



**Bulloch County  
Board of  
Commissioners  
Regular Meeting**

**12.01.2015  
Estimated Time: 45 Minutes  
North Main Annex Community Room  
Statesboro, Georgia  
5:30 PM**

Meeting Function:	<b>Board of Commissioners</b>	Type of Meeting:	<b>Regular Meeting</b>
Meeting Chair:	<b>Chairman, Garret Nevil (Presiding)</b>	Recorder:	<b>Clerk of the Board, Olympia Gaines</b>
Parliamentarian:	<b>County Attorney, Jeff Akins</b>	Ex-Officio:	<b>Tom Couch, County Manager; Andy Welch, Assistant County Manager; Kristie King, Chief Accountant; Mike Rollins, Statesboro-Bulloch Parks and Recreation Director; Kathy Boykin, Statesboro-Bulloch Airport Director</b>

**General Business Agenda**

ITEM	RESOURCE PERSON/FACILITATOR	TIME	REFER
Call to Order; Welcome Media and Visitors	Chairman	5:30 PM	
Invocation and Pledge of Allegiance	Commissioner Gibson	5:32 PM	
Roll Call	Clerk	5:34 PM	
Approval of General Business Agenda	Chairman	5:36 PM	
Public Comments	Audience	5:38 PM	
Public Comments- Richard Marz (Animal Shelter)			
Public Comments- Justin Anthony (Hens)			
Public Comments- Tom Grovenstein (Private Utilities)			
Consent Agenda	Chairman	6:00 PM	
To approve Minutes of Regular Meeting held on November 17, 2015	Clerk of the Board		Tab A
To grant approval of the 2016 alcoholic beverage renewal licenses for package retail beer and wine; pouring (beer/wine/liquor) sales to establishments with a current 2015 license	Clerk of the Board		Tab B
To adopt a resolution to Amend ACCG 401(a) Defined Contribution Plan	Legal		Tab C
To accept quotation for Indigent Cremation from Joiner-Anderson	Finance/Legal		Tab D
To approve Janitorial and Cleaning contract with All Clean of Statesboro to include the Brooklet Community Building and Mill Creek baseball/softball athletic buildings for the time period covering January 1, 2016 thru December 31, 2016 as prescribed in contract, yearly cost for this service for 2016 will be \$18, 684.00	Parks and Recreation		Tab E
To approve Spring 2016 youth Baseball/Softball Uniform Bid	Parks and Recreation		Tab F
To approve a sole source Professional Service Agreement	Parks and Recreation		Tab G

with David Markey and Associates			
To approve the lease agreement with Statesboro Aviation, LLC and Kelly Brown	Airport/Legal		Tab H
To approve the Georgia Power Utility Easement at Airport	Airport/Legal		Tab I
To approve Contract with Georgia Department of Transportation for Airport Project No. AP016-9029-33(031)	Airport/Legal		Tab J
To authorize purchase order for the FY2016 copier allotment bid	IT/Administration		Tab K
New Business Agenda	Chairman		
Discussion/Action: To grant approval of a 2016 alcoholic beverage license for retail beer and wine sales to Nadia Dreid and Frozen Sun, Inc d/b/a Fast & Easy III located at 235 Lanier Drive Statesboro, GA ( new applicant)	Clerk of the Board	6:02 PM	Tab L
Discussion/Action: to approve purchase of a new Van for Splash in the Boro	Parks and Recreation/Splash in the Boro		Tab M
Commission and Staff Comments	Chairman, et al.	6:05 PM	
Executive Session (Personnel)	County Manager	6:10 PM	
Adjourn	Chairman	6:15 PM	
<b>Additional Information: None</b>			
Background information in Board packets.			

November 17, 2015  
Statesboro, GA

Regular Meeting

The Board of Commissioners met at 8:30 am in the Community Room of the North Main Annex. Chairman Nevil welcomed guests and called the meeting to order. Commissioner Rushing gave the invocation and Pledge of Allegiance.

Mrs. Olympia Gaines, Clerk of the Board, performed the roll call of the commissioners and staff. The following commissioners were present: Chairman Nevil, Commissioner Simmons, Commissioner Mosley, Commissioner Thompson, Commissioner Gibson, and Commissioner Rushing. Commissioner Ethridge was absent. The following staff were present: County Manager Tom Couch, County Attorney Jeff Akins, Assistant County Manager Andy Welch, Chief Accountant Kristie King, Management Analyst Cindy Steinmann, Transportation Director Dink Butler, County Engineer Kirk Tatum, Statesboro-Bulloch Parks and Recreation Director Mike Rollins, Aquatics Division Manager Steve Brown, Program Supervisor Joy Deal, Marketing/Communication Coordinator Broni Gainous, Athletics Superintendent Darryl Hopkins, and Chief Deputy Jared Akins.

After Roll Call, Chairman Nevil asked for changes or modifications of the General Agenda. Hearing no amendments or modifications, Commissioner Mosley offered a motion to approve the General Agenda as presented. Commissioner Simmons seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, and Commissioner Simmons all voting in favor of the motion.

Chairman Nevil asked for public comments from the audience at large or in writing. Hearing none, he stated the next item on the agenda was to approve the Consent Agenda as follows: (1) to approve the minutes of the Regular Meeting and Executive Session held on November 3, 2015; (2) to grant approval of the 2016 alcoholic beverage renewal licenses for package retail beer and wine; pouring(beer/wine/liquor) sales to establishments with a current 2015 license (See Exhibit #2015-145); (3) to adopt a resolution to Fix and Publish Qualifying Fees for County Elected Offices (See Exhibit #2015-146); (4) to adopt a resolution to approve and adopt a Revised and Restated Personnel Policy Manual and Employee Handbook (See Exhibit #2015-147). Without further discussion, Commissioner Simmons offered a motion to approve the Consent Agenda as presented. Commissioner Rushing seconded the motion and it

carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, and Commissioner Simmons all voting in favor of the motion.

Chairman Nevil stated the first item under New Business was for Discussion and/or Action to approve a contract with Peek Pavement Marking, LLC for \$119,947.00 for restriping and STOP sign replacement on approximately 64.19 miles of various county roads. After some discussion, Commissioner Thompson offered a motion to approve a contract with Peek Pavement Marking, LLC for \$119,947.00 for re-striping and STOP sign replacement on approximately 64.19 miles of various county roads (See Exhibit #2015-148). Commissioner Gibson seconded the motion and it carried unanimously with Commissioner Gibson, Commissioner Thompson, Commissioner Rushing, Commissioner Mosley, and Commissioner Simmons all voting in favor of the motion.

Chairman Nevil called for general comments or statements from the commissioners and staff. The commissioners thanked everyone for attending the meeting, for their hard work and wished everyone a happy Thanksgiving holiday. Commissioner Gibson asked the Roads Department if they would replace the reflectors in front of David Bobo's residence to help drivers identify the curve in the road. Mr. Couch offered congratulations to the Parks and Recreation Department for being selected as Agency of the Year. Chairman Nevil congratulated Mr. Bruce Yawn and Mr. Benjy Thompson for bringing economic development to the county and surrounding area.

Chairman Nevil asked if there were any further comments from the commissioners or staff. Hearing no further comments from the commissioners or staff, Chairman Nevil asked for a motion to adjourn. Commissioner Simmons offered a motion to adjourn the meeting. Commissioner Mosley seconded the motion and it carried unanimously with Commissioner Rushing, Commissioner Thompson, Commissioner Simmons, Commissioner Gibson, and Commissioner Mosley all voting in favor of the motion.

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J. Garrett Nevil, Chairman

Attest: \_\_\_\_\_  
Olympia Gaines, Clerk

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

<b>DEPARTMENT MAKING REQUEST:</b>	<b>MEETING DATE: 12.01.2015</b>		
Sheriff/Administration/County Clerk	<b>RESOLUTION ATTACHED?</b>	<b>YES</b>	
		<b>NO</b>	<b>X</b>

**REQUESTED MOTION OR ITEM TITLE:**

To grant alcoholic beverage 2016 renewal licenses for package retail beer and wine, and pouring (beer/wine/liquor) to establishments with a current 2015 license.

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:**

Please see the attached list for recommendations for approvals.

<b>AGENDA CATEGORY (CHECK ONE)</b>		<b>FINANCIAL IMPACT STATEMENT</b>				
<b>PRESENTATION</b>		<b>BUDGETED ITEM?</b>	<b>YES</b>	<b>N</b>	<b>AMENDMENT REQUIRED?</b>	<b>YES</b>
			<b>NO</b>			<b>NO</b>
<b>PUBLIC HEARING</b>		<b>ATTACH DETAILED ANALYSIS, IF NEEDED:</b>				
<b>CONSENT</b>	<b>X</b>					
<b>NEW BUSINESS</b>						
<b>OLD BUSINESS</b>						
<b>OTHER</b>						

<b>APPROVED FOR AGENDA</b>											
<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING OFFICER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
<b>YES</b>		<b>YES</b>		<b>YES</b>		<b>YES</b>	<input checked="" type="checkbox"/>	<b>YES</b>		<b>YES</b>	<input checked="" type="checkbox"/>
<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>	
<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL ODG</b>		<b>INITIAL</b>		<b>INITIAL</b>	<i>W</i>
<b>DATE</b>		<b>DATE</b>		<b>DATE</b>		<b>DATE</b>	11.24.15	<b>DATE</b>		<b>DATE</b>	11.24.15

<b>COMMISSION ACTION AND REFERRAL (Box 9)</b>	
<b>APPROVED</b>	<b>DATE TO BE RETURNED TO AGENDA</b>
<b>DENIED</b>	
<b>DEFERRED</b>	<b>NOTES</b>
<b>OTHER</b>	

## 2016 ALCOHOL LICENSE – RENEWALS

### RECOMMENDATION: APPROVAL

**12-1-2015**

#### FARM WINERY

Meinhardt Vineyards – Mr. Kenneth Meinhardt

#### ON-PREMISES

**Bay South Restaurant**-Angela Kim Adams

**The Boiling Shrimp**-Yu-Ching Hsu

#### OFF-PREMISES

**Neighbor's Express # 95**- Matthew McGhee, Billy McGhee, & Robert Clark

**Clyde's Market #40**- Gregory Woolard, Clyde Woolard, Sylvia J Woolard, Clyde Woolard Jr., Michael Woolard, Cynthia Anderson, Richard K Miller

**Clyde's Market #74** –Gregory Woolard, Clyde Woolard, Sylvia J Woolard, Clyde Woolard Jr., Michael Woolard, Cynthia Anderson, Richard K Miller

**H's Food Mart**- Mike & Deborah Hatten

**Cypress Lake Country Store Inc**- James Revell & Pamela Martin

**Eldora Penny Saver**- Edward Maddox

**El Cheapo Food Mart**- Sunilkumar Patel & Juyeskumar Patel

**J&T Minit Mart**- Tonya Rollins

**Mill Creek #1** Mehul Jagdish Patel

**Pojo's #2** - Phillip Sumer, Jimmy Sumner Jr., Connie Sumner, Beverly Sumner

**Pojo's Gas-N-Go**- Phillip Sumer, Jimmy Sumner Jr., Connie Sumner, Beverly Sumner

**On the Go Food Mart # 24**- Jason Lupton, Lee Lupton, Bobby Lupton, Lisa L Bowen, Latrelle Bragg

**On the Go Food Mart # 33**- Jason Lupton, Lee Lupton, Bobby Lupton, Lisa L Bowen, Latrelle Bragg

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## BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST (Box 1)				MEETING DATE (Box 2) December 1, 2015							
Legal				RESOLUTION ATTACHED? (Box 3)		YES	X				
NO		NO		NO		NO					
REQUESTED MOTION OR ITEM TITLE (Box 4)											
Resolution to Amend ACCG 401(a) Defined Contribution Plan											
SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)											
The County's retirement plan (the 401(a) defined contribution plan) currently provides that employees who are regularly scheduled for 32 hours of service per week are eligible. In order to make retirement plan eligibility consistent with eligibility for the employee group health plan as required by the Affordable Care Act, the retirement plan needs to be amended to include as eligible employees who are regularly scheduled for 30 hours of service per week. Approval of the attached resolution to make this amendment is recommended.											
AGENDA CATEGORY (CHECK ONE) (Box 6)				FINANCIAL IMPACT STATEMENT (Box 7)							
PRESENTATION (6a)		BUDGETED ITEM? (7a)		YES	AMENDMENT REQUIRED? (7b)		YES				
				NO			NO				
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)									
CONSENT (6c)		X									
NEW BUSINESS (6d)											
OLD BUSINESS (6e)											
OTHER (6f)											
APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	✓	YES	✓	YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL <i>GA</i>		INITIAL <i>GA</i>		INITIAL <i>GA</i>	
DATE		DATE		DATE		DATE 11.24.15		DATE 11/13/15		DATE 11.24.15	
COMMISSION ACTION AND REFERRAL (Box 9)											
APPROVED		DATE TO BE RETURNED TO AGENDA									
DENIED											
DEFERRED		NOTES									
OTHER											

**STATE OF GEORGIA  
COUNTY OF BULLOCH**

**RESOLUTION OF THE BULLOCH COUNTY  
BOARD OF COMMISSIONERS  
TO AMEND ACCG 401(a) DEFINED CONTRIBUTION  
PLAN FOR BULLOCH COUNTY EMPLOYEES**

**RESOLUTION # 2015 - \_\_\_\_**

WHEREAS, Bulloch County, Georgia (the "County") previously adopted the Association County Commissioners of Georgia 401(a) Defined Contribution Plan for Bulloch County Employees (the "Plan") through an Adoption Agreement, most recently dated May 7, 2013, and effective January 1, 2013; and

WHEREAS, the County desires to amend the Plan to provide for participation by employees who are regularly scheduled to work at least 30 hours of service per week;

NOW THEREFORE, BE IT RESOLVED that the Bulloch County Board of Commissioners hereby amends the Plan as provided in the attached Adoption Agreement Amendment #3, effective as of January 1, 2016.

BE IT FURTHER RESOLVED that the Commission Chairman is hereby authorized by the Bulloch County Board of Commissioners to execute any documents and to take all further actions necessary to carry out the intent and purposes of the foregoing resolutions.

BE IT FURTHER RESOLVED that any resolution in conflict with this resolution is hereby repealed.

BE IT FURTHER RESOLVED that a true and correct copy of this resolution be recorded in the County's records.

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Resolution approved and adopted this 1<sup>st</sup> day of December, 2015.

BOARD OF COMMISSIONERS OF  
BULLOCH COUNTY, GEORGIA

By: \_\_\_\_\_  
J. Garrett Nevil, Chairman

Attest: \_\_\_\_\_  
Olympia Gaines, Clerk

(SEAL)

**ADOPTION AGREEMENT AMENDMENT #3  
TO ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA  
401(a) DEFINED CONTRIBUTION PLAN  
FOR BULLOCH COUNTY EMPLOYEES**

**WHEREAS**, Bulloch County, Georgia (the "Employer") established the ACCG 401(a) Defined Contribution Plan for Bulloch County Employees (the "Plan") through an Adoption Agreement, most recently dated May 7, 2013, and effective January 1, 2013; and

**WHEREAS**, the Employer has approved an amendment to the Adoption Agreement to provide for participation by Employees who are regularly scheduled to work at least 30 hours per week; and

**WHEREAS**, Section 13.01 of the Plan allows the Employer to amend the elective provisions of the Adoption Agreement at any time.

**NOW, THEREFORE**, the Adoption Agreement is hereby amended as follows effective as the date of adoption:

**2.15 ELIGIBLE EMPLOYEE.**

<u>Employees, other than Elected Officials</u>		<b>Include</b>	<b>Exclude</b>
	All Employees	[--]	[--]
	Full-time Employees only	[X]	[--]
[--]	Working for the Employer at least _____ ( ) Hours of Service per week for Compensation		
[X]	Other Definition: <b>Regularly scheduled to work for the Employer at least thirty (30) Hours of Service per week for Compensation</b>		
	Other Employees	[--]	[--]
	Definition of Other Employee:		
<hr/>			
<u>Elected or Appointed Officials of the Employer</u>			
(With no other Publicly Funded Retirement or Pension Plan)			
	County Commissioners	[X]	[--]
	Coroner	[X]	[--]
<u>Elected or Appointed Officials of the Employer</u>			
(With one or more other Publicly Funded Retirement or Pension Plan)			
	Sheriff	[--]	[X]
	Tax Commissioner (hired before 7/1/2012)	[X]	[--]
	Clerk of Superior Court	[--]	[X]
	Magistrate Judge	[X]	[--]
	Probate Court Judge	[--]	[X]

Other Elected or Appointed Officials Eligible for Limited Plan Participation      **Include**      **Exclude**  
 (Based Solely on Allowable Compensation)

State Court Judge	[--]	[X]
Superior Court Judge	[--]	[X]
Solicitor or Solicitor General	[--]	[X]
District Attorney	[--]	[X]
Other Elected Officials Eligible for Limited Plan Participation (specify):	[--]	[X]

Other Personnel Eligible to Participate in One or More Other Publicly-funded Retirement or Pension Plans

Employees of Tax Commissioners (hired before 7/1/2012)      style="text-align: center;">[--]
 [--] |

Tax Commissioner and Employees of Tax Commissioner (if not participating in the Employees' Retirement System of Georgia)

Tax Commissioner (hired on or after 7/1/2012)      style="text-align: center;">[X]
 [--] |

Employees of Tax Commissioners (hired on or after 7/1/2012)      style="text-align: center;">[X]
 [--] |

Other Personnel Receiving Supplemental Compensation from the Employer

Extension Agents      style="text-align: center;">[--]
 [X] |

Other (specify):      style="text-align: center;">[--]
 [--] |

Excluded Employees

- [X]                      No other excluded employees
- [--]                     Excluded employees (specify):

Amendment Effective Date: January 1, 2016

**IN WITNESS WHEREOF**, the Employer has caused its duly authorized officer to execute this Amendment on the date noted below.

BULLOCH COUNTY, GEORGIA

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1)  Finance/Legal	MEETING DATE (Box 2) December 1, 2015		
	RESOLUTION ATTACHED? (Box 3)	YES	
		NO	X

REQUESTED MOTION OR ITEM TITLE (Box 4)  
  
Acceptance of Quotation for Indigent Cremation

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)  
  
As you know, Georgia law requires counties to provide funds to pay for a decent interment or cremation of deceased indigent persons who die in the county. The law further provides that the exact amount is "to be determined by the governing authority of the county but shall not exceed the lesser of the actual costs of interment or cremation." As you may further recall, in August of 2014 the Board of Commissioners approved a resolution setting the amount for indigent interment or cremation at \$500.00. In an effort to streamline the process for indigent interment or cremation, and hopefully reduce total cost per fiscal year, quotations were recently solicited for this service. The solicitation was advertised and solicitations were also sent to all local funeral homes. Only two quotations were received, and only one of those was considered responsive. Joiner-Anderson Funeral Home and Crematory submitted a quotation of \$500.00 per indigent decedent, and Low Country Cremation Services & Burial from Reidsville submitted a quotation of \$425.00 per indigent decedent. However, Low Country did not return an executed contractor's e-verify affidavit which is required by Georgia law for its quotation to be considered; therefore, Low Country's quotation was nonresponsive. Our recommendation is to accept the quotation from Joiner-Anderson. If Joiner-Anderson's quotation is accepted, then Joiner-Anderson will be the exclusive provider of indigent interment and/or cremation services for Bulloch County, and other local funeral homes will be so notified.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)					
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES		AMENDMENT REQUIRED? (7b)	YES	
			NO			NO	
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)					
CONSENT (6c)	X						
NEW BUSINESS (6d)							
OLD BUSINESS (6e)							
OTHER (6f)							

APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	✓	YES	✓	YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL	11.24.15	INITIAL	JSA	INITIAL	
DATE		DATE		DATE		DATE		DATE	11/16/15	DATE	11.24.15

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

**DEPARTMENT MAKING REQUEST (Box 1)**  
Parks and Recreation Department—Facilities Operations

**MEETING DATE (Box 2)** November 17, 2015

<b>RESOLUTION ATTACHED? (Box 3)</b>	<b>YES</b>	
	<b>NO</b>	

**REQUESTED MOTION OR ITEM TITLE (Box 4)**

Motion to approve Janitorial and Cleaning contract with All Clean of Statesboro, to include the Brooklet Community Building and Mill Creek baseball/softball athletic buildings for the time period covering January 1, 2016 thru December 31, 2016, as prescribed in contract.

Yearly cost for this service for 2016 will be \$18,684.00

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)**

All Clean of Statesboro will be doing these details for the first time for Bulloch County.

2016 Contract is included in this packet

**AGENDA CATEGORY  
(CHECK ONE) (Box 6)**

**FINANCIAL IMPACT STATEMENT (Box 7)**

<b>PRESENTATION (6a)</b>		<b>BUDGETED ITEM? (7a)</b>	<b>YES</b>		<b>AMENDMENT REQUIRED? (7b)</b>	<b>YES</b>	
			<b>NO</b>			<b>NO</b>	
<b>PUBLIC HEARING (6b)</b>		<b>ATTACH DETAILED ANALYSIS, IF NEEDED (7c)</b>					
<b>CONSENT (6c)</b>	X	---Parks and Recreation Operations Budget Item					
<b>NEW BUSINESS (6d)</b>		---Account Number ----100-61490-523855					
<b>OLD BUSINESS (6e)</b>							
<b>OTHER (6f)</b>							

**APPROVED FOR AGENDA (Box 8)**

<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING OFFICER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
YES	✓	YES		YES		YES	✓	YES		YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL	MR	INITIAL		INITIAL		INITIAL	DA	INITIAL		INITIAL	[Signature]
DATE	11/12/15	DATE		DATE		DATE	11.24.15	DATE		DATE	11.24.15

**COMMISSION ACTION AND REFERRAL (Box 9)**

<b>APPROVED</b>		<b>DATE TO BE RETURNED TO AGENDA</b>
<b>DENIED</b>		
<b>DEFERRED</b>		<b>NOTES</b>
<b>OTHER</b>		

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INTEROFFICE MEMORANDUM

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**TO:** MIKE ROLLINS  
**FROM:** ED NELSON   
**SUBJECT:** 2016 RECREATION DEPARTMENT JANITORIAL AND CLEANING SERVICES BID  
**DATE:** 11/5/2015

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To confirm the information from Faye Bragg at our bid opening on October 27, 2015 for the janitorial contract service for the time period of January 1, 2016 thru December 31, 2016, with two year (2) renewal clause if both parties agree.

We recommend the bid submitted by All Clean of Statesboro to be accepted.

Six (6) bids were emailed to prospective bidders and seven (7) during solicitation. Two (2) bids were returned.

Included in this packet:

- Bid Report from Faye Bragg
- Agenda Item Summary
- Bid Tabulation Page
- *Price Change Due to Over Quote on Bid*

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If you need more information, please let me know.

**MEMORANDUM**

Date: November 3, 2015  
To: Tom Couch  
From: Faye Bragg  
Subject: Bid Opening: Janitorial & Cleaning Services for SBCPRD

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Sealed bids were opened at the Honey Bowen Building on #1 Max Lockwood Dr., Statesboro, GA on Tuesday, October 27, 2015, at 3:00 pm for Janitorial and Cleaning Services for various buildings for the SBCPRD.

Six (6) bids were e-mailed on October 2, 2015, as well as being posted on the County's website and an ad run in the *Statesboro Herald*. Seven (7) bids were e-mailed as requested during solicitation.

Two (2) bids were received:

Vendor	Total Bid	Vendor Declaration & Non-Collusion Affidavit	Contractor Affidavit & Business License #
Divine Clean Care	\$14,650.00	No	No
All Clean of Statesboro *	\$19,882.00	Yes	Yes

Bid opening attendees: Daniel Caraway (All Clean), Ed Nelson and Faye Bragg.

\* See Bid tabulation sheet & Faxed Notice from All Clean of Statesboro.

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\* See ATTACHED FAX -

**BID FORM**

**TERM CONTRACT FOR CLEANING & JANITORIAL SERVICE**

Please enter the monthly cost of service and total in the last column

	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
5-Field/Softball Complex			599.00	599.00	599.00	599.00	599.00	599.00	599.00	599.00			4792.00
4-Field/Baseball Complex			599.00	599.00	599.00	599.00	599.00	599.00	(599.00)	(599.00)			4792.00 3594.00
3-Field/Soccer Complex		599.00	599.00	599.00	599.00	599.00	599.00	599.00	599.00	599.00	599.00		5990.00
Brooklet Building	359.00	359.00	359.00	359.00	359.00	359.00	359.00	359.00	359.00	359.00	359.00	359.00	4308.00
<b>GRAND TOTAL</b>												\$ 19,882.00	

18,684.00

Total Service contract cost (in written Form and Figures): Nineteen Thousand Eight Hundred Eighty Two dollars and no cents.

Company Name: All Clean of Statesboro

Company Address: 971 NorthSide Drive, Statesboro, GA 30458

Number: 912-243-9343

FAX #: 912-243-9343

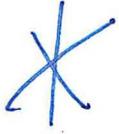
E-mail: dancarawayall-clean@nctv.com

Business License #: 2015 001785

Signature: *Daniel Caraway*

Title: General Manager/ Owner

Print Name: Daniel Caraway



Mr. Ed Nelson

11-2-2015

This is a correction to the bid sheet All-Clean of Statesboro turned in Oct 27,2015. On line two ( 4 field complex ) we added the months of September & October to be paid at 599.00 per month, this two months were not scheduled to be paid per bid. The new line total should be \$ 3594.00 and the grand total should be \$ 18684.00. Should All –Clean be awarded contract, this would be the new totals, thank you.

" Its not clean until its All – Clean"

Daniel Caraway 

All-Clean of Statesboro

912-243-9343 Office

912-243-9347 Fax

912-326-4418 Cell

**ALL-CLEAN**  
*Cleaning & Restoration*

"It's not clean until it's All-Clean"

Fax: 912-764-2425      Date: 11-2-15

Att: Ed Nelson

From: Daniel Caraway

Pages total with cover sheet 2

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Daniel Caraway**

**All-Clean of Statesboro**

912-243-9343 Office

912-243-9347 Fax

912-326-4418 Cell

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INTEROFFICE MEMORANDUM

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**TO:** MIKE ROLLINS  
**FROM:** ED NELSON   
**SUBJECT:** 2016 JANITORIAL CLEANING SERVICE BID----BID  
TABULATION CORRECTED PRICE  
**DATE:** 11/5/2015

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Mr. Daniel Caraway, General Manager of All Clean of Statesboro, on his original bid priced out cleaning of the Four Field Complex for the months of March thru October. All Clean of Statesboro quoted on two months that were not in the original bid. The actual quote for the cleaning of the Four Field Complex should have been for the months of March thru August.

Mr. Caraway notified Faye Bragg and me after the bid opening of his misquote.

In this packet is a fax from Mr. Caraway showing a total bid price of \$18,684.00 after taking the charges off the quote for the two months he quoted above and beyond what was specified in the bid packet.

We would still move to accept All Clean of Statesboro's quote on the janitorial cleaning for 2016 with the updated total charges of \$18,684.00.

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If you need more information, please let me know.

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1) Parks and Recreation—Facility Operations	MEETING DATE (Box 2) November 17, 2016		
	RESOLUTION ATTACHED? (Box 3)	YES	
		NO	

REQUESTED MOTION OR ITEM TITLE (Box 4)  
 Motion to approve carpet cleaning contract from All Clean of Statesboro for carpet cleaning services in carpeted building of Statesboro-Bulloch Parks and Recreation Department for the period of January 1, 2016 thru December 31, 2016, as prescribed in contract.

Yearly cost for this service for 2016 will be \$5,704.84

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)  
 Due to biding contracts for 2016, this is the first time All Clean of Statesboro will be used by the Park and Recreation Department.

2016 Contract is included in this packet.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)			
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES	AMENDMENT REQUIRED? (7b)	YES
			NO		NO
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)			
CONSENT (6c)	<b>X</b>	----Parks and Recreation Operations Budgeted Item			
NEW BUSINESS (6d)		----Account Number---100-61490-523855			
OLD BUSINESS (6e)					
OTHER (6f)					

APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES	<input checked="" type="checkbox"/>	YES		YES		YES	<input checked="" type="checkbox"/>	YES		YES	
NO		NO		NO		NO		NO		NO	
INITIAL	<i>MR</i>	INITIAL		INITIAL		INITIAL	<i>OB</i>	INITIAL		INITIAL	
DATE	<i>11/12/15</i>	DATE		DATE		DATE	<i>11.24.15</i>	DATE		DATE	

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

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INTEROFFICE MEMORANDUM

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TO: MIKE ROLLINS  
FROM: ED NELSON   
SUBJECT: 2016 CARPET CLEANING CONTRACT AND BID  
DATE: 11/5/2015

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To confirm the information from Faye Bragg from our bid opening on October 27, 2016 for the carpet cleaning contract service for the time period of January 1, 2016 thru December 31, 2016, with two year (2) renewal clause if both parties agree.

We recommend the bid submitted by All Clean of Statesboro to be accepted.

Seven (7) bids were emailed to prospective bidders and six (6) were emailed during solicitation period. Five (5) bids were received.

Included in this packet:

- Bid Report from Faye Bragg
- Agenda Item Summary
- Bid Form Tabulation Page

If you need more information, please let me know.

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**MEMORANDUM**

Date: November 3, 2015  
To: Tom Couch  
From: Faye Bragg  
Subject: Bid Opening: Carpet Cleaning Services for SBCPRD

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Sealed bids were opened at the Honey Bowen Building on #1 Max Lockwood Dr., Statesboro, GA on Tuesday, October 27, 2015, at 3:00 pm for Carpet Cleaning Services for various buildings for the SBCPRD.

Seven (7) bids were e-mailed on October 2, 2015, as well as being posted on the County's website and an ad run in the *Statesboro Herald*. Six (6) bids were e-mailed as requested during solicitation.

Five (5) bids were received:

<b>Vendor</b>	<b>Total Bid</b>	<b>Vendor Declaration &amp; Non-Collusion Affidavit</b>	<b>Contractor Affidavit</b>
All Clean of Statesboro	\$5,704.84	Yes	Yes
All Star Carpet Care & Restoration	\$5,804.60	Yes	Yes
Southeastern Integrated Svc. LLC	\$10,775.92	Yes	No
Tribond	\$15,840.00	Yes	Yes
Contractors Enterprises Inc.	\$29,791.00	Not Complete	Yes

Bid opening attendees: Daniel Caraway (All Clean), Johntrell Dodson (Southeastern Integrated Services), Ed Nelson and Faye Bragg.

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**BID FORM**

**TERM CONTRACT FOR CARPET CLEANING SERVICE**

**AREAS TO BE CLEANED:**

<b>Facility</b>	<b>Approx. Sq. Ft.</b>	<b>Estimated Cleaning Times Per Year</b>	<b>Cost Per Cleaning</b>	<b>Total Cost</b>
<b>Honey Bowen Building:</b>				
Lobby	500	6 (plus as needed)	75.00	450.00
Office Area	2030	2 (plus as needed)	203.00	406.00
<b>Senior Citizens Building:</b>				
Multi-Purpose Room	1600	8 (plus as needed)	160.00	1280.00
Hallways / Entry	3396	6 (plus as needed)	305.64	1833.84
Stilson Community Building	1120	1 (plus as needed)	112.00	112.00
B.O.E. Trailer (Fair Road Park)	693	2 (May/October)	75.00	150.00
<b>Mill Creek:</b>				
Five Field Complex-Press Box	725	2 (April/September)	75.00	150.00
Four Field Complex-Press Box	1100	2 (April/September)	110.00	220.00
<b>Old Julia P Bryant School Classrooms</b>				
Room 1	352	3	25.00	75.00
Room 2	219	3	25.00	75.00
Room 3	105	3	25.00	75.00
10 Rugs	Various sizes from 7'x7' to 10'x8'	2	100.00	200.00
<b>Chair Cleaning Honey Bowen:</b>				
Banquet Chairs	113 Chairs	2 (plus as needed)	339.00	678.00
<b>Grand Total For All Items (including chair cleaning)</b>				<b>5704.84</b>

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

<b>DEPARTMENT MAKING REQUEST (Box 1)</b>  Parks, Recreation and Community Services	<b>MEETING DATE (Box 2)</b> December 1, 2015		
	<b>RESOLUTION ATTACHED? (Box 3)</b>	<b>YES</b>	<b>NO</b>

**REQUESTED MOTION OR ITEM TITLE (Box 4)**  
  
Approve Spring 2016 Youth Baseball/Softball Uniform Bid

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)**  
  
See attached.

<b>AGENDA CATEGORY (CHECK ONE) (Box 6)</b>		<b>FINANCIAL IMPACT STATEMENT (Box 7)</b>				
<b>PRESENTATION (6a)</b>		<b>BUDGETED ITEM? (7a)</b>	<b>YES</b>	<b>X</b>	<b>AMENDMENT REQUIRED? (7b)</b>	<b>YES</b>
			<b>NO</b>			<b>NO</b>
<b>PUBLIC HEARING (6b)</b>		<b>ATTACH DETAILED ANALYSIS, IF NEEDED (7c)</b>				
<b>CONSENT (6c)</b>	<b>X</b>	100-61210-53.1102				
<b>NEW BUSINESS (6d)</b>						
<b>OLD BUSINESS (6e)</b>						
<b>OTHER (6f)</b>						

<b>APPROVED FOR AGENDA (Box 8)</b>											
<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING OFFICER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
<b>YES</b>	<input checked="" type="checkbox"/>	<b>YES</b>	<input type="checkbox"/>	<b>YES</b>	<input type="checkbox"/>	<b>YES</b>	<input checked="" type="checkbox"/>	<b>YES</b>	<input type="checkbox"/>	<b>YES</b>	<input checked="" type="checkbox"/>
<b>NO</b>	<input type="checkbox"/>	<b>NO</b>	<input type="checkbox"/>	<b>NO</b>	<input type="checkbox"/>	<b>NO</b>	<input type="checkbox"/>	<b>NO</b>	<input type="checkbox"/>	<b>NO</b>	<input type="checkbox"/>
<b>INITIAL</b>	MR	<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>	OB	<b>INITIAL</b>		<b>INITIAL</b>	
<b>DATE</b>	11/20/2015	<b>DATE</b>		<b>DATE</b>		<b>DATE</b>	11.24.15	<b>DATE</b>		<b>DATE</b>	11.24.15

<b>COMMISSION ACTION AND REFERRAL (Box 9)</b>	
<b>APPROVED</b>	<b>DATE TO BE RETURNED TO AGENDA</b>
<b>DENIED</b>	
<b>DEFERRED</b>	<b>NOTES</b>
<b>OTHER</b>	

**Statesboro-Bulloch County Parks and Recreation Department**

TO: Tom Couch, County Manager

FROM: Mike Rollins, Director Parks and Recreation

DATE: November 19, 2015

**CHECKLIST FOR "BASEBALL/SOFTBALL UNIFORM BID"**

ITEM	REMARK
Bid opening date and time	November 10, 2015 3:00 p.m.
Location of bid opening	County Annex
Staff present for bid opening	Faye Bragg, Darryl Hopkins, Mitch Stafford
Total number of bids sent out by request from advertisement or public notice	seven
Total number of bids sent out by invitation from vendor lists	fourteen
Date bid was advertised in the Statesboro Herald	was advertised on county website
Bid tabulation table attached	yes
Statement indicating: were all bids submitted by responsible vendors; did content meet standards for completeness and specifications; associated statements pointing out any discrepancies, substitutions or alternatives	Yes
Recommendation as to which bid is most advantageous to the county	A.D. Starr
Copy of bid package submitted to the vendor attached, including addenda attached	Yes
Copy of bid form and any pertinent supplemental information received from each vendor attached	Yes
Properly completed "Agenda Item Summary" attached	Yes

## MEMORANDUM

Date: November 10, 2015  
To: Tom Couch  
From: Faye Bragg  
Subject: Bid Opening SBCPRD Baseball/Softball Uniforms 2016 Season

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Sealed bids were opened in the Library/Conference Room 102 at 115 North Main Street on Tuesday, November 10, 2015, at 3:00 pm for 2016 Season Baseball/Softball Uniforms for the SBCPRD Athletics Division.

Seven (7) bids were e-mailed on October 27, 2015, as well as being posted on the County's website. Seven (7) bids were e-mailed as requested during solicitation.

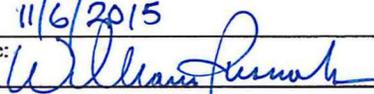
Six (6) bids were received:

<b>Vendor</b>	<b>Eagle Uniform Bid</b>	<b>Crew Uniform Bid</b>	<b>Vendor Declaration &amp; Non-Collusion Affidavit</b>
A.D. Starr	\$24,573.86	\$19,257.41	Yes
Hat World, Inc./Anaconda Sports	\$25,714.45	\$19,538.45	Yes
American Soccer Co dba Score Sports	\$29,865.85	\$27,025.85	Yes
BSN Sports	\$30,567.13	\$22,332.67	Yes
Varcity Apparel	\$30,652.00	\$23,770.74	Yes
Fulfillment Merchandise	\$31,047.91	\$23,597.71	Yes

Bid opening attendees: Mitch Stafford, Darryl Hopkins and Faye Bragg.

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**Statesboro – Bulloch Parks and Recreation Department 2016 Baseball/Softball Bid**

ITEM	DESCRIPTION	QUANTITY	PRICE	Total Price
<b>UNIFORMS</b>				
Adult Baseball Uniform Package	Major League Replica Eagle Two Button Color block Jersey by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	181	27.72	5017.32
Youth Baseball Uniform Package	Major League Replica Eagle Two Button Color block Jersey by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	645	27.72	17879.40
Adult Baseball Uniform Package	Major League Replica Crew Jersey, 100% cotton by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	181	18.36	3323.16
Youth Baseball Uniform Package	Major League Replica Crew Jersey, 100% cotton by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	645	17.58	11339.10
Youth Softball Uniform Package	College Replica, Sleeveless, Dry excel Fresh Micro-Interlock polyester by Holloway with 6" number, College replica visors by Outdoor cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	75	25.43	1907.25
Adult Softball Uniform Package	College Replica, Sleeveless, Dry excel Fresh Micro-Interlock polyester by Holloway with 6" number, College replica visors by Outdoor cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	114	25.43	2899.02
Youth Pee Wee	Major League Replica Crew Jersey, 100% cotton by Majestic with 6" number. <b>NO CAPS OR SOCKS</b> Uniforms are to come packaged as teams.	56	8.96	501.76
Adult MLB Coaches Package	Major League Replica Crew Jersey by Majestic, NO Number Major League Replica Baseball Cap by Outdoor Cap, <b>Must be packaged with teams.</b>	118	15.49	1827.82
Adult College Replica Coaches Package	College Replica, Crew neck, Dry excel Fresh Micro-Interlock polyester by Holloway with NO number, College replica visors by Outdoor cap. <b>Uniforms are to come packaged as teams.</b>	26	20.56	534.56
				<del>45,729.39</del>
	<b>**These numbers are from spring 2015, actual numbers will depend on amount that will register this spring**</b>			
Name of Organization:	ESN Sports, Pasen's Sports, & US Games	Date:	11/6/2015	
Name of Company Rep:	William Rusnak	Signature:		

Senior Bid Specialist

Eagle - 30,567.13

Crew  
Replica - 22,332.67



NON-COLLUSION AFFIDAVIT

STATE OF: PA  
COUNTY OF: Montgomery

Owner, Partner or Officer of Firm: BSN Sports, Passon's Sports, & US Games

Company Name, Address, County and State: P.O. Box 49  
Jenkintown, PA 19046

Being of lawful age and being first duly sworn, the above-named individual on oath says that he/she is the agent authorized by the vendor to submit the attached proposal. Affiant further states that neither the vendor nor any of its employees or agents has prevented or attempted to prevent competition in such bidding by any means whatever; nor has the vendor or any of its employees or agents prevented or endeavored to prevent anyone from making a bid or proposal therefor by any means whatever; nor has the vendor or any of its employees or agents caused or induced another to withdraw a bid or proposal for the work. Affiant further states that neither the vendor nor any of its employees or agents has directly or indirectly violated Section 36-91-21(d) of the Official Code of Georgia Annotated.

FIRM NAME BSN Sports, Passon's Sports, & US Games

SIGNATURE Aden Bk

TITLE Bid Mgr / Assistant Secretary

Subscribed and sworn to before me this 2 day of NOVEMBER 2015.

NOTARY PUBLIC Michael Krassenstein

COMMONWEALTH OF PENNSYLVANIA  
NOTARIAL SEAL  
MICHAEL KRASSENSTEIN, Notary Public  
Jenkintown Boro., Montgomery County  
My Commission Expires September 19, 2017

**BULLOCH COUNTY, GEORGIA  
VENDOR DECLARATION**

The vendor understands, agrees and warrants:

That the vendor has carefully read and fully understands the full scope of the specifications.

That the vendor has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.

That this bid shall be valid for 60 days.

That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to November 10, 2015, but may not be withdrawn after such date and time for a period of 60 days.

That Bulloch County reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. Bulloch County reserves the right to waive any technicalities or informalities in the bidding.

That by submission of this bid the vendor acknowledges that Bulloch County has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the vendor.

If a partnership, a general partner must sign.

If a corporation the authorized corporate officer(s) must sign and the corporate seal must be affixed to this proposal.

VENDOR: BSN Sports, Passon's  
Sports, & US Games

*Adem Shi S. S. Mgr /*

**Assistant  
Secretary**

Name

Title

Name

Title

AFFIX CORPORATE SEAL (if applicable)

Subscribed and sworn to before me this 2 day of NOVEMBER 2015.

NOTARY PUBLIC

*Michael Krassenstein*

COMMONWEALTH OF PENNSYLVANIA  
NOTARIAL SEAL  
MICHAEL KRASSENSTEIN, Notary Public  
Jenkintown Boro., Montgomery County  
My Commission Expires September 19, 2017

**TO BE COMPLETED BY AWARD WINNER ONLY**

**ACCEPTANCE OF PROPOSAL (Example)**

Bulloch County hereby accepts the undersigned supplier's bid submitted in response to the attached Invitation for Bids for the following items: \_\_\_\_\_.

By executing this Acceptance of Proposal, Bulloch County and the undersigned supplier acknowledge and agree to be bound by all terms and conditions of the attached Invitation for Bids and all specifications and pricing stated therein.

IN WITNESS WHEREOF, Bulloch County and the undersigned supplier have caused their authorized representatives to set their hands and seals this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

BULLOCH COUNTY, GEORGIA

[Name of Bidder]

By: \_\_\_\_\_  
Thomas M. Couch, County Manager

By: \_\_\_\_\_

\_\_\_\_\_  
Print or type name of signatory

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[FORM OF ACCEPTANCE OF PROPOSAL]

The successful bidder(s) will be required to execute this Acceptance of Proposal.

## Check List

The items on this list shall be returned in the bid package. Failure to complete and return any of the items listed will be just cause for not accepting a submitted sealed bid.

- 1. Bid Form – page 5 (signed & dated)
- 2. Exceptions to Specifications Sheet – page 6 (marked accordingly)
- 3. Non-Collusion Affidavit – page 7 (signed & notarized)
- 4. Vendor Declaration – page 8 (signed & notarized)

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
P.O. BOX 347  
STATESBORO, GEORGIA 30458  
(912) 764-6245**

**INVITATION FOR BID  
BASEBALL/SOFTBALL UNIFORMS  
STATESBORO-BULLOCH COUNTY PARKS AND RECREATION DEPARTMENT**

Sealed bids from suppliers will be received by the Bulloch County Board of Commissioners (herein after referred to as the County), USPS mailed, hand or service delivered to Bulloch County North Main Annex Main, 115 North Main Street, Statesboro, Ga., 30458, until 3:00 P.M. legally prevailing time on November 10, 2015. Our goal is a contract with a guaranteed bid price for a one year period, with an option to renew the contract for two successive one year periods. This contract will begin November 2015 through May 2016. Actual bid opening will take place in the Library/Conference Room 102 located in the Bulloch County Commissioners North Main Annex, 115 North Main Street, Statesboro, GA 30458; November 10, 2015 at 3:00 pm.

After the time and in a room at place noted above, the bids for each commodity will be publicly opened and read. No extension of the bidding period will be made.

There is a **check list on page 10** that lists all items that must be returned in the sealed bid package. Failure to submit any of the items listed will be just cause for not accepting the sealed bid

Award, shall be on a lump sum basis. No bid may be withdrawn for a period of 60 days after time has been called on the date of opening.

The Commissioners reserve the right to reject any or all bids and to waive technicalities and informalities.

Local Buying Preference: Departments are encouraged to use local vendors whenever possible. However, the County cannot pay a much higher price to do so because there is an obligation to the taxpayers to use our financial resources wisely.

A local vendor is considered any offeror who can provide evidence to the Purchasing Department of meeting all of the following criteria in response to a quotation or bid:

- Having a principal business location within the county for a minimum of six (6) months prior to the issuance of a bid solicitation (a principal business location is defined as a corporation, limited liability company, partnership or sole proprietorship that maintains within Bulloch County its headquarters, a point-of-sale site where goods are sold to customers and a financial transaction is completed, or a locally-owned franchise).
- Having a valid occupational tax certificate by a jurisdiction located in Bulloch County.

**PLEASE REFERENCE THIS  
NUMBER ON YOUR ORDER.**

3074772-15

- Having all obligations owed to Bulloch County paid in full and not be delinquent, including rents, taxes, fees, and fines.
- A small business is defined as 51% owned by one (1) or more persons whose primary residence is within Bulloch County, or having twenty-five (25) employees or less, with eight (8) or more employees whose primary residence is in Bulloch County.

For all purchases over \$5,000.00, if the quality, service, price, and other factors are substantially equal, then the local vendor may be given an opportunity to match the lowest cost proposal, if the quotation or bid is within 5% of the lowest price proposal. This policy shall be so stated in all applicable solicitations. This provision does not apply to public works construction projects or road projects pursuant to the laws of the State of Georgia.

**To request local vendor preference you must contact the Purchasing Manager for the proper form to complete. The completed form must be included with the submitted package to be considered for the local vendor preference.**

Award And Reservations: It is understood and agreed that in consideration of the sum of One Dollar and No/100 (\$1.00) cash in hand paid, receipt whereof is hereby acknowledged, the bidder agrees that this bid shall be an option, which is hereby given to the Purchaser to accept or reject this bid at any time within sixty (60) calendar days from the date on which it is opened and read. It is expressly covenanted and agreed that this proposal is not subject to withdrawal by the bidder during the term of said option. The party submitting the bid is solely responsible for delivering the bid to the exact location and by the time stated. The Purchaser reserves the right to reject any or all bids and to waive technicalities and informalities in bids, to accept in whole or in part, such bid or bids may be deemed in the best interest of the purchaser.

Award will be made to that responsive and responsible bidder with the best offer for Bulloch County, price and other factors considered.

### **TERMS AND CONDITIONS**

- 1. CHANGES:** No change shall be made to this invitation except by written modification by the purchasing department.
- 2. FOB DESTINATION POINT:** Bid prices shall include shipping to Statesboro-Bulloch County Parks and Recreation Department. Title to remain with vendor until fully accepted by County. Goods damaged or not meeting specifications will be rejected.
- 3. Bid Identification:** The outside of the sealed envelope shall include the wording: **Baseball/Softball Uniforms Bid, Bid Opening November 10, 2015 @ 3:00 P. M. Attn: Purchasing Manager.**
- 4. WITHDRAWAL OF BIDS:** Bids may be withdrawn by written request only, if the request is received prior to the time and date set for the opening of bids. Negligence on the part of the bidder in preparing his bid confers no right of withdrawal or modification of his bid after

bid has been opened. No bid may be withdrawn for a period of (60) sixty days after time has been called on the date of opening.

**5. AWARD OF CONTRACT:** Award will be made to that responsible bidder whose bid, conforming to the invitation for bid, will be most advantageous to the County, price and other factors considered. The County reserves the right to reject any and/or all bids submitted and to waive any technicalities or minor irregularities in bids received. A written award, mailed (or otherwise furnished) shall be deemed to result in a binding contract without further action by either party.

**6. EXCEPTIONS TO SPECIFICATIONS:** Any contract resulting from this invitation shall bind the bidder to all terms, conditions and specifications set forth in this invitation. Bidders whose bids do not conform should so note on "Exceptions to Specifications Sheet". While the County reserves the right to make an award to a nonconforming bidder when in the best interest of the County, such awards will not be readily made, and bidders are urged to conform to the greatest extent possible. No exceptions will be considered to have been taken by a bidder unless it is properly set out as provided above, and no exception will be deemed to have been taken by the County unless incorporated in a contract resulting from this invitation and so stated.

**7. PAYMENT:** Payments will be made upon completion of all work and acceptance by County on invoices submitted and approved by the proper County representative within (30) thirty days receipt of invoice.

**7.1** Itemize all invoices in full. Be sure our order number is on your invoice.

**7.2** Vendor must furnish delivery receipt with invoice identifying that this order has been delivered in accordance with specifications, quantities, and price as set forth on the purchase order.

**7.3** Items on this order are exempt from Federal Excise Tax and Georgia Sales and Use Tax. Certification will be furnished if requested.

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**8. INQUIRIES REGARDING PAYMENT:** All inquiries regarding payment of invoices are to be directed to Accounts Payable, (912) 764-6245.

**9. REGULATORY AGENCIES:** Successful bidder will be responsible for all required permits or licenses required by any regulatory agency of the City, County, State or Federal Governments.

**11. ANTI-DISCRIMINATION CLAUSE:** Bulloch County does not discriminate against any person because of race, color, religion, national origin, or handicap in employment or services provided.

12. **COMMODITY STATUS:** It is understood and agreed that items delivered shall be new, of latest design, and in first quality condition, that all bags, containers, etc., shall be new and suitable for storage, unless otherwise stated by Bulloch County.

13. **DELIVERY:** Delivery shall be made to Bulloch County Parks and Recreation Department, 1 Max Lockwood Dr., Statesboro, Georgia 30458.

14. **COMPLIANCE:** The County's failure to insist on compliance with any of the terms or conditions of this Invitation to Bid shall not be deemed a waiver of the county's right to insist at any time on full compliance with any of the terms and conditions here in.

15. **PRODUCT COMPLIANCE:** Bidders must submit with their bid, the latest printed specifications and/or advertising literature to prove compliance with our specifications on the units they propose to furnish.

16. **QUESTIONS:** All questions concerning this invitation should be directed to the buyer whose name appears on the bottom of this page unless otherwise directed.

17. **QUALITY:** Any brand names or trade names used in the specifications are for the purpose of describing and establishing general quality levels.

18. **PRICES:** Bid prices shall be in effect until May 2015.

For technical questions contact: Mitch Stafford-Athletic Supervisor @ 912-489-9065 or mstafford@bullochrec.com

For procurement questions contact: Faye Bragg @ 912-764-6245 or fmbragg@bulloch.net

**SHIPPING COSTS, IF ANY SHALL BE INCLUDED IN BID PRICES**

Bids are to be USPS mailed, service or hand delivered to the following address:

---

Bulloch County Commissioners  
Attn: Purchasing Manager  
115 N Main Street  
Statesboro, GA 30458

No faxed or e-mailed bids will be accepted for sealed bids.

**Please note that the bid form must be signed and dated by you or a company representative before it can be accepted by our department.**

**The actual number of uniforms may change based on our 2016 registration numbers.**

# Statesboro – Bulloch Parks and Recreation Department 2016 Baseball/Softball Bid

ITEM	DESCRIPTION	QUANTITY	PRICE	Total Price
<b>UNIFORMS</b>				
Adult Baseball Uniform Package	Major League Replica <b>Eagle Two Button Color block</b> Jersey by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	181 NO 6" #	24.95	4,515.95 *
Youth Baseball Uniform Package	Major League Replica <b>Eagle Two Button Color block</b> Jersey by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	645 NO 6" #	22.50	14,512.25 *
Adult Baseball Uniform Package	Major League <b>Replica Crew</b> Jersey, 100% cotton by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	181 NO 6" #	15.95	2,896.95 ✓
Youth Baseball Uniform Package	Major League <b>Replica Crew</b> Jersey, 100% cotton by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	645 NO 6" #	15.45	9,966.25 ✓
Youth Softball Uniform Package	College Replica, Sleeveless, Dry excel Fresh Micro-Interlock polyester by Holloway with 6" number, College replica visors by Outdoor cap , Coordinating one color all sport sock . <b>Uniforms are to come packaged as teams.</b>	75 NO 6" #	20.45	1,533.75
Adult Softball Uniform Package	College Replica, Sleeveless, Dry excel Fresh Micro-Interlock polyester by Holloway with 6" number, College replica visors by Outdoor cap , Coordinating one color all sport sock . <b>Uniforms are to come packaged as teams.</b>	114 NO 6" #	21.75	2,479.50
Youth Pee Wee	Major League Replica Crew Jersey, 100% cotton by Majestic with 6" number. <b>NO CAPS OR SOCKS</b> Uniforms are to come packaged as teams.	56 NO 6" #	8.25	462.00
Adult MLB Coaches Package	Major League Replica Crew Jersey by Majestic, NO Number Major League Replica Baseball Cap by Outdoor Cap, <b>Must be packaged with teams.</b>	118	14.00	1,652.00
Adult College Replica Coaches Package	College Replica, <b>Crew neck</b> , Dry excel Fresh Micro-Interlock polyester by Holloway with NO number, College replica visors by Outdoor cap. <b>Uniforms are to come packaged as teams.</b>	26	21.50	559.00
				38,560.65
**These numbers are from spring 2015, actual numbers will depend on amount that will register this spring**				
Name of Organization:	Hart World, Inc LANAOKA SOCS		Date:	10/29/15
Name of Company Rep:	Greg Cherry		Signature:	<i>Greg Cherry</i>

Eagle - 25,714.45

Crew  
Replica - 19,538.45



NON-COLLUSION AFFIDAVIT

STATE OF: N.Y

COUNTY OF: ULSTER

Owner, Partner or Officer of Firm: HAT WORLD, INC/ANACONDA SPORTS  
GREG CHERNY

Company Name, Address, County and State:



Being of lawful age and being first duly sworn, the above-named individual on oath says that he/she is the agent authorized by the vendor to submit the attached proposal. Affiant further states that neither the vendor nor any of its employees or agents has prevented or attempted to prevent competition in such bidding by any means whatever; nor has the vendor or any of its employees or agents prevented or endeavored to prevent anyone from making a bid or proposal therefor by any means whatever; nor has the vendor or any of its employees or agents caused or induced another to withdraw a bid or proposal for the work. Affiant further states that neither the vendor nor any of its employees or agents has directly or indirectly violated Section 36-91-21(d) of the Official Code of Georgia Annotated.

FIRM NAME HAT WORLD, INC ANACONDA SPORTS

SIGNATURE Gregory J Cherny

TITLE Acct. EXEC

Subscribed and sworn to before me this 27 day of Oct. 2015.

NOTARY PUBLIC Bernice Vertetis

BERNICE VERTETIS  
Notary Public, State of New York  
Reg. # 01VE6144972  
Qualified in Ulster County  
Commission Expires May 01, 2018

BULLOCH COUNTY, GEORGIA  
VENDOR DECLARATION

The vendor understands, agrees and warrants:

That the vendor has carefully read and fully understands the full scope of the specifications.

That the vendor has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.

That this bid shall be valid for 60 days.

That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to November 10, 2015, but may not be withdrawn after such date and time for a period of 60 days.

That Bulloch County reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. Bulloch County reserves the right to waive any technicalities or informalities in the bidding.

That by submission of this bid the vendor acknowledges that Bulloch County has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the vendor.

If a partnership, a general partner must sign.

If a corporation the authorized corporate officer(s) must sign and the corporate seal must be affixed to this proposal.

VENDOR: **Hat World Inc. dba Lids Team Sports**

[Signature] Vice President & Treasurer  
Name Title

[Signature] PRESIDENT  
Name Title

HAT WORLD INC  
SEAL

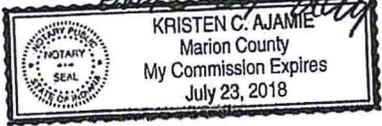
AFFIX CORPORATE SEAL (if applicable)

Minnesota

For signature of Matthew N. Johnson:  
Subscribed and sworn to before me this 28 day of October 2015

NOTARY PUBLIC [Signature]

For signature of Ken Kockov:  
Subscribed and sworn to before me  
this 28 day of October, 2015.



[Signature]

## Statesboro – Bulloch Parks and Recreation Department 2016 Baseball/Softball Bid

ITEM	DESCRIPTION	QUANTITY	PRICE	Total Price
<b>UNIFORMS</b>				
Adult Baseball Uniform Package	Major League Replica <b>Eagle Two Button Color block</b> Jersey by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	181	23.50	4,253.50
Youth Baseball Uniform Package	Major League Replica <b>Eagle Two Button Color block</b> Jersey by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	645	21.88	14,112.60
Adult Baseball Uniform Package	Major League <b>Replica Crew</b> Jersey, 100% cotton by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	181	16.15	2,923.15
Youth Baseball Uniform Package	Major League <b>Replica Crew</b> Jersey, 100% cotton by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	645	15.70	10,126.50
Youth Softball Uniform Package	College Replica, Sleeveless, Dry excel Fresh Micro-Interlock polyester by Holloway with 6" number, College replica visors by Outdoor cap , Coordinating one color all sport sock . <b>Uniforms are to come packaged as teams.</b>	75	18.72	1,404.00
Adult Softball Uniform Package	College Replica, Sleeveless, Dry excel Fresh Micro-Interlock polyester by Holloway with 6" number, College replica visors by Outdoor cap , Coordinating one color all sport sock . <b>Uniforms are to come packaged as teams.</b>	114	19.65	2,240.10
Youth Pee Wee	Major League Replica Crew Jersey, 100% cotton by Majestic with 6" number. <b>NO CAPS OR SOCKS</b> Uniforms are to come packaged as teams.	56	8.66	484.96
Adult MLB Coaches Package	Major League Replica Crew Jersey by Majestic, NO Number Major League Replica Baseball Cap by Outdoor Cap, <b>Must be packaged with teams.</b>	118	13.65	1,610.70
Adult College Replica Coaches Package	College Replica, <b>Crew neck</b> , Dry excel Fresh Micro-Interlock polyester by Holloway with NO number, College replica visors by Outdoor cap. <b>Uniforms are to come packaged as teams.</b>	26	18.00	468.00
				37,623.51
	<b>**These numbers are from spring 2015, actual numbers will depend on amount that will register this spring**</b>			
Name of Organization:		Date:		
AD STAR		11/3/15		
Name of Company Rep:		Signature:		
DAVE KALLA		Dave Kalla		

Eagle - 24,573.86

Crew  
Replica - 19,257.41



NON-COLLUSION AFFIDAVIT

STATE OF: *Commonwealth of Pennsylvania*

COUNTY OF: *Allegheny*

Owner, Partner or Officer of Firm: *DAVID KALLA*

Company Name, Address, County and State: *AD STARR  
61 S. 4TH ST- Allegheny County  
Pittsburgh, PA 15219.*

Being of lawful age and being first duly sworn, the above-named individual on oath says that he/she is the agent authorized by the vendor to submit the attached proposal. Affiant further states that neither the vendor nor any of its employees or agents has prevented or attempted to prevent competition in such bidding by any means whatever; nor has the vendor or any of its employees or agents prevented or endeavored to prevent anyone from making a bid or proposal therefor by any means whatever; nor has the vendor or any of its employees or agents caused or induced another to withdraw a bid or proposal for the work. Affiant further states that neither the vendor nor any of its employees or agents has directly or indirectly violated Section 36-91-21(d) of the Official Code of Georgia Annotated.

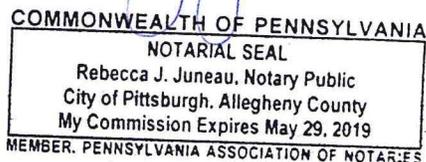
FIRM NAME *AD STARR*

SIGNATURE *David Kalla*

TITLE *President*

Subscribed and sworn to before me this *4* day of *November* 20*15*.

NOTARY PUBLIC *Rebecca Juneau*





## Check List

The items on this list shall be returned in the bid package. Failure to complete and return any of the items listed will be just cause for not accepting a submitted sealed bid.

- 1. Bid Form – page 5 (signed & dated)
- 2. Exceptions to Specifications Sheet – page 6 (marked accordingly)
- 3. Non-Collusion Affidavit – page 7 (signed & notarized)
- 4. Vendor Declaration – page 8 (signed & notarized)

11/10

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
P.O. BOX 347  
STATESBORO, GEORGIA 30458  
(912) 764-6245**

**INVITATION FOR BID  
BASEBALL/SOFTBALL UNIFORMS  
STATESBORO-BULLOCH COUNTY PARKS AND RECREATION DEPARTMENT**

Sealed bids from suppliers will be received by the Bulloch County Board of Commissioners (herein after referred to as the County), USPS mailed, hand or service delivered to Bulloch County North Main Annex Main, 115 North Main Street, Statesboro, Ga., 30458, until 3:00 P.M. legally prevailing time on November 10, 2015. Our goal is a contract with a guaranteed bid price for a one year period, with an option to renew the contract for two successive one year periods. This contract will begin November 2015 through May 2016. Actual bid opening will take place in the Library/Conference Room 102 located in the Bulloch County Commissioners North Main Annex, 115 North Main Street, Statesboro, GA 30458; November 10, 2015 at 3:00 pm.

After the time and in a room at place noted above, the bids for each commodity will be publicly opened and read. No extension of the bidding period will be made.

There is a **check list on page 10** that lists all items that must be returned in the sealed bid package. Failure to submit any of the items listed will be just cause for not accepting the sealed bid

Award, shall be on a lump sum basis. No bid may be withdrawn for a period of 60 days after time has been called on the date of opening.

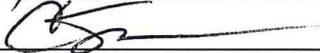
The Commissioners reserve the right to reject any or all bids and to waive technicalities and informalities.

Local Buying Preference: Departments are encouraged to use local vendors whenever possible. However, the County cannot pay a much higher price to do so because there is an obligation to the taxpayers to use our financial resources wisely.

A local vendor is considered any offeror who can provide evidence to the Purchasing Department of meeting all of the following criteria in response to a quotation or bid:

- Having a principal business location within the county for a minimum of six (6) months prior to the issuance of a bid solicitation (a principal business location is defined as a corporation, limited liability company, partnership or sole proprietorship that maintains within Bulloch County its headquarters, a point-of-sale site where goods are sold to customers and a financial transaction is completed, or a locally-owned franchise).
- Having a valid occupational tax certificate by a jurisdiction located in Bulloch County.

### Statesboro – Bulloch Parks and Recreation Department 2016 Baseball/Softball Bid

ITEM	DESCRIPTION	QUANTITY	PRICE	Total Price
<b>UNIFORMS</b>				
Adult Baseball Uniform Package	Major League Replica <b>Eagle Two Button Color block</b> Jersey by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	181	29.48	5,335.88
Youth Baseball Uniform Package	Major League Replica <b>Eagle Two Button Color block</b> Jersey by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	645	26.68	17,208.60
Adult Baseball Uniform Package	Major League <b>Replica Crew</b> Jersey, 100% cotton by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	181	19.40	3,511.40
Youth Baseball Uniform Package	Major League <b>Replica Crew</b> Jersey, 100% cotton by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	645	18.54	12,151.80
Youth Softball Uniform Package	College Replica, Sleeveless, Dry excel Fresh Micro-Interlock polyester by Holloway with 6" number, College replica visors by Outdoor cap , Coordinating one color all sport sock . <b>Uniforms are to come packaged as teams.</b>	75	22.48	1,686.00
Adult Softball Uniform Package	College Replica, Sleeveless, Dry excel Fresh Micro-Interlock polyester by Holloway with 6" number, College replica visors by Outdoor cap , Coordinating one color all sport sock . <b>Uniforms are to come packaged as teams.</b>	114	23.60	2,690.40
Youth Pee Wee	Major League Replica Crew Jersey, 100% cotton by Majestic with 6" number. <b>NO CAPS OR SOCKS</b> Uniforms are to come packaged as teams.	56	12.54	702.24
Adult MLB Coaches Package	Major League Replica Crew Jersey by Majestic, NO Number Major League Replica Baseball Cap by Outdoor Cap, <b>Must be packaged with teams.</b>	118	19.79	2,335.22
Adult College Replica Coaches Package	College Replica, <b>Crew neck</b> , Dry excel Fresh Micro-Interlock polyester by Holloway with NO number, College replica visors by Outdoor cap. <b>Uniforms are to come packaged as teams.</b>	26	26.68	693.68
				46,315.22
<b>**These numbers are from spring 2015, actual numbers will depend on amount that will register this spring**</b>				
Name of Organization:	<i>VARSITY APPAREL</i>	Date:	<i>11/9/15</i>	
Name of Company Rep:	<i>CARL MUCHA</i>	Signature:		

*Eagle - 30,652.00*

*Replica Crew - 23,770.74*



NON-COLLUSION AFFIDAVIT

STATE OF:

COUNTY OF:

Owner, Partner or Officer of Firm:

Company Name, Address, County and State:

Being of lawful age and being first duly sworn, the above-named individual on oath says that he/she is the agent authorized by the vendor to submit the attached proposal. Affiant further states that neither the vendor nor any of its employees or agents has prevented or attempted to prevent competition in such bidding by any means whatever; nor has the vendor or any of its employees or agents prevented or endeavored to prevent anyone from making a bid or proposal therefor by any means whatever; nor has the vendor or any of its employees or agents caused or induced another to withdraw a bid or proposal for the work. Affiant further states that neither the vendor nor any of its employees or agents has directly or indirectly violated Section 36-91-21(d) of the Official Code of Georgia Annotated.

FIRM NAME VACITY Apparel LLC  
SIGNATURE [Signature]  
TITLE CEO

Subscribed and sworn to before me this 9th day of November 2015.

NOTARY PUBLIC Angela Wehrheim



**BULLOCH COUNTY, GEORGIA  
VENDOR DECLARATION**

The vendor understands, agrees and warrants:

That the vendor has carefully read and fully understands the full scope of the specifications.

That the vendor has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.

That this bid shall be valid for 60 days.

That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to **November 10, 2015**, but may not be withdrawn after such date and time for a period of 60 days.

That Bulloch County reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. Bulloch County reserves the right to waive any technicalities or informalities in the bidding.

That by submission of this bid the vendor acknowledges that Bulloch County has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the vendor.

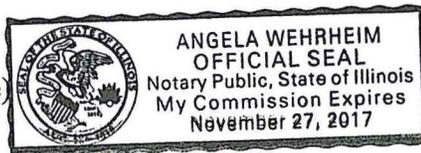
If a partnership, a general partner must sign.

If a corporation the authorized corporate officer(s) must sign and the corporate seal must be affixed to this proposal.

VENDOR:

<u>CALL MUCHA</u>	<u>CEO</u>
Name	Title
<u>[Signature]</u>	
Name	Title

AFFIX CORPORATE SEAL (if applicable)



Subscribed and sworn to before me this 9<sup>th</sup> day of November 2015.

NOTARY PUBLIC Angela Wehrheim

**TO BE COMPLETED BY AWARD WINNER ONLY**

**ACCEPTANCE OF PROPOSAL (Example)**

Bulloch County hereby accepts the undersigned supplier's bid submitted in response to the attached Invitation for Bids for the following items: \_\_\_\_\_.

By executing this Acceptance of Proposal, Bulloch County and the undersigned supplier acknowledge and agree to be bound by all terms and conditions of the attached Invitation for Bids and all specifications and pricing stated therein.

IN WITNESS WHEREOF, Bulloch County and the undersigned supplier have caused their authorized representatives to set their hands and seals this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

BULLOCH COUNTY, GEORGIA

[Name of Bidder]

By: \_\_\_\_\_  
Thomas M. Couch, County Manager

By: \_\_\_\_\_

\_\_\_\_\_  
Print or type name of signatory

---

[FORM OF ACCEPTANCE OF PROPOSAL]

The successful bidder(s) will be required to execute this Acceptance of Proposal.

## Check List

The items on this list shall be returned in the bid package. Failure to complete and return any of the items listed will be just cause for not accepting a submitted sealed bid.

- 1. Bid Form – page 5 (signed & dated)
- 2. Exceptions to Specifications Sheet – page 6 (marked accordingly)
- 3. Non-Collusion Affidavit – page 7 (signed & notarized)
- 4. Vendor Declaration – page 8 (signed & notarized)

A handwritten signature in black ink, appearing to be 'C. Smith', written over a horizontal line.

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
P.O. BOX 347  
STATESBORO, GEORGIA 30458  
(912) 764-6245**

**INVITATION FOR BID  
BASEBALL/SOFTBALL UNIFORMS  
STATESBORO-BULLOCH COUNTY PARKS AND RECREATION DEPARTMENT**

Sealed bids from suppliers will be received by the Bulloch County Board of Commissioners (herein after referred to as the County), USPS mailed, hand or service delivered to Bulloch County North Main Annex Main, 115 North Main Street, Statesboro, Ga., 30458, until 3:00 P.M. legally prevailing time on November 10, 2015. Our goal is a contract with a guaranteed bid price for a one year period, with an option to renew the contract for two successive one year periods. This contract will begin November 2015 through May 2016. Actual bid opening will take place in the Library/Conference Room 102 located in the Bulloch County Commissioners North Main Annex, 115 North Main Street, Statesboro, GA 30458; November 10, 2015 at 3:00 pm.

After the time and in a room at place noted above, the bids for each commodity will be publicly opened and read. No extension of the bidding period will be made.

There is a **check list on page 10** that lists all items that must be returned in the sealed bid package. Failure to submit any of the items listed will be just cause for not accepting the sealed bid

Award, shall be on a lump sum basis. No bid may be withdrawn for a period of 60 days after time has been called on the date of opening.

The Commissioners reserve the right to reject any or all bids and to waive technicalities and informalities.

---

~~Local Buying Preference: Departments are encouraged to use local vendors whenever possible. However, the County cannot pay a much higher price to do so because there is an obligation to the taxpayers to use our financial resources wisely.~~

A local vendor is considered any offeror who can provide evidence to the Purchasing Department of meeting all of the following criteria in response to a quotation or bid:

- Having a principal business location within the county for a minimum of six (6) months prior to the issuance of a bid solicitation (a principal business location is defined as a corporation, limited liability company, partnership or sole proprietorship that maintains within Bulloch County its headquarters, a point-of-sale site where goods are sold to customers and a financial transaction is completed, or a locally-owned franchise).
- Having a valid occupational tax certificate by a jurisdiction located in Bulloch County.

- Having all obligations owed to Bulloch County paid in full and not be delinquent, including rents, taxes, fees, and fines.
- A small business is defined as 51% owned by one (1) or more persons whose primary residence is within Bulloch County, or having twenty-five (25) employees or less, with eight (8) or more employees whose primary residence is in Bulloch County.

For all purchases over \$5,000.00, if the quality, service, price, and other factors are substantially equal, then the local vendor may be given an opportunity to match the lowest cost proposal, if the quotation or bid is within 5% of the lowest price proposal. This policy shall be so stated in all applicable solicitations. This provision does not apply to public works construction projects or road projects pursuant to the laws of the State of Georgia.

**To request local vendor preference you must contact the Purchasing Manager for the proper form to complete. The completed form must be included with the submitted package to be considered for the local vendor preference.**

Award And Reservations: It is understood and agreed that in consideration of the sum of One Dollar and No/100 (\$1.00) cash in hand paid, receipt whereof is hereby acknowledged, the bidder agrees that this bid shall be an option, which is hereby given to the Purchaser to accept or reject this bid at any time within sixty (60) calendar days from the date on which it is opened and read. It is expressly covenanted and agreed that this proposal is not subject to withdrawal by the bidder during the term of said option. The party submitting the bid is solely responsible for delivering the bid to the exact location and by the time stated. The Purchaser reserves the right to reject any or all bids and to waive technicalities and informalities in bids, to accept in whole or in part, such bid or bids may be deemed in the best interest of the purchaser.

Award will be made to that responsive and responsible bidder with the best offer for Bulloch County, price and other factors considered.

## TERMS AND CONDITIONS

---

**1. CHANGES:** No change shall be made to this invitation except by written modification by the purchasing department.

**2. FOB DESTINATION POINT:** Bid prices shall include shipping to Statesboro-Bulloch County Parks and Recreation Department. Title to remain with vendor until fully accepted by County. Goods damaged or not meeting specifications will be rejected.

**3. Bid Identification:** The outside of the sealed envelope shall include the wording: **Baseball/Softball Uniforms Bid, Bid Opening November 10, 2015 @ 3:00 P. M. Attn: Purchasing Manager.**

**4. WITHDRAWAL OF BIDS:** Bids may be withdrawn by written request only, if the request is received prior to the time and date set for the opening of bids. Negligence on the part of the bidder in preparing his bid confers no right of withdrawal or modification of his bid after

bid has been opened. No bid may be withdrawn for a period of (60) sixty days after time has been called on the date of opening.

**5. AWARD OF CONTRACT:** Award will be made to that responsible bidder whose bid, conforming to the invitation for bid, will be most advantageous to the County, price and other factors considered. The County reserves the right to reject any and/or all bids submitted and to waive any technicalities or minor irregularities in bids received. A written award, mailed (or otherwise furnished) shall be deemed to result in a binding contract without further action by either party.

**6. EXCEPTIONS TO SPECIFICATIONS:** Any contract resulting from this invitation shall bind the bidder to all terms, conditions and specifications set forth in this invitation. Bidders whose bids do not conform should so note on "Exceptions to Specifications Sheet". While the County reserves the right to make an award to a nonconforming bidder when in the best interest of the County, such awards will not be readily made, and bidders are urged to conform to the greatest extent possible. No exceptions will be considered to have been taken by a bidder unless it is properly set out as provided above, and no exception will be deemed to have been taken by the County unless incorporated in a contract resulting from this invitation and so stated.

**7. PAYMENT:** Payments will be made upon completion of all work and acceptance by County on invoices submitted and approved by the proper County representative within (30) thirty days receipt of invoice.

**7.1** Itemize all invoices in full. Be sure our order number is on your invoice.

**7.2** Vendor must furnish delivery receipt with invoice identifying that this order has been delivered in accordance with specifications, quantities, and price as set forth on the purchase order.

**7.3** Items on this order are exempt from Federal Excise Tax and Georgia Sales and Use Tax. Certification will be furnished if requested.

---

**8. INQUIRIES REGARDING PAYMENT:** All inquiries regarding payment of invoices are to be directed to Accounts Payable, (912) 764-6245.

**9. REGULATORY AGENCIES:** Successful bidder will be responsible for all required permits or licenses required by any regulatory agency of the City, County, State or Federal Governments.

**11. ANTI-DISCRIMINATION CLAUSE:** Bulloch County does not discriminate against any person because of race, color, religion, national origin, or handicap in employment or services provided.

**12. COMMODITY STATUS:** It is understood and agreed that items delivered shall be new, of latest design, and in first quality condition, that all bags, containers, etc., shall be new and suitable for storage, unless otherwise stated by Bulloch County.

**13. DELIVERY:** Delivery shall be made to Bulloch County Parks and Recreation Department, 1 Max Lockwood Dr., Statesboro, Georgia 30458.

**14. COMPLIANCE:** The County's failure to insist on compliance with any of the terms or conditions of this Invitation to Bid shall not be deemed a waiver of the county's right to insist at any time on full compliance with any of the terms and conditions here in.

**15. PRODUCT COMPLIANCE:** Bidders must submit with their bid, the latest printed specifications and/or advertising literature to prove compliance with our specifications on the units they propose to furnish.

**16. QUESTIONS:** All questions concerning this invitation should be directed to the buyer whose name appears on the bottom of this page unless otherwise directed.

**17. QUALITY:** Any brand names or trade names used in the specifications are for the purpose of describing and establishing general quality levels.

**18. PRICES:** Bid prices shall be in effect until May 2015.

For technical questions contact: Mitch Stafford-Athletic Supervisor @ 912-489-9065 or mstafford@bullochrec.com

For procurement questions contact: Faye Bragg @ 912-764-6245 or fmbragg@bulloch.net

**SHIPPING COSTS, IF ANY SHALL BE INCLUDED IN BID PRICES**

Bids are to be USPS mailed, service or hand delivered to the following address:

---

Bulloch County Commissioners  
Attn: Purchasing Manager  
115 N Main Street  
Statesboro, GA 30458

No faxed or e-mailed bids will be accepted for sealed bids.

**Please note that the bid form must be signed and dated by you or a company representative before it can be accepted by our department.**

**The actual number of uniforms may change based on our 2016 registration numbers.**

## Statesboro – Bulloch Parks and Recreation Department 2016 Baseball/Softball Bid

ITEM	DESCRIPTION	QUANTITY	PRICE	Total Price
<b>UNIFORMS</b>				
Adult Baseball Uniform Package	Major League Replica <b>Eagle Two Button Color block</b> Jersey by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	181	31.02	5,614.62
Youth Baseball Uniform Package	Major League Replica <b>Eagle Two Button Color block</b> Jersey by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	645	28.14	18,150.30
Adult Baseball Uniform Package	Major League <b>Replica Crew</b> Jersey, 100% cotton by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	181	20.22	3,659.82
Youth Baseball Uniform Package	Major League <b>Replica Crew</b> Jersey, 100% cotton by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	645	19.62	12,654.90
Youth Softball Uniform Package	College Replica, Sleeveless, Dry excel Fresh Micro-Interlock polyester by Holloway with 6" number, College replica visors by Outdoor cap , Coordinating one color all sport sock . <b>Uniforms are to come packaged as teams.</b>	75	21.65	1623.75
Adult Softball Uniform Package	College Replica, Sleeveless, Dry excel Fresh Micro-Interlock polyester by Holloway with 6" number, College replica visors by Outdoor cap , Coordinating one color all sport sock . <b>Uniforms are to come packaged as teams.</b>	114	22.85	2,604.90
Youth Pee Wee	Major League Replica Crew Jersey, 100% cotton by Majestic with 6" number. <b>NO CAPS OR SOCKS Uniforms are to come packaged as teams.</b>	56	10.38	581.28
Adult MLB Coaches Package	Major League Replica Crew Jersey by Majestic, NO Number Major League Replica Baseball Cap by Outdoor Cap, <b>Must be packaged with teams.</b>	118	16.32	1,925.76
Adult College Replica Coaches Package	College Replica, <b>Crew neck</b> , Dry excel Fresh Micro-Interlock polyester by Holloway with NO number, College replica visors by Outdoor cap. <b>Uniforms are to come packaged as teams.</b>	26	21.05	547.30
				<del>47,362.63</del>
<i>**These numbers are from spring 2015, actual numbers will depend on amount that will register this spring**</i>				
Name of Organization: Fulfillment Merchandise		Date: 11/9/15		
Name of Company Rep: Stephen Price		Signature: 		

Eagle - 31,047.91

Crew  
Replica - 23,597.71



NON-COLLUSION AFFIDAVIT

STATE OF: South Carolina

COUNTY OF: Greenville

Owner, Partner or Officer of Firm:

Stephen Price

Company Name, Address, County and State:

Fulfillment Merchandise, 2375 Lexington Rd ~~GA~~ A9  
Athens, GA 30605

Being of lawful age and being first duly sworn, the above-named individual on oath says that he/she is the agent authorized by the vendor to submit the attached proposal. Affiant further states that neither the vendor nor any of its employees or agents has prevented or attempted to prevent competition in such bidding by any means whatever; nor has the vendor or any of its employees or agents prevented or endeavored to prevent anyone from making a bid or proposal therefor by any means whatever; nor has the vendor or any of its employees or agents caused or induced another to withdraw a bid or proposal for the work. Affiant further states that neither the vendor nor any of its employees or agents has directly or indirectly violated Section 36-91-21(d) of the Official Code of Georgia Annotated.

FIRM NAME Fulfillment Merchandise

SIGNATURE Stephen Price

TITLE \_\_\_\_\_

Subscribed and sworn to before me this 9th day of November 2015.

NOTARY PUBLIC Melissa L. Graham



**BULLOCH COUNTY, GEORGIA  
VENDOR DECLARATION**

The vendor understands, agrees and warrants:

That the vendor has carefully read and fully understands the full scope of the specifications.

That the vendor has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.

That this bid shall be valid for 60 days.

That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to November 10, 2015, but may not be withdrawn after such date and time for a period of 60 days.

That Bulloch County reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. Bulloch County reserves the right to waive any technicalities or informalities in the bidding.

That by submission of this bid the vendor acknowledges that Bulloch County has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the vendor.

If a partnership, a general partner must sign.

If a corporation the authorized corporate officer(s) must sign and the corporate seal must be affixed to this proposal.

VENDOR: *Fulfillment Merchandise*

*[Signature]*  
Name

*Client Development*  
Title

\_\_\_\_\_  
Name

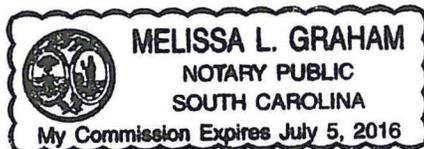
\_\_\_\_\_  
Title

AFFIX CORPORATE SEAL (if applicable)

Subscribed and sworn to before me this 9<sup>th</sup> day of November 2015.

NOTARY PUBLIC

*[Signature]*



**TO BE COMPLETED BY AWARD WINNER ONLY**

**ACCEPTANCE OF PROPOSAL (Example)**

Bulloch County hereby accepts the undersigned supplier's bid submitted in response to the attached Invitation for Bids for the following items: \_\_\_\_\_.

By executing this Acceptance of Proposal, Bulloch County and the undersigned supplier acknowledge and agree to be bound by all terms and conditions of the attached Invitation for Bids and all specifications and pricing stated therein.

IN WITNESS WHEREOF, Bulloch County and the undersigned supplier have caused their authorized representatives to set their hands and seals this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

BULLOCH COUNTY, GEORGIA

[Name of Bidder]

By: \_\_\_\_\_  
Thomas M. Couch, County Manager

By: \_\_\_\_\_

\_\_\_\_\_  
Print or type name of signatory

[FORM OF ACCEPTANCE OF PROPOSAL]

---

The successful bidder(s) will be required to execute this Acceptance of Proposal.

## Check List

The items on this list shall be returned in the bid package. Failure to complete and return any of the items listed will be just cause for not accepting a submitted sealed bid.

- 1. Bid Form – page 5 (signed & dated)
- 2. Exceptions to Specifications Sheet – page 6 (marked accordingly)
- 3. Non-Collusion Affidavit – page 7 (signed & notarized)
- 4. Vendor Declaration – page 8 (signed & notarized)



Thank you for your time in consideration of our proposal.

Fulfillment Merchandise was founded two years ago in Athens, Ga., based on the principle of customizing merchandise and promotional programs around each client's individual needs and budget. We have worked with artists, charitable organizations, local businesses, government agencies, and schools to provide quality product and ensure close business relationships based upon trust, great service, and easing the process of item procurement.

Should you have any questions or comments, please feel free to reach out.

Again, thank you so much for your consideration and the opportunity to potentially work with you.

Best,

---

Michael J. VanHassel  
Owner, Fulfillment Merch  
FulfillmentMerch.com  
(c) 706.340.1835

Stephen Price  
Client Development /  
Gov't Procurement  
FulfillmentMerch.com  
(c) 864.423.5216

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
P.O. BOX 347  
STATESBORO, GEORGIA 30458  
(912) 764-6245**

**INVITATION FOR BID  
BASEBALL/SOFTBALL UNIFORMS  
STATESBORO-BULLOCH COUNTY PARKS AND RECREATION DEPARTMENT**

Sealed bids from suppliers will be received by the Bulloch County Board of Commissioners (herein after referred to as the County), USPS mailed, hand or service delivered to Bulloch County North Main Annex Main, 115 North Main Street, Statesboro, Ga., 30458, until 3:00 P.M. legally prevailing time on November 10, 2015. Our goal is a contract with a guaranteed bid price for a one year period, with an option to renew the contract for two successive one year periods. This contract will begin November 2015 through May 2016. Actual bid opening will take place in the Library/Conference Room 102 located in the Bulloch County Commissioners North Main Annex, 115 North Main Street, Statesboro, GA 30458; November 10, 2015 at 3:00 pm.

After the time and in a room at place noted above, the bids for each commodity will be publicly opened and read. No extension of the bidding period will be made.

There is a **check list on page 10** that lists all items that must be returned in the sealed bid package. Failure to submit any of the items listed will be just cause for not accepting the sealed bid

Award, shall be on a lump sum basis. No bid may be withdrawn for a period of 60 days after time has been called on the date of opening.

The Commissioners reserve the right to reject any or all bids and to waive technicalities and informalities.

Local Buying Preference: Departments are encouraged to use local vendors whenever possible. However, the County cannot pay a much higher price to do so because there is an obligation to the taxpayers to use our financial resources wisely.

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A local vendor is considered any offeror who can provide evidence to the Purchasing Department of meeting all of the following criteria in response to a quotation or bid:

- Having a principal business location within the county for a minimum of six (6) months prior to the issuance of a bid solicitation (a principal business location is defined as a corporation, limited liability company, partnership or sole proprietorship that maintains within Bulloch County its headquarters, a point-of-sale site where goods are sold to customers and a financial transaction is completed, or a locally-owned franchise).
- Having a valid occupational tax certificate by a jurisdiction located in Bulloch County.

- Having all obligations owed to Bulloch County paid in full and not be delinquent, including rents, taxes, fees, and fines.
- A small business is defined as 51% owned by one (1) or more persons whose primary residence is within Bulloch County, or having twenty-five (25) employees or less, with eight (8) or more employees whose primary residence is in Bulloch County.

For all purchases over \$5,000.00, if the quality, service, price, and other factors are substantially equal, then the local vendor may be given an opportunity to match the lowest cost proposal, if the quotation or bid is within 5% of the lowest price proposal. This policy shall be so stated in all applicable solicitations. This provision does not apply to public works construction projects or road projects pursuant to the laws of the State of Georgia.

**To request local vendor preference you must contact the Purchasing Manager for the proper form to complete. The completed form must be included with the submitted package to be considered for the local vendor preference.**

Award And Reservations: It is understood and agreed that in consideration of the sum of One Dollar and No/100 (\$1.00) cash in hand paid, receipt whereof is hereby acknowledged, the bidder agrees that this bid shall be an option, which is hereby given to the Purchaser to accept or reject this bid at any time within sixty (60) calendar days from the date on which it is opened and read. It is expressly covenanted and agreed that this proposal is not subject to withdrawal by the bidder during the term of said option. The party submitting the bid is solely responsible for delivering the bid to the exact location and by the time stated. The Purchaser reserves the right to reject any or all bids and to waive technicalities and informalities in bids, to accept in whole or in part, such bid or bids may be deemed in the best interest of the purchaser.

Award will be made to that responsive and responsible bidder with the best offer for Bulloch County, price and other factors considered.

### **TERMS AND CONDITIONS**

- 1. CHANGES:** No change shall be made to this invitation except by written modification by the purchasing department.

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- 2. FOB DESTINATION POINT:** Bid prices shall include shipping to Statesboro-Bulloch County Parks and Recreation Department. Title to remain with vendor until fully accepted by County. Goods damaged or not meeting specifications will be rejected.
- 3. Bid Identification:** The outside of the sealed envelope shall include the wording: **Baseball/Softball Uniforms Bid, Bid Opening November 10, 2015 @ 3:00 P. M. Attn: Purchasing Manager.**
- 4. WITHDRAWAL OF BIDS:** Bids may be withdrawn by written request only, if the request is received prior to the time and date set for the opening of bids. Negligence on the part of the bidder in preparing his bid confers no right of withdrawal or modification of his bid after

bid has been opened. No bid may be withdrawn for a period of (60) sixty days after time has been called on the date of opening.

**5. AWARD OF CONTRACT:** Award will be made to that responsible bidder whose bid, conforming to the invitation for bid, will be most advantageous to the County, price and other factors considered. The County reserves the right to reject any and/or all bids submitted and to waive any technicalities or minor irregularities in bids received. A written award, mailed (or otherwise furnished) shall be deemed to result in a binding contract without further action by either party.

**6. EXCEPTIONS TO SPECIFICATIONS:** Any contract resulting from this invitation shall bind the bidder to all terms, conditions and specifications set forth in this invitation. Bidders whose bids do not conform should so note on "Exceptions to Specifications Sheet". While the County reserves the right to make an award to a nonconforming bidder when in the best interest of the County, such awards will not be readily made, and bidders are urged to conform to the greatest extent possible. No exceptions will be considered to have been taken by a bidder unless it is properly set out as provided above, and no exception will be deemed to have been taken by the County unless incorporated in a contract resulting from this invitation and so stated.

**7. PAYMENT:** Payments will be made upon completion of all work and acceptance by County on invoices submitted and approved by the proper County representative within (30) thirty days receipt of invoice.

**7.1** Itemize all invoices in full. Be sure our order number is on your invoice.

**7.2** Vendor must furnish delivery receipt with invoice identifying that this order has been delivered in accordance with specifications, quantities, and price as set forth on the purchase order.

**7.3** Items on this order are exempt from Federal Excise Tax and Georgia Sales and Use Tax. Certification will be furnished if requested.

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**8. INQUIRIES REGARDING PAYMENT:** All inquiries regarding payment of invoices are to be directed to Accounts Payable, (912) 764-6245.

**9. REGULATORY AGENCIES:** Successful bidder will be responsible for all required permits or licenses required by any regulatory agency of the City, County, State or Federal Governments.

**11. ANTI-DISCRIMINATION CLAUSE:** Bulloch County does not discriminate against any person because of race, color, religion, national origin, or handicap in employment or services provided.

**12. COMMODITY STATUS:** It is understood and agreed that items delivered shall be new, of latest design, and in first quality condition, that all bags, containers, etc., shall be new and suitable for storage, unless otherwise stated by Bulloch County.

**13. DELIVERY:** Delivery shall be made to Bulloch County Parks and Recreation Department, 1 Max Lockwood Dr., Statesboro, Georgia 30458.

**14. COMPLIANCE:** The County's failure to insist on compliance with any of the terms or conditions of this Invitation to Bid shall not be deemed a waiver of the county's right to insist at any time on full compliance with any of the terms and conditions here in.

**15. PRODUCT COMPLIANCE:** Bidders must submit with their bid, the latest printed specifications and/or advertising literature to prove compliance with our specifications on the units they propose to furnish.

**16. QUESTIONS:** All questions concerning this invitation should be directed to the buyer whose name appears on the bottom of this page unless otherwise directed.

**17. QUALITY:** Any brand names or trade names used in the specifications are for the purpose of describing and establishing general quality levels.

**18. PRICES:** Bid prices shall be in effect until May 2015.

For technical questions contact: Mitch Stafford-Athletic Supervisor @ 912-489-9065 or mstafford@bullochrec.com

For procurement questions contact: Faye Bragg @ 912-764-6245 or fmbragg@bulloch.net

**SHIPPING COSTS, IF ANY SHALL BE INCLUDED IN BID PRICES**

Bids are to be USPS mailed, service or hand delivered to the following address:

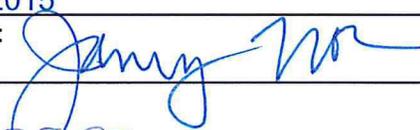
Bulloch County Commissioners  
Attn: Purchasing Manager  
115 N Main Street  
Statesboro, GA 30458

No faxed or e-mailed bids will be accepted for sealed bids.

**Please note that the bid form must be signed and dated by you or a company representative before it can be accepted by our department.**

**The actual number of uniforms may change based on our 2016 registration numbers.**

## Statesboro – Bulloch Parks and Recreation Department 2016 Baseball/Softball Bid

ITEM	DESCRIPTION	QUANTITY	PRICE	Total Price
<b>UNIFORMS</b>				
Adult Baseball Uniform Package	Major League Replica <b>Eagle Two Button Color block</b> Jersey by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	181	27.79	\$5,029.99
			Score "Anaheim" C-516	
Youth Baseball Uniform Package	Major League Replica <b>Eagle Two Button Color block</b> Jersey by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	645	26.79	\$17,279.55
			Score "Anaheim" C-516	
Adult Baseball Uniform Package	Major League <b>Replica Crew</b> Jersey, 100% cotton by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	181	22.79	\$4,124.99
			Score "St. Louis" C-314	
Youth Baseball Uniform Package	Major League <b>Replica Crew</b> Jersey, 100% cotton by Majestic with 6" number, Major League Replica Baseball Cap by Outdoor Cap, Coordinating one color all sport sock. <b>Uniforms are to come packaged as teams.</b>	645	23.79	\$15,344.55
			Score "St. Loius" C-314	
Youth Softball Uniform Package	College Replica, Sleeveless, Dry excel Fresh Micro-Interlock polyester by Holloway with 6" number, College replica visors by Outdoor cap , Coordinating one color all sport sock . <b>Uniforms are to come packaged as teams.</b>	75	21.79	\$1,634.25
			Score "Versailles" 296	
Adult Softball Uniform Package	College Replica, Sleeveless, Dry excel Fresh Micro-Interlock polyester by Holloway with 6" number, College replica visors by Outdoor cap , Coordinating one color all sport sock . <b>Uniforms are to come packaged as teams.</b>	114	22.79	\$2,598.06
			Score "Versailles" 296	
Youth Pee Wee	Major League Replica Crew Jersey, 100% cotton by Majestic with 6" number. <b>NO CAPS OR SOCKS</b> Uniforms are to come packaged as teams.	56	13.74	\$769.44
			Score "St. Louis" C-314	
Adult MLB Coaches Package	Major League Replica Crew Jersey by Majestic, NO Number Major League Replica Baseball Cap by Outdoor Cap, <b>Must be packaged with teams.</b>	118	17.74	\$2,093.32
			Score "St. Loius" C-314	
Adult College Replica Coaches Package	College Replica, <b>Crew neck</b> , Dry excel Fresh Micro-Interlock polyester by Holloway with NO number, College replica visors by Outdoor cap. <b>Uniforms are to come packaged as teams.</b>	26	17.74	\$461.24
			Score "St. Louis" C-314	
				49,335.39
	<b>**These numbers are from spring 2015, actual numbers will depend on amount that will register this spring**</b>			
Name of Organization:		Date:		
American Soccer Company, Inc. dba Score Sports		11/09/2015		
Name of Company Rep:		Signature:		
Janny Noa				

Eagle - 29,865.85

Replica Crew - 27,025.85

## EXCEPTIONS TO SPECIFICATIONS SHEET

If you have an exception to our specifications use this sheet and list the item you are taking an exception on and the description of the exception. Bulloch County will determine compliance to the specifications based on the information submitted. If there are no exceptions to the specifications on the bid, mark the box "No Exceptions Taken" and return this form with the bid.

**NO EXCEPTIONS TAKEN**

ITEM

DESCRIPTION OF EXCEPTION

Score Brand "Anaheim" C-516 is made with SCORE's CoolTec® fabric with advanced technology for ultimate comfort & performance. It also has superior quick-wicking management for added moisture control. It features a crew neck self collar, ActiveMesh inserts, and a two button chest front. Artwork includes MLB city names in 8"-10" white and black block lettering on the front center chest and a standard 8" white and black numbers on the back.

Score Brand "St. Louis" C-314 is made with SCORE's ActiveMax 24/7™, our latest state-of-the-art performance fabric. It's soft interior of the fabric draws away perspiration from the skin and send it to the fabric surface where it can evaporate rapidly. This style features a comfortable two-toned v-neck opening, and a comfortable set-in sleeve. Artwork includes MLB city names or college city names in 8"-10" black & white block lettering on the front center chest and standard 8" white and black numbers on the back.

Score Brand "Versailles" 296 is made with SCORE's CoolTec® fabric. (see notes to Score's "Anaheim" C-516) It features distinctive asymmetrical sewn-in shoulder & side panel design, CoolTec® piping, and a mandarin crew-neck. Artwork includes college city names in 8"-10" black & white block lettering on the front center chest and standard 8" white and black numbers on the back.

MLB Cap is available in 30 styles, youth and adult.

Selected College Replica visors available. Call for availability.

Socks quoted here are Score's "Solid Sock" 800. These tube socks feature knit-in elastic to keep sock in place and extra padded foot bed for added comfort.

**BULLOCH COUNTY, GEORGIA  
VENDOR DECLARATION**

The vendor understands, agrees and warrants:

That the vendor has carefully read and fully understands the full scope of the specifications.

That the vendor has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.

That this bid shall be valid for 60 days.

That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to **November 10, 2015**, but may not be withdrawn after such date and time for a period of 60 days.

That Bulloch County reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. Bulloch County reserves the right to waive any technicalities or informalities in the bidding.

That by submission of this bid the vendor acknowledges that Bulloch County has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the vendor.

If a partnership, a general partner must sign.

If a corporation the authorized corporate officer(s) must sign and the corporate seal must be affixed to this proposal.

VENDOR:

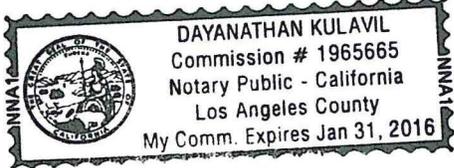
Janny Noa  Bid Specialist  
Name Title

\_\_\_\_\_  
Name Title

AFFIX CORPORATE SEAL (if applicable)

Subscribed and sworn to before me this 9 day of November 2015.

NOTARY PUBLIC 



NON-COLLUSION AFFIDAVIT

STATE OF:

COUNTY OF:

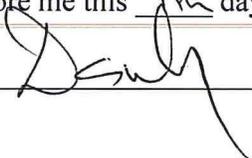
Owner, Partner or Officer of Firm:

Company Name, Address, County and State:

Being of lawful age and being first duly sworn, the above-named individual on oath says that he/she is the agent authorized by the vendor to submit the attached proposal. Affiant further states that neither the vendor nor any of its employees or agents has prevented or attempted to prevent competition in such bidding by any means whatever; nor has the vendor or any of its employees or agents prevented or endeavored to prevent anyone from making a bid or proposal therefor by any means whatever; nor has the vendor or any of its employees or agents caused or induced another to withdraw a bid or proposal for the work. Affiant further states that neither the vendor nor any of its employees or agents has directly or indirectly violated Section 36-91-21(d) of the Official Code of Georgia Annotated.

FIRM NAME American Soccer Company, Inc.  
SIGNATURE   
TITLE Bid Specialist

Subscribed and sworn to before me this 9th day of November 2015.

NOTARY PUBLIC 



**TO BE COMPLETED BY AWARD WINNER ONLY**

**ACCEPTANCE OF PROPOSAL (Example)**

Bulloch County hereby accepts the undersigned supplier's bid submitted in response to the attached Invitation for Bids for the following items: TBD.

By executing this Acceptance of Proposal, Bulloch County and the undersigned supplier acknowledge and agree to be bound by all terms and conditions of the attached Invitation for Bids and all specifications and pricing stated therein.

IN WITNESS WHEREOF, Bulloch County and the undersigned supplier have caused their authorized representatives to set their hands and seals this \_\_\_\_ day of TBD, 20\_\_\_\_.

BULLOCH COUNTY, GEORGIA

[Name of Bidder]

By: \_\_\_\_\_  
Thomas M. Couch, County Manager

By: TBD

\_\_\_\_\_  
Print or type name of signatory

---

[FORM OF ACCEPTANCE OF PROPOSAL]

The successful bidder(s) will be required to execute this Acceptance of Proposal.

## Check List

The items on this list shall be returned in the bid package. Failure to complete and return any of the items listed will be just cause for not accepting a submitted sealed bid.

- 1. Bid Form – page 5 (signed & dated)
- 2. Exceptions to Specifications Sheet – page 6 (marked accordingly)
- 3. Non-Collusion Affidavit – page 7 (signed & notarized)
- 4. Vendor Declaration – page 8 (signed & notarized)

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
P.O. BOX 347  
STATESBORO, GEORGIA 30458  
(912) 764-6245**

**INVITATION FOR BID  
BASEBALL/SOFTBALL UNIFORMS  
STATESBORO-BULLOCH COUNTY PARKS AND RECREATION DEPARTMENT**

Sealed bids from suppliers will be received by the Bulloch County Board of Commissioners (herein after referred to as the County), USPS mailed, hand or service delivered to Bulloch County North Main Annex Main, 115 North Main Street, Statesboro, Ga., 30458, until 3:00 P.M. legally prevailing time on November 10, 2015. Our goal is a contract with a guaranteed bid price for a one year period, with an option to renew the contract for two successive one year periods. This contract will begin November 2015 through May 2016. Actual bid opening will take place in the Library/Conference Room 102 located in the Bulloch County Commissioners North Main Annex, 115 North Main Street, Statesboro, GA 30458; November 10, 2015 at 3:00 pm.

After the time and in a room at place noted above, the bids for each commodity will be publicly opened and read. No extension of the bidding period will be made.

There is a **check list on page 10** that lists all items that must be returned in the sealed bid package. Failure to submit any of the items listed will be just cause for not accepting the sealed bid

Award, shall be on a lump sum basis. No bid may be withdrawn for a period of 60 days after time has been called on the date of opening.

The Commissioners reserve the right to reject any or all bids and to waive technicalities and informalities.

Local Buying Preference: Departments are encouraged to use local vendors whenever possible. However, the County cannot pay a much higher price to do so because there is an obligation to the taxpayers to use our financial resources wisely.

A local vendor is considered any offeror who can provide evidence to the Purchasing Department of meeting all of the following criteria in response to a quotation or bid:

- Having a principal business location within the county for a minimum of six (6) months prior to the issuance of a bid solicitation (a principal business location is defined as a corporation, limited liability company, partnership or sole proprietorship that maintains within Bulloch County its headquarters, a point-of-sale site where goods are sold to customers and a financial transaction is completed, or a locally-owned franchise).
- Having a valid occupational tax certificate by a jurisdiction located in Bulloch County.

- Having all obligations owed to Bulloch County paid in full and not be delinquent, including rents, taxes, fees, and fines.
- A small business is defined as 51% owned by one (1) or more persons whose primary residence is within Bulloch County, or having twenty-five (25) employees or less, with eight (8) or more employees whose primary residence is in Bulloch County.

For all purchases over \$5,000.00, if the quality, service, price, and other factors are substantially equal, then the local vendor may be given an opportunity to match the lowest cost proposal, if the quotation or bid is within 5% of the lowest price proposal. This policy shall be so stated in all applicable solicitations. This provision does not apply to public works construction projects or road projects pursuant to the laws of the State of Georgia.

**To request local vendor preference you must contact the Purchasing Manager for the proper form to complete. The completed form must be included with the submitted package to be considered for the local vendor preference.**

Award And Reservations: It is understood and agreed that in consideration of the sum of One Dollar and No/100 (\$1.00) cash in hand paid, receipt whereof is hereby acknowledged, the bidder agrees that this bid shall be an option, which is hereby given to the Purchaser to accept or reject this bid at any time within sixty (60) calendar days from the date on which it is opened and read. It is expressly covenanted and agreed that this proposal is not subject to withdrawal by the bidder during the term of said option. The party submitting the bid is solely responsible for delivering the bid to the exact location and by the time stated. The Purchaser reserves the right to reject any or all bids and to waive technicalities and informalities in bids, to accept in whole or in part, such bid or bids may be deemed in the best interest of the purchaser.

Award will be made to that responsive and responsible bidder with the best offer for Bulloch County, price and other factors considered.

## TERMS AND CONDITIONS

1. **CHANGES:** No change shall be made to this invitation except by written modification by the purchasing department.
2. **FOB DESTINATION POINT:** Bid prices shall include shipping to Statesboro-Bulloch County Parks and Recreation Department. Title to remain with vendor until fully accepted by County. Goods damaged or not meeting specifications will be rejected.
3. **Bid Identification:** The outside of the sealed envelope shall include the wording: **Baseball/Softball Uniforms Bid, Bid Opening November 10, 2015 @ 3:00 P. M. Attn: Purchasing Manager.**
4. **WITHDRAWAL OF BIDS:** Bids may be withdrawn by written request only, if the request is received prior to the time and date set for the opening of bids. Negligence on the part of the bidder in preparing his bid confers no right of withdrawal or modification of his bid after

bid has been opened. No bid may be withdrawn for a period of (60) sixty days after time has been called on the date of opening.

**5. AWARD OF CONTRACT:** Award will be made to that responsible bidder whose bid, conforming to the invitation for bid, will be most advantageous to the County, price and other factors considered. The County reserves the right to reject any and/or all bids submitted and to waive any technicalities or minor irregularities in bids received. A written award, mailed (or otherwise furnished) shall be deemed to result in a binding contract without further action by either party.

**6. EXCEPTIONS TO SPECIFICATIONS:** Any contract resulting from this invitation shall bind the bidder to all terms, conditions and specifications set forth in this invitation. Bidders whose bids do not conform should so note on "Exceptions to Specifications Sheet". While the County reserves the right to make an award to a nonconforming bidder when in the best interest of the County, such awards will not be readily made, and bidders are urged to conform to the greatest extent possible. No exceptions will be considered to have been taken by a bidder unless it is properly set out as provided above, and no exception will be deemed to have been taken by the County unless incorporated in a contract resulting from this invitation and so stated.

**7. PAYMENT:** Payments will be made upon completion of all work and acceptance by County on invoices submitted and approved by the proper County representative within (30) thirty days receipt of invoice.

**7.1** Itemize all invoices in full. Be sure our order number is on your invoice.

**7.2** Vendor must furnish delivery receipt with invoice identifying that this order has been delivered in accordance with specifications, quantities, and price as set forth on the purchase order.

**7.3** Items on this order are exempt from Federal Excise Tax and Georgia Sales and Use Tax. Certification will be furnished if requested.

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**8. INQUIRIES REGARDING PAYMENT:** All inquiries regarding payment of invoices are to be directed to Accounts Payable, (912) 764-6245.

**9. REGULATORY AGENCIES:** Successful bidder will be responsible for all required permits or licenses required by any regulatory agency of the City, County, State or Federal Governments.

**11. ANTI-DISCRIMINATION CLAUSE:** Bulloch County does not discriminate against any person because of race, color, religion, national origin, or handicap in employment or services provided.

**12. COMMODITY STATUS:** It is understood and agreed that items delivered shall be new, of latest design, and in first quality condition, that all bags, containers, etc., shall be new and suitable for storage, unless otherwise stated by Bulloch County.

**13. DELIVERY:** Delivery shall be made to Bulloch County Parks and Recreation Department, 1 Max Lockwood Dr., Statesboro, Georgia 30458.

**14. COMPLIANCE:** The County's failure to insist on compliance with any of the terms or conditions of this Invitation to Bid shall not be deemed a waiver of the county's right to insist at any time on full compliance with any of the terms and conditions here in.

**15. PRODUCT COMPLIANCE:** Bidders must submit with their bid, the latest printed specifications and/or advertising literature to prove compliance with our specifications on the units they propose to furnish.

**16. QUESTIONS:** All questions concerning this invitation should be directed to the buyer whose name appears on the bottom of this page unless otherwise directed.

**17. QUALITY:** Any brand names or trade names used in the specifications are for the purpose of describing and establishing general quality levels.

**18. PRICES:** Bid prices shall be in effect until May 2015.

For technical questions contact: Mitch Stafford-Athletic Supervisor @ 912-489-9065 or mstafford@bullochrec.com

For procurement questions contact: Faye Bragg @ 912-764-6245 or fmbragg@bulloch.net

**SHIPPING COSTS, IF ANY SHALL BE INCLUDED IN BID PRICES**

Bids are to be USPS mailed, service or hand delivered to the following address:

---

Bulloch County Commissioners  
Attn: Purchasing Manager  
115 N Main Street  
Statesboro, GA 30458

No faxed or e-mailed bids will be accepted for sealed bids.

**Please note that the bid form must be signed and dated by you or a company representative before it can be accepted by our department.**

**The actual number of uniforms may change based on our 2016 registration numbers.**



## BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

<b>DEPARTMENT MAKING REQUEST:</b>  Parks and Recreation	<b>MEETING DATE:</b> <span style="float: right;"><i>12.01.2015</i></span> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;"><b>RESOLUTION ATTACHED?</b></td> <td style="width: 10%; text-align: center;">YES</td> <td style="width: 10%;"></td> </tr> <tr> <td></td> <td style="text-align: center;">NO</td> <td style="text-align: center;">X</td> </tr> </table>	<b>RESOLUTION ATTACHED?</b>	YES			NO	X
<b>RESOLUTION ATTACHED?</b>	YES						
	NO	X					

**REQUESTED MOTION OR ITEM TITLE:**

Approve a sole source Professional Services Agreement.

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY:**  
 David Markey and Associates is the original architect for Splash in the 'Boro. The County Manager has approved under his authority in the purchasing policies two elements of the contract for necessary and immediate specifications for capital maintenance items that must be completed before next season's opening. However, the element for master planning for the possible addition of a wave pool requires BOC approval.

AGENDA CATEGORY	FINANCIAL IMPACT STATEMENT					
(CHECK ONE)	BUDGETED ITEM?	YES	NO	AMENDMENT OR TRANSFER REQUIRED?	YES	T
		NO	X		NO	
PRESENTATION				<b>ATTACH DETAILED ANALYSIS, IF NEEDED:</b>  The proposed fee is \$7,500.00.		
PUBLIC HEARING						
CONSENT			X			
NEW BUSINESS						
UNFINISHED BUSINESS						
OTHER						

AGENDA ITEM REVIEW AND APPROVAL											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	<i>✓</i>	YES		YES	<i>✓</i>
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL	<i>MS</i>	INITIAL		INITIAL	<i>MS</i>
DATE		DATE		DATE		DATE	<i>11.25.15</i>	DATE		DATE	<i>11.25.15</i>

COMMISSION ACTION AND REFERRAL	
APPROVED	DATE TO BE RETURNED TO AGENDA:
DENIED	NOTES:
DEFERRED	

**CAPITAL PROJECTS AUTHORIZATION: FORM C-2  
BULLOCH COUNTY, GEORGIA BOARD OF COMMISSIONERS**

DATE 11-2-2015	PROJECT ID #
----------------	--------------

**GENERAL PROJECT INFORMATION**

Contract or Project Name	Master Plan and Cost Estimating for Proposed Improvements at Splash In the Boro Water Park.	
Period of Project	11-1-2015 to 1-15-2016	
Project Requested By	<i>Name</i>	<i>Department</i>
	Mike Rollins	Parks and Recreation Department

**TYPE OF ACTIVITY REQUESTED (Check "X" appropriate boxes)**

Planning	
Architecture/Engineering	7,500.00
Acquisition	
Construction	
Vehicles/Equipment	

**DESCRIPTION OF PROPOSED PROJECT (attach supplemental information, if necessary):**

We are proposing to contract with David Markey and Associates to develop A Master Plan and cost estimates for proposed future expansion and improvements at Splash in the Boro Water Park. Once the Master Plan and cost estimates are complete we will present the plan and financing options to the Board of Commissioners.

**FUNDING SOURCE**

**AMOUNT**

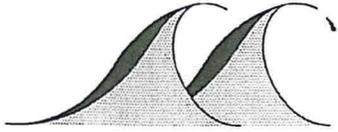
SPLOST	
GRANT-IN-AID	
OPERATING BUDGET	
OTHER - Splash Capital Fund	7,500.00
<b>TOTAL</b>	<b>7,500.00</b>

*county routing approval*

ARCHITECT-ENGINEER	DEPARTMENT DIRECTOR	PURCHASING OFFICER	CAPITAL PROJECTS	COUNTY STAFF ATTORNEY	COUNTY MANAGER
YES	YES <input checked="" type="checkbox"/>	YES	YES	YES	YES
NO	NO	NO	NO	NO	NO
INITIAL	INITIAL <i>MR</i>	INITIAL	INITIAL	INITIAL	INITIAL
DATE	DATE <i>4/17/15</i>	DATE	DATE	DATE	DATE

**REFERRAL AND APPROVAL**

APPROVED	DATE TO BE RETURNED
DENIED	NOTES:



**Markey**  
and Associates, Inc.

October 30, 2015

Mr. Mike Rollins, Director  
Statesboro-Bulloch County  
Parks & Recreation Department  
P.O. Box 408  
Statesboro, GA 30459

Reference: Proposal for Professional Design Services for Various Topics at Splash-in-the-Boro

Dear Mr. Rollins:

There are several aspects of improvements and maintenance you want to look into for Splash. These require different approaches, and for the most part, they are independent of each other. Therefore, we will list them individually with our proposal for each, as follows:

A. Masterplan for the possible addition of the Wave Pool.

Back in April we proposed developing a design-build scoping document for the Wave Pool. Realistically, I think we need to provide roughly half of what we proposed then. This would include a schematic plan of the site including the wave pool, equipment building, restroom structure, Beach Food Service, and a couple of other accessory structures as determined with you. The building floor plans would not be detailed yet. We would provide a single plan-view drawing, with a final colored plan from that. We would write a narrative of the components with quantities and assign an estimated cost. As implied, I believe this could be expanded readily into a suitable RFP for design-build if you chose to do that later.

Fee: \$7,500

B. Develop a specification for replacing the Inflation unit for the air-supported fabric structure.

The specification will be based on a unit manufactured by Arizon Industries, stipulated to match the geometry and capacities of the original unit furnished for Yeadon (probably by Kirk and Bloom). The specification will stipulate furnish-and-install, so there will be no supplier/sub confusion, as well as the utilization of the existing pressure sensors and alarm connections.

Fee: \$2,500

C. Develop a specification for Re-plastering of the Competition Pool and Warm Pool.

The specification will call for leaving the existing plaster and tile markers, but with tooling an edge adjacent to all the tile, scouring the existing plaster surface and removing any loose material. Applicable bond coats will be included in the spec. Re-caulking of the joints will be included.

Fee: \$2,500

Mr. Mike Rollins, Director  
Statesboro-Bulloch County  
Parks & Recreation Department  
October 30, 2015  
Page 2

D. Work with you and a minimum of 2 alternative vendors of resilient surfacing to develop a basis for a performance-based RFP for the replacement of the existing Polysoft surface (originally Pebble-Flex) at the Splashpad. One will be a product that claims to be better than those others, but is a similar type field-poured granular product. The other is a prefabricated sheet product. Both are said to have good references. Of course, that will need to be explored further.

Fee: \$3,500

E. Other miscellaneous consulting.

It seems like there are other issues that may need my input, but that just do not have a readily definable scope. We talked about revitalizing some of the colors, for instance. Also, you may need assistance with your claim against Polysoft. The latter may get a little fuzzy in the separation from item D above; but I think it will be clear enough. The fee would need to be an hourly rate plus travel IF a trip is separate from the above efforts.

Fee: \$110/hr, \$350/trip

We hope these tasks are acceptable to you. I believe that the most time-critical one is Item B – Replacing the Inflation Unit. This can be a quick task, as can be the re-plastering spec. Your letter of authorization is acceptable to us, or a P.O., attaching this letter as a reference. We will then begin the process with you.

Sincerely:  
Markey and Associates, Inc.



David N Markey, PE  
President

# REQUISITION

## BULLOCH COUNTY, GEORGIA

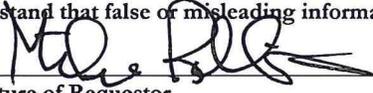
TO: PURCHASING

DATE: Nov. 2, 2015

THE FOLLOWING ITEMS ARE REQUESTED TO BE PURCHASED:

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE	VENDOR QUOTATIONS					
				NO. 1		NO. 2		NO. 3	
				UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1	Engineering Services - Development of Master Plan & cost estimates for proposed expansion at Splash in the Boro	LS	LS		\$7,500.00				
	delivery/set-up								
	LESS DISCOUNTS	X							
	PLUS FREIGHT	X							
	<b>TOTALS</b>	X		X	\$7,500.00	X		X	

REQUESTING DEPARTMENT <i>Parks &amp; Recreation</i>	NOTES	AWARD TO: _____
ACCOUNT CODE		(IF NOT LOW QUOTATION STATE REASON)
DEPARTMENT HEAD/DESIGNEE <i>Mike Hill</i>		PURCHASE ORDER NO.: _____

SOLE SOURCE JUSTIFICATION FORM BULLOCH COUNTY PURCHASING OFFICE			
DATE	11-02-2015	REQUISITION NO.	
DEPARTMENT INFORMATION			
Department	Parks and Recreation	Department Head	Mike Rollins
VENDOR INFORMATION			
Vendor Name	David Markey and Associates		
Street Address	4253 Edgewater Ct. NW		
City	Kennesaw		
State and Zip Code	Georgia 30144		
Phone Number	770-424-1306		
Fax Number			
E-mail or Web Site Address	dmarkey@markey-consult.com		
<p><b>Please specifically justify why the items or services to be approved for sole source treatment:</b></p> <p>Markey and Associates have been professionally involved with Splash in the Boro since the original Feasibility Study and concept in 1997. Over the years they have provided exceptional service at a very reasonable price. David's leadership has helped provide us a facility that has exceeded all expectations for success and continues to be a beacon of success. Markey and Associates knowledge of our project and quality of work make them a great match with our current needs.</p>			
CHECK	SOLE SOURCE CONSIDERATIONS		
	<b>Exclusive Rights:</b> Item is proprietary under patent or copyright; or possesses a unique function or capability held by single vendor possessing capabilities critical for use (if item is proprietary but available from more than one source, competitive proposals are required).		
	<b>Replacement Parts, Equipment or Accessories:</b> Needed for repair of existing equipment where compatibility is essential for integrity of results and there are no other dealers or distributors.		
	<b>Technical Service:</b> Service provided is of a highly specialized or scientific nature where proposed vendor is the only resource available or within the geographic area.		
X	<b>Continuation of Prior Work:</b> Additional item, service or work required, but not known to have been needed when the original order was placed with vendor		
	<b>Other:</b> Otherwise, due to special scientific, technological, or extraordinary specifications and circumstances, the goods or services is available from only one vendor.		
<b>ATTACH THE FIRM PRICE QUOTATION AND PURCHASE REQUISITION FORM FROM THE SOLE SOURCE VENDOR. QUOTED PRICES SHALL BE FIRM FOR 30 DAYS AND SHALL BE DELIVERED FOB: BULLOCH COUNTY.</b>			
I hereby declare that the information provided herein to be true and accurate to the best of my knowledge and I understand that false or misleading information may be a violation of County Purchasing Policies.			
 Signature of Requestor			
<b>IF THE PURCHASE IS \$10,000.00 OR MORE, APPROVAL IS REQUIRED BY THE BOARD OF COMMISSIONERS</b>			

## BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST (Box 1)				MEETING DATE (Box 2) December 1, 2015							
Airport/Legal				RESOLUTION ATTACHED? (Box 3)		YES					
						NO	X				
REQUESTED MOTION OR ITEM TITLE (Box 4)											
Airport Lease Agreement with Statesboro Aviation, LLC and Kelly Brown											
SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)											
The Airport Committee has recommended approval of the attached lease agreement.											
AGENDA CATEGORY (CHECK ONE) (Box 6)			FINANCIAL IMPACT STATEMENT (Box 7)								
PRESENTATION (6a)			BUDGETED ITEM? (7a)		YES		AMENDMENT REQUIRED? (7b)		YES		
					NO	X			NO	X	
PUBLIC HEARING (6b)			ATTACH DETAILED ANALYSIS, IF NEEDED (7c)								
CONSENT (6c)		X									
NEW BUSINESS (6d)											
OLD BUSINESS (6e)											
OTHER (6f)											
APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	✓	YES	✓	YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL <i>OB</i>		INITIAL <i>JL</i>		INITIAL <i>lc</i>	
DATE		DATE		DATE		DATE 11.24.15		DATE 11/20/15		DATE 11.24.15	
COMMISSION ACTION AND REFERRAL (Box 9)											
APPROVED		DATE TO BE RETURNED TO AGENDA									
DENIED											
DEFERRED		NOTES									
OTHER											

STATE OF GEORGIA  
COUNTY OF BULLOCH

LEASE AGREEMENT

This lease agreement is entered into this \_\_\_\_ day of \_\_\_\_\_, 2015, by and between the BULLOCH COUNTY BOARD OF COMMISSIONERS (hereinafter referred to as "Lessor") and STATESBORO AVIATION, LLC and KELLY BROWN, individually (hereinafter collectively referred to as "Lessee").

WITNESSETH:

For and in consideration of the mutual covenants and obligations contained herein, the parties hereto agree as follows:

1. LEASED PROPERTY

Lessor hereby leases to Lessee upon the terms and conditions contained herein, and Lessee hereby agrees to lease on the terms and conditions contained herein, one half of the corporate hangar side # 2 at the Statesboro Airport (hereinafter the "Leased Property"), together with all the improvements, tenements, hereditaments, appurtenances, easements, and rights belonging or in any way appertaining thereto, including the right of ingress and egress to and from the Leased Property.

2. LEASE TERM

The initial term of this lease shall be for a period commencing on the date set forth above and ending on December 31, 2016. Thereafter, this lease shall automatically renew for additional one-year terms unless either party provides to the other written notice of an intent not to renew no later than thirty (30) days prior to the expiration of the then-current term. Provided, however, that if either party materially breaches any of the provisions of this lease, the other party may terminate this lease after giving the breaching party written notice of its intent to terminate and allowing the breaching party thirty (30) days after receipt of such notice to cure the breach. Provided further that this lease may be terminated without such notice, at any time and for any reason, upon mutual consent of the parties.

3. RENTAL

Lessee shall pay to Lessor rental of Six Hundred and Fifty Dollars and No/100 (\$650.00) per month for the Leased Property. Rental payments are due on the first business day of each month. Lessee is granted a ten (10) day grace period to make the rental payment. Lessee will be assessed a late fee of fifteen percent (15%), or Ninety-Seven Dollars and 50/100 (\$97.50), for exceeding the ten (10) day grace period.

4. SUBORDINATION

This lease is subordinate to Statesboro/Bulloch County's federal and state obligations and all Lessees must comply with current and future federal grant assurances and conditions of state aid. If there is a conflict between the terms of this lease and any federal grant assurances, the grant assurances will take precedence and govern. This lease is also subordinate to all local ordinances and codes.

5. UTILITIES

5.1 Lessee shall maintain and pay for all utility services to the Leased Property, including but not limited to electricity, water, sewer, gas, and telephone service. Landlord represents and warrants that each of such utility services is presently available at the Leased Property.

5.2 Lessee shall not install any equipment that will exceed or overload the capacity of any utility systems

servicing the Leased Property. If Lessee desires to install equipment that will require additional or upgraded utility services, Lessee shall first obtain Lessor's written permission, and the additional or upgraded utility services shall be installed at Lessee's expense in accordance with plans and specifications approved in writing by Lessor. Lessor's approval shall not be unreasonably withheld, conditioned, or delayed.

## 6. IMPROVEMENTS AND REMOVAL OF FIXTURES

6.1 Lessee shall not, without the prior written permission of Lessor, which shall not be unreasonably withheld, conditioned, or delayed, make any improvements or changes that would (i) affect a vital and substantial portion of the Leased Property; (ii) change the characteristic appearance of the Leased Property; (iii) require structural or functional modifications to the Leased Property; (iv) alter the fundamental purpose of and uses contemplated for the Leased Property; or (v) affect the very realty itself.

6.2 All trade fixtures and trade apparatus owned and installed by the Lessee on the Leased Property shall, subject to Lessor's remedies upon default, remain property of Lessee and shall be removable at any time prior to the expiration of the initial lease term, or any extensions or renewals thereof.

6.3 Any improvements placed on or attached to the Leased Property by Lessee which are not removable without damage to the Leased Property shall be deemed fixtures and shall remain with the Leased Property and pass to Lessor upon termination of this lease.

## 7. MAINTENANCE AND REPAIRS

7.1 Lessee has a duty to maintain the interior, non-structural portions of the Leased Property in substantially the same condition as at the beginning of the initial lease term, normal wear and tear excepted and damage by casualty or taking by condemnation excepted. Lessee assumes the responsibility for general repair and regular maintenance of the Leased Property, including mechanized and motorized fixtures, whereas Lessor assumes all other responsibilities. Lessor shall maintain the exterior and all structural portions of the Leased Property, as well as all systems serving the Leased Property (HVAC, plumbing, sewer, roofing, etc.).

7.2 Lessee shall maintain the area around the exterior of the Leased Property in a clean condition and shall not use this exterior area for the storage of any materials or equipment, including but not necessarily limited to old vehicles, machine parts, or tools.

7.3 Lessor retains the right to enter upon the Leased Property, by appointment only, during regular business hours to make necessary repairs to maintain the structural integrity of the Leased Property and to inspect the Leased Property for waste. Upon termination of this lease, Lessor shall inspect the Leased Property to ensure that it is returned in a good state of repair, normal wear and tear and damage by casualty or taking by condemnation excepted.

## 8. TAXES

During the term of this lease, including any renewals or extensions thereof, Lessee shall be responsible for any and all taxes related to Lessee's use of the Leased Property; provided, however, Lessee shall not be responsible for any ad valorem property taxes upon the building in which the Leased Property is located, if any, or any income taxes imposed upon Lessor, if any.

## 9. ENVIRONMENTAL DUE DILIGENCE

During the term of this lease, and any renewals or extensions thereof, Lessee shall adhere to all federal, state, and local laws, regulations, rules, procedures, and guidelines related to protection of the environment and shall not utilize the Leased Property in any manner in violation thereof in such a way that would expose Lessor to any form of

environmental or toxic tort liability. Lessee shall notify Lessor immediately in writing of any environmental accidents or spills. Furthermore, Lessee shall notify Lessor immediately in writing of any threatened or pending environmental actions asserted against Lessee by public or private entities.

## 10. INDEMNITY AND HOLD HARMLESS

10.1 Subject to the provisions contained in Section 11.4 of this Lease, Lessee shall indemnify Lessor against and hold Lessor harmless from any and all liabilities, claims, damages, losses, actions, and expenses (including, without limitation, reasonable attorney's fees) suffered or incurred by Lessor as a result of:

- (a) Lessee's failure to perform any of its obligations under this lease;
- (b) To the extent attributable to Lessee's negligence or willful misconduct, any accident, injury, or damage happening on or about the Leased Property, or resulting from the condition, maintenance, or operation of the Leased Property; or
- (c) Lessee's failure to comply with any governmental requirements, including, but not limited to, governmental requirements related to the maintenance of the environment.

10.2 To the extent that any of the following arises from or is caused by any action or failure to act of Lessee, Lessee shall hold Lessor harmless from, and indemnify Lessor against, any and all claims, demands, obligations, penalties, suits, administrative actions, liabilities, settlements, damages, losses, costs or expenses (including, without limitation, reasonable attorney's and consultant's fees and expenses, reasonable investigation and laboratory fees and expenses, reasonable cleanup costs, court costs, and other reasonable litigation expenses) of every kind or nature, known or unknown, contingent or otherwise, arising out of or in any way related to:

- (a) The presence, disposal, release, threatened release, removal or production of any hazardous substances, solid wastes or hazards which are on, in, from or affecting any portion of the Leased Property;
- (b) Any personal injury (including wrongful death) or property damage (whether real or personal) arising out of or related to such hazardous substances, solid wastes or hazards which are on, in, from or affecting any portion of the Leased Property; or
- (c) Any lawsuit or administrative action brought or threatened by any governmental authority, or any settlement reached with or order issued by any governmental authority, relating to such hazardous substances, solid wastes or hazards on, in, from or affecting any portion of the Leased Property.

Lessee shall not be required to indemnify Lessor for, and shall not be liable for, any environmental contamination present upon the Leased Property prior to the commencement of this Lease.

10.3 For purposes of section 10 of this lease, the term "Lessor" includes the Lessor and its employees, agents, shareholders, administrators, and board members. Upon written notice and request from Lessor, the Lessee shall contest or defend any demand, claim, suit, proceeding or action with respect to which Lessee has herein agreed to indemnify Lessor. Lessee shall further reimburse Lessor upon written demand for any losses, costs or expenses incurred by Lessor in connection with any matter for which Lessee has herein agreed to indemnify Lessor. The provisions of this paragraph shall be in addition to any other rights or remedies Lessor may have against Lessee at common law, in equity, or under any other provisions of this lease.

## 11. INSURANCE

11.1 Lessor shall maintain fire and casualty insurance on the Leased Property in an amount greater than

or equal to the replacement cost thereof, but such insurance shall not cover the contents of the Leased Property. The Lessee shall be responsible for maintaining any desired insurance on the contents of the Leased Property. Lessor shall also maintain industry standard hangar keeper's insurance in an amount consistent with that maintained by reasonable owners of other hangars of similar size, quality, location, and use.

11.2 Lessee shall maintain comprehensive general liability insurance in an amount of not less than One Million Dollars and No/100 (\$1,000,000.00) per occurrence. Lessor shall be named as an additional insured as its interest may appear on the comprehensive general liability insurance policy.

11.3 Upon written request of Lessor, Lessee shall annually provide Lessor with satisfactory proof that the insurance policies required under this lease are in force. Lessor's failure to request such proof of insurance shall not waive Lessor's right to insist upon proof of the required insurance at any time.

11.4 Lessee and Lessor each release the other and their respective agents and employees from all liability to each other, or anyone claiming through or under them, by way of subrogation or otherwise, for any loss or damage to property caused by or resulting from risks insured against under this Agreement (or required to be insured against under this agreement), pursuant to insurance policies carried by the parties which are in force at the time of the loss or damage (or which are required to be carried by the parties). Lessee and Lessor will each request its insurance carrier to include in policies provided pursuant to this Agreement an endorsement recognizing this waiver of subrogation. The waiver of subrogation endorsement need not be obtained if it incurs an additional cost for the affected policy, unless following written notice, the other party elects to pay that additional cost to obtain the waiver of subrogation endorsement. The provision of this Section shall survive termination of this Agreement.

## 12. LIMITED PURPOSE

Lessee shall use the Leased Property solely for aviation purposes and shall abide by the Standards of Operator Conduct as they now exist or may be modified in the future by Lessor. Lessee shall not use the Leased Property for any purposes unrelated to aviation without obtaining the prior written permission of Lessor. Lessee may perform routine maintenance on its planes directly related to its operations, but shall not use the Leased Property for commercial maintenance.

## 13. ASSIGNMENT AND SUBLETTING

Lessee may not, without the prior written consent of Lessor, which shall not be unreasonably withheld, conditioned, or delayed, assign or sublet this lease or any portion thereof, or permit the use of the Leased Property by any party other than Lessee. Lessor's consent to one or more assignments or subleases shall not constitute a waiver of this provision by Lessor. Any assignees or subtenants permitted by Lessor shall become directly liable to Lessor for all obligations under this lease, but this shall not relieve Lessee of its liability to Lessor for all obligations under this lease.

## 14. RIGHTS CUMULATIVE

All rights, powers, and privileges conferred upon the parties by this lease shall be cumulative but not restrictive to those given by law.

## 15. CONSTRUCTION OF THIS AGREEMENT

This lease shall be construed and interpreted in accordance with the laws of the State of Georgia. The interest in the Leased Property created herein shall be deemed a usufruct and not an estate for years or a leasehold estate.

## 16. SERVICE OF NOTICE

All notices required by law or by this lease to be given to the parties shall be given by depositing same in registered or certified U.S. Mail, postage prepaid, and addressed as follows:

For the Lessee: Statesboro Aviation, LLC and Kelly Brown  
622 Pear Orchard Lane  
Statesboro, GA 30458

For the Lessor: Bulloch County Board of Commissioners  
Attn: County Manager  
115 North Main Street  
Statesboro, Georgia 30458

17. QUIET ENJOYMENT

Lessor hereby covenants to permit Lessee quiet enjoyment of the Leased Property during the term of this lease, and any renewals or extensions thereof, so long as Lessee shall fulfill its obligations under this lease.

18. SUCCESSORS AND ASSIGNS

This lease shall be binding upon and inure to the benefit of the Lessor and the Lessee and their respective successors and assigns.

19. TIME OF THE ESSENCE

In all instances where Lessee is required by the terms and provisions of this lease to pay any sum or do any act at a particular time or within any indicated period, it is understood and agreed that time is of the essence.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first written above.

LESSOR:

LESSEE:

BULLOCH COUNTY BOARD  
OF COMMISSIONERS

STATESBORO AVIATION, LLC

By: \_\_\_\_\_  
J. Garrett Nevil, Chairman

By: \_\_\_\_\_

Attest: \_\_\_\_\_  
Olympia Gaines, Clerk

Attest: \_\_\_\_\_

KELLY BROWN

By: \_\_\_\_\_  
Kelly Brown

## BULLOCH COUNTY BOARD OF COMMISSIONERS AGENDA ITEM SUMMARY

DEPARTMENT MAKING REQUEST (Box 1)				MEETING DATE (Box 2) December 1, 2015							
Airport/Legal				RESOLUTION ATTACHED? (Box 3)		YES					
						NO	X				
REQUESTED MOTION OR ITEM TITLE (Box 4)											
Approval of Georgia Power Utility Easement at Airport											
SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)											
The attached utility easement for Georgia Power is necessary to install a power pole and provide electricity to the new T-hangar at the Airport. Due to time constraints involved in completing the project, it was necessary to proceed with execution of the easement prior to this meeting. The easement is now presented for ratification and approval as recommended.											
AGENDA CATEGORY (CHECK ONE) (Box 6)				FINANCIAL IMPACT STATEMENT (Box 7)							
PRESENTATION (6a)				BUDGETED ITEM? (7a)		YES					
						NO					
PUBLIC HEARING (6b)				AMENDMENT REQUIRED? (7b)		YES					
CONSENT (6c)		X				NO					
NEW BUSINESS (6d)				ATTACH DETAILED ANALYSIS, IF NEEDED (7c)							
OLD BUSINESS (6e)											
OTHER (6f)											
APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES		YES		YES	
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL <i>MD</i>		INITIAL <i>Spa</i>		INITIAL <i>cc</i>	
DATE		DATE		DATE		DATE 11.24.15		DATE 11/19/15		DATE 11.24.15	
COMMISSION ACTION AND REFERRAL (Box 9)											
APPROVED		DATE TO BE RETURNED TO AGENDA									
DENIED											
DEFERRED		NOTES									
OTHER											

-----  
Name of Line STATESBORO AIRPORT (BULLOCH COUNTY) DISTRIBUTION LINE  
No 16425  
Parcel No 001 Account No 69596-VBS-0-D04015-0-GP310-30000000  
Letter File 9-13605 Deed File 22588 Map File N/A  
-----

State of Georgia **E A S E M E N T**  
Bulloch County

Received of Georgia Power Company, hereinafter called the Company, the sum of Ten and 00/100 \*\*\*\*\* Dollars  
( \$ 10.00 ), and other good and valuable consideration, the receipt  
and sufficiency whereof are hereby acknowledged, in exchange for which the  
undersigned Mayor and City Council of Statesboro and Board of Commissioners of  
Roads and Revenues of Bulloch County, Georgia

whose Post Office Address is Statesboro City and Bulloch County , P.O. Box 347, Statesboro, GA 30458

does hereby grant and convey to said Company, its successors and assigns,  
the right, privilege and easement to go in, upon along and across that tract of  
land owned by the undersigned at

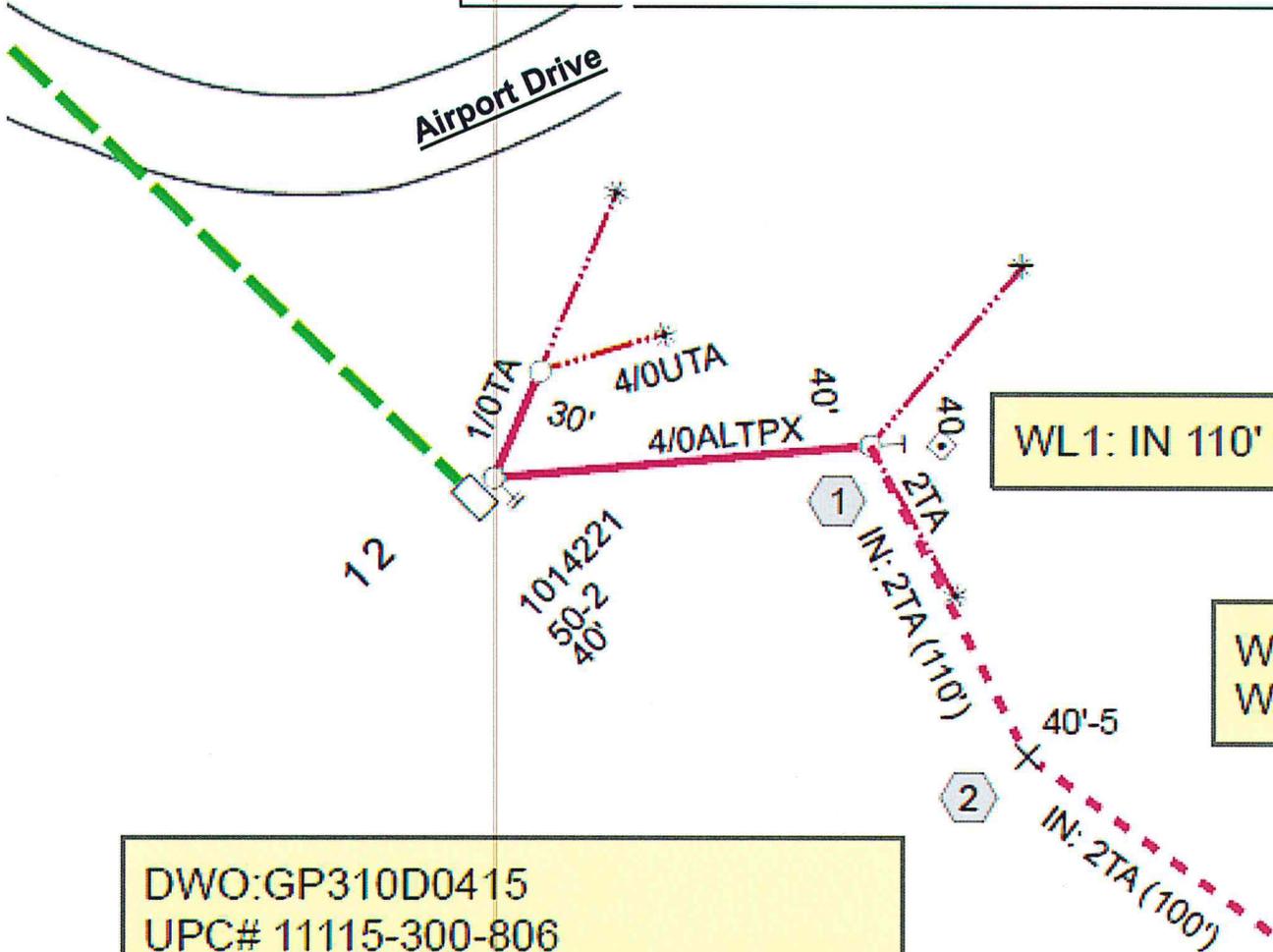
601 Airport Blvd, Statesboro, GA 30461  
(address of property) in the 1209th GMD (Georgia Militia District) of  
Bulloch County, Georgia .

**Said lands being more particularly described on a plat marked  
"Exhibit A" and attached hereto and made a part hereof,**

together with the right to construct, operate, and maintain continuously upon  
and under said lands, its lines for transmitting electric current, with poles,  
wires, transformers, service pedestals, and other necessary apparatus,  
fixtures, and appliances, including the right to attach communication  
facilities to said poles, to stretch communication or other lines on said  
poles, or under said lands and to attach related apparatus, fixtures, and  
appliances, with the right to permit the attachment of the cables, lines,  
wires, apparatus, fixtures, and appliances of any other company, or person, to  
said poles for electric, communications or other purposes, upon or under said  
lands with necessary appliances; with the right to assign this easement in  
whole or in part; together with the right at all times to enter upon said lands  
for the purpose of inspecting said lines, making repairs, renewals, alterations  
and extensions thereon, thereunder, thereto or therefrom; together with the  
right to cut away and keep clear of said overhead or underground lines,  
transformers, fixtures, and appliances, all trees and other obstructions that  
may in the opinion of the Company now or hereafter in any way interfere or be



Exhibit "A"



WL1: IN 110' #2TA

WL2: IN 40'5 Pole  
WL2: IN 100' of #2TA

DWO:GP310D0415  
 UPC# 11115-300-806  
 Good 11/17/15 - 12/03/15  
 Airport Hanger  
 EWP: Hydraulic Recloser C2159  
 Two Devices: T#3628 and T#1014221

Parcel 001

**STATESBORO AIRPORT (BULLOCH COUNTY) DISTRIBUTION LINE**  
**LAC # 16425**  
**Pole Location(s): 1 & 2**



Exhibit Prepared on 11/19/2015

Proposed Pole X  
 Proposed OH Distribution Line   
**DRAWING NOT TO SCALE**

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

DEPARTMENT MAKING REQUEST (Box 1)		MEETING DATE (Box 2) December 1, 2015		
Airport/Legal		RESOLUTION ATTACHED? (Box 3)		YES
				NO <input checked="" type="checkbox"/>

REQUESTED MOTION OR ITEM TITLE (Box 4)

Approval of Contract with Georgia Department of Transportation for Airport Project No. AP016-9029-33(031)

SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)

Approval of the attached contract with GDOT is necessary to receive federal and state funding for a project at the Airport for land acquisition for runway 32 approach obstruction removal. The total cost of the project is estimated at \$123,000 with federal funds of \$110,700 (90%) and state funds of \$3,062 (2.5%). Approval is recommended.

AGENDA CATEGORY (CHECK ONE) (Box 6)		FINANCIAL IMPACT STATEMENT (Box 7)			
PRESENTATION (6a)		BUDGETED ITEM? (7a)	YES	AMENDMENT REQUIRED? (7b)	YES
			NO		NO
PUBLIC HEARING (6b)		ATTACH DETAILED ANALYSIS, IF NEEDED (7c)			
CONSENT (6c)	X				
NEW BUSINESS (6d)					
OLD BUSINESS (6e)					
OTHER (6f)					

APPROVED FOR AGENDA (Box 8)											
DEPARTMENT DIRECTOR		PURCHASING OFFICER		OTHER		COUNTY CLERK		COUNTY STAFF ATTORNEY		COUNTY MANAGER	
YES		YES		YES		YES	✓	YES	✓	YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL		INITIAL		INITIAL		INITIAL	OD	INITIAL	Jsa	INITIAL	[Signature]
DATE		DATE		DATE		DATE	11.24.15	DATE	11/19/15	DATE	11.24.15

COMMISSION ACTION AND REFERRAL (Box 9)	
APPROVED	DATE TO BE RETURNED TO AGENDA
DENIED	
DEFERRED	NOTES
OTHER	

CONTRACT FOR CONSTRUCTION OF AIRPORT

AIRPORT PROJECT NO. AP016-9029-33(031)  
PID - T005584

BULLOCH COUNTY

\*\*LIMITED PARTICIPATION\*\*

STATE OF GEORGIA  
FULTON COUNTY

\*\* DO NOT UNSTAPLE THIS BOOKLET...  
ENTER ALL REQUIRED INFORMATION  
EITHER BY HAND OR STAMP.

THIS AGREEMENT made and entered into this the \_\_\_\_ day of \_\_\_\_\_, 2015, by and between the DEPARTMENT OF TRANSPORTATION OF GEORGIA, party of the first part (hereinafter called "DEPARTMENT"), and BULLOCH COUNTY (hereinafter called "SPONSOR"), who have been duly authorized to execute this Agreement.

WITNESSETH:

WHEREAS, the DEPARTMENT and the SPONSOR desire the construction of certain work at a certain airport, and the SPONSOR agrees to contract for all the materials and to perform all work and labor for said purpose, the Project being more particularly described as follows:

PROPERTY ACQUISITION FOR RUNWAY 32 APPROACH OBSTRUCTION  
REMOVAL AT THE STATESBORO-BULLOCH COUNTY AIRPORT IN  
STATESBORO, GA

Now, therefore, in consideration of the premises and the mutual covenants herein contained, the parties hereto agree as follows:

(1) The work and materials shall be in strict and entire conformity with the provisions of this contract and the plans on Airport Project No. T005584/AP016-9029-33(031) BULLOCH, prepared (or approved) by the Georgia Department of Transportation and in accordance with the Standard Specifications, 2013 Edition, and the Supplemental Specifications and Special Provisions contained in Attachment A, which are hereby made a part of this Agreement as fully and to be the same effect as if the same had been set forth at length in the body of this Agreement, and the Federal Aviation Administration's Standards for Specifying Construction of Airports, dated July 21, 2014.

The original plans and specifications are on file at the Office of the Georgia Department of Transportation in Atlanta, Georgia and said plans and specifications are hereby made a part of this Agreement as fully and to be same effect as if the same had been set forth at length in the body of this Agreement.

(2) At the time of execution of this Agreement, the SPONSOR agrees to furnish to the DEPARTMENT, at the expense of the SPONSOR, a complete set of plans and specifications for said project, and to furnish to said DEPARTMENT from time to time on demand by the DEPARTMENT to the SPONSOR all revisions of said plans and specifications.

(3) This contract is accepted with the express understanding that no person, firm, corporation or governmental agency can increase the liability of the DEPARTMENT in connection herewith, except under written agreement with the DEPARTMENT.

(4) The DEPARTMENT and the SPONSOR agree that the cost of this Project shall be as follows:

The total estimated cost of the Project is ONE HUNDRED TWENTY-THREE THOUSAND and 00/100 Dollars (\$123,000.00). The total estimated cost of the Project as described herein is shown on the Summary of Construction Items in Exhibit A, which is hereby made a part of this Agreement as fully and to be the same effect as if the same had been set forth at length in the body of this Agreement.

It is further agreed that the DEPARTMENT'S obligation will include state funds in the amount of THREE THOUSAND SIXTY-TWO and 00/100 Dollars (\$3,062.00) and federal funds in the amount of ONE HUNDRED TEN THOUSAND SEVEN HUNDRED and 00/100 Dollars (\$110,700.00) for the Project as summarized in Exhibit A. It is further agreed that the maximum amount the DEPARTMENT shall be obligated to pay is the total amount of the state and federal share of the project which is ONE HUNDRED THIRTEEN THOUSAND SEVEN HUNDRED SIXTY-TWO and 00/100 Dollars (\$113,762.00). However, if the sum total of the actual cost of the Project is less than the amounts indicated in Exhibit A, the DEPARTMENT shall be obligated to pay its prorata share of the actual project cost as verified from the records of the SPONSOR or actual measured quantities of the items listed in the Summary of Construction Items (Exhibit A), whichever is less. It is further understood the sponsor's local share of the project is in the amount of NINE THOUSAND TWO HUNDRED THIRTY-EIGHT and 00/100 Dollars (\$9,238.00).

It is further understood and agreed that any costs of the total Project that exceed the above estimated Project costs will be the sole responsibility of the SPONSOR.

It is further understood and agreed that any line item in the Summary of Construction Items as shown in EXHIBIT A may be increased or decreased without the execution of a Supplemental Agreement, provided that the DEPARTMENT'S total maximum obligation under this agreement is not changed.

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Payments by the DEPARTMENT shall be made upon the submission of monthly work progress statements. The payments by the DEPARTMENT for the work completed, as evidenced by the monthly statements, shall be on a prorated basis. These monthly payments will be made in the amount of sums earned less all previous partial payments. Any amounts held by the SPONSOR as retainage will not be paid by the DEPARTMENT until such retainage is paid by the SPONSOR.

Upon completion of the project, the DEPARTMENT will pay the SPONSOR a sum equal to one hundred percent (100%) of the DEPARTMENT'S share of the compensation set forth herein less the total of all previous partial payments made, or in the process of payment.

The SPONSOR shall maintain all books, documents, papers, accounting records, and other evidence pertaining to costs incurred on the Project and used in support of their proposal and shall make such material available at all reasonable times during the period of the Contract, and for three years from the date of final payment under the Contract, for inspection by the Department and copies thereof shall be furnished if requested.

5) The work shall be done in accordance with the Laws of the State of Georgia and to the satisfaction of the DEPARTMENT. It is further agreed that the SPONSOR shall comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance and use of Federal funds for this project. All construction on this project shall be in accordance and compliance with the 2013 Edition of the Standard Specifications, of the DEPARTMENT, the Supplemental Specifications and Special Provisions included in Attachment A and made a part of this contract and the Standards for Specifying Construction of Airports, dated July 21, 2014, Federal Aviation Administration, hereinafter jointly referred to as the "STANDARDS." The DEPARTMENT reserves the right to refuse payment on any monthly statement presented for work which does not comply with the STANDARDS. The DEPARTMENT reserves the right to withhold the final payment until the project is completed to the DEPARTMENT'S satisfaction and complies with the STANDARDS. The decision of the Chief Engineer upon any question connected with the execution or fulfillment of this Agreement shall be final and conclusive.

(6) The SPONSOR further covenants that it is the owner of fee simple title to the land whereon the actual construction of said project is performed, as evidenced by Certificate of Title heretofore furnished to DEPARTMENT.

(7) It is further understood and agreed that no money derived from motor fuel taxes shall be expended for this project and that for the purposes of this contract a specific allotment of funds has been made, from sources other than motor fuel taxes.

(8) To the extent allowed by law, the SPONSOR hereby agrees to defend any and all suits, if any should arise as a result of said project, at the entire expense of said SPONSOR, and to pay from the funds of said SPONSOR any and all settlements or judgments that may be made or had under or as a result of such suits.

(9) To the extent allowed by law, the SPONSOR further agrees to save harmless the DEPARTMENT from any and all claims for any damages whatsoever that may arise prior to or during construction of the work to be done under said project and this contract, or as a result of said construction work whether said damages arise as a result of the actual construction work or from change of grade, change of location, drainage, loss of access, loss of ingress and egress, torts, or any other cause whatsoever; it being the intention of this Agreement to save harmless the DEPARTMENT from any claim that could or may arise as a result of construction of said project.

(10) The SPONSOR further agrees that, at its own cost and expense, it will maintain said project in a manner satisfactory to the DEPARTMENT and said SPONSOR will make provisions each year for such maintenance.

(11) It is agreed by the SPONSOR that time is of the essence in the completion of this project and that the obligation of the DEPARTMENT is made in the interest and for the public welfare. Therefore, the SPONSOR shall perform its responsibilities for the project until the maximum allowable cost to the Department is reached or until NOVEMBER 30, 2017, whichever comes first.

(12) SERVICE DELIVERY STRATEGY CERTIFICATION: By execution of this contract, the SPONSOR certifies, under penalty of law, that BULLOCH COUNTY is in compliance with the Service Delivery Strategy Law (House Bill 489) and is not debarred from receiving financial assistance from the State of Georgia. Also, the SPONSOR certifies that the funds to be use on the project are consistent with applicable Service Delivery Strategy.

(13) For land purchased for airport development purposes, the SPONSOR will, when the land is no longer needed for airport purposes, dispose of such land and make available to the DEPARTMENT an amount equal to the DEPARTMENT's original monetary participation in the land purchase. Land shall be considered to be needed for airport purposes under this provision if (a) it may be needed for aeronautical purposes (including runway protection zones) and (b) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport.

(14) In accordance with the provisions of Section 36-81-7 of the Official Code of Georgia Annotated, the SPONSOR will provide certification of compliance with state audit requirements as described in Exhibit B which is hereby made a part of this Agreement as if fully set out herein.

(15) In accordance with the provisions of Section 13-10-91 of the Official Code of Georgia Annotated, the SPONSOR will provide certification of compliance with the Georgia Security and Immigration Compliance Act as described in Exhibit C which is hereby made a part of this Agreement as if fully set out herein.

(16) It is FURTHER AGREED that the SPONSOR shall comply and require its contractors, subcontractors and consultants to comply with the requirements of Executive Order No. 13153, Federal Leadership on Reducing Text Messaging while driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009.

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IN WITNESS WHEREOF, the DEPARTMENT has caused these presents to be executed by the COMMISSIONER of said DEPARTMENT, who has been duly authorized, and by the CHAIRMAN of BULLOCH COUNTY, who has been duly authorized by BULLOCH COUNTY, who have hereto set their hands this day and year hereafter written.

DEPARTMENT OF TRANSPORTATION BY:

Executed on behalf of

BULLOCH COUNTY

\_\_\_\_\_  
Commissioner (SEAL)

This the \_\_\_\_\_ day  
of \_\_\_\_\_, 2015

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
PRINTED NAME

ATTEST: \_\_\_\_\_  
Treasurer

WITNESS FOR:  
BULLOCH COUNTY

\_\_\_\_\_  
This contract approved by  
BULLOCH COUNTY

at a meeting held at:  
\_\_\_\_\_

\_\_\_\_\_  
This the \_\_\_\_\_ day  
of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Federal ID/IRS #

**STATESBORO - BULLOCH COUNTY AIRPORT  
STATESBORO, GA**

**SUMMARY OF CONSTRUCTION ITEMS**

**EXHIBIT A**

**GDOT PROJECT NUMBER: AP016-9029-33 (031) BULLOCH  
PID - T005584**

**Property Acquisition for Runway 32 Approach Obstruction Removal**

ITEM NO.	SPEC NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	FAA FUNDS	%	GDOT FUNDS	%
1	FAA	Land Acquisition Services Anderson Property	EA	12,650.00	\$ 1.00	\$ 12,650.00	\$11,385.00	90%	\$0.00	0%
2	FAA	Land Acquisition Services Burnett Property	EA	11,000.00	\$ 1.00	\$ 11,000.00	\$9,900.00	90%	\$0.00	0%
3	FAA	Land Acquisition Services Esslinger Property	EA	13,200.00	\$ 1.00	\$ 13,200.00	\$11,880.00	90%	\$0.00	0%
4	FAA	Land Acquisition Services Edwards Property	EA	11,660.00	\$ 1.00	\$ 11,660.00	\$10,494.00	90%	\$0.00	0%
5	FAA	Land Acquisition Services Hendley Property	EA	13,255.00	\$ 1.00	\$ 13,255.00	\$11,929.50	90%	\$0.00	0%
6	FAA	Randy Anderson Easement 2.10 Acres	EA	1.00	\$ 3,410.00	\$ 3,410.00	\$3,069.00	90%	\$170.50	5%
7	FAA	Ginger Kaye Peed Burnett Fee Simple 0.72 Acres	EA	1.00	\$ 4,825.00	\$ 4,825.00	\$4,342.50	90%	\$241.25	5%
8	FAA	Calvin and Kristin Esslinger Easement 1.91 Acres	EA	1.00	\$ 19,300.00	\$ 19,300.00	\$17,370.00	90%	\$965.00	5%
9	FAA	Trellys Laree Edwards Fee Simple 0.43 Acres	EA	1.00	\$ 5,000.00	\$ 5,000.00	\$4,500.00	90%	\$250.00	5%
10	FAA	Closing Cost	EA	4.00	\$ 1,500.00	\$ 6,000.00	\$5,400.00	90%	\$300.00	5%
11	FAA	Hendley Easement 5.62 Acres Phase I Condemnation	EA	1.00	\$ 14,700.00	\$ 14,700.00	\$13,230.00	90%	\$735.00	5%
12	FAA	Condemnation Legal Fees	EA	8,000.00	\$ 1.00	\$ 8,000.00	\$7,200.00	90%	\$400.00	5%
<b>TOTAL PROJECT COST</b>						<b>\$123,000.00</b>	<b>\$110,700.00</b>		<b>\$3,062.00</b>	

<b>TOTAL MAXIMUM OBLIGATION OF STATE AND FEDERAL FUNDS THIS CONTRACT</b>	<b>\$110,700.00</b>			<b>Fund Source</b>
	<b>\$3,062.00</b>			<b>FY15A Federal 22135</b>
	<b>\$113,762.00</b>			<b>FY16 State 01161</b>

## EXHIBIT B

### CERTIFICATION OF COMPLIANCE WITH STATE AUDIT REQUIREMENT

I hereby certify that I am a principle and duly authorized representative of \_\_\_\_\_ whose address is \_\_\_\_\_, and it is also certified that:

The provisions of Section 36-81-7 of the Official Code of Georgia Annotated, relating to the "Requirement of Audits" have been complied with in full such that:

- (a) Each unit of local government having a population in excess of 1,500 persons or expenditures of \$175,000.00 or more shall provide for and cause to be made an annual audit of the financial affairs and transactions of all funds and activities of the local government for each fiscal year of the local government.
- (b) The governing authority of each local unit of government not included above shall provide for and cause to be made the audit required not less often than once every two fiscal years.
- (c) The governing authority of each local unit of government having expenditures less than \$175,000.00 in that government's most recently ended fiscal year may elect to provide for and cause to be made, in lieu of the biennial audit, an annual report of agreed upon procedures for that fiscal year.
- (d) A copy of the report and any comments made by the state auditor shall be maintained as a public record for public inspection during the regular working hours at the principal office of the local government. Those units of local government not having a principal office shall provide a notification to the public as to the location of and times during which the public may inspect the report.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

**GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT**

Name of Contracting Entity: Bulloch County

Contract No. and Name: T005584/AP016-9029-33(031) Bulloch

Property Acquisition for Runway 32 Approach Obstruction Removal

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or entity which is contracting with the Georgia Department of Transportation has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the Georgia Department of Transportation within five (5) business days after any subcontractor is retained to perform such service.

\_\_\_\_\_  
E-Verify / Company Identification Number

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

\_\_\_\_\_  
Title of Authorized Officer or Agent

\_\_\_\_\_  
Date

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE

\_\_\_\_ DAY OF \_\_\_\_\_, 201\_

\_\_\_\_\_  
Notary Public

[NOTARY SEAL]

My Commission Expires: \_\_\_\_\_

Department of Transportation  
State of Georgia

November 17, 2015

SPECIAL PROVISIONS

AIRPORT PROJECT NO. T005584/AP016-9029-33(031) Bulloch  
PROPERTY ACQUISITION FOR RUNWAY 32 APPROACH OBSTRUCTION REMOVAL AT THE STATESBORO-  
BULLOCH COUNTY AIRPORT IN STATESBORO, GA

S.P. CODE	SPECIAL PROVISIONS DESCRIPTION
108-1-01-SP	Prosecution and Progress
109-1-01-SP	Measurement and Payment

**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

**SPECIAL PROVISION**

**Section 108—Prosecution and Progress**

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*Retain Subsection 108.03 except as modified below:*

**For this Project, the Progress Schedule required by Subsection 108.03 need not be submitted.**

**DEPARTMENT OF TRANSPORTATION  
STATE OF GEORGIA**

**SPECIAL PROVISION**

**Section 109—Measurement & Payment**

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**Delete the first sentence of Subsection 109.07.A, paragraph one, and substitute the following:**

- A. General: On the tenth day of each calendar month, the total value of Items complete in place will be estimated by the Engineer and certified for payment.

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

<b>DEPARTMENT MAKING REQUEST (Box 1)</b>  <b>IT/Administration</b>	<b>MEETING DATE 12/01/2015</b>		
	<b>RESOLUTION ATTACHED? (Box 3)</b>	<b>YES</b>	
		<b>NO</b>	<b>x</b>

**REQUESTED MOTION OR ITEM TITLE (Box 4)**  
  
Authorize purchase order for the FY 2016 copier allotment bid.

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)**  
A bundled bid for copiers was issued for the Clerk of Court, State Court, Solicitor General, Human Resources, Animal Control, BCCI, EMA/911, and Solid Waste. All copiers are to be purchased with SPLOST funds. Submitted bid packages were turned over to the Assistant County Manager, Andy Welch, for review along with our IT Department, Georgia Technologies. It was found that two of the four vendors that submitted bids did not meet specs, of the remaining two vendors Digital Office Equipment met specs and presented the lowest capital cost (\$34,429.06) and 5 year total cost of ownership (45,982.06). The recommendation is to award bid to Digital Office Equipment.

<b>AGENDA CATEGORY (CHECK ONE) (Box 6)</b>		<b>FINANCIAL IMPACT STATEMENT (Box 7)</b>					
<b>PRESENTATION (6a)</b>		<b>BUDGETED ITEM? (7a)</b>	<b>YES</b>	<b>x</b>	<b>AMENDMENT REQUIRED? (7b)</b>	<b>YES</b>	
			<b>NO</b>			<b>NO</b>	<b>x</b>
<b>PUBLIC HEARING (6b)</b>		<b>ATTACH DETAILED ANALYSIS, IF NEEDED (7c)</b>  Bid Tabulation is attached.					
<b>CONSENT (6c)</b>	<b>x</b>						
<b>NEW BUSINESS (6d)</b>							
<b>OLD BUSINESS (6e)</b>							
<b>OTHER (6f)</b>							

**APPROVED FOR AGENDA (Box 8)**

<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING MANAGER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
<b>YES</b>	<b>x</b>	<b>YES</b>	<b>x</b>	<b>YES</b>	<b>✓</b>	<b>YES</b>	<b>✓</b>	<b>YES</b>		<b>YES</b>	
<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>	
<b>INITIAL</b>	<b>JAW</b>	<b>INITIAL</b>		<b>INITIAL</b>	<b>CS</b>	<b>INITIAL</b>	<b>DB</b>	<b>INITIAL</b>		<b>INITIAL</b>	
<b>DATE</b>	<b>11/23/15</b>	<b>DATE</b>	<b>11/24/2015</b>	<b>DATE</b>	<b>11/24/15</b>	<b>DATE</b>	<b>11.24.15</b>	<b>DATE</b>		<b>DATE</b>	

**COMMISSION ACTION AND REFERRAL (Box 9)**

<b>APPROVED</b>		<b>DATE TO BE RETURNED TO AGENDA</b>
<b>DENIED</b>		
<b>DEFERRED</b>		<b>NOTES</b>
<b>OTHER</b>		

## MEMORANDUM

Date: November 24, 2015  
To: Tom Couch  
From: Faye Bragg  
Subject: Bid Opening Q1 Copier Lets

---

Sealed bids were opened in the Library/Conference Room 102 at 115 North Main Street on November 12, 2015, at 3:00 pm for Q1 Copier Lets. An extension of November 18, 2015 at noon was given to the four responding vendors due to an oversight of the inclusion of a three hole punch for four of the copiers being bid. Three companies did not include the three hole punch on the copiers and one company did.

Seven (7) bids were e-mailed on October 27, 2015, as well as being posted on the County's website and an ad was run in the *Statesboro Herald*. Seven (7) bids were e-mailed as requested during solicitation.

Four (4) bids were received:

<b>Vendor</b>	<b>Total Capital Cost</b>	<b>5 Year Total Coast</b>	<b>Vendor Declaration &amp; Non-Collusion Affidavit</b>
Digital Office Equipment	\$34,429.06	\$45,982.06	Yes
Cannon	\$39,673.26	\$64,095.35	Yes
ABR	\$27,535.00	Not Provided	Yes
Advanced Business Solutions	\$37,590.00	Not Provided	Yes

Bid opening attendees: Andy Welch and Faye Bragg.

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**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

<b>DEPARTMENT MAKING REQUEST:</b>	<b>MEETING DATE: 12.1.2015</b>		
Public Safety: Sheriff, Administration: County Clerk	<b>RESOLUTION ATTACHED?</b>	<b>YES</b>	
		<b>NO</b>	<b>X</b>

**REQUESTED MOTION OR ITEM TITLE:**

To grant an alcoholic beverage license for package retail beer and wine sales to Nadia Dreid and Frozen Sun Inc, doing business as Fast and Easy III, and is located at 235 Lanier Drive, Statesboro, Georgia.

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED:**

New alcohol application. There is no apparent reason to deny the application. Approval is recommended. Attached coversheet from Bulloch County Sheriff's Office

<b>AGENDA CATEGORY (CHECK ONE)</b>		<b>FINANCIAL IMPACT STATEMENT</b>					
<b>PRESENTATION</b>		<b>BUDGETED ITEM?</b>	<b>YES</b>	<b>N</b>	<b>AMENDMENT REQUIRED?</b>	<b>YES</b>	
			<b>NO</b>			<b>NO</b>	<b>X</b>
<b>PUBLIC HEARING</b>		<b>ATTACH DETAILED ANALYSIS, IF NEEDED:</b>					
<b>CONSENT</b>							
<b>NEW BUSINESS</b>	<b>X</b>						
<b>OLD BUSINESS</b>							
<b>OTHER</b>							

<b>APPROVED FOR AGENDA</b>											
<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING OFFICER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
<b>YES</b>		<b>YES</b>		<b>YES</b>		<b>YES</b>	<input checked="" type="checkbox"/>	<b>YES</b>		<b>YES</b>	<input checked="" type="checkbox"/>
<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>		<b>NO</b>	
<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>		<b>INITIAL</b>	<i>DD</i>	<b>INITIAL</b>		<b>INITIAL</b>	<i>[Signature]</i>
<b>DATE</b>		<b>DATE</b>		<b>DATE</b>		<b>DATE</b>	11.24.15	<b>DATE</b>		<b>DATE</b>	11.24.15

<b>COMMISSION ACTION AND REFERRAL (Box 9)</b>	
<b>APPROVED</b>	<b>DATE TO BE RETURNED TO AGENDA</b>
<b>DENIED</b>	
<b>DEFERRED</b>	<b>NOTES</b>
<b>OTHER</b>	

# Bulloch County Sheriff's Office



**Lynn M Anderson**  
Sheriff

17257 Hwy 301 North  
Statesboro, GA 30458  
(912)764-8888  
FAX (912)764-2376  
www.bullochsheriff.com

The following information is furnished to the Bulloch County Board of Commissioners in regards to an application for a beer and wine license. This information is furnished by the Bulloch County Sheriff's Office for the purpose of the Board in their decision on the issuance of a license.

NAME: NADIA REBECCA KAMAL DRIED

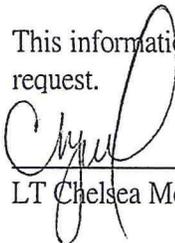
BUSINESS: FAST AND EASY III

LOCATION: 235 LANIER DR STATESBORO GA 30458

CRIMINAL HISTORY: NO CRIMINAL HISTORY

RESIDENCY: INSIDE BULLOCH COUNTY

This information is furnished to the Bulloch County Board of Commissioners for their information only at their request.

  
\_\_\_\_\_  
LT Chelsea Morgan

DATE 11/13/15

  
\_\_\_\_\_  
NOTARY PUBLIC

**BULLOCH COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM SUMMARY**

<b>DEPARTMENT MAKING REQUEST (Box 1)</b> Parks and Recreation Dept./Splash in the Boro	<b>MEETING DATE (Box 2)</b> 12/1/2015		
	<b>RESOLUTION ATTACHED? (Box 3)</b>	YES	
		NO	

**REQUESTED MOTION OR ITEM TITLE (Box 4)**

Approval to Purchase a new Van for Splash in the Boro

**SUMMARY/BACKGROUND ATTACH DETAILED SUMMARY, IF NEEDED (Box 5)**

The vehicle that is currently being utilized by splash in the Boro staff for errands and travel is a 2001 Ford Windstar. It has over 165,000 miles and is barely suitable for short around town errands due to mechanical issues. The purchase of a new van for Splash in the Boro was approved in the FYE 2016 budget, but getting vendors to meet the purchasing policy guidelines has become a challenge. When seeking bids for a vehicle that met our specifications, we almost came up empty handed. In our second attempt at submitting sealed bid requests, we received only one bid. Therefore, we are seeking approval to purchase from this vendor even though they didn't meet the deadline for submitting the bid. See attached memo for more details.

<b>AGENDA CATEGORY (CHECK ONE) (Box 6)</b>		<b>FINANCIAL IMPACT STATEMENT (Box 7)</b>					
<b>PRESENTATION (6a)</b>		<b>BUDGETED ITEM? (7a)</b>	YES		<b>AMENDMENT REQUIRED? (7b)</b>	YES	
			NO			NO	
<b>PUBLIC HEARING (6b)</b>		<b>ATTACH DETAILED ANALYSIS, IF NEEDED (7c)</b>					
<b>CONSENT (6c)</b>		See attached documentation.					
<b>NEW BUSINESS (6d)</b>	X						
<b>OLD BUSINESS (6e)</b>							
<b>OTHER (6f)</b>							

<b>APPROVED FOR AGENDA (Box 8)</b>											
<b>DEPARTMENT DIRECTOR</b>		<b>PURCHASING OFFICER</b>		<b>OTHER</b>		<b>COUNTY CLERK</b>		<b>COUNTY STAFF ATTORNEY</b>		<b>COUNTY MANAGER</b>	
YES	✓	YES		YES		YES	✓	YES		YES	✓
NO		NO		NO		NO		NO		NO	
INITIAL	Ma	INITIAL		INITIAL		INITIAL	MS	INITIAL		INITIAL	[Signature]
DATE	11/19/15	DATE		DATE		DATE	11/24/15	DATE		DATE	11-24-15

<b>COMMISSION ACTION AND REFERRAL (Box 9)</b>	
<b>APPROVED</b>	<b>DATE TO BE RETURNED TO AGENDA</b>
<b>DENIED</b>	
<b>DEFERRED</b>	<b>NOTES</b>
<b>OTHER</b>	

## Steve Brown

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**From:** Sam Boyce <gachrysler301@gmail.com>  
**Sent:** Wednesday, November 18, 2015 10:58 AM  
**To:** 'Steve Brown'  
**Subject:** RE: bid request  
**Attachments:** 2015 dodg caravan.pdf

Steve

I worked everything up yesterday. Attached you would find a break down sheet on the 2015 Grand Caravan SE . The list price on this van \$25885 I can discount it the vehicle \$450 . This will bring the price to \$25435 then we would reduce the price with the current month's incentives from Dodge. This month Dodge is offering \$3000 of incentive to anyone who purchases a new Grand Caravan in the Southeast region.

\$25885  
-3450 Discount / Dodge Incentives  
\$22,435.00  
+ \$699 Dealer Doc  
+ \$ 56 ELT (electronic Titling)  
\$23190 subtotal

Do you know if Bulloch county as a local govt would there be ad valorem taxes charged to your company's vehicles?

**Sam Boyce** - GSM  
Georgia Chrysler  
Dodge Jeep Ram  
(D) 912-871-7250  
(C) 912-856-0560

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**From:** Steve Brown [<mailto:stevebrown@bullochrec.com>]  
**Sent:** Wednesday, November 18, 2015 9:42 AM  
**To:** [gachrysler301@gmail.com](mailto:gachrysler301@gmail.com)  
**Subject:** FW: bid request

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**From:** Steve Brown [<mailto:stevebrown@bullochrec.com>]  
**Sent:** Wednesday, November 18, 2015 9:19 AM  
**To:** 'Steve Brown'  
**Subject:** RE: bid request

Sam-

Sorry I missed your call yesterday afternoon. I have not received your email. Have you tried to send the bid? Call my cell at 912-690-6844.

Steve Brown  
Aquatics Division Manager  
Splash in the Boro

**To:** Bulloch County Board of Commissioners; Tom Couch  
**From:** Steve Brown  
**CC:** Mike Rollins; Faye Bragg  
**Date:** 11/18/2015  
**Re:** Van for Splash in the Boro

---

In September 2015, I placed a request for bid for a new Splash in the Boro van through our County purchasing agent, Faye Bragg. At that time, I was told to make specifications more general so that it could be bundled with the other County vehicles to be purchased. Therefore, after comparing similar vehicles such as the Kia Sedona, Nisan Quest, and the Toyota Sienna, I loosely based my specifications on the 2015 Dodge Grand Caravan.

When bids were received, the only two comparable vehicles were a Ford Transit and a Chevrolet E350. These vehicles did not meet the specifications I was looking for so I refused those options. Once I refused those bids, I was advised by Faye, to go with whatever option was on the State contract. The only option on the State contract was the Kia Sedona.

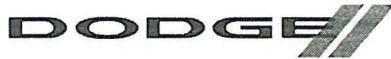
The Kia Sedona, priced at around \$27,000, would meet our needs, but after visiting a Kia dealer in Savannah and test driving the 2016 Sedona, I feel that the Dodge Grand Caravan, because of its "stow 'n' go" seating arrangement, will more closely suit our multipurpose needs at Splash in the Boro. The 2015 Dodge Caravan AVP is priced at around \$24,000 after currently offered rebates.

I spoke to the staff at our local Dodge dealership and they didn't recall receiving the initial bid request. This is why they didn't place a bid the first time. Therefore, I requested to redo the bid for the Splash in the Boro van and site the Dodge Grand Caravan AVP or similar vehicle as the options.

On November 5<sup>th</sup>, the revised bid packet was sent out to local dealers and placed on the website. I hand delivered the packet to Georgia Chrysler in Statesboro and emailed it to Woody Folsom Dodge in Baxley. I also spoke to Springfield Dodge via phone. The Deadline was set for November 17<sup>th</sup> at 3:00pm. As of the deadline, we had received no bids for the vehicle. I called the Statesboro Dealer and spoke to the Sales Manager, Sam Boyce. He said that he was interested, but had been out of town. When he got a chance to look at the packet, he saw that he had missed the deadline so he didn't submit a bid. I told him that since he was a local dealer, I would accept a bid if it were turned in by Tuesday the 18<sup>th</sup>. A sealed bid was received, by Faye Bragg, from Georgia Chrysler on Tuesday, Nov. 18<sup>th</sup> at 3:00p.

The only bid that was received was from Georgia Chrysler in Statesboro. The vehicle that they specified does meet all of our specifications and will suit our multipurpose needs at Splash in the Boro. Even though the deadline was not met, I am requesting consent to proceed with the purchase of a new 2015 Dodge Grand Caravan from Georgia Chrysler in Statesboro for the amount not to exceed \$25,885.00.

WINDOW STICKER



2015 MODEL YEAR  
**GRAND CARAVAN SE**

**PRICE INFORMATION**

MANUFACTURER'S SUGGESTED RETAIL PRICE OF THIS MODEL INCLUDING DEALER PREPARATION

Base Price: \$ 21,595

**DODGE GRAND CARAVAN SE**

Exterior Color: Bright White Clear Coat Exterior Paint

Interior Color: Black / Light Graystone Interior Colors

Interior: Cloth Low-Back Bucket Seats

Engine: 3.6-Liter V6 24-Valve VVT Engine

Transmission: 6-Speed Automatic 62TE Transmission

**STANDARD EQUIPMENT** (UNLESS REPLACED BY

OPTIONAL EQUIPMENT)

**FUNCTIONAL/SAFETY FEATURES**

- Advanced Multistage Front Airbags
- Supplemental Side-Curtain Airbags in All Rows
- Supplemental Front Seat-Mounted Side Airbags
- Driver Inflatable Knee-Bolster Airbag
- LATCH Ready Child Seat Anchor System
- Daytime Running Lamps
- Anti-Lock 4-Wheel Heavy Duty Disc Brakes
- Electronic Stability Control
- Tire Pressure Monitoring Sensor
- Speed Control
- Keyless Entry with Immobilizer
- Sliding Door Alert Warning
- Power Door Locks
- 20-Gallon Fuel Tank
- Fuel Optimizer Calibration
- Trailer Sway Damping
- Tire Inflator Kit (No Compact Spare)

**INTERIOR FEATURES**

- 2nd-Row Bench w/3rd Row 60/40 Stow 'n Go® Bench
- Front Driver and Passenger Air Conditioning
- No Rear Air Conditioning or Heater
- Steering Wheel Mounted Audio Controls
- Tilt / Telescope Steering Column
- Radio 130 AM/FM/CD/MP3
- 4 Speakers
- 12-Volt DC Front and Rear Power Outlets
- 12-Volt Auxiliary Power Outlet
- Power Windows with Driver's One-Touch-Down Feature
- Dual Glove Boxes
- Overhead Console
- Lower Instrument Panel Storage Bin
- Rearview Day / Night Mirror
- A-Pillar Passenger Assist Handle
- 2nd-Row Overhead Interior Assist Handles
- 2nd-Row B-Pillar Assist Handles
- Headlamps with Turn-Off Time Delay
- Driver-Side Sun Visor with Mirror
- Rear Dome Lamp
- Front Courtesy / Map Lamps
- Rear Grocery Bag Hooks

**EXTERIOR FEATURES**

- 17-Inch x 6.5-Inch Steel Wheels
- 225/65R17 BSW Touring Tires
- Power Heated Exterior Mirrors with Manual Fold-Away
- Tinted Glass Windows
- Black Door Handles
- Black Sill Applique

Assembly Point/Port of Entry: WINDSOR, ONTARIO, CANADA

VIN: 2C4RDGBG4FR671331

L4-VON:8832

This window sticker may or may not match the actual window sticker on the vehicle itself. We reserve the right to make changes without notice and are not responsible for typographical errors. Dealers are independent and free to set their own prices.

**PRICE INFORMATION (contd.)**

**OPTIONAL EQUIPMENT**

- Customer Preferred Package 29E \$ 2,600
- 2nd/3rd-Row Stow 'n Go® w/3rd-Row Tailgate Seats
- 2nd-Row Buckets with Fold-in-Floor Seats
- 3-Zone Manual Temperature Control
- Front and Rear Air Conditioning with Heater
- Sunscreens Glass
- Floor Console with Cup Holder
- Body-Color Door Handles
- Body-Color Body Side Molding
- Body-Color Sill Applique
- Easy Clean Floor Mats
- 6 Speakers
- Power Window Group \$ 695
- Power Front One-Touch, 2nd-Row Windows
- 2nd-Row Power Windows
- Power Quarter Vented Windows
- Flex Fuel Vehicle

**DESTINATION CHARGE \$ 995**

TOTAL PRICE:\* \$ 25,885

\*STATE AND/OR LOCAL TAXES, IF ANY, LICENSE AND TITLE FEES AND DEALER SUPPLIED AND INSTALLED OPTIONS AND ACCESSORIES ARE NOT INCLUDED IN THIS PRICE. DISCOUNT, IF ANY, IS BASED ON THE PRICE OF OPTIONS IF PURCHASED SEPARATELY.

# FCA US LLC

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE OF THE UNITED STATES.

## PARTS CONTENT INFORMATION

FOR VEHICLES IN THIS CARLINE:  
U.S./CANADA PARTS CONTENT: 75%

NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON-PARTS COSTS.

FOR THIS VEHICLE:  
FINAL ASSEMBLY POINT:  
WINDSOR, ONTARIO, CANADA  
COUNTRY OF ORIGIN:  
ENGINE:US  
TRANSMISSION:US



**VEHICLE PROTECTION**  
A PRODUCT OF FCA US LLC

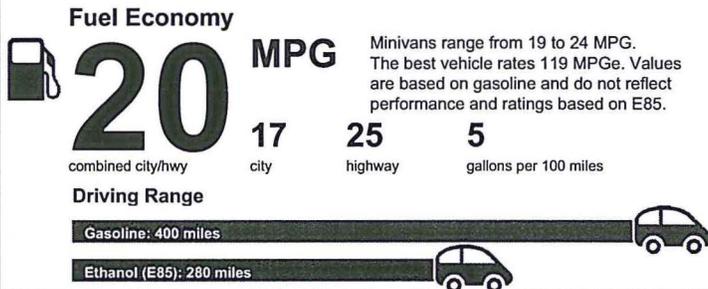
Ask your dealer about genuine  
**Mopar Vehicle Protection**  
coverage for this vehicle.



## Fuel Economy and Environment



**Flexible-Fuel Vehicle**  
Gasoline-Ethanol (E85)

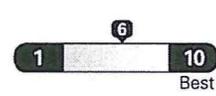
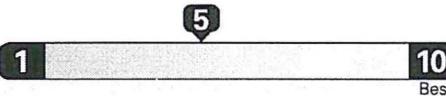


**You spend**  
**\$2,000**  
**more in fuel costs**  
**over 5 years**  
compared to the  
average new vehicle.

**Annual fuel cost**  
**\$2,600**

**Fuel Economy & Greenhouse Gas Rating** (tailpipe only)

**Smog Rating** (tailpipe only)



This vehicle emits 444 grams CO<sub>2</sub> per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at [fuelconomy.gov](http://fuelconomy.gov).

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 24 MPG and costs \$11,000 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$3.50 per gallon. This is dual fueled automobile. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

**fuelconomy.gov**

Calculate personalized estimates and compare vehicles