**

COUNTY OF **Bulloch**
THIS AGREEMENT made and entered into this **18th** day of **September , 2015**, by and between the Georgia Forestry Commission, an Agency of the State of Georgia, hereinafter referred to as the COMMISSION, and the **Bulloch County Fire and Rescue ,** hereinafter referred to as COOPERATOR.

**WHEREAS**, it is of vital importance to the State of Georgia to protect its forest land resources; and

**WHEREAS**, the COMMISSION is charged by State Law to prevent, detect, and suppress wildfires on all State and private lands and provide emergency response operations in the event of a Governor's declared state of emergency; and

**WHEREAS**, the COOPERATOR is actively engaged in emergency response operations and the prevention and suppression of all fires in, and adjacent to, suburban areas; and

**WHEREAS**, the COOPERATOR can more adequately carry out this function if appropriate equipment is available: NOW THEREFORE, for and in consideration of the mutual benefits to each party hereinafter appearing below, both parties agree as follows:

**The COMMISSION agrees:**

**(1)** To actively search for and make available the equipment described herein, according to the terms set forth in this agreement.

**(2)** To provide DOD Firefighter Property (FFP) for the exclusive purpose of fire suppression, fire prevention, and related emergency services of the COOPERATOR.

**(3)** Perform physical inventory of demilitarization equipment required by FFP and reconcile to property accounting records as requested by the Forest Service Property Management Officer.

**The COOPERATOR Agrees:**

**(1)** To obtain, at acquisition of said equipment, and continue in effect, for the duration of this agreement, liability insurance in the amount required by State law to cover the operation of said equipment.

**(2)** The COOPERATOR agrees to pay to the COMMISSION all administrative fees and transportation fees for said property/equipment at the time of delivery. Administrative fees will be $100 per transaction. Round trip mileage will be charged based on the COMMISSION's set fees for delivery vehicle use.

**(3)** The COOPERATOR will bear the entire cost of vehicle liability insurance, maintenance, repair, and operation of this equipment while in COOPERATOR'S possession, and relieves the COMMISSION of all responsibility or liability in matters related to this equipment. COOPERATOR will be responsible for worker's compensation for any individual injury while using, repairing, or operating said equipment, and for any and all claims related to said equipment and/or its use.

**(4)** To convert said equipment into a viable fire/emergency unit, to meet requirements as provided by the COMMISSION and to paint equipment, to ensure there are no military colors or markings on the equipment. COOPERATOR will provide shelter adequate to protect it from vandalism and adverse weather. Vehicles or other said equipment should be painted if necessary and placed in operating condition within SIX (6) MONTHS from the date of receipt of said equipment. Equipment must be made available for an in-service inspection by the COMMISSION representative prior to putting equipment into service. The COMMISSION may extend this time frame an additional SIX MONTHS upon written request and approval. Requests must be in writing and submitted to the state FFP manager 30 days prior to deadline.

**(5)** To ensure add on tanks, pumps, hose reels, etc. will not cause the vehicle in this agreement to exceed the maximum recommended G.V.W. or Georgia DOT requirements. (This information and other technical equipment guidance is available at the Roscommon Equipment Center's website - **www.roscommonequipmentcenter.com** )

**(6)** If equipment acquired through this agreement is not placed in operational condition within SIX (6) MONTHS from the date of receipt or after such an extension, this agreement will become null and void, and the return of said equipment will be coordinated by the COMMISSION according to the USDA Forest Service Firefighter Property Standard Operating Procedures at the Cooperator's expense. Any improvements, equipment or modifications made to equipment may be removed prior to repossession.

**(7)** Equipment acquired under this agreement is for the exclusive use for fire protection and other emergency response for which the COOPERATOR has jurisdictional authority. COOPERATOR is required to keep equipment operational for a minimum of ONE (1) YEAR after in-service date, before normal disposal.

**(8)** To make equipment available for a compliance inspection by the COMMISSION representative ONE (1) YEAR after the in-service date.

**(9)** If equipment acquired through this agreement becomes inoperable and beyond repair or uneconomical to operate, a certified mechanic must inspect equipment to verify that it is inoperable and beyond repair or uneconomical to operate and a written report of the condition must be given to the COMMISSION. The return of said equipment will be coordinated by the COMMISSION according to the USDA Forest Service Firefighting Property Standard Operating Procedures at the COOPERATOR's expense. Any improvements, equipment or modifications made to equipment may be removed prior to return.

**(10)** To retain all documentation on said equipment for 6 years and 3 months after acquisition of said equipment. Copies of final disposition paperwork shall be sent to the COMMISSION.

**(11)** The COOPERATOR must provide access to and the right to examine all records, books, or documents relating to DOD firefighter property transferred to the COOPERATOR under 10 U.S.C. 2576b to the US Forest Service, the Department of Defense, the Office of the Inspector General, and the Comptroller General of the United States or their authorized representatives.

**(12)** The COOPERATOR agrees that the proceeds from the sale of any FFP vehicle and/or other FFP equipment MUST BE EARMARKED FOR FIRE/EMERGENCY SERVICES.

**(13)** To comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and in accordance with Title VI of that Act, no person in the United States shall, on the ground of race, color, or natural origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination, under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this

agreement. To comply with Title VI of the Civil Rights Act of 1964 (42 USC 2000d) prohibiting discrimination where discriminatory practices will result in unequal treatment of persons who are or should be benefiting from the activity.

**(14)** The COOPERATOR certifies that a drug-free workplace will be provided for COOPERATOR's employees and that it will secure from any sub-contractors hired to work in a drug free workplace the following written certification: "As part of the subcontracting agreement with (COOPERATOR's name) certifies to the Sub-Grantee that a drug-free workplace will be provided to sub-contractor's employees during the performance of this contract pursuant to paragraph 7 of subsection B of O.C.G.A. code section 50-24-3.

**(15)** The COOPERATOR hereby certifies that it has complied with the Immigration Reform and Compliance Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act, O.C.G.A. 13-10-90 et seq., by registering at https://www.vis-dhs.com/EmployerRegistration and verifying information for all new employees and executing any affidavits by Ga. Comp. R. & Regs. R. 300-10-1-.01 et, Seq.

**(16)** The COOPERATOR certifies, to the best of their knowledge and belief, that equipment acquired under this agreement was not acquired because of the COOPERATORS actions to influence or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employees of Congress, or an employee of a Member of Congress. COOPERATOR further agrees that it will not expend funds from the proceeds of the sale of equipment acquired under this agreement to pay any person for Lobbying Activities. That if such action has occurred that the COOPERATOR will complete and submit Standard Form –LLL, "Disclosure of Lobbying Activities," in accordance with instructions.

**(17)** The COOPERATOR hereby certifies that this Agreement does not and will not violate the provisions of the Official Code of Georgia Annotated Section 45-10-20 et, Seq relating to Conflicts of Interest.

**(18)** To respond to fires within the County or make said equipment, adequately manned, available for suppression of fires within the County whenever necessary.

**It is Mutually Agreed That:**

**(1)** The COMMISSION will transfer ownership of said equipment. In the case of vehicles and other titled equipment, the Certificate of Title will transfer to the COOPERATOR under the terms of this agreement, Titles will be transferred at acquisition date and the COMMISSION will hold the original Title until said equipment is fully operational and an in service inspection has been completed by the COMMISSION. The COOPERATOR which puts Firefighter Program property into use will accept ownership of equipment. Title will only be transferred to a Fire/Emergency Services entity that is publicly funded by state, county or local governments in the State of Georgia. Title must be in the entity's name and cannot have an individual's name on the title. The COOPERATOR is responsible for the cost of obtaining title.

**(2)** The equipment will be marked with decals provided by COMMISSION for tracking reasons and the said decals will remain on the equipment indefinitely. Decal replacements can be requested through the COMMISSION.

**(3)** The COMMISSION will not be responsible for furnishing spare parts for the equipment and the COOPERATOR accepts equipment "as is" without any warranties of any kind, either expressed or implied.

**(4)** Owners of Firefighter Program property will cooperate with Federal and State parties to ensure compliance with Federal and State regulations, program and property management requirements. Additional Program requirements can be found by accessing the USDA Forest Service FFP SOP at www.fs.fed.gov/fire/partners/fepp .

**(5)** The Agreement shall be effective from the date of execution by the COMMISSION and will continue in force until property is disposed of in accordance with this agreement. COOPERATOR will operate within this program at the discretion of the COMMISSION. If these guidelines are not followed, COOPERATOR'S future privileges will be terminated from program until arrangements are implemented to comply with guidelines or for 1 year from violation date. Either party may terminate this agreement by providing written notice. If the terms of this agreement are not met, the agreement will be terminated within thirty (30) days of written notice. Any property that has been transferred as the result of this agreement will be returned at the expense of the COOPERATOR.
IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

**FC-61#:1580**

**COOPERATOR**
**County/City Manager:**
By: * _____ Date: * _____
Signature & Title of Authorized Representative
**Tom Couch**
Printed Name of Authorized Representative
* _____
Telephone Number

**Fire Chief/Emergency Management Agency (EMA) Director**
By: * _____ Date:* _____
Signature & Title of Authorized Representative
**Chris Ivey**
Print Name of Authorized Representative
* _____
Telephone Number

**GEORGIA FORESTRY COMMISSION**
**Chief Ranger:**
By: _____ Date: _____
Signature & Title of Authorized Representative

_____
Printed Name of Authorized Representative

**RFD Program Manager:**
By: _____ Date: _____
Signature & Title of Authorized Representative

_____
Printed Name of Authorized Representative

**Macon Use Only**
**EQUIPMENT RECEIVED**
Description:
Type:_____ Year:_____ Model:_____
Federal ID#:_____ Property ID#:_____

# BULLOCH COUNTY BOARD OF COMMISSIONERS
# AGENDA ITEM SUMMARY

| DEPARTMENT MAKING REQUEST (Box 1) | MEETING DATE (Box 2) October 6, 2015 | | |
|---|---|---|---|
| Transportation/Legal | RESOLUTION ATTACHED? (Box 3) | YES | |
| | | NO | X |

**REQUESTED MOTION OR ITEM TITLE (Box 4)**

Borrow Pit Agreement with Ronnie Phillips

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)**

The attached borrow pit agreement with Ronnie Phillips will allow the County to excavate and, if necessary, stockpile fill dirt and/or base material on Mr. Phillips's property. The material will primarily be used for the R.J. Kennedy Road paving project, but it may also be used for other projects. Approval is recommended.

| AGENDA CATEGORY (CHECK ONE) (Box 6) | | FINANCIAL IMPACT STATEMENT (Box 7) | | | | | |
|---|---|---|---|---|---|---|---|
| PRESENTATION (6a) | | BUDGETED ITEM? (7a) | YES | | AMENDMENT REQUIRED? (7b) | YES | |
| | | | NO | | | NO | |
| PUBLIC HEARING (6b) | | ATTACH DETAILED ANALYSIS, IF NEEDED ( 7c) | | | | | |
| CONSENT (6c) | X | | | | | | |
| NEW BUSINESS (6d) | | | | | | | |
| OLD BUSINESS (6e) | | | | | | | |
| OTHER (6f) | | | | | | | |

**APPROVED FOR AGENDA (Box 8)**

| DEPARTMENT DIRECTOR | | PURCHASING OFFICER | | OTHER | | COUNTY CLERK | | COUNTY STAFF ATTORNEY | | COUNTY MANAGER | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| YES | | YES | | YES | | YES | ✓ | YES | ✓ | YES | ✓ |
| NO | | NO | | NO | | NO | | NO | | NO | |
| INITIAL | | INITIAL | | INITIAL | | INITIAL | | INITIAL | | INITIAL | |
| DATE | | DATE | | DATE | | DATE 9/30/15 | | DATE 9/29/15 | | DATE 9.29.15 | |

**COMMISSION ACTION AND REFERRAL (Box 9)**

| | | |
|---|---|---|
| APPROVED | | DATE TO BE RETURNED TO AGENDA |
| DENIED | | |
| DEFERRED | | NOTES |
| OTHER | | |

STATE OF GEORGIA

COUNTY OF BULLOCH

BORROW PIT AGREEMENT

This Borrow Pit Agreement ("Agreement") is made and entered into this 6th day of October, 2015 by and between **BULLOCH COUNTY, GEORGIA, a political subdivision of the State of Georgia** (hereinafter "the County"), as party or parties of the first part, and **RONNIE PHILLIPS** (hereinafter "the Owner"), as party or parties of the second part.

WITNESSETH:

WHEREAS, the Owner owns or has an interest in certain property located on R.J. Kennedy Road in Bulloch County, Georgia, consisting of approximately 20.69 acres and designated as Parcel Number 103 000058B000 in the records of the Bulloch County Tax Assessor's office (hereinafter "the Property"); and

WHEREAS, the Owner desires to locate a pond on the Property; and

WHEREAS, the County is in need of certain fill dirt and/or base material for County projects, which material the County may obtain by engaging in excavation on the Property; and

WHEREAS, the Owner is willing to allow the County to engage in excavation on the Property and to stockpile said fill dirt and/or base material on the Property and remove said fill dirt and/or base material from the Property on the terms and conditions set forth herein;

NOW THEREFORE, in consideration of the mutual promises, covenants, and obligations contained herein, the parties hereto agree as follows:

1. The Owner shall allow the County to engage in excavation on the Property and to stockpile the fill dirt and/or base material at a designated location on the Property until such time as the County needs the fill dirt and/or base material for County projects. The County shall not be

obligated to excavate to any certain depth or width, and the size of the excavated area shall be determined solely by the County's need for fill dirt and/or base material.

2. The Owner shall allow the County to enter upon the Property and remove the stockpiled fill dirt and/or base material at such times and in such quantities as the County deems necessary for use on County projects.

3. The Owner acknowledges and agrees that the County will from time to time have inmates from the Bulloch County Correctional Institute as part of its work force to engage in excavation, stockpiling, and to remove the fill dirt and/or base material from the Property; and the Owner hereby gives his consent for said inmates to be on and about the Property while performing such work.

4. The Owner acknowledges and agrees that any benefit accruing to the Owner from the County's excavation on the Property is the sole consideration for the fill dirt and/or base material. The Owner further acknowledges and agrees that said consideration is adequate and that under no circumstances shall the County be obligated to provide any additional compensation or consideration of any type to the Owner for the fill dirt and/or base material.

5. After the conclusion of the County's excavation on the Property, the County shall slope the perimeter banks and level the grade on the topside of the banks of the area where the County has engaged in excavation. The County makes no warranties, either express or implied, concerning the use of the excavation site as a pond, including but not limited to any warranties of fitness for a particular purpose.

6. The County shall not be obligated to finish its excavation on the Property within any certain time period; rather, the length of time that excavation continues shall depend upon whether the County continues to need fill dirt and/or base material from this particular site and whether the

material from this particular site remains suitable, and such determinations shall be within the sole discretion of the County.

7. Either party may terminate this Agreement at any time upon thirty (30) days' written notice to the other party. Any stockpiled fill dirt and/or base material shall remain the property of the County after termination of this Agreement and, in the event the County is unable to remove all stockpiled fill dirt and/or base material within thirty (30) days of a notice of termination, the Owner shall allow the County a reasonable amount of time after the termination of this Agreement to remove the stockpiled fill dirt and/or base material. In the event the County has not sloped and leveled the perimeter banks of the excavation area at the termination of this Agreement, the Owner shall also allow the County a reasonable amount of time after termination of this Agreement to slope and level the perimeter banks of the excavation area.

8. Any notices required or permitted to be sent in writing pursuant to this Agreement shall be sent via regular or certified U.S. mail to the following addresses:

TO THE COUNTY: Bulloch County Board of Commissioners
P.O. Box 347
Statesboro, GA 30459
Attn: County Manager

TO THE OWNER: Ronnie Phillips
75 Phillips Lane
Statesboro, GA 30461

9. The Owner hereby releases and agrees to hold harmless the County from any and all claims arising out of the activities of the County in excavating, stockpiling, and removing said fill dirt and/or base material from the Property, including but not necessarily limited to any and all claims for personal injuries or property damage.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals.

BULLOCH COUNTY, GEORGIA

By:_____
Thomas M. Couch, County Manager

Attest:_____
Olympia Gaines, Clerk

OWNER

By:_____
Ronnie Phillips

# BULLOCH COUNTY BOARD OF COMMISSIONERS
# AGENDA ITEM SUMMARY

| DEPARTMENT MAKING REQUEST: | MEETING DATE: 10.06.2015 | | |
|---|---|---|---|
| Administration/Transportation | RESOLUTION ATTACHED? | YES | |
| | | NO | X |

**REQUESTED MOTION OR ITEM TITLE:**

Discussion and/or action to consider/authorize procurement for a borrow pit.

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY:**

$100,000 is budgeted in the FY 2016 GAB SPLOST Road and Bridges for acquisition for a permanent borrow pit. Informal efforts have been made with various property owners to no avail. The desired borrow pit will need to be tested to ensure that adequate mixes of soil are available over a period of several years. Given the lack of success, it is recommended that we from a bid proposal and public solicitation that would provide the lowest bid, conditioned on soil testing, geography and other criteria.

| AGENDA CATEGORY (CHECK ONE) | | FINANCIAL IMPACT STATEMENT | | | | | |
|---|---|---|---|---|---|---|---|
| | | BUDGETED ITEM? | YES | X | AMENDMENT OR TRANSFER REQURED? | YES | |
| | | | NO | | | NO | X |
| PRESENTATION | | ATTACH DETAILED ANALYSIS, IF NEEDED: | | | | | |
| PUBLIC HEARING | | No attachment. | | | | | |
| CONSENT | X | | | | | | |
| NEW BUSINESS | X | | | | | | |
| UNFINISHED BUSINESS | | | | | | | |
| OTHER | | | | | | | |

**AGENDA ITEM REVIEW AND APPROVAL**

| DEPARTMENT DIRECTOR | | PURCHASING OFFICER | | OTHER | | COUNTY CLERK | | COUNTY STAFF ATTORNEY | | COUNTY MANAGER | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| YES | | YES | | YES | ✓ | YES | ✓ | YES | | YES | ✓ |
| NO | | NO | | NO | | NO | | NO | | NO | |
| INITIAL | | INITIAL | | INITIAL | CS | INITIAL | DD | INITIAL | | INITIAL | |
| DATE | | DATE | 9.30.15 | DATE | 9/30/15 | DATE | 9/30/15 | DATE | | DATE | 9.30.15 |

**COMMISSION ACTION AND REFERRAL**

| | | |
|---|---|---|
| APPROVED | | DATE TO BE RETURNED TO AGENDA: |
| DENIED | | NOTES: |
| DEFERRED | | |