



BULLOCH COUNTY
COMMERCIAL BUILDING PERMIT INSTRUCTIONS
PHONE (912) 489-1356 / FAX (912) 764-2515

Application # _____ Map # _____ Parcel # _____ Zone _____

Setbacks (owner's responsibility): Front _____ Side _____ Rear _____

Owner / Contractor Signature _____

Building Permit Requirements

- Bring a copy of the recorded plat and warranty deed (only required if not in a subdivision).
- Apply for and obtain a septic tank permit (Health Department 912-764-5969).
- Obtain a 911 address for the new structure (GIS Department 912-764-0189).
- Copy of COMcheck Inspection Checklist (<http://www.energycodes.gov/>).
- Bring a site plan showing all parking and building locations on property, and a set of building plans to be reviewed by the chief building official.
- Any lot that is affected by the 100 year flood plain to any degree must submit a properly completed elevation certificate prior to the Certificate of Occupancy.
- Notice of Intent form must be submitted if building is in a subdivision. If not in a subdivision but over 5 acres, a NOI is required. If under 5 acres, a NOI is not required.
- All single family lots located within 200 feet of state waters as defined by Bulloch County's Soil Erosion and Control Ordinance will be required to submit a certified grading permit/plan.

Subcontractor List (return or fax form prior to permanent power inspection)

Subcontractor	Company	License #	Signature
Electrician			
Low Voltage Electrician			
Plumber			
HVAC			
Pest Control			