



Sheriff Deputy, School Resource Officer (2560)

FLSA Status: Non-Exempt (Hourly)

Pay Grade: 16

Safety-Sensitive: Yes

Purpose

The purpose of this classification is to provide security and a law enforcement presence at designated Bulloch County School District facilities and events, to provide classroom instruction covering a variety of law enforcement topics, and to patrol school surroundings when school is not in session.

Typical Duties

Ensures the safety and security of students and staff at assigned school locations: patrols school facilities and events; serves as visible and active law enforcement officer on campus to deter crime; coordinates security and safety at after school programs and functions at the request of administration; ensures buildings are securely locked as required; advises schools on safety procedures; enforces Federal, State, and local laws on campus; and takes law enforcement action to protect against intruders on school property as necessary.

Provides instruction in drug and gang resistance, crime prevention or other law enforcement related programs: presents programs such as DARE, GREAT, Fatal Vision, and others to guide students in safe and responsible decision making; and encourages students to resist peer pressure, especially in the areas of drugs, alcohol, and gang involvement.

Functions as a liaison between law enforcement, school personnel, parents, and students.

Speaks with various clubs, social groups, and businesses about conditions in the community: receives feedback about how the Sheriff's office can better serve; and communicates with members of the public about specific problems or needs they may experience.

Performs basic law enforcement and active patrol duties in designated areas to detect and deter criminal activity and traffic violations: enforces local and state codes, ordinances, laws and regulations, both traffic and criminal, to protect life and property, to promote security, and to maintain law and order; responds to calls for emergencies as needed; issues citations to traffic violators; conducts intoxication testing as needed; and investigates and prepares reports of crimes, incidents and accidents.

Plans for and participates in a variety of school and community outreach events: maintains a positive police presence at schools and within the community; plans, shops for, sets-up, and/or cooks for events; plans and executes student graduation events for drug and gang resistance programs; and facilitates special projects such as Turkey Drop, Bulloch's Night Out on Crime, Project Life Saver, and others as assigned.

Provides backup and assistance to other law enforcement agencies, EMS, and Fire Departments as requested.

Responds to citizen requests for assistance in nonemergency situations.

Performs other related duties as required.

Minimum Qualifications

High school diploma or GED required; supplemented by one year of experience in law enforcement; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.

Specific License or Certification Required: Must possess and maintain a valid Georgia driver's license. Must possess and maintain Georgia Peace Officer Standards and Training (POST) certification.

Performance Aptitudes

Data Utilization: Requires the ability to review, classify, categorize, prioritize, and/or analyze data. Includes exercising discretion in determining data classification, and in referencing such analysis to established standards for the purpose of recognizing actual or probable interactive effects and relationships.

Human Interaction: Requires the ability to work with and apply principles of persuasion and/or influence over others to coordinate programs or activities of a project, and resolve typical problems associated with the responsibilities of the job.

Equipment, Machinery, Tools, and Materials Utilization: Requires the ability to operate, maneuver, and/or control the actions of equipment, machinery, tools and/or materials requiring complex and/or rapid adjustments.

Verbal Aptitude: Requires the ability to utilize a wide variety of reference, descriptive, and/or advisory data and information.

Mathematical Aptitude: Requires the ability to perform addition, subtraction, multiplication, and division; the ability to calculate decimals and percentages; the ability to utilize principles of fractions; and the ability to interpret graphs.

Functional Reasoning: Requires the ability to apply principles of influence systems, such as motivation, incentive, and leadership, and to exercise independent judgment to apply facts and principles for developing approaches and techniques to resolve problems.

Situational Reasoning: Requires the ability to exercise judgment, decisiveness and creativity in critical and/or unexpected situations involving high risk to the organization.

ADA Compliance

In compliance with the Americans with Disabilities Act (ADA), the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Physical Ability: Tasks require the ability to exert moderate, though not constant physical effort, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, crawling, and prolonged standing, and which may involve some lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (12-20 pounds).

Sensory Requirements: Some tasks require the ability to perceive and discriminate colors or shades of colors, sounds, odor, depth, texture, and visual cues or signals. Some tasks require the ability to communicate orally.

Environmental Factors: Performance of essential functions may require exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, humidity, rain, fumes, smoke, temperature and noise extremes, traffic hazards, animal/wildlife attacks, human attacks/bites, explosives, firearms, violence, or rude/irate individuals.

DISCLAIMER: This job description is not an employment agreement or contract. Management has the exclusive right to make changes at any time without notice.

Created July 2019