



Building & Grounds Maintenance Technician (2337)

FLSA Status: Non-Exempt (Hourly)

Pay Grade: 9

Safety-Sensitive: No

Purpose

The purpose of this classification is to conduct building and grounds maintenance activities at the Bulloch County Agricultural Complex and to perform setup, cleanup, maintenance, and support services before, during, and after events.

Primary Responsibility

Provides excellent service, pursues continuous improvement and exceeds expectations.

Typical Duties

Maintains grounds: mows grass areas as needed or assigned; edges, blows, and trims in and around facility; pressure washes bleachers and other areas as assigned; removes trash.

Cleans and stocks facility: cleans and restocks restrooms, showers, and renter's office; empties trash and replaces liners as needed.

Assists with arena maintenance: applies water to arena floors; plows or drags arena floors as needed.

Assists with events: sets up as directed prior to event; answers questions or offers assistance to renters and/or the public; assists with routine building and grounds maintenance throughout the event; helps distribute bagged shavings for resale during events; assists with cleanup of livestock barn and/or cattle pen following event; assists with event wrap-up and tear-down.

Performs other tasks assigned by supervisor and/or work orders: hangs and displays banners and signs; hauls items; installs temporary fencing; and assists with other activities as assigned.

Performs other related duties as required.

Minimum Qualifications

High School Diploma or GED required; supplemented by one year of experience in any job involving building or grounds maintenance (experience with tractors or other heavy equipment desired); or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.

Specific License or Certification Required: Must possess and maintain a valid Georgia driver's license.

Performance Aptitudes

Data Utilization: Requires the ability to determine, calculate, tabulate, or summarize data/information, following a prescribed plan requiring the exercise of some judgment. Includes performing subsequent actions in relation to these computational operations.

Human Interaction: Requires the ability to exchange information for the purpose of clarifying details within well-established policies, procedures and standards.

Equipment, Machinery, Tools, and Materials Utilization: Requires the ability to operate, maneuver and/or control the actions of equipment, machinery, tools, and/or materials used in performing essential functions.

Verbal Aptitude: Requires the ability to utilize a wide variety of reference and descriptive data and information.

Mathematical Aptitude: Requires the ability to perform addition, subtraction, multiplication, and division; the ability to calculate decimals and percentages; the ability to utilize principles of fractions; and the ability to interpret graphs.

Functional Reasoning: Requires the ability to apply principles of rational systems; to interpret instructions furnished in written, oral, diagrammatic, or schedule form; and to exercise independent judgment to adopt or modify methods and standards to meet variations in assigned objectives.

Situational Reasoning: Requires the ability to exercise judgment, decisiveness and creativity in situations involving a variety of generally pre-defined duties which are often characterized by frequent change.

ADA Compliance

In compliance with the Americans with Disabilities Act (ADA), the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Physical Ability: Tasks require the regular and, at times, sustained performance of moderately physically demanding work, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, and crawling, and that may involve the lifting, carrying, pushing, and/or pulling of moderately heavy objects and materials (20-50 pounds).

Sensory Requirements: Some tasks require the ability to perceive and discriminate colors or shades of colors, depth, texture, and visual cues or signals. Some tasks require the ability to communicate orally.

Environmental Factors: Performance of essential functions may require exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, humidity, rain, fumes, smoke, temperature and noise extremes, hazardous materials, heights, machinery, vibrations, electric currents, bright/dim lights, toxic agents, or rude/irate customers.

DISCLAIMER: This job description is not an employment agreement or contract. Management has the exclusive right to make changes at any time without notice.

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