

Exhibit A

Observation Checklist

Physical Signs or Conditions

Walking

- Stumbling
- Swaying
- Staggering
- Holding on
- Unable to walk
- Unsteady
- Falling

Standing

- Swaying
- Sagging at knees
- Rigid
- Unable to stand
- Feet wide apart
- Staggering

Speech

- Shouting
- Silent
- Whispering
- Slow
- Rambling
- Mute
- Slurred
- Slobbering
- Incoherent

Demeanor

- Cooperative
- Polite
- Calm
- Sleepy
- Crying
- Silent
- Talkative
- Excited
- Sarcastic
- Fighting

Actions

- Resisting communications
- Fighting
- Withdrawn or improperly talkative
- Spends excessive amount of time on telephone
- Displays violent behavior
- Avoids talking with supervisor
- Has exaggerated sense of self-importance

Eyes

- Bloodshot
- Watery
- Dilated
- Glassy
- Droopy
- Closed

Appearance/Clothing

- Messy
- Dirty
- Partially dressed
- Body excrement stains
- Stains on clothing
- Odor
- Neat
- Clean

Breath

- Alcoholic odor
- Faint alcoholic odor
- No alcoholic odor

Accidents

- Taking needless risks
- Disregard for safety of others
- Higher than average accidents on job