

# SKETCH PLAN APPLICATION

## General Information

Subdivision Name:	Date Submitted:
Engineer/Surveyor:	Developer/Owner:

## Sketch Plan Checklist

### Complete

Applicant	County
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1. Twenty copies of the sketch plan.		
2. Scale – not less than one hundred feet to one inch.		
3. Vicinity map scale showing the relationship of the proposed subdivision to surrounding development.		
4. Proposed name of subdivision.		
5. Name, address, and telephone number of petitioner and architect, surveyor, engineer or designer.		
6. Names and addresses of all property owners of the site.		
7. Names and addresses, as listed by the county assessor, of all owners of the land adjacent to the site and location of those property lines.		
8. North indicator.		
9. Date of preparation.		
10. Total acreage in the tract to be subdivided lot layout, and estimated lot sizes.		
11. Zoning district classification of land to be subdivided and adjoining land.		
12. Existing and proposed uses of land throughout the subdivision, including streets, roads, utility easements, and land reserved or dedicated for public or common use.		
13. In case of a resubdivision, a copy of the existing plat with proposed resubdivision superimposed thereon.		
14. Location of natural features such as streams, lakes, swamps, and land subject to flood based on a 100-year flood frequency on the property to be subdivided.		
15. Location of existing buildings on the property to be subdivided.		
16. Location of city limit lines and county lines (if applicable).		
17. Tax map and parcel number.		
18. Wetlands delineation.		
19. Sketch plan shall be on one sheet were practical. If the complete plat cannot be shown on one sheet, it may be shown on more than one sheet with an index map on a separate sheet of the same size.		
20. Sketch Plan fee paid.		

Source: Subdivision Regulation – Section 5.1 Sketch Plan.

**Reminder**

- When subdividing a portion of the property, the entire tract shall be shown.
- A copy of the water plan is required at preliminary plan.
- A laboratory test for the roadwork is required for final plat approval.
- If this sketch is for an auction, even if there will not be any new roads, a final plat must be approved by the Zoning Department prior to recording.



Bulloch County Zoning Department – P.O. Box 347, Statesboro, GA 30459  
 Phone: (912) 489-1356 Fax: (912) 764-2515  
 Email: [zoning@bullochcounty.net](mailto:zoning@bullochcounty.net)

# SUBDIVISION APPLICATION

Date: \_\_\_\_\_ Zone: \_\_\_\_\_ Map/Parcel: \_\_\_\_\_

Owner: \_\_\_\_\_

Acres to be Subdivided: \_\_\_\_\_ # of Parcels: \_\_\_\_\_

Location of Property: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## Intent

- \_\_\_\_\_ For Recording Purposes
- \_\_\_\_\_ To Obtain a Building Permit
- \_\_\_\_\_ For Sketch Plan Review
- \_\_\_\_\_ For preliminary Review
- \_\_\_\_\_ For Final Review

## Attachments Submitted

- \_\_\_\_\_ Plat / Date \_\_\_\_\_ For \_\_\_\_\_
- \_\_\_\_\_ Deed / Date \_\_\_\_\_ Recorded \_\_\_\_\_
- \_\_\_\_\_ Health Department Approval
- \_\_\_\_\_ Soil Survey / By \_\_\_\_\_

\_\_\_\_\_  
*Owner Signature*

\_\_\_\_\_  
*Agent Signature*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*Telephone*

\_\_\_\_\_  
*Telephone*



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