

**POLICY FOR USE OF**  
**BULLOCH COUNTY COURTHOUSE SQUARE**

It is the policy of the Bulloch County Board of Commissioners that the courthouse square may be used for events and/or temporary displays in accordance with these guidelines. Reservations must be made and approved in writing by the County Manager, and the Sheriff of Bulloch County.

**Courthouse Guidelines:**

- Events shall begin no earlier than 8:30 am and shall end no later than 10:00 pm.
- Public access to the courthouse shall not be impeded during regular business hours.
- Cooking or alcoholic beverages are not permitted on the premises.
- If needed, the Statesboro Police Department may assist in monitoring parking, traffic, or any other additional services. Please contact the Statesboro Police Department at (912) 764-9911 before the event begins.
- A maximum of 250 people will be allowed to attend any one event.
- The applicant shall be responsible for any set-up arrangements and returning the premises to its original condition.
- Temporary displays shall not be permitted to remain on the courthouse square for more than 30 calendar days. Without any additional notice to the applicant, the County may remove any temporary displays that violate this condition.
- The County Manager reserves the right to cancel any events due to conflict with County business.
- No events or temporary displays will be allowed that, in considered judgement of the County Manager, Sheriff, would endanger public safety.
- The County shall not be held liable for any injuries associated with an event or temporary display.
- The applicant shall be responsible for any damages and will reimburse Bulloch County for all damages resulting from this event or display.
- Organizations or persons not adhering to these guidelines may be denied future use of the courthouse square.
- No monuments, signs, or any other items or structures intended to be of a permanent or long-term nature shall be permitted to be constructed or installed on the courthouse square on or after April 18, 2017; provided, however, that this prohibition shall not prevent the Bulloch County Board of Commissioners from constructing or installing on the courthouse square any permanent or long-term items or structures deemed necessary for the official functioning of the Bulloch County Courthouse.

**BULLOCH COUNTY COURTHOUSE SQUARE RESERVATION APPLICATION**

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Date

Applicant Name

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Date & time of event

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Attendance Number

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Name of Event

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Contact Name & Address

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Contact Phone Number & Email Address

I am the authorized contact person of the above stated applicant, and I have read and hereby agree on behalf of the applicant to the attached policy established by the Bulloch county Board of Commissioners for use of the requested county facility.

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Applicant Contact

Date

**For Official Use Only**

- approved
- denied

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County Manager

Reason for denial

Date

- approved
- denied

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Sheriff of Bulloch County

Reason for denial

Date